



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
on THURSDAY, April 13th, 2023, 12:00 p.m.
Held at the Vancouver Island Conference Centre**

IN ATTENDANCE: Director Penny Cote, Alberni-Clayoquot RD, President
Councillor Ben Geselbracht, City of Nanaimo, 1st Vice President
Director Vanessa Craig, RD of Nanaimo, 2nd Vice President
Director Ian Morrison, Cowichan Valley RD, Past President
Director Donna McMahon, Sunshine Coast RD, Electoral Area Representative
Councillor Sarah Fowler, Village of Tahsis, Director at Large
Director Travis Hall, Central Coast RD, Director at Large
Councillor Tony St-Pierre, District of Sooke, Director at Large

STAFF ATTENDANCE: Theresa Dennison, AVICC Executive Coordinator

DELEGATION: Ian Izard, KC, joined electronically via Zoom for item 2. Resolutions

President Cote called the meeting to order at 12:20 p.m.

1. ADOPTION OF AGENDA AND MINUTES

a. AGENDA

On motion by Director Hall, seconded by Director Fowler
THAT the agenda for the April 13, 2023 meeting be adopted was CARRIED

b. MINUTES

On motion by 2nd Vice President Craig, seconded by Director Hall
THAT the minutes of the March 17, 2023 meeting be adopted was CARRIED

2. RESOLUTIONS

DELEGATION: Ian Izard, KC joined the meeting

a. Resolutions Procedures & Resolution Script

The Committee reviewed the convention rules and the scripting for the resolutions process provided in the package. There was general discussion on procedures, and Executive roles through the Resolutions Sessions, and members were given the opportunity to ask the Parliamentarian for clarification on the rules. The Executive reviewed the process for the Resolutions Sessions, and confirmed the Chairs and team members for each session.

1st Vice President Geselbracht joined at 12:30 p.m.

b. 2023 Resolutions Before the Deadline

At the March 17th meeting, the AVICC Executive reviewed the resolutions received by the February 9th deadline. That review included discussion of comments provided by UBCM policy staff for each of the resolutions.

The resolutions with comments and recommendations were included in the Annual Report and Resolutions Package that was emailed in advance to delegates and to each of the AVICC member local governments.

There were seven Resolutions that were deemed to be regionally-specific in nature by UBCM. If these regional resolutions were to be endorsed in their original form, they would not be forwarded to UBCM for consideration, and instead, they would remain with AVICC, where they may be actioned. The Resolutions Committee proposed amendments to two of these resolutions, which removed them from the “Regional Resolutions” section of the package. The Resolutions Committee also determined that the regional resolutions should be presented in advance of the other resolutions to ensure that they would be considered if we ran out of time in our resolutions sessions to consider the entire package. The remaining five regional resolutions have been included in Part 1 of the package.

There are five resolutions in Part 2, Section A that have a recommendation of “Endorse with Proposed Amendment.” For these resolutions, the proposed amendment must first be moved and seconded, and then a vote must be held. If the amendment is approved, then there can be a vote on the resolution as amended. If the amendment is defeated, then the vote will be on the resolution as originally submitted. It should be noted that the amendments for R7 and R11 were proposed to make those resolutions non-regionally-specific, and that if either of those resolutions are endorsed as originally written, the resolution would not be forwarded to UBCM, but remain with AVICC where it may be actioned.

There was a discussion about how to address the resolutions with proposed amendments, and the Parliamentarian advised that these amendments would have to be endorsed by membership before the resolution could be debated. In order to propose an amendment, one of the Executive who were not part of the Resolutions Team for that session would take the mic, and propose the amendment, which would be displayed on the screen.

It was also discussed that there would be many new voting members in attendance, and that the rules around amendments, and on how to enter a resolution for debate from the “block” should be clarified in the script. It was also noted that clarity should also be added to confirm the criteria for which a resolution from a “block” may be entered for debate. The Executive reviewed the script and directed Staff to make some changes that provided further clarity.

On motion by Past President Morrison , seconded by Director St-Pierre
That the reports on “Resolutions Procedures & Resolution Script” and “2023 Resolutions Before the Deadline” be received, was CARRIED

c. 2022 Late and Off the Floor Resolutions

Theresa Dennison advised that no late resolutions had been received, and that no one had made her aware of any anticipated off the floor resolutions.

Director St-Pierre suggested a potential Executive Resolution regarding telecom revenue and the AVICC Executive. It was determined that further research and information would be required, and that perhaps this resolution be sent directly to UBCM prior to their June 30th resolutions deadline.

2nd Vice President Craig indicated that the Regional District of Nanaimo will bring a

resolution off the floor, and that they are aware of the process, and requirement to provide the delegates with paper copies of the resolution by Sunday morning. She advised that the resolution would be sent to AVICC Staff by email.

On motion by Past President Morrison, seconded by 2nd Vice President Geselbracht,
That the report on Late and Off the Floor Resolutions be received CARRIED

President Cote thanked Mr. Ian Izard for his attendance and advice, and Mr. Izard left the meeting.

3. CONVENTION

a. Convention Update; and

b. Executive Responsibilities

Theresa Dennison presented a report that provided the details about the convention. She discussed the invited guests, First Nations participation, and provincial representatives who would be in attendance at the convention. The report included the updated program that provided the finalized details. It was communicated that Chief Samuel Schooner would no longer be able to attend the convention, and that Director Travis Hall would fill in for his panel seat on the “Emergency Management” session, and that the “Reconcili-action” session would proceed with one less panelist.

The report also confirmed the information that would be shared with our delegates about the “Speaker Gift” donation to Loaves & Fishes. Upon review of the report, the Executive also reviewed the Executive Responsibilities report, that outlines how each member of the Executive would participate in aspects of the event, including session introductions and thank-you speeches for the speakers, the opening session, and the banquet. These two reports were discussed concurrently with a review of the script. An opportunity was provided for the Executive to ask questions for clarity and they directed Staff to make some minor changes and updates to the script. Staff would make these updates, and provide clean copies of the script to all members of the Executive.

There was a conversation about public education about the roles and responsibilities of Elected Officials. There would be value in having the public understand what it is EA Directors, Chairs, Mayors, Councillors do. Perhaps this information could be posted on our web-site.

On motion by EA Representative McMahon seconded by 2nd Vice President Craig
THAT the reports on “Convention Update” and “Executive Responsibilities” be received; and
THAT the speaker gift charity donation document be approved was
CARRIED

c. 2023 Nominating Committee Report

Theresa Dennison presented the Nominating Committee Report to the Executive, noting that one of the candidates, Hilary Abbott of the Cowichan Valley Regional District, had withdrawn his nomination. Elections would be held electronically using the SimplyVoting app, and credentials had already been sent out to voting members.

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2023 AGM and Convention:

President (one to be elected/ acclaimed)

- Director Penny Cote, Alberni-Clayoquot Regional District (incumbent)

First Vice-President (one to be elected/ acclaimed)

- Councillor Ben Geselbracht, City of Nanaimo (incumbent)

Second Vice-President (one to be elected/ acclaimed)

- Director Vanessa Craig, Regional District of Nanaimo (incumbent)

Director at Large (three to be elected)

- Director Hilary Abbott, Cowichan Valley Regional District
- Councillor Janet Dorward, District of Port Hardy
- Councillor Sarah Fowler, Village of Tahsis (incumbent)
- Director Travis Hall, Central Coast Regional District (incumbent)
- Councillor Evan Jolicoeur, City of Courtenay
- Councillor Tony St-Pierre, District of Sooke (incumbent)
- Councillor Sean Wood, City of Parksville

Electoral Area Representative (one to be elected/ acclaimed)

- Director Donna McMahon, Sunshine Coast Regional District (incumbent)

She confirmed the process for nominations from the floor, and reviewed the schedule based on both the acclamation and election scenarios.

On motion by Director Fowler, seconded by 2nd Vice President Craig

THAT the Nominating Committee Report be received was

CARRIED

There was a discussion about onboarding new members of the Executive. There is no current orientation package in place, other than the Executive Roles and Responsibilities document that is included in the call-out for nominations each year. It was discussed that staff should create an Executive Orientation package for next year, including policies, meetings, etc.

4. Next Meeting

The 2023/24 AVICC Executive Committee will meet in the Millstone River Room after the convention to briefly connect and share contact information. The next meeting date and time would be confirmed at that time and a full proposed meeting schedule will be presented at the first meeting of the Executive of the term.

The next meeting of the AVICC Executive has been proposed for May 12 at 9:00am via Zoom, to be confirmed after the convention, depending on the schedules of any potential new members.

ADJOURNMENT

At 2:53 on motion by Director Fowler, seconded by EA Representative McMahon

THAT the meeting be adjourned was

CARRIED