



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD AT THE NANAIMO REGIONAL DISTRICT OFFICES
6300 HAMMOND BAY ROAD
FRIDAY, JANUARY 29, 2010**

IN ATTENDANCE: Mayor Christopher Causton, Oak Bay, President
Chair Joe Stanhope, Nanaimo RD, First Vice-President
Councillor Barry Avis, Qualicum Beach, Second Vice-President
Councillor Merv Unger, Nanaimo, Director at Large
Councillor Kenn Whiteman, Port Alberni, Director at Large
Director Mary Marcotte, Cowichan Valley RD, EA Representative
Councillor Ronna-Rae Leonard, Courtenay, Director at Large
Mayor Barry Janyk, Gibsons, Past President

STAFF ATTENDANCE: Iris Hesketh-Boles, Executive Coordinator

GUESTS: Wendy Maurer, Manager, LINK Project, Vancouver Island Economic Alliance

President Causton called the meeting to order at 10:00 am.

DELEGATIONS:

10:00 a.m. - Wendy Maurer, Manager, LINK Project, Vancouver Island Economic Alliance
Wendy took a few minutes to introduce herself and the project she is managing. She distributed a brochure on the organization and the project, as well as some biographical information on herself. AVICC support was requested to provide the LINK project with time on the AGM & Convention agenda and/or provision of a complimentary exhibitor booth. Wendy advised that 3 staff intended to attend the AGM & Convention as delegates.

On a motion by First Vice-President Stanhope, seconded by Second Vice-President Avis,
That the delegation be received was CARRIED

Key questions raised by members included:

- What are the October deliverables? Report intended to present a picture of Vancouver Island and its readiness for economic development and strategy for leadership development including identifying barriers to economic development.
- Who will be using? It is expected to be a presentation of facts in identifying what is needed to move forward and the role of different bodies in doing so.
- How will this project help the single person economic development office in their role/worklife? Expect to raise the profile of collaboration; identify what's working/what's not; collaboration is expected to make their job easier.
- Will the April Convention dates provide the right timeframe for a presentation? It was also noted that the regional districts are already involved. Want to get local government engaged in the project and build awareness; identify key people in communities; AVICC would provide an opportunity to leverage the Project's resources.

Mayor Causton thanked Wendy for her presentation and advised that staff would contact her with Executive's decision.

AGENDA

The agenda, with the addition of 5 (f) Aquaculture Regulation Consultation, was approved by consensus.

1. MINUTES

On a motion by Director Kenn Whiteman, seconded by Second Vice-President Avis,
That the minutes of the October 29, 2010 regular Executive meeting be adopted was
CARRIED

2. REPORTS

a. President's Report

Mayor Causton extended a thank you to Iris noting that he has been pleased with the progress to date and that effective relationships are being established. Best wishes were passed along to Executive from Past President Bea Holland. Mayor Causton provided a brief update on his work as AVICC representative on the UBCM Board touching on the following key areas: his appointment to the UBCM Resolutions and Convention Committees, the challenges facing the Elections Task Force, the timeliness of including the topic of HST on the Convention program, and the work being undertaken around the RCMP Contract. He also noted that Mayor Janyk's participation as UBCM Director at Large extends AVICC representation on the UBCM Board. Mayor Janyk serves on the First Nations and Economic Development Committees.

b. Executive Coordinator's Report

Staff provided a brief overview of the report that was distributed.

On a motion by Past President Janyk, seconded by Second Vice-President Avis,
That the staff report be received was
CARRIED

Discussion on the website arose. Members voiced their concerns that the website still did not capture the dynamic quality that was desired. Staff was asked to review the content and make improvements by more fully describing the role of AVICC, i.e. that it was the voice of the members, AVICC's role in the UBCM resolution process, the role of the Executive, issues/topics under discussion, etc. Contact phone numbers for Executive Members as identified are to be added immediately.

3. FINANCIAL AND ADMINISTRATION

a. Financials to December 31, 2010, Review of Dues Levels, and the 2010 Budget

On a motion by Second Vice-President Avis, seconded by Director Leonard,
That the financial report to December 31, 2010 be received and that membership dues remain
at the same level for the coming year was
CARRIED

Staff was asked to investigate whether there has been any discussion in the past as to the intended uses of the surplus funds and report back at a future meeting. The issue of Directors

and Officer insurance was raised. Staff was asked to investigate whether AVICC was covered through the UBCM insurance.

b. UBCM Contract for Services

On a motion by Vice-President Janyk, seconded by Director Leonard,
That AVICC proceed with renewal of the UBCM Contract for Services for the recommended
period of 5 years was CARRIED

4. **CONVENTION**

a. 2011 AGM & Convention Host Community

On a motion by Second Vice-President Avis, seconded by Director Whiteman,
That Executive recommend to members that Sidney be awarded host community for the 2011
AGM & Convention was CARRIED

Criteria consider in the recommendation included whether a community has hosted in the past and if so how recently, the importance of the AGM & Convention moving throughout the region for the purpose of ensuring the equitable distribution of costs for member representatives to attend, to encourage members to visit other AVICC communities and to distribute the economic advantage of hosting between member communities.

Staff was asked to review records to confirm the location of the AGM & Convention for 2000 as members were certain that Tofino did not host that year as noted in the meeting documentation. Staff was also asked to confirm that all host communities have forwarded a copy of the Council resolution supporting their application.

As both Ucluelet and Sooke are in the process of building facilities which are needed to host, staff is to reconfirm in the fall their ability to meet their commitments for 2012 and 2013 respectively. Courtenay's, Campbell River's and Parksville's interest in hosting has been noted and will be considered in developing and recommending a multi-year schedule that can be brought forward for decision at the 2011 AGM & Convention.

b. 2011 Convention Update and Planning

On a motion by Director Whiteman, seconded by First Vice-President Stanhope,
That a \$500 honorarium be given to Les Leyne as keynote speaker was CARRIED

On a motion by Director Leonard, seconded by Second Vice-President Avis,
That a \$1,300 honorarium be approved for the entertainment was CARRIED

Consensus was reached on a variety of issues including the following:

- That the Executive Recognition Dinner not be opened to sponsorship, but that sponsorship of Partners activities might be considered.
- Staff to discuss liability insurance coverage for Partners activities with senior UBCM staff.
- The issue of ensuring that coffee service is adequately replenished was identified.
- Delegates are on their own for Friday lunch; staff to notify area restaurants that they may experience a higher than normal volume of business and that delegates may be on a tight schedule.
- The \$1,000 portion of the BC Ferries sponsorship available as contra is to be used for the Grand Prize Award.
- That the Elections Task Force session be included as a pre-conference session from 11:00 to noon on the Friday.

- Staff is to contact John Watson to confirm that he is available and obtain a brief presentation descriptor for review by Mayor Causton.
 - Staff is to contact BCHC to see if the first 3 suggested topic areas could be combined into a one hour concurrent session.
 - Regrets to be given to AIBC, LGLA and Kevin Begg's Office.
 - Staff to provide regrets to Wendy Maurer, LINK Project Manager, VIEA in terms of their request for a place on the program or a complimentary exhibitor booth; but offer to include in the delegate's kits their brochure with a cover letter advising that LINK staff will be in attendance as delegates.
 - Staff to follow up with Gil Parker whether Vancouver SPINE will be accepting AVICC's invitation for a complimentary exhibitor table; Director Whiteman indicated he thought they were.
 - Mayor Alsgard and his guest and Eydie Fraser to be invited to the Executive Recognition Dinner.
 - Staff to request that the topic of the Regional District Task Force be included in the President Address to Delegates.
 - It was agreed that Powell River local organizers be approved to organize a Golf Tournament Sunday afternoon for those delegates able to stay longer.
 - Executive will not be preparing any resolutions for consideration.
 - Staff to further investigate online registration options for the 2011 AGM & Convention.
- President Causton will work with staff to make day-to-day decisions with respect to the AGM & Convention planning, consulting with Executive as necessary.

c. 2010 AGM & Convention Budget & Registration Fees

On a motion by Past President Janyk, seconded by First Vice-President Stanhope, That E. Fraser be contracted to assist staff onsite at the Convention was CARRIED

On a motion by Second Vice-President Avis, seconded by Director Marcotte, That the proposed 2010 AGM & Convention budget be approved and that the registration fees remain at the 2009 level was CARRIED

5. POLICY

a. Follow-up: Derelict Vessels

President Causton advised that there was disappointment in the response received, noting that this issue will be continue to be significant for our members. First Vice-President Stanhope provided a copy of a letter sent by the Nanaimo Regional District to Dr. James Lunney, MP on topic of derelict vessels and their impact on the aquaculture industry for the record.

b. Planning: Gas Tax Franchise Fees Agreement Renewal Process

Director Unger provided a brief update noting that the City of Nanaimo has been assured that they will be treated equally and an outcome of the meeting with the Minister at UBCM Convention was assurance that island communities will be consulted in the decision-making process. It was determined that no further action is required at this time.

c. Vacancy of Sitting Judge Position and Affect on Coastal Communities

Past President Janyk advised that a meeting with the Attorney General was planned. Pending the outcome, the Executive supported President Causton writing a letter on their behalf to the

Attorney General on the issue should there be value. Past President Janyk was to follow up with staff if this was the case.

d. BC Graphics Standards

First Vice-President Stanhope provided a brief update noting that the phone number issue has been corrected and advising that the issue is not with the BC Transit graphic, but the lack of a local name or identity. He also noted that the RD had a secondary issue that related to a reduction of buses. President Causton, as representative on the BC Transit Board, will meet with the Nanaimo RD CAO immediately following the meeting. The BC Transit Board is comprised of 2 directors from Victoria, and 2 from the remainder of BC (must be elected officials) and 3 other Directors At Large.

First Vice-President Stanhope left the meeting.

e. Go Around: Issues Affecting Board Member Communities

Director Whiteman noted that the topic of industrial taxation has been a high priority issue, that there has been a number of meetings recently, that taxes are likely to be increasing by approximately 25% with services being reduced by the same amount; that Catalyst shares are sitting at about 6 cents and their CAO was stepping down April 28; that the impact on the communities of Cowichan, Powell River, Campbell River and Port Alberni was huge and likely to last 8-15 years. Past President Janyk noted that UBCM will be assisting Cowichan with their appeal.

Director Leonard suggested, and Executive supported the suggestion, that a letter inviting VIHA to attend the AVICC AGM & Convention be sent in follow-up to the breakfast held during the 2009 UBCM Convention.

Second Vice-President Avis distributed a recent notice from the Province requesting input on a proposed land use objective relating to the Coastal Douglas-fir moist maritime bioclimatic subzone noting the February 15, 2010 deadline.

Past President Janyk shared that in a recent meeting with Deputy Minister Dale Wall that there would be no extensions to March 31, 2011 Stimulus Fund deadline and that local governments are strongly encouraged to ensure their bills have been submitted by the identified date.

President Causton noted that he was serving on a committee for UBCM to examine the makeup of board membership in response to Metro Vancouver's request for additional representation on the UBCM Board.

f. Aquaculture Regulation Consultation

A number of key documents were included in the documentation package. Past President Janyk shared the contents of a news release that had been distributed January 28 and noted that a 2009 UBCM resolution had been referred to the Executive. Members shared their perspective on the issue. Staff was provided with a copy of the Hinkson decision for the record. At this point, the documentation was received for information only noting that the issue would be coming forward for greater discussion in the future.

6. CORRESPONDENCE/COMMUNICATIONS

- a) November 6, 2009 – EM from Kerri Klein, BC Healthy Communities
Re: AGM/Convention Opportunities
- b) November 20, 2009 – EM Response from Bob Gowe
Re: Derelict Vessel Discussion Follow-up
- c) November 23, 2009 – LGLA
Re: Partnership Opportunity With Your Area Association
- d) December 1, 2009 – UBCM
Re: 2009 Resolutions
- e) December 7, 2009 – City of Campbell River
Re: Hosting the 2011 AVICC Convention
- f) December 18, 2009 – District of Sooke
Re: District of Sooke – Reciprocal Trade Resolution
- g) December 21, 2009 – EM Qualicum Beach
Re: Climate Change Resolution
- h) December 22, 2009 – Minister Heed
Re: Response to AVICC Letter re PRIME BC
- i) January 5, 2010 – City of Nanaimo Letter to Shirley Bond
Re: BC Ferries – Winter Reduction of Service Departure Bay & Horseshoe Bay
- j) January 13, 2010 – Town of Sidney
Re: Bid for 2011 AVICC Conference
- k) January 14, 2010 – EM from Gil Parker
Re: Vancouver Island “Spine” Trail – 2009 Annual Report
- l) January 14, 2010 – EM from Vancouver Island Economic Alliance
Re: Request to Speak
- m) January 18, 2010 – Staples McDannold Stewart
Re: 2010 AVICC Annual General Meeting and Convention

On a motion by Second Vice-President Avis, seconded by Director Unger,
That the following correspondence be received was

CARRIED

7. INFORMATION

There were no additional information items reported.

8. OTHER BUSINESS

a. Executive Nominations

President Causton shared that he would be seeking re-election with the support of First Vice-President Stanhope. Based on the discussion earlier in the day, he expected that First Vice-President Stanhope would be letting his name stand again. Second Vice-President Avis advised that he would then run again for his current seat as well. Executive were reminded of the February 26 deadline for completing the required paperwork.

9. NEXT MEETING

1:00 p.m., April 8, Town Centre Hotel, Powell River (lunch to be served at 12:30 pm)

ADJOURNMENT

The meeting was adjourned at approximately 2:10 pm.

Mayor Christopher Causton
President

Iris Hesketh-Boles
Executive Coordinator