

Association of
**Vancouver Island and Coastal
Communities**



ANNUAL REPORT AND RESOLUTIONS

TO BE CONSIDERED AT THE 61st ANNUAL MEETING

THE POWELL RIVER RECREATION CENTRE
POWELL RIVER, BC

APRIL 9 – 11, 2010

Delegates Will Receive a Package With
Resolution Comments At Registration

AVICC 2009-10 EXECUTIVE

| | |
|-------------------------------|---|
| PRESIDENT | Mayor Christopher Causton District of Oak Bay |
| FIRST VICE PRESIDENT | Chair Joe Stanhope Regional District of Nanaimo |
| SECOND VICE PRESIDENT | Councillor Barry Avis Town of Qualicum Beach |
| ELECTORAL AREA REPRESENTATIVE | Director Mary Marcotte Cowichan Valley Regional District |
| DIRECTORS-AT-LARGE | Councillor Ronna-Rae Leonard City of Courtenay Councillor Merv Unger City of Nanaimo Councillor Kenn Whiteman City of Port Alberni |
| PAST PRESIDENT | Mayor Barry Janyk Town of Gibsons |



AVICC ANNUAL REPORT AND RESOLUTIONS BOOK LETTER OF TRANSMITTAL TO MEMBERS

We are pleased to convey this nineteenth AVICC Annual Report and Resolutions Book. Through the years it has been the wish of Executive to provide to all members, in advance of the Annual General Meeting, a record of the year's activities and advance notice of the matters that will be placed before them at the upcoming Annual General Meeting scheduled for April 9-11, 2010 in Powell River, BC.

1. ANNUAL REPORT

In the first part of this publication you will find the:

- President's Report
- Responses to AVICC's 2009 resolutions (Please note that responses not yet available will be circulated at the Annual General Meeting should they become available by that time.)

2. 2010 ANNUAL GENERAL MEETING

The second part of this publication contains documents related to the business to be considered at the 2010 Annual General Meeting. A draft of the 2010 AGM and Convention Program has been included this year.

Following the program is the nominations and election procedures and a report of the nominations received by the February 26, 2010 deadline. Under this process, the Nominating Committee issues a call for nominations and manages that process, but does not make recommendations. Additional background information on those nominated for the 2010-11 AVICC Executive will be published in the pre-convention newsletter distributed to all members later in March.

At the end of the section, you will find a referred resolution from the 2009 UBCM Convention and the resolutions received before the February 26, 2010 deadline. Late Resolutions will be included in the supplementary materials package delegates receive during registration at the 2010 AGM and Convention, along with the following:

- Comments/recommendations of the Resolutions Committee on all resolutions;
- The audited financial statements and proposed budget; and
- The final Convention Program.

3. APPENDICES

The appendices include the Constitution and Bylaws, directories of members and life members, and copies of the call for nominations and the resolutions notice.

Mayor Christopher Causton
President

Iris Hesketh-Boles
Executive Coordinator

**ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES
2010 ANNUAL REPORT & RESOLUTIONS BOOK**

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AVICC PRESIDENT'S REPORT

We will soon be welcoming you to the 61st Annual General Meeting & Convention in Powell River. I look forward to meeting again with all of our members from the Island, Sunshine Coast and the Central Coast.

REPRESENTING AVICC ON THE UBCM EXECUTIVE

Both Past President Barry Janyk and I serve on the UBCM Executive. Mayor Janyk is serving his second term of office with UBCM after being elected Director at Large at the 2009 UBCM Convention. I filled in on an interim basis as Director at Large after the 2008 local government elections. When elected AVICC President in 2009 I assumed the role of AVICC representative on the Board. It has been a rewarding and valuable experience.

Mayor Janyk serves on the First Nations Relations and Community Economic Development Committees. I will be representing AVICC on the Convention, Nominating and Resolutions Committees.

A NEW HOME FOR AVICC

As UBCM moved into its brand new Local Government House at 525 Government Street in April, 2009, AVICC assumed a new home. The new LEED standard office building provides AVICC staff with an exceptional office and work production area, more than sufficient filing and records space and AVICC members with meeting space as needed in Victoria. AVICC Executive took advantage of the beautiful meeting facilities for their June 2009 Executive meeting.

MEETINGS OF THE AVICC EXECUTIVE

The Executive met in person four times this year and via teleconference twice at which time a wide range of issues have been raised and discussed. Issues under discussion and actions taken in the current year include:

BC Ferries – Mike Corrigan, Executive Vice-President and Chief Operating Officer attended the June 26, 2009 meeting to provide an overview of the current operations and issues facing BC Ferries. At the October 29, 2009 meeting, the issues of scheduling changes between Departure Bay and Horseshoe Bay was discussed resulting in President Causton writing a letter to David Hahn, BC Ferries.

Vancouver Island SPINE Trail Project – Gil Parker, Head, Task Force of VISTA attended the June 26, 2009 meeting to provide an overview of the project. Director at Large, Councillor Kenn Whiteman provided updates on the project's advancement at subsequent meetings. Mr. Parker has been invited to participate in the Mini Marketplace and Tradeshow at the 2010 AGM & Convention.

Roundtable on Forestry Recommendations – Past President Barry Janyk and First Vice President Joe Stanhope co-authored a paper titled "Comments on Roundtable on Forestry." The paper was reviewed at the June 26, 2009 meeting and subsequently forwarded to the July meeting of the UBCM Economic Development Committee. A copy of the paper was distributed

to AVICC members with UBCM's July 3, 2009 Request for Feedback on the Working Roundtable on Forestry.

Island Corridor Foundation – Graham Bruce, General Manager, Island Corridor Foundation attended the October 29, 2009 meeting to provide an update. He was subsequently invited to provide a pre-conference session at the 2010 AGM & Convention. AVICC Life Member and current board member of the Island Corridor Foundation, Mary Ashley will be joining Mr. Bruce in offering the session titled, "Where Have All the Buffalo Gone?"

Increased Costs for the PRIME BC Police Records Management System – Minister Heed's fall communication with local governments announcing increases effective January 1, 2010 resulted in President Causton writing a letter to Minister Heed. Note that North Cowichan has submitted a resolution on this topic for consideration at the upcoming AGM & Convention.

Gas Franchise Fees Agreement Expiring December 31, 2011 – Director at Large Merv Unger with the help of staff from the City of Nanaimo investigated the status of repayment of the pipeline and developing strategies for the next steps. He reported the positive response received at a meeting with the Minister of Energy and Mines at the 2009 UBCM Convention noting that there was a commitment that communities on the island will be consulted in the decision-making process.

Derelict Vessel Issue – Ryan Greville, Navigable Waters Protection Program, Marine Safety Branch, District of Sooke's Mayor Janet Evans and CAO Evan Parliament were invited to the October 29, 2009 meeting to discuss the issue facing many AVICC members. A number of questions were identified requiring follow-up with Bob Gowe, Manager, Navigable Waters Protection. His response was forwarded to the District of Sooke and considered by Executive at their January 29, 2010 meeting. Several resolutions have been forwarded for consideration at the upcoming AGM & Convention.

Vancouver Island Economic Alliance LINK Project – Wendy Maurer, Manager, The Link Project attended the January 29, 2010 meeting to provide an overview of the project and discuss opportunities available to liaise with AVICC members at the 2010 AGM & Convention. Informational bulletins will be included with delegate kits and staff from the project will be in attendance for informal discussions with delegates.

Other Topics of Discussion Have Included:

- Vacancy of sitting Judge Position and Affect on Coastal Communities
- BC Transit Graphics Standards
- Aquaculture Regulation Consultation
- Destaffing of Lighthouses
- Transportation Study
- Climate Action
- Library Funding Cuts

MEMBER VISITS

As President, I spent three and a half days travelling on the island in July 2009 during which time I met with the Mayors of Duncan, North Cowichan, Nanaimo, Qualicum, Cumberland, Comox, Courtenay and with ten members of the Regional District of Alberni/Clayoquot board. In addition, I was able to meet with the Island Coastal Trust Board before their July meeting where

there were about ten board members present. All in all, I would say it was a very successful trip and certainly the welcome I received from all jurisdictions was heartening. A wide variety of subjects were covered during these meetings.

AGM & CONVENTION

The 2009 AGM & Convention held in Nanaimo was very successful and received a strong approval rating. 4 referred resolutions were endorsed and 25 regular and 7 late resolutions were considered with 20 being endorsed, 4 not endorsed and 1 withdrawn. A summary of the responses to the resolutions endorsed by the 2009 AVICC AGM, submitted to UBCM and endorsed by UBCM is contained in Part 1 of this report.

Executive and staff began working with the Powell River local organizing committee in October 2009 to plan what is expected to be an exceptional program for the upcoming AGM & Convention. Friday, April 9th pre-conference options include a session presented by Graham Bruce, Executive Director and Mary Ashley, AVICC Life Member and current board member of the Island Corridor Foundation followed by an Update by the Elections Task Force. Les Leyne, Victoria Times Colonist, Legislature Bureau columnist will provide the keynote address. The UBCM Resolutions Process Review and three concurrent sessions will be offered Saturday afternoon. Minister Bill Bennett, UBCM President Harry Nyce and Ms. Carole James, MLA and Leader of the Official Opposition are scheduled to address delegates. Other presentations include: Updates from BC Ferries, Terasen Gas, BC Hydro, the Municipal Insurance Association and the Land Trust Alliance. A mini-marketplace and trade show will also be available. Regular networking opportunities include the Welcome Reception, the Delegates Luncheon and the Annual Banquet.

The local organizing committee has gone above and beyond expectations in planning for local entertainers to perform during the Official Opening, the Welcome Reception and at the Annual Banquet. In addition, two options have been planned for partners who are able to join delegates and for those that are able to stay Sunday, an afternoon golf tournament.

A program brochure and the draft program for the upcoming AGM & Convention has been published and distributed to all members. Please check www.avicc.ca for details as they are finalized. 23 resolutions and 10 nominations for Executive were received prior to the February 26, 2010 deadline.

Expressions of interest for members to act as host community for 2011-2013 were received from 6 communities. Based on not having had the opportunity to host previously, during the 2009 UBCM Convention AVICC Area Association Luncheon, Executive recommended Ucluelet for 2012 and Sooke for 2013. As The Town of Sidney has not had an opportunity to host recently, Executive will be recommending they be given the 2011 Host Community Award. The Cities of Courtenay, Campbell River and Parksville will be given first opportunity to step up should one of the named communities not be able to meet their commitment.

COMMUNICATIONS

- The 2009 AGM & Convention Minutes were transcribed and distributed in the spring of 2009. The 2010 Annual Report and Resolutions Booklet and a pre-conference newsletter will be produced and distributed prior to the 2010 AGM & Convention.

- A number of circulars and member updates were distributed to members.
- AVICC contracted with YellowDawg to redevelop the www.avicc.ca website. Staff is still in the process of adding content.

MEMBERSHIP/FINANCIAL/ADMINISTRATIVE

- 100% membership has been maintained.
- Convention fees have been maintained at the 2009 level.
- Despite the economic environment, confirmed sponsorships and tradeshow booth rental receipts have increased by 13% in 2010.
- No dues increase is being recommended for 2010.
- Confirmed that audit services currently provided by KPMG were competitive by soliciting proposals from other vendors.
- Renewed the Contract for Services with UBCM until 2015.

STAFFING

Long-time Executive Coordinator, Eydie Fraser was recognized with a Life Membership Award at the AVICC Area Association Luncheon held during the 2009 UBCM Convention last September. Executive has retained Eydie on contract basis to assist in the transitioning process for Iris Hesketh-Boles who assumed the staff role after Eydie's retirement at the end of May 2009. Eydie will provide one last service to the members of AVICC by assisting Iris at the 2010 AGM & Convention.

I look forward to seeing you in Powell River and your continued involvement with AVICC in the year ahead.

Mayor Christopher Causton
President

SUMMARY OF 2009 RESOLUTION RESPONSES

1. Resolutions for which responses have been received

| | |
|-----|--|
| B1 | Municipal Bylaw Fines |
| B2 | Community Justice |
| B19 | Enabling Legislation to Allow Municipalities to Create Blanket Speed Zones |
| B41 | Regulation of Nuisances on Private Managed Forest Land |
| B42 | Compensation for Large Scale Mining Activities |
| B45 | Restoration of BC Hydro Mandate |
| B66 | Safer Communities and Neighbourhoods |
| B89 | Agriculture Funding |
| B90 | Costs of Responding to Provincial Referrals |

2. Resolutions referred to UBCM Executive by Convention

| | |
|------|---|
| B98 | Elected Officials as Volunteer Firefighters |
| B100 | Local Government Election Date |
| B107 | Need for Integrated Sustainable Energy Planning Process |
| B111 | Climate Action Services |
| B136 | Community Watersheds |
| B137 | Independent Power Projects |
| B139 | Agriculture Land Use Criteria |
| B141 | Private Moorage Wharf Tenure |
| B148 | International Medical Graduate Program |
| B156 | A Minor Routes Strategy for Coastal Ferry Service |
| B166 | Alternative Energy Installations |

1. Resolutions For Which Responses Have Been Received

B1 MUNICIPAL BYLAW FINES

Courtenay

WHEREAS municipalities lack the legislative tools to adequately deal with certain types of problem properties and the collection of outstanding municipal fines:

THEREFORE BE IT RESOLVED that the Government of British Columbia amend the *Community Charter* to provide local governments other methods of collecting outstanding Municipal Ticket Information (MTI) tickets including legislative changes.

Convention Decision: **Endorsed as Amended**

Provincial Response: **MINISTRY OF COMMUNITY & RURAL DEVELOPMENT**

Property taxes and unpaid fees or charges are directly related to the cost of services provided by a municipality. Property taxes are not intended to be punitive in nature and as such are not a suitable method for collecting unpaid Municipal Ticket Information fines.

Municipalities currently have the ability to collect unpaid fines through either a collection agency or small claims court. These methods are common to local governments across Canada and have proven to be effective.

B2 COMMUNITY JUSTICE

Nanaimo RD

WHEREAS in response to requests for more police presence in our communities, local governments are frequently told that case preparation and court time for minor offences reduce the time available;

AND WHEREAS local governments are called on increasingly to provide funding for victim services and restorative justice programs which help reduce the case management and court attendance time for police staff;

AND WHEREAS despite these efforts by communities the court system requires increasing attendance by police staff:

THEREFORE BE IT RESOLVED that the provincial government find more efficient and effective ways to address delays in the court system in order to reduce the administration impact on police services and thereby improve overall police services to our communities.

Convention Decision: **Endorsed**

Provincial Response: **MINISTRY OF ATTORNEY GENERAL &
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL**

All provincial justice agencies and branches are working collaboratively to develop initiatives to make the criminal justice system more efficient and effective. To inform this process, we have

commissioned a review of best practices by the International Centre for Criminal Law Reform. At this time, we are examining what practical pilot projects could be launched to test new approaches to improve the delivery of justice services in British Columbia. In the next year we will focus on addressing priority issues without financial resource impacts.

We are also engaged with the federal government and other Canadian jurisdictions at the Federal / Provincial / Territorial table to identify and implement reforms that will improve justice system efficiencies, including delays in the courts.

At the same time, we are piloting several initiatives that are testing new models for improved justice efficiency and effectiveness, including the Downtown Community Court in Vancouver, the Prolific Offender Management project in six BC communities and the Bail Reform Project in the Peace and Fraser regions. Lessons learned from these initiatives will be evaluated and those elements that work best may be implemented elsewhere in the province.

**B19 ENABLING LEGISLATION TO ALLOW
 MUNICIPALITIES TO CREATE BLANKET SPEED
 ZONES**

Central Saanich

WHEREAS the speed limit in municipalities in British Columbia is 50 km/hr unless otherwise posted, with no differentiation made between major municipal roads, arterial roads and local residential streets;

AND WHEREAS issues relating to vehicular speeding, pedestrian safety and traffic calming have become matters of significant and growing concern in many communities throughout the province, with municipal councils being requested to take substantive and potentially costly action to reduce speed limits on individual residential streets, institute lower “blanket” speed limits across residential neighbourhoods and/or throughout the municipality, and generally implement other pedestrian safety, speed control, public awareness and enforcement initiatives as deemed necessary to address the problems:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities reiterate its previous request to the Minister of Transportation that the necessary amendments be made to the *Motor Vehicle Act* to allow municipalities to implement blanket speed zones in residential areas, and on other municipal roadways as deemed appropriate.

Convention Decision: **Endorsed**

Provincial Response: **MINISTRY OF TRANSPORTATION & INFRASTRUCTURE**

Within a municipality, the Motor Vehicle Act establishes a default speed limit of 50 km/h. To vary this speed limit, the municipality must pass a bylaw and post signs on all affected streets so that a motorist can reasonably be expected to know the applicable speed limit.

For several years, various municipalities and UBCM have requested an amendment to the Act to provide authority to municipalities to establish, by bylaw, blanket speed zones that would apply to defined areas within a municipality. Under this scheme, speed limit signs would be placed at entrances to the defined areas where the posted speed limit was different than 50 km/h. For example, Vancouver wants to implement 40 km/h blanket speed zones in many

residential areas as a means to better accommodate active transportation and improve pedestrian safety. Vancouver is currently consulting with stakeholders, including other municipalities in the Lower Mainland, TransLink, and the BC Association of Chiefs of Police in respect of this concept.

Within a municipality or with many roads across adjacent municipalities providing access to a defined area, the possibility of a motorist not being aware of the applicable speed limit is an issue. Criminal Justice Branch is concerned that the use of blanket speed zones in an urban environment may result in (1) a patchwork of speed limits, and (2) challenges to speeding tickets on the basis that motorists cannot reasonably know the applicable speed limits established by bylaws and posted only at entrances to defined areas.

The Ministry of Transportation and Infrastructure advises that UBCM and municipal proponents of blanket speed zones need to develop a solid case for the requested amendment, one that addresses the issues of enforcement. The Ministry is looking forward to the results of Vancouver's stakeholder consultations regarding the use of blanket speed zones in the Lower Mainland.

**B41 REGULATION OF NUISANCES ON PRIVATE
MANAGED FOREST LAND**

Sunshine Coast RD

WHEREAS local governments lack the authority to regulate nuisances such as noise on private managed forest lands;

AND WHEREAS local governments are the first point of contact for residents impacted by nuisances on private managed forest land within the urban interface:

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the provincial government and the Private Managed Forest Land Council to provide local government the authority to regulate nuisances such as noise on private managed forest lands within the urban interface.

Convention Decision: **Endorsed**

Provincial Response: **MINISTRY OF AGRICULTURE & LANDS**

Section 21 of the Private Managed Forest Land Act (PMFLA) constrains local governments from adopting a bylaw or issuing a permit that would have the effect of directly or indirectly restricting forest management activity. Private forest operators must adhere to local bylaws that came into force prior to land entering the managed forest program.

Forestry activities may potentially involve noisy equipment and machinery. Land owners may need to run the machinery long hours over limited days of duration in order to keep operations financially viable. Requiring private managed forest land owners to adhere to noise bylaws could significantly affect the economics of forestry activities.

Many of British Columbia's private forest lands have been used for forestry for a very long time. It is important to recognize and respect this historic use of land, particularly as residential areas expand into proximity with lands used for industrial purposes. At the same time, it is important

for owners of private managed forest land to be sensitive to community concerns about noise, and accommodate such concerns where feasible.

Other Response:

PRIVATE MANAGED FOREST LAND COUNCIL

The Private Managed Forest Land Act (the Act) establishes forest management objectives for water quality, fish habitat, soil conservation, critical wildlife habitat, and reforestation on private managed forest land. Under the Act, the Council is empowered to make regulations respecting each of these forest management objectives except for critical wildlife habitat. The Council is not permitted to make regulations for matters not specifically set out in the Act. Accordingly the Council does not have any jurisdiction respecting the regulation of noise related issues on private managed forest land.

The Council understands that noise issues related to timber harvesting periodically occur on private managed forest land. When the Council has become aware of specific complaints respecting noise or other matters not within our jurisdiction, we have encouraged the complainant to contact the owner directly. We also encourage owners to discuss these types of issues with the complainant and to make best efforts to find a solution that is workable for each of the parties.

B42 COMPENSATION FOR LARGE SCALE MINING ACTIVITIES

Sechelt

WHEREAS large scale mining activities on crown land have a negative effect on neighbouring local governments in that they decrease property values and impact overall quality of life of residents;

AND WHEREAS the Crown receives royalties from these mining activities:

THEREFORE BE IT RESOLVED that the Province of BC be requested to put in place a mechanism that would allow local government to receive financial compensation.

Convention Decision: **Endorsed**

Provincial Response: **MINISTRY OF ENERGY, MINES & PETROLEUM RESOURCES**

Mining creates over 10,000 direct jobs with an average annual wage of \$112,000. In 2008, more than 28,000 people were employed in the minerals economy in over 50 BC communities.

Mining also contributes to local economies with: business opportunities, economic diversification, infrastructure development and skills development opportunities for local residents and First Nations peoples. Since 2005, the Province has contributed nearly \$5 million in funding for mining education and skills training for individuals in rural and First Nations communities.

The British Columbia Mining Plan has continued to provide guidance to the mining industry by focusing on inclusiveness and supporting benefits such as employment and business opportunities for local communities. The mining approval processes (both Environmental Assessment and Mine Permitting) include opportunities for local communities to ensure appropriate mitigation of social and environmental impacts, protection of health and safety and

enhancement of local benefits. Taxes and royalties paid by the mining industry go to provide health and education needs in every community in BC. Taxes and direct expenditures by the mining industry support infrastructure development such as roads, community centres and local sponsorships. Hundreds of mining supply businesses in local communities around the Province are sustained by mines.

B45 RESTORATION OF BC HYDRO MANDATE

Highlands

WHEREAS the BC Energy Plan limits the mandate for BC Hydro to grow public green power assets and BC Hydro is instead directed to buy power from private power utilities;

AND WHEREAS there has not been a meaningful public debate on the Energy Plan or on the environmental, social and economic costs and benefits of different green power sources (such as run of river):

THEREFORE BE IT RESOLVED that BC Hydro have its mandate restored to look for opportunities to develop sustainable alternative energy sources.

Convention Decision: **Endorsed**

Provincial Response: **MINISTRY OF ENERGY, MINES & PETROLEUM RESOURCES**

The BC Energy Plan clearly states government's commitment to public ownership of BC Hydro and its assets, while broadening the supply of available energy. BC Hydro is investing more than \$3.6 billion over the next two years to upgrade its dams and other public power infrastructure. The BC Energy Plan focuses on innovative, sustainable energy solutions for British Columbia.

Clean, renewable electricity accounts for over 90 per cent of total generation, and combined with aggressive conservation targets, places our province among the top jurisdictions in the world. A typical clean, renewable power project will require more than 50 permits, licences, approvals and reviews from 14 regulatory bodies, including federal and provincial agencies, local governments and First Nations. Clean, renewable power projects are just one part of B.C.'s energy mix.

The long-term transmission inquiry being conducted by the BC Utilities Commission is a public process and will identify areas in the province with high levels of clean and renewable generation potential, taking into account areas that may be inappropriate for development, and the most efficient transmission infrastructure to deliver that electricity to customers. The recent decision by BCUC does not shut the door on clean and renewable power projects. In fact, just a few weeks ago BCUC accepted electricity purchase agreements with four biomass projects.

Other Response: **BC HYDRO**

BC Hydro is the largest utility in British Columbia, operating 31 hydroelectric facilities and three thermal generating plants across the province. As a provincial Crown corporation, we receive guidance from the Province, our Shareholder, through several policy instruments, including a Shareholder's Letter of Expectation and The BC Energy Plan: A Vision for Clean Energy Leadership.

The BC Energy Plan directs BC Hydro to look to all forms of clean and renewable energy options as well as demand side management measures to meet the future energy needs of British Columbians.

Included among these initiatives is a goal for BC Hydro to acquire 50 per cent of incremental resource needs through energy conservation and efficiency by 2020, while at the same time requiring that:

- All new electricity projects developed in BC will have zero net greenhouse gas emissions.*
- Existing thermal generation power plants will reach zero net greenhouse gas emissions by 2016.*
- Clean or renewable electricity generation will continue to account for at least 90 per cent of total generation, placing the province's standard among the top jurisdictions in the world.*

The Energy Plan also commits that British Columbia will be electricity self-sufficient by 2016. To achieve this goal, BC Hydro has commenced a multi-billion dollar capital investment program to upgrade our heritage assets, launched a world leading demand side management program, acquired additional clean and renewable power from Independent Power Producers and is investigating a potential new generation site (Site C) on the Peace River.

All of the initiatives mentioned previously are being undertaken with an underlying goal of providing British Columbians with the benefits of clean, low-cost, reliable power for generations to come.

B66 SAFER COMMUNITIES AND NEIGHBOURHOODS

Courtenay

WHEREAS municipalities lack the legislative tools to adequately deal with certain types of problem properties:

THEREFORE BE IT RESOLVED that the Government of British Columbia work with UBCM to create or improve existing legislation in order to address the public disorder and neighbourhood deterioration caused by illicit drug houses, problem addresses, businesses and the issues associated with them.

Convention Decision: **Endorsed as Amended**

Provincial Response: **MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL**

Drug houses and the problems associated with them are a concern in many communities in British Columbia.

The Government has been examining ways to support local residents in their efforts to increase the security of their neighbourhoods. This includes looking to other jurisdictions and their responses to disruptive drug, party and crack houses, including the introduction of legislation to empower communities to address the problems associated with these properties.

There are a number of communities that have utilized provisions existing under the Community Charter to enact nuisance bylaws where public health and safety risks related to drug or party houses are an issue. These Controlled Substance Property bylaws, including those in Surrey, Port Coquitlam and the Town of Gibsons, can serve as a model for other municipalities experiencing similar problems with these houses.

Other existing supports for communities include information developed by the Criminal Justice Reform Secretariat. The Crime Prevention Guide (www.criminaljusticereform.gov.bc.ca) offers guidance to assist communities in responding safety concerns in their neighbourhoods.

B89 AGRICULTURE FUNDING Highlands

WHEREAS British Columbia spends 3.3% of the provincial budget to support agriculture compared to the national average of 16.4%;

AND WHEREAS the Agricultural Land Commission provides strong protection for farmlands but exclusions from populated areas mitigated by inclusions from lesser populated areas remove food production from population bases:

THEREFORE BE IT RESOLVED that the provincial government increase financial support for agriculture consistent with the national average and cease approving any further Agricultural Land Reserve exclusions.

Convention Decision: **Endorsed**

Provincial Response: **MINISTRY OF AGRICULTURE AND LANDS, AGRICULTURE LAND COMMISSION**

Agriculture in B.C. is very different from agriculture in other provinces such as Saskatchewan. Government support and program payments depend not only on crop/commodity differences, but weather events and disease outbreaks, as well as market challenges and market opportunities.

B.C. is unlike most other provinces in that a high proportion of agriculture is in supply managed sectors. These sectors typically do not receive direct government expenditures except in unusual circumstances, such as Avian Influenza.

The Agricultural Land Reserve (ALR) is a provincial land use zone in favour of agriculture administered by the Agricultural Land Commission (ALC). The ALR is primarily intended to preserve BC's limited agricultural land base and to provide land use certainty to encourage agricultural businesses. The purposes of the ALC are to preserve agricultural land, to encourage farming and to work with local governments and First Nations at a planning level to enable and accommodate farm use of agricultural land.

The ALC recognizes that the ALR should be based on agricultural land capability and suitability for a diverse range of agricultural products. The ALC works closely with local governments to encourage farming on agricultural land as well as in reviewing official community plans, bylaws and other planning documents. On occasion these reviews may prompt a review of the ALR boundaries. In addition, the ALC believes it would be a useful exercise to work with local

governments in reviewing the ALR boundaries in certain areas of the province to ensure the boundaries reflect lands that are both capable and suitable for agriculture. Based on the findings of applications the ALC has a particular interest in working with several communities in the northern and eastern parts of the province.

B90 COSTS OF RESPONDING TO PROVINCIAL REFERRALS

Sunshine Coast RD

WHEREAS local governments expend significant staff resources in order to respond to referrals and requests for comments related to applications within their boundaries from various provincial ministries related to forest fertilization, mining, logging, foreshore leases, licenses of occupation, water licenses, etc.;

AND WHEREAS local governments face an ongoing struggle to balance budgets and respond to workload issues:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities lobby the provincial government to provide funding to offset the costs of responding to the large number of referrals.

Convention Decision: **Endorsed**

Provincial Response: **INTEGRATED LAND MANAGEMENT BUREAU**

All levels of government are experiencing similar resourcing challenges, particularly in urban areas. The Integrated Land Management Bureau (ILMB), like all natural resource agencies, lacks the resources to provide funding to local governments. Through programs like FrontCounter BC, the Resource Management Coordination Project, and Natural Resource Authorization Coordination, ILMB strives to streamline applications to reduce the financial burden associated with processing referrals for all parties.

There may be additional opportunities to reduce costs by developing common sources of information and data. Federal-provincial databases have been used in the past for coordinating referrals in the lower mainland. Broadening these systems to provide access to local governments could be mutually beneficial.

2. Resolutions Referred to UBCM Executive by Convention

Any endorsed resolutions below have been conveyed to the relevant provincial or federal government department, or other organizations as appropriate. Sponsors will be notified of responses as they are received, and responses will be posted on the UBCM website.

B98 ELECTED OFFICIALS AS VOLUNTEER FIREFIGHTERS

Sayward

WHEREAS volunteer firefighters are essential for providing adequate emergency fire response services in many small / rural communities, and there is great difficulty in finding and retaining volunteer firefighters in these communities;

Convention Decision: Not Considered – Automatic Referral to Executive

Executive Decision: Endorsed

B111 CLIMATE ACTION SERVICES View Royal

WHEREAS signatories to the Climate Action Charter are committed to the reduction of greenhouse gas emissions but do not necessarily have the resources to monitor opportunities and develop initiatives;

AND WHEREAS the Province and the Union of BC Municipalities are committed to supporting local governments in pursuing these goals, including developing options and actions for local governments to be carbon neutral in respect of their operations by 2012:

THEREFORE BE IT RESOLVED that the Province establish a service for the purpose of advising local governments on matters related to carbon tax, quotas, and opportunities for carbon tax credit rebates and other allied matters.

Convention Decision: Not Considered – Automatic Referral to Executive

Executive Decision: Endorsed as Amended

B136 COMMUNITY WATERSHEDS Port Alberni

WHEREAS dramatic changes in land use and property ownership are impacting private lands within the watersheds of our municipal water sources;

WHEREAS the provincial health authorities are increasing the requirements for clean water in municipal water systems and water quality is more difficult to manage on account of poor land use practices and changing ownership of land within our watersheds:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request the provincial government to develop, implement and fund a strategy whereby the appropriate mix of land use regulation and local ownership of community watersheds be applied for the security of our precious municipal water sources.

Convention Decision: Not Considered – Automatic Referral to Executive

Executive Decision: Referred to April 2010 Executive Meeting

B137 INDEPENDENT POWER PROJECTS Tofino

WHEREAS the public power strategy of creating a crown corporation (BC Hydro) which for over forty years produced great dividends for the people of BC, providing a secure, long-term supply of power as well as surplus electricity for export;

AND WHEREAS over 600 water license and land tenure applications have been submitted to the Integrated Land Management Bureau for river diversion projects on creeks and rivers across BC, with a typical project requiring river diversion, dams, logging, powerhouses, and many

kilometres of roads and transmission lines, with no requirement for environmental assessment process for projects under 50 megawatts;

AND WHEREAS proposed run-of-the-river power projects do not take into consideration the various social, economic, recreational and environmental impacts that the construction and operation of a facility may have on the neighbouring areas and the region at large, and where each project is considered independently, not assessing the cumulative impact of multiple projects on the landscape;

AND WHEREAS the Union of BC Indian Chiefs has called for a moratorium on private hydro development until there is assurance of “transparent” consultation with First Nations and a review of the terms of existing water licenses:

THEREFORE BE IT RESOLVED that the Province take a leadership role when granting environmental permits and land tenures within British Columbia relating to the development of independent power projects by:

1. Developing, in consultation with local governments, First Nations, industry, the public and regulatory stakeholders, clear and measurable criteria by which to evaluate independent power production projects against community social, land use and environmental values and an agreed upon “green energy” standard for both the generation and power line components of the projects;
2. Establishing standards for transmission line development that require optimization of existing power lines infrastructure and shared use of lines as a condition of right-of-way agreements and provide regulatory authority to require shared use as a condition of licensing and recognizing and protecting scenic value zones in areas of high tourism activity;
3. Establishing an independent monitoring function to ensure accountability and enforcement of conditions and standards applied to independent power production projects.

Convention Decision: *Not Considered – Automatic Referral to Executive*

Executive Decision: ***Endorsed as Amended***

B139 AGRICULTURAL LAND USE CRITERIA

Metchosin

WHEREAS the BC Assessment proposal to remove lands not actively used for agriculture (such as rock, wetlands, natural buffers, woodlots and streams) from a class 9 agriculture rating to a residential class will increase assessed values and subsequently property taxes on many small farms;

AND WHEREAS the preservation of such non-productive lands is often critically important for continued agricultural potential (e.g. maintaining organic certification, farm water supply, preservation of buffers, seasonal livestock grazing, location of farm residence and buildings and other agricultural requirements and services) of small farms;

AND BE IT FURTHER RESOLVED that the Ministry of Health review and correct the obstacles in the current International Medical Graduate (IMG) Program that also prohibits Canadians trained as doctors in other Commonwealth countries or the U.S. from returning to Canada to practice.

Convention Decision: *Not Considered – Automatic Referral to Executive*

Executive Decision: ***Endorsed***

B156 A MINOR ROUTES STRATEGY FOR COASTAL Islands Trust
FERRY SERVICE

WHEREAS the transportation services provided by BC Ferries on minor routes along the south coast are as essential for ferry dependent communities as the provincial road network is for other communities, and are an integral element of provincial tourism goals, yet have been subject to fare increases of as much as 120% over the last five years;

AND WHEREAS the British Columbia Ferry Advisory Committee Chairs have, through extensive research and analysis, proposed a minor routes strategy that supports the sustainability of island economies and the coastal ferry service:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request that the British Columbia Ministry of Transportation and Infrastructure work with coastal communities and BC Ferries to develop a strategy for the minor southern coastal ferry routes, as proposed by the Ferry Advisory Committee Chairs.

Convention Decision: *Not Considered – Automatic Referral to Executive*

Executive Decision: ***Endorsed***

B166 ALTERNATIVE ENERGY INSTALLATIONS AVICC

WHEREAS government at all levels should be encouraging the use of "green" methods of energy generation:

THEREFORE BE IT RESOLVED that the provincial government of British Columbia provide incentives to encourage new construction to be pre-plumbed and pre-wired for future solar panels or other alternative energy installations.

Convention Decision: *Not Considered – Automatic Referral to Executive*

Executive Decision: ***Endorsed***

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

DRAFT PROGRAM

61ST ANNUAL GENERAL MEETING AND CONVENTION

APRIL 9-11, 2010

POWELL RIVER, BC

*All of the Plenary Business Sessions will be held in the Arbutus Room of the Powell River Recreation Complex
Check the program for locations of Concurrent Sessions, Breakfasts, Luncheons, Receptions and the Annual Banquet
The Mini Marketplace/Tradeshow will be open from noon Friday to 4:30 pm Saturday*

FRIDAY, APRIL 9, 2010

- 2:00 pm Convention Opening Remarks – *President Christopher Causton*
Video Presentation: Coast Salish Suite and O Canada
Welcome – *Chief Councillor Clint Williams*
Blessing – *Honoured Elder Dr. Elsie Paul*
John Weston, MP – West Vancouver-Sunshine Coast
Nicholas Simons, MLA – Powell River-Sunshine Coast
Welcome from Host Community – *Mayor Stewart Alsgard*
– *Chair Colin Palmer, Powell RD*
Convention Program Overview – *President Christopher Causton*
- 2:30 pm Nominating Committee Report, *Past President Barry Janyk*
- 2:35 pm **Keynote Address: Les Leyne, Columnist, Victoria Times Colonist**
- 3:15 pm Refreshment Break
- 3:30 pm **Address by The Honourable Bill Bennett, Minister of Community & Rural Dev**
- 4:00 pm **Presentation on New Energy Technology by BC Hydro** – Helen Whittaker, Sr.
Strategic Technology Specialist
- 4:20 pm Annual Meeting
Adoption of Conference Rules and Procedures
Adoption of Minutes of 2009 Annual General Meeting
President's Address and Annual Report
Financial Statements
Appointment of Auditors
Appointment of Scrutineers
Appointment of Parliamentarian
2011 AGM/Convention Location
- 4:30 pm Nominations from the Floor for Officers
Candidate Speeches (as necessary)
- 4:35 pm **BC Ferries Update** – Mark Stefanson, VP, Public Affairs
- 5:15 pm Adjourn
- 5:30-7:30 pm Welcome Reception – (Upper Foyer/Theatre Stage)
7:00 pm Sliammon First Nations Dancers and/or Spirit Singers
Song & Dance – A Musical Montage

SATURDAY, APRIL 10, 2010

- 7:45 am Continental Breakfast
- 8:15 am Voting for Table Officers (as required)
- 8:30 am **Presentation by Municipal Insurance Association** – Keith Gibson, Risk Manager
- 9:00 am Review of Resolution Procedures
- 9:10 am **Address by UBCM President, Chair Harry Nyce, Kitimat-Stikine RD**
- 9:30 am Consideration of Resolutions
- 10:10 am **Provincial Representative Address**
- 10:30 am Refreshment Break
- 10:45 am Consideration of Resolutions
- 11:30 am Nominating Committee Report
Nominations from the floor for Directors at Large
Candidate speeches (as necessary)
- 11:40 am **Presentation by Terasen Gas** – Doug Stout, Vice President, Marketing and Business Development
- 12:00 noon Delegates Luncheon (Town Centre Hotel)
- 2:00 pm **UBCM Resolutions Process Review** – Mayor Christopher Causton, Gary MacIsaac
- 3:00 pm Refreshment Break
- 3:15 pm Concurrent Workshops (Arbutus, Elm and Compact Theatre)
- **Comox Valley's Agricultural Strategy and How It Was Implemented**
John Watson, Executive Director, Invest Comox Valley
 - **HST and the Impact on Local Governments and Their Communities**
Randy Decksheimer, KPMG
 - **Carbon Neutral Local Government Update** - Ben Finkelstein, Manager, Green Communities, Carbon Neutral Government and Climate Action Outreach
- 4:15 pm Adjourn
- 6:15 pm Reception (Dwight Hall)
Michael McMaster or Walter Martella on the Piano
- 7:00 pm Annual Banquet (Dwight Hall)
- 8:30 pm Entertainment – *A variety of local talent including individual musicians, the Academy Chamber Choir and the Powell River Trad Band.*
- To 11:30 pm *Dance*

SUNDAY, APRIL 11, 2010

- 7:30 am Hot Breakfast Buffet
- 8:00 am Nominating Committee Report
Nominations from the Floor for Electoral Area Representative
Candidate Speeches (as necessary)
Elections for Electoral Area Representative (as required to 8:45 am)
- 8:45 am **Conserving Natural Areas for Climate and Community Health**
Dr. Briony Penn, Climate and Conservation Coordinator
Land Trust Alliance of British Columbia
- 9:15 am **Address by Carole James, MLA, Leader of the Official Opposition**
- 9:45 am Consideration of Resolutions and Late Resolutions
- 10:30 am Final Business Session
Installation of New Executive
Remarks by President Elect
Grand Prize Draw – *Must Be Present To Win*
- 10:45 am Adjourn

THANK YOU

To Our Hosts – You're Terrific!

Thank you to the City of Powell River, the Powell River Regional District and the Sliammon First Nation for your part in hosting the 2010 AGM and Convention.

In addition to carrying out the regular host activities, the contribution of the local planning committee led by Lori Blackman has been above and beyond the call and has been much appreciated by AVICC Executive and staff.

To Our Sponsors For Your Generous Participation And Support!

| | |
|--|--|
| Terasen Gas | Keynote Speaker and Delegates' Luncheon |
| BC Hydro | Delegates Kits |
| Assoc for Mineral Exploration BC/ Mining Association of BC | Co-sponsorship of the Annual Banquet |
| BC Lottery Corporation | Annual Banquet Entertainment |
| Vancouver Island University | Welcome Reception |
| BC Ferries | Pre-Conference Session/Friday Refreshment Break Grant Prize |
| Municipal Insurance Association | Sunday Morning Hot Breakfast |
| Meyers Norris Penny | Annual Banquet Wine |
| Powell River Regional District | Pre-Banquet Reception |
| Private Forest Landowners Assoc./ TimberWest and Island Timberlands | Saturday Morning Refreshment Break |
| BC Transmission Corporation | Saturday Morning Continental Breakfast |
| ICBC | Bus Transportation/Shuttle Service |
| Shaw Communications | Internet Services |

NOMINATIONS AND ELECTIONS PROCEDURES

The ongoing administration and policy determination of the AVICC is governed by an 8-person Executive Board that is elected and appointed at the Annual General Meeting & Convention.

THERE ARE SEVEN ELECTED POSITIONS:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

THERE IS ONE APPOINTED POSITION:

- Immediate Past President

NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The Executive has identified a process whereby a notice of the AVICC Executive positions open for nomination and the process and the procedures for nomination was circulated to all members. [See Appendix C]

The notice states that the nominee must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC member local government. A nomination and consent form is available and is to be used for all nominations in advance of the AGM & Convention. [Also see Appendix C]

Background information that sets out the main responsibilities and commitments of an AVICC Executive member is made available on request.

A candidate may also be nominated from the floor at the AGM & Convention.

NOMINATING COMMITTEE is responsible for overseeing the nomination and election process and is appointed by the AVICC President and is composed of two members.

This year's Committee is composed of:

- Past President, Barry Janyk, Chair
- AVICC Executive Coordinator, Iris Hesketh-Boles

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed in the Pre Convention Newsletter.

NOMINATING COMMITTEE REPORT

The Nominating Committee is responsible for reporting to the full Annual Meeting. The Nominating Committee does not make recommendations.

They will report on Friday, April 9th, 2:30 p.m. on nominations received in advance for positions of President, First Vice-President, Second Vice-President, three Directors at Large and Electoral Area Representative after which time nominations from the floor will be requested as follows.

ELECTIONS PROCESS

The process will then proceed in three steps:

STEP 1 - ELECTION OF OFFICERS

FRIDAY, APRIL 9TH, 2:30 P.M.

- Nominating Committee presents the nominations for positions of President, First Vice-President, Second Vice-President.
- Nominations from floor for Officer positions (President, First Vice-President, Second Vice-President)

FRIDAY, APRIL 9TH, 4:30 P.M.

- Candidate speeches if necessary.

SATURDAY, APRIL 10TH, 8:15 A.M.

- Elections for Officers positions (as necessary)

STEP 2 - ELECTION OF DIRECTORS AT LARGE

SATURDAY, APRIL 10TH, 11:30 A.M.

- Nominating Committee present nominations for three Directors at Large
- Nominations from the floor for the above positions
- Candidate speeches if necessary

SATURDAY, APRIL 10TH, 1:45 PM

- Elections for remaining Executive positions (as necessary)

STEP 3 - ELECTION OF ELECTORAL AREA REPRESENTATIVE

SUNDAY, APRIL 11TH, 8:00 A.M.

- Nominating Committee present nominations for Electoral Area Representative
- Nominations from the floor for the above position
- Candidate speeches if necessary
- Election for position (as necessary)

NOMINATING COMMITTEE REPORT 2010-11 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2010 AGM and Convention:

President

- Mayor Christopher Causton, District of Oak Bay

First Vice-President

- Chair Joe Stanhope, Regional District of Nanaimo

Second Vice-President

- Councillor Barry Avis, Town of Qualicum Beach

Director at Large (three to be elected)

- Councillor Bob K. Day, Town of Lake Cowichan
- Mayor John Fraser, District of Tofino
- Mayor Darren Inkster, District of Sechelt
- Councillor Ronna-Rae Leonard, City of Courtenay
- Councillor Merv Unger, City of Nanaimo
- Councillor Ken Whiteman, City of Port Alberni

Electoral Area Representative

- Director Mary Marcotte, Cowichan Valley Regional District

Photos and biographical information on the candidates will be published in the 2010 Pre-Convention Newsletter to be distributed to all members mid to late March 2010.

For further information on the nomination and election process contact:

Barry Janyk
Past President and Chair of the 2010 AVICC Nominating Committee
c/o Local Government House
525 Government St
Victoria, BC V8V 0A8
Phone: (250) 356-5122
Fax: (250) 356-5119

AVICC CONFERENCE RULES AND PROCEDURES FOR HANDLING RESOLUTIONS

GENERAL RULES

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

VOTING RULES

5. Only elected officials of members are entitled to vote. [Bylaws s. 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

RULES OF PROCEDURE

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.
13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. Delegates must confine their remarks to a maximum speaking period of three minutes; including the introducer of a motion.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

HANDLING OF RESOLUTIONS STEP-BY-STEP RULES

PRECEDENCE OF RESOLUTIONS

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]

PROCEDURES FOR RESOLUTIONS PRINTED IN THE RESOLUTIONS BOOK

19. The Chair will cause the title and the "enactment" clause of the resolution to be read.
20. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
21. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
22. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
23. The sponsor is permitted three minutes to introduce the resolution.
24. The Chair will then call for discussion from the floor.
25. If there are not speakers opposed to the motion the Chair may call the question.

Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17)

Delegates must confine their remarks to a maximum speaking period of three minutes.

Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10).

Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

PROCEDURES FOR LATE RESOLUTIONS

26. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
27. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
28. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
29. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
30. In the event that a late resolution is recommended to be admitted for discussion, the sponsor shall produce sufficient copies for distribution to the Convention.

31. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
32. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 25).

FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK

33. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

34. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

FOR SPECIAL RESOLUTIONS

35. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 33 or 34.
36. **AMENDMENTS TO CONSTITUTION AND BYLAWS:** Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
37. **SPECIAL RESOLUTIONS:** Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A favourable majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

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2010 RESOLUTIONS

Part 1 - The following is a resolution that was submitted as a late resolution to the 2009 UBCM Convention. It was determined at that time not to meet the criteria for admission as Emergency Resolutions and was referred to AVICC to consider as part of the regular resolutions process in 2010.

RR1 DERELICT VESSELS

Sooke

WHEREAS the sixty-five year old tugboat, Florence Filberg, British Columbia, became grounded in November 2007 within the Sooke harbour after breaking loose from its mooring and being abandoned by its owner;

AND WHEREAS the District of Sooke has requested assistance from the provincial and federal governments with regards to the safe and efficient removal of the Florence Filberg, British Columbia with no success;

AND WHEREAS the Florence Filberg, British Columbia was the target of arsonists on the evening of Friday July 3, 2009 causing it to burn fiercely, thus causing potential air quality and environmental issues and causing a further navigational hazard;

AND WHEREAS the estimates to remove what remains of the Florence Filberg, British Columbia from the Sooke harbour are approximately \$120,000;

AND WHEREAS there are approximately twenty abandoned derelict vessels in the Sooke harbour and basin and other coastal communities in Canada can be or have been faced with the same predicament such as the Florence Filberg, British Columbia:

THEREFORE BE IT RESOLVED that the Province of British Columbia negotiate directly with the Government of Canada to determine which of those two orders of government has appropriate jurisdiction in these matters;

AND BE IT FURTHER RESOLVED that the Union of British Columbia Municipalities negotiate with the Province of British Columbia to continue to work with the federal government in addressing this outstanding issue affecting all coastal communities in BC;

AND BE IT FURTHER RESOLVED that the removal of derelict vessels be at no cost to local government.

Part 2 - The following are the resolutions received by the February 26, 2010 resolutions deadline.

SELECTED ISSUES

R1 ARTS & CULTURE FUNDING

**Powell River City
Powell River RD**

WHEREAS arts and culture are universal goods which represent a very important part of the social fabric of all communities;

AND WHEREAS the Province's Standing Committee on Finance and Government Services has recommended that the Province restore funding for arts and culture organizations to the 2008/2009 levels;

THEREFORE BE IT RESOLVED that the AVICC call on the Province of British Columbia to restore funds to the community arts and culture organizations to the 2008/2009 levels.

R2 SUPPORT FOR ARTS AND CULTURAL FUNDING

North Saanich

WHEREAS arts and culture contribute to the economic viability, sustainability and social diversity of British Columbia communities;

AND WHEREAS the recent cutbacks to cultural services and cultural funding grants could have serious economic and social impacts affecting every municipality:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities petition the Province to restore funding for the arts to their 2008-09 levels.

R3 MEAT REGULATIONS

North Saanich

WHEREAS the Province's Meat Inspection Regulations are having an adverse effect on the local economy of rural communities due to the hardship they impose on small scale producers and processors;

AND WHEREAS the regulations are also negatively impacting local food security and sustainability due to the distances local producers are required to transport livestock, the stress it places on the animals, and the additional greenhouse gas emissions that result:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities petition the Province to tailor the Meat Inspection Regulation to allow local, and/or mobile small-scale abattoir facilities to operate under less stringent facility regulations, without the requirements for a meat inspector on site when slaughtering, and that any meat processed in such a manner will be allowed to be sold locally to the public.

ENVIRONMENT

R4 DERELICT VESSELS

North Saanich

WHEREAS derelict and abandoned boats, vessels and structures anchored near Vancouver Island coastal communities are an increasing problem;

AND WHEREAS the safety hazards, the risk of environmental contamination and the visual pollution caused by derelict and abandoned boats is a growing concern to all coastal communities affected by this issue:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities strongly petition the Province, the federal Department of Fisheries and Oceans and the Canadian Coast Guard to take immediate action to remove any derelict vessels that have been unoccupied for a period of three months or longer from the coastal waters and harbours of any communities requesting such action.

R5 DERELICT AND ABANDONED VESSELS, BARGES, AND DOCKS

Islands Trust

WHEREAS UBCM has previously endorsed resolutions on the topic of derelict vessels in 2005 and 2009 and the issue of derelict and abandoned vessels, barges, and docks continues to be a growing problem for local governments in British Columbia, and

WHEREAS there are many derelict and abandoned vessels, barges and docks that pose a threat to human safety, have an impact on aquatic habitats, and/or are generally unsightly;

THEREFORE BE IT RESOLVED that the UBCM lobby the provincial and federal governments to develop a coordinated approach to the timely and adequate removal of all types of derelict and abandoned vessels, barges and docks in all situations and consider the following strategies:

- funding mechanism(s) such as a fee on vessel registrations or a surcharge on marine fuel to fund the removal of derelict and abandoned vessels, barges and docks;
- designated disposal areas where owners can take their unwanted boats and structures to provide an alternative to abandonment on public property; and
- establishment of fibreglass boat recycling centres.

R6 DERELICT VESSELS

Sechelt

WHEREAS Harbour Authorities on the west coast of Canada face ongoing issues with vessels being abandoned by owners and in most cases these derelict vessels can no longer be linked to a specific owner so their removal must be managed by the Harbour Authority at substantial cost;

AND WHEREAS these vessels create environmental and safety issues and limit other recreational boaters' use of the Harbour Authority's infrastructure;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and Union of BC Municipalities work with the Province of British Columbia to petition the Government of Canada to make legislative changes that would streamline the

process for removal of abandoned or derelict vessels from its harbours at little to no cost to the Harbour Authority.

R7 CANADA GEESE POPULATIONS

North Saanich

WHEREAS non-migratory Canada geese have been rapidly increasing in numbers for the past twenty years;

AND WHEREAS the geese are having an increasingly severe impact on food production from the damage they cause to crops;

AND WHEREAS legal methods of resolving the problems associated with Canada geese are largely ineffective in the long term:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities petition the federal government and Canadian Wildlife Services to implement changes to the regulations under the *Migratory Birds Convention Act*, and make effective mechanisms available to municipalities in dealing with the problems associated with overpopulation of Canada geese.

R8 RIPARIAN AREA PROTECTION ON PRIVATE FOREST LANDS

Parksville

WHEREAS the study of ecosystem services as they relate to water is still developing and scientists are working to understand human impacts on water and the functions of fresh-water ecosystems in storing, filtering and purifying water;

AND WHEREAS the *Private Managed Forest Land Act* does not impose ecosystem-based riparian regulations and permits selective harvesting to the water's edge on all water courses including fish-bearing streams and community drinking water sheds;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request the Provincial Government amend the *Private Forest Management Land Act* to adopt the Suzuki Foundation's recommendations for riparian reserves as defined in its publication "A Cut Above" (a no-harvest zone on each bank of the stream, two times the length of the tallest, site-specific, mature tree in width) with the goal to maintain and restore the productivity and resiliency of riparian ecosystems by maintaining along a stream or river all the biological and physical characteristics of an undisturbed forest, including both buffering and connectivity.

R9 SOUTHERN STRAIT OF GEORGIA NATIONAL MARINE CONSERVATION AREA RESERVE

Islands Trust

WHEREAS the Southern Strait of Georgia in British Columbia is an ecologically, economically, and culturally rich area that contains the critical habitat of the endangered southern resident orca and is being harmed by a variety of human activities; and

WHEREAS the Government of British Columbia and Parks Canada agreed in 1995 under the Pacific Marine Heritage Legacy to undertake a study to assess the feasibility of protecting and managing this area as a National Marine Conservation Area Reserve (NMCAR) under the

Canada National Marine Conservation Areas Act, and have been engaged in the feasibility study since 2004;

THEREFORE BE IT RESOLVED that the UBCM supports the establishment of a large, ecologically zoned NMCAR in the Southern Strait of Georgia from the proposed southern end of Haro Strait, up to and including, Gabriola Passage, and urge immediate action from the provincial and federal governments to proceed on this initiative while respecting First Nations interests in the area.

LAND USE

R10 PARKLAND DEDICATION

Metchosin

WHEREAS Section 941 of the *Local Government Act* grants all municipalities the ability to acquire 5% dedication for park land during the subdivision process (or monies in lieu of park land);

AND WHEREAS Section 941 in subsection 5(b) does not apply to a subdivision by which the smallest lot being created is larger than 2 hectares;

AND WHEREAS rural communities often have land zoned for a minimum lot size greater than 2 hectares and as a result are not able to avail themselves of this provision;

THEREFORE BE IT RESOLVED that provincial legislation be amended to increase the size of the smallest lot in Section 941 5(b) to be larger than 4 hectares.

FINANCE

R11 COMMUNITY FARM MARKETS

North Saanich

WHEREAS local community farm markets build communities, have re-vitalized the local economies of urban and rural communities, and can provide food security with a lower carbon footprint;

AND WHEREAS local farm markets require funding to cover start-up costs for infrastructure, promotion and insurance;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities petition the Province to provide funding to contribute to the start-up costs for communities to establish new local farm markets.

R12 EMERGENCY MANAGEMENT TRAINING

Sunshine Coast RD

WHEREAS the BC Association of Emergency Managers was unable to secure grant funding for Emergency Management training for the 2010/2011 fiscal year despite the withdrawal of sponsored training from the Provincial Emergency Program budget in March 2009;

AND WHEREAS it is imperative that all local governments have access to emergency management training in order to respond to emergency situations and safeguard the lives and property of the people of British Columbia;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities urge the Solicitor General to reinstate core funding for emergency management training.

**R13 EXPANSION OF INFRASTRUCTURE GRANT PROGRAMS
TO INCLUDE MAJOR MUNICIPAL FACILITIES**

Central Saanich

WHEREAS numerous local governments throughout British Columbia are experiencing significant issues and challenges in relation to local government facilities, in terms of aging infrastructure and inadequate space and functionality;

AND WHEREAS many, if not all, major infrastructure grant programs do not contain significant funding components for the extensive upgrading, renovation, reconstruction and new construction of essential local government facilities:

THEREFORE BE IT RESOLVED that the AVICC urge the Union of British Columbia Municipalities to lobby the Government of the Province of British Columbia and the Federal Government of Canada for the addition of significant funding components in the infrastructure grant programs to assist local governments with major facilities projects such as municipal halls, fire halls, public safety buildings and public works yards.

R14 INFRASTRUCTURE STIMULUS FUND

Sunshine Coast RD

WHEREAS concern has been expressed that local governments across the country will be unable to meet the deadline of March 31, 2011 for completing projects approved under the Infrastructure Stimulus Fund;

AND WHEREAS the implications for local governments unable to complete projects on schedule is unclear;

THEREFORE BE IT RESOLVED THAT the federal government be requested to extend the completion deadline for Infrastructure Stimulus Funded projects from March 31, 2011 to March 31, 2012.

R15 TREATY SETTLEMENT COSTS

Colwood

WHEREAS open and principled community based agreements with Aboriginal people (treaties) may encompass multiple local governments, but the availability of the land component may be vastly different from one local government to the next;

AND WHEREAS there is a real long-term cost associated with the removal of lands from local government jurisdictions, which may place a burden solely on the land-owning local governments;

THEREFORE BE IT RESOLVED that the Province of British Columbia be requested to include a formula to fairly compensate any local government for the loss of land as a result of settlement agreement with Aboriginal people so that all the parties who benefit from the agreement share the costs and benefits of the agreement equally.

JUSTICE

R16 JUSTICE SYSTEM LEGISLATION

Parksville

WHEREAS elected officials have a responsibility to provide for the protection and safety of the citizens of all communities and only the federal government has the ability to change the necessary justice system legislation;

AND WHEREAS the diminishing effectiveness of the Canadian criminal justice system to control crime and the public's loss of confidence in the system has resulted in the subsequent deteriorating effectiveness of our policies agencies to control crime;

THEREFORE BE IT RESOLVED that the provincial government petition the federal government to review the Canadian criminal justice system, with input from the RCMP, towards:

1. finding ways to limit the court's ability to interpret laws to benefit lawbreakers, to the detriment of victims;
2. Crown Counsel to be more open to approving charges beyond those that have a substantial likelihood of a conviction;
3. improving sentencing guidelines to ensure that the legislated maximum penalties are imposed for lawbreaking convictions;
4. emphasizing the protection of society and the responsibility of individuals for their criminal behaviour; and
5. emphasizing the rights of law abiding citizens over that of criminals.

R17 PRIME BC

North Cowichan

WHEREAS the Police Records Management Environment (PRIME) is the provincially-approved system for all police agencies in British Columbia;

AND WHEREAS PRIME was established, and user fees increased in 2010 by 100%, with no consultation with local governments;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities urge the Province of British Columbia to hold user fees for PRIME BC at 2009 levels and consult with local governments before implementing further fee increases that affect local government budgets.

R18 RCMP INVESTIGATION COST SHARING

Campbell River

WHEREAS British Columbia local governments can now be subject to unexpected costs as a result of investigations not covered by the RCMP contract;

AND WHEREAS these unexpected costs have the potential to create financial hardship for local governments;

NOW THEREFORE the Council of the City of Campbell proposes that AVICC members establish a collective fund that would be used to pay the costs of RCMP investigations not covered by their individual RCMP contracts.

R19 RELEASE OF LICENSED MEDICAL MARIJUANA SITES INFORMATION Sooke

WHEREAS Health Canada licences medical marijuana sites in communities and has no provision to notify local authorities to provide information on these sites;

AND WHEREAS the District of Sooke recently experienced an incident at a licensed medical marijuana site that protective services would not have attended if they had known it was a registered site;

AND WHEREAS, due to the safety risks imposed on both occupants and local authorities and the difficulty in monitoring fire and safety standards on these sites due to lack of information, local authorities should receive regular information as to registered medical marijuana sites;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities urge the federal government:

- a. to require those persons applying for a medical marijuana site be required to comply with local building code and inspection requirements prior to Health Canada issuing the licence, and
- b. to release the information as to registered medical marijuana sites to local authorities.

R20 SUPPORT FOR THE COMMUNITY JUSTICE PROGRAM Sechelt

WHEREAS many communities no longer have an assigned Provincial Judge and therefore have inadequate means to promptly resolve criminal issues,

AND WHEREAS the shortage of Judges results in members of the public being poorly served and delays in due process;

AND WHEREAS many communities use Community Justice mechanisms to deal with first time offenders, reducing court time and helping to seek resolutions to matters in a more expeditious manner;

THEREFORE be it resolved that the Provincial Government be urged to adequately fund the services the Community Justice Programs provide to communities and the now very overloaded court systems.

HEALTH

R21 BC FERRIES SUBSIDY Metchosin

WHEREAS children suffering from serious illness such as cancer who reside on Vancouver Island and Coastal Communities and require treatment at the BC Children's Hospital in Vancouver;

AND WHEREAS there is ferry subsidy available for non-emergency medical specialist services not available in their own community and this policy helps alleviate the financial burden incurred while traveling for reasons associated with one's own health conditions;

AND WHEREAS this policy is restricted to the patient (and can include an escort under certain conditions), it does not cover the cost of parents traveling back and forth from their homes to Vancouver during the extended period of their child's treatment;

THEREFORE BE IT RESOLVED that the provincial government, through the Ministry of Transportation and Infrastructure and BC Ferries recognize these prohibitive pressures and seek to help families by subsidizing the ferry fares for travel costs of accompanying immediate family members incurred when traveling back and forth on BC ferries.

R22 SUPPORT FOR PERSONS WITH MENTAL ILLNESSES

Sechelt

WHEREAS there are many communities that have inadequate support for citizens with mental illness and those who have dual diagnosis with addiction issues in need of mental health services, and have a higher risk of homelessness and other health related issues;

AND WHEREAS many members of our communities are unable to function and participate safely and fully in society require a safe haven such as drop-in centres;

THEREFORE be it resolved that the Provincial Government be urged to expand services and funding for people with mental illness and addictions, especially in small and midsize communities, where seed monies to fund "not for profit", day programs, street support workers, recreation programs and nutrition programs are critically lacking.

APPENDIX A

FORM 3

SOCIETY ACT

CONSTITUTION OF ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

1. NAME

The name of the society is the Association of Vancouver Island and Coastal Communities.

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments of the areas defined in section 3.

The objects of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of municipalities in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member municipalities and regional districts and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, municipal information that may be deemed to be of value to members.
- (f) To hold meetings for promoting the objects aforesaid.

BYLAWS

Part 1 – Interpretation

1. (1) In these Bylaws, unless the context otherwise requires:
 - “**directors**” mean the directors of the Society for the time being;
 - “**Society Act**” means the *Society Act* of British Columbia from time to time in force and all amendments to it;
 - “**registered address**” of a member means the member’s address as recorded in the register of members.
- (2) The definitions in the *Society Act* on the date these Bylaws become effective apply to these bylaws.
2. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

Part 2 – Membership

3. The members of the Society are the applicants for incorporation who are the municipalities and regional districts on Vancouver Island and in the northern coastal communities more particularly described as the Regional Districts of Alberni-Clayoquot, Capital Region, Central Coast, Comox-Strathcona, Cowichan Valley, Mount Waddington, Nanaimo, Powell River and Sunshine Coast; and the municipalities of Alert Bay, Campbell River, Central Saanich, Comox, Courtenay, Lake Cowichan, Langford, Lantzville, Metchosin, Nanaimo, North Cowichan, North Saanich, Oak Bay, Parksville, Port Alberni, Port Alice, Port McNeill, Port Hardy, Powell River, Qualicum Beach, Saanich, Sayward, Sechelt, Sidney, Sooke, Tahsis, Tofino, Ucluelet, Victoria, View Royal and Zeballos; and the Sechelt Indian Government District; and Islands Trust and any other municipality or regional district on Vancouver Island or in the northern coastal communities of British Columbia, and a person who holds the office of mayor or councillor of a member municipality or chairperson or director of a member regional district or a trustee of the Islands Trust and who subsequently becomes a member, in accordance with these Bylaws and, in either case, have not ceased to be members.
4. (1) A municipality or regional district on Vancouver Island or in the northern coastal communities, or the Islands Trust may apply to the directors for membership in the Society and on acceptance by the directors is a member.
 - (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member municipality, regional district, or Islands Trust, any person who holds the office of mayor or councillor or a member municipality or of chairperson or director of a regional district may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.

5. Every member must uphold the constitution and comply with these Bylaws.
6.
 - (1) The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the general meeting of the Society.
 - (2) The annual membership dues must be paid before the annual general meeting and before members will be permitted to vote at the annual general meeting.
 - (3) A person accepted for membership under Bylaw 4(2) is not required to pay any annual membership dues.
7. A person ceases to be a member of the Society.
 - (a) by delivering his or her resignation in writing to the Secretary of the Society or by mailing or delivering it to the address of the Society.
 - (b) on his or her death or, in the case of a corporation, on dissolution.
 - (c) on being expelled, or
 - (d) on having been a member not in good standing for 12 consecutive months.
 - (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office of mayor or councillor of a member municipality or of chairperson or director or a member regional district; or
 - (f) on becoming an authorized representative under bylaw 23(1).
8.
 - (1) A member may be expelled by a special resolution of the members passed at a general meeting.
 - (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
 - (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
9. All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the Society, and the member is not in good standing so long as the debt remains unpaid.

Part 3 – Meetings of Members

10. General meetings of the Society must be held at the time and place, in accordance with the *Society Act*, that the directors decide.

11. Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
12. The directors may, when they think fit, convene an extraordinary general meeting.
13. (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.

(2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
14. The first annual general meeting of the Society must be held not more than 15 months after the date of incorporation, and after that an annual general meeting must be held at least at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting. The location of an annual general meeting other than the first annual general meeting must be determined by ordinary resolution at the annual general meeting.

Part 4 – Proceedings at General Meetings

15. Special business is
 - (a) all business at an extraordinary general meeting except the adoption of rules of order and
 - (b) all business conducted at an annual general meeting, except the following:
 - (i) the adoption of rules of order;
 - (ii) the consideration of the financial statements
 - (iii) the report of the directors
 - (iv) the report of the auditor; if any
 - (v) the election of directors;
 - (vi) the appointment of the auditor, if required;
 - (vii) the other business that, under these Bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
16. (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.

(2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

- (3) A quorum is 51 members present or a greater number that the members may determine at a general meeting.
17. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
18. Subject to Bylaw 19, the president of the Society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
19. If at a general meeting
 - (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
 - (b) the president and all the other directors present are unwilling to act as the chair,the members present must choose one of their number to be the chair.
20.
 - (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
 - (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
 - (3) Except as provided in this Bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
21.
 - (1) The chair of a meeting may move or propose a resolution.
 - (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.
 - (3) Unless the *Society Act* or these Bylaws otherwise provide, any action to be taken by a resolution of the members of the Society may be taken by ordinary resolution.
 - (4) Resolutions will be considered by the Society at the annual general meeting only if they are in the hands of the secretary/treasurer no later than 45 days prior to the annual general meeting in sufficient copies to permit distribution to the clerk or secretary of the members.

- (5) Copies of the resolutions received by the secretary/treasurer must be distributed to the clerk or secretary of the members at least 14 days prior to the annual general meeting.
 - (6) Notwithstanding the foregoing, the members may submit any matter to the Annual General Meeting for consideration or action at any time if 3/4 of members in attendance at the Annual General Meeting approve.
 - (7) Despite clause (6) above, a resolution to amend the Constitution or these Bylaws must be given in writing to the secretary/treasurer 45 days before an annual general meeting or special meeting.
22. (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
 - (3) Voting by proxy is not permitted.
23. (1) A member municipality, regional district, or Island Trust may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a mayor or councillor of a member municipality, a chairperson or director of a member regional district, of a trustee of the Islands Trust, may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, or the Islands Trust, in which he or she holds office, but not both.
 - (3) If a mayor or councillor of a member municipality, a chairperson or director of a member regional district, or a trustee of the Islands trust is a member under Bylaw 4(2), upon being made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

Part 5 – Directors and Officers

24. (1) The directors may exercise all the powers and do all the acts and things that the Society may exercise and do, and that are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject, nevertheless, to
- (a) all laws effecting the Society,
 - (b) these Bylaws, and
 - (c) rules, not being inconsistent with these Bylaws, that are made from time to time by the Society in a general meeting.

- (2) A rule, made by the Society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
25.
 - (1) The President, immediate past president, first vice president, second vice president, three directors at large, Electoral Area Representative elected annually at the Annual Meeting, and one or more other persons are the directors and the executive of the Society.
 - (2) The number of directors must be 8 or a greater number determined from time to time at a general meeting.
 - (3) A person is eligible to be a director only when they are and while they remain either a councillor or mayor on a municipal council, a director on a regional district board or a trustee of the Islands Trust.
26.
 - (1) The directors must retire from office at each annual general meeting when their successors are elected.
 - (2) Separate elections must be held for each office to be filled.
 - (3) An election may be by acclamation, otherwise it must be by ballot.
 - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
 - (5) A director may be nominated in writing in advance of the annual general meeting or may be nominated from the floor at the annual general meeting.
 - (6) All elected official members of the Society are eligible to stand for election to the executive provided however, that the position of Electoral Area Representative must be filled by an Electoral Area Director.
 - (7) All elected official members of the Society present at the annual general meeting are entitled to vote for the executive position of Director at Large.
 - (8) Only elected official members of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.
 - (9) Voting by proxy shall not be permitted.
27.
 - (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
 - (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the Society, but is eligible for re-election at the meeting.
28.
 - (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.

- (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
 - (3) If a director ceases to be a councillor or mayor on a municipal council, a director on a regional district board, or a trustee of the Islands Trust, the director ceases to hold office as a director of the Society.
29. (1) The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- (2) The office of a director must be vacated if the director:
- (a) delivers a resignation in writing to the secretary or mails or delivers it to the address of the Society.
 - (b) is convicted of an indictable offence, and the directors have resolved to remove him;
 - (c) fails to attend three consecutive meetings of the directors without good and sufficient reason in the opinion of the directors and the directors must have resolved to remove him;
 - (d) if he is found by a Court to be of unsound mind;
 - (e) if he becomes bankrupt; or
 - (f) on death.
30. A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the Society.

Part 6 – Proceedings of Directors

31. (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is 5 of the directors then in office.
- (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the first vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
- (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- (5) Without limiting the generality of Bylaw 31(1), the directors of the Society must manage the affairs and the property of the Society, including, but not limited to, the power to:

- (a) enter into contracts and agreements on behalf of the Society and to delegate in such terms and conditions it considers appropriate the entering into contracts and agreements.
 - (b) authorize expenditures on behalf of the Society from time to time;
 - (c) delegate by unanimous resolution to an officer or officers of the Society the right to employ and pay salaries to employees;
 - (d) enter into trust arrangements with a trust company, bank or the Municipal Finance Authority for the purpose of creating a trust fund in which the capital interest may be made available for the benefit of promoting the interest of the Society in accordance with the terms as the directors may prescribe;
 - (e) take any steps it deems requisite to enable the Society to acquire, accept, solicit or receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objects of the Society; and
 - (f) subject to section 32 of the *Society Act*, the directors may from time to time on behalf of the Society invest the funds of the Society in any investments whatsoever which in the director's discretion it may consider advisable, and the Board may delegate on such terms and conditions as it considers appropriate the power to invest the funds of the Society.
- (6) Reasonable notice of a meeting must be given by specifying the place, the date and the hour of such meeting by mail, postage prepaid, addressed to each of the directors at his or her address as it appears on the books of the Society or by leaving it at his or her usual business or residential address or by telephone, telegram, telex or any method of transmitting legibly recorded messages or by personal service. Reasonable notice must be seven days or a lesser period if agreed to by all 8 directors.
- (7) The directors may confer and vote by teleconference or by other electronic means.
32. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
- (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
33. A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.

34. The members of a committee may meet and adjourn as they think proper.
35. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
36. A director who may be absent temporarily from British Columbia may send or deliver to the address of the Society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn.
 - (a) a notice of meeting of directors is not require to be sent to that director, and
 - (b) any and all meetings of the directors of the Society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
37. (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
 - (2) In the case of a tie vote, the chair does not have a second or casting vote.
38. A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
39. A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

Part 7 – Duties of Officers

40. (1) The president presides at all meetings of the Society and of the directors.
 - (2) The president is the chief executive officer of the Society and must supervise the other officers in the execution of their duties.
 - (3) The president must designate the bank with which the Society's accounts must be kept.
 - (4) Either the president or a director authorized by resolution of the Board must co-sign with the secretary/treasurer banking resolutions and cheques drawn on the Society's bank account.
 - (5) The president must generally exercise such oversight of the affairs of the Society as may best promote its prosperity and protects its interest.

- (6) The president must be the chair of the meetings held by the directors.
 - (7) The president may appoint two persons to audit the accounts of the secretary/treasurer if he deems it necessary.
 - (8) The president may appoint such special committees as he deems necessary.
 - (9) The Executive of the Society shall appoint a secretary-treasurer.
41. The vice president must carry out the duties of the president during the president's absence.
42. The secretary must do the following:
- (a) conduct the correspondence of the Secretary;
 - (b) issue notices of meetings of the Society and directors;
 - (c) keep minutes of all meetings of the Society and directors;
 - (d) have custody of all records and documents of the Society except those required to be kept by the treasurer;
 - (e) have custody of the common seal of the Society;
 - (f) maintain the register of members.
 - (g) in January of each year advise all members in the Society the amount of their annual dues.
43. The treasurer must
- (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and
 - (b) render financial statements to the directors, members and others when required;
 - (c) deposit all monies to the credit of the Society's bank and pay all accounts due by the Society;
 - (d) present at the annual general meeting a full and complete statement of the finances of the Society, showing all receipts and disbursements for the year and listing by membership the annual fees paid;
 - (e) document director expenses incurred in the performance of his or her duties including, but without limiting the generality of the foregoing, long distance phone calls, photocopying, postage, stationary, etc. and charge these to the Society as administrative and overhead fees.

44. (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
 - (2) If a secretary treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under Bylaw 25(2).
 - (3) The secretary/treasurer must be appointed by the directors and may be made an employee by resolution of the directors.
 - (4) The secretary/treasurer must be employed for one year from the date he or she is hired, but must be re-eligible for rehiring at the expiration of their employment term.
 - (5) The secretary/treasurer must be subject to removal by resolution of the directors at any time.
45. In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

Part 8 – Seal

46. The directors may provide a common seal for the Society and may destroy a seal and substitute a new seal in its place.
47. The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

Part 9 – Indemnities to Directors and Officers

48. Subject to the provisions of the *Society Act*, the directors must cause the Society to indemnify a director or former director of the Society and the heirs and personal representatives of any such person against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment actually and reasonably incurred by him, her or them including an amount paid to settle an action or satisfy a judgment in a civil or administrative action or proceeding to which he or she or they are made a party by reason of his or her being or having been a director of the Society, including any action brought by the Society. Each director of the Society on being elected or appointed must be deemed to have contracted with the Society on the terms of the foregoing indemnity.
49. Subject to the provisions of the *Society Act*, the directors may cause the Society to indemnify any officer of the Society and his or her heirs and personal representatives against all costs and expenses whatsoever incurred by him or them and resulting from acting as an officer of the Society.
50. The directors may cause the Society to purchase and maintain insurance for the benefit of any person who is or was serving as a director or officer of the Society and his or her

heirs or personal representatives against any liability incurred by him or her as such director or officer.

Part 10 – Execution of Documents

51. Contracts, documents or any instruments in writing requiring the signature of the Society, must be signed by any two officers and all contracts, documents and instruments in writing so signed must be binding upon the Society without any further authorization or formality. The directors must have the power from time to time by unanimous agreement of the directors to appoint an officer or officers on behalf of the Society to sign specific documents, contracts and instruments in writing. The directors may give the Society's power of attorney to any registered dealer in securities for the purposes of the transferring of and sealing with any stocks, bonds and other securities of the Society.

Part 11 – Borrowing

52. In order to carry out the purposes of the Society the directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
53. A debenture must not be issued without the authorization of a special resolution.
54. The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

Part 12 – Auditor

55. This Part applies only if the Society is required or has resolved to have an auditor.
56. The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
57. At each annual general meeting the Society must appoint an auditor to old office until the auditor is re-elected or a successor is elected at the next annual general meeting.
58. An auditor may be removed by ordinary resolution.
59. An auditor must be promptly informed in writing of the auditor's appointment or removal.
60. A director or employee of the Society must not be its auditor.
61. The auditor may attend general meetings.

Part 13 – Notices to Members

62. A notice may be given to a member, either personally or by mail to the member at the member's registered address.

63. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
64. (1) At least 30 days written notice of a general meeting must be given to
- (a) every member shown on the register of members on the day notice is given, and
 - (b) the auditor, if Part 10 applies.
- (2) No other person is entitled to receive a notice of a general meeting.

Part 14 – Voting of Members

65. At all meetings of members of the Society every question must be determined by a majority of votes unless otherwise specifically provided by statute or by these Bylaws.

Part 15 – Financial Year

66. Unless otherwise ordered by the directors the fiscal year end of the Society will be December 31st.

Part 16 – Rules and Regulations

67. The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with thee, the last edition of Roberts Rules of Order applies.
68. The Board of Directors may prescribe such rules and regulations not inconsistent with these Bylaws relating to the management and operation of the Society as they deem expedient, provided that such rules and regulations will have force and effect only until the next annual general meeting of the members of the Society when they will be confirmed, and failing such confirmation at such annual general meeting of members, will at and from time to time cease to have any force and effect.

Part 17 – Bylaws

69. On being admitted to membership, each member is entitled to, and the Society must give the member without charge, a copy of the Constitution and Bylaws of the Society.
70. These bylaws must not be altered or added to except by special resolution. Resolutions to amend the Bylaws shall be submitted in writing at least forty-five days prior to the Annual Meeting.

APPENDIX B (1)

AVICC MEMBERS

CITIES

Campbell River
Colwood
Courtenay
Duncan
Langford
Nanaimo
Parksville
Port Alberni
Powell River
Victoria

VILLAGES

Alert Bay
Cumberland
Gold River
Port Alice
Sayward
Tahsis
Zeballos

DISTRICTS

Central Saanich
Esquimalt
Highlands
Lantzville
Metchosin
North Cowichan
North Saanich
Oak Bay
Port Hardy
Saanich
Sechelt
Sechelt Indian Government District
Sooke
Tofino
Ucluelet

REGIONAL DISTRICTS

Alberni-Clayoquot
Capital
Central Coast
Comox Valley
Cowichan Valley
Mount Waddington
Nanaimo
Powell River
Strathcona
Sunshine Coast
Islands Trust

TOWNS

Comox
Gibsons
Lake Cowichan
Ladysmith
Port McNeil
Qualicum Beach
Sidney
View Royal

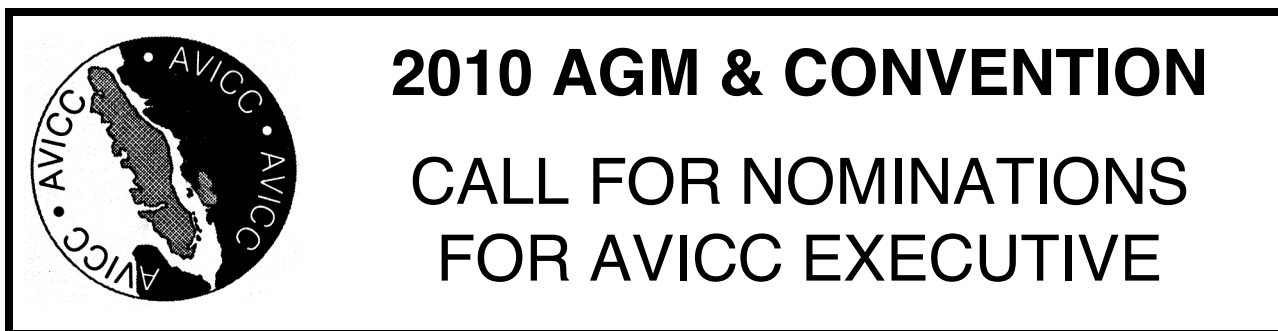
APPENDIX B (2)

AVICC LIFE MEMBERS

| DATE | POSITION/NAME | PLACE |
|-------------|--------------------------------|-----------------|
| 1949-1950 | Lorne Jordan | Port Alberni |
| 1951-1952 | Earl Westwood | Nanaimo |
| 1953 | Bert Beasley | North Cowichan |
| 1954 | Bill Henderson | Cumberland |
| 1955-1956 | C.A.P. Murson | North Cowichan |
| 1957 | Alf Wurtele | Esquimalt |
| 1958 | Jack Dobson | Duncan |
| 1959 | Bill Moore | Courtenay |
| 1960 | George Chatterton | Saanich |
| 1962 | John Cook | Nanaimo |
| 1963 | Don Morton | North Cowichan |
| 1964 | Reeve Lee | Central Saanich |
| 1965 | Fred Bishop | Port Alberni |
| 1966 | Doug Watts | Oak Bay |
| 1967 | Les Hammer | Port Alberni |
| 1968 | Rob Baird | Victoria |
| 1969 | Kay Grouhel | Ladysmith |
| 1970 | S.A.D. Pike | Powell River |
| 1971-1972 | Archie Galbraith | Central Saanich |
| 1973-1974 | G.H.A. MacKay | Nanaimo |
| 1974-1975 | William (Bronco) Moncrief | Cumberland |
| 1975-1976 | Ed Lum | Victoria |
| 1976-1977 | George McKnight | Port Alberni |
| 1977-1978 | K. Paskin | Duncan |
| 1978-1979 | Ken Hill | Esquimalt |
| 1979-1980 | Mayor George Piercy | Comox |
| 1980-1981 | Mel Couvelier | Saanich |
| 1981-1982 | Mayor Anne Fiddick | Gold River |
| 1982-1983 | Alderman Dick Winkleman | Nanaimo |
| 1983-1984 | Mayor Norma Sealey | Sidney |
| 1984-1985 | Mayor Robert Ostler | Campbell River |
| 1985-1986 | Mayor Gillian Trumper | Port Alberni |
| 1986-1987 | Alderman William (Bill) Kinley | Port McNeill |
| 1987-1988 | Mayor Tom McCrae | Tahsis |

| | | |
|-----------|--|--|
| 1989-1990 | Mayor Frank Ney Director George Borza Mayor George Cochrane Alderman Walter Behn Alderman Eric Simmons | Nanaimo Nanaimo R.D. Courtenay Port Alberni Victoria |
| 1990-1991 | Alderman Bill Cox | Ladysmith |
| 1992-1993 | Mayor Ron Webber | Courtenay |
| 1993-1994 | Mayor Al Huddleston | Port Hardy |
| 1994-1995 | Councillor Martin Segger | Victoria |
| 1995-1996 | Councillor Maxine Williams | Alert Bay |
| 1996-1997 | Director Jim Gurney | Sunshine Coast R.D. |
| 1998-1999 | Mayor James Lornie | Campbell River |
| 1999-2000 | Councillor John Crook | Langford |
| 2000-2001 | Mayor Frank Leonard | Saanich |
| 2001-2003 | Mayor Pearl Myhres | Zeballos |
| 2004-2005 | Councillor Mary Ashley | Campbell River |
| 2005-2006 | Mayor W. J. (Jack) Peake | Lake Cowichan |
| 2007-2008 | Councillor Bea Holland | Victoria |
| 2008 | Mayor Gerry Furney | 40 Years Service |
| 2008-2009 | Chair Rod Sherrell | Mt. Waddington R.D. |
| 2009 | Eydie Fraser | Retired AVICC Executive Coordinator |

APPENDIX C



AVICC is the collective voice for local government on Vancouver Island, the Sunshine Coast, Powell River and the Central Coast. The membership elects directors during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides the direction to the AVICC between Conventions.

This circular is notice of the AVICC Executive positions open for nomination, the process and the procedures for nomination.

1. **POSITIONS OPEN TO NOMINATIONS**

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

2. **NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE**

A candidate must be nominated by two elected officials of an AVICC local government member. The candidate must be an elected official of an AVICC member.

Background information that defines the key responsibilities and commitments of an AVICC Executive member is available on request from the AVICC Office.

A nomination and consent form should be used for all nominations (available by calling the AVICC Office or on the website at www.avicc.ca).

The Chair of the 2010 Nominating Committee is Barry Janyk, Past President.

3. **NEXT STEPS**

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed in the AVICC Convention Newsletter.

**To Be Included In This Report, Nominations Must Be Received By
FEBRUARY 26, 2010**

4. **FINAL COMMENTS**

The nomination process does not change the process where candidates can be nominated off the floor at the Convention. That process remains in place. The process outlined above provides for those that are interested in seeking office to be directly nominated prior to the Convention without the "sanction" of a Nominating Committee.

5. **FURTHER INFORMATION**

Copies of the "consent form" or duties of Executive members are available from the AVICC office or on the website at www.avicc.ca

All other inquiries should be directed to:

**Barry Janyk, Past President
Chair, 2010 Nominating Committee
c/o AVICC
525 Government Street
Victoria, BC V8V 0A8**

Phone: (250) 356-5122
Fax: (250) 356-5119
Email: iheskethboles@ubcm.ca

NOMINATIONS FOR THE 2010 AVICC EXECUTIVE

We are qualified under the AVICC Constitution to nominate¹ a candidate and we nominate:

Name: _____

Local Gov't Position (Mayor/Councillor/Director): _____

Municipality or Regional District Represented: _____

AVICC Executive Office Nominated For: _____

Printed Name: _____ Printed Name: _____

Position: _____ Position: _____

Muni/RD: _____ Muni/RD: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the AVICC Constitution². I also agree to provide the following information to the Chair, AVICC Nominating Committee (c/o AVICC Office) by **February 26, 2010**.

- 2"x3" Photo
- Biographical information. The maximum length of such information shall be 300 words. If the information provided is in excess, the Nominating Committee Chair shall edit as required.

Printed Name: _____

Position: _____

Muni/RD: _____

Signature: _____

Date: _____

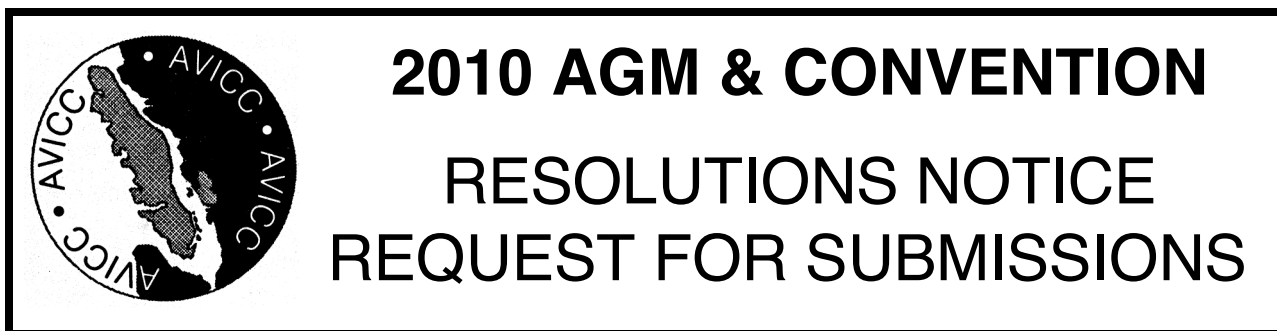
¹ Nominations require two elected officials of members of the Association.

² All nominees of the Executive shall be elected representatives of a member of the Association. Nominees for electoral area representative must hold the appropriate office.

**Return To: Chair, Nominating Committee, AVICC
525 Government Street, Victoria, BC V8V 0A8 or Fax: 250-356-5119**

AVICC AGM & Convention – April 9-11, 2010 – Powell River

APPENDIX D



DEADLINE FOR RESOLUTIONS

All resolutions must be received in the AVICC office by: **FEBRUARY 26, 2010**

SUBMISSION REQUIREMENTS

Resolutions submitted to the AVICC for consideration shall be received as follows:

- One copy of the resolution by regular mail and one copy by email to iheskethboles@ubcm.ca;
- The resolution should not contain more than two "whereas" clauses; and
- Background documentation must accompany each resolution submitted.

Sponsors should be prepared to introduce their resolutions on the Convention floor.

LATE RESOLUTIONS

- a. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements to the AVICC by the Wednesday noon (April 7) preceding the date of the Annual General Meeting.
- b. Late resolutions shall be available for discussion after all resolutions printed in the Resolutions have been debated.
- c. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
- d. In the event that a late resolution is recommended to be admitted for discussion AVICC shall produce sufficient copies for distribution to the Convention.

AVICC
525 Government Street
Victoria, BC V8V 0A8
Telephone: 250-356-5122 Fax: 250-356-5119
Email: iheskethboles@ubcm.ca