



**64TH ANNUAL GENERAL MEETING & CONVENTION
APRIL 12-14, 2013 SOOKE, BC**

SUPPLEMENTARY MATERIALS PACKAGE

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2013 AVICC AGM & CONVENTION- Registered Delegates

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Municipality/Organization	Delegate Name	Title
Aboriginal Relations & Reconciliation	Ida Chong	Minister
Alberni Clayoquot RD	Eric Geall	Director
Alberni Clayoquot RD	John A. Jack	Director
Alberni Clayoquot RD	Michael Kokura	Director
Alberni Clayoquot RD	Tony Bennett	Director
Alberni Clayoquot RD	Penny Cote	Director
Alberni Clayoquot RD	Luca Banton	Director
Association for Mineral Exploration BC	Candy-Lea Chickite	Aboriginal Relations
BC Hydro	Ted Olynyk	Manager, Community Relations
BC Hydro	Stephen Watson	Stakeholder Engagement Advisor
BC Hydro	Karla Louwers	Public Affairs Officer
BC Transit	Myrna Moore	Senior Regional Transit Manager
BCLC	Nicole Lewis	Stakeholder Engagement Coordinator
BCLC	Greg Walker	Director, Public Affairs
Campbell River	Larry Samson	Councillor
Campbell River	Councillor Moglove	Councillor
Campbell River	Ron Kerr	Councillor
Campbell River	Mary Ashley	AVICC Life Member
Canadian Red Cross Society	Phyllis Argue	Regional Manager
Capital RD	David Howe	Director
Capital RD	Wayne McIntyre	Director
Capital RD	Mike Hicks	Director
Central Coast RD	Brian Lande	Director
Central Coast RD	Cathi McCullagh	Director
Central Saanich	Carl Jensen	Councillor
Central Saanich	Zeb King	Councillor
Colwood	Carol Hamilton	Mayor
Colwood	Shari Lukens	Councillor
Colwood	Cynthia Day	Councillor
Comox	Maureen Swift	Councillor
Comox	Paul Ives	Mayor
Comox	Barbara Price	Councillor
Comox	Patti Fletcher	Councillor
Comox	Tom Grant	Councillor
Comox	Hugh MacKinnon	Councillor
Comox Valley RD	Bruce Jolliffe	Director
Comox Valley RD	Jim Gillis	Director
Comox Valley RD	Edwin Grieve	Chair
Courtenay	Doug Hillian	Councillor
Courtenay	Bill Anglin	Councillor
Courtenay	Ronna-Rae Leonard	Councillor

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Municipality/Organization	Delegate Name	Title
Courtenay	Manno Theos	Councillor
Courtenay	Larry Jangula	Mayor
Cowichan Energy Alternatives Society	Brian Roberts	Executive Director
Cowichan Valley RD	Bruce Fraser	Director
Cowichan Valley RD	Gerry Giles	Director
Cowichan Valley RD	Lori Iannidinaro	Director
Cowichan Valley RD	Loren Duncan	Director
Cowichan Valley RD	Ian Morrison	Director
Cowichan Valley RD	Mel Dorey	Director
Cowichan Valley RD	Mary Marcotte	EA Director
Cowichan Valley RD	Warren Jones	CAO
Cumberland	Leslie Baird	Mayor
Cumberland	Gwyn	Councillor
Duncan	Joe Thorne	Councillor
Duncan	Tom Duncan	Councillor
Duncan	Michelle Bell	Councillor
Duncan	Phil Kent	Mayor
Duncan	Peter de Verteuil	CAO
Esquimalt	Meagan Brame	Councillor
Esquimalt	Barb Desjardins	Mayor
Esquimalt	Robert McKie	Councillor
Esquimalt	Tim Morrison	Councillor
Esquimalt	Dave Hodgins	Councillor
Esquimalt-Royal Roads	Maurine Karagianis	MLA
FortisBC	Carol Anne Greaves	Community & Aboriginal Relations Mgr.
FortisBC	Gordon Schoberg	Senior Manager, Gov't Relations
Geoscience BC	'Lyn Anglin	President and CEO
Gibsons	Barry Janyk	Life Member
Gold River	Craig Anderson	Mayor
Gold River	John Frame	Councillor
Gold River	Gordon Waterman	Councillor
Highlands	Ken Williams	Councillor
Highlands	Sigurd Johannesen	Councillor
ICBC	Tamara McLean	Marketing
Island Timberlands	Morgan Kennah	Manager of Sustainable Timberlands
Island Timberlands	Stephen Henderson	Senior Land Manager
Islands Trust	Linda Adams	CAO
Islands Trust	Gary Steeves	Trustee
Islands Trust	Peter Luckham	Trustee
Islands Trust	David Graham	Trustee
Islands Trust	Ken Hancock	Vice-Chair

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Municipality/Organization	Delegate Name	Title
Islands Trust	Sheila Malcolmson	Chair
Jerry Berry Consultants	Jerry Berry	Consultant to FortisBC
Juan de Fuca	John Horgan	MLA
KPMG	Donna Hobbs	
KPMG	Lenora Lee	
Ladysmith	Jillian Dashwood	Councillor
Ladysmith	Glenda Patterson	Councillor
Ladysmith	Bill Drysdale	Councillor
Ladysmith	Steve Arnett	Councillor
Ladysmith/CVRD	Robert Hutchins	Mayor/Chair
Lake Cowichan	Ross Forrest	Mayor
Lake Cowichan	Jayne Ingram	Councillor
Lake Cowichan	Franklin Hornbrook	Councillor
Lake Cowichan	Tim McGonigle	Councillor
Lake Cowichan	Bob Day	Councillor
Langford	Denise Blackwell	Councillor
Langford	Lillian Szpak	Councillor
Langford	Roger Wade	Councillor
Langford	Lanny Seaton	Councillor
Lantzville	Jack de Jong	Mayor
Lantzville	Joe Bratkowski	Councillor
Lantzville	Brian Dempsey	Councillor
Lantzville	Denise Haime	Councillor
Lantzville	Jennifer Millbank	Councillor
Lantzville	Andrew Mostad	Councillor
Lantzville	Graham Savage	Councillor
Lidstone & Company	Don Lidstone	Principle
Lorena P.D. Staples Law Corp.	Lorena (Lori) Staples, Q.C.	President
Metchosin	Moralea Milne	Councillor
Metchosin	Jo Mitchell	Councillor
Mount Waddington	Andrew Hory	Director
Nanaimo City	John Ruttan	Mayor
Nanaimo City	Fred Pattje	Councillor
Nanaimo City	Jim Kipp	Councillor
Nanaimo City	George Anderson	Councillor
Nanaimo City	Diana Johnstone	Councillor
Nanaimo City	Bill McKay	Councillor
Nanaimo City	Ted Greves	Councillor
Nanaimo RD	Julian Fell	Director
Nanaimo RD	Paul Thorkelsson	CAO
Nanaimo RD	Alec McPherson	Director

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Municipality/Organization	Delegate Name	Title
Nanaimo RD	Howard Houle	Director
Nanaimo RD	Maureen Young	Director
Nanaimo RD	Joe Stanhope	Chair
Nanaimo RD	Bill Veenhof	Director
NDP Caucus	Scott Fraser	MLA for Alberni-Pacific Rim
North Cowichan	Jon Lefebure	Mayor
North Cowichan	Kate Marsh	Councillor
North Cowichan	Al Siebring	Councillor
North Cowichan	John Koury	Councillor
North Saanich	Celia Stock	Councillor
North Saanich	Conny McBride	Councillor
North Saanich	Ted Daly	Councillor
North Saanich	Elsie McMurphy	Councillor
North Saanich	Alice Finall	Mayor
North Saanich	Rob Buchan	CAO
Oak Bay	Christopher Causton	AVICC Life Member
Oak Bay	Tara Ney	Councillor
Oak Bay	Kevin Murdoch	Councillor
Oak Bay	Michelle Kirby	Councillor
Oak Bay	Nils Jensen	Mayor
Oak Bay	John Herbert	Councillor
Oak Bay	Pam Copley	Councillor
Parksville	Marc Lefebvre	Councillor
Parksville	Peter Morrison	Councillor
Parksville	Sue Powell	Councillor
Parksville	Al Greir	Councillor
Parksville	Bill Neufeld	Councillor
Parksville	Carrie Powell-Davidson	Councillor
Parksville	Chris Burger	Mayor
Parksville	Amanda Weeks	AVICC 2014 Co-Host Community
Parksville	Debbie Tardiff	AVICC 2014 Co-Host Community
Port Alberni	Gillian Trumper	AVICC Life Member
Port Alberni	Rob Cole	Councillor
Port Alberni	Cindy Solda	Councillor
Port Alberni	Jack McLeman	Councillor
Port Alberni	John Douglas	Mayor
Port Alberni	Dan Washington	Councillor
Port Alberni	Wendy Kerr	Councillor
Port Alice	Dave Stewart	Councillor
Port Hardy	Bev Parnham	Mayor
Port Hardy	Jessie Hemphill	Councillor

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Municipality/Organization	Delegate Name	Title
Port Hardy	Nikki Shaw	Councillor
Port McNeill	Gerry Furney	Mayor & AVICC Life Member
Port McNeill	Grant Anderson	Councillor
Powell River City	Maggie Hathaway	Councillor
Powell River RD	Merrick Anderson	Director
Powell River RD	Colin Palmer	Chair
Powell River RD	Stan Gisborne	Director
Powell River RD	Al Radke	CAO
Private Forest Landowners Association	Rod Bealing	Executive Director
Private Managed Forest Land Council	Blair Robertson	
Private Managed Forest Land Council	Rod Davis	Chair
Private Managed Forest Land Council	Stuart Macpherson	Executive Director
Private Managed Forest Land Council	Michael Alexander	
Qualicum Beach	Mary Brouillette	Councillor
Qualicum Beach	Bill Luchtmeijer	Councillor
Qualicum Beach	Scott Tanner	Councillor
Qualicum Beach	Teunis Westbroek	Mayor
Qualicum Beach	Dave Willie	Councillor
Saanich	Frank Leonard	Mayor & AVICC Life Member
Saanich	Nichola Wade	Councillor
Saanich	Vicki Sanders	Councillor
Saanich	Vic Derman	Councillor
Saanich	Paul Gerrard	Councillor
Sayward	Norm Kirschner	Councillor
Sechelt	Alice Lutes	Councillor
Sechelt	Darnelda Siegers	Councillor
Sechelt	John Henderson	Mayor
Shaw Communications	Jeff Bray	Manager, Gov't & Regulatory Affairs
Sidney	Larry Cross	Mayor
Sidney	Mervyn Lougher-Goodey	Councillor
Sidney	Norma Sealey	AVICC Life Member
Sooke	Gordon Howie	CAO
Sooke	Rick Kasper	Councillor
Sooke	Kevin Pearson	Councillor
Sooke	Herb Haldane	Councillor
Sooke	Bev Berger	Councillor
Sooke	Kerrie Reay	Councillor
Sooke	Maja Tait	Councillor
Strathcona RD	Brenda Leigh	Director
Strathcona RD	Noba Anderson	Director
Strathcona RD	Jim Abram	Director; UBCM Life Member

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Municipality/Organization	Delegate Name	Title
Strathcona RD	Tom Yates	Corporate Officer
Sunshine Coast RD	Frank Mauro	Director
Sunshine Coast RD	Garry Nohr	Chair
Sunshine Coast RD	Donna Shugar	Director
Sunshine Coast RD	Lee Turnbull	Director
Tahsis	Louis Van Solkema	Councillor
Tahsis	Jude Schooner	Mayor
Tofino	Garth Cameron	Councillor
Tofino	Dorothy Baert	Councillor
Tofino	Josie Osborne	Mayor
Tofino	Al Anderson	Councillor
Tofino	Ray Thorogood	Councillor
Tofino	Cathy Thicke	Councillor
Tofino	Duncan McMaster	Councillor
Tourism Vancouver Island	Jody Young	Industry & Community Services Mgr.
Trans Mountain	Stephanie Snider	Senior Specialist, Stakeholder
Trans Mountain	Bikram Kanjilall	Lead, Marine Development
Trans Mountain	Michael Davies	Senior Director
UBCM	Mary Sjoström	President
Ucluelet	Bill Irving	Mayor
Ucluelet	Sally Mole	Councillor
University of Victoria	Grant Hughes	Director, Community Relations
Vancouver Island Economic Alliance	George Hanson	President
Vancouver Island University	Ralph Nilson	President & Vice Chancellor
Vancouver Island University	Dan Hurley	Executive Director, University Relations
VI Spine Trail Association	Patrick Morris	Executive Director
Victoria	Shellie Gudgeon	Councillor
Victoria	Ben Isitt	Councillor
Victoria	Lisa Helps	Councillor
View Royal	Ronald Mattson	Councillor
View Royal	Graham Hill	Mayor
View Royal	David Screech	Councillor
VIHA	Toni O'Keeffe	VP, Communications & Public Relations
Western Forest Products	Makenzie Leine	Manager, Communications
Wood WORKS! BC	Peter Moonen	Sustainability Coordinator
Wood WORKS! BC	Werner Hoffstatter	Wood First Project Advisor
Zeballos	Donn Cox	Councillor
Zeballos	Morin Brown	Councillor
Zeballos	Julie Colborne	Councillor
Zeballos/Strathcona RD	Ted Lewis	Mayor/Chair

PARKING LOT SHUTTLE SCHEDULE

The Prestige Oceanfront Hotel does not have sufficient parking for all delegates. Overflow parking will be available at the **Baptist Church, 7110 West Coast Road** with shuttle service operated by local volunteers at the following times:

Friday, April 12 (Volunteers provided by Sooke Lions Club)

- **1:00-1:50 pm** starting at the Baptist Church Parking Lot to take delegates to the Prestige Hotel
- **6:30-7:45 pm** starting at the Prestige Hotel to take delegates back to the Baptist Church Parking Lot

Saturday, April 13 (Volunteers provided by Holy Trinity Church)

- **7:10-8:30 am** starting at the Baptist Church Parking Lot to take delegates to the Prestige Hotel
- **4:00-4:30 pm** starting at the Prestige Hotel to take delegates back to the Baptist Church Parking lot

Sunday, April 14 (Volunteers provided by Sooke Classical Boating Society)

- **7:10-8:30 am** starting at the Baptist Church Parking Lot to take delegates to the Prestige Hotel
- **12:00 noon-12:45 pm** starting at the Prestige Hotel to take delegates back to the Baptist Church Parking lot

SATURDAY EVENING BANQUET SHUTTLE SCHEDULE

The following service is being provided by our sponsors BC Transit and the Victoria Regional Transit Commission with a full-size bus. CRD area delegates who are not staying locally are encouraged to leave their vehicles either at the Langford Sheraton (additional parking in the Costco Lot) or in the Baptist Church parking lot and use the shuttle service.

Bear Mountain Resort	Leave 5:10 pm (pick up at the hotel entrance)
Langford Sheraton	Leave 5:20 pm (pick up at entrance to Costco closest to hotel)
Arbutus Cove Guest House	Leave 5:50 pm (go 50 m east to the bus stop @ Sooke/Glantz Roads)
-- Prestige Resort	Arrive 6:00 pm
Return Trip	Leave at 10:45 pm
Baptist Church Parking Lot	Leave 6:10 pm
Sooke Harbour House	Leave 6:20 pm (go 20 m to the bus stop @ Dufour Rd at Whiffin Spit)
Salty Towers (1518 Dufour)	Leave 6:25 pm (pick up at the entrance @ Dufour Road)
-- Prestige Resort	Arrive 6:30 pm
Return Trip	Leave at either 9:30 pm or 10:15 pm (2 options)

The following service is being provided by SunCoast Charters & Tours using a 14 passenger van in 2 loops. Pick-up will be at the Registration Offices at each location:

Point No Point	Leave 5:30 pm
Ocean Wilderness Inn	Leave 5:40 pm
-- Prestige Resort	Arrive 6:00 pm
Return Trip	Leave at 10:50 pm
Orca View B&B	Leave 6:10pm
Point of View B&B	Leave 6:15pm
Whiffin Spit Lodge	Leave 6:25 pm
-- Prestige Resort	Arrive 6:30pm
Return Trip	Leave at 10:30 pm

Please be ready at the above times; but some delays may be inevitable. Your patience is appreciated.

AVICC CONFERENCE RULES AND PROCEDURES FOR HANDLING RESOLUTIONS

GENERAL RULES

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

VOTING RULES

5. Only elected officials of members are entitled to vote. [Bylaws s. 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

RULES OF PROCEDURE

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.

13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. Delegates must confine their remarks to a maximum speaking period of three minutes; including the introducer of a motion.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

HANDLING OF RESOLUTIONS STEP-BY-STEP RULES

PRECEDENCE OF RESOLUTIONS

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into three sections:
 - Part 1 – Those resolutions referred to AVICC by UBCM.
 - Part 2 – Those resolutions received by the deadline.
 - Section “A” – Those that feature new issues of interest to all members.
 - Section “B” – Those that support existing UBCM policy including:
 - Previously considered and endorsed resolutions; or
 - Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.
 - Part 3 – Resolutions received after the deadline

PROCEDURES FOR RESOLUTIONS PRINTED IN PART 1 AND PART 2, SECTION “A” OF THE RESOLUTIONS BOOK

20. The Chair will cause the title and the "enactment" clause of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.
25. The Chair will then call for discussion from the floor.

26. If there are not speakers opposed to the motion the Chair may call the question.
Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17)
Delegates must confine their remarks to a maximum speaking period of three minutes.
Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10).
Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B" OF THE RESOLUTIONS BOOK

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
- i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to amend the recommendation of the Resolutions Committee to remove the resolution from the block and have the resolution entered for discussion.
 - ii) If duly seconded, the Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
 - iii) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration.

PROCEDURES FOR LATE RESOLUTIONS

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
30. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
32. Resolutions received after the deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
- i) Emergency Resolutions recommended to be placed before the Convention for Plenary discussion.
 - ii) Resolutions not recommended to be admitted for Plenary discussion.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering Resolutions Received after the Deadline for discussion which, if duly seconded, will be dealt with as follows: The Chair shall put the question – "Shall the Report of the Resolutions Committee and the recommendations therein be adopted? – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
34. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
35. In the event that a late resolution is recommended to be admitted for discussion, the sponsor may be asked produce sufficient copies for distribution to the Convention.

36. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK

38. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

FOR SPECIAL RESOLUTIONS

40. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 38 or 39.
41. **AMENDMENTS TO CONSTITUTION AND BYLAWS:** Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
42. **SPECIAL RESOLUTIONS:** Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A favourable majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

Financial Statements of

**ASSOCIATION OF
VANCOUVER ISLAND AND
COASTAL COMMUNITIES**

Years ended December 31, 2012 and 2011



KPMG LLP
Chartered Accountants
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada

Telephone (250) 480-3500
Fax (250) 480-3539
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

Report on the Financial Statements

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statements of financial position as at December 31, 2012, December 31, 2011 and January 1, 2011, the statements of operations and changes in net assets and cash flows for the years ended December 31, 2012 and December 31, 2011, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audits is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2012, December 31, 2011 and January 1, 2011, and its results of operations and its cash flows for the years ended December 31, 2012 and December 31, 2011 in accordance with Canadian accounting standards for not-for-profit organizations.



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Report on Other Legal and Regulatory Requirements

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

KPMG LLP

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slanted style. Below the signature is a long, horizontal, slightly curved line that underlines the text.

Chartered Accountants

March 8, 2013

Victoria, Canada

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Financial Position

December 31, 2012, December 31, 2011 and January 1, 2011

	December 31, 2012	December 31, 2011	January 1, 2011
Assets			
Current assets:			
Cash and cash equivalents	\$ 21,875	\$ 13,965	\$ 34,095
Short term investments (note 2)	147,250	150,684	94,302
Prepaid expenses	2,000	849	8,468
Accounts receivable	139	-	1,469
	<u>\$ 171,264</u>	<u>\$ 165,498</u>	<u>\$ 138,334</u>

Liabilities and Net Assets

Current liabilities:			
Accounts payable and accrued liabilities	\$ 7,600	\$ 11,132	\$ 7,364
Deferred contributions (note 3)	46,665	51,665	44,665
	54,265	62,797	52,029
Net assets:			
Unrestricted	116,999	102,701	86,305
Contractual commitments (note 4)			
	<u>\$ 171,264</u>	<u>\$ 165,498</u>	<u>\$ 138,334</u>

See accompanying notes to financial statements.

On behalf of the Board:



Director



Director

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Operations and Changes in Net Assets

Years ended December 31, 2012 and 2011

	2012	2011
Revenue:		
Annual meeting - sponsorships	\$ 33,050	\$ 26,000
Annual meeting - registration	49,417	43,675
Association dues	76,017	74,271
Interest	1,965	1,777
Other	2,076	-
	<u>162,525</u>	<u>145,723</u>
Expenses:		
Annual meeting	75,728	51,807
Communication and staff travel	1,235	1,441
Executive meetings	7,880	8,143
Other meetings	1,253	2,278
Postage, office and miscellaneous	3,396	8,118
Professional fees	6,205	6,040
Union of BC Municipalities contract fees	52,530	51,500
	<u>148,227</u>	<u>129,327</u>
Excess of revenue over expenses	14,298	16,396
Net assets, beginning of year	102,701	86,305
Net assets, end of year	<u>\$ 116,999</u>	<u>\$ 102,701</u>

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Cash Flows

Years ended December 31, 2012 and 2011

	2012	2011
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 14,298	\$ 16,396
Change in non-cash operating working capital:		
(Increase) decrease in prepaid expenses	(1,151)	7,619
(Increase) decrease in accounts receivable	(139)	1,469
(Decrease) increase in accounts payable and accrued liabilities	(3,532)	3,768
(Decrease) increase in deferred contributions	(5,000)	7,000
	<u>4,476</u>	<u>36,252</u>
Investing:		
Decrease (increase) in short term investments	3,434	(56,382)
Increase (decrease) in cash and cash equivalents	7,910	(20,130)
Cash and cash equivalents, beginning of year	13,965	34,095
Cash and cash equivalents, end of year	<u>\$ 21,875</u>	<u>\$ 13,965</u>

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Years ended December 31, 2012 and 2011

Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

On January 1, 2012, the Association adopted Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CICA Handbook ("ASNPO"). These are the first financial statements prepared in accordance with Not-For-Profit Standards.

In accordance with the transitional provisions in ASNPO, the Association has adopted the changes retrospectively, subject to certain exemptions allowed under these standards. The transition date is January 1, 2011 and all comparative information provided has been presented by applying ASNPO.

There are no adjustments to net assets as at January 1, 2011 or excess of revenues over expenses for the year ended December 31, 2011 as a result of the transition to ASNPO.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CICA Handbook. The Association's significant accounting policies are as follows:

(a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are considered to be carried on a not-for-profit basis.

(b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

1. Significant accounting policies (continued):

(c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

(d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method (or effective interest rate method).

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

1. Significant accounting policies (continued):

(f) Capital assets:

In accordance with the ASNPO Handbook section 4431, "Tangible capital assets held by not-for-profit organizations" the Association has not capitalized any expenditures during the year. In 2012 there were no capital expenditures (2011 - \$3,276). Capital assets owned by the Association are categorized as furniture, computer software and computer hardware.

(g) Use of estimates:

The preparation of financial statements in conformity with accounting standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

2. Financial instruments:

Interest income during 2012 totaled \$1,965 (2011 - \$1,777). There was no interest expense in either year.

Short term investments consist of amounts on deposit in the Municipal Finance Authority of British Columbia's money market fund.

3. Deferred contributions:

Deferred contributions consist of \$44,665 (2011 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee in addition to \$2,000 (2011 - \$7,000) of sponsorship revenues received in advance for the 2013 conference.

4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services. Payments under this contract in 2012 were \$13,133 quarterly (2011 - \$12,875). The amounts are subject to adjustment each January.

NOMINATING COMMITTEE REPORT 2013-14 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2013 AGM and Convention:

President

- Mayor Larry Cross, Town of Sidney

First Vice-President

- Councillor Cindy Solda, City of Port Alberni

Second Vice-President

- Councillor Barbara Price, Town of Comox

Director at Large (three to be elected*)

- Councillor Meagan Brame, Township of Esquimalt
- Councillor Claire Moglove, City of Campbell River
- Chair Colin Palmer, Powell River Regional District
- Trustee Gary Steeves, Islands Trust

Electoral Area Representative

- Director Mary Marcotte, Cowichan Valley Regional District

Photos and biographical information on the candidates has been published in the 2013 Pre-convention Newsletter that was distributed electronically to all members March 25. Copies of the newsletter are available on request at the registration desk or AVICC Office in the Janet Evans Boardroom.

For further information on the nomination and election process contact:

Chair Joe Stanhope
Chair of AVICC Nominating Committee
c/o Local Government House
525 Government St
Victoria, BC V8V 0A8
Phone: (250) 356-5122
Fax: (250) 356-5119

REPORT ON 2013 RESOLUTIONS

SPECIAL RESOLUTIONS

The following resolution submitted by the Association of Vancouver Island and Coastal Communities Executive proposes amendments to AVICC's Constitution and Bylaws. A policy paper that discusses the proposed changes has been distributed with this *Annual Report and Resolutions Book* as a separate document. It is also located on <http://avicc.ca/> under the Documents tab.

SR1 SPECIAL RESOLUTION TO AMEND AVICC'S CONSTITUTION AND BYLAWS RESPECTING MEMBERSHIP

AVICC Executive

WHEREAS in 2006 the membership endorsed extraordinary resolution ER1 – First Nations Membership which supported the creation of a special membership category for First Nations wishing to join AVICC that would allow them membership rights immediately and voting privileges when self-government status was achieved, but did not include such provisions in the Constitution and Bylaws endorsed by the membership during the Incorporation of the Association of Vancouver Island and Coastal Communities (“AVICC”) in 2007;

AND WHEREAS the membership provisions of the five Area Associations of the Union of BC Municipalities should be aligned with the membership provisions of the Union of BC Municipalities which extends membership to other local governments that meet criteria established by the Executive, but does not allow non-voting membership with the exception of life members;

THEREFORE BE IT RESOLVED that ER1 – First Nations Membership resolution endorsed by the membership in 2006 be rescinded and that the Constitution and Bylaws of the Association of Vancouver Island and Coast Communities be amended in general terms as follows, and in specific terms as set out in Schedule A attached to this resolution:

- The opening paragraph of section 2 of the Constitution be amended to specify the geographic region that the Association represents by replacing “of the areas defined in section 3” with “on Vancouver Island, and within the Islands Trust, the Central Coast, the Sunshine Coast and the Powell River Regional District”; the words “municipalities” and “regional districts” in Sections 2 (c) and (d) be replaced with “local governments”; the word “municipal” in section 2(e) be deleted and the word “members” at the end of section 2(e) be replaced with “local governments”;
- Sections 3, 4 (1) and 4 (2) of the Bylaws on Membership be deleted and replaced with new sections 3, 4 (1) and (2)
 - (a) to extend membership to other local governments that meet criteria established by the Executive for local government membership.
 - (b) to clarify the geographic region where membership is available to include cities, districts, townships, towns, villages and regional districts, and other local governments meeting the membership criteria established by the AVICC Executive, located within or partly within any of the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast; and
 - (c) expand the definition of persons who may become members to an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’]; and
- Sections 7 (e), 23 (1), (2) and (3), 25 (3), and 28 (3) of the Bylaws be amended for clarity, consequential to the amendments to Sections 3 and 4.

Schedule A
Original and Proposed Amendments to Sections of
AVICC's Constitution and Bylaws Respecting Membership

PROPOSED AMENDMENTS TO THE CONSTITUTION:

The section now reads:

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments of the areas defined in section 3.

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of municipalities in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member municipalities and regional districts and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, municipal information that may be deemed to be of value to members.
- (f) To hold meetings for promoting the objects aforesaid.

The amended section would then read:

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on **Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts.**

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of **local governments** in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member **local governments** and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, information that may be deemed to be of value to **local governments.**
- (f) To hold meetings for promoting the objects aforesaid.

PROPOSED AMENDMENTS TO THE BYLAWS:

The sections now read:

Part 2 – Membership

3. The members of the Society are the applicants for incorporation who are the municipalities and regional districts on Vancouver Island and in the northern coastal communities more particularly described as the Regional Districts of Alberni-Clayoquot, Capital Region, Central Coast, Comox-Strathcona, Cowichan Valley, Mount Waddington, Nanaimo, Powell River and Sunshine Coast; and the municipalities of Alert Bay, Campbell River, Central Saanich, Comox, Courtenay, Cumberland, Duncan, Esquimalt, Gibsons, Gold River, Highlands, Ladysmith, Lake Cowichan, Langford, Lantzville, Metchosin, Nanaimo, North Cowichan, North Saanich, Oak Bay, Parksville, Port Alberni, Port Alice, Port McNeill, Port Hardy, Powell River, Qualicum Beach, Saanich, Sayward, Sechelt, Sidney, Sooke, Tahsis, Tofino, Ucluelet, Victoria, View Royal and Zeballos; and the Sechelt Indian Government District; and Islands Trust and any other municipality or regional district on Vancouver Island or in the northern coastal communities of British Columbia, and a person who holds the office of mayor or councillor of a member municipality or chairperson or director of a member regional district or a trustee of the Islands Trust and who subsequently becomes a member, in accordance with these Bylaws and, in either case, have not ceased to be members.
4. (1) A municipality or regional district on Vancouver Island or in the northern coastal communities, or the Islands Trust may apply to the directors for membership in the Society and on acceptance by the directors is a member.
- (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member municipality, regional district, or Islands Trust, any person who holds the office of mayor or councillor of a member municipality or of chairperson or director of a regional district may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.

That Sections 3, 4 (1) and 4 (2) of the Bylaws on Membership be deleted and replaced with new sections 3, 4 (1) and 4 (2). The section would then read:

Part 2 – Membership

3. **The members of the Society are**
 - (1) **the applicants for incorporation of the Society;**
 - (2) **the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and**
 - (3) **other local governments located within or partly within the regional districts listed in Bylaw 3(2) that meet the criteria established by the Executive for membership.**
 - (4) **persons who are officials of members by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’], and who have subsequently become members in accordance with these Bylaws, for as long as they hold office.**
4. (1) **A city, district, township, town, village, regional district or other local government that meets the criteria in Bylaw 3(2) and (3) may apply to the directors for membership in the Society and on acceptance by the directors and having paid the membership dues is a member.**

- (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member local government, any person who is an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’] may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.

That Sections 7 (e), 23 (1), (2) and (3), 25 (3), and 28 (3) of the Bylaws then be amended for clarity, consequential to the amendments to Sections 3 and 4.

The sections now read:

7. (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office of mayor or councillor of a member municipality or of chairperson or director or a member regional district; or
23. (1) A member municipality, regional district, or the Islands Trust may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a mayor or councillor of a member municipality, a chairperson or director of a member regional district, of a trustee of the Islands Trust, may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, or the Islands Trust, in which he or she holds office, but not both.
- (3) If a mayor or councillor of a member municipality, a chairperson or director of a member regional district, or a trustee of the Islands Trust is a member under Bylaw 4(2), upon being made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).
25. (3) A person is eligible to be a director only when they are and while they remain either a councillor or mayor on a municipal council, a director on a regional district board or a trustee of the Islands Trust.
28. (3) If a director ceases to be a councillor or mayor on a municipal council, a director on a regional district board, or a trustee of the Islands Trust, the director ceases to hold office as a director of the Society.

The sections would then read:

7. (e) If he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office **referred to in Bylaw 4(2);** or
23. (1) A member local government may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a **member accepted under Bylaw 4(2)** may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, the Islands Trust **or other local government,** in which he or she holds office, but not **for more than one of them.**
- (3) **When a member accepted under Bylaw 4(2), has been** made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).
25. (3) A person is eligible to be a director only when they are and while they remain **eligible for membership under Bylaw 4(2).**
28. (3) If a director ceases to **hold the elected office required by Bylaw 4(2) for membership in the Society,** the director ceases to hold office as a director of the Society.

THE REVISED CONSTITUTION AND BYLAWS WOULD THEN READ:

**FORM 3 - SOCIETY ACT
CONSTITUTION OF THE ASSOCIATION OF
VANCOUVER ISLAND AND COASTAL COMMUNITIES**

1. NAME

The name of the society is the Association of Vancouver Island and Coastal Communities.

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments **on Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts.**

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of **local governments** in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member **local governments** and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, information that may be deemed to be of value to **local governments.**
- (f) To hold meetings for promoting the objects aforesaid.

BYLAWS OF THE ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Part 1 – Interpretation

- 1. (1) In these Bylaws, unless the context otherwise requires:
 - “**directors**” mean the directors of the Society for the time being;
 - “**Society Act**” means the *Society Act* of British Columbia from time to time in force and all amendments to it;
 - “**registered address**” of a member means the member’s address as recorded in the register of members.
 - (2) The definitions in the *Society Act* on the date these Bylaws become effective apply to these bylaws.
2. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

Part 2 – Membership

3. **The members of the Society are**
 - (1) **the applicants for incorporation of the Society;**
 - (2) **the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and**
 - (3) **other local governments located within or partly within the regional districts listed in Bylaw 3(2) that meet the criteria established by the Executive for membership.**
 - (4) **persons who are officials of members by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’], and who have subsequently become members in accordance with these Bylaws, for as long as they hold office.**
4.
 - (1) **A city, district, township, town, village, regional district or other local government that meets the criteria in Bylaw 3(2) and (3) may apply to the directors for membership in the Society and on acceptance by the directors and having paid the membership dues is a member.**
 - (2) **Except for a person who is an authorized representative under Bylaw 23(1) of a member local government, any person who is an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’], may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.**
5. **Every member must uphold the constitution and comply with these Bylaws.**
6.
 - (1) **The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the general meeting of the Society.**
 - (2) **The annual membership dues must be paid before the annual general meeting and before members will be permitted to vote at the annual general meeting.**
 - (3) **A person accepted for membership under Bylaw 4(2) is not required to pay any annual membership dues.**
7. **A person ceases to be a member of the Society,**
 - (a) **by delivering his or her resignation in writing to the Secretary of the Society or by mailing or delivering it to the address of the Society;**
 - (b) **on his or her death or, in the case of a corporation, on dissolution;**
 - (c) **on being expelled, or**
 - (d) **on having been a member not in good standing for 12 consecutive months.**
 - (e) **if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office referred to in Bylaw 4(2); or**

- (f) on becoming an authorized representative under bylaw 23(1).
- 8.
- (1) A member may be expelled by a special resolution of the members passed at a general meeting.
 - (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
 - (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
9. All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the Society, and the member is not in good standing so long as the debt remains unpaid.

Part 3 – Meetings of Members

10. General meetings of the Society must be held at the time and place, in accordance with the *Society Act*, that the directors decide.
11. Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
12. The directors may, when they think fit, convene an extraordinary general meeting.
- 13.
- (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
 - (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
14. The first annual general meeting of the Society must be held not more than 15 months after the date of incorporation, and after that an annual general meeting must be held at least at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting. The location of an annual general meeting other than the first annual general meeting must be determined by ordinary resolution at the annual general meeting.

Part 4 – Proceedings at General Meetings

15. Special business is
- (a) all business at an extraordinary general meeting except the adoption of rules of order, and
 - (b) all business conducted at an annual general meeting, except the following:
 - (i) the adoption of rules of order;
 - (ii) the consideration of the financial statements;
 - (iii) the report of the directors;
 - (iv) the report of the auditor, if any;
 - (v) the election of directors;
 - (vi) the appointment of the auditor, if required;

- (vii) the other business that, under these Bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
16. (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
- (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
- (3) A quorum is 51 members present or a greater number that the members may determine at a general meeting.
17. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
18. Subject to Bylaw 19, the president of the Society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
19. If at a general meeting
- (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
 - (b) the president and all the other directors present are unwilling to act as the chair, the members present must choose one of their number to be the chair.
20. (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
- (3) Except as provided in this Bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
21. (1) The chair of a meeting may move or propose a resolution.
- (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.
- (3) Unless the *Society Act* or these Bylaws otherwise provide, any action to be taken by a resolution of the members of the Society may be taken by ordinary resolution.
- (4) Resolutions will be considered by the Society at the annual general meeting only if they are in the hands of the secretary/treasurer no later than 45 days prior to the annual general meeting in sufficient copies to permit distribution to the clerk or secretary of the members.

- (5) Copies of the resolutions received by the secretary/treasurer must be distributed to the clerk or secretary of the members at least 14 days prior to the annual general meeting.
 - (6) Notwithstanding the foregoing, the members may submit any matter to the Annual General Meeting for consideration or action at any time if 3/4 of members in attendance at the Annual General Meeting approve.
 - (7) Despite clause (6) above, a resolution to amend the Constitution or these Bylaws must be given in writing to the secretary/treasurer 45 days before an annual general meeting or special meeting.
22. (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
 - (3) Voting by proxy is not permitted.
23. (1) A member **local government** may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only **a member accepted under Bylaw 4(2)** may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, the Islands Trust **or other local government**, in which he or she holds office, but not **for more than one of them**.
 - (3) **When a member accepted under Bylaw 4(2) has been** made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

Part 5 – Directors and Officers

24. (1) The directors may exercise all the powers and do all the acts and things that the Society may exercise and do, and that are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject, nevertheless, to
- (a) all laws effecting the Society,
 - (b) these Bylaws, and
 - (c) rules, not being inconsistent with these Bylaws, that are made from time to time by the Society in a general meeting.
- (2) A rule, made by the Society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
25. (1) The president, immediate past president, first vice president, second vice president, three directors at large, Electoral Area Representative elected annually at the Annual Meeting, and one or more other persons are the directors and the executive of the Society.
- (2) The number of directors must be 8 or a greater number determined from time to time at a general meeting.
 - (3) A person is eligible to be a director only when they are and while they remain **eligible for membership under Bylaw 4(2)**.

26.
 - (1) The directors must retire from office at each annual general meeting when their successors are elected.
 - (2) Separate elections must be held for each office to be filled.
 - (3) An election may be by acclamation, otherwise it must be by ballot.
 - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
 - (5) A director may be nominated in writing in advance of the annual general meeting or may be nominated from the floor at the annual general meeting.
 - (6) All elected official members of the Society are eligible to stand for election to the executive provided however, that the position of Electoral Area Representative must be filled by an Electoral Area Director.
 - (7) All elected official members of the Society present at the annual general meeting are entitled to vote for the executive position of Director at Large.
 - (8) Only elected official members of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.
 - (9) Voting by proxy shall not be permitted.
27.
 - (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
 - (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the Society, but is eligible for re-election at the meeting.
28.
 - (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
 - (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
 - (3) If a director ceases to **hold the elected office required by Bylaw 4(2) for membership in the Society**, the director ceases to hold office as a director of the Society.
29.
 - (1) The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
 - (2) The office of a director must be vacated if the director:
 - (a) delivers a resignation in writing to the secretary or mails or delivers it to the address of the Society;
 - (b) is convicted of an indictable offence, and the directors have resolved to remove him;
 - (c) fails to attend three consecutive meetings of the directors without good and sufficient reason in the opinion of the directors and the directors must have resolved to remove him;
 - (d) if he is found by a Court to be of unsound mind;

- (e) if he becomes bankrupt; or
- (f) on death.

30. A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the Society.

Part 6 – Proceedings of Directors

31. (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is 5 of the directors then in office.
- (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the first vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
- (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- (5) Without limiting the generality of Bylaw 31(1), the directors of the Society must manage the affairs and the property of the Society, including, but not limited to, the power to:
- (a) enter into contracts and agreements on behalf of the Society and to delegate in such terms and conditions it considers appropriate the entering into contracts and agreements;
 - (b) authorize expenditures on behalf of the Society from time to time;
 - (c) delegate by unanimous resolution to an officer or officers of the Society the right to employ and pay salaries to employees;
 - (d) enter into trust arrangements with a trust company, bank or the Municipal Finance Authority for the purpose of creating a trust fund in which the capital interest may be made available for the benefit of promoting the interest of the Society in accordance with the terms as the directors may prescribe;
 - (e) take any steps it deems requisite to enable the Society to acquire, accept, solicit or receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objects of the Society; and
 - (f) subject to section 32 of the *Society Act*, the directors may from time to time on behalf of the Society invest the funds of the Society in any investments whatsoever which in the director's discretion it may consider advisable, and the Board may delegate on such terms and conditions as it considers appropriate the power to invest the funds of the Society.
- (6) Reasonable notice of a meeting must be given by specifying the place, the date and the hour of such meeting by mail, postage prepaid, addressed to each of the directors at his or her address as it appears on the books of the Society or by leaving it at his or her usual business or

residential address or by telephone, telegram, telex or any method of transmitting legibly recorded messages or by personal service. Reasonable notice must be seven days or a lesser period if agreed to by all 8 directors.

- (7) The directors may confer and vote by teleconference or by other electronic means.
32. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
 - (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
 33. A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
 34. The members of a committee may meet and adjourn as they think proper.
 35. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
 36. A director who may be absent temporarily from British Columbia may send or deliver to the address of the Society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,
 - (a) a notice of meeting of directors is not require to be sent to that director, and
 - (b) any and all meetings of the directors of the Society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
 37. (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
 - (2) In the case of a tie vote, the chair does not have a second or casting vote.
 38. A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
 39. A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

Part 7 – Duties of Officers

40. (1) The president presides at all meetings of the Society and of the directors.
 - (2) The president is the chief executive officer of the Society and must supervise the other officers in the execution of their duties.
 - (3) The president must designate the bank with which the Society's accounts must be kept.

- (4) Either the president or a director authorized by resolution of the Board must co-sign with the secretary/treasurer banking resolutions and cheques drawn on the Society's bank account.
 - (5) The president must generally exercise such oversight of the affairs of the Society as may best promote its prosperity and protects its interest.
 - (6) The president must be the chair of the meetings held by the directors.
 - (7) The president may appoint two persons to audit the accounts of the secretary/treasurer if he deems it necessary.
 - (8) The president may appoint such special committees as he deems necessary.
 - (9) The Executive of the Society shall appoint a secretary-treasurer.
41. The vice president must carry out the duties of the president during the president's absence.
42. The secretary must do the following:
- (a) conduct the correspondence of the Secretary;
 - (b) issue notices of meetings of the Society and directors;
 - (c) keep minutes of all meetings of the Society and directors;
 - (d) have custody of all records and documents of the Society except those required to be kept by the treasurer;
 - (e) have custody of the common seal of the Society;
 - (f) maintain the register of members;
 - (g) in January of each year advise all members in the Society the amount of their annual dues.
43. The treasurer must
- (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and
 - (b) render financial statements to the directors, members and others when required;
 - (c) deposit all monies to the credit of the Society's bank and pay all accounts due by the Society;
 - (d) present at the annual general meeting a full and complete statement of the finances of the Society, showing all receipts and disbursements for the year and listing by membership the annual fees paid;
 - (e) document director expenses incurred in the performance of his or her duties including, but without limiting the generality of the foregoing, long distance phone calls, photocopying, postage, stationary, etc. and charge these to the Society as administrative and overhead fees.
44. (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.

- (2) If a secretary/treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under Bylaw 25(2).
 - (3) The secretary/treasurer must be appointed by the directors and may be made an employee by resolution of the directors.
 - (4) The secretary/treasurer must be employed for one year from the date he or she is hired, but must be re-eligible for rehiring at the expiration of their employment term.
 - (5) The secretary/treasurer must be subject to removal by resolution of the directors at any time.
45. In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

Part 8 – Seal

46. The directors may provide a common seal for the Society and may destroy a seal and substitute a new seal in its place.
47. The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

Part 9 – Indemnities to Directors and Officers

48. Subject to the provisions of the *Society Act*, the directors must cause the Society to indemnify a director or former director of the Society and the heirs and personal representatives of any such person against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment actually and reasonably incurred by him, her or them including an amount paid to settle an action or satisfy a judgment in a civil or administrative action or proceeding to which he or she or they are made a party by reason of his or her being or having been a director of the Society, including any action brought by the Society. Each director of the Society on being elected or appointed must be deemed to have contracted with the Society on the terms of the foregoing indemnity.
49. Subject to the provisions of the *Society Act*, the directors may cause the Society to indemnify any officer of the Society and his or her heirs and personal representatives against all costs and expenses whatsoever incurred by him or them and resulting from acting as an officer of the Society.
50. The directors may cause the Society to purchase and maintain insurance for the benefit of any person who is or was serving as a director or officer of the Society and his or her heirs or personal representatives against any liability incurred by him or her as such director or officer.

Part 10 – Execution of Documents

51. Contracts, documents or any instruments in writing requiring the signature of the Society, must be signed by any two officers and all contracts, documents and instruments in writing so signed must be binding upon the Society without any further authorization or formality. The directors must have the power from time to time by unanimous agreement of the directors to appoint an officer or officers on behalf of the Society to sign specific documents, contracts and instruments in writing. The directors may give the Society's power of attorney to any registered dealer in securities for the purposes of the transferring of and sealing with any stocks, bonds and other securities of the Society.

Part 11 – Borrowing

52. In order to carry out the purposes of the Society the directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
53. A debenture must not be issued without the authorization of a special resolution.
54. The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

Part 12 – Auditor

55. This Part applies only if the Society is required or has resolved to have an auditor.
56. The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
57. At each annual general meeting the Society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.
58. An auditor may be removed by ordinary resolution.
59. An auditor must be promptly informed in writing of the auditor's appointment or removal.
60. A director or employee of the Society must not be its auditor.
61. The auditor may attend general meetings.

Part 13 – Notices to Members

62. A notice may be given to a member, either personally or by mail to the member at the member's registered address.
63. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
64. (1) At least 30 days written notice of a general meeting must be given to
 - (a) every member shown on the register of members on the day notice is given, and
 - (b) the auditor, if Part 10 applies.(2) No other person is entitled to receive a notice of a general meeting.

Part 14 – Voting of Members

65. At all meetings of members of the Society every question must be determined by a majority of votes unless otherwise specifically provided by statute or by these Bylaws.

Part 15 – Financial Year

66. Unless otherwise ordered by the directors the fiscal year end of the Society will be December 31st.

Part 16 – Rules and Regulations

67. The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.
68. The Board of Directors may prescribe such rules and regulations not inconsistent with these Bylaws relating to the management and operation of the Society as they deem expedient, provided that such rules and regulations will have force and effect only until the next annual general meeting of the members of the Society when they will be confirmed, and failing such confirmation at such annual general meeting of members, will at and from time to time cease to have any force and effect.

Part 17 – Bylaws

69. On being admitted to membership, each member is entitled to, and the Society must give the member without charge, a copy of the Constitution and Bylaws of the Society.
70. These bylaws must not be altered or added to except by special resolution. Resolutions to amend the Bylaws shall be submitted in writing at least forty-five days prior to the Annual Meeting

Recommendation: *Endorse and repeal the Constitution and Bylaws in its entirety and re-enact with the amendments.*

Resolutions Committee Comments: Please refer to the Policy Paper dated February 25, 2013 titled "Special Resolution to Amend AVICC's Constitution and Bylaws Respecting Membership" distributed electronically to all members March 14, 2013 and posted on <http://avicc.ca/>. A paper copy is available on request at the Registration Desk or AVICC Office located in the Janet Evans Boardroom.

Convention Decision: _____

PART 1 – REFERRED RESOLUTIONS

The following are resolutions that were referred to the Association by UBCM.

RR1 REGULATIONS FOR MOTORIZED SCOOTERS

Sidney

WHEREAS motorized scooters are unclearly defined under provincial legislation and there are no licencing requirements for scooters and scooter operators;

AND WHEREAS without regulations to control when and where scooters are used and appropriate training and testing of scooter operators, the safety of all motorists, businesses and pedestrians are at risk:

THEREFORE BE IT RESOLVED that the Town of Sidney supports regulating the use of motorized scooters and the licencing of scooters and scooter operators and that UBCM encourage the provincial government to implement these provisions under the *Motor Vehicle Act*.

Recommendation: *No Recommendation*

UBCM comments:

This was submitted to UBCM in 2012 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2013 resolutions cycle.

The Resolutions Committee notes that UBCM membership endorsed resolution 2007-B106, which called on the provincial government to establish province-wide guidelines for the safe operation of motorized scooters.

In response, the provincial government referenced a partnership between the Office of the Superintendent of Motor Vehicles, the Insurance Corporation of British Columbia (ICBC) and the Ministry of Transportation to “develop a coordinated action plan to address the recommendations of the provincial coroner respecting the safe operation of motorized scooters”. The Province indicated that this would include a review of the Motor Vehicle Act to determine what amendments might be required to support motorized scooter safety.

Convention Decision: _____

RR2 FISH HABITAT PROTECTION

Strathcona RD

WHEREAS the federal government, by passage of Bill C-38 has removed the rule against “Harmfully Altering, Disrupting or Destroying” (HADD) fish habitat with a general requirement not to cause “serious harm” to fisheries;

AND WHEREAS the new, generalized and simple language of “serious harm” does not adequately define or provide enough protection for natural, aquatic habitat;

AND WHEREAS allowing developers to simply substitute the natural, aquatic habitat with alternative locations will not replace the need for an intact ecosystem with adequate levels of biodiversity to support aquatic survival:

THEREFORE BE IT RESOLVED that the provisions of C-38 respecting fish habitat protection be removed and replaced by the pre-existing HADD rules so that better protection of aquatic habitat is contained in Canadian law.

Recommendation: **Endorse**

UBCM comments:

This was submitted to UBCM in 2012 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2013 resolutions cycle.

In the 2012 “Report on Resolutions Received After the Deadline”, resolution 2012-LR11 was referred to resolution B80 in the 2012 Resolutions Book. The UBCM membership endorsed resolution 2012-B80 which asked that the Government of Canada develop revised Fisheries Act policies and regulations in collaboration with all stakeholders, specifically including local governments through UBCM and FCM, to ensure changes address municipal concerns while strengthening environmental protection for our watercourses.

UBCM has not yet received a response to resolution 2012-B80 from the federal government.

Convention Decision: _____

RR3 SCOTCH BROOM

Parksville

WHEREAS the Province of British Columbia has enacted the BC *Weed Control Act* to protect farmland and farmers’ livelihood against the spread of noxious weeds that are extremely competitive with crops and are difficult and costly to control;

AND WHEREAS Scotch Broom is invasive, spreads rapidly, can render farm land unusable for growing food crops, destroys pasture lands, is toxic to grazing animals, inhibits re-growth of forests, eliminates native vegetation, contains toxic chemicals or substances that can affect the nervous system and the heart and is highly flammable;

AND WHEREAS the Ministry of Forests & Range states that it is “important that broom is recognized as a threat to our biodiversity and preventative means be taken to arrest its spread”:

THEREFORE BE IT RESOLVED that UBCM request the Ministry of Agriculture to designate Scotch Broom as a noxious weed under the BC *Weed Control Act*.

*Recommendation: **Endorse***

UBCM comments:

This was submitted to UBCM in 2012 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2013 resolutions cycle.

The Resolutions Committee notes that the UBCM membership has endorsed resolutions calling for the inclusion of specific plant species under the Weed Control Act (1992-B42 purple loosestrife; 2004-B73 giant hogweed).

Convention Decision: _____

Part 2 – Section “A” – This section contains resolutions that feature new issues of interest to all members.

COMMUNITY SAFETY

R1 EMERGENCY MANAGEMENT BRITISH COLUMBIA

Parksville

WHEREAS on October 27, 2012, Emergency Management British Columbia did not notify local governments in a timely manner of the tsunami warning;

AND WHEREAS, after consultation between local governments and Emergency Management BC, there was no improvement in notification timing during subsequent earthquake and tsunami warnings;

AND WHEREAS the safety of citizens in coastal communities is dependent upon early warning of impending tsunamis and their potential destructive forces:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the provincial government to demonstrate its commitment to the safety of BC coastal communities by providing the necessary resources to Emergency Management BC, to replace the outdated Provincial Emergency Notification System (PENS) with the latest technological advances in notification systems and ensure information from the West Coast and Alaska Tsunami Warning Centre (WCATSC) is provided immediately upon receipt of a tsunami warning, with follow up notifications as necessary.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the Province upgrade its emergency response technology so that it is able to notify local governments about earthquakes and tsunami in a more timely fashion.

See also resolution R2.

Convention Decision: _____

R2 TSUNAMI WARNINGS

Nanaimo RD

WHEREAS the coastal communities of British Columbia are at risk of significant loss of life in the event of a tsunami;

AND WHEREAS early and accurate information is the key to ensuring that appropriate steps are taken by the effected communities:

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to take immediate action to resolve all issues with tsunami warning so as to ensure that warnings are broadcast within 2 minutes of a National Oceanic and Atmospheric Administration (NOAA) assessment of a warning, watch or advisory for any British Columbia coastal area.

*Recommendation: **Refer to Similar Resolution***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the Province upgrade its emergency response technology so that it is able to notify local governments about earthquakes and tsunami in a more timely fashion.

The Committee would recommend that this resolution be referred to resolution R1.

Convention Decision: _____

R3 FLOOD MANAGEMENT RESPONSIBILITY

Central Coast RD

WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding, including overland flooding which has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;

AND WHEREAS the Province of British Columbia is the steward of the water resources within the province where local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works:

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:

- Provision of emergency response resources for the use of local governments
- Identification of flood related hazards;
- Remediation of stream channels so as to mitigate future flooding;
- Monitor stream flows and levels in waterways posing a risk to life, safety or property;
- Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that UBCM membership has consistently endorsed resolutions regarding the need for increased funding to deal with emergency preparedness, such as flood protection measures – most recently 2007-A1; 2006-B18; 2006-B19; 2004-A11; 2004-B16; 2003-B21 and 2003-B82.

Convention Decision: _____

TRANSPORTATION

R4 REDUCING DEFAULT SPEED LIMITS FOR MUNICIPAL ROADS

Victoria

WHEREAS local governments are concerned about resident safety on municipal streets, and lower vehicle speeds reduce the severity of injuries to pedestrians in vehicle/pedestrian collisions;

AND WHEREAS consistent province-wide speed limits promote driver awareness and ease enforcement between municipalities:

THEREFORE BE IT RESOLVED that UBCM lobby the Province of British Columbia to amend the *Motor Vehicle Act* to limit the default speed limit on a highway in a municipality to 40 km/h.

*Recommendation: **No Recommendation***

UBCM comments:

The Resolutions Committee notes that UBCM membership has not previously considered a resolution requesting that the Province reduce the default speed limit on a highway in a municipality from 50 km/h to 40 km/h. However, members have endorsed resolutions calling for amendments to the Motor Vehicle Act to enable municipalities to implement blanket speed limits (2009-B19, 2006-B14, 2003-LR9, 1999-B44).

Currently a municipality under the Motor Vehicle Act may establish a default speed limit of 50 km/h. To vary this speed limit, the municipality must pass a bylaw and post signs on all affected streets so that a motorist can reasonably be expected to know the applicable speed limit.

Convention Decision: _____

R5 BIKE LANES ON PROVINCIAL ROAD RIGHTS-OF-WAY

Sunshine Coast RD

WHEREAS the Ministry of Transportation and Infrastructure has requested local governments building paths on provincial road rights-of-way to provide invasive species management plans, have work overseen by an environmental monitor and assume responsibility for invasive plant management in the permitted area in perpetuity, in addition to providing for maintenance, including any sweeping which exceeds standards outlined in road maintenance contracts;

AND WHEREAS local governments are building paths to encourage people to use environmentally friendly alternatives to vehicles and should not be burdened with the costs of tasks within the jurisdiction of the Ministry, such as sweeping or ongoing invasive plant management:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Transportation and Infrastructure to ensure permit conditions for construction and maintenance do not provide a deterrent to local governments wishing to expand active transportation networks.

*Recommendation: **No Recommendation***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking that the Province ensure that permit conditions for construction and maintenance of bike paths along provincial road rights-of-way do not provide a deterrent to local governments wishing to expand their active transportation networks.

The sponsor has clarified that the proposed area for the bike lane is infested with Japanese Knotweed, an invasive plant species, and that the terms of the permit for building the bike lane are three-fold: that an invasive species management plan be created; that the work be overseen by an environmental monitor; and that the local government assume responsibility for invasive plant management in the permitted area in perpetuity.

UBCM members endorsed related resolutions 2007-B31 and 2007-B30, which asked the provincial government and the Ministry of Transportation to address invasive plants on provincially managed lands and rights-of-way. This included the provision of sufficient and ongoing funding to effectively control invasive plants over its land tenure, and designation of appropriate staff resources to collaborate with local government in invasive plant

control initiatives.

In addition, UBCM members have endorsed resolutions asking that the Province of BC invest in cycling infrastructure in order to accelerate the availability and broaden the range of cycling opportunities for commuter, recreational, and competitive cyclists living in and visiting rural and urban areas (2012-B63).

Convention Decision: _____

ENVIRONMENT

R6 STREAMKEEPERS – WORKS IN STREAMS

Nanaimo RD

WHEREAS Streamkeepers and other such non-profit societies provide a valuable service in protecting and enhancing fish habitat;

AND WHEREAS, under the current federal Department of Fisheries and Oceans and provincial regulations, non-profit societies are not able to receive the appropriate approvals to undertake certain projects that would greatly improve fish habitat:

THEREFORE BE IT RESOLVED that UBCM urge the Department of Fisheries and Oceans and the Province of British Columbia to permit non-profit societies to do works in streams for the purpose of improving fish habitat.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that the issue of permitting non-profit societies to undertake works in streams for the purpose of improving fish habitat is not new. Dating back as far as 1998, UBCM members have requested that the provincial and federal governments provide resources and expertise to local governments to step up initiatives for the protection and restoration of salmon habitat streams (B66).

Convention Decision: _____

R7 COASTAL DOUGLAS FIR PARTNERSHIP

Sunshine Coast RD

WHEREAS the Ministry of Forests, Lands and Natural Resource Operations has established the multi-agency Coastal Douglas Fir and Associated Ecosystems Partnership (CDFCP) to provide a strategic and collaborative approach to conservation of these ecosystems and which is intended to be funded by the participants;

AND WHEREAS local governments have limited means to raise revenues outside of property taxes to fund initiatives such as the Coastal Douglas Fir and Associated Ecosystems Partnership:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Forests, Lands and Natural Resource Operations to ensure the Province adequately resources the CDFCP, including the implementation of recommendations made.

*Recommendation: **No Recommendation***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the Province provide funding for the Coastal Douglas Fir and Associated Ecosystems Conversation Partnership (CDFCP).

UBCM members have endorsed previous regional ecosystem conservation efforts, such as resolution 2010-B79, which called for the establishment of a large, ecologically zoned National Marine Conservation Area Reserve

(NMCAR) in the southern Strait of Georgia, from the southern end of Haro Strait up to and including Gabriola Passage; and resolution 2004-B113, which sought to have a specific coastal area designated as a protected area as part of a joint federal/provincial approach to marine conservation under the Canada-British Columbia Memorandum of Understanding on the Implementation of the Oceans Strategy for the Pacific Region.

The Committee would also note that the background material provided by the sponsor indicates that participation on the Partnership is voluntary, and that participants can provide either voluntary in-kind or financial support for CDFCP projects and initiatives. Therefore, local governments would not be required to provide financial support if they choose to participate in the CDFCP.

Convention Decision: _____

R8 WATERSHED PROTECTION

Port Alberni

WHEREAS the majority of Vancouver Island communities draw drinking water from an active working forested watershed;

AND WHEREAS logging companies are not required to submit a long range forestry plan:

THEREFORE BE IT RESOLVED that the Province of British Columbia enact legislation that requires all land and tenure holders logging in a municipal watershed to have in place a one hundred year cut rotation plan;

AND BE IT FURTHER RESOLVED that all logging companies have environmental policies in place that protect the integrity of municipalities' drinking water.

*Recommendation: **No Recommendation***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution specifically asking that the Province require all land and tenure holders logging in municipal watersheds to have a 100 year cut rotation plan or environmental policies in place to protect the integrity of the drinking water.

However, members have endorsed a number of resolutions over the years expressing concerns about protecting community watersheds from the impacts of logging and other activities. For instance, UBCM members have endorsed resolutions requesting that private land owners be required to meet or beat the same standards/regulations in place for logging on public lands (2006-B102; 2005-B27; 1997-B61; 1994-B82; 1991-B16; 1989-A18).

In 2011, members endorsed resolution B129, which requested the provincial government to develop a funding program that facilitates local government acquisition of both the watershed and adjacent land for those local governments with water systems on privately owned land; and that all activities in watersheds used for drinking water be subject to final approval and control by affected local governments and the Ministry of Environment (MOE), and that MOE be legislatively required to ensure that the quality and quantity of water in watersheds meet provincial health requirements.

In 2007, members endorsed resolution B42, requesting that UBCM petition the Province of BC to require timber harvesting on private lands to meet the same standards that are required for harvesting on public lands, especially with regard to rate of cut, riparian area protection and public input on proposed logging plans.

Convention Decision: _____

R9 UNDERGROUND AQUIFER MAPPING FOR PROPOSED MINING PROJECTS

Cumberland

WHEREAS there are concerns that mining projects can negatively affect surrounding aquifers;

AND WHEREAS many people rely on these aquifers for drinking water:

THEREFORE BE IT RESOLVED that the provincial government conduct comprehensive mapping and modeling of aquifers that may be affected by proposed mines before approving mine projects.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee advises that while the UBCM membership has considered resolutions regarding the potential impact of mineral exploration on a surrounding aquifer, members have not previously considered a resolution that asked specifically for the provincial government to conduct comprehensive mapping and modeling of aquifers.

UBCM members have requested that the provincial government delegate to local government water purveyors the ability to manage and impose mitigation measures for all mineral exploration and forestry activities within their watershed which are likely to adversely affect water quality, specifically by requiring local government approval prior to issuing permits related to mineral explorations and forestry (2007-B26).

Convention Decision: _____

R10 GENETICALLY ENGINEERED PLANTS & ANIMALS

Metchosin

WHEREAS some Genetically Engineered (GE) crops, through pollination, can disperse their pollen and genes indiscriminately and potentially contaminate non-GE crops, resulting in lawsuits, loss of organic certification, and marketability;

AND WHEREAS there is particular concern with the transfer of DNA between species and the potential unintended consequences, especially with animal species;

AND WHEREAS Vancouver Island and associated coastal communities are isolated from other agricultural areas in British Columbia, which can provide practical approaches to avoiding contamination by GE organisms and these locations suggest that there is an opportunity for local farmers to provide organic production, to help maintain long-term sustainability, to foster a living seed bank, and to be a refuge from genetically engineered contamination:

THEREFORE BE IT RESOLVED that AVICC ask the British Columbia government to legislate the prohibition of importing, exporting and growing plants and seeds containing genetically engineered DNA, and raising GE animals, on Vancouver Island and in associated coastal communities and in the marine waters nearby, and to declare, through legislation, that the area encompassed by AVICC is a GE Free area in respect to all plant and animal species.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking that the Province legislate the prohibition of importing, exporting and growing genetically engineered plants, seeds, and animals on Vancouver Island and in associated coastal communities.

However, the membership did endorse a similar resolution, which asked for a legislative ban on the importing, exporting and growing of fruit and plant material containing genetically engineered material in BC (2012-B126).

The Committee would observe that as written, the resolution pertains specifically to Vancouver Island and associated coastal communities, and would therefore not be admissible for debate by the UBCM membership.

The District of Metchosin is proposing the following amendment to the resolution:

THEREFORE BE IT RESOLVED that AVICC ask the British Columbia government to promote a prohibition on importing, exporting and growing genetically engineered (GE) plants and seeds, and on raising of GE animals or other genetically engineered organisms, on Vancouver Island and associated Coastal Communities and in the marine waters nearby; and to take action to implement, in the area encompassed by AVICC, a GE Free area with respect to all plant and animal species.

Convention Decision: _____

R11 REMOVAL OF CARBON TAX FROM BIO FUELS

Highlands

WHEREAS the *Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* has mandated the reduction of fossil carbon emissions and the use of renewable fuels;

AND WHEREAS the removal of Motor Fuel Tax exemptions and the additional application of the Carbon Tax to the production and sale of pure (100%) biofuels since 2010 has had a negative impact on biofuel producers and suppliers within BC, and has resulted in a decrease in the availability of pure renewable fuels that have the greatest potential to reduce fossil carbon emissions:

THEREFORE BE IT RESOLVED that the Province of BC amend the *Green House Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* to remove the Carbon Tax from the entire biofuel portion of all fuel production and sales and restore the Motor Fuel Tax exemptions for the biofuel producers and suppliers of British Columbia, and provide further incentives to ensure that the renewable fuel sector continues as a viable industry for BC consumers and supports provincial greenhouse gas reduction objectives.

*Recommendation: **Not Endorse***

UBCM comments:

The Resolutions Committee notes that the UBCM membership considered a resolution in 2012 with the same wording, submitted by the same sponsor (2012-B131). The resolution was not endorsed.

Convention Decision: _____

TAXATION & ASSESSMENT

R12 NEW PROPERTY CLASS FOR LARGE COMMERCIAL ENTITIES

Courtenay

WHEREAS the current property assessment class 06 business/other is a broad class that captures any property use not defined elsewhere;

AND WHEREAS local governments are restricted in managing local taxation policy by the broad nature of the class:

THEREFORE BE IT RESOLVED that the provincial government examine the possibility that an additional property assessment class be added to capture the concept of commercial entity size as a property class for the purposes of property taxation.

*Recommendation: **Not Endorse***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution to

add a property assessment class for larger commercial entities.

However, the Committee notes that members have consistently refrained from endorsing resolutions calling for the establishment of separate property classes for other circumstances, including: 2008-B126, requesting a separate residential property class for properties occupied on a permanent or full time basis; 2006-B92 asking for a separate residential class for vacation properties; 1999-B88 calling for a new property class for industries that have potential to create disasters in their communities; 1995-B37 calling for three separate residential classes; 1991-A8 requesting tax class incentives for hotels; and 1988-A16 calling for a separate property class for strata properties.

Convention Decision: _____

LAND USE

R13 LICENCES ISSUED BY THE PROVINCIAL GOVERNMENT

Nanaimo RD

WHEREAS the Provincial Ministry of Agriculture recently issued harvesting licences that allow for the removal of thousands of tonnes of beach-cast seaweed from the Vancouver Island shoreline;

AND WHEREAS local governments were not aware of the issuance of these licences and are not made aware of other licences issued by the Province that may impact local government:

THEREFORE BE IT RESOLVED that the provincial government be required to inform local governments when they are issuing licences for activity to take place on lands within or adjacent to any local government.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling for consultation with local government on renewal of tenure, or referral of certain types of permits and applications to local government for comment (1990-B59, 2001-A9, 2008-LR2, 2009-B141, 2012-B119).

Convention Decision: _____

R14 REGULATION OF FOREIGN OWNERSHIP OF FARMLAND

North Saanich

WHEREAS the financial viability of BC farms is threatened by the rising cost of farmland due in part to speculative acquisition of BC farmland, possibly by foreign investors and investment companies, as recognized in the 2010 publication by Canada's National Farmers Union, *Losing Our Grip*;

AND WHEREAS BC's food sovereignty is threatened by foreign control of BC food production, and that foreign owners and investment companies could profit from Canadian taxpayer-funded farm subsidies without providing an income for BC farmers nor food for consumption by BC residents:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities petition the Province to:

1. Assemble data on current foreign ownership of farm land inside and outside the Agricultural Land Reserve in BC and maintain a registry;
2. Support and strengthen the powers of the Agricultural Land Commission and take measures to protect the agricultural land base from price speculation; and
3. Take measures to limit foreign and investment company ownership of BC farmland, similar to measures taken in Alberta, Manitoba and Prince Edward Island.

*Recommendation: **No Recommendation***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting the Province to establish a registry indicating foreign ownership of farmland; to take measures to prevent price speculation on farmlands; and to take measures to limit foreign ownership of farmland similar to those undertaken in other provinces.

Convention Decision: _____

R15 PRIVATE MANAGED FOREST LAND ASSESSMENT & CONSULTATION

Cumberland

WHEREAS many owners of private managed forest land are planning for its sale for residential and commercial development rather than committing to long-term forest production;

AND WHEREAS the land is under valued by BC Assessment:

THEREFORE BE IT RESOLVED that the provincial government be called upon to review the method of land valuation of private managed forest land intended for development and to impose a duty on owners of private managed forest land to consult with the local government in which the land is located.

*Recommendation: **No Recommendation***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial government to review the method of land valuation of private managed forest land intended for development and to impose a duty on owners of private managed forest land to consult with the local government in which the land is located.

The sponsor, when asked for clarification, cited a situation involving a specific property designated and assessed as private managed forest land. It is the sponsor's understanding that the property owner is in the process of advertising the land for a residential and commercial development. However, in the interim, because the land has been assessed as private managed forest land, it is being taxed at a lower level (class 7) – which does not in the sponsor's view reflect the current or planned use for the land.

Convention Decision: _____

COMMUNITY ECONOMIC DEVELOPMENT

R16 SPORT HALIBUT FISHING

Mount Waddington RD

WHEREAS the recreational and sport halibut fishery is an essential economic driver for many communities along the coast of British Columbia;

AND WHEREAS the recreational and sport halibut fishery depends on an assurance of quota during a specific season to ensure that appropriate arrangements can be made for accommodations;

AND WHEREAS the Ministry of Fisheries and Oceans has created considerable uncertainty by delaying announcements or announcing unanticipated closures in recreational and sport halibut:

THEREFORE BE IT RESOLVED that the AVICC request that the Ministry of Fisheries and Oceans ensure that the open season for the recreational and sport halibut fishery is set prior to the end of February and that the closing date to be no earlier than mid-September, subject to not exceeding the recreational fishing quota, to enable maximum benefit to be derived from this fishery.

Recommendation: No Recommendation

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the federal government to open the recreational and sport halibut fishing open season prior to the end of February, with a closing date no earlier than mid-September, subject to not exceeding the recreational fishing quota. However, the Committee notes that members have considered resolutions relating to halibut fishery quotas and the importance of both commercial and recreational halibut fisheries.

As an example, in 2010 UBCM members endorsed resolution B97, which requested the provincial and federal governments to support both the commercial fishing industry and the sports fishing industry equitably as critical economic generators for residents within the province.

Conversely, in 2011, UBCM members considered but did not endorse resolution B165, which requested that the federal government purchase or lease the required commercial halibut quota to establish a permanent annual guaranteed base limit and season for recreational fishermen of one halibut per day, two in their possession, from February 1 to December 31 of each year.

Convention Decision: _____

HEALTH

R17 THIRD PARTY MONITORING OF SEWERAGE INSTALLATIONS ABUTTING FARMLAND

North Cowichan

WHEREAS human health and the production of safe and healthy food products for human consumption can be compromised by sewerage system malfunctions or poor design;

AND WHEREAS complaints to BC Health Authorities and the self-regulating professional associations have had poor results due to 1) a lack of regulated third party oversight; and 2) the limited ability to provide oversight with respect to agricultural products:

THEREFORE BE IT RESOLVED that the Province require British Columbia Health Authorities to implement third party monitoring of sewerage installations on and abutting farmland or, at minimum, on a random basis.

Recommendation: No Recommendation

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to require third party monitoring of sewerage installations on or abutting farmland.

According to the sponsor, health inspectors only have the ability to perform site inspections where there is evidence of a health hazard, such as visible discharge onto the surface of the ground or impacts on human drinking water. In terms of monitoring under the Sewerage System Regulation (SSR), the two industry associations (APEG and ASTTBC) are tasked with ensuring their members comply with practice standards for system installations. There also exists a protocol between the two industry associations and the regional health authorities to address health hazards.

UBCM signed a Memorandum of Understanding with the then Ministry of Healthy Living and Sport and the Ministry of Community Development in 2008, where all parties agreed to identify and provide relevant and practical solutions for on-site wastewater administration and guideline, policy and legislation development.

Convention Decision: _____

SELECTED ISSUES

R18 CONFLICT OF INTEREST

AVICC Executive

WHEREAS the recent Court of Appeal decision in *Schlenker v. Torgrimson, 2013 BCCA 9* broadened the interpretation of the conflict of interest provisions under sections 100 and 101 of the *Community Charter*, determining that a local government elected official who also serves on the board of directors of a non-profit organization is deemed to have an indirect pecuniary conflict of interest when voting on grants offered by the local government to non-profit organizations;

AND WHEREAS this broadened interpretation of the conflict of interest provisions has significant implications for those local government elected officials who also serve on the board of a non-profit organization, since contravention of the conflict of interest provisions could result in disqualification from local government elected office:

THEREFORE BE IT RESOLVED that the Province work with UBCM to identify a remedy that clarifies the responsibilities and suggested conduct of local government elected officials who serve on the boards of non-profit organizations, so that they may continue to serve in both positions concurrently, without fear of disqualification from local government elected office due to conflict of interest.

Recommendation: Endorse

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the provincial government to work with UBCM to identify a remedy that clarifies the responsibilities and suggested conduct of local government elected officials who serve on the boards of non-profit organizations.

Convention Decision: _____

Part 2 - Section "B" - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

COMMUNITY SAFETY

R19 EMERGENCY PREPAREDNESS

Port McNeill

WHEREAS there is a need for well-trained experienced personnel to deal with catastrophic emergency events that may occur in their communities:

THEREFORE BE IT RESOLVED that the Province of British Columbia through Emergency Management BC be asked to continue to provide funding for training programs for existing and future emergency personnel, by 2014.

Recommendation: Endorse

UBCM comments:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2010-B62, which requested that the provincial government restore the Community Gaming Grant funding for emergency training for BC municipalities. Members also endorsed resolution 2009-B61, which called on the provincial government to "restore core funding for emergency management, emergency social services, and first responder training to at least the 2008/2009 levels and to continue working with the BC Association of Emergency Managers, the Emergency Social Services Association and other stakeholders to improve emergency program training for every community in BC".

Convention Decision: _____

R20 SEARCH & RESCUE SQUAD FUNDING

Alberni-Clayoquot RD

WHEREAS Search and Rescue Squads in British Columbia are not directly funded through the Province, each year they are required to apply for gaming grants which are not guaranteed and amounts vary;

AND WHEREAS Search and Rescue Squads provide an extremely valuable service in our vast province and consistent annual core funding, including equipment costs should be provided by the Province:

THEREFORE BE IT RESOLVED that Association of Vancouver Island and Coastal Communities request the provincial government to directly fund 100% of the costs for Search and Rescue Squad services.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions requesting that the provincial government fund search and rescue organizations (2009-B11; 2008-B10; 2006-B17; 1998-B40).

Convention Decision: _____

R21 BEAR AWARE FUNDING

Sunshine Coast RD

WHEREAS the evolving criteria and competitive process for securing Bear Aware/Wild Safe BC funding is counterproductive to local governments requiring funding certainty to ensure continuity of a service provided in partnership with other organizations;

AND WHEREAS small rural local governments are less able to respond to evolving program criteria and funding requirements:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Environment to provide financial support and work with the BC Conservation Foundation to revise the funding criteria for the Bear Aware/Wild Safe program to ensure interested communities can participate without having to compete against other jurisdictions for funding.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting more funds for the Bear Aware/Wild Safe program to ensure that interested communities can participate without having to compete against other jurisdictions for funding.

The membership has, however, asked that the provincial government maintain the Bear Aware program and provide the required funding through the Habitat Conservation Trust Fund for communities pursuing the "Bear Smart" program, (2004-B81); and that adequate funding and staffing be provided in order for the BC Conservation Service to be more active and proactive in effectively managing bear-human conflict in communities across BC (2012-B21).

Convention Decision: _____

R22 RCMP SMALL MUNICIPALITY DETACHMENTS

Sayward

WHEREAS RCMP detachments in small municipalities through their presence, liaison and regular patrols deter criminal activity in these communities and surrounding areas, supplying a sense of security to our citizens;

AND WHEREAS RCMP are presently investigating the cost cutting measures of closing small municipality detachments in favour of centralizing their staff into larger urban detachments, some over an hour's travel time from the current detachment location in the small municipality;

AND WHEREAS this would leave small municipalities vulnerable to increased criminal activity, slow response times and lack of security:

THEREFORE BE IT RESOLVED that Association of Vancouver Island Coastal Communities call upon UBCM and the provincial government to liaise with RCMP and affected small municipalities to maintain the status quo and retain all small municipality detachments.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2007-B83, which asked the provincial government to work with the RCMP to “develop incentives, policies and programs that will encourage RCMP officers to reside in the community in which they serve.” Further, the issue of encouraging RCMP officers to reside within the small communities that they are responsible for policing has come up before in general discussions related to the delivery of RCMP services in the province.

Convention Decision: _____

TRANSPORTATION

R23 BC FERRY FARES

Powell River RD

WHEREAS coastal communities consider that ferry services are an integral part of the provincial highway system;

AND WHEREAS increasing ferry fares are crippling coastal community economies:

THEREFORE BE IT RESOLVED that the AVICC and the UBCM lobby the provincial government to recognize the coastal ferry services as essential extensions of our provincial public highway system and to ensure that ferry fares are reduced and core service levels are maintained at current service levels until such time as the provincial government implements legislation that recognizes our coastal ferry services as essential extensions of our provincial public highway system and creates equity between BC’s terrestrial and marine, interior and coast highway systems.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions regarding ferry fares, service levels, and the designation of ferry systems throughout the province as an extension of the highway system, to be funded, administered and managed as such.

As a recent example, members endorsed resolution 2012-B6, which requested that the provincial government “reject any recommendations, and abandon any plans, to increase ferry fares and/or reduce core ferry service levels” and further called on the provincial government to “implement legislation that recognizes our coastal ferry services as essential extensions of our provincial public highway system and creates equity between BC’s terrestrial and marine highway systems.”

In 2011 the membership endorsed resolution A3, which made the same requests, calling on the provincial government to:

- “recognize our coastal ferry services as essential extensions of our provincial public highway system and provide the independent BC Ferry Commission with a mandate to provide comprehensive recommendations aimed at creating equity between our terrestrial and marine highways and keeping jobs in coastal BC;” and
- “ensure that the BC Ferry fares are reduced and current service levels are maintained at current levels until such time as the provincial governments implements legislation that recognizes our coastal ferry services as essential extensions of our provincial public highway system and creates equity between BC’s terrestrial and marine highway systems.”

Convention Decision: _____

ENVIRONMENT

R24 CARBON SEQUESTRATION OFFSETS – LOCAL GOVERNMENT OWNED TREES

Port Alberni

WHEREAS most local governments in B.C. have signed on to the Province’s Climate Action Charter committing to be carbon neutral in their operations by 2012;

AND WHEREAS the provincial Climate Action Secretariat has advised that carbon sequestered by trees in a local government’s urban forest and park lands is not eligible to be counted as offsetting carbon output under the Climate Action Charter:

THEREFORE BE IT RESOLVED that the Province of BC instruct the provincial Climate Action Secretariat to change their position regarding acceptance of carbon sequestered by trees owned by a local government as an accepted offset of carbon produced.

Recommendation: **Endorse**

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking that the Province allow carbon sequestered by trees owned by local government as an accepted offset of carbon emissions produced.

However, the membership did endorse a similar resolution, which asked the Province to allow local government green projects such as greenways and urban forests, to retain the carbon sequestering and carbon credits accrued (2009-B112). Members also endorsed resolution 2010-B32, which called on the Province to expand the scope and criteria for eligibility of land-based projects to qualify for immediate carbon credits.

The Committee is also aware that UBCM worked closely with the Ministry of Community, Sport & Cultural Development and the Climate Action Secretariat through the Green Communities Committee to create a carbon neutral framework that would enable local governments to reduce their corporate carbon liability and meet their commitment to become carbon neutral. The framework includes an option for local governments to select from a list of measurable GHG reduction projects outside of the corporate boundary, which could be undertaken in their communities to counterbalance their remaining corporate emissions.

In addition, the Government of British Columbia has developed a Forest Carbon Offset Protocol (FCOP) to guide the design, development, quantification and verification of B.C forest carbon offsets from a broad range of forest activities on private and public land in BC.

Convention Decision: _____

R25 DERELICT & ABANDONED VESSELS

Islands Trust

WHEREAS the UBCM previously endorsed resolutions in 2005, 2010, and 2012 proposing constructive solutions and encouraging the federal and provincial governments to take action on the issue of derelict and abandoned vessels;

AND WHEREAS the issue continues to be of significant concern to coastal communities for economic, aesthetic, environmental and safety reasons:

THEREFORE BE IT RESOLVED that the UBCM again petition the provincial and federal governments to increase their efforts to work together to create a permanent solution to the issue of abandoned and derelict vessels that includes sustainable funding sources.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling for a permanent solution to the issue of abandoned and derelict vessels, including sustainable funding sources (2012-B23, 2012-B78, 2010-B30, 2005-B112).

In January 2011, UBCM conducted a member survey on behalf of Transport Canada to gather information regarding the extent of derelict and abandoned vessels in BC waters and to understand local government concerns on the issue. Members were advised that the information provided would be reflected in a national report. This final report was released by Transport Canada in February of 2012. UBCM staff have noted that much of the information provided by UBCM members is not reflected in Transport Canada's final report.

Convention Decision: _____

FINANCE

R26 ADEQUATE FUNDING FOR RESPONSIBILITIES

Victoria

WHEREAS additional responsibilities assumed by local governments through double devolution should include authority to access the existing tax revenues;

AND WHEREAS funding for additional responsibilities should be equal to the cost of those responsibilities in recognition that there is a single taxpayer who should not feel an additional burden when a different level of government offers the service:

THEREFORE BE IT RESOLVED that the UBCM work with the Province of British Columbia to ensure that current and future responsibilities devolved to local government from the Province include revenue commensurate with those responsibilities.

*Recommendation: **Refer to UBCM Select Committee on Local Government Finance***

UBCM comments:

The Resolutions Committee notes that the UBCM membership adopted the proposed course of action in the 2008 Policy Paper #1: Financing Local Government: Achieving Fiscal Balance, and reaffirmed a number of principles within that paper including the principle that:

“Access to additional revenue should be provided when local government is assigned new responsibilities.”

The Committee also notes that in 2012, the UBCM Executive established a Select Committee on Local Government Finance, with a mandate to explore the fit between the broader range of services now delivered by

local governments and existing revenue tools, in the context of whether the revenue tools are sufficient and whether they support tax policy objectives. The Committee was also tasked with considering whether additional taxing authority or a change in inter-governmental transfers might better meet these objectives.

Convention Decision: _____

R27 INFRASTRUCTURE GRANTS FOR SMALL MUNICIPALITIES

Sayward

WHEREAS small local governments throughout British Columbia are experiencing significant challenges providing its citizens with adequate municipal infrastructure and facilities;

AND WHEREAS due to the small tax base of these local governments, they are unable to fund the cost of significant infrastructure projects and upgrades and as a result are falling behind their larger counterparts in providing its citizens with adequate infrastructure and facilities;

AND WHEREAS due to the small tax base of these local governments they often cannot fund the annual financing payments required to undertake the majority of these significant infrastructure and facility projects:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities call upon the Union of British Columbia Municipalities to lobby the Provincial and the Federal governments to implement an infrastructure grants program directed towards small local governments to assist them with the cost of infrastructure and facilities upgrades.

*Recommendation: **Endorse with Proposed Amendment***

THEREFORE BE IT RESOLVED that the provincial and federal governments implement infrastructure grant programs that recognize the limited capacity of small and rural local governments, and that facilitate efficient and fair access to infrastructure funding for all BC local governments.

UBCM comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial and federal governments to develop infrastructure funding programs which recognize the particular needs of small and rural communities (e.g. 2011-B31).

UBCM members have endorsed a range of resolutions proposing grant program reforms to support small and rural local governments, including:

- establishing separate funding programs available only to small/rural communities (2007-B7);*
- reducing or eliminating the local contribution requirements for small/rural or fiscally challenged local governments (2012-B13); and*
- streamlining application and/or reporting requirements (2007-A6).*

In preparation for local-provincial-federal government discussions to develop a permanent Gas Tax program and infrastructure funding programs to replace those under the Building Canada Plan, UBCM surveyed its membership about specific proposals for reform. In that survey, 34% of respondents favoured a lower percentage for the required local government contribution; 28% favoured segregating a portion of funding, to be accessed only by small or rural local governments; 22% favoured eligibility for a broader range of local government infrastructure for small or rural communities; and 16% made other suggestions, such as eliminating application processes, or spreading completion requirements over a longer timeframe.

Taking its direction from the survey responses, UBCM in its submission to Infrastructure Canada on a proposed Long-Term Infrastructure Plan (LTIP) recommended:

- broadening the scope of eligible projects to include all local government infrastructure;*
- streamlining program requirements to accommodate the broad range of local government capacity; and*

· provision of a mix of allocated and application based funding under all programs.

Further, the Federation of Canadian Municipalities in its LTIP submission to Infrastructure Canada recommended reducing the population cut-off of the Building Canada Fund Small Communities Component, and streamlining the program to ensure that small, rural and remote communities can access the funds efficiently and fairly.

Given the wide variety of program design elements that might be considered in the development of the LTIP, the Resolutions Committee proposes an amendment to the resolution to provide UBCM with a more flexible mandate for its negotiations on behalf of BC local governments, while retaining as a central tenet the improvement of access to infrastructure funding for small and rural communities.

Convention Decision: _____

LAND USE

R28 LANDSCAPE SECURITY

Cowichan Valley RD

WHEREAS Section 925 of the *Local Government Act* permits the collection of security for the performance of specified development permit conditions;

AND WHEREAS it is administratively costly for local governments to pursue compliance and impractical to use security to undertake required works or construction on private land:

THEREFORE BE IT RESOLVED that the provincial government amend Section 925 of the *Local Government Act* to allow local governments to collect a 5 percent per month administrative fee on conditions of a development permit that are deemed to be in default in order to provide further incentive for the developer to satisfy the conditions of a development permit.

*Recommendation: **No Recommendation***

UBCM comments:

The Resolutions Committee advises that the UBCM membership has not specifically sought authority for local governments to collect a 5%/month administrative fee on those development permits that are deemed to be in default. However, UBCM members have sought tools to ensure that developers satisfy the condition of their permits.

In 2011, the UBCM membership endorsed resolution B45, which requested the provincial government to make changes to the Local Government Act to permit local governments to issue tickets and initiate prosecution through municipal ticketing processes to enforce the prohibitions in s. 920(1) and the requirement s. 928 that land be developed strictly in accordance with the permit.

Prior to that, in 2003, members endorsed resolution B89, seeking amendments to the Local Government Act to enable local governments to levy fines and/or use other enforcement tools when development permit requirements associated with environmental protection have been violated.

Convention Decision: _____

COMMUNITY ECONOMIC DEVELOPMENT

R29 CANADA-EUROPEAN COMPREHENSIVE ECONOMIC & TRADE AGREEMENT

Cumberland

WHEREAS Canadian municipalities have expressed growing concerns with trade agreements and their potential impacts on municipal procurement policies which favour local suppliers:

THEREFORE BE IT RESOLVED that the provincial government negotiate a clear, permanent exemption for local governments from CETA.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that UBCM members endorsed resolution B87 in 2012, which requested that the BC government:

- *issue a clear, permanent exemption for BC local governments from the Canada-EU CETA, and that it otherwise protect the powers of local governments; and*
- *disclose what it is putting on the table regarding procurement, services and investment as part of CETA discussions, explain the impacts CETA would have on municipal governance, and give local governments the freedom to decide whether or not they will be bound by the agreement.*

As well in 2010 members endorsed resolution B108, which in part called on the provincial government to “negotiate a clear, permanent exemption for local governments from the CETA.”

In response to concerns expressed by the Federation of Canadian Municipalities (FCM) and local governments across Canada, the Honourable Ed Fast, federal minister responsible for trade issued a statement with respect to CETA and related procurement provisions:

- *“... all of Canada’s international procurement obligations allow governments to implement social, environmental and sustainability criteria as long as these criteria are applied in a non-discriminatory manner.”*
- *“In addition, municipalities will be able to continue to use selection criteria such as quality, price (including transportation costs, duties, etc.), technical requirements or relevant prior experience.”*

The statement also addressed the sourcing of goods and services locally to spur job creation and economic development, specifically with regard to municipalities:

“Municipalities will continue to retain the ability to give preferences to local companies, in cases it so desires, with policy options such as:

- *non-contractual agreements (e.g. grants, loans or fiscal incentives)*
- *government procurement in cases of procurements that are not subject to the CETA procurement obligations (e.g. below threshold, excluded goods and services)”*

Convention Decision: _____

SELECTED ISSUES

R30 ACCESS TO LEGAL SERVICES

Lantzville

WHEREAS:

- A. Funding for legal aid was cut back by over 40% in 2002 and the small increases since then have not kept up with inflation and as a result there is a very low level of legal aid coverage (almost none in family cases, none in poverty law cases, and limited criminal defence and refugee case coverage);
- B. The funding of legal aid in British Columbia is 10th out of 13 provinces and territories;
- C. Self-represented litigants who have legal problems that are not effectively resolved have escalating problems of poverty, homelessness, mental illness, lack of employability and deteriorating health;
- D. Such persons live in our community and their unresolved, or badly resolved, legal problems mushroom and become the problems of our community;
- E. Self-represented persons cause slow-downs and backlogs in our courts which have negative repercussions for individuals and businesses who use the courts to resolve disputes; and

- F. Slow-downs and backlogs in the courts also give rise to public safety concerns because persons accused of crime are not tried in a timely way, sometimes are not tried at all because of the delays, and public safety officials, such as the police, spend undue amounts of time on such cases instead of making our communities safe:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and the Union of BC Municipalities calls on the provincial government to:

1. Commit to increased, long term, stable funding for the Legal Services Society;
2. Recognize legal aid as an essential service fundamental to a just society; and
3. Engage in a constructive dialogue to affect change to improve access to legal services for all British Columbians which will positively affect BC communities.

*Recommendation: **Endorse***

UBCM comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial government to restore and increase funding for legal aid services in BC, through the Legal Services Society (2010-B57, 2002-B73, 1988-B48).

In response to the 2010 resolution the provincial government indicated that funding for core legal aid services had not been reduced, and that “the Province has been steadily increasing funding for legal aid” since 2005.

Convention Decision: _____

PART 3 – LATE RESOLUTIONS

Late Resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions. (Section 26, AVICC Conference Rules and Procedures for Handling Resolutions.)

AVICC RESOLUTIONS COMMITTEE REPORT ON RESOLUTIONS RECEIVED AFTER THE DEADLINE

A. LATE RESOLUTIONS: ADMIT FOR PLENARY DEBATE

LR3 Contaminated Soil Facility – Threat To Drinking Water Watershed In Shawnigan Lake (Cowichan Valley RD)

B. LATE RESOLUTIONS: NOT APPROPRIATE FOR DEBATE

LR1 Workplace Bullying and Harassment (Central Coast RD)

LR2 Workplace Bullying and Harassment (Duncan)

LR4 *Mineral Tenure Act* Modernization (Tofino)

LR1 WORKPLACE BULLYING AND HARRASSMENT

Central Coast RD

WHEREAS under the *BC Human Rights Code*, employees are entitled to work in an environment which is free from harassment, bullying, and discrimination;

AND WHEREAS some elected officials undertake to harass, bully, or discriminate against others within the local government workplace, and current provincial regulations lack the teeth to punish or enforce the removal from office elected officials who abuse their office by harassing, bullying or discriminating against others;

THEREFORE BE IT RESOLVED that the Provincial Government take immediate steps to put in place legislation that will enforce severe consequences, including removal from office, for persons who abuse their office as elected officials by harassing, bullying, or discriminating against others within their local government environment.

Recommendation: Not Admit for Debate

Convention Decision: _____

LR2 WORKPLACE BULLYING AND HARRASSMENT

Duncan

WHEREAS every working person has the right to be treated with respect and dignity in their workplace;

AND WHEREAS workplace bullying/harassment has become an internationally recognized occupational health and safety issue;

AND WHEREAS it has been estimated that workplace bullying/harassment costs the Canadian economy billions of dollars a year;

AND WHEREAS workplace bullying/harassment continues to cause both mental and physical illness, loss of employment, long-term psychological trauma, and impacts both personal and professional well-being;

AND WHEREAS British Columbia can be a role model in creating and maintaining productive work environments that benefit people, business and society as a whole;

AND WHEREAS the Municipalities of British Columbia are committed to the elimination of workplace bullying/harassment of all kinds, and are further committed to increasing awareness about resources to combat workplace bullying/harassment;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities calls upon citizens, businesses and governments to take a stand against bullying/harassment in British Columbia workplaces.

Recommendation: Not Admit for Debate

Convention Decision: _____

LR3 CONTAMINATED SOIL FACILITY – THREAT TO DRINKING WATER WATERSHED IN SHAWNIGAN LAKE

Cowichan Valley RD

WHEREAS the Province of British Columbia appears on the verge of approving a contaminated soils facility that would permit the dumping of five million tons of highly contaminated material near the headwaters of the Shawnigan Lake drinking water watershed;

AND WHEREAS the citizens and Board of the Cowichan Valley Regional District have expressed their strong opposition to the proposed facility and the dumping of contaminated material in drinking water watersheds;

AND WHEREAS there are significant conflicting hydrogeological and technical opinions about the risk the facility would pose to the environment and people's drinking water;

NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities support the residents of Shawnigan Lake, the Cowichan communities and the Cowichan Valley Regional District in calling on the Province of British Columbia to invoke the precautionary principle and deny the Waste Discharge Permit Application for property at 460 Stebbings Road in Shawnigan Lake;

AND FURTHER that the Province of British Columbia be requested to amend contaminated site regulations to provide for thorough and appropriate consideration of local government input and land use regulations in the contaminated soils permitting process.

Recommendation: Admit for Debate

Convention Decision: _____

LR4 MINERAL TENURE ACT MODERNIZATION

Tofino

WHEREAS British Columbia's *Mineral Tenure Act* has remained substantially unchanged since the 1800's and is not suited to our modern day land base and the demands of legitimate competing interests and values; the present *Mineral Tenure Act* gives no weight to other economic activities, current or future, in areas affected by mining claims including tourism, forestry and farming.

AND WHEREAS local governments and First Nations deserve greater latitude to shape their economic development paths and protect the full range of their residents' interests; a modern *Mineral Tenure Act* could ensure adequate regional planning would take place, recognizing vital water, agricultural and other resources on which all communities depend;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request that the Province of British Columbia undertake a broad-based public engagement process similar to that being used to amend BC's *Water Act* and fairly engage First Nations to determine how best to modernize the *Mineral Tenure Act* and related legislation in a way that ensures the full range of interests – including social, cultural, ecological and economic – are given fair consideration on BC's land base.

Recommendation: Not Admit for Debate

Convention Decision: _____