

**Association of
Vancouver Island and
Coastal Communities**



ANNUAL REPORT AND RESOLUTIONS

TO BE CONSIDERED AT THE 63rd ANNUAL MEETING

**THE UCLUELET COMMUNITY CENTRE
UCLUELET, BC**

APRIL 13 – 15, 2012

**Delegates Will Receive a Package With
Resolution Comments At Registration**

2011-12 AVICC EXECUTIVE

PRESIDENT	Chair Joe Stanhope Regional District of Nanaimo
FIRST VICE PRESIDENT	Mayor Larry Cross Town of Sidney
SECOND VICE PRESIDENT	Vacant
ELECTORAL AREA REPRESENTATIVE	Director Mary Marcotte Cowichan Valley Regional District
DIRECTORS-AT-LARGE	Mayor Graham Hill (Acting) Town of View Royal Councillor Claire Moglove City of Campbell River Chair Colin Palmer (Acting) Powell River Regional District Councillor Barbara Price (Acting) Town of Comox Councillor Cindy Solda City of Port Alberni
PAST PRESIDENT	Vacant

Thank you to the following members who completed their term November 30, 2011:

- Mayor Christopher Causton, District of Oak Bay (Past President)
- Councillor Barry Avis, Town of Qualicum Beach (First Vice-President)
- Mayor Darren Inkster, District of Sechelt (Director-At-Large)



ANNUAL REPORT AND RESOLUTIONS BOOK LETTER OF TRANSMITTAL TO MEMBERS

We are pleased to convey this twenty-first AVICC *Annual Report and Resolutions Book*. Through the years it has been the wish of Executive to provide to all members, in advance of the Annual General Meeting, a record of the year's activities and advance notice of the matters that will be placed before them at the upcoming Annual General Meeting. In 2012, members will meet April 13-15 in Ucluelet, BC.

ANNUAL REPORT

In the first part of this publication you will find the:

- President's Report that details the activities of the Association undertaken during the year.
- Summary of the 2011 Resolution Responses.

2012 ANNUAL GENERAL MEETING & CONVENTION

The second part of this publication contains documents related to the business to be considered at the 2012 Annual General Meeting including the following:

- A draft of the 2012 AGM and Convention Program.
- The nominations and election procedures and a report of the nominations received by the February 24, 2012 deadline. Under this process, the Nominating Committee issues a call for nominations and manages that process, but does not make recommendations. Additional background information on those nominated in advance for the 2012-13 AVICC Executive will be published in the Pre-convention Newsletter distributed to all members in mid to late March.
- The Conference Rules and Procedures for Handling Resolutions. This year the rules have been revised to increase the understanding of the late resolutions process and to streamline the resolutions process by allowing the Resolutions Committee to group the resolutions that support existing UBCM policy separately and seek endorsement of the grouped resolutions as a block based on the Resolutions Committee Recommendations.
- UBCM resolutions referred back to the Association and resolutions received before the February 24, 2012 deadline.

Late resolutions will be included in the *Supplementary Materials Package* delegates receive during registration at the 2012 AGM and Convention, along with the following:

- The final AGM & Convention Program; and
- The Report of the AVICC Executive on the 2012 Resolutions.

APPENDICES

The appendices include the Constitution and Bylaws, directories of members and life members, and copies of the call for nominations and the resolutions notice.

Chair Joe Stanhope
President

Iris Hesketh-Boles
Executive Coordinator

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PRESIDENT'S REPORT

On behalf of Executive, I look forward to welcoming you to the 63rd Annual General Meeting and Convention April 13-15 in Ucluelet. As always, it will be a terrific opportunity for AVICC members to come together to debate resolutions, engage in discussion of issues, share best practices and socialize with their fellow members. Ucluelet, our host community for 2012, offers a great opportunity to enjoy the culture and scenery of the west coast.

INTRODUCTION

2011-12 has been a busy year for the Association. Work on key files has involved supporting the Island Corridor Foundation in their \$15 million rail infrastructure application for capital works on the Victoria to Courtenay rail line; arranging for consultation with Fisheries and Oceans and the Province regarding changes under the new Aquaculture Agreement; liaising with FortisBC relative to the Natural Gas Operating Agreement renewal process; ongoing advocacy to resolve the derelict vessels, barges and docks issue and in respect of the BC Ferries fares rates and service levels. The following summarizes the work taken on behalf of members during the year.

AVICC BOARD COMPOSITION FOLLOWING THE 2011 LOCAL GOVERNMENT ELECTIONS

Three vacancies resulted following the November municipal elections which saw Past President Christopher Causton, First Vice President Barry Avis and Director at Large Darren Inkster complete their terms at the end of November. In response, AVICC Executive invited members to put forward names of those they felt could make a positive contribution to the Executive team by serving in an interim capacity. Seven responses were received and using the criteria of maintaining broad representation of the membership with the primary consideration being regional distribution, Executive welcomed View Royal Mayor Graham Hill, Comox Councillor Barbara Price and Powell River Regional District Chair Colin Palmer to the Board as Acting Directors at Large. Mayor Larry Cross moved up to First Vice President.

REPRESENTING AVICC ON THE UBCM BOARD AND OTHER BOARDS

It has been an honour to begin my service on the UBCM Executive as AVICC's representative. At the time of writing this report, I have attended two full meetings of the Board and have been appointed to the Resolutions, Environment Committee and Nominating Committees.

Once again, AVICC has been fortunate to have two representatives serve on the UBCM Board. We thank Barry Janyk for dedicating three and half terms to the Board representing AVICC members as AVICC representative, Director-At-Large and as Third Vice-President over the four and a half year period. AVICC's Director-At-Large and City of Campbell River Councillor Claire Moglove was appointed as UBCM Director-At-Large mid-term filling one of two vacancies that resulted from the November municipal elections. In addition to serving on the Board, she will also serve on the First Nations Relations Committee.

Sidney Mayor Larry Cross has been nominated to serve on the Municipal Insurance Association Board replacing Christopher Causton who served as AVICC's representative for four and a half years. Mayor Cross will serve a three-year term.

ACTIVITY AND ADVOCACY ON KEY FILES

The following issues have been priorities for the Executive in 2011-12.

Consultation with Local Government on the New Aquaculture Agreement – The UBCM Convention endorsed Resolution A6 - Aquaculture Agreement sponsored by the AVICC Executive which seeks to have the provincial and federal governments recognize the authorities and responsibilities of local government with respect to aquaculture and consult with them about the impact and implications of the new Aquaculture Agreement and to recognize and respect local government bylaws (including zoning) in the siting, approval and operations of fish and shellfish farms. In follow-up AVICC hosted a consultation meeting for its members with DFO staff on November 22, 2011 from 1-3 pm in Courtenay. 20 local government members attended the meeting. Andrew Thomson, Director of Aquaculture Resource Management; Corey Jackson, Regional Manager of Aquaculture Programs and Kamljeet Guram, Senior Engagement Officer attended on behalf of the

Department of Fisheries and Oceans. Sean Herbert, Associate Director of Tenure Operations also attended. Two follow-up workshops will be held during the 2012 AGM & Convention: Shared Jurisdictional Roles for Managing Aquaculture and BC Aquaculture Regulatory Program.

Island Corridor Foundation - In follow-up to the resolution passed at the 2011 AVICC Convention in Sidney petitioning the government of Canada and BC to approve the \$15 million rail infrastructure application for capital works on the Victoria to Courtenay rail line, 6 island Mayors and Chairs along with Graham Bruce and co-chairs Mary Ashley and Judith Sayers of the Island Corridor Foundation met May 2, 2011 in Victoria with the Honourable Blair Lekstrom, Minister of Transportation and Infrastructure, the Honourable Ida Chong, Minister of Community Sport and Cultural Development and MLA's Coell and Cantelon. A meeting was also initiated and held May 24, 2011 with MP James Lunney, Nanaimo-Alberni and MP John Duncan, Vancouver Island North. On June 28, 2011, Premier Clark announced that the Province would contribute \$7.5 million for E&N Passenger Rail in an announcement made in Nanaimo. Mid-July, letters were sent to the Honourable Denis Lebel, Federal Minister of Transport, Infrastructure and Communities and the Honourable James Moore, Federal Minister of Canadian Heritage and Official Languages requesting meetings to enlist their support to obtain the needed \$7.5 million from the federal government. A meeting was held on August 3, 2011 in Victoria with Minister James Moore with 11 AVICC and ICF representatives in attendance. Members felt positive on its conclusion. Regrettably Minister Lebel's busy schedule has prevented a meeting with AVICC and ICF representatives. The Bridge and Engineering Trestle Engineering Audit is expected to be released in mid-February. An ICF update and planning session will be incorporated into the 2012 Convention program.

BC Ferries Fares and Service Levels - The UBCM Ad Hoc Committee on BC Ferries Fares met with the Honourable Blair Lekstrom, Minister of Transportation and Infrastructure on Wednesday, May 4. On May 19, 2011, the Province announced that the BC Coastal Ferry Act would be reviewed. Thanks to the initiative of Powell River Regional District Chair Colin Palmer, Chair Palmer and I, along with 11 regional district chairs, met with Minister Lekstrom in July in Victoria and with Premier Clark during the UBCM Convention to discuss the issues. The Coastal Ferry Act Review Report was released January 24, 2012. The group of regional district representatives met with BC Ferry Commissioner Gordon Macatee January 30 to receive the recommendations. A follow-up meeting with Premier Clark and Minister Lekstrom will be requested by the group to discuss the recommendations and press for action to be taken.

Derelict Vessels – On behalf of AVICC members, Executive thanks Chair Sheila Malcolmson and the Islands Trust Council for its leadership on this issue including enabling their own Policy Analyst, Clare Frater to serve on the Joint Working Group on Derelict Vessels, Barges and Docks. The last in-person meeting of the Joint Working Group was held last March as there didn't appear to be any point of continuing if funding was not available to undertake the proposed study or fund any pilot projects. A brief update last August indicated that a few derelict vessels had been dealt with as a cooperative effort between federal and local government staff. Chair Sheila Malcolmson once again initiated a follow-up meeting with Minister Thomson during the 2011 UBCM Convention. Minister Thomson admitted that advancement on this file had not progressed as hoped, that this was an important issue for BC and local governments, and promised to follow-up. In early January 2012, UBCM surveyed all members to respond to Transport Canada's request for information on derelict and abandoned vessels in BC waterways. It is expected that continued advocacy on this issue will required into the 2012-13 year.

Natural Gas Operating Agreement Renewal Process - In follow-up to the presentation held at the 2011 AVICC Convention, Gord Schoberg, Carol Greaves and Jerry Berry attended the June 29 Executive meeting to provide an update on progress since April. It was noted that Jerry Berry had been brought on board to assist in facilitating a collaborative process with local governments and advised that the timelines identified at the 2011 AVICC Convention needed revision. A seminar for local government staff was held in September to begin the process of moving forward with a target of having all operating agreements being finalized in 2013. FortisBC took the opportunity of UBCM Convention to once again meet with AVICC Executive to provide a further update advising Executive to expect a significant announcement to be forthcoming. On November 2, FortisBC announced that it had filed an application with the British Columbia Utilities Commission (BCUC) to amalgamate its three natural gas utilities into one legal entity, and implement common rates and services for their customers across the province, starting January 1, 2013. A final update was provided to Nanaimo Mayor Ruttan and I at

the end of 2011. Once again, FortisBC will provide an update to AVICC members at the 2012 AVICC AGM & Convention.

Dialogue With Other Organizations - The regular Executive meeting also provides the opportunity to invite other organizations to meet with AVICC representatives. This year's delegations included:

- Lynne Magee, Regional Drinking Water Coordinator with VIHA, attended the June 29 meeting to provide an update and to respond to questions regarding the VIHA 4321 Water Objective.
- Coastal Communities Network Chair Tony Bennett, Director Ken McRae and volunteer staff member Patrick Marshall attended the January 13 meeting to update Executive on the status of the CCN and discuss the proposal for regional committees and how they would interface with AVICC and UBCM. Members can expect to receive an update during the upcoming AGM & Convention

Other topics and issues considered by Executive and action taken on behalf of members have included:

- Transition issues arising from First Nations Treaties;
- Support for the Seaspans Shipyards Contract bid;
- Follow-up on the urban deer issue;
- Attendance at the historic Kinsol Trestle reopening; and
- Reduction of Agriculture Advisory Services.

AGM & CONVENTION

Reflecting Back on the 2011 Event in Sidney - Sidney was the host community for the 2011 AGM & Convention. The Town of Sidney provided an exceptional overall Convention experience, but the Saturday evening event was phenomenal. Once again we thank Mayor Larry Cross and Council for hosting. A total of 43 resolutions were brought forward: 32 were endorsed; 7 were not endorsed; 1 was withdrawn and 3 were not admitted for debate. Endorsed resolutions were submitted to UBCM by the June 30 deadline. Responses to the resolutions endorsed by delegates at the 2011 UBCM Convention are contained in Part 1 of this report.

Record numbers attended the AGM & Convention including 195 voting and 16 non-voting members with 55 others including life members, sponsors, exhibitors, MLA's and MP's, speakers and guests participating at various times. 95 partners joined delegate. A total of 285 participants attended the Friday evening Welcome Reception held at the new Shaw Ocean Discovery Centre and 265 attended the Annual Banquet held at the BC Aviation Museum. Overall the AGM & Convention received strong approval ratings with the two evening events being highly rated. Feedback received is being incorporated into the 2012 event.

Looking Forward to the 2012 Event in Ucluelet - As one Convention wraps up, work begins on the next. The host community for the 2012 AGM & Convention is the District of Ucluelet. Mayor Bill Irving and Council are thanked in advance for their generous hospitality. An event of this size and caliber takes a small community like Ucluelet working together to achieve success.

22 resolutions and 11 nominations for the 8 Executive positions were received prior to the February 24, 2012 deadline and are reported later in this report. Nominees' biographies will be published in the Pre-Convention Newsletter that will be distributed electronically to members in late March. For full 2012 AGM & Convention details, please see www.AVICC.ca.

AVICC Annual Luncheon At The 2011 UBCM Convention – 233 delegates attended the annual luncheon held September 28 in conjunction with the 2011 UBCM Convention in Vancouver. The primary goal of the luncheon is to provide a networking opportunity for members during the UBCM Convention; however, highlights of the brief program included the award of life membership to Past President Christopher Causton, unveiling of the AVICC logo redesign, the WoodWORKS Presentation of the Community Recognition Award and brief addresses by Gibsons Mayor Barry Janyk, UBCM Third Vice-President nominee and Tahsis Mayor Corrine Dahling, UBCM Small Community Representative nominee.

MEMBER VISITS

Although I did not specifically undertake membership visits this year, work on behalf of the membership as noted above has provided a wealth of opportunities to connect with members. The Newly Elected Officials Workshops for new and returning AVICC elected officials held in Parksville January 24-27 was a terrific opportunity to connect with members (over 140 members participated in these two sessions).

MEMBERSHIP, FINANCIAL AND ADMINISTRATION

- 100% membership has been maintained.
- A 2% increase across the membership dues structure will be recommended to the membership when the financial report is presented at the upcoming AGM.
- AVICC is in the third year of a five-year Contract for Services with UBCM; the agreement expires January 2015.
- In response to member feedback received during the 2011 AGM & Convention that the AVICC logo that had been in use for more than 20 years and included a map of the membership area that did not accurately reflect the entire membership, a total redesign of the logo was undertaken. The new logo was reviewed by members at the September 28th AVICC luncheon and received final approval at the October 14, 2011 Executive meeting.
- In responding to feedback received from AVICC delegates to improve the resolutions process, Executive reviewed AVICC's Conference Rules and Procedures for Handling Resolutions with changes to two key areas. The first will allow the Resolutions Committee to group the resolutions that support existing UBCM policy separately and seek endorsement of the grouped resolutions as a block based on the Resolutions Committee Recommendations. The second change more precisely documents the late resolutions process to improve understanding of the long-standing practices.

COMMUNICATIONS

- The 2011 AGM & Convention Minutes were transcribed and distributed in spring of 2011.
- The 2011 AGM & Convention Program Brochure, this 2011 Annual Report and Resolutions Book, and a Pre-conference Newsletter will have been produced and distributed in preparation for the 2012 AGM & Convention.
- A number of circulars, member updates and news releases were prepared and distributed.
- www.avicc.ca is maintained as the primary communication tool. In 2011 it was necessary for the website to be reprogrammed because of security issues; some minor improvements were incorporated during the redevelopment process including incorporating an analytics function.

IN SUMMARY

Thank you for the honour of serving as your president for this past year. It has been thoroughly enjoyable and has provided a sense of accomplishment in being able to provide advocacy on behalf of our members on a number of key files. I will be seeking your support in my nomination for re-election for President for the 2012-13 term.



Chair Joe Stanhope
President

SUMMARY OF 2011 RESOLUTION RESPONSES

All endorsed resolutions have been conveyed to the relevant provincial and federal government department, or other organizations as appropriate. Most responses have now been received and are printed below. Sponsors will be notified of outstanding responses as they are received, and responses will be posted on www.ubcm.ca.

SECTION A – Contains resolutions that pertain to new policy matters not previously discussed by the membership and/or priority issues that have broad application for all UBCM members.

A4 **ENHANCED SENIORS' CARE OUTREACH & PREVENTATIVE HEALTH PROGRAMS** Victoria

THEREFORE BE IT RESOLVED that the provincial government provide funding for enhanced seniors' outreach and preventative health programs (including information services, social networking, and age-appropriate exercise programs) and to support better coordination among existing services.

Convention Decision: Endorsed

Provincial Response: Ministry of Health

The Province is supporting a variety of programs and initiatives in communities across the province aimed at enhancing outreach to seniors and strengthening the ability of older British Columbians to remain healthy, active and connected in their communities. For example, Healthy Families BC, the new comprehensive health promotion program announced by Premier Christy Clark, will help families, including seniors, make healthy choices and lead healthier lives.

The Ministry of Health (MoH) continues to collaborate with UBCM and other partners to encourage and support local governments to take action to make their communities more welcoming and accessible to people of all ages through its Age-friendly BC Initiative. As part of this initiative, MoH is developing new age-friendly tools and resources. For example, MoH released a new guide to help businesses attract and keep older customers and employees called "Creating an Age-friendly Business in B.C". This and other resources are available both in print and on the Province's information website SeniorsBC.ca.

The SeniorsBC.ca website and e-newsletter were launched by the Province in March 2010 to provide seniors and their families with a one-stop, user-friendly information source on services and supports for seniors and other topics of interest to older British Columbians. The website includes tips and information on how to keep healthy and active, and links to a range of resources such as the "Healthy Eating for Seniors" handbook, and the "Move for Life" DVD. Seniors can also access information over the phone through the toll-free Health and Seniors Information Line, with translation services available in 130 languages.

To improve the way the Province communicates with seniors, MoH held a series of focus groups with seniors in several communities around the province to get feedback on the best ways to support older British Columbians with information and resources. Findings from these focus groups will be incorporated into new and existing communications initiatives.

At the same time, the Province is working with communities to explore new and innovative ways of reaching out to seniors and supporting seniors' independence and community participation. For example, MoH has partnered with the United Way of the Lower Mainland on a community-based pilot initiative called Community Action for Seniors' Independence (CASI). Through CASI, local agencies in five pilot communities have received funding to provide a range of non-medical home support services such as housekeeping, transportation and yard work to help seniors remain living in their own homes. As well, the Province is continuing to support seniors' independence by investing in affordable seniors' housing through BC Housing.

Finally, construction has commenced on 18 Seniors' Community Parks, which provide outdoor recreation equipment to improve mobility, coordination and balance for older adults — and also provide a place for seniors to socialize.

THEREFORE BE IT RESOLVED that UBCM request that the provincial and federal governments recognize the authorities and responsibilities of local governments with respect to aquaculture and immediately consult with them about the impact and implications of the new Aquaculture Agreement;

AND BE IT FURTHER RESOLVED that the provincial and federal governments recognize and respect local government bylaws (including zoning) in the siting, approval and operation of fish and shellfish farms.

Convention Decision: Endorsed

Provincial Response: Ministry of Agriculture

In February 2009, the BC Supreme Court ruled that finfish aquaculture is a fishery, the regulation of which is a federal responsibility.

The BC Supreme Court ruling did not change the Provincial (and therefore local governments') authority to issue land tenures for aquaculture under the Land Act. Accordingly, local governments retain the ability to zone and establish bylaws with respect to where aquaculture operations are appropriately located, as long as they do not impinge on the Federal fisheries jurisdiction over aquaculture "fishery" operations.

The Canada-British Columbia Agreement on Aquaculture Management was drafted to set out the responsibilities of both governments and provide certainty regarding the manner in which the two governments will collaborate and facilitate effective coordination. The process the Federal Government follows in making licensing decisions is the purview of Fisheries and Oceans Canada.

The Province recognizes the importance of local governments' role and shares the Union of British Columbia Municipalities' interest in ensuring the best results for local governments and communities with an interest in aquaculture. The Province will continue to send to local governments aquaculture tenure applications through the Ministry of Forests, Lands and Natural Resource Operations and liaise with local government on specific files.

A7 **TREATY ADVISORY COMMITTEE FUNDING**

Sunshine Coast RD

THEREFORE BE IT RESOLVED that UBCM urge the Ministry of Aboriginal Relations & Reconciliation to provide adequate core funding to Treaty Advisory Committees and related organizations.

Convention Decision: Endorsed

Provincial Response: Ministry of Aboriginal Relations & Reconciliation

The Ministry of Aboriginal Relations and Reconciliation's vision is to build positive and enduring relationships with First Nations and Aboriginal people in British Columbia through treaties and other lasting agreements.

The Ministry recognizes that respectful relationships between local governments and First Nations are necessary in order to effectively plan and work together on matters of mutual interest.

While core provincial funding for treaty advisory committees is not available at this time, the Ministry is committed to ongoing communication with local governments and will consider other opportunities to support local governments as valued advisors of provincial treaty negotiation teams.

SECTION B1 – Contains resolutions that have been previously considered and endorsed; or are in keeping with UBCM General Policy or other major previously approved policy documents.

THEREFORE BE IT RESOLVED that UBCM call on the Insurance Corporation of British Columbia and other agencies or provincial ministries as needed, with regard to facilitating the reimbursement process for volunteer and career fire rescue services across British Columbia in a timely manner.

Convention Decision: Endorsed

Provincial Response: Ministry of Environment

There are approximately 3,500 hazardous material incidents reported across British Columbia each year.

The BC Ministry of Environment is the lead provincial ministry responsible for provincial preparedness and response management for spills of oils and hazardous materials.

Fire Departments are able to recover reasonable costs when responding to a hazardous materials incident outside of their local government responsibility when they are under the direction of a Ministry of Environment Environmental Emergency Response Officer.

Please contact the Environmental Emergency Program at 250 387-9955 for a guidance document that provides further clarification.

Local governments are strongly encouraged to develop their own cost recovery bylaw(s) to enable them to directly recover the costs they incur from the responsible party.

The Ministry of Environment is currently reviewing industry response capability and capacity requirements which may lead to additional requirements for industry to ensure they are able to manage and respond to their incidents (this may help reduce local government response costs).

Other Response: ICBC

With respect to resolution B5 - Local Government Emergency Response Costs, ICBC collects premiums for expected claims based on what our customers are legally liable to pay, should they be responsible for a crash. To the extent that the premium for Optional insurance considers fire department charges, the premium accounts for situations in which our customers are travelling in jurisdictions where there is a legal obligation to pay for fire department charges.

As there is no legal obligation for motorists to pay for fire department charges within BC, ICBC does not collect premiums, either through Basic or Optional insurance, to cover these charges. If the legislation were changed to make BC motorists responsible for fire department charges under Basic insurance, ICBC may require an increase to the Basic insurance rate. Basic insurance rates are regulated by the British Columbia Utilities Commission and any change requires their approval.

ICBC contributes to municipalities and municipal services through annual grants in lieu of taxes. Thirty-one cities, districts, and municipalities received approximately \$4.3 million in 2010. ICBC also supports communities through its loss prevention and road safety programs, including partnerships involving local road improvements. In 2010, ICBC invested approximately \$46 million in road safety.

B14 PROVISION & FUNDING OF VICTIM SERVICES

Comox Valley RD

THEREFORE BE IT RESOLVED that UBCM urge the Province of BC, through the Ministry of Public Safety and Solicitor General to assume all responsibility for the provision and funding of victim services within the province of BC.

Convention Decision: Endorsed

Provincial Response: Ministry of Public Safety & Solicitor General

The Ministry of Public Safety and Solicitor General has a funding formula in place to distribute available funding dollars for victim service programs throughout the province. The formula is based on population and police strength and was updated in fiscal 08/09 which resulted in an average funding increase of 22% per program.

Police-based victim service programs are cost shared with local governments in communities that contribute to their policing costs. This cost-sharing approach recognizes the critical role that police-based victim service programs play in police and community response to crime and trauma, particularly around crisis response services.

The Province provides over \$70 million annually in funding for service to support victims of crime including \$12.494 million for victim service programs, \$16.448 million for violence against women programs, \$12.343 for the Crime Victim Assistance Program and \$32 million for transition house services.

B19 BIKE LANE SWEEPING

Sunshine Coast RD

THEREFORE BE IT RESOLVED that UBCM urge the Ministry of Transportation & Infrastructure to amend road maintenance contracts to increase the frequency of bike lane and highway shoulder sweeping.

Convention Decision: Endorsed

Provincial Response: Ministry of Transportation & Infrastructure

The Ministry of Transportation and Infrastructure (Ministry), through its maintenance contractors, provides many maintenance services that benefit cyclists (e.g., shoulder sweeping, debris removal, line painting, pavement maintenance etc.). Ministry staff regularly meet with the maintenance contractor to discuss the needs of all road users, including cyclists.

The sweeping of highway shoulders is provided as part of the Ministry's maintenance contracts. Highway conditions are monitored and sweeping is completed each spring, and when debris accumulates and creates a safety concern for highway users. In areas of higher cycling traffic, the Ministry and the maintenance contractor will evaluate the amount of sweeping occurring to determine if the frequency of sweeping is appropriate for the amount of cycling traffic on that road.

The Ministry will consider the benefits and extra cost of additional sweeping and will work with communities across the province to identify areas for consideration of additional service.

B20 OFF ROAD VEHICLE (ORV) LICENSING & SAFETY

Powell River RD

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to enact ATV licensing legislation as soon as possible in 2011.

Convention Decision: Endorsed

Provincial Response: Ministry of Forests, Lands & Natural Resource Operations

In November 2009, government announced that the Off-Road Vehicle (ORV) Management Framework would be implemented by regulatory changes in approximately two years. In June 2010, government formally established an ORV Joint Advisory Group with twenty provincial stakeholder associations, including UBCM, to ensure the successful implementation of the new ORV laws. A presentation by ministry staff on the ORV framework was well received by regional districts at the annual meeting of the electoral area directors.

In September 2010, UBCM formed an ORV local government working group comprising municipalities and regional districts from across the province. Collaboration between the working group and ministry staff has been highly successful.

New ORV laws are being rolled out in phases, starting in November 2011 with safer highway crossings. Full implementation is expected by fall 2012. This timeframe allows for necessary legislative improvements to modernize ORV legislation and address key issues raised by stakeholders, including better enforcement.

B24 VARYING TAX RATES

Lake Cowichan

THEREFORE BE IT RESOLVED that the Province amend Section 197 of the *Community Charter* to allow municipalities to have the flexibility of levying separate tax rates for each of land and improvements for each property class.

Convention Decision: Endorsed

Provincial Response: Ministry of Community Development

While the variable tax rate system does not currently allow municipalities to set differing property tax rates for Land and Improvements, there are other mechanisms available through the Community Charter and Regulations. Section 216 of the Community Charter, Local Service Taxes, allows costs to be recovered through taxes imposed on land, on improvements, or on both.

Municipalities may also use tools such as the revitalization tax exemption provisions found in section 226 of the Community Charter, or assessment averaging and phasing as described in the Assessment Averaging and Phasing Regulation, B.C. Reg. 370/2003, to encourage property owners to make significant improvements to their property.

B25 UNIVERSITY PROPERTY TAX PAYMENTS

Port Alberni

THEREFORE BE IT RESOLVED that UBCM urge the Province to address the issue of university grants-in-lieu of taxes by amending section 27(2)(w) of the University Act to specify that a university must pay to a municipality a grant equal to general municipal taxes.

Convention Decision: Endorsed

Provincial Response: Ministry of Finance

The Minister of Finance agreed to consider this resolution during the preparation of Budget 2012.

B27 PUBLIC LIBRARY FUNDING

Nanaimo City

THEREFORE BE IT RESOLVED that UBCM request that the provincial government restore funding for BC libraries and reading centres to the levels that were achieved as part of the strategic plan prior to 2009.

Convention Decision: Endorsed as Amended

Provincial Response: Ministry of Education

Funding for the public library sector is maintained at \$14 million for 2011. This is 60 percent more funding than in 2001. The Province has protected core operating grants despite the global economic downturn, and is working to enhance shared infrastructure.

Five years ago, the Province invested \$12 million to implement the public library strategic plan Libraries Without Walls. Flowing from this plan, the Province and public libraries have launched several province-wide initiatives that have generated substantial economies of scale, enhanced the stability of libraries and improved organizational infrastructure. The powerful synergies of these partnerships and shared strategic priorities are netting tremendous benefits and laying the groundwork for future investment. As a result, libraries are in a much stronger position today, offering more services and dynamic collections than ever before.

Given today's fiscal realities, the Province cannot invest in "business as usual." Instead, the Province must explore all opportunities to maximize investment in strategic partnerships, leveraging existing capacities for greater shared benefits. For maximum effectiveness, therefore, provincial funding is targeted to collaborative literacy and technology equity initiatives aimed at improving services, reducing costs and increasing access.

THEREFORE BE IT RESOLVED that UBCM urge Fisheries & Oceans Canada to also designate the glass sponge reefs in the Southern Strait of Georgia (specifically McCall Bank, Howe Sound, Fraser Ridge, Active Pass, Nanaimo, Coulee Bank and Parksville) as “areas of interest” for protection.

Convention Decision: Endorsed

Federal Response: Environment Canada

Although the protection of sponge reefs is the responsibility of Fisheries & Oceans Canada, it may interest you to know that my department is working toward the designation of a marine national wildlife area to protect seabirds and their marine environment around the Scott Islands off northern Vancouver Island. This work is being done in collaboration with Fisheries & Oceans Canada and other federal departments, as a marine national wildlife area designated under the Canada Wildlife Act has the ability to protect all species and habitat within that site. At this time, the proposed boundary for this protected area includes marine habitat recognized as sensitive by Environment Canada and Fisheries & Oceans Canada.

The sponge reefs discovered in a number of areas within the Strait of Georgia region have international significance and ties to the more extensive hexactinellid “glass” sponge reefs found a number of years ago in the Hecate Strait region of British Columbia’s central and northern Pacific coast. Fisheries & Oceans Canada has already designated the northern sponge reefs as “areas of interest” and is considering their potential for establishment as marine protected areas.

With regard to the sponge reef area in Active Pass, Parks Canada can certainly give it consideration, as it will likely fall inside the proposed boundaries of the future Southern Strait of Georgia National Marine Conservation Area Reserve.

This action will need to be co-ordinated with Fisheries & Oceans Canada’s Pacific region offices and the Pacific Geological Survey offices of Natural Resources Canada, which are collaborating to complete the bathymetric survey work (seabed mapping) that led to the identification of the rare sponge reefs.

B41 **ENDANGERED SPECIES & ECOSYSTEMS PROTECTION ACT**

THEREFORE BE IT RESOLVED that UBCM petition the Province to enact an effective Species & Ecosystem Protection Act to protect British Columbia’s biodiversity.

Convention Decision: Endorsed

Provincial Response: Ministry of Environment

In June 2010, the provincial government fulfilled a commitment made in the August 2009 throne speech by striking a provincial Species at Risk Task Force. The Task Force was charged with providing recommendations to the Government to help it update its vision for the conservation of species and ecosystems at risk and ensure British Columbia remains a leader in environmental sustainability.

The report of the Species at Risk Task Force was released on July 4th, 2011. The report makes 16 recommendations addressing legislation, environmental management, First Nations engagement and public engagement.

Among the recommendations regarding public engagement are several actions specific to local governments, including establishing a link with municipalities by coordinating the recommendations of the Task Force with the strategies proposed by the Local Government Species at Risk Working Group. This group, led by the Ministry of Environment, brings together representatives from provincial, municipal, and regional governments to discuss approaches to protecting species at risk on local government and private lands in BC.

The Province is currently studying the report in detail and will be delivering a formal response over the next few months. The public had the opportunity to provide submissions on the Report of the British Columbia Task Force

on Species at Risk through the Ministry of Environment website. As government formulates its plan, all feedback received will be valued and the implications on all interests will be fully considered.

B42 CONTROL OF CANADA GEESE

Metchosin

THEREFORE BE IT RESOLVED that UBCM work with the provincial and federal governments to manage and control burgeoning populations of Canada geese which, left uncontrolled, present major and significant human health and safety, food production, environmental, recreational, water quality and other impacts; and that UBCM support continued provincial support for the multi-phased approach adopted by the Peninsula Agriculture Commission.

Convention Decision: Endorsed

Provincial Response: Ministry of Forests, Lands & Natural Resource Operations

The Ministry of Forests, Lands and Natural Resource Operations and the Ministry of Environment support efforts to resolve the Canada Goose problem in the Capital Region District as it addresses an important human-wildlife conflict affecting both rural and urban areas throughout BC. Although no direct scientific evidence demonstrates that fecal deposits on parks, golf courses, and other public areas adversely affect human health and water quality, we are aware of local concerns that have been raised on this issue.

We note also that while provincial wildlife agencies were involved in the translocation of Canada Geese to parts of BC for hunting opportunities, this could only be done with the full partnership and cooperation of the federal Canadian Wildlife Service (CWS) as their legislation under the *Migratory Birds Convention Act* supersedes the authority of the provincial *Wildlife Act*. Therefore any remedies must receive CWS approval and be in line with their legislation and policies. All direct population reduction methods such as kill permits and egg addling come entirely under the purview of federal legislation. The CWS has recently created a revised management handbook, management plan guidance document, and frequently asked questions summary that address the issue.

In partnership with the CWS, hunting is the major tool available to the province for wildlife control. We have attempted to increase hunter harvest where possible by introducing multiple openings, but unfortunately the worst problems areas usually have been closed to hunting under municipal bylaws. This is perhaps something that we could work with the UBCM on as these municipal closures have compounded the problem by providing the conditions for rapid, unchecked population growth.

Nonetheless, we recognize the growing seriousness of the problem, and acknowledge that we must be a part of the solution, so we welcome and commend the efforts of the UBCM and others to help address this complex issue. We are already participating with several partners on this issue for the development of a Regional Canada Goose Management Strategy for the CRD area. Recommendations resulting from this strategy will assist in developing effective management strategies to deal with these conflicts. Our ministries continue to support this project by providing technical advice and support on program materials, and attending meetings and field trips.

Federal Response: Environment Canada

Environment Canada understands the problems being caused by growing populations of resident Canada Geese. Recently, the Department's Canadian Wildlife Service updated its policies, strategies and advice to help mitigate the conflict between human activities and this species. This information is posted at:

www.ec.gc.ca/mbc-com/default.asp?lang=En&n=6D2B893B-1

Should you require further information, I invite you to contact Environment Canada's Manager of Population Conservation for British Columbia, Mr. Saul Schneider, at saul.schneider@ec.gc.ca or 604-940-4727.

THEREFORE BE IT RESOLVED that UBCM express its concern about the ability of the Agricultural Land Commission to achieve its mandate, and that resources to the Agricultural Land Commission be increased such that it is able to effectively carry out its mandate of preserving agricultural land for agriculture.

Convention Decision: Endorsed

Provincial Response: Provincial Agricultural Land Commission

At the request of the Minister of Agriculture, during the Fall of 2010, the Chair of the Agricultural Land Commission conducted a thorough review of ALC operations, policy, regulation and legislation to ensure the ALC continues to effectively fulfill its mandate to support farm families and enhance the integrity and sustainability of agriculture in British Columbia.

The Chair's report "Review of the Agricultural Land Commission - Moving Forward: A Strategic Vision of the Agricultural Land Commission for Future Generations" was submitted to the Minister of Agriculture in November 2010.

The Province continues to be committed to the ALR and the protection of agricultural land to support farmers and farm families, and on November 14, 2011, government announced several initiatives aimed at improving the structure and sustainability of the ALC. Improvements to the ALC have been made in terms of transitional funding that provides the ALC with resources to transition to a more self-supporting operating model by 2013 and to improve information services and mapping. Legislative changes in place as of November 25, 2011 will discourage repeat applications to exclude agricultural land, enhance the ALC's enforcement capacity and encourage farming by allowing the ALC to focus on proactive land use planning with local governments rather than reacting to applications. Further details may be found at:

<http://www.newsroom.gov.bc.ca/2011/11/province-strengthens-agricultural-land-commission.html> and
<http://www.newsroom.gov.bc.ca/2011/11/changes-strengthening-agricultural-land-commission-now-law.html>

B50 FORESTRY PRACTICES ON PRIVATE MANAGED FOREST LANDS

Cowichan Valley RD

THEREFORE BE IT RESOLVED that UBCM petition the Province of BC to revise the Private Managed Forest Land Act and appurtenant regulations to improve forestry practices on private managed forest lands to a standard equivalent or better than Crown forest land regulations, thereby better protecting community interests.

Convention Decision: Endorsed

Provincial Response: Ministry of Forests, Lands & Natural Resource Operations

In British Columbia, governance for environmental stewardship on private land is a multi-agency responsibility. The Ministry of Forests, Lands and Natural Resource Operations is responsible for the Private Managed Forest Land Act that regulates forests practices on private land to ensure protection of key public values such as fish and wildlife habitat, soil conservation, drinking water protection and reforestation. Several other agencies also play a role, including the Ministry of Health, responsible for maintaining safe drinking water under the Drinking Water Protection Act; the Ministry of Environment, responsible for the protection of fish and wildlife under the Wildlife Act, the Fisheries Act and the Environmental Management Act; and Fisheries and Oceans Canada, responsible for fish habitat under the Fisheries Act.

The Private Managed Forest Land Council is responsible for establishing, administering, monitoring and amending regulations, with assistance from ministry staff and Legislative Counsel, relating to forest practices on private managed forest land. The Council is also responsible for monitoring forest practices and outcomes, the results of which help inform them about the effectiveness of regulations.

Based on the monitoring results received to date, government is satisfied that current standards are ensuring that the objectives for key environmental values as set out in the Private Managed Forest Land Act are being met. Government and the Council will continue to monitor results and look for ways to improve practices when necessary.

THEREFORE BE IT RESOLVED that UBCM petition the Province to increase the level of funding for the improvement and operation of effective visitor centres.

Convention Decision: Endorsed

Provincial Response: Ministry of Jobs, Tourism & Innovation

The provincial government recognizes the importance of Visitor Centres in encouraging visitors to stay longer, spend more money and return to our province.

The overall budget for the Visitor Centre Network program in 2011 is \$2.2 M which includes membership benefits such as access to trademarks, highway signage, training and materials, staff uniforms, online stats database and educational SharePoint site, as well as the fee for service. In addition, a Network conference is offered annually.

Of the \$2.2 M, the annual fee for service has increased by 70% from 2001 to 2011 (less than \$1 million in 2001 to nearly \$1.7 million today) and is provided to recognize regional and provincial servicing.

It is up to a community to decide whether to operate a visitor centre, and the ministry does not provide those centres with operational or capital funding.

B59 RESTORE FUNDING TO HOSPITALS

Sechelt

THEREFORE BE IT RESOLVED that the provincial government be urged to properly fund construction, resourcing, equipping and staffing of hospitals in this province.

Convention Decision: Endorsed

Provincial Response: Ministry of Health

Since 2001, government has invested almost \$7 billion in capital improvements to expand, modernize and upgrade hospitals and health-care facilities right across B.C.

Over the next three years, British Columbia's health care system will benefit from investments such as new medical equipment and modernized health facilities as part of a \$1.9-billion health sector capital plan.

To support health authorities in using health care dollars most efficiently and with maximum flexibility, the province implemented a multi-year capital budgeting system and a capital policy framework that encourages more innovative solutions to meeting capital needs (e.g., public private partnerships; residential care service agreements).

As there is not an unlimited supply of capital funding, health authorities and the Ministry must prioritize capital requests to ensure funds are directed to the facilities with the greatest need.

While all health facilities regularly require replacement of medical equipment, no health facility in British Columbia goes unequipped.

Ministry of Health funding to health authorities for the 2011/12 fiscal year will rise to over \$9.6 billion – an increase of \$4.0 billion since 2001. Health authorities continue to spend approximately 60 percent of their total annual expenditures in the acute care sector.

The Ministry continues to provide record levels of funding to the health care system, and by 2013/14 the health budget will have increased by more than 100 per cent since 2000/01. Total ministry spending will rise to a record \$15.7 billion in 2011/12 compared to \$8.3 billion in 2000/01. Total ministry spending is expected to rise to \$16.8 billion by 2013/14– up \$8.5 billion or an increase of more than 100 per cent since 2000/01. Even in tough

economic times, we have honoured our commitment to protect health care with an additional \$1.1 billion over the next two years.

B62 AUTISM PROGRAMS & FUNDING

Sidney

THEREFORE BE IT RESOLVED that the provincial government be encouraged to:

- Reinstate and fully fund early intensive therapy autism programs for all identified children whose parents request it;
- Increase funding for universal early screening and identification of infants and toddlers who are at risk for autism, and initiate very early intervention programs that teach parents to interact with and facilitate their child's development as soon as they are diagnosed;
- Increase educational funds that are targeted at supporting teachers to educate students with autism and other developmental disabilities, using the principles of Universal Design for Learning, positive behavior support, and other evidence based educational strategies; and
- Increase funding for post-secondary vocational supports aimed at creating customized, community-based employment opportunities for all individuals with autism and other developmental disabilities.

Convention Decision: Endorsed

Provincial Response: Ministry of Health

The British Columbia Autism Assessment Network (BCAAN) provides diagnostic and assessment services to children eighteen years and under. BCAAN has standards and guidelines to ensure consistent care across the province. Additionally, a systemic tracking of autism assessments and referrals has been developed by BCAAN.

The Provincial Health Services Authority (PHSA) historically provided funding for approximately 1,100 assessments conducted throughout the province annually. Eligible referrals have risen steadily from approximately 400 in 2002/03 to 1,900 in 2010/11.

In 2011/12, PHSA increased the annual BCAAN operating budget by \$1.296 million, to \$4.696 million to fund 480 additional assessments per year for a total of 1,580. In July 2011, a new system developed by BCAAN for tracking of autism assessments and referrals was implemented. The system will improve effective streamlining of all referrals and shorten the wait time for assessment.

Ministry of Children and Family Development

British Columbia is a national leader in autism supports and services for children and youth. The Province is investing more than \$165 million in services for children with Autism Spectrum Disorder (ASD). Specifically, the budget for autism intervention and funding programs is more than ten times the 2001 budget of \$4.1 million, totaling more than \$42 million in 2011/2012.

For intervention services to children under 6 the province has shifted from contracted Early Intensive Behaviour Intervention programs, which were serving less than 10% of eligible children, in favour of a more equitable service model. As a result, rates were increased from \$20,000 to \$22,000 for over 900 families to access early autism intervention services across British Columbia. The Province has committed a minimum of \$1 million annually toward the creation of a new Provincial Outreach Program(s) for young children with ASD. The program's goal is to improve access to high-quality, community-based intervention services and supports and enhance local opportunities for education, support, and training especially in rural and remote communities.

British Columbia is the only province in Canada that has a no waitlist policy for families to access autism funding once their child or youth has received a diagnosis of ASD.

The Province partners with the British Columbia Autism Assessment Network (BCAAN) to provide diagnostic and assessment services to children eighteen years and under.

Unique student supplementary funding to boards of education and independent schools for students identified with ASD was increased to \$18,300 from \$16,000 in 2010, a 14 percent increase. The per pupil allotment for all

students, including students with ASD also increased from \$5,851 to \$6,740. This resulted in an overall increase for a student with ASD from \$21,851 to \$25,040.

The Province recommends the use of the Universal Design, positive behaviour support and other evidence-based interventions by school districts.

The Province is committed to supporting people with developmental disabilities to achieve their employment goals. In 2008, the province provided \$1.1 million annually for three years for the Customized Employment Demonstration Project in which eight community-based service providers delivered customized employment services that assisted people with developmental disabilities to find and keep employment that is uniquely tailored to their individual needs.

The learning and best practices coming out of the Customized Employment Demonstration Project have subsequently expanded out to other service providers, who are now offering these services to a broader client group, including people with developmental disabilities and autism. The services are now offered through eleven community-based service providers managed by the ministry and funded by the Canada-BC Labour Market Agreement and the ministry's province-wide Employment Program for Persons with Disabilities. These services will continue to be offered until the new Employment Program of BC begins in April 2012.

B67 PROVINCIAL HOUSING TRUST FUNDS

North Saanich

THEREFORE BE IT RESOLVED that UBCM petition the Province to create Regional Housing Trust Funds from Property Transfer Tax revenues to provide subsidized, supportive and affordable housing for communities where affordable housing is not accessible for those with low incomes such as seniors, single parent families and people with disabilities;

AND BE IT FURTHER RESOLVED that the funds levied for this purpose be kept within the regions they are levied from and disbursement be contingent on financial or in-kind local contributions.

Convention Decision: Endorsed

Provincial Response: Ministry of Finance

The Province currently provides funding to local governments through a variety of sources and programs (e.g. Traffic Fine Revenue Sharing, Towns for Tomorrow, Building Canada Fund, unconditional Small Community and Regional District Basic Grants).

Any proposed transfer of tax revenue to local governments must be evaluated in the context of the province's need to fund essential services.

Generally, tax revenues are dedicated to fund particular programs only in limited circumstances because tax revenues fluctuate in ways that do not necessarily match changes in the funding needs of programs. Dedicated taxes also constrain the government's ability to adjust spending priorities as circumstances change.

Since 2001, the Province has a strong record of investing in housing, and has built more than 14,000 new affordable housing units and another 4,176 are currently planned or under construction across BC. BC Housing is providing capital and operating costs to develop 32 supportive housing developments on city-owned sites. In addition, the Province has purchased 26 single-room occupancy hotels securing 1,550 rooms for people at risk of being homeless. Twenty-four of those hotels and approximately 1,400 of those rooms are located in Vancouver.

BC Housing works in partnership with municipalities across British Columbia to develop new housing options for individuals who are homeless or at risk. These partnerships entail a variety of municipal and non-profit contributions including free land, reduced or waived development permit fees and property tax exemptions, and expedited approvals processes. Housing trust funds have been established by local governments and regional districts and have been used as effective tools as part of the package of municipal contributions to provide

housing for the province's most vulnerable. Examples include the housing trust funds established by the Capital Regional District, the City of Surrey and the City of Vancouver.

In 2011/12, BC's budget for social housing is approximately \$521.6 million, more than four times as much as in 2001/02 (\$124.5m).

SECTION B2 – Contains resolutions proposing new policy.

B75 HOMICIDE INVESTIGATION COSTS

North Saanich, Sidney

THEREFORE BE IT RESOLVED that UBCM petition the Province to amend the Police Act such that the costs of homicide investigations are borne by the Province and not by the municipal tax payers.

Convention Decision: Endorsed

Provincial Response: Ministry of Public Safety & Solicitor General

Under the Police Act the Solicitor General requires that an adequate and effective level of policing is maintained to ensure public safety. Municipalities are specifically required to provide policing with a police force of sufficient strength to enforce the laws and maintain law and order. Municipalities are expected to prevent, to respond and solve all crime issues within their communities; this includes homicide investigations.

Policing is dynamic, not static, and from time to time all levels of government incur extraordinary expenditures over and above their established police budgets in order to adequately deal with crimes in their communities. There are extraordinary cases where it is unreasonable to expect municipalities to pay these costs.

In the past, the provincial force has assisted municipalities with major investigations. However, municipal governments still have an obligation to pay a share of the costs in these extraordinary cases that occur within their policing jurisdiction. There are other examples where the RCMP enter into cost sharing arrangements with municipalities on major projects and investigations. In the Lower Mainland, municipalities have integrated specialized units to serve multiple jurisdictions and share the costs across those jurisdictions. The Province recognizes that areas outside of the urban core currently do not have the benefit of specialized integrated teams to provide the level of expertise required by some investigations and the ability to share the costs of these investigations. The Province continues to work with the RCMP on integration initiatives to improve the efficiency and effectiveness of policing.

The Province provides significant funding for initiatives that benefit all municipalities and police agencies, such as DNA analysis and the implementation of PRIME. There are also a number of specialized units that the Province subsidizes or funds directly that would otherwise be paid for by municipalities, such as the Combined Forces Special Enforcement Unit that combats organized crime.

B86 OUTSTANDING TAXES ON DEFAULTED CROWN LEASES

Port Hardy

THEREFORE BE IT RESOLVED that UBCM urge the Province to amend Section 257(6) of the Community Charter so that local governments can collect the outstanding taxes owing;

AND BE IT FURTHER RESOLVED that, should a Crown lessee default upon its local taxes, the Province will compensate the local government for this loss of revenue.

Convention Decision: Endorsed

Provincial Response: Ministry of Community, Sport & Cultural Development

The Ministry of Community, Sport and Cultural Development appreciates the difficulties that some municipalities experience when trying to collect unpaid taxes on leased Crown land. While section 257(1) of the Community Charter prohibits the use of tax sale as a remedy, there are other mechanisms available that can be used to recover outstanding taxes. Section 252 of the Community Charter, Recovery of Taxes by the Legal Remedy of Distress, allows for a collector to levy the amount of taxes due by distress. Recovery of taxes by distress can be

used to collect on outstanding taxes before they become delinquent which provides a municipality an opportunity to collect before the lease is cancelled by the Province which consequently forces the taxes to be written off under section 257(6).

B89 ILLEGAL DUMPING

Sunshine Coast RD

THEREFORE BE IT RESOLVED that the Ministry of Environment be requested to make additional financial and human resources available to assist with enforcement, monitoring and clean up of illegal dump sites on Crown land.

Convention Decision: Endorsed

Provincial Response: Ministry of Environment, Ministry of Forests, Lands & Natural Resource Operations

Illegal dumping on Crown land is an ongoing problem that will continue to require cooperation and coordination between provincial agencies, municipalities and regional districts. The Ministry of Environment can and does enforce action where illegal dumping results in pollution. The Ministry of Forests, Lands and Natural Resource Operations is responsible for the management of Crown land assets and will continue to penalize illegal use of Crown land. Municipalities and regional districts, through authorization of solid waste management plans under the Environmental Management Act manage municipal solid waste and as such play a key role in preventing illegal dumping through the provision of recycling and waste disposal options for citizens.

The Ministry of Environment (Ministry), through the Conservation Officer Service and the Environmental Protection Division will continue compliance and enforcement of regulations against illegal dumping on Crown land, in collaboration with regional districts, municipalities and electoral areas. The Ministry is not aware of a systemic increase in illegal dumping across the province, but acknowledges there may be local issues in parts of the province. Where the municipality or regional district can identify this, the Ministry is willing to work together with local government to determine causes, for example a lack of suitable or cost effective recycling or disposal options, and appropriate mitigation, and/or enforcement actions. At this time the Ministry of Environment does not foresee a need for additional financial or human resources, and is willing to partner with local governments on a case by case basis to resolve specific illegal dumping challenges.

B90 NATURAL AREA TAX EXEMPTION PROGRAM

Sunshine Coast RD

THEREFORE BE IT RESOLVED that the Ministry of Community, Sport & Cultural Development be requested to grant local governments the authority to implement natural area protection tax exemption programs.

Convention Decision: Endorsed as Amended

Provincial Response: Ministry of Community, Sport & Cultural Development

This is the first time that regional districts have expressed an interest in having the authority to offer a Natural Area Protection Tax Exemption Program; as such this is not an area that is currently under consideration for legislative review. The Province would be willing to work with regional district representatives to consider questions such as the priority of legislative change for regional districts and applicability of the Natural Area Protection Tax Exemption modelled on the Islands Trust to regional districts and the success of the Islands Trust Natural Area Protection Tax Exemption Program.

B91 DEVELOPMENT OF A NATURE & CLIMATE CONSERVATION STRATEGY

Tofino

THEREFORE BE IT RESOLVED that UBCM recommend that the Province of British Columbia develop a science-based nature and climate conservation strategy, that would concurrently accomplish:

- allowing more species to survive and adapt to a changing climate;
- protecting the natural carbon stores in our primary and intact forests and other ecosystems;
- protecting water and other vital ecosystem services that support both human well-being and a conservation-based economy; and
- supporting sustainable natural resource management that is based on prioritizing the needs of the ecosystems.

Convention Decision: Endorsed

Provincial Response: Ministry of Environment

While there is no single strategy that addresses the full spectrum of issues raised by this resolution, the B.C. Government is using a wide range of approaches (including legislation, policies, procedures and guidance) to maintain BC's biodiversity and ecological services in light of human settlement, development, and climate change. Legislation such as the Forest and Range Practices Act, the Oil and Gas Activities Act and the Fish Protection Act include significant provisions to achieve these goals. Additionally, there are a number of more recent initiatives that directly address the intent of this resolution. These initiatives include:

Climate Change Adaptation - The majority of the scientific community agrees that the primary strategy for protecting biodiversity in an era of rapid climate change is to focus on connectivity. The Government of British Columbia currently protects about 14% of the land base. About 74% of this protected area is forested contributing to both carbon stores and ongoing carbon sequestration. Many other jurisdictions have some level of protection on both land and water within B.C. including the federal government, regional districts, municipalities and private landowners. Together this represents a sizable portion of the province and is a significant contribution to landscape connectivity and the future of biodiversity and carbon management in British Columbia.

Forest Carbon Offset Protocol - The Government of British Columbia has developed this protocol to guide the design, development, quantification and verification of B.C. forest carbon offsets from a broad range of forest activities on private and public land in B.C. Forest carbon is an increasingly significant component of climate action, and the protocol ensures that forest carbon offsets developed in B.C. meet domestic and international quality standards.

Water Act Modernization and Water Science Strategy - Ensuring enough water is set aside to protect stream health and healthy ecosystems; improving water security, efficiency, and conservation; and regulating water during times of scarcity are key elements of the Province's proposed new Water Sustainability Act. In addition, Government is leading development of a Water Science Strategy to better link science-based information and knowledge with decision-making, policy development and operational practice.

Conservation Framework & Species at Risk Task Force - The Conservation Framework is British Columbia's approach for maintaining the rich biodiversity of the province. The Framework provides a set of science-based tools and actions for conserving species and ecosystems in B.C. The report of the Species at Risk Task Force was released on July 4th, 2011. The report makes 16 recommendations addressing legislation, environmental management, First Nations engagement and public engagement. See response to Resolution B41 for more detail.

Environmental Mitigation Policy - The BC Ministry of Environment, along with the Environmental Assessment Office and other natural resource management agencies, is developing a new environmental policy to support a consistent approach to mitigating adverse impacts on valued environmental assets from development projects and activities. This policy and associated procedures will help guide staff and provide consistent advice and information about environmental mitigation to statutory decision-makers who make authorization decisions in the provincial government. This policy is currently being drafted based on research on similar policies and analysis of feedback on the initial concept from stakeholders and First Nations. Following another opportunity to review and comment on the draft, the Environmental Mitigation Policy will be revised, and then applied on a trial basis in 2013. To be effective, environmental mitigation actions, including ecological restoration, need to consider climate change.

The approaches highlighted here engage the full range of government agencies charged with the management of BC's natural resources and are believed to be a more effective approach than a single Ministry strategy.

B97 PROTECTION OF LAKES & RIVERS

Cowichan Valley RD

THEREFORE BE IT RESOLVED that the Province of British Columbia restore funding and resources to provincial ministries to ensure the adequate protection of BC lakes and rivers, or provide the enabling regulatory

authority and financial means to local governments to properly protect and manage lakes and rivers at the local level, should they so wish.

Convention Decision: Endorsed as Amended

Provincial Response: Ministry of Environment, Ministry of Forests, Lands & Natural Resource Operations
Government's 2010 Lakeshore Development Compliance project identified low compliance with the requirement to obtain an authorization under the Water Act for modifications to the lakeshore or meet bylaw requirements under the Riparian Areas Regulation. The report also suggested that there are significant impacts to aquatic habitat as a result of non-authorized shoreline work. The provincial government is currently reviewing the results of this study to determine what can be done to enhance the effectiveness of current programs and regulations which protect the Province's lakes and rivers.

Protection of lakes and streams is also being addressed through the following initiatives:

The provincial government continues to support local collaborative processes and mechanisms such as the Shuswap Lake Integrated Planning Process (SLIPP) and the Cowichan Watershed Board to improve agency coordination, public outreach and compliance.

The Riparian Areas Regulation provides that named local governments must use the tools available to them in Part 26 of the Local Government Act to not approve or allow stream or lakeside development unless riparian fish habitat is maintained, protected, and/or provided with an opportunity of recovery. The Province, through its Intergovernmental Cooperation Agreement with UBCM and DFO, continues to work with local governments to meet their regulatory requirements in bringing in and implementing effective bylaws, in particular ensuring their ability to deal with non-compliant development activities that impact stream and lakefront fish habitat.

The Province is developing a new Water Sustainability Act that builds on and will replace the current Water Act. Under the proposed new act, provincial water objectives will be established and the opportunity to employ different governance approaches and new tools such as water sustainability plans will be enabled to support increased collaboration and participation.

The Province is also reviewing Part 7 of the Water Regulation (Changes in and about a Stream). A primary objective of the review is to identify opportunities to improve the effectiveness of the regulation to ensure that water quality, fish and wildlife habitat are not compromised.

Funding for additional staff and resources must be evaluated in the context of the provincial government's overall priorities.

**B100 CONSULTATION WITH LOCAL GOVERNMENT REGARDING
RESOURCE MANAGEMENT**

Alberni-Clayoquot RD

THEREFORE BE IT RESOLVED that UBCM and the Coastal Community Network:

- a) develop a mechanism(s) that ensures meaningful consultation with Canada and British Columbia with respect to all sustainability policies and processes affecting life in the Pacific Coast Watershed; and
- b) establish an appropriate platform for community-to-community relations between the urban/rural local governments and First Nations at an appropriate regional level across the Pacific Coast Watershed.

Convention Decision: Endorsed and Referred to ECD Committee

B107 WATER REGULATIONS

Tahsis

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to provide funding opportunities that reflect the true cost of the upgrades to aging infrastructure particularly in the rural areas of the province of British Columbia.

Convention Decision: Endorsed as Amended

Provincial Response: Ministry of Health; Ministry of Community, Sport & Cultural Development

The Ministry of Health has been working with the UBCM Small Water Systems Working Group which was tasked with presenting recommendations on addressing the challenges faced by small water systems at the September 2011 UBCM Annual Convention. Complete exemptions from the drinking water health safeguards in the Drinking Water Protection Act are unlikely, but the province will look into UBCM proposals to fine tune approaches under the legislation that are appropriate to smaller populations.

UBCM leads the Gas Tax Agreement which is a tri-party agreement between the federal, provincial and local governments of BC providing both federal and provincial funding for local government water systems. The GTA will see a federal transfer of \$1.6 billion over the course of 4 years to 2015 in support of various infrastructure projects for all local governments, including drinking water.

B113 FEDERAL LIBRARY FUNDING CONTRIBUTION

Cowichan Valley RD

THEREFORE BE IT RESOLVED that UBCM petition the federal government to provide a grant in lieu of taxes on federal lands to libraries, in recognition of use by persons living on federal lands located within the library service area.

Convention Decision: Endorsed and Referred to FCM

Other Response: Not yet available.

B118 TAX CREDITS FOR EMERGENCY RESPONDERS

Parksville

THEREFORE BE IT RESOLVED that the UBCM once again lobby the provincial and federal governments to amend the Income Tax Act to provide unpaid volunteer emergency responders with a meaningful tax exemption as sign of recognition and appreciation for the voluntary service and government cost savings they provide.

Convention Decision: Endorsed

Provincial Response: Ministry of Finance

The design of the tax system balances fairness, competitiveness, efficiency, administrative simplicity and economic objectives.

Since 2001, BC has reduced provincial personal income taxes for most taxpayers by 37 per cent or more. When all taxes are considered, British Columbians generally have one of the lowest tax burdens in the country.

The Minister of Finance reviews provincial taxes and considers changes each year in preparation of the provincial budget.

Federal Response: Public Safety Canada

I wanted to highlight that as part of the Next Phase of Canada's Economic Action Plan, our government introduced a Volunteer Firefighters Tax Credit for volunteer firefighters who perform at least 200 hours of service for their communities. I have enclosed an excerpt from Budget 2011 providing additional information on this new tax credit.

Volunteer Firefighters Tax Credit - In recognition of the important role played by volunteer fire fighters in contributing to the security and safety of Canadians, Budget 2011 proposes a Volunteer Firefighters Tax Credit to allow eligible volunteer firefighters to claim a 15-per-cent non-refundable tax credit based on an amount of \$3,000.

An eligible individual will be a volunteer firefighter who performs at least 200 hours of volunteer firefighting services in a taxation year, for one or more fire departments, that consist primarily of responding to and being on

call for firefighting and related emergency calls, attending meetings held by the fire department and participating in required training related to the prevention or suppression of fires.

Volunteer service hours performed by a firefighter or a fire department will be ineligible if the firefighter also provides firefighting services, otherwise than as a volunteer, to that fire department.

An individual who claims the credit will be required to obtain written certification from the chief, or a delegated official, of the fire department confirming the number of hours of eligible volunteer firefighting services performed. The details of the certification process will be developed by the Canada Revenue Agency (CRA).

An individual who claims the credit will be ineligible for the existing tax exemption of up to \$1,000 for honoraria paid by a government, municipality or public authority in respect of firefighting duties.

Governments, municipalities and public authorities who pay firefighters amounts in respect of their services as volunteers will be required to report those amounts to the CRA as part of their annual reporting of remuneration paid.

This measure will apply to the 2011 and subsequent taxation years.

Web link: <http://www.budget.gc.ca/2011/plan/anx3a-eng.html#toc4>

B127 DFO REFERRAL TIMES

Alert Bay

THEREFORE BE IT RESOLVED that the DFO adopt a policy committing the department to provide a response to referrals within 30 days of receipt of any development referral from a local government or first nation government;

AND BE IT FURTHER RESOLVED that any referral which goes unanswered after 30 days of receipt be deemed to be approved.

Convention Decision: Endorsed

Federal Response: Not yet available.

B129 CONTROL OF WATERSHEDS

Ladysmith

THEREFORE BE IT RESOLVED that UBCM request the provincial government to develop a funding program that facilitates local government acquisition of both the watershed and adjacent land for those local governments with water systems on privately owned land;

AND BE IT FURTHER RESOLVED that all activities in watersheds used for drinking water be subject to final approval and control by affected local governments and the Ministry of Environment (MOE), and that MOE be legislatively required to ensure that the quality and quantity of water in watersheds meet provincial health requirements.

Convention Decision: Endorsed

Provincial Response: Ministry of Environment

Ministry of Environment (MOE) acknowledges the importance of source water protection in ensuring safe drinking water regardless of the source location.

Lead responsibility for drinking water protection and the Drinking Water Protection Act (DWPA) is the Ministry of Health and regional Health Authorities. MOE has no statutory authority under DWPA.

In practice, MOE and the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) work with Health Authorities to ensure a multi-barrier approach to drinking water protection. For MOE, this includes

responsibility for human health related water guidelines, standards and policies and monitoring of source waters. Source water protection is also a key consideration in the Groundwater Protection Regulation, Environmental Management Act and implementation of Living Water Smart. MFLNRO has a strong coordinating and decision making role within BC's watersheds.

B134 ECOSYSTEM BASED OFFSETS FOR LOCAL GOVERNMENTS

Nanaimo RD

THEREFORE BE IT RESOLVED that the Province of BC recognize that any land provided to the local government as park land or conservation areas through rezoning, subdivision or other land development process that:

- i. is in excess of that which is required by current regulations; and
- ii. meets the definition of forest land as provided in the BC Forest Offset Protocol (including instances in which multiple parcels are bundled together to meet minimum area thresholds)

is additional to the baseline scenario, and constitutes a valid avoided conversion project with a verifiable quantity of carbon that can be counted against a corporate emissions inventory;

AND BE IT FURTHER RESOLVED that if the local government is a regional district, that regional district can allocate monies raised for the purpose of purchasing offsets toward the maintenance of the additional parkland provided, rather than raising the necessary maintenance monies through a parks maintenance tax requisition, or other commonly used fees and charges.

Convention Decision: Not Endorsed

B140 REGIONAL GROWTH STRATEGY

Comox Valley RD

THEREFORE BE IT RESOLVED that section 848 of the Local Government Act be amended to include, as the last portion of the definition, the following text: "...and all elected officials of electoral areas within the area of jurisdiction for which a regional growth strategy is prepared";

AND BE IT FURTHER RESOLVED that section 857(3)(a) of the Local Government Act be amended to include the following text (bold and underlined):

"(3) For the purposes of this section, before third reading of the bylaw to adopt a regional growth strategy, the board must submit the regional growth strategy to:

(a) the council of each municipality and the electoral areas committee, if any, all or part of which are covered by the regional growth strategy, ..."

Convention Decision: Not Endorsed

B144 ANIMAL ABUSE

Victoria

THEREFORE BE IT RESOLVED that UBCM request the Province of British Columbia to demonstrate its commitment to the welfare of animals in the province by providing appropriate funding to allow the BC SPCA to effectively prevent and respond to incidents of animal abuse.

Convention Decision: Endorsed

Provincial Response: Ministry of Agriculture - Public health and safety and the welfare of animals are important to the Government of British Columbia and as such the 2011 amendments to the Prevention of Cruelty to Animals Act will ensure a greater level of protection for the animals of British Columbia.

The Ministry of Agriculture is not in a position to financially support the BC SPCA at this time.

The Ministry of Agriculture encourages the all local governments to work with the BC SPCA to address animal welfare issues locally.

B150 SENIORS' TESTING UNDER DRIVE-ABLE PROGRAM

Sechelt

THEREFORE BE IT RESOLVED that the Province of BC be requested to provide additional testing facilities or implement other options that would allow testing to be done in the community where the senior resides.

Convention Decision: Endorsed

Provincial Response: Ministry of Public Safety & Solicitor General

DriveABLE is a specialized assessment tool used for only a small percentage of driver fitness assessments and so it is not feasible to always ensure testing is available in the community where the senior resides. DriveABLE assessments require the expertise of a trained healthcare provider (typically a kinesiologist or an occupational therapist) to facilitate each assessment.

The current driver medical fitness process is similar to many other medical assessments – the initial screening is done at the community physician level, but specialized assessments often need to be done at a regional level, where the specialist equipment and skills are located.

However, the Superintendent of Motor Vehicles is looking at opportunities to further expand the number of locations where DriveABLE assessments are available. We are also working with our existing DriveABLE service providers to look at options for providing mobile assessment services or using satellite locations.

A mobile unit has been added on a pilot basis to address the needs of drivers in the Sechelt area. We continue to work with service providers to provide increased access in other areas of the province.

B151 BEE IMPORTATION

North Saanich

THEREFORE BE IT RESOLVED that UBCM petition the Province to protect the health of island bee populations by restoring the former quarantine that has managed the importation of honey bees and prohibited the importation of used equipment and combs to Canada Food Inspection Agency standards from mainland North America to Vancouver Island, the Sunshine Coast and the Gulf Islands.

Convention Decision: Endorsed

Provincial Response: Ministry of Agriculture

The Ministry of Agriculture established that there was no longer a qualitative difference in the honey bee disease profiles of the Vancouver Island Bee District and mainland bee districts. In the absence of scientific justification, the application of restrictive honey bee shipping conditions to Vancouver Island that exceeded those used in other bee districts, and between provinces for bee imports, was deemed “legally non-defensible” by the Ministry of the Attorney General.

In May 2010, the Ministry of Agriculture introduced a set of shipping conditions applicable to all Bee Districts which include colony inspection by ministry-appointed Apiary Inspectors prior to shipment, permit issuance and mandatory registration of apiaries. Colony inspections meet or exceed standards accepted by other provinces. The Ministry of Agriculture believes that the new shipping conditions allow beekeepers to realize economic opportunity while maintaining an effective program to prevent the introduction of new bee diseases in all parts of the province and mitigate their impact.

B153 MARINE CONSERVATION STRATEGY - VANCOUVER ISLAND SHELF

Tahsis

THEREFORE IT BE RESOLVED that the UBCM supports the establishment of a conservation strategy within the national marine conservation area reserve (NMCAR) in the Vancouver Island Shelf marine region encompassing Mozo Point in the Tahsis Narrows, Nootka Sound urging quick action to proceed in the conservation of this marine area while respecting First Nations interest in the area.

Convention Decision: Endorsed

Federal Response: Environment Canada

I appreciate your support for a marine conservation strategy for the west coast of Vancouver Island. Environment Canada is making progress toward the designation of a marine national wildlife area around the Scott Islands. My department intends to continue coastal marine conservation efforts following designation of this protected area, including working with Fisheries & Oceans Canada, Parks Canada, the Government of British Columbia and First Nations to develop a science-based plan for the protection of marine and terrestrial species associated with the landscape and seascape of coastal British Columbia.

B157 AGE RESTRICTIONS ON INDOOR TANNING

Esquimalt

THEREFORE BE IT RESOLVED that UBCM lobby the provincial government to introduce legislation to ban indoor tanning for youth under the age of 18.

Convention Decision: Endorsed

Provincial Response: Not yet available.

B159 FOR-PROFIT CLINICS

Victoria

THEREFORE BE IT RESOLVED that UBCM request that the Province of British Columbia:

1. Establish a moratorium on any further expansion of private, for-profit surgical and MRI/CT clinics;
2. Require an end to public funding of for-profit clinics, including the contracting-out of day surgeries and the provision of Health Authority contracts to for-profit clinics;
3. Require full accountability and transparency on the part of for-profit clinics by ensuring that they submit to all oversight and regulatory mechanisms currently applied to public facilities operating under the B.C. Hospital Act; and
4. Expand public capacity by requiring the development of publicly funded and administered outpatient facilities;

AND BE IT FURTHER RESOLVED that UBCM continue to research and monitor the threat to universal public health care posed by the operations of private, for-profit surgical and MRI/CT facilities in its member communities.

Convention Decision: Not Endorsed

B160 FOOD SAFETY AT COMMUNITY EVENTS

Alert Bay

THEREFORE BE IT RESOLVED that UBCM request that all health authorities develop reasonable policies that will allow the sale and provision of foods prepared in non-commercial kitchens and which are not cost prohibitive or otherwise prohibitively onerous to the average citizen.

Convention Decision: Endorsed as Amended

Other Response: Vancouver Coastal Health

In Vancouver Coastal Health (VCH) we acknowledge the importance of local charitable and fundraising events to communities and have asked staff to work closely with charity, church, and community groups to ensure that events proceed under reasonable and appropriate levels of oversight. However, while our involvement is mostly limited to providing food safety information we also recognized that markets, church dinners and other community-based events featuring food are not inherently safer or more dangerous than any other food service establishments.

A study by the National Collaborating Centre for Environmental Health entitled: "Church/Community Suppers: What is the Evidence for Risk of Foodborne Illness?" concluded that 3 to 16% of foodborne illness outbreaks investigated by public health are associated with community events including church suppers, fairs, potlucks,

picnics etc. Poor food handling practices in the home and at the site where the food was prepared and served were implicated in most outbreaks. A more recent survey conducted in Fraser Health and VCH concluded that the majority of residents do not use thermometers to verify internal food temperatures and that more than one third of the respondents indicated that they prepare foods while ill.

Current public healthy legislation uses outcome/performance based language to enable appropriate discretionary regulatory approaches. Health authorities are expected to exercise risk based flexibility and common sense in the application of the legislation in our communities. The present permit application process is consistent across Health Authorities and allows for a quick health risk assessment and feedback, determines the necessity for a food permit and identifies optional ways of arriving at the desired food safety outcome.

Rather than requesting health authorities to create new policies, the preferred option would be for local governments to sit down with regional health authorities and establish a dialogue that will help to satisfy community needs but with also ensure public health safety. We would be pleased to do so for local governments within our jurisdiction.

B165 ANNUAL HALIBUT QUOTA

Capital RD

THEREFORE BE IT RESOLVED that the federal government purchase or lease the required commercial halibut quota to establish a permanent annual guaranteed base limit and season for recreational fishermen of 1 halibut per day 2 in their possession, February 1 to December 31 of each year.

Convention Decision: Not Endorsed

B170 COMPACT FLUORESCENT LIGHT BULBS

Sechelt

THEREFORE BE IT RESOLVED that the federal and provincial governments be requested to suspend implementation of CFL bulb legislation until the health and environmental issues are resolved.

Convention Decision: Not Considered - Automatic Referral to Executive

B171 TRAPPING REGULATIONS

Sunshine Coast RD

THEREFORE BE IT RESOLVED that the Ministry of Forests, Lands and Natural Resource Operations be encouraged to develop and promote educational programs on alternatives to trapping wildlife and the importance of signage, particularly within urban interface areas in order to protect humans and pets from unnecessary injury.

Convention Decision: Not Considered - Automatic Referral to Executive

B172 CARBON TAXING OF THE COAL INDUSTRY

Tahsis

THEREFORE BE IT RESOLVED that UBCM encourage the provincial government to amend the regulations in order to apply the BC Carbon Tax to the coal industry.

B174 BC HYDRO WIRELESS SMART METERS

Colwood

THEREFORE BE IT RESOLVED that a moratorium be placed on the mandatory installation of wireless smart meters until the major issues and problems identified regarding wireless smart meters are independently assessed and acceptable alternatives can be made available at no added cost to the consumer.

Convention Decision: Endorsed

Provincial Response: Ministry of Energy & Mines

The Province is not prepared to place a moratorium on the mandatory installation of wireless smart meters. The Clean Energy Act established a legal requirement for BC Hydro to install smart meters for all of its customers by

the end of 2012. The Province is satisfied that BC Hydro's smart meter program will deliver significant benefits to ratepayers by making the power grid more efficient and reliable.

The BC Centre for Disease Control has confirmed that BC Hydro's smart meters emit radio waves at a power density that is significantly below the legal limits governing exposure to radio frequency. Given the current scientific evidence, the consensus of public health practitioners is that at current exposure levels smart meters and other radio-frequency emitting devices, such as baby monitors and fm radio, do not constitute a threat to the health of the public.

BC Hydro is working closely with the office of the Information and Privacy Commissioner for British Columbia to ensure that BC Hydro meets legislated privacy standards and that appropriate privacy and security measures are built into the entire smart grid system.

Other Response: BC Hydro

Like many utilities around the world, BC Hydro is addressing the challenge of aging infrastructure and meeting increased demand by upgrading its electricity grid. BC Hydro's investments in smart meters and a smart grid are key steps in modernizing our electricity system, improving its safety and reliability, and helping customers save energy and money.

Smart meters and a more modern grid will save families and businesses about \$70 million over the next three years alone through lower rates. In the longer term, the program returns \$1.6 billion in benefits over 20 years. Since BC Hydro is publicly owned, those savings will be passed on to customers, keeping BC Hydro's electricity rates among the lowest in North America.

BC Hydro understands that some customers have questions about the Smart Metering Program and that's why we are committed to working with those customers on a case-by-case basis, ensuring we can continue to provide those customers with safe, reliable electricity. BC Hydro has a dedicated customer service team that answers every question about the program.

Since smart meters were announced in 2007, BC Hydro and the Province of British Columbia have included smart meters in our planning documents and province-wide communications. We have informed customers about the program through open houses, letters, emails, bill inserts, newsletters, BC Hydro's website and call centre, advertising, and pre-installation communications. The majority - more than 99 per cent - of BC Hydro's customers accept smart meters as a necessary upgrade.

Health - Smart meters communicate using radio signals which are common to our everyday lives and have been used safely for decades. Wireless technology is used by radios, TVs and emergency services to name a few. Wireless electrical and water meters are being used by utilities across the province including Nelson Hydro, FortisBC, City of Penticton, City of Abbotsford, City of Grand Forks, City of Richmond, City of Chilliwack, and the Village of Queen Charlotte.

Smart meters are safe as confirmed by health and science authorities including BC's Provincial Health Officer, Health Canada and the World Health Organization. BC Hydro's smart meters communicate for an average of one minute per day. Exposure to radio frequency during a 20-year life span of a smart meter is equivalent to the exposure during a single 30-minute cell phone call. BC Hydro's smart meters' radio frequency profile is well below Health Canada's exposure limits, and less than 50% of the precautionary limits set by Switzerland, the country with the most rigorous standards in the world.

Privacy & Security - BC's Information & Privacy Commissioner released a report into the Smart Metering Program's compliance with BC's Freedom of Information and Protection of Privacy Act and confirmed that we have taken the right steps to protect our customers' information. As part of that report, the Privacy Commissioner has issued 14 recommendations for how we can build on our existing processes even further and we will be acting on those recommendations.

The report states that our customers' information is secure. Smart meters provide BC Hydro with the same information about customer electricity use that we have today - except more frequently and accurately. We also

collect more information about the overall status of the electricity grid which helps us manage the entire system and reduce waste.

Protecting our customers' privacy is a top priority. As we do now, we will continue to protect the privacy of our customers by:

- Implementing a system with multiple layers of security, starting with encryption similar to online banking.
- Working closely with the Privacy Commissioner's Office.
- Managing customer information according to the Freedom of Information and Protection of Privacy Act. BC Hydro does not share personal information with third parties, unless required by law.

In addition to Health Canada, Provincial Health Authority, and the Office of the Privacy Commissioner, the Smart Metering Program must meet rigorous standards set by a number of federal and provincial agencies including: North American Reliability Council, Environment Canada, Industry Canada, Measurement Canada, and the BC Safety Authority.

We are moving forward with the Smart Metering Program because it is a necessary long term investment for BC Hydro customers and for the province as a whole. A safe, reliable electricity system is the backbone of our economy. Investing today in modern meters and a smarter grid will help keep our system safe and reliable while ensuring that we can meet our province's electricity needs moving forward.

SECTION C – Part 2 – Contains resolutions that were referred to other resolutions and as a result were not admitted for debate.

C7 REIMBURSEMENT OF COSTS FOR KEEPING OF PRISONERS Sechelt

THEREFORE BE IT RESOLVED that UBCM request the Province to reimburse local governments the actual costs of housing federal and provincial prisoners that are held in local government owned RCMP detachment buildings.

C9 COASTAL FERRY SYSTEM Alert Bay

THEREFORE BE IT RESOLVED that UBCM petition the provincial government to treat the coastal ferry system as equivalent to the provincial highway system and to support the minor routes to the same degree that provincial highways and other transportation infrastructure is supported by government taxes, grants and subsidies.

C10 DELINQUENT TAX ON CROWN LAND Alert Bay

THEREFORE BE IT RESOLVED that the Province of BC undertake to pay all delinquent property taxes owed by properties which are under crown lease tenures.

C11 BC HYDRO FAIR COMPENSATION Nanaimo RD, Sunshine Coast RD

THEREFORE BE IT RESOLVED that UBCM lobby the Province of British Columbia to explore the taxation of BC Hydro and implement a fair and equitable method of compensation to all local governments for the provision of local and regional services.

C14 TAXATION OF BC HYDRO Comox Valley RD

THEREFORE BE IT RESOLVED that UBCM lobby the Province of British Columbia to explore the taxation of BC Hydro and implement a fair and equitable method of compensation to all local governments for the provision of local and regional services.

C15 FUNDING FOR PUBLIC LIBRARIES

North Saanich

THEREFORE BE IT RESOLVED that UBCM petition the Province to restore public library funding so that the ratio of provincial grants to municipal tax levies is restored to the ratio that existed in 1985.

Other Response:

C17 PACIFIC AQUACULTURE REGULATIONS

Strathcona RD

THEREFORE BE IT RESOLVED that Fisheries & Oceans Canada be requested to expand the current license templates for marine finfish, shellfish and freshwater aquaculture to include specific operational compliance standards that serve to mitigate the potential for negative impact of aquaculture operations on adjacent land uses;

AND BE IT FURTHER RESOLVED that Fisheries & Oceans Canada be requested to defer approval of new aquaculture operations pending written confirmation from local governments that such operations are in compliance with local government regulations;

AND BE IT FURTHER RESOLVED that Fisheries & Oceans Canada be requested to convene a meeting of British Columbia coastal communities, regional districts, local governments and First Nations to provide more clarity on the Pacific Aquaculture Regulations.

C18 MAINTENANCE FUNDING FOR BC PARKS

Sunshine Coast RD

THEREFORE BE IT RESOLVED that the Ministry of Environment be requested to direct additional funding toward the year-round maintenance of BC Parks sites.

C24 COMMUNITY BASED SENIOR CARE

Victoria

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to significantly enhance BC's system of community-based seniors' care, in order to ensure timely access to the full range of public services that support seniors to age and die with dignity.

C25 COMMUNITY-BASED SENIORS' CARE

Nanaimo City

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to significantly enhance BC's system of community-based seniors' care, in order to ensure timely access to the full range of public services that support seniors to age and die with dignity.

C28 SENIORS' OUTREACH & HEALTH PREVENTION PROGRAMS

Nanaimo City

THEREFORE BE IT RESOLVED that the provincial government provide funding for enhanced seniors' outreach and health prevention programs (including information services, social networking, and age-appropriate exercise programs) and to support better coordination among existing services.

C36 HERITAGE FUNDING

Victoria

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to renew its commitment to heritage conservation in the following manner:

1. Invest a further \$10 million in the Heritage Legacy Fund;
2. Restore community support for both local government and community heritage organizations such as Heritage BC;
3. Adopt the draft Provincial Heritage Strategy;
4. Restore the budget of the Heritage Branch; and
5. Resolve the Heritage Properties question.

THEREFORE BE IT RESOLVED that UBCM urge the Province to renew its commitment to heritage conservation through the five recommendations identified in Heritage BC's report, "A Call to Renew British Columbia's Heritage Program":

- adopt a provincial heritage strategy;
- restore the Heritage Branch budget;
- resolve the heritage properties question;
- restore community support; and
- invest in the Heritage Legacy Fund.

SECTION C – Part 3 – Contains resolutions that were referred to the Area Association due to being of a regional nature.

C41 RESOURCE MANAGEMENT AUTHORITY

Alberni-Clayoquot Regional District

THEREFORE BE IT RESOLVED that the Union of BC Municipalities work with the Coastal Community Network to provide a one stop resource management assessment and referral delivery authority co-chaired by elected leaders drawn from local government and First Nations leadership resident on the coast.

AVICC Response: Executive invited CCN representatives to the January 13, 2012 meeting to provide an update on the status of the CCN and discuss the proposal for regional committees and how they would interface with AVICC and UBCM. CCN Chair Tony Bennett, Director Ken McRae and staff member Patrick Marshall took the opportunity. Executive agreed in principle to support CCN's proposal to hold a workshop to discuss the form, function and relationship with CCN, AVICC, NCLGA and UBCM in having regional resource management committees and that time on the 2012 AVICC AGM & Convention program be provided to report out the results of the workshop. AVICC and UBCM staff met with Patrick Marshall February 1. The CCN workshop has been scheduled for March 27/28 in Victoria. AVICC staff will attend. Workshop results will be reported back to AVICC members Saturday, April 14 at 3:00 pm.

LR3 ISLAND CORRIDOR FOUNDATION FEDERAL/ PROVINCIAL FUNDING APPLICATION

AVICC Executive

THEREFORE BE IT RESOLVED that AVICC petition the governments of Canada and British Columbia to approve the \$15 million rail infrastructure application for capital works on the Victoria to Courtenay rail line submitted by the Island Corridor Foundation in October 2010 to ensure the future of Island rail transportation and restoration of VIA passenger rail service between Victoria and Courtenay;

AND FURTHER BE IT RESOLVED that an emergency meeting be arranged between the Island Rail Corridor Foundation and all appropriate and applicable parties including the Premier and Minister of Transportation and Infrastructure of BC to request their immediate assistance in coordinating this appeal with the Federal Government of Canada.

AVICC Convention Decision: Endorsed

Provincial Response:

On June 28, 2011, Premier Clark announced that the Province will contribute \$7.5 million for E&N Passenger Rail in an announcement made in Nanaimo. Provincial funding will be provided in two parts. The Ministry of Transportation and Infrastructure will contribute up to \$500,000 for an engineering inspection on the condition of the approximately 40 rail bridges and trestles on the line. The balance of \$7 million will help the Island Corridor Foundation (ICF) repair the track and ensure that it is safe for passengers. The ICF has identified that it needs \$15 million to complete essential repairs. The provincial funding of \$7 million is conditional upon the final bridge inspection and ICF matching the other \$7.5 million that it needs to ensure all repairs are completed and passenger train service can safely resume. The Bridge and Engineering Trestle Engineering Audit was released in late-February.

Federal Response:

Island Mayors and Chairs and ICF representatives met May 24, 2011 with MP James Lunney, Nanaimo-Alberni and MP John Duncan, Vancouver Island North. Meetings were also requested with Honourable Denis Lebel, Federal Minister of Transport, Infrastructure and Communities and the Honourable James Moore, Federal Minister of Canadian Heritage and Official Languages. A meeting was held on August 3, 2011 in Victoria with Minister James Moore with 11 AVICC and ICF representatives in attendance. Regrettably Minister Lebel's busy schedule has prevented a meeting with AVICC and ICF representatives.

LR4 VANCOUVER ISLAND UNIVERSITY LABOUR DISPUTE

Alberni-Clayoquot RD

THEREFORE BE IT RESOLVED that if the current negotiations involving the labour dispute at Vancouver Island University results in a failure to resolve the situation, that the Premier of the Province of BC impose a cooling off period with the resumption of all classes at the university, and further that a mutually agreed upon mediator or arbitrator be appointed by the Province.

AVICC Convention Decision: Endorsed

Response: Immediately following the wrap-up of the 2011 AVICC AGM & Convention, Chair Stanhope prepared and faxed a letter to Premier Campbell's office. The dispute was settled by Monday following the close of the 2011 AGM & Convention.

SECTION LATE RESOLUTIONS – Contains resolutions that met the late resolution criteria and were admitted for debate.

LR6 OIL PIPELINES & TANKER TRAFFIC IN BC

Victoria

THEREFORE BE IT RESOLVED that UBCM request that the National Energy Board, Port Metro Vancouver, and all appropriate federal Ministers ensure that any applications to expand the amount of oil transported by pipeline or tanker in British Columbia undergo:

- a. the highest degree of environmental assessment; and
- b. meaningful public consultation, including direct engagement with affected municipalities, regional authorities and British Columbia First Nations.

Convention Decision: Endorsed

Federal Response: Natural Resources Canada

When the National Energy Board receives applications to expand federally-regulated pipeline systems, the applications are subject to environmental assessment and regulatory review. In addition, regulatory review processes for major projects are open, and parties including municipalities, regional organizations and Aboriginal groups can submit evidence and express their views.

For example, Enbridge's Northern Gateway Pipelines project (the Project), which proposes to increase the amount of oil transported by pipeline or tanker in British Columbia, has been referred by the Government of Canada for a panel review. The Project will be thoroughly reviewed by a three-member Joint Review Panel (Panel) to best protect the interests of all Canadians by satisfying the requirements of both the Canadian Environmental Assessment Act and the National Energy Board Act. The Panel's broad environmental assessment mandate covers the review of the pipeline, the terminal, the docking facilities at Kitimat, and the marine transportation portion of the pipeline project, including mitigation measures to address potential incidents on land and in the water.

Similarly, should Kinder Morgan decide to proceed with a plan to expand the Trans Mountain pipeline, they would file an application with the National Energy Board. You may be assured that an expansion of the Trans Mountain pipeline would be subject to environmental assessment and regulatory review, and as I noted above, the regulatory review process for major projects is open to interested parties to submit evidence and express views.

Environment Canada

Environment Canada's mandate includes the provision of advice for projects where a federal environmental assessment is required pursuant to the Canadian Environmental Assessment Act. At this time, the Department is not in receipt of a specific application by Kinder Morgan Canada to expand operation of its TransMountain Pipeline. The National Energy Board is the lead agency in Canada responsible for federally regulated pipeline proposals, and would be notified should Kinder Morgan Canada decide to pursue such an expansion.

If a proposal to expand the existing pipeline capacity were to be received, it would likely be subject to environmental assessment requirements under the Act. Opportunities for public and Aboriginal consultation would be identified as part of any environmental assessment conducted under this act. Further information is available on the Canadian Environmental Assessment Registry at: www.ceaa-acee.gc.ca/050/index-eng.cfm

Environment Canada would contribute expert advice to any environmental assessment required. In completing our review, we would consider the potential impacts of the proposal on air and water quality, wildlife, species at risk, and other matters related to the Department's mandate. Environment Canada has specific responsibilities to respond to marine environmental emergencies and provide related environmental advice and assistance to lead response agencies. My department has expertise in spill modelling and emergency response countermeasures that it makes available to these agencies.

Other Response: Port Metro Vancouver

Port Metro Vancouver shares UBCM's desire to ensure the safe and secure movement of all cargo and commodities through the port. This includes the management of potential risk associated with the transportation of liquid bulk, including crude oil, through the port.

Any project undertaken within Port Metro Vancouver's jurisdiction undergoes an environmental and project review assessment at a level appropriate to the potential environmental risk or as defined by the applicable legislation. In fact, all projects within Port Metro Vancouver jurisdiction undergo some form of environmental review regardless of the presence of legislated triggers.

The Vancouver Airport Facilities Corporation's proposal to construct a jet fuel receiving terminal and pipeline to the airport is the only application that Port Metro Vancouver is currently reviewing for projects that would expand the amount of oil transported through the Port by pipeline tanker. This project is undergoing a harmonized federal/provincial review that includes comprehensive environmental assessment and consultation with First Nations and the public. It (and other significant proposal for new or expanded oil transport through the port that Port Metro Vancouver may receive) will also be required to go through the Port's Project Review Process, a process that is analogous to a municipal development review and that covers many issues not addressed by environmental legislation.

If you are interested in learning more about Port Metro Vancouver's environmental and project review processes, please visit us at: <http://portmetrovancover.com/en/projects/ProjectReviewandPermits.aspx>



ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

63RD ANNUAL GENERAL MEETING & CONVENTION
APRIL 13-15, 2012 UCLUELET, BC

DRAFT PROGRAM

FRIDAY, APRIL 13, 2012

Morning Pre-Conference Program

10:30 – 11:30 am **Study Tour of the Wild Pacific Trail**
Study Tour of the Ucluelet Aquarium

12:30-4:00 pm **Registration**

AGM & Convention Main Program

2:00 pm	Official Opening of the 2012 AGM & Convention Convention Opening Remarks – <i>President Joe Stanhope</i> O Canada – Welcome and Blessing - Welcome from Host Community – <i>Mayor Bill Irving</i> Convention Program Overview – <i>President Joe Stanhope</i>
2:15 pm	Nominating Committee Report, Courtenay Councillor Ronna-Rae Leonard
2:20 pm	Dr. Kate Moran, Director of NEPTUNE Canada
3:00 pm	Refreshment Break
3:30 pm	Address by The Honourable Ida Chong, Minister of Community, Sport and Cultural Development
4:00 pm	Annual Meeting Adoption of Conference Rules and Procedures Adoption of Minutes of 2011 Annual General Meeting President's Address and Annual Report Financial Statements Appointment of Auditors Appointment of Scrutineers Appointment of Parliamentarian 2013 AGM & Convention Location
4:10 pm	Nominations from the Floor for Officers Candidate Speeches (as necessary)
4:20 pm	Introduction of Sponsors
4:35 pm	Island Corridor Foundation Update - Graham Bruce, Chief Operating Officer
5:05 pm	Final Comments and Wrap-Up
5:15 pm	Adjourn
5:30-7:30 pm	Welcome Reception

SATURDAY, APRIL 14, 2012

- 7:00-8:15 am Continental Breakfast
- 7:15-8:15 am Working Breakfast - Island Corridor Foundation Island Corridor Foundation Rail Corridor
Land-use Planning Initiative Clinic
- 8:00-8:30 am Voting for Table Officers (As Necessary)

LOCATION: UCC Main Hall

- 8:30 am Green Jobs, Affordable Housing, and Energy Conservation - Robyn Wark, BC Hydro
- 8:55 am Address by UBCM President, Director Heath Slee, East Kootenay RD
- 9:15 am Review of Resolution Procedures
- 9:20 am Consideration of Resolutions
- 10:00 am Refreshment Break
- 10:20 am Resolutions, Continued
- 11:15 am Nominating Committee Report
Nominations from the floor for Directors at Large
Candidate speeches (as necessary)
- 11:40 am FortisBC Energy Inc. Presentation
- 12:00 noon Delegates Luncheon
- 1:00-1:30 pm Elections for Director at Large

Concurrent Workshops

- 1:15-2:30 pm Role of Local Governments During Oil Spill Response
- 1:30-2:30 pm BC Aquaculture Regulatory Program
- 1:30-2:30 pm BC Jobs Plan Update
- 2:30-3:00 pm Refreshment Break
- 3:00-4:15 pm Role of Local Governments During Oil Spill Response
- 3:00-4:00 pm Shared Jurisdictional Roles for Managing Aquaculture
- 3:00-4:00 pm Coastal Community Network
- 4:15 pm Adjourn
- 6:00-10:30 pm Reception and Annual Banquet
- 6:00 pm Reception
- 7:00 pm Buffet Dinner
- 8:30 pm Short Program
- 8:45 pm Entertainment

SUNDAY, APRIL 15, 2012

7:00-8:15 am Hot Breakfast Buffet

LOCATION: UCC Main Hall

8:30 am	Nominating Committee Report Nominations from the Floor for Electoral Area Representative Candidate Speeches (as necessary) Municipal Insurance Association Presentation
8:50 am	Consideration of Resolutions and Late Resolutions
9:55 am	Refreshment Break
9:55-10:20 am	Elections for Electoral Area Representative as Necessary
10:20 am	TBD
10:45 am	Nominating Committee Report (as required) Agricultural Land Commission (Richard Bullock, Chair)
11:45 am	Final Business Session Installation of New Executive Remarks by President Elect Grand Prize Draws - <i>Must Be Present To Win</i> <ul style="list-style-type: none">– Inside Passage Cruise Aboard BC Ferries– Two night stay in a Studio Suite at the Black Rock Oceanfront Resort
Noon	Adjourn

NOMINATIONS AND ELECTIONS PROCEDURES

An 8 person Executive Board is elected and appointed at the Annual General Meeting & Convention to provide the ongoing administration and policy determination for the Association.

THERE ARE SEVEN ELECTED POSITIONS:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

THERE IS ONE APPOINTED POSITION:

- Immediate Past President

NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The Executive has identified a process whereby a notice of the AVICC Executive positions open for nomination and the process and the procedures for nomination was circulated to all members. [See Appendix C]

The notice states that the nominee must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC member local government. A nomination and consent form is available and is to be used for all nominations in advance of the AGM & Convention. [Also see Appendix C]

Background information that sets out the main responsibilities and commitments of an AVICC Executive member is made available on request.

A candidate may also be nominated from the floor at the AGM & Convention.

NOMINATING COMMITTEE is responsible for overseeing the nomination and election process and is appointed by the AVICC President and is composed of two members.

This year's Committee is composed of:

- Chair, Councillor Ronna-Rae Leonard, City of Courtenay
- AVICC Executive Coordinator, Iris Hesketh-Boles

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed in the Pre-Convention Newsletter.

NOMINATING COMMITTEE REPORT

The Nominating Committee is responsible for reporting to the full Annual Meeting. The Nominating Committee does not make recommendations.

The Nominating Committee will report on Friday, April 13th, at approximately 2:15 pm on nominations received in advance for positions of President, First Vice-President, Second Vice-President, three Directors at Large and Electoral Area Representative after which time nominations from the floor will be requested as follows.

ELECTIONS PROCESS

The Nominations and Elections Process will then proceed in three steps:

STEP 1 - ELECTION OF OFFICERS

FRIDAY, APRIL 13TH, 4:10 PM*

- Nominations from floor for Table Officer positions are received (President, First Vice-President, Second Vice-President)
- Candidate speeches for Table Officer positions (as necessary)

SATURDAY, APRIL 14TH, 8:00-8:30 AM*

- Elections for Table Officer positions (as necessary)

STEP 2 - ELECTION OF DIRECTORS AT LARGE

SATURDAY, APRIL 14TH, 11:15 AM*

- Nominating Committee presents results of Table Officer elections and announces nominations for three Directors at Large
- Nominations from the floor are received for the position of Director at Large
- Candidate speeches (as necessary)

SATURDAY, APRIL 14TH, 1:00-1:30 PM*

- Elections for Directors at Large (as necessary)

STEP 3 - ELECTION OF ELECTORAL AREA REPRESENTATIVE

SUNDAY, APRIL 15TH, 8:30 AM*

- Nominating Committee presents results of Director at Large elections and announces nominations for Electoral Area Representative
- Nominations from the floor for the above position
- Candidate speeches (as necessary)

SUNDAY, APRIL 15TH, 9:55-10:15 AM*

- Election for EA Representative (as necessary)

SUNDAY, APRIL 15TH, 10:45 AM*

- Nominating Committee presents results of EA Representative (as necessary)

The new Executive will be introduced and installed at 11:45 am, Sunday, April 15.

*Note: Times are based on the draft AGM & Convention Program as known at the time of publishing this report. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention. Delegates will receive a copy of the final program as part of the *Supplementary Materials Package* received at the onsite registration desk.

NOMINATING COMMITTEE REPORT 2012-13 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2012 AGM and Convention:

President

- Chair Joe Stanhope, Regional District of Nanaimo

First Vice-President

- Mayor Larry Cross, Town of Sidney

Second Vice-President

- Councillor Cindy Solda, City of Port Alberni

Director at Large (three to be elected*)

- Councillor Marianne Alto, City of Victoria
- Councillor Meagan Brame, Township of Esquimalt
- Mayor Graham Hill, Town of View Royal
- Councillor Claire Moglove, City of Campbell River
- Chair Colin Palmer, Powell River Regional District
- Councillor Barbara Price, Town of Comox
- Trustee Gary Steeves, Islands Trust

*A fourth may be required in place of the Past President if Chair Joe Stanhope is re-elected as President for 2012-13.

Electoral Area Representative

- Director Mary Marcotte, Cowichan Valley Regional District

Photos and biographical information on the candidates will be published in the 2012 Pre-convention Newsletter to be distributed to all members mid to late March 2012.

For further information on the nomination and election process contact:

Courtenay Councillor Ronna-Rae Leonard
Chair of AVICC Nominating Committee
c/o Local Government House
525 Government St
Victoria, BC V8V 0A8
Phone: (250) 356-5122
Fax: (250) 356-5119

AVICC CONFERENCE RULES AND PROCEDURES FOR HANDLING RESOLUTIONS

GENERAL RULES

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

VOTING RULES

5. Only elected officials of members are entitled to vote. [Bylaws s. 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

RULES OF PROCEDURE

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.

13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. Delegates must confine their remarks to a maximum speaking period of three minutes; including the introducer of a motion.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

HANDLING OF RESOLUTIONS STEP-BY-STEP RULES

PRECEDENCE OF RESOLUTIONS

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into three sections:
 - Part 1 – Those resolutions referred to AVICC by UBCM.
 - Part 2 – Those resolutions received by the deadline.
 - Section “A” – Those that feature new issues of interest to all members.
 - Section “B” – Those that support existing UBCM policy including:
 - Previously considered and endorsed resolutions; or
 - Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.
 - Part 3 – Resolutions received after the deadline

PROCEDURES FOR RESOLUTIONS PRINTED IN PART 1 AND PART 2, SECTION “A” OF THE RESOLUTIONS BOOK

20. The Chair will cause the title and the "enactment" clause of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.
25. The Chair will then call for discussion from the floor.

26. If there are not speakers opposed to the motion the Chair may call the question.
Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17)
Delegates must confine their remarks to a maximum speaking period of three minutes.
Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10).
Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B" OF THE RESOLUTIONS BOOK

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
- i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to amend the recommendation of the Resolutions Committee to remove the resolution from the block and have the resolution entered for discussion.
 - ii) If duly seconded, the Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
 - iii) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration.

PROCEDURES FOR LATE RESOLUTIONS

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
30. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
32. Resolutions received after the deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
- i) Emergency Resolutions recommended to be placed before the Convention for Plenary discussion.
 - ii) Resolutions not recommended to be admitted for Plenary discussion.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering Resolutions Received after the Deadline for discussion which, if duly seconded, will be dealt with as follows: The Chair shall put the question – "Shall the Report of the Resolutions Committee and the recommendations therein be adopted? – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
34. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
35. In the event that a late resolution is recommended to be admitted for discussion, the sponsor may be asked produce sufficient copies for distribution to the Convention.

36. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK

38. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

FOR SPECIAL RESOLUTIONS

40. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 38 or 39.
41. **AMENDMENTS TO CONSTITUTION AND BYLAWS:** Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
42. **SPECIAL RESOLUTIONS:** Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A favourable majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

2012 RESOLUTIONS

PART 1 – REFERRED RESOLUTIONS

The following are the resolutions that were referred to the Association by UBCM.

- RR1 EQUITY IN FUNDING FOR MUNICIPAL POLICE SERVICES (Victoria)
- RR2 STORMWATER MANAGEMENT IN ELECTORAL AREAS (Comox Valley RD)
- RR3 HYDRO SMART METERS (Gibsons)

PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE

Part 2 - Section “A” - This section contains resolutions that feature new issues of interest to all members.

- R1 DECLARED NUISANCES (Cowichan Valley RD)
- R2 REDUCTIONS TO COAST GUARD MARINE RADIO/TRAFFIC CONTROL CENTRES (Gold River, Sayward, Strathcona RD)
- R3 DECRIMINALIZATION OF MARIJUANA (Metchosin)
- R4 BAMFIELD ROAD SAFETY ISSUES (Alberni-Clayoquot RD)
- R5 PERMISSIVE TAXATION EXEMPTION (Parksville)
- R6 TAXABLE OCCUPIERS OF HOSPITALS (View Royal)
- R7 CREATION OF PARTICIPATORY BUDGETING SOFTWARE (Victoria)
- R8 QUALIFIED ENVIRONMENTAL PROFESSIONALS (Cowichan Valley RD)
- R9 EXTERIOR FULL CUT-OFF LIGHTING (Sunshine Coast RD)
- R10 REMOVAL OF DERELICT & ABANDONED VESSELS FROM COASTAL WATERS (Ladysmith)
- R11 TSUNAMI DEBRIS TO HIT WEST COAST IN 2014 (Alberni-Clayoquot RD)
- R12 BLUE CARBON CREDITS (Comox Valley RD)
- R13 VANCOUVER ISLAND SPINE TRAIL (AVICC Executive)
- R14 REINSTATEMENT OF FARM FUNDING FOR DEER FENCING (Central Saanich)
- R15 FARM MENTORSHIP PROGRAMS (AVICC Executive)
- R16 INCREASED QUOTA LEVELS TO SUPPORT REGIONAL FOOD SELF-SUFFICIENCY (Alberni-Clayoquot RD)
- R17 BC HYDRO RATE INCREASES (Parksville)

Part 2 – Section “B” - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

- R18 DEVELOPMENT COST CHARGES FOR FIRE SUPPRESSION (Sunshine Coast RD)
- R19 GENERATING SUSTAINABLE FUNDING FOR RURAL FIRE DEPARTMENTS (Cowichan Valley RD)
- R20 FUNDING FOR BC CONSERVATION SERVICE (Sunshine Coast RD)
- R21 SCHOOL BASED YOUTH MENTAL HEALTH SERVICES (Colwood)
- R22 HOUSING FOR ADULTS WITH DEVELOPMENT DISABILITIES (Duncan, Nanaimo City)

PART 3 – LATE RESOLUTIONS

Delegates will receive a *Supplementary Information Package* when they register onsite in Ucluelet that will contain the Resolutions Committee Report on Resolutions Received after the Deadline.

PART 1 – REFERRED RESOLUTIONS

The following are the resolutions that were referred to the Association by UBCM.

RR1 EQUITY IN FUNDING FOR MUNICIPAL POLICE SERVICES

Victoria

WHEREAS municipalities in British Columbia who choose to establish their own municipal forces pay 100% of the costs of policing;

AND WHEREAS municipalities in British Columbia who obtain policing services from the Royal Canadian Mounted Police (RCMP) through agreements between the federal and provincial governments pay either 70% (for municipalities with a population of between 5,000 and 15,000) or 90% (for municipalities with a population in excess of 15,000) of the total expenditures for policing, excluding overtime:

THEREFORE BE IT RESOLVED that UBCM work with the Province of British Columbia to change the process for funding municipal police services so that municipalities with their own police forces receive the same subsidies as those who contract with the RCMP.

RR2 STORMWATER MANAGEMENT IN ELECTORAL AREAS

Comox Valley RD

WHEREAS there are numerous and significant problems with drainage and stormwater management throughout the electoral areas;

AND WHEREAS the authority for managing stormwater and drainage in electoral areas is the primary responsibility of the Ministry of Transportation and Infrastructure as well as the development of legislation, policies and programs, and for providing resources to plan, construct and maintain drainage systems and enforce drainage standards:

THEREFORE BE IT RESOLVED that UBCM urge the Province of BC, through the Ministry of Transportation and Infrastructure to improve their approach for the effective management of stormwater and drainage in electoral areas within the province of BC.

RR3 HYDRO SMART METERS

Gibsons

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request the provincial government to monitor the effects of the installation of Hydro smart meters and to assess the impacts on public health.

PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE

The following are the resolutions received by the February 24, 2012 resolutions deadline. Delegates will receive a *Supplementary Information Package* when they register onsite in Ucluelet that will contain the Resolutions Committee's Comments and Recommendations.

Part 2 – Section “A” – This section contains resolutions that feature new issues of interest to all members.

LEGISLATIVE

R1 DECLARED NUISANCES

Cowichan Valley RD

WHEREAS there is no legislation in place that allows regional districts to take measures to address 'declared nuisances';

AND WHEREAS many residents have expressed grave concerns regarding impacts from odours that are produced from composting facilities in the Cowichan Valley Regional District:

THEREFORE BE IT RESOLVED that the Province of British Columbia be requested to introduce legislation that would allow a regional district to take measures to address 'declared nuisances'.

COMMUNITY SAFETY

R2 REDUCTIONS TO COAST GUARD MARINE RADIO/TRAFFIC CONTROL CENTRES

**Gold River, Sayward
Strathcona RD**

WHEREAS the Canadian Coast Guard has announced its intention to reduce the number of Canadian Coast Guard Marine Communication and Traffic Services (MCTS) Officers on watch at five strategically located centres in British Columbia, three of which are on Vancouver Island, possibly posing a serious threat to the safety of coastal communities, boaters, fishers, mariners, aviators and the environment;

AND WHEREAS the lives of many residents and visitors in these communities could be put at risk by the reduction of officers at MCTS centres:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities petition the federal government to maintain the current levels of staff on watch year round at all five MCTS centres on our coast.

R3 DECRIMINALIZATION OF MARIJUANA

Metchosin

WHEREAS marijuana prohibition is a failed policy which has cost millions of dollars in police, court, jail and social costs;

AND WHEREAS the decriminalization and regulation of marijuana would provide tax revenues:

THEREFORE BE IT RESOLVED that Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities lobby the appropriate government to decriminalize marijuana and research the regulation and taxation of marijuana.

TRANSPORTATION

R4 BAMFIELD ROAD SAFETY ISSUES

Alberni-Clayoquot RD

WHEREAS the Bamfield Road is the only road access to and from the communities of Bamfield and Huu-ay-aht First Nation and their livelihoods depend on this road;

AND WHEREAS the condition and safety of the Bamfield Road has been a long-standing issue for residents, visitors and industrial users of the road:

THEREFORE BE IT RESOLVED that the Ministry of Transportation and Infrastructure be encouraged to work collaboratively with the logging companies, private road owners, Bamfield Road Safety Association, First Nations, local government and other local groups to address safety issues and ensure regular, consistent maintenance of the Bamfield Road.

TAXATION

R5 PERMISSIVE TAXATION EXEMPTION

Parksville

WHEREAS Section 15 (1) of the *Health Authorities Act* provides an exemption from property taxation if the property is being used for the “purposes” of the *Health Authorities Act*;

AND WHEREAS the “purposes” of the *Health Authorities Act* have been broadly determined to include:

- The establishment and maintenance of minimum provincial healthcare standards through provincial government mandate,

- The co-ordination of regional healthcare service planning and delivery (including providing housing for low-income citizens, seniors, and mentally and physically handicapped persons) through regional health authorities, and
- Providing a municipal tax exemption for property owned by regional health authorities that is being used for, or to support, the delivery of regional healthcare services;

AND WHEREAS the Property Assessment Appeal Board and the Supreme Court of British Columbia have determined that privately operated congregate care facilities located on health authority land and privately held doctor offices located in hospitals are exempt from property taxation as those properties were determined to be being used for the “purposes” of the *Health Authorities Act*;

AND WHEREAS the provincial government has since amended the *Health Authorities Act* to further require that before an exemption is granted the health authority property is also being used “by or on behalf of the health authority” for the purposes of the *Health Authorities Act*;

AND WHEREAS this amendment does not take effect to limit existing exemptions until the 2016 taxation year:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities lobby the provincial government to further amend the *Health Authorities Act* to immediately exclude from property tax exemption any for profit congregate care facilities located on health authority properties.

R6 TAXABLE OCCUPIERS OF HOSPITALS

View Royal

WHEREAS for profit businesses located within hospital premises who enjoyed benefit from the hospital exempt status in 2010 continue to do so until 2015 as established by the transition provisions described in the *Budget Measures Implementation Act, 2011*;

AND WHEREAS the for profit businesses at these locations consume the services provided by host municipalities without making a contribution to local government:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request legislation requiring amendment to the transition provisions created by the *Budget Measures Implementation Act, 2011*, making land and improvements in the name of hospitals but held or occupied by profit businesses that would ordinarily be taxable occupiers be taxable in the name of the taxable occupiers effective in 2012.

FINANCE

R7 CREATION OF PARTICIPATORY BUDGETING SOFTWARE

Victoria

WHEREAS many municipalities in British Columbia face severe infrastructure deficits and other competing demands for limited tax dollars as they struggle to fill the gaps left by the retreat of senior levels of government;

AND WHEREAS taxpayers are continually asked to bear the burden of capital and operating costs of municipalities:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities create or secure a licence for software that can be used by all British Columbia municipalities in participatory municipal budgeting processes in order to deepen citizens’ understanding of how tax dollars are spent and to seek input on spending priorities.

ENVIRONMENT

R8 QUALIFIED ENVIRONMENTAL PROFESSIONALS

Cowichan Valley RD

WHEREAS the provincial government implemented the Riparian Areas Regulation to protect fish habitat for future generations, and the implementation of this regulation requires a partnership between the provincial Ministry of Environment, Fisheries and Oceans Canada, and local governments to be successful;

AND WHEREAS the provincial Ministry of Environment appears to be lacking the dedicated resources to review the reports forwarded by Qualified Environmental Professionals (QEPs), which is necessary in order to ensure that the standards set under these regulations are adhered to:

THEREFORE BE IT RESOLVED that the provincial Ministry of Environment take immediate steps to provide the necessary staff resources to review the reports forwarded by QEP's so that the provincial Riparian Areas Regulation fully achieves its goal of protecting our fish habitat.

R9 EXTERIOR FULL CUT-OFF LIGHTING

Sunshine Coast RD

WHEREAS full cut-off lighting reduces light pollution and glare;

AND WHEREAS light pollution may have a negative impact on quality of life, contribute to adverse health effects and pose potentially harmful consequences to the natural environment by disrupting ecosystems:

THEREFORE BE IT RESOLVED that the Building and Safety Standards Branch of the Ministry of Energy and Mines be requested to amend the BC Building Code to allow, facilitate and empower local governments to require exterior full cut-off light fixtures as part of their permitting and inspection process for all new construction and major renovations.

R10 REMOVAL OF DERELICT & ABANDONED VESSELS FROM COASTAL WATERS

Ladysmith

WHEREAS derelict and abandoned vessels in the waters of coastal British Columbia can pose a threat to the aesthetics, environment, health and safety of coastal communities;

AND WHEREAS the current regulatory regime for the removal of derelict and abandoned vessels from the waters of coastal British Columbia is not serving our communities with effective and timely removal of such vessels:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities call upon the federal and provincial governments to implement a Derelict Vessel Removal Program modelled after the Washington State program, and to designate the Canadian Coast Guard as the receiver of wreck in the case of every abandoned or derelict vessel in the waters of coastal British Columbia.

R11 TSUNAMI DEBRIS TO HIT WEST COAST IN 2014

Alberni-Clayoquot RD

WHEREAS it is reported that a giant mass of floating debris the size of California has been swept out into the ocean by the Japanese tsunami, and this debris could reach the shores of the West Coast by 2014;

AND WHEREAS coastal communities on the West Coast of Vancouver Island do not have the resources or capacity to deal with a clean-up of this magnitude:

THEREFORE BE IT RESOLVED that coastal communities on Vancouver Island which may be impacted by the tsunami debris from Japan be involved in any federal/provincial planning processes, including representation on the Provincial Tsunami Debris Working Group that has been developed by the Ministry of Public Safety and Solicitor General.

R12 BLUE CARBON CREDITS

Comox Valley RD

WHEREAS local governments across British Columbia may prefer to have the opportunity to invest in local projects in order to reach their carbon neutral commitments under the BC Climate Action Charter;

AND WHEREAS blue carbon offsets, which are estuary restoration projects that reduce greenhouse gas emissions and improve estuary environments, may offer an excellent opportunity for local carbon neutral investments throughout the province:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the provincial climate action secretariat to enable local governments to invest in blue carbon projects in their communities in order to meet their carbon neutral commitments under the BC Climate Action Charter.

LAND USE

R13 VANCOUVER ISLAND SPINE TRAIL

AVICC Executive

WHEREAS the Province of British Columbia wishes to enhance tourism and citizen use of our unique wilderness areas, and to provide new trails throughout British Columbia;

AND WHEREAS the Vancouver Island Spine Trail is a proposed non-motorized multi-use wilderness trail the length of Vancouver Island, that links 150 km of existing regional trails into a continuous long-distance route of about 700 km;

AND WHEREAS this trail traverses land over which First Nations, regional districts and municipalities have jurisdiction and the Association of Vancouver Island and Coastal Communities is the body representing these regional districts and municipalities:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities endorses in principle the concept of the Vancouver Island Spine Trail.

COMMUNITY ECONOMIC DEVELOPMENT

R14 REINSTATEMENT OF FARM FUNDING FOR DEER FENCING

Central Saanich

WHEREAS the excessive deer population has a detrimental impact on an already economically challenged farming industry and poses a serious deer management problem;

AND WHEREAS the Province previously allocated funding for farmers through the Environmental Farm Plan for perimeter fencing, but has since withdrawn this avenue of funding:

THEREFORE BE IT RESOLVED that the provincial government be urged to reinstate funding to farms for perimeter deer fencing as part of the Environmental Farm Plan.

R15 FARM MENTORSHIP PROGRAMS

AVICC Executive

WHEREAS it is important to ensure that information about local farming practices is shared in the farming community;

AND WHEREAS local expertise on soils, crops and land improvements is being lost as farmers and provincial government staff retire:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request that the Ministry of Agriculture develop agricultural advisory services to promote mentorship programs and peer to peer networking programs that will encourage local farmers to share their expertise with new farmers coming into the industry.

R16 INCREASED QUOTA LEVELS TO SUPPORT REGIONAL FOOD SELF-SUFFICIENCY

Alberni-Clayoquot RD

WHEREAS agricultural producers within the Alberni-Clayoquot Regional District currently produce between 5-11% of all food consumed in the region, which is not dissimilar to the rest of Vancouver Island, and partial food self-sufficiency would require an increase in regional production to 40-48%;

AND WHEREAS the *Natural Products Marketing (BC) Act* provides a system to allow individual commodities to promote, control and regulate production, transportation, packing, storage and marketing of natural products in the province:

THEREFORE BE IT RESOLVED that the provincial government be petitioned to amend the *Natural Products Marketing (BC) Act* and any other piece of pertinent legislation or provincial policy to increase quota and production levels in all agricultural sectors on Vancouver Island to support regional food self-sufficiency.

SELECTED ISSUES

R17 BC HYDRO RATE INCREASES

Parksville

WHEREAS the BC Auditor General has expressed concerns about BC Hydro accounting methods, particularly the decision to record major expenditures as deferrals, resulting in a reported \$2.2 billion dollar debt;

AND WHEREAS this may result in significantly increased hydro rates to cover deferred amounts, negatively affecting hydro customers on Vancouver Island and across the province:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request that the Union of BC Municipalities and its local government members request the provincial government establish limits on hydro rate increases in order to ensure electrical power remains affordable for citizens and local governments across British Columbia.

Part 2 – Section “B” - This section contains resolutions that support existing UBCM policy including:

- **Previously considered and endorsed resolutions; or**
- **Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.**

After consideration of Section “A” resolutions, a spokesperson from the Resolutions Committee will introduce the following motion:

“Shall the recommendations of the Resolutions Committee for Part 2, Section “B” Resolutions be adopted?”

If the motion is approved by delegates, all Part 2, Section “B” Resolutions will be endorsed as a block.

These resolutions will not be debated/discussed individually unless there is a motion introduced to specifically consider a resolution. Such motion would be:

“I move that resolutions B(x) be removed from the block and considered separately for debate.”

Such a motion would be introduced as an amendment to the general motion stated above.

If the motion were seconded, the resolution would be considered in the order presented after the primary motion was decided.

FINANCE

R18 DEVELOPMENT COST CHARGES FOR FIRE SUPPRESSION

Sunshine Coast RD

WHEREAS development can result in capital funding burdens for local governments for purposes other than sewage, water, drainage, highway facilities and parkland;

AND WHEREAS a number of resolutions have been previously endorsed by UBCM members requesting that the use of development cost charges be expanded to include costs related to increased demand on protective, cultural and recreation services:

THEREFORE BE IT RESOLVED that the Ministry of Community, Sport and Cultural Development be urged to reconsider their position and amend section 933 of the *Local Government Act* to allow development cost charges to be imposed to assist local governments in funding the capital costs of fire halls and fire suppression equipment and other purposes deemed appropriate by the local government that are required as a result of increased development.

R19 GENERATING SUSTAINABLE FUNDING FOR RURAL FIRE DEPARTMENTS Cowichan Valley RD

WHEREAS regional district fire departments provide essential lifesaving and emergency response services to communities throughout British Columbia;

AND WHEREAS the funding of essential capital infrastructure and equipment such as fire halls and emergency vehicles is very challenging for small fire departments and communities:

THEREFORE BE IT RESOLVED that the Province of British Columbia work with the Union of BC Municipalities to identify mechanisms and strategies to assist in generating sustainable funding for rural fire departments.

ENVIRONMENT

R20 FUNDING FOR BC CONSERVATION SERVICE

Sunshine Coast RD

WHEREAS underfunding is having a negative impact on the ability of the BC Conservation Officer Service to meet the needs of the communities served;

AND WHEREAS the ability to respond to environmental concerns is hampered by the lack of human and financial resources:

THEREFORE BE IT RESOLVED that the Ministry of Environment be urged to provide appropriate budgets and staffing to fully support the continued and sustained operation of the conservation service.

HEALTH

R21 SCHOOL BASED YOUTH MENTAL HEALTH SERVICES

Colwood

WHEREAS youth mental health services need to be conveniently located for vulnerable youth and their families;

AND WHEREAS the number of youth who are supported by youth agreements increased by more than 152% between 2007 and 2010, demonstrating the increasing numbers of youth for whom school may be the most consistent point of accessible community contact:

THEREFORE BE IT RESOLVED that the Province support integrated services and work with school districts and local governments to provide and evaluate youth mental health services in a school setting.

SELECTED ISSUES

R22 HOUSING FOR ADULTS WITH DEVELOPMENTAL DISABILITIES

**Duncan, Nanaimo City
Gold River**

WHEREAS:

1. The provincial government is cutting funding and supports for adults with developmental disabilities, resulting in the closure of group homes and mounting waiting lists for services;
2. These group homes form a vital and necessary part of the housing continuum that has won broad support from members of the public at large, families of adults with developmental disabilities and the communities in which they are located;

3. We support the creation of new supportive housing options to provide appropriate options for parents and their adult children with developmental disabilities; and
4. The BC Community Living Action Group, which represents more than 65 affected agencies and organizations, thousands of families, and adults with developmental disabilities, has called for an end to service cuts and closure of group homes:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities urge the provincial government to end funding cuts, implement a moratorium on the closure of group homes and provide sufficient financial resources both to maintain this vital housing resource and address growing waiting lists.

PART 3 – LATE RESOLUTIONS

Delegates will receive a *Supplementary Information Package* when they register onsite in Ucluelet that will contain the Resolutions Committee Report on Resolutions Received after the Deadline.

APPENDIX A

FORM 3 SOCIETY ACT

CONSTITUTION OF THE ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

1. NAME

The name of the society is the Association of Vancouver Island and Coastal Communities.

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments of the areas defined in section 3.

The objects of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of municipalities in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member municipalities and regional districts and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, municipal information that may be deemed to be of value to members.
- (f) To hold meetings for promoting the objects aforesaid.

BYLAWS

Part 1 – Interpretation

- 1. (1) In these Bylaws, unless the context otherwise requires:
 - “**directors**” mean the directors of the Society for the time being;
 - “**Society Act**” means the *Society Act* of British Columbia from time to time in force and all amendments to it;
 - “**registered address**” of a member means the member’s address as recorded in the register of members.
- (2) The definitions in the *Society Act* on the date these Bylaws become effective apply to these bylaws.

2. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

Part 2 – Membership

3. The members of the Society are the applicants for incorporation who are the municipalities and regional districts on Vancouver Island and in the northern coastal communities more particularly described as the Regional Districts of Alberni-Clayoquot, Capital Region, Central Coast, Comox-Strathcona, Cowichan Valley, Mount Waddington, Nanaimo, Powell River and Sunshine Coast; and the municipalities of Alert Bay, Campbell River, Central Saanich, Comox, Courtenay, Lake Cowichan, Langford, Lantzville, Metchosin, Nanaimo, North Cowichan, North Saanich, Oak Bay, Parksville, Port Alberni, Port Alice, Port McNeill, Port Hardy, Powell River, Qualicum Beach, Saanich, Sayward, Sechelt, Sidney, Sooke, Tahsis, Tofino, Ucluelet, Victoria, View Royal and Zeballos; and the Sechelt Indian Government District; and Islands Trust and any other municipality or regional district on Vancouver Island or in the northern coastal communities of British Columbia, and a person who holds the office of mayor or councillor of a member municipality or chairperson or director of a member regional district or a trustee of the Islands Trust and who subsequently becomes a member, in accordance with these Bylaws and, in either case, have not ceased to be members.
4.
 - (1) A municipality or regional district on Vancouver Island or in the northern coastal communities, or the Islands Trust may apply to the directors for membership in the Society and on acceptance by the directors is a member.
 - (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member municipality, regional district, or Islands Trust, any person who holds the office of mayor or councillor or a member municipality or of chairperson or director of a regional district may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.
5. Every member must uphold the constitution and comply with these Bylaws.
6.
 - (1) The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the general meeting of the Society.
 - (2) The annual membership dues must be paid before the annual general meeting and before members will be permitted to vote at the annual general meeting.
 - (3) A person accepted for membership under Bylaw 4(2) is not required to pay any annual membership dues.
7. A person ceases to be a member of the Society.
 - (a) by delivering his or her resignation in writing to the Secretary of the Society or by mailing or delivering it to the address of the Society.
 - (b) on his or her death or, in the case of a corporation, on dissolution.
 - (c) on being expelled, or
 - (d) on having been a member not in good standing for 12 consecutive months.
 - (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office of mayor or councillor of a member municipality or of chairperson or director or a member regional district; or
 - (f) on becoming an authorized representative under bylaw 23(1).

8. (1) A member may be expelled by a special resolution of the members passed at a general meeting.
- (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
- (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
9. All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the Society, and the member is not in good standing so long as the debt remains unpaid.

Part 3 – Meetings of Members

10. General meetings of the Society must be held at the time and place, in accordance with the *Society Act*, that the directors decide.
11. Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
12. The directors may, when they think fit, convene an extraordinary general meeting.
13. (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
- (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
14. The first annual general meeting of the Society must be held not more than 15 months after the date of incorporation, and after that an annual general meeting must be held at least at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting. The location of an annual general meeting other than the first annual general meeting must be determined by ordinary resolution at the annual general meeting.

Part 4 – Proceedings at General Meetings

15. Special business is
 - (a) all business at an extraordinary general meeting except the adoption of rules of order and
 - (b) all business conducted at an annual general meeting, except the following:
 - (i) the adoption of rules of order;
 - (ii) the consideration of the financial statements
 - (iii) the report of the directors
 - (iv) the report of the auditor; if any
 - (v) the election of directors;
 - (vi) the appointment of the auditor, if required;
 - (vii) the other business that, under these Bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
16. (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.

- (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
 - (3) A quorum is 51 members present or a greater number that the members may determine at a general meeting.
17. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
18. Subject to Bylaw 19, the president of the Society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
19. If at a general meeting
- (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
 - (b) the president and all the other directors present are unwilling to act as the chair,
- the members present must choose one of their number to be the chair.
20. (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
 - (3) Except as provided in this Bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
21. (1) The chair of a meeting may move or propose a resolution.
- (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.
 - (3) Unless the *Society Act* or these Bylaws otherwise provide, any action to be taken by a resolution of the members of the Society may be taken by ordinary resolution.
 - (4) Resolutions will be considered by the Society at the annual general meeting only if they are in the hands of the secretary/treasurer no later than 45 days prior to the annual general meeting in sufficient copies to permit distribution to the clerk or secretary of the members.
 - (5) Copies of the resolutions received by the secretary/treasurer must be distributed to the clerk or secretary of the members at least 14 days prior to the annual general meeting.
 - (6) Notwithstanding the foregoing, the members may submit any matter to the Annual General Meeting for consideration or action at any time if 3/4 of members in attendance at the Annual General Meeting approve.

- (7) Despite clause (6) above, a resolution to amend the Constitution or these Bylaws must be given in writing to the secretary/treasurer 45 days before an annual general meeting or special meeting.
22. (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
- (3) Voting by proxy is not permitted.
23. (1) A member municipality, regional district, or Island Trust may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a mayor or councillor of a member municipality, a chairperson or director of a member regional district, of a trustee of the Islands Trust, may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, or the Islands Trust, in which he or she holds office, but not both.
- (3) If a mayor or councillor of a member municipality, a chairperson or director of a member regional district, or a trustee of the Islands trust is a member under Bylaw 4(2), upon being made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

Part 5 – Directors and Officers

24. (1) The directors may exercise all the powers and do all the acts and things that the Society may exercise and do, and that are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject, nevertheless, to
- (a) all laws effecting the Society,
- (b) these Bylaws, and
- (c) rules, not being inconsistent with these Bylaws, that are made from time to time by the Society in a general meeting.
- (2) A rule, made by the Society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
25. (1) The President, immediate past president, first vice president, second vice president, three directors at large, Electoral Area Representative elected annually at the Annual Meeting, and one or more other persons are the directors and the executive of the Society.
- (2) The number of directors must be 8 or a greater number determined from time to time at a general meeting.
- (3) A person is eligible to be a director only when they are and while they remain either a councillor or mayor on a municipal council, a director on a regional district board or a trustee of the Islands Trust.
26. (1) The directors must retire from office at each annual general meeting when their successors are elected.
- (2) Separate elections must be held for each office to be filled.

- (3) An election may be by acclamation, otherwise it must be by ballot.
 - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
 - (5) A director may be nominated in writing in advance of the annual general meeting or may be nominated from the floor at the annual general meeting.
 - (6) All elected official members of the Society are eligible to stand for election to the executive provided however, that the position of Electoral Area Representative must be filled by an Electoral Area Director.
 - (7) All elected official members of the Society present at the annual general meeting are entitled to vote for the executive position of Director at Large.
 - (8) Only elected official members of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.
 - (9) Voting by proxy shall not be permitted.
27. (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
- (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the Society, but is eligible for re-election at the meeting.
28. (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
- (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
- (3) If a director ceases to be a councillor or mayor on a municipal council, a director on a regional district board, or a trustee of the Islands Trust, the director ceases to hold office as a director of the Society.
29. (1) The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- (2) The office of a director must be vacated if the director:
- (a) delivers a resignation in writing to the secretary or mails or delivers it to the address of the Society.
 - (b) is convicted of an indictable offence, and the directors have resolved to remove him;
 - (c) fails to attend three consecutive meetings of the directors without good and sufficient reason in the opinion of the directors and the directors must have resolved to remove him;
 - (d) if he is found by a Court to be of unsound mind;
 - (e) if he becomes bankrupt; or
 - (f) on death.
30. A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the Society.

Part 6 – Proceedings of Directors

- 31, (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is 5 of the directors then in office.
- (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the first vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
- (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- (5) Without limiting the generality of Bylaw 31(1), the directors of the Society must manage the affairs and the property of the Society, including, but not limited to, the power to:
- (a) enter into contracts and agreements on behalf of the Society and to delegate in such terms and conditions it considers appropriate the entering into contracts and agreements.
 - (b) authorize expenditures on behalf of the Society from time to time;
 - (c) delegate by unanimous resolution to an officer or officers of the Society the right to employ and pay salaries to employees;
 - (d) enter into trust arrangements with a trust company, bank or the Municipal Finance Authority for the purpose of creating a trust fund in which the capital interest may be made available for the benefit of promoting the interest of the Society in accordance with the terms as the directors may prescribe;
 - (e) take any steps it deems requisite to enable the Society to acquire, accept, solicit or receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objects of the Society; and
 - (f) subject to section 32 of the *Society Act*, the directors may from time to time on behalf of the Society invest the funds of the Society in any investments whatsoever which in the director's discretion it may consider advisable, and the Board may delegate on such terms and conditions as it considers appropriate the power to invest the funds of the Society.
- (6) Reasonable notice of a meeting must be given by specifying the place, the date and the hour of such meeting by mail, postage prepaid, addressed to each of the directors at his or her address as it appears on the books of the Society or by leaving it at his or her usual business or residential address or by telephone, telegram, telex or any method of transmitting legibly recorded messages or by personal service. Reasonable notice must be seven days or a lesser period if agreed to by all 8 directors.
- (7) The directors may confer and vote by teleconference or by other electronic means.
32. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.

- (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
33. A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
34. The members of a committee may meet and adjourn as they think proper.
35. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
36. A director who may be absent temporarily from British Columbia may send or deliver to the address of the Society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn.
- (a) a notice of meeting of directors is not require to be sent to that director, and
- (b) any and all meetings of the directors of the Society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
37. (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
- (2) In the case of a tie vote, the chair does not have a second or casting vote.
38. A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
39. A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

Part 7 – Duties of Officers

40. (1) The president presides at all meetings of the Society and of the directors.
- (2) The president is the chief executive officer of the Society and must supervise the other officers in the execution of their duties.
- (3) The president must designate the bank with which the Society's accounts must be kept.
- (4) Either the president or a director authorized by resolution of the Board must co-sign with the secretary/treasurer banking resolutions and cheques drawn on the Society's bank account.
- (5) The president must generally exercise such oversight of the affairs of the Society as may best promote its prosperity and protects its interest.
- (6) The president must be the chair of the meetings held by the directors.
- (7) The president may appoint two persons to audit the accounts of the secretary/treasurer if he deems it necessary.

- (8) The president may appoint such special committees as he deems necessary.
- (9) The Executive of the Society shall appoint a secretary-treasurer.
- 41. The vice president must carry out the duties of the president during the president's absence.
- 42. The secretary must do the following:
 - (a) conduct the correspondence of the Secretary;
 - (b) issue notices of meetings of the Society and directors;
 - (c) keep minutes of all meetings of the Society and directors;
 - (d) have custody of all records and documents of the Society except those required to be kept by the treasurer;
 - (e) have custody of the common seal of the Society;
 - (f) maintain the register of members.
 - (g) in January of each year advise all members in the Society the amount of their annual dues.
- 43. The treasurer must
 - (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and
 - (b) render financial statements to the directors, members and others when required;
 - (c) deposit all monies to the credit of the Society's bank and pay all accounts due by the Society;
 - (d) present at the annual general meeting a full and complete statement of the finances of the Society, showing all receipts and disbursements for the year and listing by membership the annual fees paid;
 - (e) document director expenses incurred in the performance of his or her duties including, but without limiting the generality of the foregoing, long distance phone calls, photocopying, postage, stationary, etc. and charge these to the Society as administrative and overhead fees.
- 44.
 - (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
 - (2) If a secretary treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under Bylaw 25(2).
 - (3) The secretary/treasurer must be appointed by the directors and may be made an employee by resolution of the directors.
 - (4) The secretary/treasurer must be employed for one year from the date he or she is hired, but must be re-eligible for rehiring at the expiration of their employment term.
 - (5) The secretary/treasurer must be subject to removal by resolution of the directors at any time.
- 45. In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

Part 8 – Seal

46. The directors may provide a common seal for the Society and may destroy a seal and substitute a new seal in its place.
47. The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

Part 9 – Indemnities to Directors and Officers

48. Subject to the provisions of the *Society Act*, the directors must cause the Society to indemnify a director or former director of the Society and the heirs and personal representatives of any such person against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment actually and reasonably incurred by him, her or them including an amount paid to settle an action or satisfy a judgment in a civil or administrative action or proceeding to which he or she or they are made a party by reason of his or her being or having been a director of the Society, including any action brought by the Society. Each director of the Society on being elected or appointed must be deemed to have contracted with the Society on the terms of the foregoing indemnity.
49. Subject to the provisions of the *Society Act*, the directors may cause the Society to indemnify any officer of the Society and his or her heirs and personal representatives against all costs and expenses whatsoever incurred by him or them and resulting from acting as an officer of the Society.
50. The directors may cause the Society to purchase and maintain insurance for the benefit of any person who is or was serving as a director or officer of the Society and his or her heirs or personal representatives against any liability incurred by him or her as such director or officer.

Part 10 – Execution of Documents

51. Contracts, documents or any instruments in writing requiring the signature of the Society, must be signed by any two officers and all contracts, documents and instruments in writing so signed must be binding upon the Society without any further authorization or formality. The directors must have the power from time to time by unanimous agreement of the directors to appoint an officer or officers on behalf of the Society to sign specific documents, contracts and instruments in writing. The directors may give the Society's power of attorney to any registered dealer in securities for the purposes of the transferring of and sealing with any stocks, bonds and other securities of the Society.

Part 11 – Borrowing

52. In order to carry out the purposes of the Society the directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
53. A debenture must not be issued without the authorization of a special resolution.
54. The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

Part 12 – Auditor

55. This Part applies only if the Society is required or has resolved to have an auditor.
56. The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.

- 57. At each annual general meeting the Society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.
- 58. An auditor may be removed by ordinary resolution.
- 59. An auditor must be promptly informed in writing of the auditor's appointment or removal.
- 60. A director or employee of the Society must not be its auditor.
- 61. The auditor may attend general meetings.

Part 13 – Notices to Members

- 62. A notice may be given to a member, either personally or by mail to the member at the member's registered address.
- 63. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
- 64. (1) At least 30 days written notice of a general meeting must be given to
 - (a) every member shown on the register of members on the day notice is given, and
 - (b) the auditor, if Part 10 applies.(2) No other person is entitled to receive a notice of a general meeting.

Part 14 – Voting of Members

- 65. At all meetings of members of the Society every question must be determined by a majority of votes unless otherwise specifically provided by statute or by these Bylaws.

Part 15 – Financial Year

- 66. Unless otherwise ordered by the directors the fiscal year end of the Society will be December 31st.

Part 16 – Rules and Regulations

- 67. The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.
- 68. The Board of Directors may prescribe such rules and regulations not inconsistent with these Bylaws relating to the management and operation of the Society as they deem expedient, provided that such rules and regulations will have force and effect only until the next annual general meeting of the members of the Society when they will be confirmed, and failing such confirmation at such annual general meeting of members, will at and from time to time cease to have any force and effect.

Part 17 – Bylaws

- 69. On being admitted to membership, each member is entitled to, and the Society must give the member without charge, a copy of the Constitution and Bylaws of the Society.
- 70. These bylaws must not be altered or added to except by special resolution. Resolutions to amend the Bylaws shall be submitted in writing at least forty-five days prior to the Annual Meeting.

APPENDIX B1

AVICC MEMBERS

CITIES

Campbell River
Colwood
Courtenay
Duncan
Langford
Nanaimo
Parksville
Port Alberni
Powell River
Victoria

VILLAGES

Alert Bay
Cumberland
Gold River
Port Alice
Sayward
Tahsis
Zeballos

DISTRICTS

Central Saanich
Esquimalt
Highlands
Lantzville
Metchosin
North Cowichan
North Saanich
Oak Bay
Port Hardy
Saanich
Sechelt
Sechelt Indian Government District
Sooke
Tofino
Ucluelet

REGIONAL DISTRICTS

Alberni-Clayoquot
Capital
Central Coast
Comox Valley
Cowichan Valley
Mount Waddington
Nanaimo
Powell River
Strathcona
Sunshine Coast
Islands Trust

TOWNS

Comox
Gibsons
Lake Cowichan
Ladysmith
Port McNeil
Qualicum Beach
Sidney
View Royal

APPENDIX B2

AVICC LIFE MEMBERS

1949-1950	Lorne Jordan	Port Alberni
1951-1952	Earl Westwood	Nanaimo
1953	Bert Beasley	North Cowichan
1954	Bill Henderson	Cumberland
1955-1956	C.A.P. Murson	North Cowichan
1957	Alf Wurtele	Esquimalt
1958	Jack Dobson	Duncan
1959	Bill Moore	Courtenay
1960	George Chatterton	Saanich
1962	John Cook	Nanaimo
1963	Don Morton	North Cowichan
1964	Reeve Lee	Central Saanich
1965	Fred Bishop	Port Alberni
1966	Doug Watts	Oak Bay
1967	Les Hammer	Port Alberni
1968	Rob Baird	Victoria
1969	Kay Grouhel	Ladysmith
1970	S.A.D. Pike	Powell River
1971-1972	Archie Galbraith	Central Saanich
1973-1974	G.H.A. MacKay	Nanaimo
1974-1975	William (Bronco) Moncrief	Cumberland
1975-1976	Ed Lum	Victoria
1976-1977	George McKnight	Port Alberni
1977-1978	K. Paskin	Duncan
1978-1979	Ken Hill	Esquimalt
1979-1980	Mayor George Piercy	Comox
1980-1981	Mel Couvelier	Saanich
1981-1982	Mayor Anne Fiddick	Gold River
1982-1983	Alderman Dick Winkleman	Nanaimo
1983-1984	Mayor Norma Sealey	Sidney
1984-1985	Mayor Robert Ostler	Campbell River
1985-1986	Mayor Gillian Trumper	Port Alberni
1986-1987	Alderman William (Bill) Kinley	Port McNeill
1987-1988	Mayor Tom McCrae	Tahsis
1989-1990	Mayor Frank Ney	Nanaimo
	Director George Borza	Nanaimo RD
	Mayor George Cochrane	Courtenay
	Alderman Walter Behn	Port Alberni
	Alderman Eric Simmons	Victoria
1990-1991	Alderman Bill Cox	Ladysmith

1992-1993	Mayor Ron Webber	Courtenay
1993-1994	Mayor Al Huddleston	Port Hardy
1994-1995	Councillor Martin Segger	Victoria
1995-1996	Councillor Maxine Williams	Alert Bay
1996-1997	Director Jim Gurney	Sunshine Coast RD
1998-1999	Mayor James Lornie	Campbell River
1999-2000	Councillor John Crook	Langford
2000-2001	Mayor Frank Leonard	Saanich
2001-2003	Mayor Pearl Myhres	Zeballos
2003-2005	Councillor Mary Ashley	Campbell River
2005-2007	Mayor W. J. (Jack) Peake	Lake Cowichan
2007-2008	Councillor Bea Holland	Victoria
2008	Mayor Gerry Furney	40 Years Service
2008-2009	Chair Rod Sherrell	Mt. Waddington RD
2009	Eydie Fraser	AVICC Executive Coordinator
2009-11	Mayor Barry Janyk	Gibsons
2011	Mayor Christopher Causton	Oak Bay

APPENDIX C



2012 AGM & CONVENTION

CALL FOR NOMINATIONS FOR AVICC EXECUTIVE

AVICC is the collective voice for local government on Vancouver Island, the Sunshine Coast, Powell River and the Central Coast. The membership elects directors during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides the direction for the Association between Conventions.

This circular is notice of the AVICC Executive positions open for nomination, the process and the procedures for nomination.

1. POSITIONS OPEN TO NOMINATIONS

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The candidate must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC local government member.

Background information that defines the key responsibilities and commitments of an AVICC Executive member is available on request from the AVICC Office and is published on the website at www.avicc.ca.

A nomination and consent form should be used for all nominations (also available by calling the AVICC Office or on the website at www.avicc.ca).

The Chair of the 2012 Nominating Committee will be named at the January 13, 2012 regular meeting of Executive.

3. NEXT STEPS

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed in the AVICC Convention Newsletter.

**To Be Included In *The Report on Nominations*,
Nominations Must Be Received By
FEBRUARY 24, 2012**

4. FINAL COMMENTS

The nomination process outlined above does not change the process whereby candidates can be nominated off the floor at the Convention. It does allow those that are interested in seeking office to be nominated in advance of the Convention with the "sanction" of a Nominating Committee and to have their biographical information published in the AVICC Convention Newsletter.

5. FURTHER INFORMATION

Copies of the "consent form" or duties of Executive members are available from the AVICC office or on the website at www.avicc.ca.

All other inquiries should be directed to:

**Chair, 2012 Nominating Committee
c/o AVICC
525 Government Street
Victoria, BC V8V 0A8**

Phone: (250) 356-5122
Fax: (250) 356-5119
Email: avicc@ubcm.ca

NOMINATIONS FOR THE 2012-13 AVICC EXECUTIVE

We are qualified under the AVICC Constitution to nominate¹ a candidate and we nominate:

Name: _____

Local Gov't Position (Mayor/Councillor/Director): _____

Municipality or Regional District Represented: _____

AVICC Executive Office Nominated For: _____

Printed Name: _____ Printed Name: _____

Position: _____ Position: _____

Muni/RD: _____ Muni/RD: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the AVICC Constitution². I also agree to provide the following information to the Chair, AVICC Nominating Committee (c/o AVICC Office) by **February 24, 2012**.

- 2"x3" Photo in digital format should be sent to avicc@ubcm.ca.
- Biographical information. The maximum length of such information shall be 300 words. If the information provided is in excess, the Nominating Committee Chair shall edit as required. A copy in Word format should be sent to avicc@ubcm.ca.

Printed Name: _____

Position: _____

Muni/RD: _____

Signature: _____

Date: _____

¹ Nominations require two elected officials of members of the Association.

² All nominees of the Executive shall be elected representatives of a member of the Association. Nominees for electoral area representative must hold the appropriate office.

**Return To: Chair, Nominating Committee, AVICC
525 Government Street, Victoria, BC V8V 0A8 or Fax: 250-356-5119**

AVICC AGM & Convention – April 13-15, 2012 – Ucluelet

APPENDIX D



2012 AGM & CONVENTION

RESOLUTIONS NOTICE

REQUEST FOR SUBMISSIONS

DEADLINE FOR RESOLUTIONS

All resolutions must be received in the AVICC office by:

FEBRUARY 24, 2012

SUBMISSION REQUIREMENTS

Resolutions submitted to the AVICC for consideration shall be received as follows:

- One copy of the resolution by regular mail and one copy by email to avicc@ubcm.ca;
- The resolution should not contain more than two "whereas" clauses; and
- Background documentation must accompany each resolution submitted.

Sponsors should be prepared to introduce their resolutions on the Convention floor.

LATE RESOLUTIONS

- a. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution must be forwarded to the AVICC by the Wednesday noon preceding the date of the Annual General Meeting. This year's late resolution deadline is **April 11, 2012**.
- b. Late resolutions shall be available for discussion after all resolutions printed in the Resolutions Book have been debated.
- c. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
- d. In the event that a late resolution is recommended to be admitted for discussion AVICC shall produce sufficient copies for distribution to the Convention.

AVICC
525 Government Street
Victoria, BC V8V 0A8
Telephone: 250-356-5122 Fax: 250-356-5119
Email: avicc@ubcm.ca