



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD VIA TELECONFERENCE
FRIDAY, MARCH 16, 2012**

- IN ATTENDANCE:** Chair Joe Stanhope, Nanaimo RD, President
Mayor Larry Cross, Sidney, First Vice-President
Councillor Claire Moglove, Campbell River, Director at Large
Councillor Cindy Solda, Port Alberni, Director at Large
Mayor Graham Hill, View Royal, Director at Large
Chair Colin Palmer, Powell River RD, Director at Large
Councillor Barbara Price, Comox, Director at Large
- UNAVAILABLE:** Director Mary Marcotte, Cowichan Valley RD, EA Representative
- STAFF ATTENDANCE:** Iris Hesketh-Boles, Executive Coordinator
- GUESTS:** Randy Decksheimer, KPMG
Donna Hobbs, KPMG
Kathleen Spalek, UBCM

Chair Stanhope called the meeting to order at 9:01 am.

1. AGENDA

On a motion by Director Hill, seconded by Director Price,
That the agenda be adopted was CARRIED

2. REVIEW AND APPROVAL OF 2011 AUDITED FINANCIAL STATEMENTS

Randy Decksheimer, KPMG provided a brief overview of the reports. KPMG was thanked for their work. Staff introduced Kathleen Spalek, new Finance and Operations Manager who is taking the place of Ted Wilmer who recently retired. UBCM provides financial advice and some record keeping functions for AVICC as part of the UBCM Service Contract.

On a motion by First Vice President Cross, seconded by Director Hill,
That the March 7, 2012 Draft Financial Statements of the Association of Vancouver Island and Coastal Communities, Year Ended December 31, 2011 as provided by KPMG be approved and that the financial statement be brought forward to the membership at the April 13th Annual General Meeting was CARRIED

3. 2012 AVICC AGM & CONVENTION UPDATE

Staff provided a brief update and obtained feedback on a few key issues. In addition Director Moglove sought and received advice on a request she had received from Director Noba Anderson.

On a motion by Director Solda, seconded by Director Moglove,
That the expenditure of \$300 for photographic services be approved was CARRIED

On a motion by Director Solda, seconded by Director Moglove,
That Mayor Irving be advised that an offering of a blessing is not standard practice and that available
tickets need to be held for AVICC members was CARRIED

The meeting was adjourned at 9:37 am.

Chair Joe Stanhope
President

Iris Hesketh-Boles
Executive Coordinator