



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
AT THE NANAIMO REGIONAL DISTRICT OFFICE
THURSDAY, JUNE 18, 2015**

IN ATTENDANCE:

Councillor Barbara Price, Comox, President
Director Mary Marcotte, Cowichan Valley RD, First Vice President
Director Edwin Grieve, Comox Valley RD, Second Vice President
Director Noba Anderson, Strathcona RD, EA Representative Councillor
Jessie Hemphill, Port Hardy, Director at Large
Councillor Carl Jensen, Central Saanich, Director at Large
Mayor Josie Osborne, Tofino, Director at Large
Chair Joe Stanhope, Nanaimo RD, Past President

STAFF ATTENDANCE:

Iris Hesketh-Boles, Executive Coordinator
Glen Brown, General Manager of UBCM Victoria Operations

GUESTS:

Brian Epps, Source Water Protection Specialist, Ministry of Forests,
Lands and Natural Resource
Jerry Berry, Fortis BC Consultant and Paul Murray, LG Staff
Representative
Sandra Hamilton, North Island College Sustainable Food Procurement
Project

President Price called the meeting to order at 11:00 am by welcoming members, staff and guest Brian Epps. Attendees introduced themselves.

DELEGATION – Policy: Water and Watershed Protection Relative to Private Managed Forest Lands

Brian Epps, Source Water Protection Specialist, Ministry of Forests, Lands and Natural Resource advised Executive that colleagues within his own Ministry and the Ministry of Health including VIHA who have responsibility for water and watershed protection issues no longer believe that a working stakeholder group similar to the former Drinking Water Teams would be an effective tool to meet the needs local government have identified in resolving issues in relation to water and watershed protection. He did note that there might be some cooperation in developing a key contact list as a tool to assist local government staff in identifying who is responsible for what in the ever-changing landscape of provincial government. In response to a question on strategy for advocacy for legislative changes regarding private managed forest lands, he suggested that AVICC could support a local government member to gather evidence on a particular issue to garner the Province's attention.

On motion by Second Vice President Grieve, seconded by Director Jensen,
That the report and correspondence from Sunshine Coast Regional District be received was CARRIED

On motion by Director Anderson, seconded by Director Osborne,
That a brief update be provided to the membership was CARRIED

On motion by First Vice President Marcotte, seconded by Second Vice President Grieve,
That a letter be prepared to Brian Epps, Brenda Janke, Ministry of Health and Gary Anderson, VIHA
encouraging the development of a key contact list was CARRIED

MINUTES

On motion by Director Jensen, seconded by First Vice President Marcotte,
That the minutes of the April 9, 12 and April 30, 2015 Executive Meetings be adopted was CARRIED

On motion by Second Vice President Grieve, seconded by First Vice President Marcotte,
That the minutes of the April 10-12, 2015 AGM & Convention be received, with a change to page 2 to
remove reference to Andy Everson being from the Kwakwaka'wakw Nation, was CARRIED

REPORTS

President's Report

President Price briefly highlighted her attendance at the April UBCM Executive meeting including participation in advocacy days that saw a wide variety of meetings held with Ministers and a reception attended by 10-15 MLA's. She also noted her involvement as interim chair/ex-officio with the AVICC Special Committee on Solid Waste Management and the work with UBCM Operations Manager Glen Brown on transition planning in response to staff's decision to retire. She then went on to recognize and thank Iris Hesketh-Boles for her contribution to the organization over the past six years presenting her with a gift.

On motion by Past President Stanhope, seconded by Director Hemphill,
That the report be received was CARRIED

Staff Report

Iris Hesketh-Boles drew members' attention to the written report included in the documentation package.

On motion by Director Hemphill, seconded by First Vice President Marcotte,
That the report be received was CARRIED

FINANCIAL AND ADMINISTRATION

Financials to April 30, 2015

On motion by Past President Joe Stanhope, seconded by Second Vice President Grieve,
That the interim financial statements to April 30, 2015 be received was CARRIED

On motion by Director Hemphill, seconded by First Vice President Mary Marcotte,
That the work being done on the UBCM Reserve Fund policy be reviewed in anticipation that it may provide a foundation for a similar policy by AVICC with a staff report to be brought forward to the October 2015 Executive meeting and the 2016 budget be structured to assume that the increased costs for the 2016 Convention at the Vancouver Island Conference Centre not be fully recovered through increased Convention fees, instead drawing down the Reserve Fund as needed at year end was CARRIED

Dues Status Report

On motion by Past President Stanhope, seconded by EA Representative Anderson,
That the dues status report be received was

CARRIED

Appointment of Auditors for 2015

On motion by Director Jensen, seconded by First Vice President Marcotte,
That KPMG be appointed as auditors for the 2015 financial year was

CARRIED

AVICC Staffing

On motion by Director Hemphill, seconded by Director Jensen,
That the existing Contract for Services Agreement be extended for a 5-year period, with the option for further extension, and a scheduling of a meeting to review how things are working at the end of the first year was

CARRIED

Role of AVICC

On motion by Director Hemphill, seconded by Director Jensen,
That AVICC:

1. Meet with the Sechelt Indian Government District to discuss their experience as AVICC members; and the Uchucklesaht First Nation and other Maalnuth representatives on the ACRD Board about their experience as UBCM members;
2. Clarify who qualifies for membership under the current criteria;
3. Invite the Treaty First Nations that currently qualify to see if they are interested in membership; and
4. Explore ways to increase the First Nations content in the convention program or pre-conference program

Was

CARRIED

On motion by Director Osborne, seconded by Director Hemphill,
That, at the discretion of the President, up to four members of Executive with staff support be authorized to meet with the identified First Nations was

CARRIED

Consensus was that some extended time on a future meeting agenda be set aside to discuss this topic further.

The meeting adjourned at 12:30 pm for lunch. At 12:45 pm, the meeting reconvened with President Price welcoming guests Jerry Berry and Paul Murray via teleconference.

DELEGATION: Policy – Gas Operating Agreement Update

Jerry Berry and Paul Murray reported that the BC Utilities Commission has recently approved 13 of the 26 template operating agreements noting that there is no reason to believe that there should be any delay with the remainder. A final notice with revised revenue estimates will be provided to members once all of the approvals have been completed. In nearing the end of a prolonged process, AVICC's steadfast advocacy on this issue over the long term was recognized, as was the contribution by Jerry Berry and Paul Murray.

On motion by Past President Stanhope, seconded by First Vice President Marcotte,
That the delegation be received was

CARRIED

CONVENTION

2015 AVICC Delegate Feedback

On motion by Second Vice President Greive, seconded by First Vice President Marcotte,
That the related correspondence and the report be received was

CARRIED

On motion by Director Osborne, seconded by EA Representative Anderson,
That the Friday opening networking activity and the after lunch Saturday physical activity be incorporated into the template Convention program going forward.

- That the Open Space Workshop be included as a concurrent workshop option for 2016;
- That the plenary presentations be limited to a maximum of 45 minutes still providing for the opportunity for a short Q & A when feasible;
- That any entertainment options for the Friday evening Welcome Reception and Saturday evening pre-banquet reception be conducive to delegate networking; and
- That the Saturday evening Annual Banquet program and entertainment options incorporate the desire of delegates for additional opportunities for networking;

Was

CARRIED

On motion by Director Hemphill, seconded by Director Osborne,
That the Delegate Evaluation be conducted using an electronic survey for the individual ratings and a paper short form for the three written questions/comments which can be used for the grand prize draw was

CARRIED

2016 AVICC AGM & Convention Planning

On motion by Director Hemphill, seconded by Director Osborne,
That staff follow-up with any the following speakers to determine costs and availability:

1. Chief Robert Joseph – recipient of the Order of BC or Justice Murray Sinclair
2. Larry Beasley
3. Dr. Roslyn Kunin
4. Colin & Julie Angus

and bring back to the October executive meeting for final decision was

CARRIED

Director Jensen requested that the information provided at the October meeting include a link to a YouTube or other video format so that Executive could review the presentation style of each speaker prior to making a final decision.

On motion by Director Hemphill, seconded by First Vice President Marcotte,
That a letter be written to Mayor Jangula acknowledging his concern and confirming the current practices in relation to Provincially and Federally elected members' invitations and that Executive has

reviewed the current practices in relation to invitations to be offered to participate in the Opening Ceremonies with no changes being recommended was CARRIED

2017-19 Convention Dates & Locations

On motion by Director Jensen, seconded by First Vice President Marcotte,

- That the following dates be set for 2017-19 AVICC AGM & Convention:
 - 2017: April 7-9 (Friday to Sunday)
 - 2018: April 13-15 (Friday to Sunday)
 - 2019: April 12-14 (Friday to Sunday)
- That the City of Campbell River be awarded the 2017 AGM & Convention;
- That the 2018-19 host responsibility and requirements document be approved;
- That an invitation be extended to AVICC members requesting the submission of an expression of interest in hosting the AVICC Convention for 2018 and 2019 including the requirement for a Council or Board resolution in support, with a deadline of September 30, 2015 for responses, with expressions of interest to be reviewed at either the October 2015 or January 2016 Executive meeting depending on ability of staff to conduct the recommended onsite visit;

Was

CARRIED

Planning for the Area Association Luncheon at the UBCM Convention

On motion by Director Jensen, seconded by EA Representative Anderson,
That the proposed agenda be approved was

CARRIED

Resolutions Process Review

On motion by Director Osborne, seconded by Director Hemphill,
That this item be tabled to the October meeting to ensure that the process is consistent with that used by UBCM and to determine whether a change is needed to the Bylaws so that the block requires only a majority vote as opposed to a super majority was CARRIED

POLICY

2015 Resolutions Disposition

On motion by Past President Stanhope, seconded by Director Jensen,

- That the report be received;
- That a clause be added to 11.1 Convention in the Executive Policies to record the decision made by the membership in regard to Convention timing:
 - 11.1 (e) As per the decision made by members through a 2015 special resolution, the Convention will be scheduled Friday afternoon though to noon on Sunday, allowing for an optional Pre-Convention Program on the Friday morning

- That a letter be written to the Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour and the Honourable Naomi Yamamoto, Minister of State for Tourism and Small Business to convey R2 - ICET Funding with the background provided and requesting response;

Was

CARRIED

Solid Waste Management

On motion by First Vice President Marcotte, seconded by Second Vice President Grieve, That the report and the minutes of the May 14 (final) and May 29 (draft) meetings and April 22, 2015 letter from Comox Valley Regional District to Minister of Environment Mary Polak requesting a meeting regarding Waste Management Regulations be received was

CARRIED

Second Vice President Grieve reported briefly on the Comox Valley Regional District meeting with Minister Mary Polak and staff held June 2.

DELEGATION: Sandra Hamilton - North Island College Sustainable Food Procurement Project

President Price welcomed Sandra Hamilton, the Local Food Project Leader with the Centre for Applied Research Technology and Innovation at North Island College. She presented the vision for social enterprise as an effective new approach to community economic development, particularly for smaller, rural communities. Discussion included leveraging tax dollars to achieve desired and targeted social outcomes; using social enterprise to solve environmental, social and economic problems; to help build resilient communities; to create jobs for people who are difficult to employ; and sustain local agriculture and food. She specifically highlighted work being undertaken within the FEED Comox Valley project which is an institutional local food model focused on centralized ordering, direct from farm delivery and matching supply and demand for hospitals and other institutions. A very limited amount of time was available for questions and discussion. President Price thanked Sandra for her presentation and providing significant food for thought.

On motion by Second Vice President Grieve, seconded by Director Hemphill, That the delegation be received was

CARRIED

On motion by Past President Stanhope, seconded by Second Vice President Grieve, That Sandra Hamilton be invited to submit a proposal for a presentation or workshop at the 2016 AVICC Convention and a second proposal for discussion at an upcoming Executive meeting of opportunities for cooperation to further the social enterprise vision, including budget implications was

CARRIED

CORRESPONDENCE

On motion by Director Hemphill, seconded by First Vice President Marcotte, That the correspondence be received was

CARRIED

OCTOBER MEETING DATE CHANGE

On motion by EA Representative Anderson, seconded by Director Jensen, That the October meeting date be changed to November 5 was

CARRIED

NEXT MEETING

9:00 – 10:00 am, Thursday, September 10, 2015 via Teleconference

ADJOURNMENT

At approximately 2:55 pm, on motion by Director Jensen, seconded by EA Representative Anderson,
That the meeting be adjourned was CARRIED



Councillor Barbara Price
President



Iris Hesketh-Boles
Executive Coordinator

