



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD THURSDAY, JANUARY 15, 2015**

IN ATTENDANCE: Councillor Barbara Price, Comox, President
Director Mary Marcotte, Cowichan Valley RD, EA Representative
Councillor Jessie Hemphill, Port Hardy, Director at Large
Director Edwin Grieve, Comox Valley RD, Acting Director at Large
Councillor Carl Jensen, Central Saanich, Acting Director at Large
Mayor Josie Osborne, Tofino, Acting Director at Large
Director Colin Palmer, Powell River RD, Acting Director at Large
Chair Joe Stanhope, Nanaimo RD, Past President

STAFF ATTENDANCE: Iris Hesketh-Boles, Executive Coordinator

GUESTS: Director Penny Cote, Director Tony Bennett, CAO Russell Dyson,
Alberni Clayoquot RD
Donna Hobbs, KPMG
Debra Oakman, CAO, Comox Valley RD
Paul Murray

President Price called the meeting to order at 10:33 am, welcoming members and thanking the new members for their willingness to serve for the remainder of the current term.

DELEGATION FROM ALBERNI CLAYOQUOT REGIONAL DISTRICT - PROPOSED RECONCILIATION WORKSHOP

President Price welcomed Director Penny Cote, Director Tony Bennett and CAO Russell Dyson who attended the meeting via teleconference. They provided a brief overview of the half-day session being proposed noting the timeliness in light of current events such as the court case in the interior recognizing decisions on traditional territories, the excellent response at the fall UBCM workshop, and the recognition of John Rampanen as an respected presenter in the field.

On a motion by Director Osborne, seconded by Director Grieve,
That the proposed Building Cultural Bridges: Reconciliation in Action workshop be offered as a Pre-Conference Program Friday morning was CARRIED

MINUTES

On a motion by Past President Stanhope, seconded by EA Representative Marcotte,
That the minutes of the October 30 and December 11 meetings be adopted was CARRIED

REPORTS

President Price reported on attendance at her first UBCM meeting noting that she had will be serving on the First Nations and Economic Development Committees.

Staff drew members' attention to the report provided noting that specifics in a number of key areas would follow under subsequent agenda items.

On a motion by Past President Stanhope, seconded by Director Jensen,
That the reports be received was

CARRIED

FINANCIAL AND ADMINISTRATION

Financials to December 31, 2014 and 2015 Proposed Budget

On a motion by Past President Stanhope, seconded by EA Representative Marcotte,
That the December 2014 Interim Financial Statement be received and that the 2015 proposed budget be approved based on a 2% across the structure dues increase for the membership which will need to be approved by the membership at the 2015 AGM and Convention was

CARRIED

2014 Financial Audit

President Price welcomed Donna Hobbs, Senior Manager, Audit, KPMG who provided an overview of the audit plan and responded to a question arising regarding an increase in the materiality threshold. Executive responded to the three questions of inquiry.

On a motion by Past President Stanhope, seconded by EA Representative Marcotte,
That the report and delegation be received and that the audit plan for the 2014 financial year be approved was

CARRIED

AVICC-UBCM Contract For Services

Staff provided an overview of the history of the relationship between AVICC with UBCM to provide services that support the Association, noting that the needs of the Association have been increasing over the past several years, and highlighting the discussions with Executive and decisions made at the June and October meetings that have resulted in the one-year contract being considered.

On a motion by Director Moglove, seconded by EA Representative Marcotte,
That AVICC enter into the proposed one year Contract for Services with UBCM was

CARRIED

CONVENTION

2015 Convention Planning

Staff provided an overview of the program and planning that is already in place. Executive noted their concerns regarding the pre-conference tour offering staff a number of suggestions for enhancing the current proposal and options for alternative offerings. In response to a desire to incorporate physical activity into the weekend, Director Osborne offered to arrange for a guided walk or other activity following the Saturday lunch and staff will approach the City of Courtenay regarding the possibility of providing a complimentary recreation pass for delegates. The importance of recognizing the traditional territory was raised with staff advising that the First Nations dancers have been invited to participate in the opening ceremony.

Past President Stanhope as Chair of the Nominating Committee advised that the following positions are open for nomination: President, First Vice President, Second Vice President, EA Representative and three Directors at Large asking that current members consider nomination for re-election noting that forms are available should they wish to complete the paperwork and leave with staff.

On motion by Director Grieves, seconded by Director Hemphill,
That the following proposals be incorporated into the program:

- Future of Coastal Ferry Services
- Wastewater Treatment/Resource Recovery Advances

- Waste to Energy Information Session
- Municipal Support for Affordable Housing
- Planning for Island-wide Intermodal Transportation
- Open Space Workshop
- Regulation of Forest Management Activities on Private Managed Forest
- Lands
- UBCM Resolutions Session

On motion by EA Representative Marcotte, seconded by Director Jensen,
That all presentation proposals be acknowledged, proponents thanked for submitting, and regret expressed that not all are able to included due to program limitations was CARRIED

On motion by Director Jensen, seconded by Director Osborne,
That a 15 minute Networking Session facilitated by Director Hemphill be incorporated into the program prior to the keynote speaker address and if needed that the Convention start time could be adjusted to a 1:30 pm start to accommodate was CARRIED

2015 Convention Budget and Registration Fees

On motion by EA Representative Marcotte, seconded by Director Grieve,
That the offering of an online registration process with ability to pay by credit card be declined in light of the cost versus benefits for AVICC as a small organization was CARRIED

On motion by Director Osborne, seconded by Past President Stanhope,
That:

- The 2015 AGM and Convention registration fees be set as follows:
 - Member Delegate Business Session Fees: \$150 early; \$180 late
 - Non-Member Delegate Business Session Fee: \$180 early; \$216 late
 - Banquet: \$47 early; \$56 late
 - Reception: \$29 early; \$35 late
- The cost of the Pre-Conference Study Tour be set at \$15 to cover the costs of transportation and hospitality;
- The Pre-Conference Reconciliation Workshop fee be set at a rate to recover the costs of offering the workshop; and
- The proposed 2015 AGM & Convention budget be approved

Was CARRIED

Executive Recognition Dinner

On motion by Past President Stanhope, seconded by Director Jensen,
That Mayor Jangula and a guest be invited to the AVICC Executive Recognition dinner was CARRIED

Dates/Locations for the 2017-19 AVICC AGM & Conventions

On motion by Director Grieve, seconded by Director Jensen,
That an Executive resolution be drafted to engage the membership in discussion of the Convention timing prior to setting the 2017-2019 dates and process to identify locations was CARRIED

The meeting was adjourned for lunch at approximately 12:25 pm.

POLICY

Solid Waste Management

President Price called the meeting back to order at 1:00 pm welcoming Comox Valley Regional District CAO Debra Oakman via teleconference who provided an overview of the proposed action plan and responded to questions.

On motion by Director Hemphill, seconded by Director Osborne,
That:

- The draft Terms of Reference receive preliminary approval;
- The proposed action plan include the following:
 1. Extend an invitation to stakeholder member CAO's to meet with the objectives of obtaining consensus on the terms of reference, establishing a budget including in-kind support, planning for the proposed Waste to Energy information session, considering the possibility of an application to the Gas Tax Strategic Priorities Fund, and identifying next steps;
 2. Once CAO's reach consensus on the Terms of Reference and a proposed action plan, CAO's would bring them forward to their Boards for consultation.
 3. The feedback from the Regional District boards would be fed back to the CAO's group for integration into the final revision of the Terms of Reference and action plan.
- The revised Terms of Reference and action plan be brought back to the AVICC Executive for final consideration and approval; and
- A Waste to Energy Information Session be included as a Saturday afternoon concurrent session at the 2015 AGM & Convention

Was

CARRIED

BC Ferries

Director Colin Palmer who has led the advocacy undertaken by the unofficial RD Chairs group on the BC Ferries file reported that he will be continuing in this capacity and that a follow-up meeting with the Premier and Ministers is in process of being scheduled with anticipation that it might be held in late February. He identified a number of issues to be included in the discussion with Executive adding additional potential discussion points. Director Palmer shared his thoughts on what the plenary presentation proposed for the Convention might include. Past President Stanhope thanked Director Palmer for his work and extended appreciation that he was still active on the file.

On motion by Director Jensen, seconded by Director Hemphill,
That the report and the related correspondence including Island Trust's December 31, 2014 letter regarding Public Consultation re Coastal Ferry Contract for Performance Term 4 (2016-2020) and the January 8, 2015 response from Minister Todd Stone regarding Mitigation of Seismic Risk to Vital Transportation Links be received was

CARRIED

Update on Natural Gas Operating Agreement File

President Price welcomed Paul Murray who joined the meeting via teleconference to provide an update. Paul noted that the process has been delayed due to ongoing work in resolving the issues with the 5 major industrials. There has been a continued sense of cooperation to find workable solutions, but was taking more time than anticipated raising the concern that the March 1 timeline to be able to begin implementing operating fees is unlikely to be met. Executive thanked Paul for his willingness to continue working on the file in light of his completion of work with the District of Saanich. Paul advised that he appreciates the opportunity to complete this project for local government and was willing to continue on a gratis basis anticipating that the amount of work involved at this stage should be fairly nominal. He further advised that he or FortisBC consultant

Jerry Berry would keep Past President Stanhope updated regularly.

On motion by EA Representative Marcotte, seconded by Director Jensen;
That the delegation and report be received was

CARRIED

Private Managed Forest Land

Some specific water issues directly related to activity on Private Managed Forest Land were identified that might be addressed by affected Council or Boards taking up the Private Managed Forest Council's invitation to have them attend a local Board or Council meeting.

On motion by Director Hemphill, seconded by Director Jensen;
That the related correspondence be received and Sunshine Coast Regional District's request to have representation on the proposed working stakeholder group be forwarded to Glen Brown for consideration by the staff working group that is developing the terms of reference was

CARRIED

CORRESPONDENCE

On motion by Past President Stanhope, seconded by Director Jensen;
That the correspondence be received was

CARRIED

NEXT MEETING

9:00 – 10:30 am, Thursday, March 12, 2015 via Teleconference

ADJOURNMENT

At approximately 2:13 pm, on motion by Director Jensen, seconded by Director Hemphill,
That the meeting be adjourned was

CARRIED

Councillor Barbara Price
President

Iris Hesketh-Boles
Executive Coordinator