



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD AT THE UCLUELET COMMUNITY CENTRE,  
500 MATTERSON DRVE, UCLUELET, BC  
THURSDAY, APRIL 12, 2012**

**IN ATTENDANCE:** Chair Joe Stanhope, Nanaimo RD, President  
Mayor Larry Cross, Sidney, First Vice-President  
Director Mary Marcotte, Cowichan Valley RD, EA Representative  
Councillor Claire Moglove, Campbell River, Director at Large  
Councillor Cindy Solda, Port Alberni, Director at Large  
Chair Colin Palmer, Powell River RD, Director at Large  
Councillor Barbara Price, Comox, Director at Large

**REGRETS:** Mayor Graham Hill, View Royal, Director at Large

**STAFF ATTENDANCE:** Iris Hesketh-Boles, Executive Coordinator  
Gary MacIsaac, Executive Director, UBCM

Chair Stanhope called the meeting to order at 1:00 pm.

**AGENDA**

The agenda, with the addition of 4 a) Tsunami Debris Management Planning Working Group, was adopted by consensus.

**1. ADOPTION OF MINUTES**

On a motion by Director Moglove, seconded by Director Price,  
That the minutes of the January 13, 2012 Regular Meeting, February 15, 2012 Electronic Meeting and  
March 16, 2012 Teleconference Meeting be adopted was CARRIED

**2. RESOLUTIONS**

Report on 2012 Resolutions

On a motion by EA Representative Marcotte, seconded by Director Moglove,  
That the Report on the 2012 Resolutions be approved for distribution within the *Supplementary  
Materials Package* was CARRIED

Depending on which team will be managing the Resolutions at the time the two AVICC Executive sponsored resolutions come up, it was agreed President Stanhope or First Vice-President Cross would introduce R13 – Vancouver Island SPINE Trail and EA Representative Marcotte or Director Price would introduce R15 – Farm Mentorship Programs.

### Report on Late Resolutions

On a motion by Director Moglove, seconded by Director Solda,  
That the Resolutions Committee Report on Late Resolutions be approved for distribution within the  
*Supplementary Materials Package* was CARRIED

### **3. AGM & CONVENTION**

#### Nominating Committee Report

On a motion by Director Moglove, seconded by Director Solda,  
That the Nominating Committee Report be received was CARRIED

#### 2012 AGM & Convention Program

On a motion by Director Moglove, seconded by First Vice President Cross,  
That the agenda for the AGM & Convention be approved was CARRIED

#### Executive Responsibilities

In response to Director Hill's notice that he would be unavailable to attend the AGM & Convention, a revised responsibilities list was distributed. Each member received a package of speaking notes relative to their assigned responsibilities noting that full speaker bios were included where available, but asking that Executive use their discretion in response to last year's delegate feedback that introductions were too lengthy. Direction was also provided around pick-up and distribution of door prizes and speaker's gifts. Executive agreed that on Saturday evening, they would join the Ucluelet Council being seated on stage to minimize the impact on delegates and guests in having to move to accommodate the entertainment. It was also agreed that Executive would meet briefly in the Teen Room at 8:15 am both Saturday and Sunday for last minute updates and to address any issues arising.

### **4. OTHER BUSINESS**

#### Representative to Serve on the Debris Management Planning Working Group

On a motion by First Vice President Cross, seconded by Director Solda,  
That recognizing that this issue affects local governments beyond its own membership and that local government would also have a role in both the Communications and Intergovernmental Relations functions, AVICC recommends that the Alberni Clayoquot Regional District be asked to name a staff member to represent AVICC on the Debris Management Planning Working Group was CARRIED

G. MacIsaac advised that UBCM has been in communication with the Province with respect to ensuring appropriate representation of local government in the overall planning process.

### **5. CORRESPONDENCE/COMMUNICATIONS**

On a motion by EA Representative Marcotte, seconded by First Vice President Cross,

- That the correspondence be received;
- That AVICC provide its support for *Cumberland Now* by allowing the publication to include the AVICC logo in its redistribution of the first edition;
- That AVICC write a letter to Brenda Gibson, UBCM; Duncan Williams, Ministry of Forests, Lands

and Natural Resource Operations; and Bob Gowe, Transport Canada asking that the Joint Working Group reconvene to respond to Island Trust's request to develop a Fact Sheet for local government bylaw officers; and further

- The AVICC write a letter to Gary Korpan advising that representatives from AVICC, LGMA and Fortis BC have been working cooperatively to address the issue of renewal of operating agreements including the option for local government to incorporate an operating fee was

CARRIED

## 6. NEXT MEETING

7:00 pm – Thursday, April 12, 2012 – Executive Recognition Dinner, Norwoods Restaurant, 1714 Peninsula Road, Ucluelet

Noon, Sunday, April 15, 2012 following the adjournment of the Convention

## ADJOURNMENT

On a motion by First Vice President Cross, seconded by EA Representative Marcotte,  
That the meeting be adjourned was

CARRIED

The meeting was adjourned at approximately 3:35 pm.

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Chair Joe Stanhope  
President

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Iris Hesketh-Boles  
Executive Coordinator