



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD THURSDAY, MARCH 12, 2015
VIA TELECONFERENCE**

IN ATTENDANCE: Councillor Barbara Price, Comox, President
Director Mary Marcotte, Cowichan Valley RD, EA Representative
Councillor Jessie Hemphill, Port Hardy, Director at Large
Director Edwin Grieve, Comox Valley RD, Acting Director at Large
Councillor Carl Jensen, Central Saanich, Acting Director at Large
Mayor Josie Osborne, Tofino, Acting Director at Large
Director Colin Palmer, Powell River RD, Acting Director at Large
Chair Joe Stanhope, Nanaimo RD, Past President

STAFF ATTENDANCE: Iris Hesketh-Boles, Executive Coordinator

GUESTS: Donna Hobbs, KPMG
Lorena Staples, Parliamentarian
Gary MacIsaac, Executive Director, UBCM
Jerry Berry, FortisBC Consultant

President Price called the meeting to order at 9:02 am, welcoming members and Donna Hobbs to the teleconference meeting.

AGENDA

On a motion by Past President Stanhope, seconded by EA Representative Marcotte,
That the agenda be adopted as circulated was CARRIED

FINANCIAL AND ADMINISTRATION

2014 Audited Financial Statements

Donna Hobbs, Senior Manager, Audit, KPMG provided an overview of the draft of the 2014 audited financial statements and the audit findings report.

On a motion by EA Representative Marcotte, seconded by Director Osborne,
That the issue of developing an internal policy to identify the purposes of the unrestricted net assets be brought forward to the June meeting for further discussion was CARRIED

On a motion by Past President Stanhope, seconded by EA Representative Marcotte,
That the Audit Findings Report be received and the February 23, 2015 Draft Financial Statements of the Association of Vancouver Island and Coastal Communities, Year Ended December 31, 2014 as provided by KPMG be approved with President Price and Past President Stanhope signing on behalf of the Board, and that the financial statement be brought forward to the membership at the April 11th Annual General Meeting was CARRIED

President Price thanked Donna for attending the meeting and Donna left the meeting. President Price then welcomed Lorena Staples and Gary MacIsaac to join the meeting for the next agenda item.

RESOLUTIONS

AVICC Executive Resolution – AGM & Convention Timing

On a motion by EA Representative Marcotte, seconded by Past President Stanhope, That the Executive resolution on AGM & Convention timing be amended to include reference to an Appendix A which will provide the background currently identified in the first Whereas statement and provide two enactment clause options, one keeping the current Convention timing and the second to change the timing to the Wednesday through Friday, with the Resolutions Committee Recommendation being “No Recommendation” was CARRIED

In considering the March 4, 2015 letter of request by the District of North Saanich to be added as co-sponsor to Resolution #11 sponsored by Saanich, Executive agreed that the best process would be to ask a District of North Saanich representatives to address the floor of the Convention as a supporter of the resolution advising that their council has now endorsed the resolution.

Director Grieves expressed his regrets and left the meeting at approximately 9:25 am.

On a motion by EA Representative Marcotte, seconded by Past President Stanhope, That

- the revised Comments for R3 – Land Titles Fees and R4 – Funding for Road Maintenance be substituted;
- that the Recommendation for R4 be changed to Endorse with the Proposed Amendment, “THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the Province to amend the Land Title Act to expand the purposes under which a local government can search the records of the land title office without charge.”; and
- staff shall follow-up with the Village of Zeballos with respect to the questions posed in the Comments under R4 – Funding for Road Maintenance

Was CARRIED

On a motion by Past President Stanhope, seconded by EA Representative Marcotte, That if Central Saanich advises that they wish to withdraw Resolution #12 and be added to co-sponsor of Saanich’s Resolution #11 on the same topic after their meeting on Monday, March 16, that their request be accommodated and the resolutions be renumbered prior to distributing the *Annual Report and Resolutions Book* was CARRIED

On motion by EA Representative Marcotte, seconded by Director Hemphill, That Executive identify by email by end of day Friday, March 13 any additional concerns or comments on the proposed Comments or Recommendations was CARRIED

On a motion by Past President Stanhope, seconded by EA Representative Marcotte, That the Report on the 2015 Resolutions, including any agreed upon changes resulting from the prior motions, be approved for distribution within the *Annual Report and Resolutions Book* and in the *Supplementary Materials Package* distributed to delegates during the onsite registration process was CARRIED

President Price thanked Lorena Staples and Gary MacIsaac for their advice and they left the meeting.

POLICY

Update on Natural Gas Operating Agreement File

President Price welcomed Jerry Berry to the meeting. Mr. Berry provided a brief overview of the report that was distributed and responded to questions. He advised that he and/or Paul Murray would be able to assist with preparing requested communications and provide support to an Executive member should an in-person presentation to BCUC be required.

On motion by Past President Stanhope, seconded by EA Representative Marcotte,
That

- the delegation and report be received,
- a letter be provided to FortisBC in support of the application going forward to the BC Utilities Commission (BCUC);
- AVICC register as intervener in the upcoming BCUC Application filing correspondence in support of the application as may be required; and
- A communications update be distributed to members immediately and that Gord Schoberg be asked to provide an update to members at the 2015 Convention

Was

CARRIED

CONVENTION

Staff provided a brief overview of the report. Director Palmer updated members on the plan for Future of BC Ferries presentation. Past President Stanhope volunteered to facilitate the Ferries session Q&A. Members agreed that ICET staff should be invited to staff a booth in the foyer outside the Main Hall Saturday morning immediately prior to the morning session and during the morning refreshment break.

On motion by EA Representative Marcotte, seconded by Director Hemphill,
That the report be received and feedback incorporated in the planning was

CARRIED

NEXT MEETING

1:00 – 3:30 pm, Thursday, April 9, 2015
Soroptomist Room, Florence Filberg Centre

ADJOURNMENT

The meeting was adjourned at 10:37 am.

Councillor Barbara Price
President

Iris Hesketh-Boles
Executive Coordinator