

**Association of
Vancouver Island and
Coastal Communities**



ANNUAL REPORT AND RESOLUTIONS

TO BE CONSIDERED AT THE 64th ANNUAL MEETING

**BEST WESTERN PREMIER PRESTIGE OCEANFRONT RESORT
Sooke, BC**

APRIL 12 – 14, 2013

2012-13 AVICC EXECUTIVE

PRESIDENT

Chair Joe Stanhope
Regional District of Nanaimo

FIRST VICE PRESIDENT

Mayor Larry Cross
Town of Sidney

SECOND VICE PRESIDENT

Councillor Cindy Solda
City of Port Alberni

ELECTORAL AREA REPRESENTATIVE

Director Mary Marcotte
Cowichan Valley Regional District

DIRECTORS-AT-LARGE

Councillor Meagan Brame
Township of Esquimalt

Councillor Claire Moglove
City of Campbell River

Chair Colin Palmer
Powell River Regional District

Trustee Gary Steeves
Islands Trust

PAST PRESIDENT

Vacant



ANNUAL REPORT AND RESOLUTIONS BOOK LETTER OF TRANSMITTAL TO MEMBERS

We are pleased to convey this twenty-second AVICC *Annual Report and Resolutions Book*. Through the years it has been the wish of Executive to provide to all members, in advance of the Annual General Meeting, a record of the year's activities and advance notice of the matters that will be placed before them at the upcoming Annual General Meeting. In 2013, members will meet April 12-14 in Sooke, BC.

ANNUAL REPORT

In the first part of this publication you will find the:

- President's Report summarizing the activities of the Association undertaken during the year; and
- Summary of the 2012 Resolution dispositions.

2013 ANNUAL GENERAL MEETING & CONVENTION

The second part of this publication contains documents related to the business to be considered at the 2013 Annual General Meeting including the following:

- The 2013 AGM and Convention Draft Program;
- The nominations and election procedures and a report of the nominations received by the February 25, 2013 deadline;
- The 2012 Audited Financial Statement; 2013 Budget; and 2013 Membership Dues Report;
- The Conference Rules and Procedures for Handling Resolutions; and
- A special resolution to amend AVICC's Constitution and Bylaws respecting membership, UBCM resolutions referred back to the Association, and resolutions received before the February 25, 2013 deadline.

Late resolutions will be included in the *Supplementary Materials Package* delegates receive during registration at the 2013 AGM and Convention, along with the following:

- The final AGM & Convention Program;
- The Conference Rules and Procedures;
- The 2012 Audited Financial Statements; and
- The Report of the AVICC Executive on the 2013 Resolutions.

POLICY PAPER - SPECIAL RESOLUTION TO AMEND AVICC'S CONSTITUTION AND BYLAWS RESPECTING MEMBERSHIP

Executive will be bringing forward a Special Resolution recommending amendments to the AVICC Constitution and Bylaws. A policy paper discussing the proposed changes and the resolution that will be considered Saturday, April 13 will be distributed as a separate document with this *Annual Report and Resolutions Book*. It is also posted under the Documents tab of <http://avicc.ca/>.

APPENDICES

The appendices include a copy AVICC's Constitution and Bylaws with the above noted proposed changes, and a listing of members and life members.

Chair Joe Stanhope
President

Iris Hesketh-Boles
Executive Coordinator

ANNUAL REPORT AND RESOLUTIONS TABLE OF CONTENTS

AVICC 2012-13 Executive Members	Inside Front Cover
Letter of Transmittal to AVICC Members	
Table of Contents	
ANNUAL REPORT	
President's Report	1
Summary of 2012 Resolution Dispositions	5
2013 ANNUAL GENERAL MEETING	
2013 AVICC AGM & Convention Draft Program	7
Nominations and Elections Procedures	9
Nominating Committee Report – 2013-14 AVICC Executive	11
2012 Audited Financial Statements, 2013 Proposed Budget & 2013 Membership Dues Report	12
Conference Rules and Procedures For Handling Resolutions	24
2013 Resolutions	
Resolutions Summary	28
Special Resolution to Amend AVICC's Constitution & Bylaws Respecting Membership	29
Part 1 - Referred Resolutions	33
Part 2 - Resolutions by the Deadline	
• Section "A" – Those which feature new issues of interest to all members	34
• Section "B" – Those which support existing UBCM policy	39
Part 3 - Late Resolutions Process	42
APPENDICES	
A Constitution And Bylaws (Society Act) with Proposed Revisions	43
B AVICC Directories	
(1) AVICC Members	54
(2) AVICC Life Members	55

PRESIDENT'S REPORT

On behalf of the AVICC Executive, I look forward to welcoming you to the 64th Annual General Meeting and Convention April 12-14 in Sooke. As always, it will be a terrific opportunity for AVICC members to come together to debate resolutions, engage in discussion of issues, share best practices and socialize with their fellow members. Thank you to the District of Sooke, our host community for 2013.

It has been a busy year for the Association. The following provides a brief summary of the work undertaken on behalf of members during the year.

REPRESENTING AVICC ON THE UBCM BOARD AND OTHER BOARDS

It has again been my distinct pleasure to serve on the UBCM Executive as AVICC's representative. AVICC again benefitted from a second representative on the UBCM Board with AVICC's Director-At-Large and City of Campbell River Councillor Claire Moglove being re-elected for a second term. We both serve on the Resolutions and First Nations Relations Committees. In the second year of a three-year term, Sidney Mayor Larry Cross continues to represent AVICC members on the Municipal Insurance Association Board.

ACTIVITY AND ADVOCACY ON KEY FILES

Natural Gas Operating Agreement Renewal Process

Considerable work has been undertaken on this file over the past year. AVICC registered as an intervener in the BC Utilities Commission (BCUC) process relative to FortisBC's application for Common Rates, Amalgamation and Rate Design Application. Many AVICC members also responded by forwarding their own letters of support and garnering letters of support from their communities. Executive was very disappointed to receive notification on February 25 that BCUC had denied the application for common rates and, as the application for amalgamation was contingent on common rates, it was not considered.

A pro forma operating agreement, that includes provisions for operating fees to be collected should a local government wish to access them and should the Provincial government permit them, was drafted and distributed to members last fall. The draft of the pro forma agreement is currently in the process of being reviewed by FortisBC and local government legal advisors with the expectation that the review will be completed soon.

A meeting was held September 25 with Garth Thoroughgood, Acting Assistant Deputy Minister, Ministry of Energy, Mines and Natural Gas to reiterate AVICC members' strong support for the application before BCUC and discuss the process that is required to allow for operating fees. Legislative changes will be required and advocacy by local governments will be needed to ensure that the required changes are supported.

It is unclear what the implications of the BCUC decision will have on the next steps in the operating agreement renewal process and for island consumers and communities. Local government and FortisBC representatives have been working closely over the past two years and it is expected that we will continue to do so. It is anticipated that a clearer picture will emerge by the time Convention arrives and FortisBC will be able to provide a comprehensive update.

Oil Spill Preparedness

In follow-up to the session held at 2012 AVICC Convention, Graham Knox, Manager, Environmental Emergencies, Ministry of Environment attended the June 20 regular Executive meeting. Discussion touched on a number of issues including tsunami debris, derelict vessels and oil spill preparedness. A session titled "World-Leading Spill Response--Are We Ready?" conducted by the Western Canada Marine Response Corporation will be incorporated into the 2013 Convention program.

Tsunami Debris

As a result of the June 20 discussion with Graham Knox, AVICC Executive recommended an amendment to Resolution R11 - Tsunami Debris to Hit West Coast in 2014 endorsed by AVICC members in Ucluelet to incorporate the need for a funding strategy to be developed to offset potential costs to local governments.

UBCM delegates endorsed the amended resolution. A clinic on Tsunami Debris was included for Tuesday, September 26 at the UBCM Convention and was well received.

AVICC recommended Alberni-Clayoquot's CAO, Russell Dyson to serve on the Tsunami Debris Management Planning Team. Russell extended an invitation to staff of other affected local governments to develop a communication loop so that all affected were able to provide their input in to the Committee and receive information from the Committee. Delta CAO, George Harvie; Skeena-Queen Charlotte CAO, Joan Merrick; and Karla Robison, Manager of Emergency Services from Ucluelet also participated on the Tsunami Debris Management Planning Team. A total of twenty-nine individuals were listed as team participants in the meeting minutes. UBCM's Policy Analyst Jared Wright is participating on the Tsunami Debris Coordinating Committee.

Derelict Vessels

In follow-up to Island Trust's request to AVICC, the Executive asked the Joint Working Group for Removal of Derelict Vessels (JWGRDV) to develop a factsheet to assist local governments in the interim of finding a long-term solution for managing derelict vessels. Provincial staff drafted a factsheet by early September; however, because of delays in the legal review process, it has not yet been released.

Also stalled in the legal review process was the release of the Transport Canada's *Study of the extent of abandoned and derelict vessels in Canada*. AVICC members participated in the survey in January 2012. The report was finally released February 22, 2013. Regrettably the report provided limited new information or enlightenment in steps to move forward with resolving the issue, but with its release AVICC Executive, after the May provincial election, will be able to follow-up their earlier meeting request with the Minister of Forests, Lands and Natural Resource Operations to seek continued support from the Province to push toward finding a long-term solution for derelict vessels.

Aquaculture Agreement

At the November 2011 consultation meeting held in Courtney, AVICC representatives requested that local government requirements be communicated to applicants at the time of applying for their licences. The Province is taking responsibility for moving the application toward a full online process and in looking for ways to incorporate local governments' needs, Sean Herbert, Director, Provincial Program Delivery with Ministry of Forests, Lands and Natural Resources proposed the establishment of a small working group with staff representatives from local governments. Eight nominations were received from an invitation for local government staff to participate. Four nominees were chosen: Mike Irg, Manager of Planning & Development, Alberni-Clayoquot RD; Terri Martin, Environmental Coordinator, City of Campbell River; Courtney Simpson, Island Planner, Islands Trust; and Rick Davidge, CAO, District of Port Hardy.

In a December 19, 2012 letter to UBCM President Sjostrom copied to AVICC, the Department of Fisheries and Oceans advised that they were planning to establish three Aquaculture Management Advisory Committees and were seeking local government representation and feedback on the proposed approach and terms of reference. President Stanhope supported UBCM's Community Economic Development Committee's recommendation to the UBCM President that UBCM advocate for the number of representatives be increased from the current allocation of one seat, to two or three seats. UBCM has communicated the request and early feedback indicates that alternatives for wider representation are being considered that will provide opportunities for AVICC member participation.

BC Ferries

As AVICC President and Chair of the Nanaimo Regional District, I have been supporting AVICC Director and Powell River Chair Colin Palmer who has been leading an advocacy group on issues related to BC Ferries. A number of meetings with key people have been held over the past year. Meetings have involved Commissioner Gordon Macatee, Transportation Minister Mary Polak and Judy Kirk, the consultant responsible for the November/December 2012 Provincial public engagement/consultation process. The report from the consultation was released March 5 and is available under the Documents tab of <http://www.coastalferriesengagement.ca>. The advocacy group met with Minister Polak, North Island MLA Claire Trevena and Esquimalt-Royal Roads MLA Maurine Karagianis March 12. It is expected there will be an opportunity to provide an update on this work at the upcoming AGM & Convention.

DIALOGUE WITH OTHER ORGANIZATIONS

The regular Executive meeting also provides the opportunity to invite other organizations to meet with AVICC representatives. In addition to those noted above, delegations included:

- Greg Goodwin, Executive Director, Regional Economic Policy and Projects with Jobs, Tourism and Innovation attended the June 20 meeting to discuss more specifically the plans being undertaken in the AVICC region. AVICC Executive clearly communicated the barrier created by high ferry fares in terms of tourism, businesses being able to get their goods on and off the islands and challenges in attracting employees due to the cost of getting on and off the island. It was clarified that small communities and employers are equally as important in the work being undertaken as those that are in the media headlines of the day.
- Toni O'Keeffe, VIHA's Vice President & Chief, Communications and External Relations attended the October 19 meeting to provide a broad overview of the operations and issues facing VIHA with strategies and plans for the future. Executive members raised a number of issues including VIHA wait times as compared to other regions; strategies to recruit and retain doctors and prevent poaching from one health authority to another; extending of public health professionals' work schedules to allow for work with community organizations; contacts for partnering to deal with homelessness; and connecting world class facilities with support for training programs.
- James Terry, Board Member with the Tourism Industry Association of BC, attended the October 19 meeting to provide a brief overview of the history and reasons for establishing the Provincial Destination Marketing Task Force and responded to a number of questions raised by members.
- Bill Bourgeois with the BC Healthy Forests-Healthy Communities Initiative attended the January 18 meeting to provide an overview of the initiative titled "A conversation on BC forests." A final report and six recommendations specific to communities was forwarded to AVICC members in February and is available under "What's New" on their website: bcforestconversation.com

AGM & CONVENTION

Reflecting Back on the 2012 Event in Ucluelet - Ucluelet was the host community for the 63rd AGM & Convention. The District of Ucluelet provided an exceptional overall Convention experience. Delegates were thrilled with the hospitality, the fantastic weather, the westcoast culture and scenery and the enthusiasm of the youth volunteers and the general community contributions. Once again we thank Mayor Bill Irving and Council for hosting.

The 2012 Convention exceeded attendance records set in 2011 in Sidney by attracting 196 voting and 25 non-voting members with 42 others including life members, sponsors, exhibitors, MLA's and MP's, speakers and guests participating at various times. 117 partners/guests joined delegates. A total of 321 participants attended the Friday evening Welcome Reception held at the Black Rock Resort and 280 attended the Annual Banquet held at the Ucluelet Community Centre. Overall the AGM & Convention received strong approval ratings with the well-deserved accolades to the local host community. Feedback received is being incorporated into the 2013 event.

Looking Forward to the 2013 Event in Sooke - As one Convention wraps up, work begins on the next. The host community for the 2013 AGM & Convention is the District of Sooke. Mayor Wendal Milne and Council are thanked in advance for their generous hospitality. Among the highlights will be keynote speaker Vaughn Palmer and a performance by the Sooke Philharmonic Orchestra.

30 resolutions and 8 nominations for the 7 elected Executive positions were received prior to the February 25, 2013 deadline and are reported later in this report. Nominees' biographies will be published in the Pre-Convention Newsletter that will be distributed electronically to members in late March. For full 2013 AGM & Convention details, please see www.avicc.ca.

AVICC Annual Luncheon At The 2012 UBCM Convention – 279 delegates attended the annual luncheon held September 26 in conjunction with the 2012 UBCM Convention in Victoria. The primary goal of the luncheon is to provide a networking opportunity for members during the UBCM Convention; however, highlights of the

brief program included the WoodWORKS Presentation of the Community Recognition Award, recognition of life members and other distinguished guests in attendance, and a brief address by Campbell River Councillor Claire Moglove seeking member support for her nomination for UBCM Director at Large. Councillor Moglove was elected providing an additional voice on the UBCM Board on behalf of AVICC members.

Planning for Future Years' AGM & Conventions

Members were invited to forward expressions of interest to host 2014-2016 AGM & Conventions. In total six communities expressed interest in at least one of the three years available. Each proposal came with its share of highlights and opportunities. In the end Executive could choose only three. The following communities have been chosen as host communities for the next three years:

2014 – Parksville and Qualicum Beach

2015 – Courtenay

2016 – Nanaimo

MEMBER VISITS

As was the case last year, I did not specifically undertake membership visits; however, work on behalf of the membership has provided a wealth of opportunities to connect with members including Gas Tax Program announcements in North Cowichan, Nanaimo, Parksville and the Comox Valley Regional District and serving on the Regional District Chairs BC Ferries Advocacy Group.

MEMBERSHIP, FINANCIAL AND ADMINISTRATION

- 100% membership has been maintained.
- A Special Resolution is being brought forward to the membership in April to revise the AVICC Constitution to allow First Nations and other local governments who meet certain conditions to become AVICC members.
- AVICC enjoys being in a solid financial position. As a result, Executive is pleased to report that there will not be a need to increase member dues this year.
- AVICC is in the fourth year of a five-year Contract for Services with UBCM; the agreement expires January 2015.

COMMUNICATIONS

- The 2012 AGM & Convention Minutes were transcribed and distributed in spring of 2012.
- The 2013 AGM & Convention Program Brochure, this Annual Report and Resolutions Book, and a Pre-conference Newsletter will have been produced and distributed in preparation for the 2013 AGM & Convention.
- A number of circulars, member updates and news releases were prepared and distributed.
- www.avicc.ca is maintained as the primary communication tool.

IN SUMMARY

Thank you once again for the honour of serving as your president this year. It has continued to be a great experience that offers a sense of accomplishment in being able to provide advocacy on behalf of AVICC members on a number of key files. It will be my continuing pleasure to serve on the Executive as Past President.



Chair Joe Stanhope
President

SUMMARY OF THE 2012 RESOLUTION DISPOSITIONS

A total of 30 resolutions were submitted to the April 2012 AVICC AGM & Convention. 23 were endorsed; 2 were not endorsed; 2 were withdrawn and 3 were not admitted for debate.

The 23 endorsed resolutions were submitted to UBCM by the June 30 deadline. UBCM determined that three of the resolutions were regional in nature and would not be considered at the UBCM Convention including: Bamfield Road Safety Issues; British Columbia Transit Act and Support for Catalyst Paper. AVICC Executive took action on the three with responses available under the Documents tab on www.avicc.ca.

In addition to the resolutions endorsed at the AVICC Convention, AVICC members brought an additional 31 resolutions directly to UBCM. The UBCM resolutions process urges members to submit resolutions first to Area Associations for consideration as endorsement by the Area Association offers sponsors the benefit of having greater support than one that is sent directly with only the support of an individual Council or Board. AVICC Executive seeks members' cooperation in following this process.

All UBCM endorsed resolutions were conveyed to the relevant provincial and federal government department, or other organizations as appropriate. Most responses have now been received and have been communicated to the sponsors. They are also posted on <http://www.ubcm.ca> under the Resolutions tab.

No.	Resolution Title	Sponsor	UBCM Convention Decision
*A1	Renewal Of Infrastructure Funding Programs	Comox	Endorsed
A3	Reductions To Coast Guard Marine Radio / Traffic Control Centres	Gold River, Sayward, Strathcona RD	Endorsed as Amended
A5	Decriminalization Of Marijuana	Metchosin	Endorsed
*A7	Elimination Of Emergency Preparedness Funding	Cowichan Valley RD	Endorsed and Referred to FCM
*A8	Oil Tanker Traffic	Saanich	Endorsed
B5	Ambulance Assists & Accident Callouts	Lake Cowichan	Endorsed as Amended
*B7	Delivery Of Property Tax Notices Via Email	Saanich, Victoria	Endorsed
B9	Capital Costs Of Fire Suppression	Sunshine Coast RD	Endorsed
B10	Generating Sustainable Funding For Rural Fire Departments	Cowichan Valley RD	Endorsed
*B15	Commercial Vehicle Licensing - Heavy Industrial Traffic	Port Alberni	Endorsed as Amended
*B18	Property Transfer Tax	North Cowichan	Endorsed
B22	Funding For BC Conservation Service	Sunshine Coast RD	Endorsed
B23	Removal Of Derelict & Abandoned Vessels From Coastal Waters	Ladysmith	Endorsed
*B29	Illegal Dumping Enforcement	Sunshine Coast RD	Endorsed
B34	Farm Mentorship Programs	AVICC Executive	Endorsed
B37	School Based Youth Mental Health Services	Colwood	Endorsed
*B42	MSP Premiums For Seniors	Nanaimo City	Endorsed as Amended
B43	Housing For Adults With Developmental Disabilities	Duncan, Nanaimo City, Gold River	Endorsed
*B50	BC Childcare Plan	North Cowichan	Endorsed
*B51	Privatization Of Water Systems	Sunshine Coast RD	Endorsed
*B52	BC Building Code	Victoria	Endorsed
B56	Equity In Funding For Municipal Police Services	Victoria	Endorsed
*B64	Upgrades To Community Airstrips	Alert Bay	Endorsed
B66	Taxable Occupiers Of Hospitals	View Royal	Endorsed
B73	Qualified Environmental Professionals	Cowichan Valley RD	Endorsed
B74	Exterior Full Cut-Off Lighting	Sunshine Coast RD	Endorsed
B75	Tsunami Debris To Hit West Coast In 2014	Alberni-Clayoquot RD	Endorsed as Amended

No.	Resolution Title	Sponsor	UBCM Convention Decision
B76	Blue Carbon Credits	Comox Valley RD	Endorsed
*B80	Changes To Fisheries Act	Nanaimo City	Endorsed
*B81	Disposal Of Gypsum Containing Asbestos	Sunshine Coast RD	Endorsed
B89	Declared Nuisances	Cowichan Valley RD	Endorsed
B90	Stormwater Management In Electoral Areas	Comox Valley RD	Endorsed
*B101	Closure Of Citizenship & Immigration Canada Offices	Nanaimo City	Endorsed as Amended and Referred to FCM
B105	Reinstatement Of Farm Funding For Deer Fencing	Central Saanich	Endorsed
*B119	Commercialization Of Water	Sunshine Coast RD	Endorsed
*B120	Contaminated Soil Relocation	Cowichan Valley RD	Endorsed
*B141	Siting Of Telecommunications Towers & Antennae	Esquimalt	Endorsed as Amended
*B153	Worksafe BC - Hazardous Materials Regulations	Powell River City	Not Endorsed
*C3	Closure Of Coast Guard Stations	Alberni-Clayoquot RD	Not Admitted for Debate
*C9	Emergency Preparedness Funding	Sunshine Coast RD	Not Admitted for Debate
*C10	Funding For Joint Emergency Preparedness Program	Comox Valley RD	Not Admitted for Debate
C16	Oil Tanker Traffic In Coastal Waters	Metchosin	Not Admitted for Debate
*C17	Public Consultation On Increases To Oil Transportation	Sechelt District	Not Admitted for Debate
*C18	Oil Tanker Opposition	Victoria	Not Admitted for Debate
*C19	Front-Line Wildlife Management	Alert Bay	Not Admitted for Debate
C20	Retention Of Section 35(1) Habitat Protection Provisions For The Canada Fisheries Act	Qualicum Beach	Not Admitted for Debate
*C22	Industry Funding For Oil Spill Prevention, Preparedness & Response	Islands Trust	Not Admitted for Debate
*C27	Tobacco Regulations	North Saanich	Not Admitted for Debate
*C28	Smoking Ban In Outdoor Public Spaces	Sidney	Not Admitted for Debate
*LR1	Call Answer Levy For Wireless Service Providers	Nanaimo City	Endorsed
*LR6	Requirement For By-Elections	Lake Cowichan	Endorsed
*LR7	Regulations For Motorized Scooters	Sidney	Not Admitted for Debate
*LR11	Fish Habitat Protection	Strathcona RD	Not Admitted for Debate
*LR12	Scotch Broom	Parksville	Not Admitted for Debate
	Bamfield Road Safety Issues	Alberni-Clayoquot RD	Regional in Nature
	Vancouver Island SPINE Trail	AVICC Executive	Regional in Nature
	Support For Catalyst Paper	Port Alberni, Alberni-Clayoquot RD	Regional in Nature

* Resolutions forwarded directly to UBCM by the June 30 deadline.

AVICC 64TH ANNUAL GENERAL MEETING & CONVENTION
APRIL 12-14, 2013 SOOKE, BC
DRAFT PROGRAM

FRIDAY, APRIL 12, 2013

Morning Pre-Conference Program

8:00 – 9:45 am **Pre-Conference Registration**

8:30 am-Noon **Pre-Conference Program**

Private Forest Land Breakfast

Study Tour of the T'Sou-ke Nation Solar Project

Study Tour of the Charters River Salmon Interpretive Centre

12-30-4:00 pm **Registration**

1:00 – 7:30 pm **Mini Marketplace & Tradeshow**

AGM & Convention Main Program

2:00 pm Official Opening

Piper – *Pipe Major Angus Stanfield of the Sooke Pipes and Drums*

Convention Opening Remarks – *President Joe Stanhope*

O Canada – *Janet McTavish*

Welcome and Blessing – *Chief Gordon Planes, T'Sou-ke First Nation*

Welcome from Host Community – *Sooke Acting Mayor Kerrie Reay*

Convention Program Overview – *President Joe Stanhope*

2:30 pm Nominating Committee Report, *President Joe Stanhope*

2:35 pm Palmer on Politics - *Vaughn Palmer, Vancouver Sun's Provincial Affairs Political Columnist*

3:35 pm Refreshment Break

3:55 pm Address by The Honourable Ida Chong, Minister of Aboriginal Relations and Reconciliation

4:20 pm Nominations from the Floor for Officers and Candidate Speeches (as necessary)

4:25 pm Let's Talk Finance Workshop

5:25 pm Final Comments and Wrap-Up

5:30 pm Adjourn

5:30-7:30 pm Welcome Reception

SATURDAY, APRIL 13, 2013

7:15-8:15 am Delegates Networking Continental Breakfast

7:30-8:15 am The Community Carbon Marketplace Working Breakfast

8 am – 3 pm **Mini Marketplace & Tradeshow**

8:00-8:30 am Voting for Table Officers (As Necessary)

8:30 am Opening Remarks

8:35 pm Annual Meeting

Adoption of Conference Rules and Procedures

Adoption of Minutes of 2012 Annual General Meeting

President's Address and Annual Report

Financial Statements

Appointment of Auditors

Appointment of Scrutineers and Parliamentarian

2014 AGM & Convention Location

2013 AVICC ANNUAL REPORT AND RESOLUTIONS

8:45 am	Address by UBCM President - <i>Mayor Mary Sjostrom, City of Quesnel</i>
9:05 am	Review of Resolution Procedures
9:10 am	Consideration of Resolutions
10:00 am	Refreshment Break
10:20 am	Resolutions, Continued
11:20 am	Nominating Committee Report Nominations from the floor for Directors at Large and Candidate speeches (as necessary)
11:40 am	FortisBC Update on the Gas Operating Agreement Renewal Process
12:00 noon	Delegates Luncheon
12:45-1:30 pm	Elections for Director at Large

Concurrent Workshops

1:30-2:30 pm	The Place of Genetic Engineering in Agriculture Fibre Supply and the Future of BC Coastal Forest Industry and Benefits of Community Forests Electronic Council/Board Agendas			
2:30-3:00 pm	Refreshment Break			
3:00-4:00 pm	World-Leading Spill Response—Are We Ready? Sea Level Rise BC Hydro Operations and Planning			
4:00 pm	Tour of the MJ Green			
6:00-10:30 pm	Reception and Annual Banquet			
	6:15 pm	Reception	7:00 pm	Buffet Dinner
	8:15 pm	Short Program	8:45 pm	Sooke Philharmonic Orchestra

SUNDAY, APRIL 14, 2013

7:15-8:15 am	Delegates Networking Hot Breakfast
7:30-8:15 am	The Natural City – A Sustainable Future for Cities and Towns Working Breakfast
8:30 am	Opening Remarks Nominating Committee Report Nominations from the Floor for Electoral Area Representative and Candidate Speeches (as necessary)
8:35 am	Consideration of Resolutions and Late Resolutions
9:45 am	Presentation TBA
10:15-10:45 am	Elections for Electoral Area Representative as Necessary
10:15-10:45 am	Refreshment Break
10:45 am	More Than A Pretty Beach – <i>Ramona C. de Graaf, Marine Biologist and Executive Director, Coastal Conservation Institute of BC and Ann Kjerulf, Planner with the Cowichan Valley Regional District</i>
11:45 am	Final Business Session Nominating Committee Report (as required) Installation of New Executive Remarks by President Elect Grand Prize Draws - <i>Must Be Present To Win</i>
Noon	Adjourn

NOMINATIONS AND ELECTIONS PROCEDURES

An 8 person Executive Board is elected and appointed at the Annual General Meeting & Convention to provide the ongoing administration and policy determination for the Association.

THERE ARE SEVEN ELECTED POSITIONS:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

THERE IS ONE APPOINTED POSITION:

- Immediate Past President

NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The Executive has identified a process whereby a notice of the AVICC Executive positions open for nomination and the process and the procedures for nomination was circulated to all members.

The notice states that the nominee must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC member local government. A nomination and consent form is available and is to be used for all nominations in advance of the AGM & Convention.

Background information that sets out the main responsibilities and commitments of an AVICC Executive member is made available on request.

A candidate may also be nominated from the floor at the AGM & Convention.

NOMINATING COMMITTEE is responsible for overseeing the nomination and election process and is appointed by the AVICC President and is composed of two members.

This year's Committee is composed of:

- Chair, Chair Joe Stanhope, Nanaimo Regional District
- AVICC Executive Coordinator, Iris Hesketh-Boles

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed in the Pre-Convention Newsletter.

NOMINATING COMMITTEE REPORT

The Nominating Committee is responsible for reporting to the full Annual Meeting. The Nominating Committee does not make recommendations.

The Nominating Committee will report on Friday, April 12th, at approximately 2:30 pm on nominations received in advance for positions of President, First Vice-President, Second Vice-President, three Directors at Large and Electoral Area Representative after which time nominations from the floor will be requested as follows.

ELECTIONS PROCESS

The Nominations and Elections Process will then proceed in three steps:

STEP 1 - ELECTION OF OFFICERS

FRIDAY, APRIL 12TH, 4:20 PM*

- Nominations from floor for Table Officer positions are received (President, First Vice-President, Second Vice-President)
- Candidate speeches for Table Officer positions (as necessary)

SATURDAY, APRIL 13TH, 8:00-8:30 AM*

- Elections for Table Officer positions (as necessary)

STEP 2 - ELECTION OF DIRECTORS AT LARGE

SATURDAY, APRIL 13TH, 11:20 AM*

- Nominating Committee presents results of Table Officer elections and announces nominations for three Directors at Large
- Nominations from the floor are received for the position of Director at Large
- Candidate speeches (as necessary)

SATURDAY, APRIL 13TH, 12:45-1:30 PM*

- Elections for Directors at Large (as necessary)

STEP 3 - ELECTION OF ELECTORAL AREA REPRESENTATIVE

SUNDAY, APRIL 14TH, 8:30 AM*

- Nominating Committee presents results of Director at Large elections and announces nominations for Electoral Area Representative
- Nominations from the floor for the above position
- Candidate speeches (as necessary)

SUNDAY, APRIL 14TH, 10:15-10:45 AM*

- Election for EA Representative (as necessary)

SUNDAY, APRIL 14TH, 11:45 AM*

- Nominating Committee presents results of EA Representative (as necessary)

The new Executive will be introduced and installed at 11:45 am, Sunday, April 14.

*Note: Times are based on the draft AGM & Convention Program as known at the time of publishing this report. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention. Delegates will receive a copy of the final program as part of the *Supplementary Materials Package* received at the onsite registration desk.

NOMINATING COMMITTEE REPORT 2013-14 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2013 AGM and Convention:

President

- Mayor Larry Cross, Town of Sidney

First Vice-President

- Councillor Cindy Solda, City of Port Alberni

Second Vice-President

- Councillor Barbara Price, Town of Comox

Director at Large (three to be elected*)

- Councillor Meagan Brame, Township of Esquimalt
- Councillor Claire Moglove, City of Campbell River
- Chair Colin Palmer, Powell River Regional District
- Trustee Gary Steeves, Islands Trust

Electoral Area Representative

- Director Mary Marcotte, Cowichan Valley Regional District

Photos and biographical information on the candidates will be published in the 2013 Pre-convention Newsletter to be distributed to all members mid to late March 2013.

For further information on the nomination and election process contact:

Chair Joe Stanhope
Chair of AVICC Nominating Committee
c/o Local Government House
525 Government St
Victoria, BC V8V 0A8
Phone: (250) 356-5122
Fax: (250) 356-5119

Financial Statements of

**ASSOCIATION OF
VANCOUVER ISLAND AND
COASTAL COMMUNITIES**

Years ended December 31, 2012 and 2011



KPMG LLP
Chartered Accountants
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada

Telephone (250) 480-3500
Fax (250) 480-3539
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

Report on the Financial Statements

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statements of financial position as at December 31, 2012, December 31, 2011 and January 1, 2011, the statements of operations and changes in net assets and cash flows for the years ended December 31, 2012 and December 31, 2011, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audits is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2012, December 31, 2011 and January 1, 2011, and its results of operations and its cash flows for the years ended December 31, 2012 and December 31, 2011 in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity.
KPMG Canada provides services to KPMG LLP.



Page 2

Report on Other Legal and Regulatory Requirements

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Accountants

March 8, 2013

Victoria, Canada

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Financial Position

December 31, 2012, December 31, 2011 and January 1, 2011

	December 31, 2012	December 31, 2011	January 1, 2011
Assets			
Current assets:			
Cash and cash equivalents	\$ 21,875	\$ 13,965	\$ 34,095
Short term investments (note 2)	147,250	150,684	94,302
Prepaid expenses	2,000	849	8,468
Accounts receivable	139	-	1,469
	\$ 171,264	\$ 165,498	\$ 138,334

Liabilities and Net Assets

Current liabilities:			
Accounts payable and accrued liabilities	\$ 7,600	\$ 11,132	\$ 7,364
Deferred contributions (note 3)	46,665	51,665	44,665
	54,265	62,797	52,029
Net assets:			
Unrestricted	116,999	102,701	86,305
Contractual commitments (note 4)			
	\$ 171,264	\$ 165,498	\$ 138,334

See accompanying notes to financial statements.

On behalf of the Board:



Director



Director

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Operations and Changes in Net Assets

Years ended December 31, 2012 and 2011

	2012	2011
Revenue:		
Annual meeting - sponsorships	\$ 33,050	\$ 26,000
Annual meeting - registration	49,417	43,675
Association dues	76,017	74,271
Interest	1,965	1,777
Other	2,076	-
	162,525	145,723
Expenses:		
Annual meeting	75,728	51,807
Communication and staff travel	1,235	1,441
Executive meetings	7,880	8,143
Other meetings	1,253	2,278
Postage, office and miscellaneous	3,396	8,118
Professional fees	6,205	6,040
Union of BC Municipalities contract fees	52,530	51,500
	148,227	129,327
Excess of revenue over expenses	14,298	16,396
Net assets, beginning of year	102,701	86,305
Net assets, end of year	\$ 116,999	\$ 102,701

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Cash Flows

Years ended December 31, 2012 and 2011

	2012	2011
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 14,298	\$ 16,396
Change in non-cash operating working capital:		
(Increase) decrease in prepaid expenses	(1,151)	7,619
(Increase) decrease in accounts receivable	(139)	1,469
(Decrease) increase in accounts payable and accrued liabilities	(3,532)	3,768
(Decrease) increase in deferred contributions	(5,000)	7,000
	4,476	36,252
Investing:		
Decrease (increase) in short term investments	3,434	(56,382)
Increase (decrease) in cash and cash equivalents	7,910	(20,130)
Cash and cash equivalents, beginning of year	13,965	34,095
Cash and cash equivalents, end of year	\$ 21,875	\$ 13,965

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Years ended December 31, 2012 and 2011

Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

On January 1, 2012, the Association adopted Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CICA Handbook ("ASNPO"). These are the first financial statements prepared in accordance with Not-For-Profit Standards.

In accordance with the transitional provisions in ASNPO, the Association has adopted the changes retrospectively, subject to certain exemptions allowed under these standards. The transition date is January 1, 2011 and all comparative information provided has been presented by applying ASNPO.

There are no adjustments to net assets as at January 1, 2011 or excess of revenues over expenses for the year ended December 31, 2011 as a result of the transition to ASNPO.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CICA Handbook. The Association's significant accounting policies are as follows:

(a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are considered to be carried on a not-for-profit basis.

(b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

1. Significant accounting policies (continued):

(c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

(d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method (or effective interest rate method).

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

1. Significant accounting policies (continued):

(f) Capital assets:

In accordance with the ASNPO Handbook section 4431, "Tangible capital assets held by not-for-profit organizations" the Association has not capitalized any expenditures during the year. In 2012 there were no capital expenditures (2011 - \$3,276). Capital assets owned by the Association are categorized as furniture, computer software and computer hardware.

(g) Use of estimates:

The preparation of financial statements in conformity with accounting standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

2. Financial instruments:

Interest income during 2012 totaled \$1,965 (2011 - \$1,777). There was no interest expense in either year.

Short term investments consist of amounts on deposit in the Municipal Finance Authority of British Columbia's money market fund.

3. Deferred contributions:

Deferred contributions consist of \$44,665 (2011 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee in addition to \$2,000 (2011 - \$7,000) of sponsorship revenues received in advance for the 2013 conference.

4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services. Payments under this contract in 2012 were \$13,133 quarterly (2011 - \$12,875). The amounts are subject to adjustment each January.

AVICC 2013 BUDGET

	2012 Actuals	2013 Budget
GENERAL BUDGET		
<u>Revenues</u>		
Dues ¹	76,017	76,000
Interest ²	1,965	2,000
Other ³	<u>2,076</u>	<u>0</u>
<i>Sub-Total General Revenues</i>	80,058	78,000
<u>Expenditures</u>		
UBCM Contract ⁴	52,530	53,850
Executive Meetings ⁵	7,880	9,500
Other Meetings ⁶	1,253	2,500
Staff Travel ⁷	458	500
Communications ⁸	777	900
Telephone ⁹	431	500
Office Supplies ¹⁰	1,501	1,700
Audit ¹¹	6,205	6,200
Other ¹²	<u>1,462</u>	<u>2,350</u>
<i>Sub-Total General Expenditures</i>	<u>\$72,498</u>	<u>\$78,000</u>
Revenues Less Expenses - General Budget	<u>\$7,560</u>	<u>\$0</u>
 AGM & CONVENTION BUDGET		
AGM & Convention Revenue ³	82,467	77,120
AGM & Convention Expenses ¹³	75,728	77,120
Revenues Less Expenses - AGM & Convention	<u>\$6,738</u>	<u>\$0</u>
 TOTAL PROFIT/LOSS FOR ALL ACTIVITIES	 <u>\$14,298</u>	 <u>\$0</u>
 Membership Dues Increase	 2%	 0%

REVENUES

1. **Dues** - The dues are based on the prior year's population figures on a sliding scale as follows:

1st 5,000 - .1156 per capita
 Next 10,000 - .0997 per capita
 Next 15,000 - .0840 per capita
 Over 30,000 - .0735 per capita

Minimum fee is \$210. Source for population figures is BC Stats, a division of the Ministry of Citizens Services as received from UBCM.

2. **Interest** - Surplus funds are invested with the Municipal Finance Authority.

3. **AGM & Convention** - Includes both sponsorship and registration income. Also included at year-end is any surplus from the AVICC lunch at UBCM Convention

EXPENDITURES

4. **UBCM Service Contract** - covers the cost of the service agreement with UBCM to provide administrative and executive support services.

5. **Executive Meetings** - covers expenses for the 4 in-person meetings per year.

6. **Other Meetings** - covers costs for other scheduled meetings including visits to members and President's attendance at other Area Associations as per Executive policy.

7. **Staff Travel** - covers staff travel for executive and other meetings as required.

8. **Communications** - covers the costs of maintaining the AVICC Website.

9. **Telephone** - covers long distance calls made by the President and Executive Coordinator, and costs of teleconference meetings.

10. **Office Supplies** - covers the costs of office supplies either purchased directly or recovered by UBCM.

11. **Audit**

12. **Other** - cover miscellaneous expenses not budgetted in other lines including bank charges.

13. **AGM & Convention** - covers all the costs of the AGM & Convention. Also includes any losses from the AVICC lunch at the UBCM Convention.



REPORT TO THE MEMBERSHIP AT 2013 AVICC AGM & CONVENTION

Page 1

2013-2014 Membership Dues

Based on Proposed 0% Increase Over the Dues Structure and Changes in Population Since Last Period*

*The source for population figures is BC Stats, a division of the Ministry of Citizen's Services as received by UBCM.

Member	Pop 2012	Pop 2013	2012/2013 % change	Dues 2012	Dues 2013	2012/2013 \$ change	2012/2013 % change
1. Alberni-Clayoquot	8,209	8,097	-1.36%	\$897.94	\$886.77	-\$11.17	-1.24%
2. Alert Bay	485	481	-0.82%	\$210.00	\$210.00	\$0.00	0.00%
3. Campbell River	31,771	31,888	0.37%	\$2,965.17	\$2,973.77	\$8.60	0.29%
4. Capital	22,043	21,560	-2.19%	\$2,166.61	\$2,126.04	-\$40.57	-1.87%
5. Central Coast	1,243	1,212	-2.49%	\$210.00	\$210.00	\$0.00	0.00%
6. Central Saanich	16,183	16,172	-0.07%	\$1,674.37	\$1,673.45	-\$0.92	-0.05%
7. Colwood	16,721	16,838	0.70%	\$1,719.56	\$1,729.39	\$9.83	0.57%
8. Comox	13,493	13,504	0.08%	\$1,424.75	\$1,425.85	\$1.10	0.08%
9. Comox Valley	22,762	22,826	0.28%	\$2,227.01	\$2,232.38	\$5.37	0.24%
10. Courtenay	24,967	25,116	0.60%	\$2,412.23	\$2,424.74	\$12.51	0.52%
11. Cowichan Valley	33,216	32,701	-1.55%	\$3,071.38	\$3,033.52	-\$37.86	-1.23%
12. Cumberland	3,311	3,355	1.33%	\$382.75	\$387.84	\$5.09	1.33%
13. Duncan	4,900	4,904	0.08%	\$566.44	\$566.90	\$0.46	0.08%
14. Esquimalt	17,654	17,639	-0.08%	\$1,797.94	\$1,796.68	-\$1.26	-0.07%
15. Gibsons	4,450	4,461	0.25%	\$514.42	\$515.69	\$1.27	0.25%
16. Gold River	1,386	1,361	-1.80%	\$210.00	\$210.00	\$0.00	0.00%
17. Highlands	2,293	2,324	1.35%	\$265.07	\$268.65	\$3.58	1.35%
18. Islands Trust	1,243	1,212	-2.49%	\$210.00	\$210.00	\$0.00	0.00%
19. Ladysmith	8,328	8,376	0.58%	\$909.80	\$914.59	\$4.79	0.53%
20. Lake Cowichan	3,140	3,151	0.35%	\$362.98	\$364.26	\$1.28	0.35%
21. Langford	30,263	31,195	3.08%	\$2,854.33	\$2,922.83	\$68.50	2.40%
22. Lantzville	3,641	3,652	0.30%	\$420.90	\$422.17	\$1.27	0.30%
23. Metchosin	5,326	5,325	-0.02%	\$610.50	\$610.40	-\$0.10	-0.02%
24. Mount Waddington	2,574	2,496	-3.03%	\$297.55	\$288.54	-\$9.01	-3.03%
25. Nanaimo City	86,961	87,515	0.64%	\$7,021.63	\$7,062.35	\$40.72	0.58%
26. Nanaimo RD	38,965	39,222	0.66%	\$3,493.93	\$3,512.82	\$18.89	0.54%
27. North Cowichan	30,125	30,168	0.14%	\$2,844.19	\$2,847.35	\$3.16	0.11%
28. North Saanich	11,128	11,107	-0.19%	\$1,188.96	\$1,186.87	-\$2.09	-0.18%
29. Oak Bay	18,024	17,910	-0.63%	\$1,829.02	\$1,819.44	-\$9.58	-0.52%
30. Parksville	11,584	11,586	0.02%	\$1,234.42	\$1,234.62	\$0.20	0.02%
31. Port Alberni	17,836	17,687	-0.84%	\$1,813.22	\$1,800.71	-\$12.51	-0.69%
32. Port Alice	837	829	-0.96%	\$210.00	\$210.00	\$0.00	0.00%
33. Port Hardy	3,917	3,730	-4.77%	\$452.81	\$431.19	-\$21.62	-4.77%



REPORT TO THE MEMBERSHIP AT 2013 AVICC AGM & CONVENTION

Page 2

2013-2014 Membership Dues

Based on Proposed 0% Increase Over the Dues Structure and Changes in Population Since Last Period*

*The source for population figures is BC Stats, a division of the Ministry of Citizen's Services as received by UBCM.

Member	Pop 2012	Pop 2013	2012/2013 % change	Dues 2012	Dues 2013	2012/2013 \$ change	2012/2013 % change
34. Port McNeill	2,633	2,587	-1.75%	\$304.37	\$299.06	-\$5.31	-1.74%
35. Powell River	13,597	13,596	-0.01%	\$1,435.12	\$1,435.02	-\$0.10	-0.01%
36. Powell River RD	6,228	6,205	-0.37%	\$700.43	\$698.14	-\$2.29	-0.33%
37. Qualicum Beach	8,646	8,584	-0.72%	\$941.51	\$935.32	-\$6.19	-0.66%
38. Saanich	113,999	114,013	0.01%	\$9,008.93	\$9,009.96	\$1.03	0.01%
39. Sayward	339	326	-3.83%	\$210.00	\$210.00	\$0.00	0.00%
40. Sechelt	9,727	9,909	1.87%	\$1,049.28	\$1,067.43	\$18.15	1.73%
41. Sechelt Indian Govt.	825	807	-2.18%	\$210.00	\$210.00	\$0.00	0.00%
42. Sidney	11,583	11,578	-0.04%	\$1,234.33	\$1,233.83	-\$0.50	-0.04%
43. Sooke	10,919	11,125	1.89%	\$1,168.12	\$1,188.66	\$20.54	1.76%
44. Strathcona	8,843	8,890	0.53%	\$961.15	\$965.83	\$4.68	0.49%
45. Sunshine Coast	15,353	15,431	0.51%	\$1,604.65	\$1,611.20	\$6.55	0.41%
46. Tahsis	372	372	0.00%	\$210.00	\$210.00	\$0.00	0.00%
47. Tofino	1,922	1,917	-0.26%	\$222.18	\$221.61	-\$0.57	-0.26%
48. Ucluelet	1,634	1,615	-1.16%	\$210.00	\$210.00	\$0.00	0.00%
49. Victoria	84,031	84,360	0.39%	\$6,806.28	\$6,830.46	\$24.18	0.36%
50. View Royal	9,838	9,994	1.59%	\$1,060.35	\$1,075.90	\$15.55	1.47%
51. Zeballos	171	163	-4.68%	\$210.00	\$210.00	\$0.00	0.00%
	799,639	801,072		\$76,016.58	\$76,132.23	\$115.65	

Report Date (13-03-05)

AVICC CONFERENCE RULES AND PROCEDURES FOR HANDLING RESOLUTIONS

GENERAL RULES

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

VOTING RULES

5. Only elected officials of members are entitled to vote. [Bylaws s. 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

RULES OF PROCEDURE

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.

13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. Delegates must confine their remarks to a maximum speaking period of three minutes; including the introducer of a motion.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

HANDLING OF RESOLUTIONS STEP-BY-STEP RULES

PRECEDENCE OF RESOLUTIONS

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into three sections:
 - Part 1 – Those resolutions referred to AVICC by UBCM.
 - Part 2 – Those resolutions received by the deadline.
 - Section “A” – Those that feature new issues of interest to all members.
 - Section “B” – Those that support existing UBCM policy including:
 - Previously considered and endorsed resolutions; or
 - Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.
 - Part 3 – Resolutions received after the deadline

PROCEDURES FOR RESOLUTIONS PRINTED IN PART 1 AND PART 2, SECTION “A” OF THE RESOLUTIONS BOOK

20. The Chair will cause the title and the "enactment" clause of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.
25. The Chair will then call for discussion from the floor.

26. If there are not speakers opposed to the motion the Chair may call the question.
Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17)
Delegates must confine their remarks to a maximum speaking period of three minutes.
Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10).
Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B" OF THE RESOLUTIONS BOOK

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
- i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to amend the recommendation of the Resolutions Committee to remove the resolution from the block and have the resolution entered for discussion.
 - ii) If duly seconded, the Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
 - iii) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration.

PROCEDURES FOR LATE RESOLUTIONS

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
30. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
32. Resolutions received after the deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
- i) Emergency Resolutions recommended to be placed before the Convention for Plenary discussion.
 - ii) Resolutions not recommended to be admitted for Plenary discussion.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering Resolutions Received after the Deadline for discussion which, if duly seconded, will be dealt with as follows: The Chair shall put the question – "Shall the Report of the Resolutions Committee and the recommendations therein be adopted? – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
34. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
35. In the event that a late resolution is recommended to be admitted for discussion, the sponsor may be asked produce sufficient copies for distribution to the Convention.

36. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK

38. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

FOR SPECIAL RESOLUTIONS

40. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 38 or 39.
41. **AMENDMENTS TO CONSTITUTION AND BYLAWS:** Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
42. **SPECIAL RESOLUTIONS:** Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A favourable majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

2013 RESOLUTIONS

Special Resolution

SR1 Special Resolution To Amend AVICC's Constitution And Bylaws Respecting Membership (AVICC Executive)

Part 1 – Referred Resolutions

RR1 Regulations For Motorized Scooters (Sidney)
RR2 Fish Habitat Protection (Strathcona RD)
RR3 Scotch Broom (Parksville)

Part 2 – Section “A” – this section contains resolutions that feature new issues of interest to all members.

R1 Emergency Management British Columbia (Parksville)
R2 Tsunami Warnings (Nanaimo RD)
R3 Flood Management Responsibility (Central Coast RD)
R4 Reducing Default Speed Limits For Municipal Roads (Victoria)
R5 Bike Lanes On Provincial Road Rights-Of-Way (Sunshine Coast RD)
R6 Streamkeepers — Works In Streams (Nanaimo RD)
R7 Coastal Douglas Fir Partnership (Sunshine Coast RD)
R8 Watershed Protection (Port Alberni)
R9 Underground Aquifer Mapping For Proposed Mining Projects (Cumberland)
R10 Genetically Engineered (GE) Plants & Animals (Metchosin)
R11 Removal Of Carbon Tax From Bio Fuels (Highlands)
R12 New Property Class For Large Commercial Entities (Courtenay)
R13 Licences Issued By The Provincial Government (Nanaimo RD)
R14 Regulation Of Foreign Ownership Of Farmland (North Saanich)
R15 Private Managed Forest Land Assessment & Consultation (Cumberland)
R16 Sport Halibut Fishing (Mount Waddington RD)
R17 Third Party Monitoring Of Sewerage Installations Abutting Farmland (North Cowichan)
R18 Conflict Of Interest (AVICC Executive)

Part 2 - Section “B” - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

R19 Emergency Preparedness (Port McNeill)
R20 Search & Rescue Squad Funding (Alberni-Clayoquot RD)
R21 Bear Aware Funding (Sunshine Coast RD)
R22 RCMP Small Municipality Detachments (Sayward)
R23 BC Ferry Fares (Powell River RD)
R24 Carbon Sequestration Offsets – Local Government Owned Trees (Port Alberni)
R25 Derelict & Abandoned Vessels (Islands Trust)
R26 Adequate Funding For Responsibilities (Victoria)
R27 Infrastructure Grants For Small Municipalities (Sayward)
R28 Landscape Security (Cowichan Valley RD)
R29 Canada-European Comprehensive Economic & Trade Agreement (Cumberland)
R30 Access To Legal Services (Lantzville)

PART 3 – LATE RESOLUTIONS

Delegates will receive a *Supplementary Information Package* when they register onsite in Sooke that will contain the Resolutions Committee Report on Resolutions Received after the Deadline.

SPECIAL RESOLUTIONS

The following resolution submitted by the Association of Vancouver Island and Coastal Communities Executive proposes amendments to AVICC's Constitution and Bylaws. A policy paper that discusses the proposed changes has been distributed with this *Annual Report and Resolutions Book* as a separate document. It is also located on <http://avicc.ca/> under the Documents tab.

SR1 SPECIAL RESOLUTION TO AMEND AVICC'S CONSTITUTION AND BYLAWS RESPECTING MEMBERSHIP

AVICC Executive

WHEREAS in 2006 the membership endorsed extraordinary resolution ER1 – First Nations Membership which supported the creation of a special membership category for First Nations wishing to join AVICC that would allow them membership rights immediately and voting privileges when self-government status was achieved, but did not include such provisions in the Constitution and Bylaws endorsed by the membership during the Incorporation of the Association of Vancouver Island and Coastal Communities ("AVICC") in 2007;

AND WHEREAS the membership provisions of the five Area Associations of the Union of BC Municipalities should be aligned with the membership provisions of the Union of BC Municipalities which extends membership to other local governments that meet criteria established by the Executive, but does not allow non-voting membership with the exception of life members;

THEREFORE BE IT RESOLVED that ER1 – First Nations Membership resolution endorsed by the membership in 2006 be rescinded and that the Constitution and Bylaws of the Association of Vancouver Island and Coast Communities be amended in general terms as follows, and in specific terms as set out in Schedule A attached to this resolution:

- The opening paragraph of section 2 of the Constitution be amended to specify the geographic region that the Association represents by replacing "of the areas defined in section 3" with "on Vancouver Island, and within the Islands Trust, the Central Coast, the Sunshine Coast and the Powell River Regional District"; the words "municipalities" and "regional districts" in Sections 2 (c) and (d) be replaced with "local governments"; the word "municipal" in section 2(e) be deleted and the word "members" at the end of section 2(e) be replaced with "local governments";
- Sections 3, 4 (1) and 4 (2) of the Bylaws on Membership be deleted and replaced with new sections 3, 4 (1) and (2)
 - (a) to extend membership to other local governments that meet criteria established by the Executive for local government membership.
 - (b) to clarify the geographic region where membership is available to include cities, districts, townships, towns, villages and regional districts, and other local governments meeting the membership criteria established by the AVICC Executive, located within or partly within any of the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast; and
 - (c) expand the definition of persons who may become members to an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada ['Elected Officials']; and
- Sections 7 (e), 23 (1), (2) and (3), 25 (3), and 28 (3) of the Bylaws be amended for clarity, consequential to the amendments to Sections 3 and 4.

Schedule A
Original and Proposed Amendments to Sections of
AVICC's Constitution and Bylaws Respecting Membership

PROPOSED AMENDMENTS TO THE CONSTITUTION:

The section now reads:

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments of the areas defined in section 3.

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of municipalities in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member municipalities and regional districts and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, municipal information that may be deemed to be of value to members.
- (f) To hold meetings for promoting the objects aforesaid.

The amended section would then read:

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on **Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts.**

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of **local governments** in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member **local governments** and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, information that may be deemed to be of value to **local governments.**
- (f) To hold meetings for promoting the objects aforesaid.

PROPOSED AMENDMENTS TO THE BYLAWS:

The sections now read:

Part 2 – Membership

3. The members of the Society are the applicants for incorporation who are the municipalities and regional districts on Vancouver Island and in the northern coastal communities more particularly described as the Regional Districts of Alberni-Clayoquot, Capital Region, Central Coast, Comox-Strathcona, Cowichan Valley, Mount Waddington, Nanaimo, Powell River and Sunshine Coast; and the municipalities of Alert Bay, Campbell River, Central Saanich, Comox, Courtenay, Cumberland, Duncan, Esquimalt, Gibsons, Gold River, Highlands, Ladysmith, Lake Cowichan, Langford, Lantzville, Metchosin, Nanaimo, North Cowichan, North Saanich, Oak Bay, Parksville, Port Alberni, Port Alice, Port McNeill, Port Hardy, Powell River, Qualicum Beach, Saanich, Sayward, Sechelt, Sidney, Sooke, Tahsis, Tofino, Ucluelet, Victoria, View Royal and Zeballos; and the Sechelt Indian Government District; and Islands Trust and any other municipality or regional district on Vancouver Island or in the northern coastal communities of British Columbia, and a person who holds the office of mayor or councillor of a member municipality or chairperson or director of a member regional district or a trustee of the Islands Trust and who subsequently becomes a member, in accordance with these Bylaws and, in either case, have not ceased to be members.
4. (1) A municipality or regional district on Vancouver Island or in the northern coastal communities, or the Islands Trust may apply to the directors for membership in the Society and on acceptance by the directors is a member.
- (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member municipality, regional district, or Islands Trust, any person who holds the office of mayor or councillor of a member municipality or of chairperson or director of a regional district may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.

That Sections 3, 4 (1) and 4 (2) of the Bylaws on Membership be deleted and replaced with new sections 3, 4 (1) and 4 (2). The section would then read:

Part 2 – Membership

3. **The members of the Society are**
 - (1) **the applicants for incorporation of the Society;**
 - (2) **the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and**
 - (3) **other local governments located within or partly within the regional districts listed in Bylaw 3(2) that meet the criteria established by the Executive for membership.**
 - (4) **persons who are officials of members by virtue of having been elected in accordance with the laws of British Columbia or Canada ['Elected Officials'], and who have subsequently become members in accordance with these Bylaws, for as long as they hold office.**
4. (1) **A city, district, township, town, village, regional district or other local government that meets the criteria in Bylaw 3(2) and (3) may apply to the directors for membership in the Society and on acceptance by the directors and having paid the membership dues is a member.**
- (2) **Except for a person who is an authorized representative under Bylaw 23(1) of a member local government, any person who is an official of a member by virtue of having been elected in**

accordance with the laws of British Columbia or Canada [‘Elected Officials’] may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.

That Sections 7 (e), 23 (1), (2) and (3), 25 (3), and 28 (3) of the Bylaws then be amended for clarity, consequential to the amendments to Sections 3 and 4.

The sections now read:

7. (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office of mayor or councillor of a member municipality or of chairperson or director of a member regional district; or
23. (1) A member municipality, regional district, or the Islands Trust may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a mayor or councillor of a member municipality, a chairperson or director of a member regional district, of a trustee of the Islands Trust, may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, or the Islands Trust, in which he or she holds office, but not both.
- (3) If a mayor or councillor of a member municipality, a chairperson or director of a member regional district, or a trustee of the Islands Trust is a member under Bylaw 4(2), upon being made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).
25. (3) A person is eligible to be a director only when they are and while they remain either a councillor or mayor on a municipal council, a director on a regional district board or a trustee of the Islands Trust.
28. (3) If a director ceases to be a councillor or mayor on a municipal council, a director on a regional district board, or a trustee of the Islands Trust, the director ceases to hold office as a director of the Society.

The sections would then read:

7. (e) If he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office **referred to in Bylaw 4(2)**; or
23. (1) A member local government may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a **member accepted under Bylaw 4(2)** may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, the Islands Trust **or other local government**, in which he or she holds office, but not **for more than one of them**.
- (3) **When a member accepted under Bylaw 4(2), has been** made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).
25. (3) A person is eligible to be a director only when they are and while they remain **eligible for membership under Bylaw 4(2)**.
- 28.(3) If a director ceases to **hold the elected office required by Bylaw 4(2) for membership in the Society**, the director ceases to hold office as a director of the Society.

Please see Appendix A of the Annual Report and Resolutions Book for a complete copy of the Constitution and Bylaws with the proposed revisions.

PART 1 – REFERRED RESOLUTIONS

The following are resolutions that were referred to the Association by UBCM.

RR1 REGULATIONS FOR MOTORIZED SCOOTERS

Sidney

WHEREAS motorized scooters are unclearly defined under provincial legislation and there are no licencing requirements for scooters and scooter operators;

AND WHEREAS without regulations to control when and where scooters are used and appropriate training and testing of scooter operators, the safety of all motorists, businesses and pedestrians are at risk:

THEREFORE BE IT RESOLVED that the Town of Sidney supports regulating the use of motorized scooters and the licencing of scooters and scooter operators and that UBCM encourage the provincial government to implement these provisions under the *Motor Vehicle Act*.

UBCM comments:

This was submitted to UBCM in 2012 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2013 resolutions cycle.

The Resolutions Committee notes that UBCM membership endorsed resolution 2007-B106, which called on the provincial government to establish province-wide guidelines for the safe operation of motorized scooters.

In response, the provincial government referenced a partnership between the Office of the Superintendent of Motor Vehicles, the Insurance Corporation of British Columbia (ICBC) and the Ministry of Transportation to “develop a coordinated action plan to address the recommendations of the provincial coroner respecting the safe operation of motorized scooters”. The Province indicated that this would include a review of the Motor Vehicle Act to determine what amendments might be required to support motorized scooter safety.

RR2 FISH HABITAT PROTECTION

Strathcona RD

WHEREAS the federal government, by passage of Bill C-38 has removed the rule against “Harmfully Altering, Disrupting or Destroying” (HADD) fish habitat with a general requirement not to cause “serious harm” to fisheries;

AND WHEREAS the new, generalized and simple language of “serious harm” does not adequately define or provide enough protection for natural, aquatic habitat;

AND WHEREAS allowing developers to simply substitute the natural, aquatic habitat with alternative locations will not replace the need for an intact ecosystem with adequate levels of biodiversity to support aquatic survival:

THEREFORE BE IT RESOLVED that the provisions of C-38 respecting fish habitat protection be removed and replaced by the pre-existing HADD rules so that better protection of aquatic habitat is contained in Canadian law.

UBCM comments:

This was submitted to UBCM in 2012 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2013 resolutions cycle.

In the 2012 “Report on Resolutions Received After the Deadline”, resolution 2012-LR11 was referred to resolution B80 in the 2012 Resolutions Book. The UBCM membership endorsed resolution 2012-B80.

UBCM has not yet received a response to resolution 2012-B80 from the federal government.

WHEREAS the Province of British Columbia has enacted the BC *Weed Control Act* to protect farmland and farmers' livelihood against the spread of noxious weeds that are extremely competitive with crops and are difficult and costly to control;

AND WHEREAS Scotch Broom is invasive, spreads rapidly, can render farm land unusable for growing food crops, destroys pasture lands, is toxic to grazing animals, inhibits re-growth of forests, eliminates native vegetation, contains toxic chemicals or substances that can affect the nervous system and the heart and is highly flammable;

AND WHEREAS the Ministry of Forests & Range states that it is "important that broom is recognized as a threat to our biodiversity and preventative means be taken to arrest its spread":

THEREFORE BE IT RESOLVED that UBCM request the Ministry of Agriculture to designate Scotch Broom as a noxious weed under the BC *Weed Control Act*.

UBCM comments:

This was submitted to UBCM in 2012 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2013 resolutions cycle.

The Resolutions Committee notes that the UBCM membership has endorsed resolutions calling for the inclusion of specific plant species under the Weed Control Act (1992-B42 purple loosestrife; 2004-B73 giant hogweed).

PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE

The following are the resolutions received by the February 25, 2013 resolutions deadline. Delegates will receive a *Supplementary Information Package* when they register onsite in Sooke that will contain the Resolutions Committee's Comments and Recommendations.

Part 2 – Section "A" – This section contains resolutions that feature new issues of interest to all members.

COMMUNITY SAFETY

R1 EMERGENCY MANAGEMENT BRITISH COLUMBIA

Parksville

WHEREAS on October 27, 2012, Emergency Management British Columbia did not notify local governments in a timely manner of the tsunami warning;

AND WHEREAS, after consultation between local governments and Emergency Management BC, there was no improvement in notification timing during subsequent earthquake and tsunami warnings;

AND WHEREAS the safety of citizens in coastal communities is dependent upon early warning of impending tsunamis and their potential destructive forces:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the provincial government to demonstrate its commitment to the safety of BC coastal communities by providing the necessary resources to Emergency Management BC, to replace the outdated Provincial Emergency Notification System (PENS) with the latest technological advances in notification systems and ensure information from the West Coast and Alaska Tsunami Warning Centre (WCATSC) is provided immediately upon receipt of a tsunami warning, with follow up notifications as necessary.

R2 TSUNAMI WARNINGS

Nanaimo RD

WHEREAS the coastal communities of British Columbia are at risk of significant loss of life in the event of a tsunami;

AND WHEREAS early and accurate information is the key to ensuring that appropriate steps are taken by the effected communities:

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to take immediate action to resolve all issues with tsunami warning so as to ensure that warnings are broadcast within 2 minutes of a National Oceanic and Atmospheric Administration (NOAA) assessment of a warning, watch or advisory for any British Columbia coastal area.

R3 FLOOD MANAGEMENT RESPONSIBILITY

Central Coast RD

WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding, including overland flooding which has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;

AND WHEREAS the Province of British Columbia is the steward of the water resources within the province where local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works:

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:

- Provision of emergency response resources for the use of local governments
- Identification of flood related hazards;
- Remediation of stream channels so as to mitigate future flooding;
- Monitor stream flows and levels in waterways posing a risk to life, safety or property;
- Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre.

TRANSPORTATION

R4 REDUCING DEFAULT SPEED LIMITS FOR MUNICIPAL ROADS

Victoria

WHEREAS local governments are concerned about resident safety on municipal streets, and lower vehicle speeds reduce the severity of injuries to pedestrians in vehicle/pedestrian collisions;

AND WHEREAS consistent province-wide speed limits promote driver awareness and ease enforcement between municipalities:

THEREFORE BE IT RESOLVED that UBCM lobby the Province of British Columbia to amend the *Motor Vehicle Act* to limit the default speed limit on a highway in a municipality to 40 km/h.

R5 BIKE LANES ON PROVINCIAL ROAD RIGHTS-OF-WAY

Sunshine Coast RD

WHEREAS the Ministry of Transportation and Infrastructure has requested local governments building paths on provincial road rights-of-way to provide invasive species management plans, have work overseen by an environmental monitor and assume responsibility for invasive plant management in the permitted area in perpetuity, in addition to providing for maintenance, including any sweeping which exceeds standards outlined in road maintenance contracts;

AND WHEREAS local governments are building paths to encourage people to use environmentally friendly alternatives to vehicles and should not be burdened with the costs of tasks within the jurisdiction of the Ministry, such as sweeping or ongoing invasive plant management:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Transportation and Infrastructure to ensure permit conditions for construction and maintenance do not provide a deterrent to local governments wishing to expand active transportation networks.

ENVIRONMENT

R6 STREAMKEEPERS — WORKS IN STREAMS

Nanaimo RD

WHEREAS Streamkeepers and other such non-profit societies provide a valuable service in protecting and enhancing fish habitat;

AND WHEREAS, under the current federal Department of Fisheries and Oceans and provincial regulations, non-profit societies are not able to receive the appropriate approvals to undertake certain projects that would greatly improve fish habitat:

THEREFORE BE IT RESOLVED that UBCM urge the Department of Fisheries and Oceans and the Province of British Columbia to permit non-profit societies to do works in streams for the purpose of improving fish habitat.

R7 COASTAL DOUGLAS FIR PARTNERSHIP

Sunshine Coast RD

WHEREAS the Ministry of Forests, Lands and Natural Resource Operations has established the multi-agency Coastal Douglas Fir and Associated Ecosystems Partnership (CDFCP) to provide a strategic and collaborative approach to conservation of these ecosystems and which is intended to be funded by the participants;

AND WHEREAS local governments have limited means to raise revenues outside of property taxes to fund initiatives such as the Coastal Douglas Fir and Associated Ecosystems Partnership:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Forests, Lands and Natural Resource Operations to ensure the Province adequately resources the CDFCP, including the implementation of recommendations made.

R8 WATERSHED PROTECTION

Port Alberni

WHEREAS the majority of Vancouver Island communities draw drinking water from an active working forested watershed;

AND WHEREAS logging companies are not required to submit a long range forestry plan:

THEREFORE BE IT RESOLVED that the Province of British Columbia enact legislation that requires all land and tenure holders logging in a municipal watershed to have in place a one hundred year cut rotation plan;

AND BE IT FURTHER RESOLVED that all logging companies have environmental policies in place that protect the integrity of municipalities' drinking water.

R9 UNDERGROUND AQUIFER MAPPING FOR PROPOSED MINING PROJECTS

Cumberland

WHEREAS there are concerns that mining projects can negatively affect surrounding aquifers;

AND WHEREAS many people rely on these aquifers for drinking water:

THEREFORE BE IT RESOLVED that the provincial government conduct comprehensive mapping and modeling of aquifers that may be affected by proposed mines before approving mine projects.

R10 GENETICALLY ENGINEERED (GE) PLANTS & ANIMALS

Metchosin

WHEREAS some Genetically Engineered (GE) crops, through pollination, can disperse their pollen and genes indiscriminately and potentially contaminate non-GE crops, resulting in lawsuits, loss of organic certification, and marketability;

AND WHEREAS there is particular concern with the transfer of DNA between species and the potential unintended consequences, especially with animal species;

AND WHEREAS Vancouver Island and associated coastal communities are isolated from other agricultural areas in British Columbia, which can provide practical approaches to avoiding contamination by GE organisms and these locations suggest that there is an opportunity for local farmers to provide organic production, to help maintain long-term sustainability, to foster a living seed bank, and to be a refuge from genetically engineered contamination:

THEREFORE BE IT RESOLVED that AVICC ask the British Columbia government to legislate the prohibition of importing, exporting and growing plants and seeds containing genetically engineered DNA, and raising GE animals, on Vancouver Island and in associated coastal communities and in the marine waters nearby, and to declare, through legislation, that the area encompassed by AVICC is a GE Free area in respect to all plant and animal species.

R11 REMOVAL OF CARBON TAX FROM BIO FUELS

Highlands

WHEREAS the *Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* has mandated the reduction of fossil carbon emissions and the use of renewable fuels;

AND WHEREAS the removal of Motor Fuel Tax exemptions and the additional application of the Carbon Tax to the production and sale of pure (100%) biofuels since 2010 has had a negative impact on biofuel producers and suppliers within BC, and has resulted in a decrease in the availability of pure renewable fuels that have the greatest potential to reduce fossil carbon emissions:

THEREFORE BE IT RESOLVED that the Province of BC amend the *Green House Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* to remove the Carbon Tax from the entire biofuel portion of all fuel production and sales and restore the Motor Fuel Tax exemptions for the biofuel producers and suppliers of British Columbia, and provide further incentives to ensure that the renewable fuel sector continues as a viable industry for BC consumers and supports provincial greenhouse gas reduction objectives.

TAXATION & ASSESSMENT

R12 NEW PROPERTY CLASS FOR LARGE COMMERCIAL ENTITIES

Courtenay

WHEREAS the current property assessment class 06 business/other is a broad class that captures any property use not defined elsewhere;

AND WHEREAS local governments are restricted in managing local taxation policy by the broad nature of the class:

THEREFORE BE IT RESOLVED that the provincial government examine the possibility that an additional property assessment class be added to capture the concept of commercial entity size as a property class for the purposes of property taxation.

LAND USE

R13 LICENCES ISSUED BY THE PROVINCIAL GOVERNMENT

Nanaimo RD

WHEREAS the Provincial Ministry of Agriculture recently issued harvesting licences that allow for the removal of thousands of tonnes of beach-cast seaweed from the Vancouver Island shoreline;

AND WHEREAS local governments were not aware of the issuance of these licences and are not made aware of other licences issued by the Province that may impact local government:

THEREFORE BE IT RESOLVED that the provincial government be required to inform local governments when they are issuing licences for activity to take place on lands within or adjacent to any local government.

R14 REGULATION OF FOREIGN OWNERSHIP OF FARMLAND**North Saanich**

WHEREAS the financial viability of BC farms is threatened by the rising cost of farmland due in part to speculative acquisition of BC farmland, possibly by foreign investors and investment companies, as recognized in the 2010 publication by Canada's National Farmers Union, *Losing Our Grip*;

AND WHEREAS BC's food sovereignty is threatened by foreign control of BC food production, and that foreign owners and investment companies could profit from Canadian taxpayer-funded farm subsidies without providing an income for BC farmers nor food for consumption by BC residents:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities petition the Province to:

1. Assemble data on current foreign ownership of farm land inside and outside the Agricultural Land Reserve in BC and maintain a registry;
2. Support and strengthen the powers of the Agricultural Land Commission and take measures to protect the agricultural land base from price speculation; and
3. Take measures to limit foreign and investment company ownership of BC farmland, similar to measures taken in Alberta, Manitoba and Prince Edward Island.

R15 PRIVATE MANAGED FOREST LAND ASSESSMENT & CONSULTATION**Cumberland**

WHEREAS many owners of private managed forest land are planning for its sale for residential and commercial development rather than committing to long-term forest production;

AND WHEREAS the land is under valued by BC Assessment:

THEREFORE BE IT RESOLVED that the provincial government be called upon to review the method of land valuation of private managed forest land intended for development and to impose a duty on owners of private managed forest land to consult with the local government in which the land is located.

COMMUNITY ECONOMIC DEVELOPMENT**R16 SPORT HALIBUT FISHING****Mount Waddington RD**

WHEREAS the recreational and sport halibut fishery is an essential economic driver for many communities along the coast of British Columbia;

AND WHEREAS the recreational and sport halibut fishery depends on an assurance of quota during a specific season to ensure that appropriate arrangements can be made for accommodations;

AND WHEREAS the Ministry of Fisheries and Oceans has created considerable uncertainty by delaying announcements or announcing unanticipated closures in recreational and sport halibut:

THEREFORE BE IT RESOLVED that the AVICC request that the Ministry of Fisheries and Oceans ensure that the open season for the recreational and sport halibut fishery is set prior to the end of February and that the closing date to be no earlier than mid-September, subject to not exceeding the recreational fishing quota, to enable maximum benefit to be derived from this fishery.

HEALTH**R17 THIRD PARTY MONITORING OF SEWERAGE INSTALLATIONS
ABUTTING FARMLAND****North Cowichan**

WHEREAS human health and the production of safe and healthy food products for human consumption can be compromised by sewerage system malfunctions or poor design;

AND WHEREAS complaints to BC Health Authorities and the self-regulating professional associations have had poor results due to 1) a lack of regulated third party oversight; and 2) the limited ability to provide oversight with respect to agricultural products:

THEREFORE BE IT RESOLVED that the Province require British Columbia Health Authorities to implement third party monitoring of sewerage installations on and abutting farmland or, at minimum, on a random basis.

SELECTED ISSUES

R18 CONFLICT OF INTEREST

AVICC Executive

WHEREAS the recent Court of Appeal decision in *Schlenker v. Torgimson, 2013 BCCA 9* broadened the interpretation of the conflict of interest provisions under sections 100 and 101 of the *Community Charter*, determining that a local government elected official who also serves on the board of directors of a non-profit organization is deemed to have an indirect pecuniary conflict of interest when voting on grants offered by the local government to non-profit organizations;

AND WHEREAS this broadened interpretation of the conflict of interest provisions has significant implications for those local government elected officials who also serve on the board of a non-profit organization, since contravention of the conflict of interest provisions could result in disqualification from local government elected office:

THEREFORE BE IT RESOLVED that the Province work with UBCM to identify a remedy that clarifies the responsibilities and suggested conduct of local government elected officials who serve on the boards of non-profit organizations, so that they may continue to serve in both positions concurrently, without fear of disqualification from local government elected office due to conflict of interest.

Part 2 - Section “B” - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

COMMUNITY SAFETY

R19 EMERGENCY PREPAREDNESS

Port McNeill

WHEREAS there is a need for well-trained experienced personnel to deal with catastrophic emergency events that may occur in their communities:

THEREFORE BE IT RESOLVED that the Province of British Columbia through Emergency Management BC be asked to continue to provide funding for training programs for existing and future emergency personnel, by 2014.

R20 SEARCH & RESCUE SQUAD FUNDING

Alberni-Clayoquot RD

WHEREAS Search and Rescue Squads in British Columbia are not directly funded through the Province, each year they are required to apply for gaming grants which are not guaranteed and amounts vary;

AND WHEREAS Search and Rescue Squads provide an extremely valuable service in our vast province and consistent annual core funding, including equipment costs should be provided by the Province:

THEREFORE BE IT RESOLVED that Association of Vancouver Island and Coastal Communities request the provincial government to directly fund 100% of the costs for Search and Rescue Squad services.

R21 BEAR AWARE FUNDING**Sunshine Coast RD**

WHEREAS the evolving criteria and competitive process for securing Bear Aware/Wild Safe BC funding is counterproductive to local governments requiring funding certainty to ensure continuity of a service provided in partnership with other organizations;

AND WHEREAS small rural local governments are less able to respond to evolving program criteria and funding requirements:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Environment to provide financial support and work with the BC Conservation Foundation to revise the funding criteria for the Bear Aware/Wild Safe program to ensure interested communities can participate without having to compete against other jurisdictions for funding.

R22 RCMP SMALL MUNICIPALITY DETACHMENTS**Sayward**

WHEREAS RCMP detachments in small municipalities through their presence, liaison and regular patrols deter criminal activity in these communities and surrounding areas, supplying a sense of security to our citizens;

AND WHEREAS RCMP are presently investigating the cost cutting measures of closing small municipality detachments in favour of centralizing their staff into larger urban detachments, some over an hour's travel time from the current detachment location in the small municipality;

AND WHEREAS this would leave small municipalities vulnerable to increased criminal activity, slow response times and lack of security:

THEREFORE BE IT RESOLVED that Association of Vancouver Island Coastal Communities call upon UBCM and the provincial government to liaise with RCMP and affected small municipalities to maintain the status quo and retain all small municipality detachments.

TRANSPORTATION**R23 BC FERRY FARES****Powell River RD**

WHEREAS coastal communities consider that ferry services are an integral part of the provincial highway system;

AND WHEREAS increasing ferry fares are crippling coastal community economies:

THEREFORE BE IT RESOLVED that the AVICC and the UBCM lobby the provincial government to recognize the coastal ferry services as essential extensions of our provincial public highway system and to ensure that ferry fares are reduced and core service levels are maintained at current service levels until such time as the provincial government implements legislation that recognizes our coastal ferry services as essential extensions of our provincial public highway system and creates equity between BC's terrestrial and marine, interior and coast highway systems.

ENVIRONMENT**R24 CARBON SEQUESTRATION OFFSETS – LOCAL GOVERNMENT OWNED TREES****Port Alberni**

WHEREAS most local governments in B.C. have signed on to the Province's Climate Action Charter committing to be carbon neutral in their operations by 2012;

AND WHEREAS the provincial Climate Action Secretariat has advised that carbon sequestered by trees in a local government's urban forest and park lands is not eligible to be counted as offsetting carbon output under the Climate Action Charter:

THEREFORE BE IT RESOLVED that the Province of BC instruct the provincial Climate Action Secretariat to change their position regarding acceptance of carbon sequestered by trees owned by a local government as an accepted offset of carbon produced.

R25 DERELICT & ABANDONED VESSELS

Islands Trust

WHEREAS the UBCM previously endorsed resolutions in 2005, 2010, and 2012 proposing constructive solutions and encouraging the federal and provincial governments to take action on the issue of derelict and abandoned vessels;

AND WHEREAS the issue continues to be of significant concern to coastal communities for economic, aesthetic, environmental and safety reasons:

THEREFORE BE IT RESOLVED that the UBCM again petition the provincial and federal governments to increase their efforts to work together to create a permanent solution to the issue of abandoned and derelict vessels that includes sustainable funding sources.

FINANCE

R26 ADEQUATE FUNDING FOR RESPONSIBILITIES

Victoria

WHEREAS additional responsibilities assumed by local governments through double devolution should include authority to access the existing tax revenues;

AND WHEREAS funding for additional responsibilities should be equal to the cost of those responsibilities in recognition that there is a single taxpayer who should not feel an additional burden when a different level of government offers the service:

THEREFORE BE IT RESOLVED that the UBCM work with the Province of British Columbia to ensure that current and future responsibilities devolved to local government from the Province include revenue commensurate with those responsibilities.

R27 INFRASTRUCTURE GRANTS FOR SMALL MUNICIPALITIES

Sayward

WHEREAS small local governments throughout British Columbia are experiencing significant challenges providing its citizens with adequate municipal infrastructure and facilities;

AND WHEREAS due to the small tax base of these local governments, they are unable to fund the cost of significant infrastructure projects and upgrades and as a result are falling behind their larger counterparts in providing its citizens with adequate infrastructure and facilities;

AND WHEREAS due to the small tax base of these local governments they often cannot fund the annual financing payments required to undertake the majority of these significant infrastructure and facility projects:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities call upon the Union of British Columbia Municipalities to lobby the Provincial and the Federal governments to implement an infrastructure grants program directed towards small local governments to assist them with the cost of infrastructure and facilities upgrades.

LAND USE

R28 LANDSCAPE SECURITY

Cowichan Valley RD

WHEREAS Section 925 of the *Local Government Act* permits the collection of security for the performance of specified development permit conditions;

AND WHEREAS it is administratively costly for local governments to pursue compliance and impractical to use security to undertake required works or construction on private land:

THEREFORE BE IT RESOLVED that the provincial government amend Section 925 of the *Local Government Act* to allow local governments to collect a 5 percent per month administrative fee on conditions of a development permit that are deemed to be in default in order to provide further incentive for the developer to satisfy the conditions of a Development Permit.

COMMUNITY ECONOMIC DEVELOPMENT

R29 CANADA-EUROPEAN COMPREHENSIVE ECONOMIC & TRADE AGREEMENT

Cumberland

WHEREAS Canadian municipalities have expressed growing concerns with trade agreements and their potential impacts on municipal procurement policies which favour local suppliers:

THEREFORE BE IT RESOLVED that the provincial government negotiate a clear, permanent exemption for local governments from CETA.

SELECTED ISSUES

R30 ACCESS TO LEGAL SERVICES

Lantzville

WHEREAS:

- A. Funding for legal aid was cut back by over 40% in 2002 and the small increases since then have not kept up with inflation and as a result there is a very low level of legal aid coverage (almost none in family cases, none in poverty law cases, and limited criminal defence and refugee case coverage);
- B. The funding of legal aid in British Columbia is 10th out of 13 provinces and territories;
- C. Self-represented litigants who have legal problems that are not effectively resolved have escalating problems of poverty, homelessness, mental illness, lack of employability and deteriorating health;
- D. Such persons live in our community and their unresolved, or badly resolved, legal problems mushroom and become the problems of our community;
- E. Self-represented persons cause slow-downs and backlogs in our courts which have negative repercussions for individuals and businesses who use the courts to resolve disputes; and
- F. Slow-downs and backlogs in the courts also give rise to public safety concerns because persons accused of crime are not tried in a timely way, sometimes are not tried at all because of the delays, and public safety officials, such as the police, spend undue amounts of time on such cases instead of making our communities safe:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and the Union of BC Municipalities calls on the provincial government to:

1. Commit to increased, long term, stable funding for the Legal Services Society;
2. Recognize legal aid as an essential service fundamental to a just society; and
3. Engage in a constructive dialogue to affect change to improve access to legal services for all British Columbians which will positively affect BC communities.

PART 3 – LATE RESOLUTIONS

Delegates will receive a *Supplementary Information Package* when they register onsite in Sooke that will contain the Resolutions Committee Report on Resolutions Received after the Deadline.

APPENDIX A

FORM 3 - SOCIETY ACT

CONSTITUTION OF THE ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Proposed revisions are highlighted in bold print. See Resolution SR1 – Special Resolution to Amend AVICC's Constitution and Bylaws Respecting Membership and Policy Paper of the same title.

1. NAME

The name of the society is the Association of Vancouver Island and Coastal Communities.

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments **on Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts.**

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of **local governments** in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member **local governments** and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, information that may be deemed to be of value to **local governments.**
- (f) To hold meetings for promoting the objects aforesaid.

BYLAWS OF THE ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Part 1 – Interpretation

- 1. (1) In these Bylaws, unless the context otherwise requires:
 - “**directors**” mean the directors of the Society for the time being;
 - “**Society Act**” means the *Society Act* of British Columbia from time to time in force and all amendments to it;
 - “**registered address**” of a member means the member’s address as recorded in the register of members.
- (2) The definitions in the *Society Act* on the date these Bylaws become effective apply to these bylaws.

2. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

Part 2 – Membership

3. The members of the Society are

- (1) the applicants for incorporation of the Society;**
- (2) the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and**
- (3) other local governments located within or partly within the regional districts listed in Bylaw 3(2) that meet the criteria established by the Executive for membership.**
- (4) persons who are officials of members by virtue of having been elected in accordance with the laws of British Columbia or Canada ['Elected Officials'], and who have subsequently become members in accordance with these Bylaws, for as long as they hold office.**

- 4. (1) A city, district, township, town, village, regional district or other local government that meets the criteria in Bylaw 3(2) and (3) may apply to the directors for membership in the Society and on acceptance by the directors and having paid the membership dues is a member.**
- (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member local government, any person who is an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada ['Elected Officials'], may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.**

5. Every member must uphold the constitution and comply with these Bylaws.

6. (1) The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the general meeting of the Society.
- (2) The annual membership dues must be paid before the annual general meeting and before members will be permitted to vote at the annual general meeting.
- (3) A person accepted for membership under Bylaw 4(2) is not required to pay any annual membership dues.

7. A person ceases to be a member of the Society,

- (a) by delivering his or her resignation in writing to the Secretary of the Society or by mailing or delivering it to the address of the Society;
- (b) on his or her death or, in the case of a corporation, on dissolution;
- (c) on being expelled, or
- (d) on having been a member not in good standing for 12 consecutive months.

- (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office referred to in Bylaw 4(2); or
 - (f) on becoming an authorized representative under bylaw 23(1).
8. (1) A member may be expelled by a special resolution of the members passed at a general meeting.
- (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
- (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
9. All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the Society, and the member is not in good standing so long as the debt remains unpaid.

Part 3 – Meetings of Members

10. General meetings of the Society must be held at the time and place, in accordance with the *Society Act*, that the directors decide.
11. Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
12. The directors may, when they think fit, convene an extraordinary general meeting.
13. (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
- (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
14. The first annual general meeting of the Society must be held not more than 15 months after the date of incorporation, and after that an annual general meeting must be held at least at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting. The location of an annual general meeting other than the first annual general meeting must be determined by ordinary resolution at the annual general meeting.

Part 4 – Proceedings at General Meetings

15. Special business is
- (a) all business at an extraordinary general meeting except the adoption of rules of order, and
 - (b) all business conducted at an annual general meeting, except the following:
 - (i) the adoption of rules of order;
 - (ii) the consideration of the financial statements;
 - (iii) the report of the directors;
 - (iv) the report of the auditor, if any;
 - (v) the election of directors;
 - (vi) the appointment of the auditor, if required;
 - (vii) the other business that, under these Bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.

16.
 - (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
 - (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
 - (3) A quorum is 51 members present or a greater number that the members may determine at a general meeting.
17. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
18. Subject to Bylaw 19, the president of the Society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
19. If at a general meeting
 - (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
 - (b) the president and all the other directors present are unwilling to act as the chair,the members present must choose one of their number to be the chair.
20.
 - (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
 - (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
 - (3) Except as provided in this Bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
21.
 - (1) The chair of a meeting may move or propose a resolution.
 - (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.
 - (3) Unless the *Society Act* or these Bylaws otherwise provide, any action to be taken by a resolution of the members of the Society may be taken by ordinary resolution.
 - (4) Resolutions will be considered by the Society at the annual general meeting only if they are in the hands of the secretary/treasurer no later than 45 days prior to the annual general meeting in sufficient copies to permit distribution to the clerk or secretary of the members.
 - (5) Copies of the resolutions received by the secretary/treasurer must be distributed to the clerk or secretary of the members at least 14 days prior to the annual general meeting.
 - (6) Notwithstanding the foregoing, the members may submit any matter to the Annual General Meeting for consideration or action at any time if 3/4 of members in attendance at the Annual General Meeting approve.

- (7) Despite clause (6) above, a resolution to amend the Constitution or these Bylaws must be given in writing to the secretary/treasurer 45 days before an annual general meeting or special meeting.
- 22. (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
- (3) Voting by proxy is not permitted.
- 23. (1) A member **local government** may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only **a member accepted under Bylaw 4(2)** may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, the Islands Trust **or other local government**, in which he or she holds office, but not **for more than one of them**.
- (3) **When a member accepted under Bylaw 4(2) has been** made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

Part 5 – Directors and Officers

- 24. (1) The directors may exercise all the powers and do all the acts and things that the Society may exercise and do, and that are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject, nevertheless, to
 - (a) all laws effecting the Society,
 - (b) these Bylaws, and
 - (c) rules, not being inconsistent with these Bylaws, that are made from time to time by the Society in a general meeting.
- (2) A rule, made by the Society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
- 25. (1) The president, immediate past president, first vice president, second vice president, three directors at large, Electoral Area Representative elected annually at the Annual Meeting, and one or more other persons are the directors and the executive of the Society.
- (2) The number of directors must be 8 or a greater number determined from time to time at a general meeting.
- (3) A person is eligible to be a director only when they are and while they remain **eligible for membership under Bylaw 4(2)**.
- 26. (1) The directors must retire from office at each annual general meeting when their successors are elected.
- (2) Separate elections must be held for each office to be filled.
- (3) An election may be by acclamation, otherwise it must be by ballot.
- (4) If a successor is not elected, the person previously elected or appointed continues to hold office.

- (5) A director may be nominated in writing in advance of the annual general meeting or may be nominated from the floor at the annual general meeting.
 - (6) All elected official members of the Society are eligible to stand for election to the executive provided however, that the position of Electoral Area Representative must be filled by an Electoral Area Director.
 - (7) All elected official members of the Society present at the annual general meeting are entitled to vote for the executive position of Director at Large.
 - (8) Only elected official members of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.
 - (9) Voting by proxy shall not be permitted.
27. (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
- (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the Society, but is eligible for re-election at the meeting.
28. (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
- (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
- (3) If a director ceases to **hold the elected office required by Bylaw 4(2) for membership in the Society**, the director ceases to hold office as a director of the Society.
29. (1) The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- (2) The office of a director must be vacated if the director:
- (a) delivers a resignation in writing to the secretary or mails or delivers it to the address of the Society;
 - (b) is convicted of an indictable offence, and the directors have resolved to remove him;
 - (c) fails to attend three consecutive meetings of the directors without good and sufficient reason in the opinion of the directors and the directors must have resolved to remove him;
 - (d) if he is found by a Court to be of unsound mind;
 - (e) if he becomes bankrupt; or
 - (f) on death.
30. A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the Society.

Part 6 – Proceedings of Directors

31. (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is 5 of the directors then in office.

- (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the first vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
 - (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
 - (5) Without limiting the generality of Bylaw 31(1), the directors of the Society must manage the affairs and the property of the Society, including, but not limited to, the power to:
 - (a) enter into contracts and agreements on behalf of the Society and to delegate in such terms and conditions it considers appropriate the entering into contracts and agreements;
 - (b) authorize expenditures on behalf of the Society from time to time;
 - (c) delegate by unanimous resolution to an officer or officers of the Society the right to employ and pay salaries to employees;
 - (d) enter into trust arrangements with a trust company, bank or the Municipal Finance Authority for the purpose of creating a trust fund in which the capital interest may be made available for the benefit of promoting the interest of the Society in accordance with the terms as the directors may prescribe;
 - (e) take any steps it deems requisite to enable the Society to acquire, accept, solicit or receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objects of the Society; and
 - (f) subject to section 32 of the *Society Act*, the directors may from time to time on behalf of the Society invest the funds of the Society in any investments whatsoever which in the director's discretion it may consider advisable, and the Board may delegate on such terms and conditions as it considers appropriate the power to invest the funds of the Society.
 - (6) Reasonable notice of a meeting must be given by specifying the place, the date and the hour of such meeting by mail, postage prepaid, addressed to each of the directors at his or her address as it appears on the books of the Society or by leaving it at his or her usual business or residential address or by telephone, telegram, telex or any method of transmitting legibly recorded messages or by personal service. Reasonable notice must be seven days or a lesser period if agreed to by all 8 directors.
 - (7) The directors may confer and vote by teleconference or by other electronic means.
32. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
- (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
33. A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
34. The members of a committee may meet and adjourn as they think proper.

35. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
36. A director who may be absent temporarily from British Columbia may send or deliver to the address of the Society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,
- (a) a notice of meeting of directors is not require to be sent to that director, and
 - (b) any and all meetings of the directors of the Society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
37. (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
- (2) In the case of a tie vote, the chair does not have a second or casting vote.
38. A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
39. A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

Part 7 – Duties of Officers

40. (1) The president presides at all meetings of the Society and of the directors.
- (2) The president is the chief executive officer of the Society and must supervise the other officers in the execution of their duties.
- (3) The president must designate the bank with which the Society's accounts must be kept.
- (4) Either the president or a director authorized by resolution of the Board must co-sign with the secretary/treasurer banking resolutions and cheques drawn on the Society's bank account.
- (5) The president must generally exercise such oversight of the affairs of the Society as may best promote its prosperity and protects its interest.
- (6) The president must be the chair of the meetings held by the directors.
- (7) The president may appoint two persons to audit the accounts of the secretary/treasurer if he deems it necessary.
- (8) The president may appoint such special committees as he deems necessary.
- (9) The Executive of the Society shall appoint a secretary-treasurer.
41. The vice president must carry out the duties of the president during the president's absence.
42. The secretary must do the following:
- (a) conduct the correspondence of the Secretary;

- (b) issue notices of meetings of the Society and directors;
- (c) keep minutes of all meetings of the Society and directors;
- (d) have custody of all records and documents of the Society except those required to be kept by the treasurer;
- (e) have custody of the common seal of the Society;
- (f) maintain the register of members;
- (g) in January of each year advise all members in the Society the amount of their annual dues.

43. The treasurer must

- (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and
- (b) render financial statements to the directors, members and others when required;
- (c) deposit all monies to the credit of the Society's bank and pay all accounts due by the Society;
- (d) present at the annual general meeting a full and complete statement of the finances of the Society, showing all receipts and disbursements for the year and listing by membership the annual fees paid;
- (e) document director expenses incurred in the performance of his or her duties including, but without limiting the generality of the foregoing, long distance phone calls, photocopying, postage, stationary, etc. and charge these to the Society as administrative and overhead fees.

44. (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
- (2) If a secretary/treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under Bylaw 25(2).
- (3) The secretary/treasurer must be appointed by the directors and may be made an employee by resolution of the directors.
- (4) The secretary/treasurer must be employed for one year from the date he or she is hired, but must be re-eligible for rehiring at the expiration of their employment term.
- (5) The secretary/treasurer must be subject to removal by resolution of the directors at any time.

45. In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

Part 8 – Seal

46. The directors may provide a common seal for the Society and may destroy a seal and substitute a new seal in its place.
47. The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

Part 9 – Indemnities to Directors and Officers

48. Subject to the provisions of the *Society Act*, the directors must cause the Society to indemnify a director or former director of the Society and the heirs and personal representatives of any such person against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment actually and reasonably incurred by him, her or them including an amount paid to settle an action or satisfy a judgment in a civil or administrative action or proceeding to which he or she or they are made a party by reason of his or her being or having been a director of the Society, including any action brought by the Society. Each director of the Society on being elected or appointed must be deemed to have contracted with the Society on the terms of the foregoing indemnity.
49. Subject to the provisions of the *Society Act*, the directors may cause the Society to indemnify any officer of the Society and his or her heirs and personal representatives against all costs and expenses whatsoever incurred by him or them and resulting from acting as an officer of the Society.
50. The directors may cause the Society to purchase and maintain insurance for the benefit of any person who is or was serving as a director or officer of the Society and his or her heirs or personal representatives against any liability incurred by him or her as such director or officer.

Part 10 – Execution of Documents

51. Contracts, documents or any instruments in writing requiring the signature of the Society, must be signed by any two officers and all contracts, documents and instruments in writing so signed must be binding upon the Society without any further authorization or formality. The directors must have the power from time to time by unanimous agreement of the directors to appoint an officer or officers on behalf of the Society to sign specific documents, contracts and instruments in writing. The directors may give the Society's power of attorney to any registered dealer in securities for the purposes of the transferring of and sealing with any stocks, bonds and other securities of the Society.

Part 11 – Borrowing

52. In order to carry out the purposes of the Society the directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
53. A debenture must not be issued without the authorization of a special resolution.
54. The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

Part 12 – Auditor

55. This Part applies only if the Society is required or has resolved to have an auditor.
56. The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
57. At each annual general meeting the Society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.
58. An auditor may be removed by ordinary resolution.
59. An auditor must be promptly informed in writing of the auditor's appointment or removal.
60. A director or employee of the Society must not be its auditor.

61. The auditor may attend general meetings.

Part 13 – Notices to Members

62. A notice may be given to a member, either personally or by mail to the member at the member's registered address.
63. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
64. (1) At least 30 days written notice of a general meeting must be given to
- (a) every member shown on the register of members on the day notice is given, and
 - (b) the auditor, if Part 10 applies.
- (2) No other person is entitled to receive a notice of a general meeting.

Part 14 – Voting of Members

65. At all meetings of members of the Society every question must be determined by a majority of votes unless otherwise specifically provided by statute or by these Bylaws.

Part 15 – Financial Year

66. Unless otherwise ordered by the directors the fiscal year end of the Society will be December 31st.

Part 16 – Rules and Regulations

67. The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.
68. The Board of Directors may prescribe such rules and regulations not inconsistent with these Bylaws relating to the management and operation of the Society as they deem expedient, provided that such rules and regulations will have force and effect only until the next annual general meeting of the members of the Society when they will be confirmed, and failing such confirmation at such annual general meeting of members, will at and from time to time cease to have any force and effect.

Part 17 – Bylaws

69. On being admitted to membership, each member is entitled to, and the Society must give the member without charge, a copy of the Constitution and Bylaws of the Society.
70. These bylaws must not be altered or added to except by special resolution. Resolutions to amend the Bylaws shall be submitted in writing at least forty-five days prior to the Annual Meeting.

APPENDIX B1

AVICC MEMBERS

CITIES

Campbell River
Colwood
Courtenay
Duncan
Langford
Nanaimo
Parksville
Port Alberni
Powell River
Victoria

VILLAGES

Alert Bay
Cumberland
Gold River
Port Alice
Sayward
Tahsis
Zeballos

DISTRICTS

Central Saanich
Esquimalt
Highlands
Lantzville
Metchosin
North Cowichan
North Saanich
Oak Bay
Port Hardy
Saanich
Sechelt
Sechelt Indian Government District
Sooke
Tofino
Ucluelet

REGIONAL DISTRICTS

Alberni-Clayoquot
Capital
Central Coast
Comox Valley
Cowichan Valley
Mount Waddington
Nanaimo
Powell River
Strathcona
Sunshine Coast
Islands Trust

TOWNS

Comox
Gibsons
Lake Cowichan
Ladysmith
Port McNeil
Qualicum Beach
Sidney
View Royal

APPENDIX B2

AVICC LIFE MEMBERS

1949-1950	Lorne Jordan	Port Alberni
1951-1952	Earl Westwood	Nanaimo
1953	Bert Beasley	North Cowichan
1954	Bill Henderson	Cumberland
1955-1956	C.A.P. Murson	North Cowichan
1957	Alf Wurtele	Esquimalt
1958	Jack Dobson	Duncan
1959	Bill Moore	Courtenay
1960	George Chatterton	Saanich
1962	John Cook	Nanaimo
1963	Don Morton	North Cowichan
1964	Reeve Lee	Central Saanich
1965	Fred Bishop	Port Alberni
1966	Doug Watts	Oak Bay
1967	Les Hammer	Port Alberni
1968	Rob Baird	Victoria
1969	Kay Grouhel	Ladysmith
1970	S.A.D. Pike	Powell River
1971-1972	Archie Galbraith	Central Saanich
1973-1974	G.H.A. MacKay	Nanaimo
1974-1975	William (Bronco) Moncrief	Cumberland
1975-1976	Ed Lum	Victoria
1976-1977	George McKnight	Port Alberni
1977-1978	K. Paskin	Duncan
1978-1979	Ken Hill	Esquimalt
1979-1980	Mayor George Piercy	Comox
1980-1981	Mel Couvelier	Saanich
1981-1982	Anne Fiddick	Gold River
1982-1983	Dick Winkleman	Nanaimo
1983-1984	Norma Sealey	Sidney
1984-1985	Robert Ostler	Campbell River
1985-1986	Gillian Trumper	Port Alberni
1986-1987	William (Bill) Kinley	Port McNeill
1987-1988	Tom McCrae	Tahsis
1989-1990	Frank Ney	Nanaimo
	George Borza	Nanaimo RD
	George Cochrane	Courtenay
	Walter Behn	Port Alberni
	Eric Simmons	Victoria
1990-1991	Bill Cox	Ladysmith

1992-1993	Ron Webber	Courtenay
1993-1994	Mayor Al Huddleston	Port Hardy
1994-1995	Martin Segger	Victoria
1995-1996	Maxine Williams	Alert Bay
1996-1997	Jim Gurney	Sunshine Coast RD
1998-1999	James Lornie	Campbell River
1999-2000	John Crook	Langford
2000-2001	Mayor Frank Leonard	Saanich
2001-2003	Pearl Myhres	Zeballos
2003-2005	Mary Ashley	Campbell River
2005-2007	W. J. (Jack) Peake	Lake Cowichan
2007-2008	Bea Holland	Victoria
2008	Mayor Gerry Furney	40 Years Service
2008-2009	Rod Sherrell	Mt. Waddington RD
2009	Eydie Fraser	AVICC Executive Coordinator
2009-2011	Barry Janyk	Gibsons
2011	Christopher Causton	Oak Bay