



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD THURSDAY, MAY 5, 2016
BY TELECONFERENCE**

IN ATTENDANCE: Councillor Barbara Price, Comox, President
Director Mary Marcotte, Cowichan Valley RD, First Vice President
Director Edwin Grieve, Comox Valley RD, Second Vice President
Director Noba Anderson, Strathcona RD, EA Representative
Director Penny Cote, Alberni-Clayoquot RD, Director at Large
Councillor Carl Jensen, Central Saanich, Director at Large
Director Ian Morrison, Cowichan Valley RD, Director at Large
Director Joe Stanhope, Nanaimo RD, Past President

STAFF ATTENDANCE: Liz Cookson, Executive Coordinator

President Price called the meeting to order at 9:00 am, and welcomed the new and returning members of the Executive Committee.

MINUTES

On motion by Past President Stanhope, seconded by Director Morrison,
That the minutes of the April 7, 2016 and April 10, 2016 meetings be adopted was **CARRIED**

2016 CONVENTION

Convention Review

The Executive members reviewed the 2016 Convention in Nanaimo including:

Survey – there was not a lot of uptake of the electronic survey, possibly because individual delegates don't provide an individual email address, and instead go through a central administration staff person. We will look at returning to a paper copy in 2017. Very positive comments were in the paper surveys returned this year.

Parliamentarian – Ian Izard is interested in continuing, there was support from the Executive to continue retaining his services recognizing there is an additional cost.

Facilities – positive feedback from delegates on holding the convention in purpose built facilities, however want to be able to hold the convention in smaller communities as well. Consider alternating annually between larger and smaller communities.

Mayors Caucus – great success, would like to continue offering the space, Josie Osborne interested in leading the forum again in 2017. Liz to contact Josie Osborne regarding whether there is interest in an AVICC Mayors session during the UBCM convention in September.

EA Forum – also a great success – consider offering as a pre-conference session in 2017 or as a longer Saturday afternoon break-out. In 2016 the group covered one issue at a time as an entire group rather than breaking into individual sessions. Interested in holding a similar structured event on Monday

evening of UBCM convention for AVICC electoral areas, not a reception with refreshments.

Shaw – no issues with the coverage, good exposure for the convention and for the mayors

Youth – invite to participate again, not sure if there is an active youth council in Campbell River. Ask the youth to take their presentation a step further and report back on their issues.

Delegate Bags – feeling that no longer needed, printed materials from sponsors/exhibitors could be distributed from trade show booths. Executive supported continuing to have a delegate gift from BC Hydro, suggested Hydro also have a draw for a grant for communities as Fortis did.

Name Badges – worked well, keep with just the AVICC logo and no sponsor logo

Entertainment – good attendance, people stayed around longer, look at having a good band again in 2017 – possible Campbell River band – Reunion.

Meals – hot breakfasts to be continued, try for a sit down dinner for the banquet – check if caterer able to provide this in Campbell River, buffets fine for breakfast and lunch.

Partner Programs – some glitches, need to get the host community to organize as detailed in their host responsibilities commitment, no more than 2 options in 2017.

Office Services – investigate whether any sponsors able to provide printing, copying, and other office services at future conventions.

Financial results of the convention to be reported in June. At this point the gross looks at the same level as the last couple of years, close to break-even when overhead costs are factored in.

2018 and 2019 Convention Locations

Liz Cookson advised that applications to host had been received from the City of Victoria for 2018, jointly from Powell River RD and the City of Powell River for either 2018 or 2019, and from the District of Ucluelet in 2018. Port Hardy was also interested for 2020 subject to new facilities being finalized. The Executive Committee reviewed locations of previous conventions, and the desire to represent different geographic areas of the AVICC. Discussion included the higher costs of catering at the Victoria Conference Centre, the support of sponsors to enable a better convention experience for delegates, and confirmation that rural communities should continue to be considered as hosts in alternate years.

On motion by Second Vice President Grieve, seconded by Past President Stanhope,
That the City of Victoria be awarded the 2018 Convention was

CARRIED

On motion by Past President Stanhope, seconded by Director Anderson,

That the City of Powell River together with the Regional District of Powell River be jointly awarded the 2019 Convention was

CARRIED

ADMINISTRATION

2016-2017 Meeting Schedule

The draft meeting schedule distributed at the April 10 meeting was reviewed.

On motion by Past President Stanhope, seconded by Director Jensen,
That the 2016-2017 meeting schedule distributed at the April 10 Executive Committee meeting be approved was CARRIED

Agenda Topics and Delegations for the June 17th Meeting

President Price asked committee members for input on agenda topics and possible delegations to the face to face Executive Committee meeting scheduled for June 17th.

1st Vice President Marcotte requested that the notes from the 2016 Convention's EA forum be received at the June meeting.

President Price updated the Executive on discussions with Gary MacIsaac, UBCM Executive Director on the Island Corridor Foundation. Initial approach will be to retain consultants to draft terms of reference for the review with a phased approach. Phase one would define the scope of the review and the terms of reference, including identifying background on the ICF and its operations, and determining what the specific concerns are from the members that the study should address. Future phases to be determined based on the findings from Phase One. Liz Cookson to contact possible consultants, and arrange for a consultant to participate at the face to face meeting on June 17th. President Price and Liz Cookson to determine if an additional delegation from the ICF should be invited to attend this meeting.

On motion by EA Representative Anderson, seconded by Director Cote
That the Mayors Working Group on Social Procurement be invited to appear as a delegation at the June 17th AVICC Executive Committee meeting was CARRIED

On motion by EA Representative Anderson, seconded by Director Jensen
That the topic of First Nations membership in the AVICC be brought back to the June 17th AVICC Executive Committee meeting for further discussion was CARRIED

POLICY

Special Committee on Solid Waste Management

2nd Vice President Grieve spoke to his presentation at the 2016 Convention, and the next steps in the action plan approved by AVICC members through Resolution AE1 which reads:

THEREFORE BE IT RESOLVED THAT the AVICC endorses and supports the special committee on solid waste's areas of work being Partnership; Advocacy; Long-term Disposal; Regulations and Enforcement and the 2016 action plan being;

Partnership - Develop a vision and goals including a communication strategy and a unified education program.

Partnership – continue to meet regularly – identify one solid waste challenge or opportunity to investigate at each meeting, and establish a process to maintain and update the 2015 baseline report.

Advocacy – engage the British Columbia Ministry of Environment and industry groups to review and expand waste reduction and diversion policies.

Long-term Disposal – conduct an assessment to forecast future solid waste disposal demand of AVICC member populations in twenty, forty and sixty years' time.

Regulations and Enforcement – ensure that, where practicable, disposal bans and bylaws are consistent across regions to reduce leakage across borders.

AND FINALLY THAT the special committee on solid waste management report back to the 2017 convention on outcomes.

Liz Cookson to set up a meeting between the participating regional district CAOs to discuss funding and a cost sharing formula as well as drafting a new terms of reference as the original special committee's term expired end of April 2016. The CAOs will also develop an action plan out of the immediate and short term priorities with specific action steps. This information will be brought back to the AVICC Executive and to the special committee.

In addition, the committee will engage the Ministry of the Environment through a face to face meeting with the Minister by the Chair, co-Chair, and staff support as necessary. Liz Cookson to set this up, President Price to attend at her discretion.

Other Priorities

Director Anderson spoke to a proposed motion she had distributed by email to the AVICC Executive relating to Resolution R6 on Social Procurement.

On motion by EA Representative Anderson, seconded by Director Jensen

THAT that AVICC delegate Director Anderson and Director Grieve to work with the Mayor's Social Procurement Working Group and bring back a proposal to our June meeting on how AVICC may be able to best further our membership's direction as expressed through the Social Procurement resolution R6 at the 2016 convention;

AND FURTHER THAT a staff report be generated for our next meeting that speaks to best practices and methods for establishing AVICC working groups on various issues going forward was NOT CARRIED

Concerns were expressed that this kind of resolution was too complicated to discuss in a teleconference, and could be referred to the face to face meeting in June when the delegation from the Mayors Task Force on Social Procurement will also be scheduled.

On motion by Past President Stanhope, seconded by 1st Vice President Marcotte

THAT discussion of Resolution R6 be referred to the June Executive Committee meeting was CARRIED

CORRESPONDENCE

On motion by Past President Stanhope, seconded by 1st Vice President Marcotte,

That the correspondence be received was CARRIED

ADJOURNMENT

At approximately 10:30 am, on motion by 2nd Vice President Grieve, seconded by 1st Vice President Marcotte,

That the meeting be adjourned was CARRIED

Councillor Barbara Price
President

Liz Cookson
Executive Coordinator