PLAN TO ATTEND

Please mark your calendar to attend the Annual General Meeting and Convention to be held in Courtenay on April 1 – 3, 2005. Registrations were sent out in January to all members. The Executive and staff have been busy working on a program which they feel will address issues currently on the local governments agenda. Special sessions are being confirmed for Friday morning. Updates will be posted on the AVICC website at www.avicc.ca and will be faxed out to members as they are finalized.

AVICC CONVENTION PROGRAM OVERVIEW

STARTS
Friday, April 1, 2005
2:00 p.m.

CONCLUDES
Sunday, April 2, 2005
12:00 Noon

PRE-CONFERENCE SESSION
Friday, March 26, 2004
9:00 a.m. – 12 Noon
See website for information

LOCATION
Filberg Centre

OFFICIAL OPENING OF CONVENTION
2:00 p.m. April 1, 2005
Filberg Centre

PREMIER’S ADDRESS
2:20 p.m.

KEYNOTE SPEAKER
3:20 p.m.

For more information, contact Eydie Fraser, Executive Coordinator, AVICC
545 Superior Street
Victoria, B.C.
V8V 1T7
Telephone: (250)356-5133 or (250) 356-5119
Email: efraser@civicnet.bc.ca
Weekly updates will be posted at the website: www.avicc.ca as the agenda is confirmed.

Annual Report and Resolutions Book

We are pleased to advise that the 2005 Annual Report and Resolutions Book was mailed to all members on March 7th. If you have not received your copies, please contact Eydie Fraser at (250)356-5133. This report contains the 2005 resolutions received by the deadline. Responses received were then reviewed and the recommended resolutions, membership list, a list of Life Members, the current AVICC Constitution and the recommended Constitution and Bylaws which would allow AVICC to be incorporated under the Societies Act.

There will be a Welcome Reception on Friday evening, which is an excellent opportunity for networking with your fellow local government politicians and those provincial politicians who will be attending. The Welcome Reception is to be held at the Courtenay Museum and the Native Sons Hall. The Museum is located right across the street from the Filberg Centre and the Native Sons Hall is right next door.

The Delegate’s Luncheon will be held at the Native Sons Hall. The convention will reconvene at 1:30 p.m. at the Filberg Centre and adjourn at 4:30 p.m. The Annual Banquet will also be held at the Filberg Centre.

If you have any questions please contact Eydie Fraser, Executive Coordinator at 356-5133 (telephone) or 356-5119 (fax) or efraser@civicnet.bc.ca

Premier to Address AVICC Friday Afternoon

Premier Gordon Campbell will address the AVICC conference again this year. He is scheduled to speak at 2:20 p.m. on April 1, 2005 at the Filberg Centre. This continues a long tradition of Gordon Campbell’s participation in AVICC reaching back to his address in 1991 to the conference in Port Hardy. He spoke at the 2002 conference in Campbell River and again in Parksville last year.

The Friday afternoon session will break for coffee after the Premier’s address and resume again at 3:20 p.m. for the Keynote Speaker, David Baxter. The session will adjourn at 5:00 pm and be followed by the Welcome Reception at the Museum and Native Sons Hall (adjacent to the Filberg Centre).

FUTURE CONVENTION DATES

2006 ~ OAK BAY ~ April 7, 8, 9

ACCOMMODATION
Coast Harbourside Hotel
1-800-663-1144
Laurel Point Inn
1-800-663-7667

The Coast Harbourside Hotel is currently holding a block of 100 rooms for the 2006 AVICC convention and we have also secured an additional 50 rooms at the Laurel Point Inn. Through negotiations with the Coast Harbourside both the rooms at the Coast Hotel and at the Laurel Point Inn are being held for AVICC delegates at a cost of $99 per night. We would encourage you to book immediately.

The business sessions for the convention will be held at the Monterey Centre located in Oak Bay and we are currently working on parking/shuttle service and other options. Information will be sent out once details are confirmed.
President’s Message

Once again it has been a busy year for local government. AVICC and your Executive have been faced with many issues. Police forces and rural areas is still an ongoing issue for our members, to address it, AVICC assisted in facilitating meetings with communities who are served by the RCMP. All of these meetings will be held in Courtenay. Changes to forestry regulations are also raising concerns and we are keeping a watch on their impact on communities. You will see from the resolutions submitted that there are a wide variety of topics to be discussed and debated.

AVICC and members of our communities along the right-of-way are still involved in seeking long-term sustainable operation for the E&N Railway. The Regional Districts impacted by the E & N have formed a Foundation to continue working on maintaining rail service. I was pleased to be appointed as the representative to the Foundation on behalf of the Cowichan Valley Regional District. We are extremely pleased to announce that the First Nations along the E & N line are also part of the Foundation as full partners. A special meeting will be held at the conference in Courtenay to bring you up to date on the progress of the Foundation. A special notice advising you of the time and location will be sent out.

I know that Eydie has been working closely with staff from the City of Courtenay to ensure that you are provided with a full weekend, which allows you to learn, discuss topics, and network with your fellow delegates. AVICC Executive staff would also like to extend a special thanks to Susan Karvalis, Executive Assistant; Mayor Starr Winchester and staff from the City of Courtenay; and to the Courtenay Chamber of Commerce for their assistance.

The AVICC Executive and I look forward to seeing you at the upcoming convention in Courtenay. If you have not already registered I urge you to do so today. It is your involvement and debate that helps direct your association for the coming year. See you in Courtenay.

Concurrent Sessions

Saturday, April 2, 2005 1:45 p.m.

#1 – Paperless Agenda and it’s Effective use for Local Government Officials presented by the District of Tofino and CivicInfo

The District of Tofino has been utilizing a paperless agenda package for over a year. This includes the creation and emailing of council agenda packages as PDF documents, the projection of the agenda packages to the public during meetings and the accessibility of the packages to the public on the District website. (They also send the daily mail to Mayor and Council, which aids in less paper and ease of filing and retrieving of the documents). Todd Pugh of CivicInfo will discuss some of the new information technology that is available for elected officials and how to use it effectively. This session will assist local government officials to use their time effectively and to cut down on the burden of paper they often find themselves buried under.

#2 – Seniors Housing and Support Service

The Union of British Columbia Municipalities will brief delegates on the Seniors Housing Initiative Program and its status. The workshop will provide an opportunity for:

• briefing delegates on the program and its status
• information sharing on a regional basis
• input and feedback from convention delegates

Saturday, April 2, 2005 3:00 p.m.

#3 – Regional District Toolkit

Director Susan Gimse, Chair of UBCM’s Regional District Task Force, will discuss the development of the Regional District Toolkit – a set of materials and resources that can be used by regional districts and municipalities to improve the general understanding of regional districts and the roles and accountability of directors.

We would like to express our appreciation to Chair Jim Abram, Mayor Allison Habkirk and Sunshine Coast RD Administrator Doug Holmes for their work and participation in the RD Working Group that led up to the recommendations that now form a part of the Regional District Toolkit.

#4 – Local Government Service Satisfaction Surveys

Pulse Research Limited, together with the District of Campbell River, will make a presentation that will discuss the roles of local government satisfaction surveys as a decision-making tool for local governments. The presentation will consider the design, construction, implementation, analysis and reporting of a survey; its results; and how one local government has used the results generated.

The presentation will be divided into two components:

James MacPherson of Pulse Research will discuss survey design, implementation and reporting. Topics that will be considered include: survey design and implementations questionnaire design, sample size and distribution, survey administration and analysis (frequencies, crosstabs, correlations, test of significance, others).

Doug Raines, CAO, District of Campbell River will illustrate how survey results have influenced decision-making at the District level. Topics that will be considered include: impact on local government decision-making, immediate operations, budget planning and priorities, trade-offs and preferences, representative citizen feedback, and the basis for strategic plan development.

DIRECTIONS TO FILBERG CENTRE

When you exit the Highway 19 to enter Courtenay you will turn left at the intersection of 29th Street and Highway 19A – proceed along Highway 19A, past the Coast Westerly Hotel when the street becomes Cliffe Avenue. Follow Cliffe Avenue past the intersection at 5th Street for approximately 1 block and you will see the sign indicating public parking – turn right. This will take you to the upper level of parking at the Filberg Centre. If you are coming from the north of Courtenay or from Crown Isle Resorts follow Ryan Road across the old bridge and turn right into the lower level of parking at the Filberg Centre. There will be directional signs posted.

AVICC on UBCM Executive

AVICC currently has two representatives on the UBCM Executive. Mayor Frank Leonard, Saanich is serving as UBCM Past President. He chairs the Resolutions Committee and is a member of the UBCM Trustees on the Municipal Pension Board. He has been actively working on many files on behalf of the members of AVICC. He is also Chair of the Municipal Finance Authority.

Mayor Jack Peake is AVICC’s representative on the UBCM Executive. He serves as Vice Chair on the Resolution Committee and is a member of the Community Economic Development Committee and the Environment Committee. He also serves on the Municipal Insurance Association as the AVICC representative and is a member of the BC Committee of the FCM.

Nomination and Elections Procedures

Election Procedures

The ongoing administration and policy determination of the AVICC is governed by an 8-person Executive that is determined at the Annual Convention. There are 6 elected positions and 2 ex-officio members.

THERE ARE SEVEN ELECTED POSITIONS:

President
First Vice-President
Second Vice-President
Director at Large (3 positions)
Electoral Area Representative

THE EIGHTH POSITION IS:
Past President

NOMINATING COMMITTEE: is appointed by the AVICC President and is composed of three members of the Executive. This year’s committee is composed of:

Councillor Mary Ashley, Past President
 Mayor Jack Peake, President

Nominating Committee Report

The Nominating Committee will report on Friday, April 1st at 2:15 pm on the positions of President, First Vice-President, Second Vice-President, three Directors at Large and Electoral Area Representative.

The Nominations and Elections Process

The process will then proceed in three steps:

Step 1 – ELECTION OF OFFICERS

Friday, April 1st at 2:15 pm

Nominating Committee present the nominations for Cont’d on page 3

will illustrate how survey results have influenced decision-making at the District level. Topics that will be considered include: impact on local government decision-making, immediate operations, budget planning and priorities, trade-offs and preferences, representative citizen feedback, and the basis for strategic plan development.
Social and Networking Events at AVICC

The WELCOME RECEPTION will begin on Friday at 5:00 p.m. with a tour of the Courtenay Museum and then proceed to the Native Sons Hall. The Museum is located across the street from the Filberg Centre and the Native Sons Hall is adjacent to the Filberg Centre. We are sure you will enjoy the Welcome Reception which is co-sponsored by the Private Forest Landowners Association and TimberWest.

CONTINENTAL BREAKFAST will be available for all delegates at the Filberg Centre on Saturday and Sunday mornings. This is your opportunity to have breakfast and network with your fellow delegates before the business sessions begin.

The DELEGATE’S LUNCHEON will be held at the Filberg Centre on Saturday, April 2nd at 12 noon. Catering will be by Plates Eatery and Catering Co. This event is sponsored by Terasen. Terasen (formerly known as Centra Gas on Vancouver Island and the Sunshine Coast) has long been a major sponsor and supporter of AVICC.

The ANNUAL BANQUET will be held on Saturday, April 2nd at the Filberg Centre. This event is co-sponsored by the Coast Forest Products Association and AVICC. We welcome the Coast Forest Products Association as one of our first time major sponsors. Reception at 7:00 p.m. with dinner to be at 7:30 p.m. The menu provided by Country Catering is as follows:

- BBQ Pork Nuggests (w/ peppers, mushrooms & onions)
- Baron of Beef (carved)
- Veggie Stir Fry
- Buttered Corn
- Greek Pasta Salad
- Homemade Baked Salmon
- Roast Potatoes
- Candied Yam Casserole
- Gourmet Garden Greens
- Supreme Bean Salad
- Pickle Tray
- Coffee/Tea
- Black Forest Cake

THE ANNUAL BANQUET will be followed by presentations and entertainment. The evening will conclude with music for your dancing pleasure.

Please Note

If you have any special dietary requests, please contact Eydie Fraser at efrazer@civicnet.bc.ca or telephone (250) 356-5133 or fax (250) 356-5119. No later than March 25th.

2005 MAJOR SPONSORS

Delegate Packages
- BC Hydro
- Coffee Services
- BC Ferry Corporation
- Coffee Service
- Comox-Strathcona Regional District
- Keynote Speaker
- ICBC and Municipal Finance Authority
- Welcome Reception
- Private Forest Landowners and TimberWest
- Delegate Luncheon
- Terasen
- Annual Banquet
- Coast Forest Products Association

We have received gift certificates from many people in the business community in Courtenay with more coming in daily. These will be acknowledged in the Delegate kits and with signage at the Convention.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

65TH Annual Meeting – Courtenay, B.C.

April 1 - 3, 2005

All Friday, Saturday and Sunday Business Sessions will be held at the "Filberg Centre at 411 Anderton Avenue".

FRIDAY, APRIL 1

2:00 p.m. Convention Opening – Mayor W. J. (Jack) Peake, AVICC President
- O’Canada
- Welcome from Host Municipality
- Mayor Starr Winchester
- Convention Program: Overview
- – Mayor W. J. (Jack) Peake
2:15 p.m. Nominating Committee Report
2:20 p.m. Address by Premier Gordon Campbell
3:00 p.m. Break
3:20 p.m. Keynote Address – David Baxter
4:35 p.m. Annual Meeting
- Adoption of Conference Rules and Procedures
- Adoption of Minutes of 2004 Annual Meeting
- President’s Address and Annual Report
- Financial Report
- Appointment of Scrutineers
- Appointment of Auditors
4:50 p.m. Nominations from the floor for Officers
- Candidate speeches (as necessary)
5:00 p.m. Adjourn
5:15 p.m. Welcome Reception – sponsored by Private Forest Landowners Association and TimberWest

SATURDAY, APRIL 2

8:30 a.m. Voting for Table Officers (as required)
- Municipal Service Satisfaction Surveys
8:50 a.m. Review of Resolution Procedures
9:00 a.m. Address by the UBCM President, Director Aaron Dinwoodie
9:20 a.m. Consideration of Resolutions
10:00 a.m. Address by the Minister of Community, Aboriginal and Women’s Services, Honourable Murray Coell
10:30 a.m. Break
10:50 a.m. Consideration of Resolutions
11:45 a.m. Nominating Committee Report
- Nominations from the floor for Directors at Large
- Candidate speeches (as necessary)

SUNDAY, APRIL 3

9:00 a.m. Nominating Committee Report
- Nominations from the floor for Electoral Area Representative
- Candidate speeches (as necessary)
- Elections for Electoral Area Representative (as required)
9:15 a.m. Tsunami - Warning and Preparations (PEP)
10:15 a.m. Break
10:30 a.m. Consideration of Resolutions and Late Resolutions
11:30 a.m. Final Business Session
- Installation of New Executive
- Remarks by President Elect
12:00 Noon Adjourn

Nominations Procedures

Cont’d from page 2

Positions of President, First Vice-President, Second Vice-President.
Nominations from the floor for Officer positions (President, First Vice-President, Second Vice-President)
Candidate speeches if necessary.

Elections for Officers positions (as necessary)

STEP 2 - ELECTION OF DIRECTORS AT LARGE

Saturday, April 2, 2005 at 11:45 a.m.

Nominating Committee present nominations for three Directors at Large.
Nominations from the floor for the above positions.
Candidate speeches if necessary.
Elections for remaining Executive positions (as necessary)

Step 3 - ELECTION OF ELECTORAL AREA REPRESENTATIVE

Sunday, April 3, 2005 at 9:00 a.m.

Nominating Committee present nominations for Electoral Area Representative.
Nominations
Received for AVICC

President

Councillor Bea Holland  City of Victoria
Council:  Member of City of Victoria Council since 1996
Vice Chair:  Greater Victoria Harbour Authority
First Vice President:  AVICC
Member of:  Royal Oak Cemetery Board
Vicinity Transit Commission
Greater Victoria Regional Library Association
Former Council Member:  City of Port Alberni
Director:  Greater Victoria Labor Relations Assoc.
Past Chair:  Greater Victoria Harbour Authority
Advisory Committee Member:  Victoria Cancer Research Center
As issues arise I try to focus on the resolutions based on the needs of community as a whole rather than “single issues”. I also prefer dialogue rather than debate.
On a personal note, my observation regarding being a grandmother is “there are a few people in the world who think I’m perfect!”
Bea recently received the Queen’s Jubilee Medal.

First Vice President

Councillor Nichola Wade  District of Saanich
Nichola was first elected to the District of Central Saanich Council in 1996. Nichola is presently a member of Saanich Council where she was elected in a by-election in 2001. Nichola’s experience on two councils has broadened her perspective on local government issues. She believes there is real value in small community approaches— even when applied in larger communities and organizations. A mediator and negotiator by training, Nichola works in the Dispute Resolution Office of the Ministry of Attorney General.
Nichola was pleased to be appointed Director at Large to fill a vacancy on the AVICC Executive in 2002 and elected to the Executive in 2003 and again in 2004. She believes that AVICC regularly demonstrates good value to the members and if elected will work towards maximizing our voice and impact. Nichola and her husband live in rural Saanich on a developing hazelnut farm with their farm animals (large and small).

Second Vice President

Director Rod Sherrell
Regional District of Mount Waddington
Rod Sherrell has lived on Northern Vancouver Island for the past 27 years. He has been a teacher in SD #85 during that time. During this period he lived in the communities of Coal Harbour, Port Hardy and presently resides on a 5 acre, twenty-two year project looking over the Nimpkish River near the Town of Port McNeill.
Throughout his career Rod has held a number of leadership roles including serving as President of his local on two separate occasions and as the North Island Councillor for the College of Teachers from 1990-1992. He has chaired several BCTF provincial Committees related to Teacher Personnel issues and Professional Ethics. In addition, he was elected and served two terms on the Board of CAPSLE, a national organization dedicated to the study of law related to education. He presently is a member of the BCTF/BCTSTS Teacher Qualification Board.
Rod has been a member of the North Island Ecouna dive club for past 25 years. He is the caretaker of a 1939 Monk-designed cedar plank/mahogany cabin cruiser, which from time to time explores the Broughton Archipelago. He was elected in 2002 to the position of Director, Area C, for the Regional District of Mount Waddington.
Rod sees the purpose of government as providing service to its citizens. It is the municipal level of government that is the primary vehicle for the delivery of those services. Given a federal government that ignores our province, and a provincial government that has abandoned the need of rural communities, municipal government provides the last opportunity to shape our future. He believes the wealth of this province comes from the rural communities and the cost of providing services to rural communities is more than offset by the benefits provided to the province at large.

Director at Large

Councillor Christopher M. Causton  District of Oak Bay
Born in Cobham, Surrey (England).
Attended Marlborough College in Wiltshire, England, and the Scotch Hotel School, University of Strathclyde, Glasgow (Scotland), taking courses in hotel and restaurant management.
Worked in Denmark, Switzerland, and Canada before receiving a permanent position with Beaver Foods in London, Ontario.
Subsequently moved to the west coast and purchased a restaurant in Victoria. Two years later was employed by the Keg Restaurants in Canada and the United States.
Returned to Canada in 1980 and built Rattenbury’s Restaurant which was sold in 1996.
was a councillor for the District of Oak Bay in 1987;
has served as Mayor since 1996;
Chair of the Capital Regional District Board and the Capital Regional Hospital Board from December 1999 to January 2002;
Member of the Greater Victoria Transit Commission; and also BC Transit;
member of the Regional Transportation Advisory Committee for Vancouver Island;
member of the Advisory Board of the Greater Victoria Hospital Foundation;
Member of the Harbourside Rotary Club since 1984;
former Director of the Friends of Royal BC Museum.
Interests include food and wine (naturally), tennis and photography.
Married to Elizabeth (counsellor with Victoria Hospice), and has two children: Sarah (23 yrs old) and Jennifer (20 yrs old).

Mayor Ken McRae  City of Port Alberni
Ken McRae was selected as Mayor of the City of Port Alberni in September, 2001.
He had previously served as Councillor for two years.
For a brief 2 year period from 1964-1966 Ken worked in the construction industry in New Zealand before returning to Port Alberni and the Pulp and Paper Mill where he spent the rest of his career as a Millwright. He retired in 1998.
Ken is currently a Director of the Alberni-Clayoquot Regional District and a Director at Large on the Executive of the Association of Vancouver Island and Coastal Communities.
His past involvements include:
President of the Port Alberni and District Labour Council (5 years).
Negotiator for Canadian Paperworkers Union (12 years).
Member of the Canadian Paperworkers Union Executive (21 years).
An originator of the Employee and Family Assistance Program (serving as Chair a number of times).
Co-chair for the Commission on Resources and Environment for Vancouver Island (representing Unions)
Director on Clayoquot Compromise Process
Director of the Alberni-Clayoquot Regional District and the Capital Regional District Board.

Mayor Nichola Wade  District of Saanich

Mayor Barry Janyk  Town of Gibsons

Barry Janyk is a former Councillor and second term Mayor of the Town of Gibsons. Now on his fourth career, Barry was formerly a forestry contractor, and helicopter owner and licensed commercial operator.
Further to his studies in mediation and negotiation, he has designed employment and natural resources diversification strategies for agencies and businesses throughout the province. He has been instrumental in working with his local and professional team in developing and promoting the Smart Development agenda in the province. Recognized as one of the new breed of locally elected representatives, he challenges accepted development practices where they appear to conflict with common sense.