



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD VIA TELECONFERENCE  
WEDNESDAY, JUNE 18, 2014**

**IN ATTENDANCE:** Mayor Larry Cross, Sidney, President  
Councillor Cindy Solda, Port Alberni, First Vice-President  
Councillor Barbara Price, Comox, Second Vice-President  
Director Mary Marcotte, Cowichan Valley RD, EA Representative  
Councillor Jessie Hemphill, Port Hardy, Director at Large  
Councillor Claire Moglove, Campbell River, Director at Large  
Councillor Andrew Mostad, Lantzville, Director at Large  
Chair Joe Stanhope, Nanaimo RD, Past President

**STAFF ATTENDANCE:** Glen Brown, General Manager of Victoria Operations, UBCM

**GUESTS:** Gary MacIsaac, UBCM Executive Director  
Jerry Berry, FortisBC  
Ray Hebden, Hebden Engineering

President Cross called the meeting to order at 10:30 am and welcomed Executive members and Glen Brown.

**AGENDA**

On a motion the agenda be adopted was CARRIED

**MINUTES**

On motion, the minutes of the April 10, 13, and 23 meetings be adopted and the April 11-13, 2014 AGM & Convention minutes be received was CARRIED

**REPORTS**

**Update on AVICC staffing and AVICC/UBCM Support Contract**

Gary MacIsaac joined the meeting via teleconference. He was pleased to advise Executive that Iris Hesketh-Boles was expected to return as planned in September and that the past year had raised to the forefront some issues with respect to AVICC's expectations and requirements for support. He further noted that the UBCM and AVICC's 5 year agreement for services to provide services to support AVICC is coming to an end at the end of December 2014 and that the service provided to the Association over the past 2-3 years has been consuming staff time at a level greater than the 60% time allocated within the current agreement and prior to entering into a further agreement, that the allocation of time must be aligned with AVICC's requirements. The majority of the support under the agreement has been provided by an Executive Coordinator who has accessed assistance from UBCM finance staff, resolutions coordinator, and policy analysts from time to time. There has been the

increased demand for policy support that is typically beyond the skills of an Executive Coordinator whose strengths usually are more focussed on the responsibilities related to the administration and event planning. Policy support is typically very specialized and is quite technical in nature. There was agreement that UBCM would prepare a discussion paper for Executive consideration this fall to enable informed decision-making.

### **Update on Recent Activities**

President Cross provided a brief update on activities he has been involved in on behalf of AVICC with special attention to the report from the UBCM Select Committee on BC Ferries that is expected to be distributed later in the summer noting the partnership with AVICC.

On motion, that AVICC support the direction UBCM has taken with respect to dealing with the BC Ferries file was CARRIED

### **FINANCIAL AND ADMINISTRATION**

#### **Financials to May 31, 2014**

On motion, that the May 31, 2014 interim financial statements be received was CARRIED

#### **Dues Status Report**

On motion, that the May 31, 2014 interim financial statements be received was CARRIED

#### **Appointment of Auditor for 2014**

On motion, that KPMG be appointed as auditors for 2014 was CARRIED

### **CONVENTION**

#### **2015 AVICC AGM & Convention Planning**

On motion, that the report be received was CARRIED

Suggestions for keynotes included Iona Campagnola and Tania Winchester. Second Vice-President Price agreed to contact Ms. Campagnola and Director Hemphill agreed to contact Tania Winchester to see if they were available and interested, and expected honorarium and other associated costs.

#### **Planning for the Area Association Luncheon at the UBCM Convention**

On motion, that the proposed short program be approved was CARRIED

#### **2014 AVICC AGM & Convention Delegate Feedback**

On motion, that the report be received and feedback provided in relation to improving program content and making sessions more interactive be incorporated into the coming year's planning was CARRIED

## POLICY

### 2014 AVICC Late Resolutions referred to Executive and Resolution Disposition Summary

On motion, that LR 1 – Water Pricing Principles with proposed amendment as shown in bold below, LR2 – Federal Government Support, LR3 - Provincial Energy Efficiency Incentive Programs, LR5 – CSA Certified Standard for Recreational and Sport Helmets, LR6 Provincial Woodstove Program and OF1 – Some Food for Thought be endorsed and forwarded to UBCM by the June 30 deadline was CARRIED

#### **LR1 - WATER PRICING PRINCIPLES - Sunshine Coast RD**

*THEREFORE BE IT RESOLVED that UBCM encourage the Province to ensure local government water purveyors are not subjected to increased **water licensing** costs for the operation of their water systems.*

#### **Update from the AVICC CAO Natural Gas Working Group**

Attention was drawn to the May 15, 2014 letter from District of Saanich advising that an AVICC policy advisory group comprised of 7 CAO's has been established. Jerry Berry provided an update on the work being done by the Working Group.

On motion, that the report be received and a letter be sent to FortisBC requesting an update on the impacts of the BCUC phase in of common rates and the status of dealing with major industrial gas customers with respect to operating fees was CARRIED

#### **Solid Waste Management**

Past President Stanhope noted that Comox Valley Regional District has taken the lead in initiating a fall workshop on this topic. Regional District AVICC members should expect an invitation to participate soon.

#### **Home Heating Oil Tanks**

On motion, that the report provided by Ethan Krindle be received and this item be brought back for regular updates was CARRIED

## CORRESPONDENCE/COMMUNICATION

- (a) May 15, 2014 – Paul Murray, District of Saanich  
Re: Formation of AVICC CAO Working Group on Natural Gas
- (b) April 11, 2014 – UBCM President Rona Martin  
Re: Watershed Protection on Private Managed Forest Lands
- (c) April 7, 2014 – City of Campbell River  
Re: City of Duncan's Resolution on Social Policy Framework
- (d) April 1, 2014 – Minister Thomson, Ministry of Forests, Lands and Natural Resource Operations  
Re: Public Discussions on area-based forest management
- (e) March 26, 2014 – Office of the Prime Minister  
Re: Passenger rail services on Vancouver Island

(f) February 27, 2014 – Mayor John MacDonald, Village of Sayward  
Re: Provincial Emergency Notification Systems

(g) February 26, 2014 – Mayor John Douglas, City of Port Alberni  
Re: BC Ferris Service Reductions

On motion, that the correspondence be received was

CARRIED

**NEXT MEETING**

9 am – 10 am, September 10, 2014  
Via Teleconference

**ADJOURNMENT**

On motion, that the meeting be adjourned at approximately 2:30 pm was

CARRIED

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Mayor Larry Cross  
President

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Glen Brown  
UBCM Staff