



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD AT THE MARY WINSPEAR CENTRE,  
2243 BEACON AVE, SIDNEY  
THURSDAY, APRIL 7, 2011**

**IN ATTENDANCE:** Chair Joe Stanhope, Nanaimo RD, First Vice-President  
Councillor Barry Avis, Qualicum Beach, Second Vice-President  
Director Mary Marcotte, Cowichan Valley RD, EA Representative  
Mayor John Fraser, Tofino, Director at Large  
Mayor Darren Inkster, Sechelt, Director at Large  
Mayor Barry Janyk, Gibsons, Past President

**REGRETS:** Mayor Christopher Causton, Oak Bay, President  
Councillor Ronna-Rae Leonard, Courtenay, Director at Large

**STAFF ATTENDANCE:** Iris Hesketh-Boles, Executive Coordinator  
Gary MacIsaac, UBCM Executive Director

In the absence of President Causton who provided his regrets, First Vice-President Stanhope called the meeting to order at 1:00 pm.

**AGENDA**

The agenda, with the addition of 6 (f) April 6, 2011 – Chair Malcolmson, Islands Trust, Update on Derelict Vessels, Barges and Docks, was approved by consensus.

**1. MINUTES**

On a motion by Second Vice President Avis, seconded by Director Fraser,  
That the minutes of the January 14, 2011 regular Executive meeting and the results of the  
February 7, 11 and March 23, 2011 electronic meetings, be adopted was **CARRIED**

Staff advised that Brenda Gibson had not yet responded in terms of where the \$30,000 funding to support action on marine debris in BC had gone. Staff was requested to follow-up and provide an update Executive.

Past-President Janyk advised that a meeting with Minister Lekstrom has been scheduled on the BC Ferries Fares issue and that the Agricultural Outlook Project will be seeking some assistance from AVICC.

## 2. FINANCIAL AND ADMINISTRATION

### Membership Dues Report

On a motion by Second Vice President Avis, seconded by EA Representative Marcotte, That the 2011 Membership Due Report be received and presented to the membership at the AGM for information relative to seeking the 3% across the dues structure was

CARRIED

### Final Budget for January 1-December 31, 2011

On a motion by Past President Janyk, seconded by Director Fraser, That the 2011 Final Budget be approved and presented to the membership at the AGM for information was

CARRIED

### Process for Approval of Audited Financial Statements

On a motion by Past President Janyk, seconded by Director Inkster, That the process for future financial audits include having the audit supervisor meet with the Board during the regularly scheduled January Board meeting for discussion of the audit process and identification of any potential issues that are of concern to the Board, and further that a teleconference meeting be scheduled as part of the regular Board meeting schedule for mid-March to present the audit findings and seek approval of the audited financial statements for the prior year was

CARRIED

## 3. RESOLUTIONS

### Resolutions Committee Recommendations on the 2011 Resolutions by the Deadline

On a motion by Second Vice President Avis, seconded by EA Representative Marcotte, That the Report on the 2011 Resolutions be approved for distribution within the *Supplementary Materials Package* was

CARRIED

### Late Resolutions

On a motion by Past President Janyk, seconded by EA Representative Marcotte, That the draft Executive's Report on Resolutions Received After the Deadline be approved for distribution within the *Supplementary Materials Package* was

CARRIED

### Forest Practices on Private Managed Forest Lands

By consensus, Executive agreed that the resolution submitted by the Cowichan Valley Regional District did not meet the late resolutions criteria of being a topic that has arisen since or was not known prior to the February 25 deadline for submission of resolutions. Staff will communicate the decision immediately following the meeting.

## 5. AGM & CONVENTION

### Nominating Committee Report

The report was provided for information highlighting the fact that Councillor Leonard had withdrawn her nomination since the report had been distributed in the Annual Report.

### Final Convention Program

The final draft was provided for information noting that both Andrew Thomson, Department of Fisheries and Oceans who was to speak as part of the Fisheries Issues Panel Saturday afternoon and Wayne Bourque, Park Superintendent with the Gulf Islands National Park Reserve who was to speak Sunday morning had both cancelled within the last week due to restrictions placed on them as a result of the federal election guidelines. Staff noted that a replacement was not located for Andrew Thomson as a result of the other two speakers being willing to absorb the extra time, but that Lisa Makar, Sidney Waterfront Partnerships would fill the spot Sunday morning on the topic of "Branding the Peninsula."

### Executive Responsibilities During the Convention

Assignments and individual briefing notes had been distributed to each Executive member within the previous week. Members sought minor clarification as required and noted that they felt confident with the material provided and thanked staff for their quality. First Vice-President Stanhope and Second Vice-President Avis agreed to meet immediately after the meeting with Gary MacIsaac to discuss the resolutions process and seek advice on any issues that they anticipated with respect to resolutions.

At approximately 2:30 pm, Mayor Inkster provided regrets that he needed to leave the meeting and would be unavailable for the evening's Executive Recognition Dinner as he was required to attend an event in Vancouver.

### Honoraria for BC Aviation Museum

On a motion by Second Vice-President Avis, seconded by Director Fraser,  
That \$250 be approved as an honorarium in recognition of the significant preparatory work and effort undertaken by the Museum to enable them to host the Annual Banquet was

CARRIED

## 6. CORRESPONDENCE/COMMUNICATIONS

On a motion by Past President Janyk, seconded by Second Vice President Avis,  
That the following correspondence be received was

CARRIED

- a) January 11, 2011 – Minister Stephanie Cadieux  
Re: Response to LMLGA re 4 Year Term
- b) January 21, 2011 – C. Midgley, Nanaimo RD  
Re: Green Building in British Columbia

- c) January 24, 2011 – Mayor J. Ruttan, Nanaimo City  
Re: Heritage BC’s Call to Renew BC’s Heritage Program
- d) January 28, 2011 – Mayor M. Sjostrom, UBCM  
Re: Agreement on Aquaculture
- e) March 9, 2011 – Mayor B. Desjardins, Esquimalt  
Re: Commercial Halibut Quota
- f) April 6, 2011 – Chair Malcolmson, Islands Trust  
Re: Update on Derelict Vessels, Barges and Docks

**7. INFORMATION**

None.

**8. OTHER BUSINESS**

None.

**9. NEXT MEETING**

Sunday, April 10, approximately 12 noon following the adjournment of the AGM & Convention.

**ADJOURNMENT**

The meeting was adjourned at approximately 2:45 pm.

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Chair Joe Stanhope  
President

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Iris Hesketh-Boles  
Executive Coordinator