

Sent to AVICC Members: January 12, 2012

Re: 2012 AVICC AGM & Convention Brochure & Registration

Please distribute to all AVICC elected officials, the Chief Administrative Officer and their support staff.

Dear AVICC Member:

Attached is the program brochure and delegate registration form for the 2012 AVICC AGM & Convention.

The AVICC Executive is very pleased to once again present an informative and thought provoking program. Ucluelet, this year's host community, will allow delegates to experience the rich culture and stunning scenery of Vancouver Island's west coast. We extend special thanks to Mayor Bill Irving and Council for hosting this year's event and to the local organizing committee who have been working diligently with planning and preparation. As a small community, it takes commitment and hard work to make an event of this scale the memorable west coast experience we expect it is going to be.

Registering as early as possible assists organizers to effectively prepare for the event. Please note that the Saturday evening banquet is limited to approximately 230 guests and tickets will be processed on a first-come, first-serve basis. Thank you for your assistance in forwarding completed registration forms as soon as possible. Note that March 23 is the early bird deadline.

The Pre-Convention Newsletter and Annual Report and Resolutions Book will be distributed in late March.

Members are reminded to check www.AVICC.ca for more in-depth information and from time-to-time for program updates.

We look forward to seeing you in Ucluelet!

Iris Hesketh-Boles
AVICC Executive Coordinator
Union of BC Municipalities
Local Government House
525 Government St, Victoria, BC V8V 0A8
Tel: 250-356-5122 Fax: 250-356-5119
www.AVICC.ca



ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

2012 AGM & CONVENTION

Ucluelet, BC
April 13-15, 2012

BRIEF PROGRAM OVERVIEW

FRIDAY, APRIL 13, 2012

- 10:30 am Pre-Conference Study Tours
- 2:00 pm Official Opening, Keynote Address, Provincial Representatives Addresses, AGM & Presentations
- 5:30 pm Welcome Reception

SATURDAY, APRIL 14, 2012

- 7:45 am Deluxe Continental Breakfast
- 8:30 am Elections, UBCM President's Address, Resolutions & Presentations
- Noon Delegates Luncheon
- 1:30 pm Concurrent Workshop Sessions
- 6:00 pm Reception, Dinner & Entertainment

SUNDAY, APRIL 15, 2012

- 7:30 am Hot Breakfast
- 8:30 am Elections, Presentations, Address by the Leader of the Opposition, Resolutions & Late Resolutions, Closing Session, Installation of New Executive & Grand Prize Award
- 12 noon Adjournment

Executive is pleased to advise that program plans are firming up nicely and registration for the 2012 AVICC AGM & Convention is now open.

Ucluelet, this year's host community, will allow delegates to experience the rich culture and stunning scenery of Vancouver Island's west coast. The main Convention venue will be the Ucluelet Community Centre, a state-of-the-art facility that opened in April 2010. An enthusiastic and hard working local organizing committee is working diligently with AVICC Executive and staff to provide delegates, sponsors and exhibitors with a memorable west coast Convention experience.

THE PROGRAM FORMAT

Based on a successful tradition, the 2012 program will integrate the regular business of the annual general meeting, debate on resolutions and holding of elections with a variety of presentations and workshops on topical issues, addresses by key political speakers and networking opportunities. Pre-convention program activities include study tours of the Wild Pacific Trail and the brand new Ucluelet Aquarium scheduled to open later this spring.

A draft of the detailed program will be available by mid-February on the www.AVICC.ca website. In order to accommodate emergent issues the program does not become final until just prior to the AGM & Convention.



KEYNOTE SPEAKER

Dr. Kate Moran, Director, NEPTUNE Canada

Dr. Kate Moran joined NEPTUNE Canada as Director in September 2011. NEPTUNE Canada is the world's first regional-scale cabled observatory network and is located off the west coast of Vancouver Island.

Formerly Dr. Moran served a two-year term as an assistant director in the White House Office of Science and Technology Policy in Washington, DC where she advised the Obama administration on the oceans, the Arctic and global warming. Dr. Moran has led several major oceanographic expeditions, including the first drilling expedition to the Arctic Ocean in 2004. The following year she led the first expedition to find the source of the earthquake that caused the 2004 Indian Ocean tsunami. She has also made major contributions to the assessment of hazards in Canada's offshore regions.

Holding degrees in marine science and engineering from the University of Pittsburgh, the University of Rhode Island and Dalhousie University, Dr. Moran's research focuses on marine geotechnics and its application to the study of paleoceanography, tectonics and seafloor stability. She has authored more than 45 publications.





FRIDAY MORNING PRE-CONFERENCE PROGRAM

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ELECTIONS

The membership elects directors during the AGM & Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to AVICC between Conventions.

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

To be included in The Report on Nominations, nominations must be received by February 24, 2012.

For further information on the elections process or to submit a nomination, please contact:

Chair, 2012 Nominating Committee
c/o AVICC, 525 Government Street
Victoria, BC V8V 0A8
Fax: 250-356-5119
EM iheskethboles@ubcm.ca
or visit our website at www.AVICC.ca

To accommodate those planning to travel up in the morning, two late morning study tours are planned. Delegates must pre-register for both using the conference registration form. Light refreshments will be available at the start of each tour.

STUDY TOUR OF THE NEW UCLUELET AQUARIUM

10:30 – 11:30 am

Meet at the Ucluelet Aquarium, Main Street Waterfront Promenade

Cost: \$10

Take an insider's look at the newest building on the West Coast! Ucluelet Aquarium Society (UAS) executive director, Dave Hurwitz, will lead a tour of the new Ucluelet Aquarium as staff and volunteers ready the exhibits for the aquarium's grand opening in late spring of 2012. This facility is a shining example of community pride and represents a considerable amount of volunteer determination. Dave will discuss the history of the UAS and the evolution of the "mini-aquarium" pilot project that led to the construction of this jewel on Ucluelet's harbourfront. Dave will cover the aquarium's significance as a draw for visitors to our region and the partnerships that helped bring this idea to fruition. Fostering symbiosis with both the tourism and educational sectors has been a big part of the Ucluelet Aquarium's success and Dave will explain the value of our local government's support in helping bring this dream to fruition. Non-profits are the fastest growing sector of the Canadian economy and their role in creating jobs and the subsequent fundraising advantages they provide will be discussed. A question and answer period with Dave will round out the tour.

STUDY TOUR OF THE WILD PACIFIC TRAIL WITH 'OYSTER JIM' MARTIN

10:30 am – Noon

Meet at the Ucluelet Community Centre, 500 Matterson Drive

Cost: \$10

The Wild Pacific Trail is Oyster Jim's 20-year quest to make his vision a reality. Undertaking public interest projects then and now and why it is crucial to not only remove roadblocks, but also be proactive in seeing that projects such as these get completed will be discussed.

The Wild Pacific Trail located in the District of Ucluelet is a seven-phase trail system skirting the rugged cliffs and shoreline of the west coast of Vancouver Island. The trail offers spectacular shoreline panoramas and seaward vistas through ancient cedar forests and from spruce-framed viewing platforms. Three sections of the trail are now complete. The trail is available free of charge to hikers and is appropriate for all fitness levels.

This tour will begin indoors at the Ucluelet Community Centre with an overview and discussion of the history, granting, land and community partnering that has been and continues to be involved in building the trail. Oyster Jim will then take participants down to join the trail behind the Black Rock Resort where he will point out various highlights of the trail system. There will be plenty of opportunities for questions and answers.

Please wear footwear and clothing appropriate for a light hike, and bring an umbrella and raincoat.





PROGRAM

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RESOLUTIONS

Resolutions received prior to the February 24, 2012 deadline will be processed and included in the Annual Report and Resolutions book that will be mailed to members in late-March. See www.AVICC.ca for more information on the resolution process and requirements.

Late Resolutions:

Resolutions received after the deadline are considered "late" but will be accepted by the Executive Coordinator up until noon, Wednesday, April 11, 2012.

Members are reminded that, to be admitted for debate, a resolution must be deemed to be of an urgent or emergency nature and should address an issue that has arisen after the February 24 deadline date.

The Resolutions Committee will review all late resolutions and prepare a report to the Convention including a recommendation as to whether the resolution meets the criteria and should be admitted for debate.

Reminder

Resolutions and Nominations
Deadline - February 24, 2012
See www.AVICC.ca for submission
requirements and nomination forms.



Some program highlights that have been confirmed are:

SHARED JURISDICTIONAL ROLES FOR MANAGING AQUACULTURE

A short summary of the changes to the Provincial authority for managing aquaculture post the Supreme Court Decision of 2009 (Hinkson) and an open dialogue with delegates to explore the potential to collaborate on a pilot project to harmonize local government and Provincial approval processes related to the aquaculture industry.

BC AQUACULTURE REGULATORY PROGRAM

This workshop will provide an update on the British Columbia Aquaculture Regulatory Program's (BCARP) implementation, as well as engage participants in a forward-looking discussion regarding DFO's Aquaculture Management Framework and the role of local government. Key elements of the Aquaculture Management Framework will be presented to provide participants with the opportunity to explore how regional districts can effectively engage with DFO and other partners in the management of the aquaculture industry.

ROLE OF LOCAL GOVERNMENTS DURING OIL SPILL RESPONSE

Islands Trust Council Chair Sheila Malcolmson will introduce the session followed by Graham Knox of the provincial Environmental Emergency Program who will provide an overview of: roles and responsibilities during oil spill incident responses; the differences in response management between natural disaster incidents and oil spills where a responsible party (spiller) is required to manage the incident; how local governments can participate and engage in the oil spill response; and provincial proposals for improving spill prevention, preparedness, response and recovery in the province.

BC JOBS PLAN UPDATE

In follow-up to the presentation to the 2011 UBCM Convention delegates which followed the launch of the Jobs Plan, senior staff from the Ministry of Jobs, Tourism and Innovation will update AVICC delegates on the progress of the BC Jobs Plan, community involvement to date on Jobs Plan initiatives and the opportunities for future engagement.

Additional presentations and workshops from the following organizations on topics that are on the minds of AVICC members are in the process of being confirmed:

- Agricultural Land Commission
- Coastal Communities Network
- Island Corridor Foundation
- BC Hydro
- FortisBC

Descriptors for individual sessions and biographies of speakers will be published on www.avicc.ca as they become available.

POLITICAL SPEAKERS

Invitations have been extended to Premier Christy Clark; Mr. Adrian Dix, Leader of the Official Opposition; Community, Sport and Cultural Development Minister Ida Chong; and UBCM President, Director Heath Slee.

NETWORKING AND SOCIAL ACTIVITIES

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OUR SPONSORS

The AVICC AGM & Convention benefits from the significant contributions of our sponsors – some who have been sponsoring this event for many years.

2012 committed sponsors include:

FortisBC

Delegate Luncheon

University of Victoria

Keynote Speaker

BC Hydro

Delegate Gift

Association of Mining Exploration BC/ Mining Association of BC

Co-sponsors of the Annual Banquet Dinner

BC Lottery Corporation

Annual Banquet Entertainment

Vancouver Island University

Welcome Reception

Municipal Insurance Association

Sunday Morning Hot Breakfast

ICBC

Saturday Morning Breakfast

Alberni-Clayoquot Regional District

Saturday Evening Pre-Banquet Reception

Private Forest Landowners, Timberwest and Islands Timberland

Friday Afternoon Refreshment Break

Shaw Communications

Partners Program

Lorena P.D. Staples Law Corporation

Parliamentary Services

Sponsors are thanked for their generosity. Delegates will look forward to various opportunities provided by the AGM & Convention to learn about your organization's new programs or services and plans for the future.



WELCOME RECEPTION

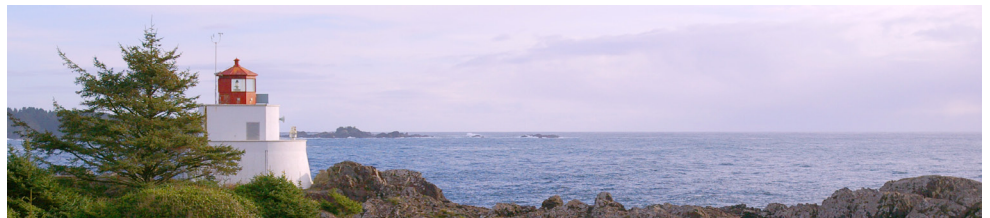
The Welcome Reception will be held from 5:30-7:30 pm Friday evening at the Black Rock Oceanfront Resort which is known for its phenomenal culinary and aesthetic experiences. The foyer, atrium and Float Lounge will allow delegates to not only enjoy amazing food but an incredible venue that showcases the rugged shoreline of Ucluelet. Local musicians, artists and artisans will round out the overall experience.

ANNUAL BANQUET

Locally renowned Chef Richard Norwood will be heading up the culinary team preparing for Saturday night's banquet. The evening begins with a pre-banquet reception with dinner and entertainment to follow. The banquet will be in Ucluelet's main hall at the new Ucluelet Community Centre which features beautiful post and beam woodwork, high ceilings and amazing glimpses into the west coast scenery. The menu plan includes cedar plank local salmon, west coast style free-run chicken and carved prime rib of beef. Preliminary plans for the evening's entertainment include a local First Nations dancing group, Japanese drummers and will conclude with the jazzy, folksy sounds of local artists Left of the Junction.

MINI MARKETPLACE/TRADESHOW

As in past years, AVICC will host a small tradeshow. Many of our sponsors will be staffing information booths. In addition, a number of other organizations have been invited to participate.



Our host community for the 2012 AGM & Convention is the District of Ucluelet. Mayor Bill Irving and Council are thanked for their generous hospitality.

Councillor Dario Corlazzoli provides Council liaison to the local host planning committee led by Abigail Fortune, Director of Recreation with colleagues Nicole Laderoute, Recreation Assistant; Barb Gudbranson, Finance and Admin Assistant, and associates Katherine Loiselle, Sales and Events Manager with the Black Rock Oceanfront Resort, Sue Payne, Manager of the Ucluelet Chamber of Commerce and Kathy DeVries, Tourism Ucluelet.

An event of this size and caliber takes a small community like Ucluelet working together to achieve success. All local contributors are thanked for their contribution in making the 2012 AGM & Convention a terrific west coast experience.

ACTIVITIES FOR PARTNERS

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Local businesses will be offering discounted activities and services. Please contact them directly mentioning you are an AVICC delegate.

Whale Watching Tour - Jamie's Whaling Station

www.jamies.com

12:00 noon; Sat, April 14th

The tour offers engaging commentary by experienced, knowledgeable crew. Resident Gray Whales feed in Clayoquot & Barkley Sound starting in April with possible sighting of Humpbacks, Orcas, sea lions, and otters to be had as well.

Harbour Tours - Majestic Ocean Kayaking

www.oceankayaking.com

9:00 am or 1:00 pm; Sat, April 14th

Within the sheltered harbour, participants will paddle up to a beautiful hidden waterfall or visit the local fish hatchery with opportunity to view plenty of wildlife including black bears along the shoreline, eagles circling overhead, harbour seals and sea lions.

Nurture Day Spa

www.nurturewestcoast.com

Enjoy a holistic spa experience that incorporates wellness & balance to generate mind and body recovery.

Other opportunities include:

- Black Rock Day Spas
- West Coast Wild – Zipline, Kayaking and Flight Tours
- Wild Pacific Sailing Tours or Harbour Tours
- Golfing at the Long Beach Golf Course
- Pacific Rim National Park

Go to www.ucluelet.ca and click on AVICC for current information.



Partners and other guests are encouraged to join delegates as Ucluelet is offering a variety of local activities and events for your enjoyment. We also look forward to your participation in both the Evening Welcome Reception and the Saturday Evening Banquet.

Please register partners for these activities on the regular Delegate Registration Form.

UCLUELET HERITAGE TOUR

10:00 am – noon, Saturday, April 14th

Meet at the Ucluelet Community Centre

Cost: \$30.00

Join Lisa Brisco, President of the Ucluelet & Area Historical Society on a guided tour of Ucluelet's historical highlights including the gardens of world-renowned hybridizer George Fraser. Enjoy stories on how Ucluelet developed as a community, the devastating shipwrecks of our past, the creation of the lighthouse, and the impacts of World War II. In order to proceed with the Heritage Tour there will be a minimum registration requirement of 12 participants by March 23.



WILD PACIFIC TRAIL GUIDED WALKS

2:00 – approx. 3:30 pm, Friday, April 13th and Saturday, April 14th

Meeting Place: TBA

Cost: \$10.00 each

Join Jim Martin, better known as "Oyster Jim" as he escorts you on one of two guided walks along the Wild Pacific Trail past rugged shoreline and spectacular views. Listen to tales of local lore, learn about our flora and fauna and don't forget your cameras in case you spot a migrating Gray Whale. The Wild Pacific Trail was noted in the New York Times as one of the 31 places to go in 2010. Please wear proper footwear and clothing for a light hike and bring an umbrella and raincoat.



LOGISTICS

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TRAVELLING TO UCLUELET

- From Port McNeill – 440 km, 5.25 hours driving
- From Comox – 210 km, 3 hours driving
- From Nanaimo – 180 km, 2.5 hours driving
- From Victoria – 288 km, 4 hours driving
- From Vancouver – 196 km, 2.75 hours driving and 1.5 hours ferry

When traveling north from Nanaimo, exit west on Provincial Highway 4 towards Port Alberni, Tofino and Ucluelet. Eventually, you will arrive at the junction of Highway 4 and the Pacific Rim Highway, which runs south 8 kilometres to Ucluelet or north through the Pacific Rim National Park Reserve to Tofino. Turn left at the junction.

Although unlikely, delegates should be prepared for the possibility of a late winter storm that can affect driving conditions on the Pacific Rim Highway. Updated driving conditions are available on <http://www.drivebc.ca> including a web cam on the Sutton Pass.

PREPARE FOR THE WEATHER

Ucluelet is dominated by its weather. Its location on the Estevan Coastal Plain, wedged between the sea and the mountains, creates a maritime climate unique to Canada. Delegates should expect an average high temperature of 12°C with a low of 4°C and the possibility of heavy precipitation (the average for Ucluelet in April is 244mm).

Delegates and their guests are asked to bring suitable clothing, footwear and an umbrella as it will be necessary to move between the Ucluelet Community Centre and the Black Rock Resort (a short 5-7 min walk).

ACCOMMODATIONS

Ucluelet has a wide variety of accommodations available for delegates. For a list, please visit www.avicc.ca.

THE VENUES

Business Meetings, Mini Marketplace, Delegate’s Lunch, Saturday Evening Banquet – Ucluelet Community Centre, 500 Matterson Drive
Welcome Reception – Black Rock Resort, 596 Marine Drive

PARKING

Sufficient parking for all delegates is not available at the Ucluelet Community Centre. Delegates staying at the Black Rock Resort are asked to park and leave their vehicles at the hotel for the duration of the Convention. Delegates staying at other locations are asked to carpool to the Ucluelet Community Centre. Shuttle buses will be available to transport delegates and their guests to and from the Saturday evening reception and banquet.

Shuttle transportation between the Black Rock Resort and the Community Centre will be available for those who require assistance.

HOW TO REGISTER

Registration forms are available on the www.AVICC.ca website or by emailing avicc@ubcm.ca. As in the past, there is an early bird and cancellation deadline of March 23, 2012.

	Early (Before March 23)	Late (After March 24)
Delegate Fees	\$127	\$152
Banquet	\$44	\$53
Reception	\$27	\$34

FOR MORE INFORMATION

The most current information will be posted on the www.AVICC.ca website. Please check back regularly for updates. For specific questions, contact:

Iris Hesketh-Boles, AVICC Executive Coordinator
Email: iheskethboles@ubcm.ca
Telephone: 250-356-5122





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DELEGATE REGISTRATION FORM

IMPORTANT: If completing by hand, please print. For electronic completion, download the Word form document from www.AVICC.ca and use only the tab key (not the return key) to move through the fields and a mouse click to check the boxes. Thank you.

Delegate Surname: _____ First Name: _____
(to appear on nametag)

Partner/Guest Surname: _____ First Name: _____
(to appear on nametag)

Delegate Title: _____
(e.g. Mayor, Councillor, Chair, Director, Administrator, CAO, Clerk, Treasurer)

		For AVICC Use	
Municipality/RD/Ministry/Org:	_____	Cheque #:	_____
Hotel/Motel/B&B Where Delegate is Staying:	_____	Date:	_____
Delegate Email Address:	_____	Amount:	_____
Food Allergies/Intolerances	_____		
	Delegate	Partner	

REGISTRATION FEES

Delegate: (Member - Voting & Non-voting, and Non-Member)	Postmarked by March 23, 2012	Postmarked after March 24, 2012	Amount Enclosed
<input type="checkbox"/> Delegate Business Sessions	\$127	\$152	_____
<input type="checkbox"/> Delegate Banquet (Saturday evening)	\$44	\$53	_____
<input type="checkbox"/> Delegate Welcome Reception (Friday evening)	\$27	\$34	_____
<input type="checkbox"/> Delegate Pre-Conference Aquarium Study Tour	\$10	\$12	_____
<input type="checkbox"/> Delegate Pre-Conference Wild Pacific Trail Study Tour	\$10	\$12	_____
Partner or Guest:			
<input type="checkbox"/> Partner/Guest Welcome Reception (Friday evening)	\$27	\$34	_____
<input type="checkbox"/> Partner/Guest Banquet (Saturday evening)	\$44	\$53	_____
<input type="checkbox"/> Partner/Guest Ucluelet Heritage Tour (Saturday)	\$30	\$36	_____
<input type="checkbox"/> Partner/Guest Walk With Jim on the Wild Pacific Trail (Friday)	\$10	\$12	_____
<input type="checkbox"/> Partner/Guest Walk With Jim on the Wild Pacific Trail (Saturday)	\$10	\$12	_____
	Registration Fees Sub-total		_____
	Add 12% HST (82945 4362)		_____
	TOTAL FEES ENCLOSED		_____
	<i>(Payment must accompany registration.)</i>		

CANCELLATION POLICY

Full Refund: Notice of cancellation must be received by **March 23, 2012**.
 Non-Refundable: Notice of cancellation received after **March 24, 2012**.
 Note: Please forward notifications by email to iheskethboles@ubcm.ca even if fees are non-refundable. Any refunds owing will be processed after the AGM & Convention.

PLEASE RETURN FORM AND MAKE CHEQUE PAYABLE TO:

Association of Vancouver Island and Coastal Communities (AVICC)
 525 Government Street
 Victoria, BC V8V 0A8

For program, registration or other information please see www.AVICC.ca, or email avicc@ubcm.ca or call 250-356-5122.