

**Association of  
Vancouver Island and  
Coastal Communities**



# **MINUTES OF THE 73<sup>RD</sup> ANNUAL CONVENTION**

**Held in Victoria, BC  
April 1-3, 2022**

## 2021-22 AVICC EXECUTIVE

PRESIDENT	Director Ian Morrison Cowichan Valley Regional District
FIRST VICE PRESIDENT	Director Penny Cote Alberni-Clayoquot Regional District
SECOND VICE PRESIDENT	Councillor Ben Geselbracht City of Nanaimo
ELECTORAL AREA REPRESENTATIVE	Director Vanessa Craig Regional District of Nanaimo
DIRECTORS-AT-LARGE	Councillor Colleen Evans City of Campbell River  Director Mark Gisborne qathet Regional District  Director Travis Hall Central Coast Regional District
PAST PRESIDENT	Councillor Carl Jensen District of Central Saanich

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# **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**

## **MINUTES OF THE 73<sup>RD</sup> ANNUAL GENERAL MEETING OF AVICC VICTORIA, BC APRIL 1-3, 2022**

### **PRE-CONVENTION PROGRAM**

The Friday morning pre-convention program ran from 8:30 am to 11:30 am with four tours and a workshop:

- Tour: Zero Waste in Action
- Workshop: Legislative Reform Initiative: Continuing the Discussion
- Tour: Lekwungen Walking Tour with Mark Albany
- Tour: Placemaking - Downtown Walking Option
- Tour: Placemaking - Downtown Bike Tour Option

There were two forums from 11:30 am to 1:30 pm:

- Mayors and Chairs Forum
- Electoral Area Directors Forum

### **CONVENTION OPENING SESSION – FRIDAY, 2:00 PM**

The Convention opened with the AVICC Executive and honoured guests (Honourable John Horgan, Premier of BC; Mayor Lisa Helps, City of Victoria; Florence Dick, Songhees Nation; and Darwyn Seaweed, Songhees Nation) drummed in by the Lekwungen Traditional Dancers.

President Ian Morrison called the 73<sup>rd</sup> Annual Meeting of the Association of Vancouver Island and Coastal Communities to order at 2:00 pm on Friday, April 1, 2022.

President Morrison and Mayor Helps blanketed and sashed Florence Dick and Darwyn Seaweed who then addressed the delegates and gave greetings. President Morrison then introduced the AVICC Executive Committee members who were all in attendance.

Delegates rose for the singing of the national anthem. President Morrison thanked Premier Horgan for participating in the Opening Ceremony, and the Premier addressed the delegates. President Morrison thanked the City of Victoria for acting as the convention's host community. He introduced Mayor Helps who addressed the delegates and welcomed them to the City.

President Morrison noted the MLAs and MPs who were registered for the Convention, UBCM President Laurey-Anne Roodenburg, UBCM Executive representatives from the AVICC region, and AVICC life members in attendance.

President Morrison then drew delegates' attention to the final convention program they received at registration on-site as well as the Annual Report and Resolutions Package that had been emailed to delegates in advance of the convention.

Finally, President Morrison recognized the importance of the convention sponsors, and advised of the trade show timing and location.

## **FIRST REPORT FROM THE NOMINATING COMMITTEE**

President Morrison invited Past President Carl Jensen, Chair of the Nominating Committee to present the first report from the Nominating Committee. Past President Jensen referred to the Nominating Committee Report included in the *Annual Report and Resolutions Package* that set out nominations received in advance of the January 28, 2022 deadline as follows:

For President:	Director Penny Cote, Alberni-Clayoquot Regional District
For First Vice-President:	Councillor Ben Geselbracht, City of Nanaimo
For Second Vice-President:	Director Vanessa Craig, Regional District of Nanaimo Councillor Colleen Evans, City of Campbell River
For Director at Large:	Councillor Sarah Fowler, Village of Tahsis Director Mark Gisborne, qathet Regional District Councillor Helen Poon, City of Port Alberni
For Electoral Area Representative:	Director Donna McMahon, Sunshine Coast Regional District Director Kelvin Roberts, Alberni-Clayoquot Regional District

Delegates were directed to the Convention program for times of nominations and elections.

## **KEYNOTE ADDRESS**

At 2:30 pm Past President Jensen introduced Ryan Wainwright, Senior Regional Manager for the Vancouver Island Coastal region, Emergency Management BC, and Katie Olthuis, Manager of Policy and Legislation at Emergency Management BC. They spoke on changes to EMBC legislation, and the current state of emergency management in BC with a focus on how decisions are made, and on how information flows between the Province and local government elected officials and staff. Their presentation was followed by a Q&A session.

President Morrison thanked the speakers for their presentation, and advised that a donation had been made in their name to the Children's Health Foundation of Vancouver Island.

The Convention adjourned for a refreshment break and reconvened for the nominating report.

## **SECOND REPORT FROM THE NOMINATING COMMITTEE FOR TABLE OFFICERS**

At 4:00 pm Past President Jensen, Chair of the Nominating Committee called for nominations from the floor for the positions of Table Officers in addition to those already placed in nomination. Those nominated at the close of the nominations for Table Officers were:

For President:	Director Penny Cote, Alberni-Clayoquot Regional District Councillor Tyler Brown, City of Nanaimo
For First Vice-President:	Councillor Ben Geselbracht, City of Nanaimo
For Second Vice-President:	Director Vanessa Craig, Regional District of Nanaimo Councillor Colleen Evans, City of Campbell River

Past President Jensen declared the position of First Vice President elected by acclamation, and announced there would be an online election held between 5:20 pm and 8:45 am for President and for Second Vice-President.

## **SAVING SALMON ONE METRE OF SHORELINE AT A TIME**

Elodie Roger, MSc, Environmental Consultant, Origins Environmental Services and Danny Swainson, Biologist, British Columbia Conservation Foundation presented on a community-based approach to shoreline habitat restoration.

## **ISLAND HEALTH UPDATE**

Leah Hollins, Island Health Board Member, gave an update to delegates on the work of Island Health.

## **MINISTER OSBORNE ADDRESS TO DELEGATES**

President Morrison introduced the Honourable Josie Osborne, Minister of Land, Water and Resource Stewardship and Minister Responsible for Fisheries. The Minister addressed the delegates.

## **END OF DAY WRAP-UP**

President Morrison introduced Ned Hodaly, General Manager from Telus who spoke on the work of Telus in the AVICC region, and presented a door prize provided by Telus. President Morrison wrapped up the business of the day noting the welcome reception would be held in the trade show area, and the timing for Saturday morning's program including the Annual Meeting followed by an address from the UBCM President and the first Resolutions Session.

## **WELCOME RECEPTION**

The Welcome Reception sponsored by CUPE BC took place in the lobby and in the trade show area.

## **SATURDAY, APRIL 2<sup>ND</sup>**

### **PROCUREMENT FOR COMMUNITY WELL-BEING**

Director Evans introduced those presenting on behalf of BCSPi – Mayor Lisa Helps, City of Victoria; Mayor Leslie Baird; Village of Cumberland; Councillor Rob Southcott, City of Powell River; and Daniel Sailland, CAO, Alberni-Clayoquot Regional District. Director Evans moderated the session.

The Convention re-convened at 8:30 am with President Morrison welcoming delegates back.

### **ADDRESS BY UBCM PRESIDENT**

President Morrison introduced UBCM President Laurey-Anne Roodenburg who addressed the delegates on the policy initiatives and work being carried out by the UBCM.

## **ANNUAL GENERAL MEETING**

At 8:55 am, President Morrison called the 2022 Annual General Meeting to order. He referred to the President's Report in the Annual Report (attached as Appendix A) and referenced the main activities of the AVICC Executive over the last term. He proceeded to the business of the AGM.

### **ADOPTION OF CONVENTION RULES AND PROCEDURES**

On regular motion, duly moved and seconded, the Convention Rules and Procedures as printed in the *Annual Report and Resolutions Package* were adopted.

### **ADOPTION OF MINUTES**

On regular motion, duly moved and seconded, the Minutes of the 72<sup>nd</sup> Annual General Meeting of the Association of Vancouver Island and Coastal Communities held virtually on May 28, 2021 as electronically posted and distributed, were adopted.

### **ANNUAL REPORT**

On regular motion, duly moved and seconded, the *Annual Report* was adopted.

### **FINANCIAL REPORT**

President Morrison presented the Audited Financial Statements of the Association of Vancouver Island and Coastal Communities for the year ending December 31, 2021 (Appendix B).

He advised that once again the financial statements include a clean opinion from AVICC's auditors, KPMG. On regular motion, duly moved and seconded, the statements were received.

## **2022 BUDGET**

On regular motion, duly moved and seconded, the 2022 budget was received.

## **FIRST RESOLUTIONS SESSION**

The first Resolutions session began at 9:05 am with 1<sup>st</sup> Vice President Cote reviewing the convention rules and procedures for handling resolutions as printed in the *Annual Report and Resolutions Package*.

The consideration of resolutions commenced with Past President Jensen in the Chair with EA Representative Craig, Director Evans and Director Gisborne. Mr. Ian Izard, QC acted as Parliamentarian providing parliamentary procedural support.

## **PART SR – SPECIAL RESOLUTIONS**

There were no special resolutions submitted for the 2022 AGM & Convention.

## **PART 1 – REFERRED RESOLUTIONS**

There were no resolutions submitted directly to the 2021 UBCM Convention that were referred back to the AVICC Executive.

## **PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE**

The following are the resolutions received by the January 28, 2022 resolutions deadline. Delegates will receive an *Annual Report and Resolutions Book* that will contain the Resolutions Committee's Comments and Recommendations.

### **Part 2 - Section "A"**

This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse.

## **COMMUNITY SAFETY**

### **1) Cannabis Controls and Communications with Local Government**

**District of Sechelt**

Whereas medical cannabis production is prevalent across BC, but local governments and police agencies have limited tools and capacity available to monitor and enforce federal regulations;

And whereas many local governments do not have the capacity to enforce local bylaws that are needed to ensure community safety:

Therefore be it resolved that AVICC and UBCM advocate to the federal government to:

1. Reduce the maximum number of cannabis plants that any individual may produce for medical purposes;
2. Provide local government the necessary resources and legislative authority to effectively monitor and regulate the production of medical cannabis; and
3. Share a portion of all cannabis taxation revenue with local governments and police agencies to build enforcement capacity to address illegal medical and non-medical cannabis activity;

And be it further resolved that UBCM be considered for the role as administrator of cannabis taxation revenue sharing with local governments.

***ON MOTION, was ENDORSED***

## **2) Emergency Equipment Provincial Procurement**

**District of Port Hardy**

Whereas local governments support local fire services with equipment and apparatus to support fire, road rescue and first responder services, and there are limited opportunities for grants to support these large capital expenditures;

And whereas the provincial government as representatives for local government could leverage savings in purchasing emergency equipment in bulk to supply at a reduced cost to communities:

Therefore be it resolved that AVICC and UBCM lobby the provincial government to provide opportunities for local governments to purchase emergency equipment through the Provincial Procurement Services Branch in order to reduce the cost of this equipment for local governments.

***ON MOTION, was ENDORSED***

## **TRANSPORTATION**

### **3) Interregional Transit**

**Regional District of Nanaimo**

Whereas there is a high demand for transit expansion hours within regional and municipal boundaries and local governments must use their region's transit expansion hours to address transportation needs within their regional boundaries;

And whereas there is a demand for interregional transit that has a geographic scope extending beyond regional boundaries that would be best managed as a provincial transportation matter to support the viability of interregional connections:

Therefore be it resolved that AVICC and UBCM advocate to the Minister of Transportation and Infrastructure and BC Transit for interregional transit in BC to be considered a provincial transportation matter, using a different service model whereby interregional hours are managed as cost-sharing contracts by BC Transit, allowing private sector enterprise or local governments the opportunity to bid on interregional segments of transit.

***ON MOTION, was ENDORSED***

### **4) Prioritizing Provincial Funding for Large Transit Expansions**

**Regional District of Nanaimo**

Whereas transit systems across BC would benefit from expanded service hours to better serve residents and enable them to travel efficiently;

And whereas to remain in line with regional and provincial strategic goals for sustainable transportation, larger expansions of transit systems are necessary as they move regions and municipalities towards common goals and improve transit for a greater portion of the population:

Therefore be it resolved that AVICC and UBCM urge the Ministry of Transportation and Infrastructure and BC Transit to prioritize large transit expansions when determining allocation of transit funding, in line with regional and provincial strategic goals for sustainable transportation.

***ON MOTION, was ENDORSED***

### **5) Expanding the Fare-Free Transit Program**

**District of Central Saanich**

Whereas the BC Government's fare-free transit program for youth aged 12 and under (grade 6) saves families money while offering youth low-carbon transportation that helps the province and municipalities reach carbon neutrality targets;



And whereas expanding eligibility to those aged 13 and under (grade 7) would reduce the current disparity between the “have fare-free” and those who “have not” within middle schools:

Therefore be it resolved that the AVICC and UBCM endorse a request that the Province of BC expands the fare-free transit program for youth aged 13 and under (grade 7).

***ON MOTION, was ENDORSED***

**6) Partnerships for Fare-free Public Transit**

**City of Victoria**

Whereas equitable access to mobility is fundamental to full and meaningful participation in local communities, including access to education, employment, services, recreation, culture and community life;

And whereas the Province of British Columbia has shown leadership by eliminating user-fee barriers to public transit ridership for people 12 years of age and under;

And whereas emissions from transportation generate a majority of community-based emissions in many communities, meaning that changes in transportation options have the potential to have a substantial impact in reducing green-house gas emissions;

And whereas forward-looking jurisdictions around the world from Kingston, Ontario to Kansas City, Missouri, to Luxembourg and Estonia are eliminating user-fee barriers to public transit ridership, with residents paying for transit services through the tax system rather than at the fare box:

Therefore be it resolved that UBCM request that the Province of British Columbia work with local governments to introduce bold investments in sustainable transportation networks, including fare-free public transit services in communities that support the elimination of user-fee barriers to public transit ridership.

***ON MOTION, was ENDORSED***

**ASSESSMENT**

**7) Managed Forest Land Valuation**

**Cowichan Valley Regional District**

Whereas the 2022 Assessment Roll marks the third year that the land value component of the formula for valuation of Managed Forest Land has been frozen;

And whereas the valuation formula for Managed Forest Land remains under review by BC Assessment, the Province and Industry:

Therefore be it resolved that UBCM ask BC Assessment and the Province to conclude the Class 7 Valuation Formula review and implement an understandable, fair and transparent formula for Managed Forest Land valuation.

***ON MOTION, was ENDORSED***

**ENVIRONMENT**

**8) Climate Risk and Vulnerability Assessment**

**Islands Trust**

Whereas the increasing impacts of climate change are requiring local governments to develop robust climate adaptation plans and policies;

And whereas these adaptation plans and policies must be grounded in a detailed analysis of the unique climate risks and vulnerabilities of each local area:

Therefore be it resolved that AVICC and UBCM call upon the Province of British Columbia to fund and support the development and integration of climate risk and vulnerability assessments into Official Community Plan review processes.

***ON MOTION, was ENDORSED***

**9) World Class Shipbreaking Regulations for BC and Canada**

**Comox Valley Regional District**

Whereas shipbreaking and recycling is a necessary, yet hazardous activity that bears high environmental and labour risks;

And whereas established and emerging international standards such as the Hong Kong International Convention for the safe and environmentally sound recycling of ships; the Basel Convention (including the BAN Amendment); and the EU Ship Recycling Regulation point at gaps in British Columbian and Canadian government shipbreaking policies and regulations:

Therefore be it resolved that AVICC and UBCM:

1) Request the BC Government Cabinet to:

- Establish, maintain, and enforce a registry of approved shipbreaking facilities in British Columbia;
- Work with the federal government to ensure Canada ratifies the Hong Kong International Convention for the safe and environmentally sound recycling of ships; the Basel Convention BAN amendment; and considers adopting something comparable to the EU Ship Recycling Regulation or better (such as planning to transition away from beaching practices);
- Provide public investment dollars to qualified shipbreaking facilities to help them meet new standards and regulations.

2) Forward this resolution to the Federation of Canadian Municipalities for consideration by its Environment and Sustainability Committee, with a view to expand this resolution to all of Canada with associated advocacy to other provinces and the federal government.

***ON MOTION, was ENDORSED***

**10) Pesticide Use within Community Drinking Water Supply Areas**

**Village of Cumberland**

Whereas the *Integrated Pest Management Act* regulates the use of pesticides and herbicides on private land that is managed by forestry;

And whereas the provision of safe drinking water is a priority for local governments:

Therefore be it resolved that AVICC and UBCM request that the Province of British Columbia enhance the tools set out in the *Integrated Pest Management Act* regulation on the use of pesticides within a community drinking water supply area to require Pest Management Plans, referrals and reporting to local governments, and monitoring of residual chemicals at water intakes and points of diversion.

***ON MOTION, was ENDORSED***

**11) Accelerating Zero Emissions Buildings**

**City of Powell River**

Whereas the need to take urgent action to address climate change in BC has never been clearer in the face of fires, floods and extreme weather, and buildings are a major source of GHG emissions in BC;

And whereas the technologies, products and construction methods exist today to construct zero emissions homes and buildings at little additional cost, and the building industry is ready to tackle this challenge:

Therefore be it resolved that the AVICC and UBCM request the Province of British Columbia to accelerate its timelines for requiring zero emissions new construction of buildings and mandating the sale of greater than 100% efficient space heating equipment to 2025 for coastal regions of British Columbia;

And be it further resolved that a GHG emissions intensity limit for buildings, representing a 50% decrease from current levels, be introduced for new construction by 2025 for other regions of the Province of BC.

***ON MOTION, was ENDORSED***

## **12) Clothesline Act**

**City of Powell River**

Whereas the *British Columbia Clean Energy Act* set provincial objectives to reduce BC Hydro's expected increase in demand by 66% through demand-side measures by 2020;

And whereas clothes dryers are one of the highest energy consuming household appliances:

Therefore be it resolved that the AVICC and UBCM request the Province of British Columbia enact a Clothesline Act to ensure that no law, by-law, covenant or agreement prevents, prohibits or unreasonably restricts the installation or use of a clothesline outdoors at a single-family dwelling; or on the ground floor of a multi-unit residential building; or clothes drying racks on any outdoor balconies.

***ON MOTION, was ENDORSED***

## **HOUSING**

### **13) Tiny Home Building Standard**

**Regional District of Nanaimo**

Whereas part of the solution to the critical lack of affordable and available housing in the province is increasing the diversity of housing available, and tiny homes, which are a compact, potentially moveable, home with all the amenities of a dwelling unit is one way to expand the variety of housing available, but which currently do not have a specific building code or descriptive building code standards which creates a variety of barriers to their adoption;

And whereas establishing minimum standards to address health and safety is essential to recognizing tiny homes as dwelling units and will provide opportunities to address other barriers such as zoning regulations, financing, and insurance:

Therefore be it resolved that UBCM advocate to the Province for the creation of a specific tiny house building code or descriptive building standard that is distinct from the current BC Building Code or CSA/CMHC standard;

And be it further resolved that UBCM advocate to the Province to incorporate the changes into Part 9 of the BC Building Code thereby establishing separate standards for tiny houses as allowable permanent dwellings, and thus permitting them to be constructed where local government official community plans and zoning bylaws deem them appropriate.

***ON MOTION, was ENDORSED***

### **14) Safe and Clean Affordable Housing**

**City of Port Alberni**

Whereas the Ministry of Social Development and Poverty Reduction funds housing for low income clients;

And whereas the clients often arrange for monthly payments of rent directly to the landlord;

And whereas these forms of housing often do not meet minimum safety and cleanliness standards:

Therefore be it resolved that the AVICC and UBCM urge the provincial government to ensure they are funding clients to live in safe and clean affordable housing.

***ON MOTION, was ENDORSED***

**15) Speculation and Vacancy Tax Review**

**Cowichan Valley Regional District**

Whereas housing availability and affordability impacts the health, social and economic well-being of communities;

And whereas the provincial speculation and vacancy tax generates revenues to support affordable housing initiatives in the areas where the tax is collected, but is currently only applicable in large urban centres:

Therefore be it resolved that UBCM ask the Province to consult with local governments on an evaluation of the *Speculation and Vacancy Tax Act* including a review of the specified areas and the impact on areas adjacent to the designated taxable regions.

***ON MOTION, was ENDORSED***

**16) Explore Vacancy Control**

**City of Victoria**

Whereas vacancy control does not apply to new construction and developers will still have incentive to build new units;

And whereas in BC there are mechanisms through which a landlord may apply to the Residential Tenancy Branch for an additional rent increase if they have incurred eligible capital expenditures or expenses to the residential property in which the rental unit is located;

And whereas rents continue to rise faster than inflation and the provincially allowable rent increases and the loss of stable rental housing stock and displaced renters adversely affects local economy, community, and ability to maintain health and essential services:

Therefore be it resolved that for the health of our local economies, AVICC and UBCM advocate that the provincial government explore a vacancy control policy that would limit rent increases between tenancies.

***ON MOTION, was ENDORSED***

The first resolutions session concluded and was adjourned to the second resolutions session.

**THIRD REPORT FROM THE NOMINATING COMMITTEE**

Past President Jensen announced the results of the election for Table Officers:

President: Director Penny Cote, Alberni-Clayoquot Regional District

2nd Vice President: Director Vanessa Craig, Regional District of Nanaimo

Councillor Ben Geselbracht, City of Nanaimo, had been acclaimed as 1<sup>st</sup> Vice President.

Past President Jensen called for nominations from the floor for the positions of Director at Large in addition to those already placed in nomination. Those nominated at the close of the nominations for Director at Large were:

Councillor Sarah Fowler, Village of Tahsis  
Director Mark Gisborne, qathet Regional District  
Director Travis Hall, Central Coast Regional District  
Councillor Helen Poon, City of Port Alberni  
Councillor Tony St-Pierre, District of Sooke

Past President Jensen declared there would be an election for the position of Director at Large, and announced that online voting would open at noon and run until 3:00 pm.

## **UBCM RESOLUTIONS PROCESS REVIEW**

UBCM President, Councillor Laurey-Anne Roodenburg and UBCM Executive Director, Gary MacIsaac presented on the member engagement and review UBCM is conducting of its resolutions process.

## **SECOND RESOLUTIONS SESSION**

The second Resolutions session began at 11:05 am with President Morrison in the Chair with 1<sup>st</sup> Vice President Cote, 2<sup>nd</sup> Vice President Geselbracht and Director Hall.

### **17) Enforcement Tools for Short-Term Rentals**

### **Sunshine Coast Regional District**

Whereas according to the June 2021 Report of the Joint UBCM-Province Advisory Group on Short-Term Rentals, the short-term rental industry has seen significant growth since the arrival of online accommodation platforms such that effective regulation of short-term rental activity is necessary to ensure community economic benefits of the industry are balanced with reducing impacts of concern such as long-term rental housing availability, affordability and neighbourhood livability;

And whereas many popular vacation areas lie outside of municipal boundaries in electoral areas;

And whereas enforcement tools to regulate short-term rentals (STRs) are more limited for regional districts than they are for municipalities;

And whereas the recommendations in the June 2021 report do not adequately consider the urgency of the matter nor the practical barriers to the implementation of business licensing in electoral areas:

Therefore be it resolved that AVICC and UBCM urge the provincial government to develop and implement short-term rental enforcement solutions for all local governments, such as broadening authority to enforce compliance through simplified ticketing procedures, collection of evidence and the establishment of proof based on online investigation of accommodation listings, and expanding options to compel payment of unpaid fines through alternative mechanisms such as applying uncollected ticket fines to property taxes.

***ON MOTION, was ENDORSED***

### **18) Non-Profit Housing Acquisition Strategy**

### **City of Victoria**

Whereas to expand the supply of community and affordable housing, experts tasked with delivering the final report of the Canada-British Columbia Expert Panel on the Future of Housing Supply and Affordability recommend that:

The federal and provincial governments independently or jointly create an acquisition fund to enable non-profit housing organizations to acquire currently affordable housing properties at risk of being repriced or redeveloped into more expensive units. Conditions should be attached to this funding that will prevent forced displacement of existing tenants when a building is acquired. The BC government should exempt non-profit organizations from the property transfer tax for building acquisitions that will be used to provide affordable housing:

Therefore be it resolved that AVICC and UBCM advocate that the provincial government support the recommendation of the Canada-British Columbia Expert Panel on the Future of Housing Supply and Affordability, to develop a provincial acquisition strategy and grant program that would allow non-profit housing providers to purchase and repair aging rental stock for the purposes of maintaining existing affordable housing.

***ON MOTION, was ENDORSED***

## 19) Community Housing Development Supports

District of Port Hardy

Whereas many rural local governments in British Columbia are experiencing elevated demand for supply across the housing spectrum and have an interest in commissioning residential construction to meet the housing deficit but lack the technical resources to procure it;

And whereas Infrastructure BC supports the public sector by providing leadership in the procurement of complex capital projects:

Therefore be it resolved that AVICC and UBCM to lobby the provincial government to broaden the mandate of Infrastructure BC to facilitate the delivery of strategic housing projects on behalf of petitioning local governments.

**ON MOTION, was ENDORSED**

## 20) Increase to the BC Home Owners Grant

City of Powell River

Whereas exponential increases in home ownership costs have resulted in financial hardship and contributed to unprecedented levels of homelessness;

And whereas the *BC Home Owner Grant Act* supports home ownership by offsetting a modest amount of annual property taxes for BC residents:

Therefore be it resolved that AVICC and UBCM request the Province of British Columbia to increase eligible home owner grants by \$300, and establish a method in which eligible home owner grant amounts are annually adjusted to account for inflation.

**ON MOTION, was NOT ENDORSED**

## 21) Amend the *Homeowner Protection Act*

District of Port Hardy

Whereas the *Homeowner Protection Act* requires licensing of residential builders both in communities providing building inspection and in areas not providing building inspection;

And whereas many small rural BC communities are undersupplied or otherwise constrained in residential construction starts due to a limited number of licensed residential builders:

Therefore be it resolved that AVICC and UBCM lobby the Province of British Columbia to amend the *Homeowner Protection Act* to eliminate or suspend the residential builder licensing requirement in rural communities providing municipal building inspection.

**RESOLUTION WITHDRAWN**

## **Part 2 - Section "B"**

This section contains resolutions that support existing policy and are recommended Endorse.

## **COMMUNITY SAFETY**

### 22) Health Canada Increased Cannabis Regulation Resources

City of Port Alberni

Whereas medical cannabis and commercial cannabis production are regulated by the federal government under the federal *Cannabis Act* and regulations;

And whereas Health Canada is responsible for managing risks posed to public health and safety in connection with cannabis through a variety of compliance and enforcement activities;

And whereas cannabis production operations may cause disturbing odours that impact the surrounding community:

Therefore be it resolved that AVICC and UBCM request that Health Canada be required to increase the resources adequate to manage compliance and enforcement of regulatory cannabis requirements, including regulations related to preventing the escape of cannabis odours associated with cannabis plant material to the outdoors.

***ON MOTION, was ENDORSED***

**23) Cannabis Taxation Revenue Sharing with Local Governments**

**Village of Queen Charlotte**

Whereas BC local governments have yet to receive a share of provincial cannabis taxation revenue, despite the federal government's decision to increase the provincial share of cannabis excise tax revenue by 25 per cent in recognition of the costs and responsibilities assumed by local governments;

And whereas the provincial government continues to enjoy growing taxation revenue from cannabis sales in local communities without sharing any of that revenue with local governments in spite of evidence of substantial one-time and incremental costs incurred by local governments associated with the legalization of non-medical cannabis detailed in findings from UBCM's 2019 cannabis cost survey:

Therefore be it resolved that UBCM urge the provincial government to commit to negotiating a cannabis taxation revenue sharing agreement with local governments that honours the intent of the federal excise tax revenue sharing scheme and addresses local government short- and long-term costs associated with the legalization of non-medical cannabis.

***ON MOTION, was ENDORSED***

**TRANSPORTATION**

**24) Highway Rest Stop Amenities**

**Comox Valley Regional District, Strathcona Regional District**

Whereas the Ministry of Transportation and Infrastructure is responsible for maintaining a network of rest areas and roadside stops along highways that include public amenities such as washrooms and waste receptacles;

And whereas increased travel and tourism throughout the Province of BC has led to those rest areas and roadside stops, many without such services and facilities, being inundated with litter and general waste that pollutes adjacent forests, beaches and waters;

And whereas the current maintenance program of the Ministry is insufficient to adequately deal with the level of use being experienced at these facilities:

Therefore be it resolved that AVICC and UBCM request the Ministry of Transportation and Infrastructure to expand its maintenance program for highway rest areas and roadside stops to ensure that such facilities are kept clean, tidy and sanitary for the travelling public.

***ON MOTION, was ENDORSED***

**25) BC Ferries Advisory Council**

**Village of Queen Charlotte**

Whereas BC Ferries Services Inc., created by provincial legislation, is committed to support the economy, community sustainability and to partnering with labour to promote and support innovation through ferry service delivery, with changes in ferry service delivery having the potential for dire impacts on coastal and island community sustainability and the provincial economy;

And whereas an equitable, transparent, accessible and consistent consultation process for adjusting sailing service levels with system users, stakeholders and tax payers is non-existent:

Therefore be it resolved that UBCM urge the Province to commit to establish an independent Coastal Ferry Advisory Council to complement the existing regional Ferry Advisory Committees, with representation from coastal business, labour, local governments and First Nations.

***ON MOTION, was ENDORSED***

**26) BC Ferries Commissioner's Relationship with Advisory Committees** **Village of Queen Charlotte**

Whereas the Province of British Columbia is responsible to provide for appropriate oversight of BC Ferries Services Inc. and has selected to provide that oversight through the statutory establishment of a BC Ferries Commissioner;

And whereas the BC Ferries Commissioner's statutory mandate does not include direct interaction with the 13 Ferry Advisory Committees, representing all the communities and stakeholders in BC Ferries' service area, whose issues and concerns are frequently not resolved, acknowledged or answered by BC Ferries:

Therefore be it resolved that UBCM urge the provincial government to commit to amend the BC Ferry Commissioner's statutory mandate to require a BC Ferry Commissioner representative to sit on the Ferry Advisory Committees to hear service concerns directly from the 13 committees.

***ON MOTION, was ENDORSED***

**27) BC Ferries Provincial Statutory Guidance** **Village of Queen Charlotte**

Whereas BC Ferries Services Inc., created by provincial legislation, is committed to support the economy, community sustainability and to partnering with labour to promote and support innovation through ferry service delivery, with changes in ferry service delivery having the potential for dire impacts on coastal and island community sustainability and the provincial economy;

And whereas an equitable, transparent, accessible and consistent consultation process for adjusting sailing service levels with system users, stakeholders and tax payers is non-existent:

Therefore be it resolved that UBCM urge the provincial government to commit to develop a provincial vision and plan as recommended in the Redlin 2018 report, reviewing coastal ferry services, that has a broad scope, examines big ideas for change, considers challenges for improved service to the north coast and other underserved communities, and that said new vision and plan is to be enshrined in the *Coastal Ferry Act* and to the extent possible in the Coastal Ferry Services Contract.

***ON MOTION, was ENDORSED***

**TAXATION**

**28) Emergency Equipment Provincial Sales Tax Rebate** **District of Port Hardy**

Whereas local governments support local fire services with equipment and apparatus to provide fire, road rescue and first responder services to communities, and there are limited opportunities for grants to support these large capital expenditures;

And whereas the costs for this type of equipment is costly, Goods and Services Tax (GST) is 100% returned to local governments; however, Provincial Sales Tax (PST) is an expense added to the cost of equipment:

Therefore be it resolved that AVICC and UBCM lobby the provincial government to provide Provincial Sales Tax rebates for purchasing emergency equipment for local governments.



***ON MOTION, was ENDORSED***

**FINANCE**

**29) Funding for Water Improvement Districts**

**qathet Regional District**

Whereas competition for limited Community Works Funds allocated to regional districts is very strong;

And whereas water improvement districts have minimal options for grant funding to upgrade aging water systems and costs to upgrade aging water systems would be borne by regional districts if water improvement districts dissolve:

Therefore be it resolved that UBCM ask the Province for a one-time, new fund to bring all rural water systems operated by improvement districts into compliance with health regulations.

***ON MOTION, was ENDORSED***

**ENVIRONMENT**

**30) Prohibit Use of Expanded Polystyrene in the Marine Environment**

**qathet Regional District**

Whereas expanded polystyrene (EPS), commonly known as Styrofoam™, in the marine environment can cause significant harm to marine life, seafood resources and ecosystems;

And whereas EPS is difficult to impossible to clean up from shorelines after it breaks down and has a high likelihood of entering the marine environment from damaged marine infrastructure, whether encased or not:

Therefore be it resolved that AVICC and UBCM request the provincial and federal governments to prohibit the use of expanded polystyrene (EPS) in the marine environment.

***ON MOTION, was ENDORSED***

**31) Construction and Demolition Waste**

**Comox Valley Regional District**

Whereas the landfilling of construction and demolition materials comprises a considerable share of solid waste within the province leading to increased costs for solid waste management and lost opportunities for such materials to be resold, reused or recycled;

And whereas the Ministry of Environment and Climate Change Strategy's Extended Producer Responsibility Five-Year Action Plan (2021-2026) does not include construction and demolition materials as a priority for their Extended Producer Responsibility (EPR) program:

Therefore be it resolved that UBCM request the Ministry of Environment and Climate Change Strategy to add construction and demolition materials to their EPR Five-Year Action Plan to establish a producer responsibility framework that significantly reduces such waste.

***ON MOTION, was ENDORSED***

**32) Local Government Incentives for Climate Change Resiliency**

**Town of Gibsons**

Whereas local governments are well positioned and well suited to take the lead on addressing climate change arising particularly from their influence over municipal operations, buildings and vehicle fleets as well as through decision on land use, transportation and infrastructure;

And whereas the Province of BC recognizes the vital role of local governments in climate action and the importance of supporting local government climate and resiliency goals with predictable funding, legislation, and actively engaging in partnerships with local governments to advance climate action in our communities:

Therefore be it resolved that UBCM ask the Province of BC, in consultation with local government leaders, to implement and make available to local governments tangible and concrete tools that will encourage and incentivize local governments to adopt measures that will mitigate the impacts of climate change within our communities.

***ON MOTION, was ENDORSED***

## **LAND USE**

### **33) Stormwater Management**

### **Sunshine Coast Regional District**

Whereas property, infrastructure and the natural environment are vulnerable to extreme weather events and other impacts of climate change, particularly in relation to stormwater run-off;

And whereas increasingly extreme weather events are intensifying the frequency and severity of stormwater issues causing overland flooding which is damaging critical infrastructure such as roads, bridges, culverts, and active transportation systems, as well as impacting the natural environment, such as salmon-bearing streams, and further compounding challenges with respect to the management of stormwater run-off:

Therefore be it resolved that AVICC and UBCM urge the provincial government to bring together the Ministry of Transportation and Infrastructure, the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, the federal Department of Fisheries and Oceans, and local governments to collaborate on the development of an action plan that implements best practices for stormwater management, assigns clearly defined jurisdictional responsibilities and includes strategies to address risks to property, critical infrastructure and the natural environment.

***ON MOTION, was ENDORSED***

## **COMMUNITY ECONOMIC DEVELOPMENT**

### **34) Stumpage Fee Revenue to Support Local Governments**

### **Village of Gold River**

Whereas the provincial government receives stumpage fees from all forest companies within the Province and the provincial government keeps all the stumpage fees received and local governments do not directly receive any of these fees;

And whereas in northeast British Columbia, local governments directly receive fees from the Natural Gas industry:

Therefore be it resolved that AVICC and UBCM request the provincial government to establish a mechanism to share a portion of all stumpage fees collected or add on a collection of an additional increase to stumpage fees from the forest companies to the local governments within the said region of the tree farm licences.

***ON MOTION, was ENDORSED***

## **REGIONAL DISTRICTS**

### **35) Legislative Reform Initiative**

### **Regional District of Nanaimo**

Whereas regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority, subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models;

And whereas the social, political and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship and a recognition of the importance of First Nations' participation in regional governance, and these realities should be reflected in updated legislation:

Therefore be it resolved that UBCM be urged to work with the Ministry of Municipal Affairs and regional districts to further a legislative reform initiative for the purpose of comprehensively reviewing and modernizing the *Local Government Act*.

***ON MOTION, was ENDORSED***

## **HEALTH AND SOCIAL DEVELOPMENT**

### **36) Advocacy for Liveable Income Support Programs**

**City of Victoria**

Whereas adequate incomes are essential for the wellbeing of community members and families;

And whereas the current level of Income Assistance is not sufficient to cover the cost of the necessities of life, a problem made worse by sharp increases in the cost of housing, food, transportation and other human needs:

Therefore be it resolved that the Province of British Columbia revise provincial Income Assistance programs to provide a liveable income for seniors, people with disabilities, and community members living in poverty.

***ON MOTION, was ENDORSED***

### **37) Guaranteed Livable Basic Income (GLBI)**

**City of Victoria**

Whereas poverty has a downstream effect on local governments, putting unsustainable pressure on their limited resources to deliver necessary public services and social supports as they struggle to keep up with downloaded responsibilities;

And whereas basic income addresses key social determinants of health, such as income and housing, it can alleviate pressures on local governments to address poverty and fill gaps in social supports, such as shelter, housing, food security and mental health:

Therefore be it resolved that AVICC and UBCM call on the Government of Canada to implement a Guaranteed Livable Basic Income, ensuring everyone has sufficient income to meet their needs, which would go a long way towards eradicating poverty and homelessness, alleviating the pressure on municipalities to use their limited resources to fill gaps in our failing social safe net;

And be it further resolved that AVICC endorse this Resolution, and forward the same to UBCM for consideration at its annual convention in September 2022.

***ON MOTION, was ENDORSED***

### **38) British Columbia Changes to Paramedic Service Delivery**

**Village of Queen Charlotte**

Whereas sweeping changes have recently been instituted by the British Columbia Emergency Health Services in the manner of staffing and compensating paramedic service providers;

And whereas the impact of those changes has led to a dramatic drop in coverage for many rural and remote communities:

Therefore be it resolved that UBCM urge the provincial government to intervene and ensure that British Columbia Emergency Health Services institutes an adequate interim framework to restore paramedic service levels in rural

and remote communities and encourage 100% coverage for British Columbians no matter where their communities are situated in the province.

***ON MOTION, was ENDORSED***

## **HOUSING**

### **39) Affordable Housing Support for Rural Areas**

**Islands Trust**

Whereas the Province of British Columbia has implemented the “Homes for BC: A 30-Point Plan for Housing Affordability in British Columbia”;

And whereas the Plan largely benefits urban areas that have better access to both resources and support services than rural areas:

Therefore be it resolved that AVICC and UBCM call upon the Province of British Columbia to provide funding and support to local governments to facilitate affordable housing projects in rural areas in British Columbia.

***ON MOTION, was ENDORSED***

### **40) Legal Aid Funding for Tenancy Issues**

**City of Victoria**

Whereas the provincial government has pledged to alleviate the rental housing crisis, strengthen tenant protections, and expand the efficacy of the Residential Tenancy Branch;

And whereas BC is in the midst of a housing crisis which has pushed many tenants into vulnerable living situations and legal aid funding for tenancy issues would provide tenants with a fair opportunity to participate in the adjudication of their tenancy issues:

Therefore be it resolved that AVICC and UBCM advocate that the provincial government reinstate the funding of poverty law legal aid for tenancy issues.

***ON MOTION, was ENDORSED***

The Second Resolution Session was then adjourned at approximately 11:55 am, and Carmen Driechel, Community & Indigenous Relations Manager with FortisBC addressed the members.

The Convention adjourned for lunch.

## **CONCURRENT SESSIONS**

Concurrent workshops were held between 1:30-2:30 pm and then 3:00-4:00 pm. The session descriptions and presenters are detailed in the program attached as Appendix C to these minutes.

#1 Climate Leadership Plan & Big Moves in the Decade of Climate Action

#2 First Nations & Local Governments: the Future of Collaborative Governance

#3 Affordable Housing – An Essential Community Infrastructure

#1 Big Moves in the Decade of Climate Action – continued from 1:30 pm

#2 Leaders in Resilience

#3 It's Easy to Think Big When You're Small

## **ANNUAL BANQUET**

The Annual Banquet was held at the Fairmont Empress with a reception in the Palm Court and the dinner in the Crystal Ballroom.

Shortly before 7:30 pm, delegates and guests took their seats. The AVICC Executive Committee members were piped into the banquet where delegates and guests were gathered. President Morrison welcomed delegates and guests, and thanked the host community and the sponsors for the evening.

At the banquet President Morrison presented Past President Jensen with Life Membership in the AVICC. Past President Jensen presented former Past President Grieve with Life Membership in the AVICC.

## **SUNDAY, APRIL 3<sup>RD</sup>**

The Convention reconvened at 8:30 am with President Morrison noting that evaluation forms had been placed on the tables asking for delegates' feedback on the Convention and that the completed evaluation forms would be used for the Grand Prize Award draw just prior to adjournment.

### **FOURTH REPORT FROM THE NOMINATING COMMITTEE**

Past President Jensen called for nominations from the floor for the position of Electoral Area Representative. Nominated at the close of nominations for Electoral Area Representative was:

- Director Mark Gisborne, qathet Regional District
- Director Donna McMahon, Sunshine Coast Regional District
- Director Kelvin Roberts, Alberni-Clayoquot Regional District

At the conclusion of nominations, Past President Jensen declared there would be an election for the position of Electoral Area Representative, and voting would take place online from 9:00 to 10:30 am.

### **MUNICIPAL INSURANCE ASSOCIATION OF BC**

1<sup>st</sup> Vice President Penny Cote spoke as a Board Member of the Municipal Insurance Association of BC.

### **LEADER OF THE BC GREEN PARTY ADDRESS TO DELEGATES**

MLA Sonia Furstenau, Leader of the BC Green Party addressed the delegates.

### **ADVOCACY PLAN FOR AVICC, MEMBER DISCUSSION**

President Morrison presented the strategy developed by the Executive, followed by an opportunity for members to ask questions and provide feedback. The full Executive Committee was on stage for the presentation, and responded to questions from the members. President Morrison advised that there would be a vote on Executive Resolution 1 on Determining AVICC's Advocacy Role.

### **MUNICIPAL FINANCE AUTHORITY**

Councillor Geoff Young, City of Victoria spoke as a member of the Board of Trustees for the Municipal Finance Authority.

### **FIFTH REPORT FROM THE NOMINATING COMMITTEE**

Past President Jensen announced that there had been a tie for Electoral Area Representative, and that the election would be re-run with the two candidates receiving the highest number of votes:

- Director Mark Gisborne, qathet Regional District
- Director Donna McMahon, Sunshine Coast Regional District

Past President Jensen declared voting would take place online from 10:50 to 11:15 am.

## **FINAL RESOLUTIONS AND LATE RESOLUTIONS SESSION**

Resolutions resumed at 10:30 am with Past President Jensen in the Chair with 1<sup>st</sup> Vice President Cote, 2<sup>nd</sup> Vice President Geselbracht and President Morrison.

### **PART ER - EXECUTIVE RESOLUTIONS**

#### **ER 1 Determining AVICC's Advocacy Role**

**AVICC Executive**

Whereas the Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on Vancouver Island, and within the Islands Trust, the Central Coast, North Coast, Sunshine Coast and qathet Regional Districts;

And whereas the purposes of AVICC as set out in the Constitution include securing united action among its members to promote greater autonomy within local government in co-operation with the Union of BC Municipalities and other associations of municipalities and regional districts in British Columbia for the advancement of the principles of local government;

And whereas the AVICC Executive has considered through a facilitated Advocacy Workshop and extensive discussion at Executive meetings how to fulfill these purposes given current resources and considering the financial impact on members of expanding its role, and developed a hierarchy of possible advocacy services ranging from Core Member Advocacy initiatives to Managing Programs:

Therefore be it resolved that the AVICC membership endorse the Executive's recommendations as set out in the December 10, 2021 "[Advocacy Workshop Report and Recommendations](#)" that AVICC will:

1. continue with its current Core Member Advocacy initiatives such as holding an annual convention, providing resolution assistance, letter writing on policy issues on behalf of members, and meeting with ministers and ministry staff on behalf of the membership;
2. continue to provide and expand its role in acting as a 'facilitator' or 'advocacy incubator' for initiatives that would benefit from more dialogue and education in consultation with the membership's requests; and
3. not take on the roles of: lead/organizer for committee work and initiatives; developing policy papers; or acting as a manager of programs.

***ON MOTION, was ENDORSED***

### **PART 3 – LATE RESOLUTIONS**

There were no late resolutions submitted for the 2022 AGM & Convention.

#### **RESOLUTIONS OFF THE FLOOR**

On motion, duly moved and seconded, that the resolution titled "Development Approvals Authority" distributed to members in attendance be admitted for debate was endorsed.

#### **OF 1 Development Approvals Authority**

**AVICC Executive**

Whereas the final authority to identify and approve development which is suitable to local government has historically resided in local governments;

And whereas locally elected officials best know the needs and wants of the residents of their communities and are fully accountable to the electorate of those communities;

And whereas locally elected officials are best able to balance the competing interests and values of the residents of their communities;

And whereas the existing system for approving local development leaves the power and responsibility to do so with local governments:

Therefore be it resolved that the Association of Vancouver Island and Coastal Communities (AVICC) and Union of BC Municipalities petition the government of British Columbia to leave the authority to approve all land use developments with local governments, and to make no changes to the fundamental principles embedded in the current legislation, and to make no changes to the legislation which might have the effect of doing so except in collaboration with local government.

***ON MOTION, as amended, was ENDORSED***

### **FINAL REPORT FROM THE NOMINATING COMMITTEE**

Past President Jensen announced the 2022/2023 Electoral Area Representative elected was:

- Director Donna McMahon, Sunshine Coast Regional District

### **INSTALLATION OF THE NEW EXECUTIVE**

Past President Jensen thanked the members for attending the AGM and Convention. He announced the full 2022/2023 Executive:

President	Director Penny Cote, Alberni-Clayoquot Regional District
First Vice President	Councillor Ben Geselbracht, City of Nanaimo
Second Vice President	Director Vanessa Craig, Regional District of Nanaimo
Electoral Area Representative	Director Donna McMahon, Sunshine Coast Regional District
Directors at Large	Councillor Sarah Fowler, Village of Tahsis
	Director Travis Hall, Central Coast Regional District
	Councillor Tony St-Pierre, District of Sooke
Past President	Director Ian Morrison, Cowichan Valley Regional District

### **PRESIDENT ELECT'S REMARKS**

President Elect Cote thanked the assembly for electing her as President, saying she was very honoured and looked forward to working with the Executive Committee. She thanked outgoing Executive members Director Colleen Evans, Director Mark Gisborne and Past President Carl Jensen for their service, and thanked President Morrison for his leadership and guidance.

### **2023 HOST COMMUNITY**

President Cote announced the 2023 Convention would be held in Nanaimo from April 14-16 at the Vancouver Island Conference Centre. Chair Tyler Brown from the Regional District of Nanaimo and Mayor Leonard Krog from the City of Nanaimo presented a video on the Nanaimo area, and invited delegates to attend next year.

### **CONVENTION CLOSING**

President Cote then closed the 73<sup>RD</sup> Annual General Meeting at noon.



Liz Cookson  
AVICC Secretary-Treasurer and Executive Director

## 2022-23 AVICC EXECUTIVE

PRESIDENT	Director Penny Cote Alberni-Clayoquot Regional District
FIRST VICE PRESIDENT	Councillor Ben Geselbracht City of Nanaimo
SECOND VICE PRESIDENT	Director Vanessa Craig Regional District of Nanaimo
ELECTORAL AREA REPRESENTATIVE	Director Donna McMahon Sunshine Coast Regional district
DIRECTORS-AT-LARGE	Councillor Sarah Fowler Village of Tahsis  Director Travis Hall Central Coast Regional District  Councilor Tony St-Pierre District of Sooke
PAST PRESIDENT	Director Ian Morrison Cowichan Valley Regional District





## PRESIDENT'S REPORT

Association of Vancouver Island and Coastal Communities

2021-2022

Welcome to Victoria and the 2022 AVICC Annual Convention and AGM.

Your Executive invites each and every one of you, to join us in celebrating our coming together IN PERSON this weekend, after the arduous and challenging two years of Covid-19 pandemic restrictions.

One unwritten theme of service in the years I've served the membership as a member of your Executive, has been to leave the organization in better shape than how we found it. Given the depth of talent who've served previously, I'm proud to say I believe we've done just that.

In your package you will find the annual audited financial statements, the 2022 budget and member dues, and a report on the promised "advocacy" review with an Executive Resolution recommending a path forward on advocacy for AVICC in the near term.

This year has been focused on that major exercise, in addition to the normal business of reviewing the very successful one day virtual 2021 convention, the day-to-day work capably handled by our Executive Director, Liz Cookson, and the huge task of putting on this 2022 convention in Victoria, for which the "in person" status wasn't confirmed until our regular executive meeting on January 14, 2022.

I will let the report on advocacy speak for itself. We will have the opportunity to present the report and our recommendations in a panel session, with a full discussion and Q & A. The Executive encourages everyone to speak to any of us throughout the convention leading up to the consideration of the topic on Sunday morning.

I should mention my representation of AVICC on the UBCM Executive. As President, I have served on the Environment Committee as Vice Chair, where we recently had a presentation on the Watershed Security Strategy. I also serve on the Indigenous Relations Committee with fellow AVICC member Gaby Wickstrom who serves as Vice Chair. We have been pushing the Province to provide local governments greater clarity about the expectations surrounding U.N.D.R.I.P.(Can) and D.R.I.P.P.A (B.C.).

Your Executive has reviewed the revenues and expenses of AVICC during this incredibly uncertain and changeable times. Below are the tables showing both our 2021 member dues and historic convention registration fees. AVICC continues to be a low cost and high value area association. We feel that should members approve the Executive’s resolution for enhanced advocacy, we have the necessary resources already incorporated in our modest budget.

2021 member dues for a representative member in each dues population band:

Population Bands:	Member	AVICC	AKBLG	LMLGA	NCLGA	SILGA
Less than 5,000	Lake Cowichan	\$489	\$695	\$510	\$1,945	\$585
5,001 to 15,000	Ladysmith	\$1,137	\$4,080	\$1,019	\$4,968	\$997
15,001 to 30,000	Port Alberni	\$2,221	\$6,365	\$1,695	\$9,944	\$1,764
30,001 and above	Langford	\$4,485	\$10,946	\$1,996	\$14,950	\$3,678
Minimum Dues	Gold River	\$245	\$316	\$510	\$929	\$403
<b>Total Dues</b>		\$97,597	\$58,929	\$78,878	\$157,957	\$51,855
<b>Dues per member government</b>		\$1,841	\$1,964	\$2,390	\$4,050	\$1,401
<b>Dues per elected official</b>		\$282	\$326	\$365	\$640	\$220

Historic convention registration including banquet ticket:

CONFERENCE - EARLY BIRD	2014	2015	2016	2017	2018	2019	2022
AKBLG	\$425.00	\$425.00	\$425.00	\$450.00	\$480.00	\$495.00	\$495.00
AVICC	\$203.00	\$226.00	\$251.00	\$300.00	\$345.00	\$360.00	\$425.00
LMLGA	\$400.00	\$405.00	\$405.00	\$415.00	\$440.00	\$440.00	\$595.00
NCLGA	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00
SILGA	\$375.00	\$375.00	\$395.00	\$395.00	\$395.00	\$425.00	\$460.00

Your Executive is a skilled, passionate, and hard-working group. I want to make special mention of your Past President, Carl Jensen. Carl has been a steady and insightful member of the Executive, and has been most valuable as counsel to me as President. I can only hope I can fill his shoes and be as reliable a resource to our new president, as he was for me.

We return to as “normal” an in-person convention as possible, given the ever-changing public health orders. Resolutions debate, political speakers, keynotes, elections, and maybe most important, networking with colleagues.

Technology has given us all the basic ability to perform our roles as elected officials. Some prefer the convenience technology provides us. Some can’t wait to get back to the way we did business before the Covid-19 pandemic restrictions.

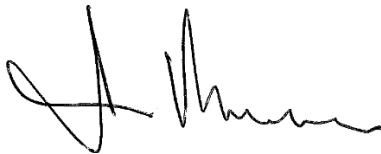
Your Executive did seriously consider the possibility of a hybrid convention. When all factors were considered, we decided on the in-person format we have today. Your new executive will review the 2022 convention afterward, and begin anew the business of planning the 2023 convention in Nanaimo.

On Sunday, you will be asked to complete an annual survey, giving feedback on the various aspects of this convention. I want to strongly encourage you to complete the survey in full. The new executive reviews your responses carefully to improve next year's convention, and the forms are used to draw for the grand prize from BC Ferries.

Given this will be the last gathering of AVICC before the local general elections this fall, should you decide not to run again, I want to thank all of you, for your years of service for your communities. If you choose to throw your hat in the ring for a chance at another term, then I wish you the best of luck.

It has been my great honour to serve you and AVICC as President for 2021-22. I trust you will derive great benefit from the convention lineup for the weekend ahead. I am most looking forward to speaking with you in the meeting rooms and corridors of the conference centre, in person.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ian Morrison', written in a cursive style.

Ian Morrison, President

Financial Statements of

**ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES**

And Independent Auditors' Report thereon

Year ended December 31, 2021



KPMG LLP  
St. Andrew's Square II  
800-730 View Street  
Victoria BC V8W 3Y7  
Canada  
Tel (250) 480-3500  
Fax (250) 480-3539

## INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

### **Opinion**

We have audited the financial statements of Association of Vancouver Island and Coastal Communities (the Entity), which comprise:

- the statement of financial position as at December 31, 2021
- the statement of operations and changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged With Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Report on Other Legal and Regulatory Requirements**

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting policies applied in preparing and presenting financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding period.

*KPMG LLP*

Chartered Professional Accountants

Victoria, Canada

March 4, 2022

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2021, with comparative information for 2020

	2021	2020
<b>Assets</b>		
Current assets:		
Cash and cash equivalents (note 2)	\$ 361,666	\$ 308,704
Prepaid expenses	2,000	4,625
Accounts receivable	69	911
	<u>\$ 363,735</u>	<u>\$ 314,240</u>

## Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 36,239	\$ 10,086
Deferred revenue	1,680	20,480
Deferred contributions (note 3)	57,039	57,039
	<u>94,958</u>	<u>87,605</u>
Net assets:		
Unrestricted	268,777	226,635
Contractual commitments (note 4) COVID-19 (note 7)		
	<u>\$ 363,735</u>	<u>\$ 314,240</u>

See accompanying notes to financial statements.

On behalf of the Board:



Director



Director



# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Operations and Changes in Net Assets

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
<b>Revenue:</b>		
Annual meeting - registration	\$ 16,159	\$ -
Association dues	97,597	96,544
Annual meeting - sponsorships	58,800	5,500
Interest	947	2,584
	<u>173,503</u>	<u>104,628</u>
<b>Expenses:</b>		
Union of BC Municipalities contract fees	90,124	89,474
Communication and staff travel (note 1(f))	1,223	10,690
Executive meetings	14,297	9,270
Professional fees	6,955	5,500
Annual meeting	11,700	5,192
Postage, office and miscellaneous	395	2,751
Consulting fees	6,667	-
	<u>131,361</u>	<u>122,877</u>
Excess (deficiency) of revenue over expenses before the undernoted items	42,142	(18,249)
<b>Other expenses (income):</b>		
Contributions - Solid Waste Committee	-	(2,032)
Expenses - Solid Waste Committee	-	2,032
	<u>-</u>	<u>-</u>
Excess (deficiency) of revenue over expenses	42,142	(18,249)
Net assets, beginning of year	226,635	244,884
<b>Net assets, end of year</b>	<b>\$ 268,777</b>	<b>\$ 226,635</b>

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Cash Flows

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenue over expenses	\$ 42,142	\$ (18,249)
Changes in non-cash operating working capital:		
Decrease in prepaid expenses	2,625	3,000
Decrease (increase) in accounts receivable	842	(911)
Increase (decrease) in accounts payable and accrued liabilities	26,153	(9,215)
Increase (decrease) in deferred revenue	(18,800)	20,480
Decrease in deferred contributions	-	(1,290)
Increase (decrease) in cash and cash equivalents	52,962	(6,185)
Cash and cash equivalents, beginning of year	308,704	314,889
Cash and cash equivalents, end of year	\$ 361,666	\$ 308,704

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2021

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## Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is registered under the Societies Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

## 1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

### (a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

### (b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

### (c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 1. Significant accounting policies (continued):

### (d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

### (e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment.

### (f) Capital assets:

In accordance with the ASNPO Handbook section 4433, *Tangible Capital Assets held by Not-for-profit Organizations*, and section 4434, *Intangible Assets held by Not-for-profit Organizations*, the Association has met the criteria to be considered a small organization and as such has not capitalized any expenditures. Capital assets and intangible assets owned by the Association but which have not been capitalized under this accounting policy include computer hardware and website costs. There were no acquisitions of capital assets during the year (2020 - the Association incurred \$7,700 of costs related to the redevelopment of the Association's website).

### (g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 2. Cash and cash equivalents:

	2021	2020
Cash	\$ 151,902	\$ 99,260
MFA Money Market Funds	209,764	209,444
	<u>\$ 361,666</u>	<u>\$ 308,704</u>

## 3. Deferred contributions:

Deferred contributions include \$44,665 (2020 - \$44,665) of provincial grants restricted for the facilitation of the activities of the Treaty Advisory Committee. The remaining balance will be used for the purposes of continuing and offsetting costs of future reconciliation initiatives.

Also included in deferred contributions is \$12,374 (2020 - \$12,374) in contributions restricted for the activities of the Special Committee on Solid Waste Management.

## 4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for administrative, office and various support services and has committed to pay a minimum of \$90,124 in 2022 in respect of this contract by way of quarterly payments. The contract term ends on December 31, 2026. The amounts are subject to adjustments each year based on changes in costs or the Consumer Price Index (CPI).

## 5. Financial risks and concentration of risk:

The Association's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. The Association believes that it is not exposed to significant interest rate or cash flow risk arising from its financial instruments.

Liquidity risk is the risk that the Association will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Association manages its liquidity risk by monitoring its operating requirements. It prepares budget and cash forecasts to ensure it has sufficient funds to fulfil its obligations.

There has been no change to the risk exposures from 2020.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 6. Employee and director remuneration:

The BC Societies Act has a requirement for the disclosure in the financial statements of the remuneration of directors, employees and contractors. For the period ending December 31, 2021, nine directors received remuneration totaling \$11,475, with amounts ranging from \$675 to \$1,725 per director (2020 - ten directors received remuneration totaling \$8,025, with amounts ranging from \$300 to \$1,275 per director).

## 7. COVID-19:

In March 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. The Association's 2020 annual meeting was cancelled as a result of provincial health recommendations. In 2021, the Association held a virtual one day conference event instead of the typical annual in-person multi-day conference. As a result, revenues from registration and sponsorship and conference expenses were lower than in a typical year. The Association is planning for the typical annual in-person multi-day conference to be held in April 2022. The situation remains dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the Association is not known at this time.



## PROGRAM

### Friday, April 1<sup>st</sup>

### 73<sup>rd</sup> Annual General Meeting & Convention Victoria Conference Centre, 720 Douglas Street, Victoria

#### PRE-CONVENTION PROGRAM

8:00 am	Registration Desk Opens ( <a href="#">Upstairs Lobby</a> )
8:30 am – 11:30 am	Tour: Zero Waste in Action ( <a href="#">meet at Registration Desk</a> )
9:00 am – 11:00 am	Workshop: Legislative Reform Initiative: Continuing the Discussion ( <a href="#">Carson Hall C</a> )
9:00 am – 11:30 am	Tour: Lekwungen Walking Tour with Mark Albany ( <a href="#">meet at Registration Desk</a> )
9:00 am – 11:30 am	Tour: Placemaking - Downtown Walking Option ( <a href="#">meet at Registration Desk</a> )
9:00 am – 11:30 am	Tour: Placemaking - Downtown Bike Tour Option ( <a href="#">meet at Registration Desk</a> )
11:30 am – 1:30 pm	Mayors, RD Chairs and First Nations Leaders Forum and Lunch ( <a href="#">Sidney Room</a> )
11:30 am – 1:30 pm	Electoral Area Forum and Lunch ( <a href="#">Colwood Room</a> )
1:00 pm	Trade Show Opens ( <a href="#">Upstairs Lobby and Carson Hall A</a> )

#### AGM & CONVENTION MAIN PROGRAM – Carson Hall B & C

2:00 pm	Convention Welcome & Opening Remarks: President Ian Morrison Welcome from Esquimalt Nation and Songhees Nation Lekwungen Dancers Greetings from Premier John Horgan Welcome from Host: Mayor Lisa Helps
2:25 pm	Nominating Committee Report: Past President Carl Jensen
2:30 pm	Keynote Address: Working with Emergency Management BC, Ryan Wainwright
3:30 pm	Refreshment Break
4:00 pm	Nominations from the Floor for Table Officers
4:05 pm	Plenary Session: Saving Salmon One Metre of Shoreline at a Time
5:00 pm	Island Health Update: Leah Hollins
5:05 pm	Address: Hon. Josie Osborne, Minister of Land, Water and Resource Stewardship
5:20 pm	Final Comments and Wrap-Up, Door Prize Draw from TELUS
5:20 pm	Voting for Table Officers begins ( <a href="#">voting is on-line</a> )
5:30 pm	Adjourn
5:30 pm – 7:30 pm	Welcome Reception ( <a href="#">Upstairs Lobby and Carson Hall A</a> )

# PROGRAM

## Saturday, April 2<sup>nd</sup>

*The Trade Show is Open from 8:00 – 3:00 pm today*

7:15 am	Breakfast Service Starts (Carson Hall A and Lobby)
7:30 am – 8:25 am	Working Breakfast: Procurement for Community Wellbeing – BCSPi (Carson Hall)
8:30 am	Convention Day 2 – Opening Remarks (Carson Hall)
8:35 am	Address: UBCM President Laurey-Anne Roodenburg, Councillor, City of Quesnel
8:45 am	Voting for Table Officers closes (voting is on-line)
8:55 am	Annual Meeting and President's Address <ul style="list-style-type: none"><li>○ Convention Rules and Procedures</li><li>○ Minutes of 2021 Annual General Meeting</li><li>○ Annual Report</li><li>○ 2021 Audited Financial Statements</li></ul>
9:05 am	Consideration of Resolutions, Session 1
9:55 am	Nominating Committee Report
	Nominations from the Floor for Directors at Large
10:00 am	Refreshment Break
10:20 am	Plenary Session: UBCM Resolutions Process Review
11:05 am	Consideration of Resolutions, Session 2
11:55 am	FortisBC
12:00 pm	Delegates Lunch
12:00 pm – 3:00 pm	Elections for Directors at Large begins (if an election is necessary) (voting is on-line)

### CONCURRENT WORKSHOPS

1:30 pm – 2:30 pm	#1 Climate Leadership Plan & Big Moves in the Decade of Climate Action (Carson C) #2 First Nations & Local Governments: the Future of Collaborative Governance (Sidney Room) #3 Affordable Housing – An Essential Community Infrastructure (Colwood Room)
2:30 pm – 3:00 pm	Refreshment Break
3:00 pm	Election for Directors at Large closes (if an election is necessary) (voting is on-line)
3:00 pm – 4:00 pm	#1 Big Moves in the Decade of Climate Action – continued from 1:30 pm
3:00 pm – 4:00 pm	#2 Leaders in Resilience (Carson C)
3:00 pm – 4:00 pm	#3 It's Easy to Think Big When You're Small (Sidney Room)

### BANQUET

6:30 pm – 11:30 pm	Reception and Banquet (Fairmont Empress, Palm Court and Crystal Ballroom)
9:00 pm	Timebenders Band



# PROGRAM

## Sunday, April 3<sup>rd</sup>

7:30 am – 8:30 am	Networking Breakfast ( <a href="#">Carson Hall</a> )
8:30 am	Convention Day 3 – Opening Remarks Nominating Committee Report Nominations from the Floor for Electoral Area Representative
8:35 am	Municipal Insurance Association of BC Update
8:40 am	Sonia Furstenaus, MLA, Leader of the BC Green Party
8:55 am	Plenary Session: Advocacy Plan for AVICC, Member Discussion
9:00 am – 10:30 am	Elections for Electoral Area Representative ( <a href="#">voting is on-line</a> )
9:55 am	Municipal Finance Authority of BC Update
10:00 am – 10:30 am	Refreshment Break
10:30 am	Consideration of Resolutions and Late Resolutions, Session 3
11:45 am	Nominating Committee Report (as required) Installation of New Executive Remarks by President Elect 2023 Convention Announcement Prizes and Grand Prize Draw – <i>Must Be Present to Win</i> BC Ferries prize package
12:00 pm	Adjourn & Safe Travels

### THANK YOU TO OUR HOSTS

Special thanks are extended to the City of Victoria for hosting the 2022 AGM & Convention. Our hosts helped in so many areas including supplying the facilities, decorating for the banquet, and organizing the Friday morning tours.

Thank you for making the Convention a great experience!



# TRADE SHOW

## HOURS

Friday 1:00 pm – 7:30 pm  
Saturday 8:00 am – 3:00 pm

## EXHIBITORS

BC Assessment  
BC Hydro  
BC Lottery Corporation  
BC Council of Forest Industries & Wood WORKS! BC  
British Columbia Social Procurement Initiative (BCSPI)  
Canada Post  
Children's Health Foundation of Vancouver Island  
Destination Greater Victoria  
E-Comm 9-1-1  
Emergency Communications Professionals of BC - CUPE Local 8911  
FortisBC Energy  
Good Food Network & Capital Region Food and Agriculture Initiatives Roundtable  
ICBC  
Island Health & Health Networks  
Managed Forest Council  
Private Forest Landowners Association  
Ship Source Oil Pollution Fund  
Synergy Foundation  
Trans Mountain  
Transport Canada  
TELUS  
Union of BC Municipalities (UBCM)  
Vancouver Island Transportation Corridor Coalition  
West Coast Marine Response  
Western Forest Products

# SPONSORS

We wish to thank our sponsors for their contributions toward the 2022 AVICC Convention:

## **Saturday Delegates Lunch**

FortisBC

## **Banquet Entertainment**

BC Lottery Corporation

## **Municipal Finance Authority**

Keynote Speaker

## **Banquet Dinner**

Young Anderson

## **Banquet Reception**

Vancouver Island University

## **Mayors & Chairs Forum**

Lidstone & Company Law Corporation

## **Sunday Morning Breakfast**

ICBC

## **Program**

BC Assessment

## **Speaker Gifts**

Ship Source Oil Pollution Fund

## **Friday Afternoon Refreshment Break**

Private Forest Landowners Association

## **Saturday Morning Refreshment Break**

KPMG

## **Grand Prize**

BC Ferry Services

## **Friday Welcome Reception**

CUPE BC

## **Audio Visual**

TELUS

## **Friday Opening Session**

Island Health

## **Saturday Morning Breakfast**

Municipal Insurance Association of BC

## **Saturday Afternoon Sessions**

BC Hydro

## **Trade Show**

Trans Mountain

## **Friday Morning Session**

BC Council of Forest Industries (COFI)

## **Registration Services**

Western Forest Products

## **Communications**

Shaw Communications

## **Saturday Afternoon Refreshment Break**

Wood *WORKS!* BC

## **Sunday Morning Refreshment Break**

CUPE VI

## **Transportation**

BC Transit

# SESSIONS & SPEAKERS

## KEYNOTE SPEAKER: RYAN WAINWRIGHT, EMBC

### **When Disaster Strikes: Working with Emergency Management BC**

Friday, 2:30 pm

Ryan Wainwright is EMBC's Senior Regional Manager for the Vancouver Island Coastal region. Since graduating with an Applied Bachelors of Emergency Management from Brandon University, Ryan has had the opportunity to work at local, provincial, and federal levels developing his skills as an emergency management practitioner. Prior to joining EMBC in 2019, Ryan enjoyed almost 10 years at the Squamish-Lillooet Regional District as the Emergency Program Coordinator.

Ryan's address will focus on the current state of emergency management in BC with a focus on how decisions are made, and on how information flows between the Province and local government elected officials and staff. What can elected officials do to support their organizations and communities to be more resilient? How do they let their communities know what is happening when an emergency happens and an EOC is set up? Ryan is perfectly positioned to speak to AVICC members as he was busy in the summer and fall of 2021 leading the EMBC response efforts to the heat, wildfires, and atmospheric river events on Vancouver Island and the Central Coast. There will be time for questions to Ryan from our members.

## FRIDAY PLENARY SESSION

### **Saving Salmon One Metre of Shoreline at a Time**

#### ***a community-based approach to shoreline habitat restoration***

Friday, 4:05 pm

The Cowichan Shoreline Stewardship Project (CSSP) has recently completed a successful seven-year investment to increase productive riparian (river and lakeshore) habitat for Pacific salmon and a host of other fish, wildlife and invertebrate species. The session will outline how a group of community volunteers harnessed innovative leadership, dedication and energy to design and deliver a large-scale (>\$100K/year) shoreline habitat restoration project that is unprecedented on Vancouver Island, and one of only a few such examples from across BC.

To-date, the project has annually combined widespread shoreline restoration (i.e., native plant species re-introductions; invasive species control) on private and public lands, with an ambitious public education campaign. The latter continues to emphasize the collective benefits of maintaining healthy natural shorelines, both for biodiversity and property value appreciation (i.e., flood and erosion resistance; water quality protection; extreme temperature moderation).

CSSP has creatively combined multiple funding sources (mostly from annual grant awards), a local Secondary School labour pool, and expanding community partnerships with First Nations, senior and local governments, and private landowners to make a significant difference in the Cowichan Lake region. This multi-year project is a prime example of how individual and neighboring communities can respond proactively to the threat of climate change.

Presenters: Elodie Roger, MSc, Environmental Consultant, Origins Environmental Services  
Danny Swainson, Biologist, British Columbia Conservation Foundation

# SESSIONS & SPEAKERS

## SATURDAY PLENARY SESSIONS

### **Procurement for Community Wellbeing**

Saturday, 7:30 am

Social procurement maximizes the value of every public dollar spent and supports the goals of local governments. Since 2019 AVICC members have been using these new best practices to help mitigate economic, social and environmental challenges to support the creation of healthy, resilient local communities. This plenary session features a panel discussion with members of the British Columbia Social Procurement Initiative (BCSPI), an innovative, AVICC region-grown collaborative resource and learning hub for local governments.

Elected officials and practitioners will join City of Campbell River Councillor and BCSPI Co-Chair, Colleen Evans to discuss the real impact these new practices are having in their communities, and why more governments should consider adopting this new approach to public spending.

Moderator: Colleen Evans, Councillor, City of Campbell River and AVICC Director at Large

Presenters: Lisa Helps, Mayor, City of Victoria  
Leslie Baird, Mayor, Village of Cumberland  
Rob Southcott, Councillor, City of Powell River  
Daniel Sailland, CAO, Alberni-Clayoquot Regional District

### **UBCM Resolutions Process Review**

Saturday, 10:20 am

UBCM is conducting a review of our resolutions process. An important part of the review is engaging with our members to hear what you have to say.

We invite you to bring your ideas and join us for a discussion on how the resolutions process can be improved.

Presenters: Councillor Laurey-Anne Roodenburg, President, UBCM  
Gary MacIsaac, Executive Director, UBCM

# SESSIONS & SPEAKERS

## SATURDAY CONCURRENT WORKSHOPS 1:30 pm – 2:30 pm

### **VICC-Climate Leadership Plan Update & Big Moves in the Decade of Climate Action**

Saturday, 1:30 pm

The heat dome, wildfires, floods and washouts: all have been happening in BC and are evidence of the “code red for humanity” that was issued by the UN earlier this year in relation to climate change. But it’s easy to say “it’s time for change” and another thing entirely to make it happen locally at the speed and scale necessary. This session is a collaboration between the Vancouver Island and Coastal Communities Climate Leadership Plan (VICC-CLP) steering committee, BC Municipal Climate Leadership Council (BCMCLC), and Community Energy Association (CEA), and will focus on scaling up collaborative climate action in the region.

Coming out of a workshop at AVICC in 2019, the VICC-CLP steering committee was formed with representatives nominated from each Regional District in the AVICC region to develop a 2030 Climate Action Plan for the AVICC Region. Co-Chairs Mayor Lisa Helps and Mayor Michelle Staples will give an update on the VICC-CLP focusing on what the initiative has achieved to date and what lies next.

Following the update from the two Mayors, staff from Community Energy Association (CEA) will present on Big Moves in the Decade of Climate Action and how they align with the VICC-CLP. The presenters will also provide a brief exploration of the Province of BC’s CleanBC Roadmap to 2030 and the recent provincial budget with an analysis of implications for local government climate action.

BCMCLC members from the region and VICC-CLP steering committee members will facilitate small group reflections on specific opportunities within the region with a focus on addressing regional challenges and getting to implementation through collaboration.

Presenters: Lisa Helps, Mayor, City of Victoria  
Michelle Staples, Mayor, City of Duncan  
Maya Chorobik, Director of Climate Leadership, Community Energy Association  
Robyn Webb, Climate Solutions Lead, Community Energy Association

Discussion Facilitators: VICC members of BC Municipal Climate Leadership Council (BCMCLC) and VICC CLP steering committee members

# SESSIONS & SPEAKERS

## SATURDAY CONCURRENT WORKSHOPS 1:30 pm – 2:30 pm

### **First Nations & Local Governments: the Future of Collaborative Governance**

Saturday, 1:30 pm

BC is the first jurisdiction in Canada to adopt Declaration on the Rights of Indigenous Peoples (“DRIPA”), legislation that aims to adopt the United Nations Declaration of the Rights of Indigenous Peoples (“UNDRIP”) into law. Now that BC has prepared a draft action plan to achieve the objectives of DRIPA, new possibilities are on the horizon for local governments to collaborate with Indigenous groups. As the impact of the DRIPA legislation continues to evolve, this session will discuss the current and future role of local governments in Indigenous relations and the impact of DRIPA on new opportunities for reconciliation.

This session will provide an overview of the legal framework of Aboriginal rights and the role of local governments in relation to the Crown’s duty to consult with Indigenous peoples; examine recent developments to BC’s DRIPA legislation and its potential impacts on local governments; outline the Truth and Reconciliation (“TRC”) calls to action that refer specifically to local governments; and discuss recent collaborative initiatives between local governments and First Nations in BC that embrace the aims of DRIPA and the TRC calls to action.

We hope this session encourages local governments to continue being proactive in finding opportunities for reconciliation and meaningful collaboration with First Nations groups.

Presenters:           Reece Harding, Partner, Young Anderson  
                              Julia Tikhonova, Associate, Young Anderson

### **Affordable Housing – An Essential Community Infrastructure**

Saturday, 1:30 pm

Local governments have learned about their communities’ housing needs through the Housing Needs Reports completed over the past four years. What can local governments – especially in smaller communities – do to respond to those needs?

This workshop will present some approaches to housing challenges. There will also be a discussion period about priorities and concerns about housing supply.

Presenter:            Susan Low, Senior Policy Analyst, Housing Policy Branch, Ministry of Attorney General and Minister responsible for Housing

# SESSIONS & SPEAKERS

## SATURDAY CONCURRENT WORKSHOPS 3:00 pm – 4:00 pm

### **Leaders in Resilience**

Saturday, 3:00 – 4:00 pm

Nearly every system we draw upon to help us build healthy communities is under significant, if not critical, strain. As we navigate the confluence of the climate crisis, housing unaffordability, the toxic drug supply and COVID to name just a few, this session will be an intimate conversation with four leaders in the AVICC region, reflecting on the role resiliency plays in their lives, at their Council tables and in their communities.

Moderator: Erin Hemmens, Councillor, City of Nanaimo  
Presenters: John Jack, Chair, Alberni-Clayoquot Regional District  
Leonard Krog, Mayor, City of Nanaimo  
Michelle Staples, Mayor, City of Duncan  
Gaby Wickstrom, Mayor, City of Port McNeill

### **It's Easy to Think Big When You're Small**

Saturday, 3:00 – 4:00 pm

As small, rural or remote communities, we have to form coalitions to get our voices heard. For example, grant funding for fire emergency equipment and infrastructure. Also, each region needs to build strong relationships with local indigenous nations to get support for common interests like wild salmon, health, education and transportation.

Moderator: Sarah Fowler, Councillor, Village of Tahsis  
Presenters: Dennis Buchanan, Mayor, Village of Alert Bay  
Julie Colborne, Mayor, Village of Zeballos  
Dennis Dugas, Mayor, District of Port Hardy  
Mayco Noel, Mayor, District of Ucluelet

### **Big Moves in the Decade of Climate Action – continued from 1:30 session**

Saturday, 3:00 – 4:00 pm

This is a continuation of the 1:30 to 2:30 session being presented by the BC Municipal Climate Leadership Council and the Community Energy Association.



# SESSIONS & SPEAKERS

## SUNDAY PLENARY

### Advocacy Planning for AVICC

Sunday, 8:55 am

President Morrison's message for members in the 2021 Annual Report was that:

*It is very important to your Executive that if AVICC wants to go down the road of taking on additional advocacy work, a clearly defined policy needs to be put before the membership at a future in-person convention for a thorough and rigorous discussion and debate.*

After holding a strategic planning session in 2021, your Executive is now ready to present the outcome of that session, and to hear back from our members on what you'd like to see for the future direction of AVICC.

As elected officials we know there are lots of projects we'd like to take on. But we also know that there is a cost to doing this work. Increasing our level of advocacy will require additional financial resources. Current and previous AVICC Executives have been very respectful and careful with member dues, fees, convention costs and charges. If an expanded role is approved, the membership will need to support the costs associated with that work.

Following this session, members will have the opportunity to vote on Resolution ER1 *Determining AVICC's Advocacy Role*. The report on the strategic planning session is available at:

["Advocacy Workshop Report and Recommendations"](#)

Presenters:

- Ian Morrison, President, AVICC
- Penny Cote, 1<sup>st</sup> Vice President, AVICC
- Ben Geselbracht, 2<sup>nd</sup> Vice President, AVICC
- Carl Jensen, Past President, AVICC
- Vanessa Craig, EA Representative, AVICC
- Colleen Evans, Director at Large, AVICC
- Mark Gisborne, Director at Large, AVICC
- Travis Hall, Director at Large, AVICC



**BC ASSESSMENT**