



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD AT THE NANAIMO REGIONAL DISTRICT OFFICE  
6300 HAMMOND BAY ROAD, NANAIMO, BC  
FRIDAY, JANUARY 13, 2012**

**IN ATTENDANCE:** Chair Joe Stanhope, Nanaimo RD, President  
Mayor Larry Cross, Sidney, First Vice-President  
Director Mary Marcotte, Cowichan Valley RD, EA Representative  
Councillor Claire Moglove, Campbell River, Director at Large  
Councillor Cindy Solda, Port Alberni, Director at Large  
Mayor Graham Hill, View Royal, Director at Large  
Chair Colin Palmer, Powell River RD, Director at Large  
Councillor Barbara Price, Comox, Director at Large

**STAFF ATTENDANCE:** Iris Hesketh-Boles, Executive Coordinator

**GUESTS:** Randy Decksheimer, Engagement Partner, KPMG (via teleconference)  
Chair Tony Bennett, Director Ken McRae and Patrick Marshall, Coastal  
Community Network; Cheryl McLay, Regional Manager, Vancouver  
Island/Coast, Regional Economic Operations Branch, Ministry of Jobs,  
Tourism, and Innovation

Chair Stanhope called the meeting to order at 10:30 am with 6 members in attendance. As a result of travel delays, Director Price joined the meeting at 10:45 am and Director Palmer at 10:50 am.

**AGENDA**

On a motion by EA Representative Marcotte, seconded by Director Solda,  
That the agenda be approved was CARRIED

**1. ADOPTION OF MINUTES**

On a motion by First Vice President Cross, seconded by Director Moglove,  
That the minutes of the October 14 and the December 15, 2011 meetings be approved was CARRIED

**2. REPORTS**

President's Report

President Stanhope provided an update on recent activities including positive comment on the November 22 Aquaculture Consultation Session held in Courtenay; a subsequent meeting with Sean Herbert that resulted in a session proposal that was considered under item 4 (a); brief highlights of the November 24 & 25 UBCM Executive Meeting; FortisBC's status update provided at a meeting attended by President Stanhope and Nanaimo Mayor John Ruttan in late December; and opportunities taken to advocate for the Island Corridor Foundation's funding request with MP Lunney at recent media events President Stanhope participated in on behalf of UBCM.

In response to questions raised by members, President Stanhope advised that he would continue to

advocate for support for local governments who are being challenged by First Nations treaty transition issues and advised that the plans for the Office of the Municipal Auditor General were proceeding without further action to be taken by the membership.

#### Executive Coordinator's Report

Staff provided a brief overview of the written report and responded to questions arising.

On a motion by EA Representative Marcotte, seconded by Director Hill,  
That the reports be received was

CARRIED

Being that all members were now present, President Stanhope took the opportunity to welcome the three new members.

### **3. FINANCIAL AND ADMINISTRATION**

#### Financials to December 31, 2011

On a motion by EA Representative Marcotte, seconded by Director Price,  
That the December 2011 interim financial statement be received and that the 2012 proposed budget be approved based on endorsement by the membership of a resolution at the 2012 AVICC AGM & Convention for a 2% dues increase was

CARRIED

#### 2011 Financial Audit

At 11:00 am, President Stanhope welcomed Randy Decksheimer, Engagement Partner, KPMG who attended via teleconference to provide an overview of the audit plan, discuss the issue of the changing accounting frameworks and requirement for decision by AVICC, and respond to questions or concerns.

On a motion by First Vice President Cross, seconded by Director Solda,  
That the delegation and report prepared by KPMG be received and the audit plan approved was

CARRIED

On a motion by EA Representative Marcotte, seconded by First Vice President Cross,  
That AVICC will adopt Not-For-Profits Accounting Standards unless further information becomes available indicating that AVICC would fall under PSAS requirements was

CARRIED

#### Replacement of AVICC Representative on Municipal Insurance Association Board

On a motion by EA Representative Marcotte, seconded by Director Solda,  
That the First Vice President Larry Cross be nominated to represent AVICC on the MIA Board was

CARRIED

### **4. CONVENTION**

#### 2012 AVICC Convention Planning

On motion by Director Moglove, Seconded by Director Price,  
That the following recommendations be incorporated into the 2012 AGM & Convention planning:

- Ucluelet's suggestions for pre-conference study tours of the Wild Pacific Trail and Ucluelet Aquarium;
- Island Trust's proposal for "Role of Local Governments During Oil Spill Response," facilitated by

Chair Malcolmson and Graham Knox only, as a concurrent workshop program Saturday afternoon;

- That Ministry of Forests, Lands and Natural Resource Operations proposal for “Shared Jurisdictional Roles for Managing Aquaculture” and DFO’s proposal for a follow-up session from the November 22, 2011 Aquaculture Consultation as concurrent workshops Saturday afternoon;
- The Ministry of Jobs, Tourism and Innovation proposal for a “BC Jobs Plan Update” as a plenary session or a concurrent workshop session;
- A presentation by the Agricultural Land Commission as a plenary session either Friday afternoon or Sunday morning;
- Incorporate, where possible, the following suggestions: panel involving BC Hydro and a medical or health officer on the SMART Meter issue; Tourism Vancouver Island; Speaker’s Corner idea; or panel on both sides of the issue with Raven Coal Mine; and
- Invite Mayor Irving and guest to the Executive Recognition Dinner.

Was

CARRIED

#### 2012 AGM & Convention Budget & Registration Fees

On motion by Director Solda, seconded by EA Representative Marcotte,  
That the 2012 AGM and Convention registration fees be set as follows:

- Delegate Fees \$127 early; \$152 late,
- Banquet \$44 early; \$53 late,
- Reception \$27 early; \$34 late;

and that a separate registration fee be charged if necessary for the costs of any Pre-Conference Program offerings; and that the proposed 2012 AGM & Convention budget be approved were

CARRIED

#### Resolutions and Nominations

On motion by EA Representative Marcotte, seconded by Director Moglove,  
That the AVICC Conference Rules and Procedures for Handling Resolutions be amended to better document the late resolutions process and to allow moving of resolutions as a block with the option of a member being able to move that a resolution be removed from the block requiring a seconder only to the motion was

CARRIED

A cover letter explaining the changes will accompany the distribution of the *Annual Report and Resolution Book* and the changes will be highlighted during the Review of the Resolutions Procedures prior to the start of the Saturday morning Resolutions Session. Executive will also review the changes with their own Councils or Boards in advance.

Other issues requiring further resolutions to be considered at the 2012 AGM & Convention were not identified at this time.

All members advised that they were seeking re-election to AVICC. President Stanhope and staff will identify other potential alternatives to fill the role of Nominating Committee Chair.

#### Dates/Locations for 2014-16 AVICC AGM & Convention

On motion by First Vice President Cross, seconded by EA Representative Marcotte,  
That the following dates be set for 2014-16 AVICC AGM & Convention:

- 2014: April 11-13
- 2015: April 10-12

- 2016: April 8-10

and that an invitation be extended to all AVICC members with the changes proposed to the hosting requirements requesting the submission of an expression of interest in hosting the AVICC Convention for 2014-16 and requiring a Council or Board resolution in support with a deadline of May 25 with responses being reviewed at the June Executive meeting was CARRIED

## 5. POLICY

### Agriculture Advisory Services

On motion by EA Representative Marcotte, seconded by Second Vice President Cross, That EA Representative Marcotte and staff draft a resolution to be sponsored by the AVICC Executive with approval to be obtained by electronic vote prior to the February 24, 2012 deadline was CARRIED

### Transition Issues Arising From First Nations Treaties

On motion by Director Price, seconded by Director Solda, That Chair Wong and Mr. Dyson be invited to make a presentation to the 2012 AVICC Convention and/or the June Executive meeting was CARRIED

### Derelict Vessels

On motion by First Vice President Cross, seconded by EA Representative Marcotte, That a letter be sent to Chair Malcolmson and Islands Trust Council acknowledging their leadership on the Derelict Vessels file and asking for continued support for Clare Frater to serve on the Joint Working Group when and if it resumes its work was CARRIED

### E&N Railway, Island Corridor Foundation and Related Issues

Director Hill provided a brief update noting that a more in-depth update recently downloaded from the ICF website will be distributed to Executive following the meeting and that the Bridge and Trestle Engineering Audit results will be available in approximately 6 weeks. Staff advised that she has been in contact with Graham Bruce in terms of involving ICF on the Convention agenda.

On motion by Director Moglove, seconded by Director Price, That the correspondence from Mr. Read be received was CARRIED

### Coastal Communities Network and RR C41 – Resource Management Authority

At 1:00 pm, President Stanhope welcomed Chair Tony Bennett, Director Ken McRae and Patrick Marshall from the Coastal Community Network; and Cheryl McLay, Regional Manager, Vancouver Island/Coast, Regional Economic Operations Branch, Ministry of Jobs, Tourism, and Innovation. CCN representatives updated Executive on the status of the CCN, responded to questions raised by Executive on the regional committee structure being proposed, what types of resource issues would be handled by the committees, what success might look like, whether it would resolve the consultation versus conversation issue between local governments and First Nations, the funding requirements to sustain the vision and the interrelationship with UBCM and the area associations. CCN representatives requested AVICC Executive's support to help them move forward with determining the form, function and relationship between the parties with three specific requests resulting in the following decisions.

On motion by Director Moglove, seconded by Director Solda,  
That the AVICC Executive agrees in principle to support CCN's proposal to hold a workshop to discuss the form, function and relationship with Coastal Community Network, AVICC, NCLGA and UBCM in having regional resource management committees established within the Pacific Coast Watershed and that the offer be made to consider doing it as a April 13 morning pre-conference workshop for efficiency of member travel was CARRIED

On motion by Director Solda, seconded by Director Price,  
That CCN be given the opportunity report out the results of the workshop at the AVICC AGM scheduled for April 13, 14, 15, 2012 in Ucluelet was CARRIED

#### Healthy Forests/Healthy Communities Initiative

On motion by Director Hill, Seconded by EA Represented Marcotte,  
That the correspondence and funding request from Bill Bourgeois, New Direction Resource Management Ltd. on behalf of the Healthy Forests-Healthy Communities Initiative be received for information was CARRIED

#### **6. CORRESPONDENCE/COMMUNICATIONS**

- a) November 10, 2011 – M.J. Whitemarsh  
Re: Housing Affordability Symposium
- b) November 11, 2011 – Richard Bushey EM  
Re: BOABC/POABC MOU Agreement – Notice
- c) December 1, 2011 – Mayor Mary Sjostrom  
Re: Aquaculture Regulation Consultation
- d) December 20, 2011 – Warren Munroe EM  
2011 Census, Population Analysis

On a motion by EA Representative Marcotte, seconded by First Vice President Cross,  
That the correspondence be received was CARRIED

#### **7. INFORMATION**

In a round table format, President Stanhope sought members' input as to issues that are topical in their jurisdictions:

- Marcotte – contaminated soil issue
- Hill – waste management
- Moglove – relationship with First Nations
- Cross – affordable housing
- Solda – First Nations and Bamfield Road issue; shortage of doctors, use of nurse practitioners and issue of foreign doctors not being able to get residency status
- Price – balancing act in maintaining affordable government
- Palmer – Catalyst Mill under threat; ferry fares and recently released report; on the positive side have a number of FN service agreements in place and are willing to share with other members.

#### **8. OTHER BUSINESS**

None.

#### **9. NEXT MEETING**

9:00-10:00 am, Friday, March 16, 2012 (Teleconference)  
12:30-3:30 pm, Thursday, April 12, 2012 (Ucluelet)

**ADJOURNMENT**

On a motion by First Vice President Cross, seconded by EA Representative Marcotte,  
That the meeting be adjourned was

CARRIED

The meeting was adjourned at 2:25 pm.

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Chair Joe Stanhope  
President

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Iris Hesketh-Boles  
Executive Coordinator