

**Association of  
Vancouver Island and  
Coastal Communities**



**MINUTES OF THE  
64<sup>th</sup> ANNUAL  
CONVENTION**

**Sooke, BC  
April 12 - 14, 2013**

## 2012-13 AVICC EXECUTIVE

PRESIDENT

Chair Joe Stanhope  
Regional District of Nanaimo

FIRST VICE PRESIDENT

Mayor Larry Cross  
Town of Sidney

SECOND VICE PRESIDENT

Councillor Cindy Solda  
City of Port Alberni

ELECTORAL AREA REPRESENTATIVE

Director Mary Marcotte  
Cowichan Valley Regional District

DIRECTORS-AT-LARGE

Councillor Meagan Brame  
Township of Esquimalt

Councillor Claire Moglove  
City of Campbell River

Chair Colin Palmer  
Powell River Regional District

Trustee Gary Steeves  
Islands Trust

PAST PRESIDENT

Vacant

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# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## MINUTES OF THE SIXTY FOURTH ANNUAL CONVENTION SOOKE, BC APRIL 12, 13 AND 14, 2013

### PRE-CONFERENCE PROGRAM

The Friday morning pre-conference program began at 8:30 a.m. with a breakfast presentation by the Private Forest Land Owners' Association. Delegates then boarded buses provided by sponsors BC Transit to participate in a study tour of the T'Sou-ke Nation Solar Project and the Charters River Salmon Interpretive Centre.

### CONVENTION OPENING SESSION – FRIDAY, 2:00 PM

Pipe Major Angus Stanfield of the Sooke Pipe and Drums led the parade of AVICC Executive and honoured guests onto the platform of the Grand Ballroom of the Prestige Oceanfront Resort. President Joe Stanhope called the 64<sup>th</sup> Annual Meeting of the Association of Vancouver Island and Coastal Communities to order at 2:00 p.m. on Friday, April 12, 2013.

Ms. Janet McTavish led the assembly in singing the National Anthem. Elder Shirley Alphonse of the T'Sou-ke Nation provided the welcome and invocation. Chief Gordon Planes also of the T'Sou-ke Nation addressed the delegates. President Stanhope then introduced the AVICC Executive. Acting Mayor Kerrie Reay welcomed delegates on behalf of the host community and introduced members of the District of Sooke Council in attendance. President Stanhope welcomed Minister Chong, noting that she would be speaking later in the afternoon and recognized MLAs Maureen Karigianis, Scott Fraser and John Horgan who were expected to attend portions of the Convention and further noted that Mr. Horgan would be speaking on Sunday on behalf of the Official Opposition Sunday morning. President Stanhope drew delegates' attention to the *Supplementary Materials Package* they received at registration, noting that a full and thought provoking program was planned, announced that it was time to get started on the business of the Convention and asked Executive and distinguished guests to move to the reserved seats at the front of the hall.

### FIRST REPORT FROM THE NOMINATING COMMITTEE

At 2:35 p.m., President Stanhope, Chair of the Nominating Committee presented the first report from the Nominating Committee bringing delegates' attention to the Nominating Committee Report included in their *Supplementary Materials Package* reporting that nominations received in advance of the February 25, 2013 deadline were as follows:

|                                    |  |
|------------------------------------|--|
| For President:                     | Mayor Larry Cross, Town of Sidney  |
| For First Vice-President:          | Councillor Cindy Solda, City of Port Alberni   |
| For Second Vice-President:         | Councillor Barbara Price, Town of Comox  |
| For Director at Large:             | Councillor Meagan Brame, Township of Esquimalt<br>Councillor Claire Moglove, City of Campbell River<br>Chair Colin Palmer, Powell River Regional District<br>Trustee Gary Steeves, Islands Trust |
| For Electoral Area Representative: | Director Mary Marcotte, Cowichan Valley Regional District  |

Delegates were directed to the Convention program for times of nominations and elections, that elections when required would take place in the Grand Foyer, and advised that there would be a call for nominations from the floor for the Table Officer positions at 4:20 p.m.

## **KEYNOTE ADDRESS**

At 2:40 pm, Chair Stanhope introduced award winning journalist and Vancouver Sun's provincial affairs political columnist Vaughn Palmer. Mr. Palmer spoke for approximately 50 minutes providing witty and humour filled observations of the current political state of affairs in the lead-up to the May 14 provincial election. First Vice President Larry Cross thanked Mr. Palmer.

The Convention adjourned at 3:35 p.m. for a refreshment break sponsored by KPMG reconvened at 3:55 p.m.

## **ADDRESS BY THE HONOURABLE IDA CHONG, MINISTER OF ABORIGINAL RELATIONS AND RECONCILIATION**

First Vice President Larry Cross introduced the Honourable Ida Chong, Minister of Aboriginal Relations and Reconciliation. Minister Chong addressed delegates. Vice President Solda thanked Minister Chong with a gift.

## **SECOND REPORT FROM THE NOMINATING COMMITTEE FOR TABLE OFFICERS**

At 4:20 p.m., President Stanhope, Chair of the Nominating Committee called for nominations from the floor for the positions of Table Officers in addition to those already placed in nomination. Those nominated at the close of the nominations for Table Officers were:

|                            |  |
|----------------------------|--|
| For President:             | Mayor Larry Cross, Town of Sidney            |
| For First Vice-President:  | Councillor Cindy Solda, City of Port Alberni |
| For Second Vice-President: | Councillor Barbara Price, Town of Comox      |

President Stanhope declared the positions of President, First Vice President and Second Vice President were elected by acclamation.

## **LET'S TALK FINANCE WORKSHOP**

Director Claire Moglove introduced Saanich Mayor Frank Leonard and Mr. Dale Wall. Mayor Leonard is a member of the UBCM Select Committee on Local Government Finance and Mr. Wall is the consultant to the project. The workshop focus was to gather input from delegates to inform the Committee's thinking about the financial issues facing communities. The handouts of the Powerpoint presentation are posted on <http://avicc.ca/2013-minutes/>. Director Moglove thanked the presenters with a gift and went on recognize Mayor Leonard for the many roles he plays including being Chair of the Municipal Finance Authority. She then thanked the Municipal Finance Authority for coming on board this year with sponsorship for the AGM & Convention and further reiterating the value that sponsors provide in being able to host an event of this caliber. Mayor Leonard as MFA Chair then provided some brief remarks on behalf of the Municipal Finance Authority.

## **END OF DAY WRAP-UP**

President Stanhope wrapped up the business of the day by recognizing Greg Walker, Manager of Public Affairs with the BC Lottery Corporation thanking them for sponsoring the Friday evening Welcome Reception and noting that BCLC is participating with a booth in the Tradeshow encouraging delegates to stop by. He then thanked the District of Sooke for arranging entertainment to be provided by a collective known as "Group Therapy" and a local acoustic guitar player, Jean Bedard. Lastly, he highlighted the options for breakfast including the working breakfast on the Community Carbon Marketplace and advised that the main program would begin at 8:30 a.m. with the Annual Meeting to be followed by UBCM President Mary Sjostrom's address.

## **WELCOME RECEPTION**

The Welcome Reception sponsored by BC Lottery Corporation was held in the Marketplace Tent, the Grand Foyer and Grand Ballroom of the Prestige Oceanfront Resort. Approximately 290 delegates, sponsors and their guests attended with opportunities to network and attend the Marketplace exhibits.

## **SATURDAY, APRIL 13, 2013**

A Continental Breakfast sponsored by ICBC was served from 7:15 - 8:15 a.m. Delegates had the option of attending the Community Carbon Marketplace Working Breakfast in the Otter Point/Orca Spirit Salon or a Networking Breakfast in the French Beach Salon.

### **COMMUNITY CARBON MARKETPLACE WORKING BREAKFAST**

Electoral Area Representative Mary Marcotte welcomed approximately 80 delegates to the session being held in the Otter Point/Orca Spirit Salon and introduced Brian Roberts, Executive Director, Cowichan Energy Alternatives; Duncan Mayor Phil Kent and Duncan Director of Finance Peter de Vertueil. The speakers then outlined the successful pilot of the Community Carbon Marketplace in the City of Duncan as a model for meeting carbon neutral objectives in communities through BC's islands and coastal communities followed by an opportunity for delegates to ask questions. The handouts of the Powerpoint presentation are posted on <http://avicc.ca/2013-minutes/>. Director Meagan Brame thanked the presenters with gifts.

The Convention re-convened at 8:30 a.m. in the Grand Ballroom with President Joe Stanhope welcoming delegates to a new day; recognizing and thanking sponsors, exhibitors and community contributors; expressing regret that the weather was being very cooperative in making the Marketplace Tent a more welcoming place to be, but encouraging delegates to make an effort to connect with the sponsors and exhibitors if they haven't already done so noting that sponsors and exhibitors could be identified by their blue nametags.

## **ANNUAL MEETING**

At 8:35 p.m., the President, Chair Joe Stanhope opened the Annual Meeting.

### **ADOPTION OF CONFERENCE RULES AND PROCEDURES**

On regular motion, duly moved and seconded, the Conference Rules and Procedures as printed in the *Supplementary Materials Package* were adopted.

### **ADOPTION OF MINUTES**

On regular motion, duly moved and seconded, the Minutes of the 63<sup>rd</sup> Annual Meeting of the Association of Vancouver Island and Coastal Communities held in Ucluelet, April 13-15, 2012 were adopted as printed and distributed.

### **ANNUAL REPORT**

On regular motion, duly moved and seconded, the *Annual Report* was adopted.

### **FINANCIAL REPORT**

First Vice-President, Mayor Larry Cross, presented the Audited Financial Statements of the Association of Vancouver Island and Coastal Communities for the year ending December 31, 2012 (Appendix B).

On regular motion, duly moved and seconded, the statements were adopted.

The budget, as approved by the Executive, was distributed to the membership for information.

### **APPOINTMENT OF AUDITORS**

On regular motion, duly moved and seconded, that the Executive be authorized to appoint auditors for the year commencing January 1, 2013, was adopted.

The President, Chair Stanhope, then resumed the Chair.

## **APPOINTMENT OF SCRUTINEERS**

On regular motion, duly moved and seconded, that the following be appointed as Scrutineers:

- Mr. Paul Thorkelson, CAO, Nanaimo Regional District
- Mr. Al Radke, CAO, Powell River Regional District
- Mr. Warren Jones, CAO, Cowichan Valley Regional District
- Mr. Gary MacIsaac, UBCM Executive Director
- Ms. Linda Adams, CAO, Islands Trust (Alternate)

was adopted.

## **APPOINTMENT OF PARLIAMENTARIAN**

On regular motion, duly moved and seconded, that Lorena Staples be appointed as parliamentarian, was adopted.

## **2014 AGM & CONVENTION LOCATION**

On regular motion, duly moved and seconded, that the Town of Qualicum Beach and City of Parksville be awarded co-host community for the 2014 AGM & Convention, was adopted.

## **ADDRESS BY QUESNEL MAYOR MARY SJOSTROM, PRESIDENT OF THE UNION OF BC MUNICIPALITIES**

First Vice-President Larry Cross introduced UBCM President, Mayor Mary Sjostrom. President Sjostrom's remarks are annexed to these minutes as Appendix A. Director Collin Palmer thanked President Sjostrom for her address with a gift.

## **PRINCIPAL POLICY SESSION - RESOLUTIONS**

The first Resolutions session began at 9:05 a.m. with Chair Joe Stanhope introducing the teams who would be managing the resolutions sessions.

Team #1            Chair Joe Stanhope (Chair)  
                      Director Mary Marcotte  
                      Chair Colin Palmer  
                      Councillor Cindy Solda

Team #2            Mayor Larry Cross (Chair)  
                      Councillor Brame  
                      Councillor Moglove  
                      Trustee Steeves

Drawing delegates' attention to the conference rules and procedures for handling resolutions as printed in the *Supplementary Materials Package*, Chair Stanhope then very briefly reviewed the rules for the order of business, the resolutions process and the timing of the sessions. The Convention then commenced with consideration of resolutions.

## **SR1 SPECIAL RESOLUTION TO AMEND AVICC'S CONSTITUTION AND BYLAWS RESPECTING MEMBERSHIP**

**AVICC Executive**

WHEREAS in 2006 the membership endorsed extraordinary resolution ER1 – First Nations Membership which supported the creation of a special membership category for First Nations wishing to join AVICC that would allow them membership rights immediately and voting privileges when self-government status was achieved, but



did not include such provisions in the Constitution and Bylaws endorsed by the membership during the Incorporation of the Association of Vancouver Island and Coastal Communities (“AVICC”) in 2007;

AND WHEREAS the membership provisions of the five Area Associations of the Union of BC Municipalities should be aligned with the membership provisions of the Union of BC Municipalities which extends membership to other local governments that meet criteria established by the Executive, but does not allow non-voting membership with the exception of life members;

THEREFORE BE IT RESOLVED that ER1 – First Nations Membership resolution endorsed by the membership in 2006 be rescinded and that the Constitution and Bylaws of the Association of Vancouver Island and Coastal Communities be amended in general terms as follows, and in specific terms as set out in Schedule A attached to this resolution:

- The opening paragraph of section 2 of the Constitution be amended to specify the geographic region that the Association represents by replacing “of the areas defined in section 3” with “on Vancouver Island, and within the Islands Trust, the Central Coast, the Sunshine Coast and the Powell River Regional District”; the words “municipalities” and “regional districts” in Sections 2 (c) and (d) be replaced with “local governments”; the word “municipal” in section 2(e) be deleted and the word “members” at the end of section 2(e) be replaced with “local governments”;
- Sections 3, 4 (1) and 4 (2) of the Bylaws on Membership be deleted and replaced with new sections 3, 4 (1) and (2)
  - (a) to extend membership to other local governments that meet criteria established by the Executive for local government membership.
  - (b) to clarify the geographic region where membership is available to include cities, districts, townships, towns, villages and regional districts, and other local governments meeting the membership criteria established by the AVICC Executive, located within or partly within any of the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast; and
  - (c) expand the definition of persons who may become members to an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’]; and
- Sections 7 (e), 23 (1), (2) and (3), 25 (3), and 28 (3) of the Bylaws be amended for clarity, consequential to the amendments to Sections 3 and 4.

**Schedule A**  
**Original and Proposed Amendments to Sections of**  
**AVICC’s Constitution and Bylaws Respecting Membership**

**PROPOSED AMENDMENTS TO THE CONSTITUTION:**

***The section now reads:***

**2. PURPOSES**

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments of the areas defined in section 3.

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of municipalities in British Columbia for the advancement of the principles of local government.

- (d) To secure united action among its member municipalities and regional districts and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, municipal information that may be deemed to be of value to members.
- (f) To hold meetings for promoting the objects aforesaid.

***The amended section would then read:***

## **2. PURPOSES**

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on **Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts**.

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of **local governments** in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member **local governments** and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, information that may be deemed to be of value to **local governments**.
- (f) To hold meetings for promoting the objects aforesaid.

## **PROPOSED AMENDMENTS TO THE BYLAWS:**

***The sections now read:***

### **Part 2 – Membership**

- 3. The members of the Society are the applicants for incorporation who are the municipalities and regional districts on Vancouver Island and in the northern coastal communities more particularly described as the Regional Districts of Alberni-Clayoquot, Capital Region, Central Coast, Comox-Strathcona, Cowichan Valley, Mount Waddington, Nanaimo, Powell River and Sunshine Coast; and the municipalities of Alert Bay, Campbell River, Central Saanich, Comox, Courtenay, Cumberland, Duncan, Esquimalt, Gibsons, Gold River, Highlands, Ladysmith, Lake Cowichan, Langford, Lantzville, Metchosin, Nanaimo, North Cowichan, North Saanich, Oak Bay, Parksville, Port Alberni, Port Alice, Port McNeill, Port Hardy, Powell River, Qualicum Beach, Saanich, Sayward, Sechelt, Sidney, Sooke, Tahsis, Tofino, Ucluelet, Victoria, View Royal and Zeballos; and the Sechelt Indian Government District; and Islands Trust and any other municipality or regional district on Vancouver Island or in the northern coastal communities of British Columbia, and a person who holds the office of mayor or councillor of a member municipality or chairperson or director of a member regional district or a trustee of the Islands Trust and who subsequently becomes a member, in accordance with these Bylaws and, in either case, have not ceased to be members.

4. (1) A municipality or regional district on Vancouver Island or in the northern coastal communities, or the Islands Trust may apply to the directors for membership in the Society and on acceptance by the directors is a member.

(2) Except for a person who is an authorized representative under Bylaw 23(1) of a member municipality, regional district, or Islands Trust, any person who holds the office of mayor or councillor of a member municipality or of chairperson or director of a regional district may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.

***That Sections 3, 4 (1) and 4 (2) of the Bylaws on Membership be deleted and replaced with new sections 3, 4 (1) and 4 (2). The section would then read:***

## **Part 2 – Membership**

### **3. The members of the Society are**

(1) **the applicants for incorporation of the Society;**

(2) **the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and**

(3) **other local governments located within or partly within the regional districts listed in Bylaw 3(2) that meet the criteria established by the Executive for membership.**

(4) **persons who are officials of members by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’], and who have subsequently become members in accordance with these Bylaws, for as long as they hold office.**

4. (1) **A city, district, township, town, village, regional district or other local government that meets the criteria in Bylaw 3(2) and (3) may apply to the directors for membership in the Society and on acceptance by the directors and having paid the membership dues is a member.**

(2) **Except for a person who is an authorized representative under Bylaw 23(1) of a member local government, any person who is an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’] may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.**

***That Sections 7 (e), 23 (1), (2) and (3), 25 (3), and 28 (3) of the Bylaws then be amended for clarity, consequential to the amendments to Sections 3 and 4.***

### ***The sections now read:***

7. (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office of mayor or councillor of a member municipality or of chairperson or director of a member regional district; or

23. (1) A member municipality, regional district, or the Islands Trust may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.

(2) Only a mayor or councillor of a member municipality, a chairperson or director of a member regional district, of a trustee of the Islands Trust, may be an authorized representative under Bylaw 23(1) for

either a member municipality, a member regional district, or the Islands Trust, in which he or she holds office, but not both.

(3) If a mayor or councillor of a member municipality, a chairperson or director of a member regional district, or a trustee of the Islands Trust is a member under Bylaw 4(2), upon being made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

25. (3) A person is eligible to be a director only when they are and while they remain either a councillor or mayor on a municipal council, a director on a regional district board or a trustee of the Islands Trust.

28. (3) If a director ceases to be a councillor or mayor on a municipal council, a director on a regional district board, or a trustee of the Islands Trust, the director ceases to hold office as a director of the Society.

***The sections would then read:***

7. (e) If he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office **referred to in Bylaw 4(2)**; or

23. (1) A member local government may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a member, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.

(2) Only a **member accepted under Bylaw 4(2)** may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, the Islands Trust **or other local government**, in which he or she holds office, but not **for more than one of them**.

(3) **When a member accepted under Bylaw 4(2), has been** made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

25. (3) A person is eligible to be a director only when they are and while they remain **eligible for membership under Bylaw 4(2)**.

28. (3) If a director ceases to **hold the elected office required by Bylaw 4(2) for membership in the Society**, the director ceases to hold office as a director of the Society.

***THE REVISED CONSTITUTION AND BYLAWS WOULD THEN READ:***

**FORM 3 - SOCIETY ACT  
CONSTITUTION OF THE ASSOCIATION OF  
VANCOUVER ISLAND AND COASTAL COMMUNITIES**

**1. NAME**

The name of the society is the Association of Vancouver Island and Coastal Communities.

**2. PURPOSES**

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts.

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of local governments in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member local governments and to promote greater autonomy within local governments.

- (e) To acquire and distribute amongst the members, information that may be deemed to be of value to local governments.
- (f) To hold meetings for promoting the objects aforesaid.

## **BYLAWS OF THE ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**

### **Part 1 – Interpretation**

1. (1) In these Bylaws, unless the context otherwise requires:
  - “directors” mean the directors of the Society for the time being;
  - “Society Act” means the *Society Act* of British Columbia from time to time in force and all amendments to it;
  - “registered address” of a member means the member’s address as recorded in the register of members.
- (2) The definitions in the *Society Act* on the date these Bylaws become effective apply to these bylaws.
2. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

### **Part 2 – Membership**

3. The members of the Society are
  - (1) the applicants for incorporation of the Society;
  - (2) the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and
  - (3) other local governments located within or partly within the regional districts listed in Bylaw 3(2) that meet the criteria established by the Executive for membership.
  - (4) persons who are officials of members by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’], and who have subsequently become members in accordance with these Bylaws, for as long as they hold office.
4. (1) A city, district, township, town, village, regional district or other local government that meets the criteria in Bylaw 3(2) and (3) may apply to the directors for membership in the Society and on acceptance by the directors and having paid the membership dues is a member.
- (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member local government, any person who is an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’], may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.
5. Every member must uphold the constitution and comply with these Bylaws.
6. (1) The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the general meeting of the Society.
- (2) The annual membership dues must be paid before the annual general meeting and before members will be permitted to vote at the annual general meeting.
- (3) A person accepted for membership under Bylaw 4(2) is not required to pay any annual membership dues.
7. A person ceases to be a member of the Society,
  - (a) by delivering his or her resignation in writing to the Secretary of the Society or by mailing or delivering it to the address of the Society;
  - (b) on his or her death or, in the case of a corporation, on dissolution;
  - (c) on being expelled, or
  - (d) on having been a member not in good standing for 12 consecutive months.
  - (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office referred to in Bylaw 4(2); or
  - (f) on becoming an authorized representative under bylaw 23(1).
8. (1) A member may be expelled by a special resolution of the members passed at a general meeting.

- (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
  - (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
9. All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the Society, and the member is not in good standing so long as the debt remains unpaid.

### **Part 3 – Meetings of Members**

10. General meetings of the Society must be held at the time and place, in accordance with the *Society Act*, that the directors decide.
11. Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
12. The directors may, when they think fit, convene an extraordinary general meeting.
13. (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.  
(2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
14. The first annual general meeting of the Society must be held not more than 15 months after the date of incorporation, and after that an annual general meeting must be held at least at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting. The location of an annual general meeting other than the first annual general meeting must be determined by ordinary resolution at the annual general meeting.

### **Part 4 – Proceedings at General Meetings**

15. Special business is
  - (a) all business at an extraordinary general meeting except the adoption of rules of order, and
  - (b) all business conducted at an annual general meeting, except the following:
    - (i) the adoption of rules of order;
    - (ii) the consideration of the financial statements;
    - (iii) the report of the directors;
    - (iv) the report of the auditor, if any;
    - (v) the election of directors;
    - (vi) the appointment of the auditor, if required;
    - (vii) the other business that, under these Bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
16. (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.  
(2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.  
(3) A quorum is 51 members present or a greater number that the members may determine at a general meeting.
17. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
18. Subject to Bylaw 19, the president of the Society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
19. If at a general meeting
  - (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
  - (b) the president and all the other directors present are unwilling to act as the chair, the members present must choose one of their number to be the chair.

20. (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
- (3) Except as provided in this Bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
21. (1) The chair of a meeting may move or propose a resolution.
- (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.
- (3) Unless the *Society Act* or these Bylaws otherwise provide, any action to be taken by a resolution of the members of the Society may be taken by ordinary resolution.
- (4) Resolutions will be considered by the Society at the annual general meeting only if they are in the hands of the secretary/treasurer no later than 45 days prior to the annual general meeting in sufficient copies to permit distribution to the clerk or secretary of the members.
- (5) Copies of the resolutions received by the secretary/treasurer must be distributed to the clerk or secretary of the members at least 14 days prior to the annual general meeting.
- (6) Notwithstanding the foregoing, the members may submit any matter to the Annual General Meeting for consideration or action at any time if 3/4 of members in attendance at the Annual General Meeting approve.
- (7) Despite clause (6) above, a resolution to amend the Constitution or these Bylaws must be given in writing to the secretary/treasurer 45 days before an annual general meeting or special meeting.
22. (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
- (3) Voting by proxy is not permitted.
23. (1) A member local government may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a member accepted under Bylaw 4(2) may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, the Islands Trust or other local government, in which he or she holds office, but not for more than one of them.
- (3) When a member accepted under Bylaw 4(2) has been made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

#### **Part 5 – Directors and Officers**

24. (1) The directors may exercise all the powers and do all the acts and things that the Society may exercise and do, and that are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject, nevertheless, to
  - (a) all laws effecting the Society,
  - (b) these Bylaws, and
  - (c) rules, not being inconsistent with these Bylaws, that are made from time to time by the Society in a general meeting.
- (2) A rule, made by the Society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
25. (1) The president, immediate past president, first vice president, second vice president, three directors at large, Electoral Area Representative elected annually at the Annual Meeting, and one or more other persons are the directors and the executive of the Society.
- (2) The number of directors must be 8 or a greater number determined from time to time at a general meeting.
- (3) A person is eligible to be a director only when they are and while they remain eligible for membership under Bylaw 4(2).
26. (1) The directors must retire from office at each annual general meeting when their successors are elected.

- (2) Separate elections must be held for each office to be filled.
- (3) An election may be by acclamation, otherwise it must be by ballot.
- (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
- (5) A director may be nominated in writing in advance of the annual general meeting or may be nominated from the floor at the annual general meeting.
- (6) All elected official members of the Society are eligible to stand for election to the executive provided however, that the position of Electoral Area Representative must be filled by an Electoral Area Director.
- (7) All elected official members of the Society present at the annual general meeting are entitled to vote for the executive position of Director at Large.
- (8) Only elected official members of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.
- (9) Voting by proxy shall not be permitted.
- 27. (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
- (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the Society, but is eligible for re-election at the meeting.
- 28. (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
- (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
- (3) If a director ceases to hold the elected office required by Bylaw 4(2) for membership in the Society, the director ceases to hold office as a director of the Society.
- 29. (1) The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- (2) The office of a director must be vacated if the director:
  - (a) delivers a resignation in writing to the secretary or mails or delivers it to the address of the Society;
  - (b) is convicted of an indictable offence, and the directors have resolved to remove him;
  - (c) fails to attend three consecutive meetings of the directors without good and sufficient reason in the opinion of the directors and the directors must have resolved to remove him;
  - (d) if he is found by a Court to be of unsound mind;
  - (e) if he becomes bankrupt; or
  - (f) on death.
- 30. A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the Society.

**Part 6 – Proceedings of Directors**

- 31. (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is 5 of the directors then in office.
- (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the first vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
- (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- (5) Without limiting the generality of Bylaw 31(1), the directors of the Society must manage the affairs and the property of the Society, including, but not limited to, the power to:
  - (a) enter into contracts and agreements on behalf of the Society and to delegate in such terms and conditions it considers appropriate the entering into contracts and agreements;
  - (b) authorize expenditures on behalf of the Society from time to time;



- (c) delegate by unanimous resolution to an officer or officers of the Society the right to employ and pay salaries to employees;
  - (d) enter into trust arrangements with a trust company, bank or the Municipal Finance Authority for the purpose of creating a trust fund in which the capital interest may be made available for the benefit of promoting the interest of the Society in accordance with the terms as the directors may prescribe;
  - (e) take any steps it deems requisite to enable the Society to acquire, accept, solicit or receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objects of the Society; and
  - (f) subject to section 32 of the *Society Act*, the directors may from time to time on behalf of the Society invest the funds of the Society in any investments whatsoever which in the director's discretion it may consider advisable, and the Board may delegate on such terms and conditions as it considers appropriate the power to invest the funds of the Society.
- (6) Reasonable notice of a meeting must be given by specifying the place, the date and the hour of such meeting by mail, postage prepaid, addressed to each of the directors at his or her address as it appears on the books of the Society or by leaving it at his or her usual business or residential address or by telephone, telegram, telex or any method of transmitting legibly recorded messages or by personal service. Reasonable notice must be seven days or a lesser period if agreed to by all 8 directors.
- (7) The directors may confer and vote by teleconference or by other electronic means.
32. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
- (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
33. A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
34. The members of a committee may meet and adjourn as they think proper.
35. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
36. A director who may be absent temporarily from British Columbia may send or deliver to the address of the Society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,
- (a) a notice of meeting of directors is not require to be sent to that director, and
  - (b) any and all meetings of the directors of the Society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
37. (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.
- (2) In the case of a tie vote, the chair does not have a second or casting vote.
38. A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
39. A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

#### **Part 7 – Duties of Officers**

40. (1) The president presides at all meetings of the Society and of the directors.
- (2) The president is the chief executive officer of the Society and must supervise the other officers in the execution of their duties.
- (3) The president must designate the bank with which the Society's accounts must be kept.
- (4) Either the president or a director authorized by resolution of the Board must co-sign with the secretary/treasurer banking resolutions and cheques drawn on the Society's bank account.

- (5) The president must generally exercise such oversight of the affairs of the Society as may best promote its prosperity and protect its interest.
  - (6) The president must be the chair of the meetings held by the directors.
  - (7) The president may appoint two persons to audit the accounts of the secretary/treasurer if he deems it necessary.
  - (8) The president may appoint such special committees as he deems necessary.
  - (9) The Executive of the Society shall appoint a secretary-treasurer.
41. The vice president must carry out the duties of the president during the president's absence.
42. The secretary must do the following:
- (a) conduct the correspondence of the Secretary;
  - (b) issue notices of meetings of the Society and directors;
  - (c) keep minutes of all meetings of the Society and directors;
  - (d) have custody of all records and documents of the Society except those required to be kept by the treasurer;
  - (e) have custody of the common seal of the Society;
  - (f) maintain the register of members;
  - (g) in January of each year advise all members in the Society the amount of their annual dues.
43. The treasurer must
- (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and
  - (b) render financial statements to the directors, members and others when required;
  - (c) deposit all monies to the credit of the Society's bank and pay all accounts due by the Society;
  - (d) present at the annual general meeting a full and complete statement of the finances of the Society, showing all receipts and disbursements for the year and listing by membership the annual fees paid;
  - (e) document director expenses incurred in the performance of his or her duties including, but without limiting the generality of the foregoing, long distance phone calls, photocopying, postage, stationery, etc. and charge these to the Society as administrative and overhead fees.
44. (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
- (2) If a secretary/treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under Bylaw 25(2).
- (3) The secretary/treasurer must be appointed by the directors and may be made an employee by resolution of the directors.
- (4) The secretary/treasurer must be employed for one year from the date he or she is hired, but must be re-eligible for rehiring at the expiration of their employment term.
- (5) The secretary/treasurer must be subject to removal by resolution of the directors at any time.
45. In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

#### **Part 8 – Seal**

46. The directors may provide a common seal for the Society and may destroy a seal and substitute a new seal in its place.
47. The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

#### **Part 9 – Indemnities to Directors and Officers**

48. Subject to the provisions of the *Society Act*, the directors must cause the Society to indemnify a director or former director of the Society and the heirs and personal representatives of any such person against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment actually and reasonably incurred by him, her or them including an amount paid to settle an action or satisfy a judgment in a civil or administrative action or proceeding to which he or she or they are made a party by reason of his or her being or having been a director of the Society, including any action brought by the Society. Each director of the Society on being elected or appointed must be deemed to have contracted with the Society on the terms of the foregoing indemnity.

49. Subject to the provisions of the *Society Act*, the directors may cause the Society to indemnify any officer of the Society and his or her heirs and personal representatives against all costs and expenses whatsoever incurred by him or them and resulting from acting as an officer of the Society.
50. The directors may cause the Society to purchase and maintain insurance for the benefit of any person who is or was serving as a director or officer of the Society and his or her heirs or personal representatives against any liability incurred by him or her as such director or officer.

#### **Part 10 – Execution of Documents**

51. Contracts, documents or any instruments in writing requiring the signature of the Society, must be signed by any two officers and all contracts, documents and instruments in writing so signed must be binding upon the Society without any further authorization or formality. The directors must have the power from time to time by unanimous agreement of the directors to appoint an officer or officers on behalf of the Society to sign specific documents, contracts and instruments in writing. The directors may give the Society's power of attorney to any registered dealer in securities for the purposes of the transferring of and sealing with any stocks, bonds and other securities of the Society.

#### **Part 11 – Borrowing**

52. In order to carry out the purposes of the Society the directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
53. A debenture must not be issued without the authorization of a special resolution.
54. The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

#### **Part 12 – Auditor**

55. This Part applies only if the Society is required or has resolved to have an auditor.
56. The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
57. At each annual general meeting the Society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.
58. An auditor may be removed by ordinary resolution.
59. An auditor must be promptly informed in writing of the auditor's appointment or removal.
60. A director or employee of the Society must not be its auditor.
61. The auditor may attend general meetings.

#### **Part 13 – Notices to Members**

62. A notice may be given to a member, either personally or by mail to the member at the member's registered address.
63. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
64. (1) At least 30 days written notice of a general meeting must be given to
  - (a) every member shown on the register of members on the day notice is given, and
  - (b) the auditor, if Part 10 applies.(2) No other person is entitled to receive a notice of a general meeting.

#### **Part 14 – Voting of Members**

65. At all meetings of members of the Society every question must be determined by a majority of votes unless otherwise specifically provided by statute or by these Bylaws.

#### **Part 15 – Financial Year**

66. Unless otherwise ordered by the directors the fiscal year end of the Society will be December 31<sup>st</sup>.

## **Part 16 – Rules and Regulations**

67. The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.
68. The Board of Directors may prescribe such rules and regulations not inconsistent with these Bylaws relating to the management and operation of the Society as they deem expedient, provided that such rules and regulations will have force and effect only until the next annual general meeting of the members of the Society when they will be confirmed, and failing such confirmation at such annual general meeting of members, will at and from time to time cease to have any force and effect.

## **Part 17 – Bylaws**

69. On being admitted to membership, each member is entitled to, and the Society must give the member without charge, a copy of the Constitution and Bylaws of the Society.
  70. These bylaws must not be altered or added to except by special resolution. Resolutions to amend the Bylaws shall be submitted in writing at least forty-five days prior to the Annual Meeting
- On motion, duly moved and seconded, that the resolution be amended to include repealing the Constitution and Bylaws in its entirety and re-enact with the amendments.

The motion, as amended, then read:

THEREFORE BE IT RESOLVED that ER1 – First Nations Membership resolution endorsed by the membership in 2006 be rescinded and that the Constitution and Bylaws of the Association of Vancouver Island and Coast Communities be amended in general terms as follows, and in specific terms as set out in Schedule A attached to this resolution:

- The opening paragraph of section 2 of the Constitution be amended to specify the geographic region that the Association represents by replacing “of the areas defined in section 3” with “on Vancouver Island, and within the Islands Trust, the Central Coast, the Sunshine Coast and the Powell River Regional District”; the words “municipalities” and “regional districts” in Sections 2 (c) and (d) be replaced with “local governments”; the word “municipal” in section 2(e) be deleted and the word “members” at the end of section 2(e) be replaced with “local governments”;
- Sections 3, 4 (1) and 4 (2) of the Bylaws on Membership be deleted and replaced with new sections 3, 4 (1) and (2)
  - (d) to extend membership to other local governments that meet criteria established by the Executive for local government membership.
  - (e) to clarify the geographic region where membership is available to include cities, districts, townships, towns, villages and regional districts, and other local governments meeting the membership criteria established by the AVICC Executive, located within or partly within any of the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast; and
  - (f) expand the definition of persons who may become members to an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada [‘Elected Officials’]; and
- Sections 7 (e), 23 (1), (2) and (3), 25 (3), and 28 (3) of the Bylaws be amended for clarity, consequential to the amendments to Sections 3 and 4.
- That the Constitution and Bylaws be repealed in its entirety and re-enacted with the amendments.

***ON MOTION, as amended, was ENDORSED UNANIMOUSLY***

## **PART 1 – REFERRED RESOLUTIONS**

The following are resolutions that were referred to the Association by UBCM.

### **RR1 REGULATIONS FOR MOTORIZED SCOOTERS**

**Sidney**

WHEREAS motorized scooters are unclearly defined under provincial legislation and there are no licencing requirements for scooters and scooter operators;

AND WHEREAS without regulations to control when and where scooters are used and appropriate training and testing of scooter operators, the safety of all motorists, businesses and pedestrians are at risk:

THEREFORE BE IT RESOLVED that the Town of Sidney supports regulating the use of motorized scooters and the licencing of scooters and scooter operators and that UBCM encourage the provincial government to implement these provisions under the *Motor Vehicle Act*.

On motion, duly moved and seconded, that the resolution be amended to read “AVICC” was endorsed. The motion then read:

THEREFORE BE IT RESOLVED that AVICC supports regulating the use of motorized scooters and the licencing of scooters and scooter operators and that UBCM encourage the provincial government to implement these provisions under the Motor Vehicle Act.

***ON MOTION, as amended, was ENDORSED***

### **RR2 FISH HABITAT PROTECTION**

**Strathcona RD**

WHEREAS the federal government, by passage of Bill C-38 has removed the rule against “Harmfully Altering, Disrupting or Destroying” (HADD) fish habitat with a general requirement not to cause “serious harm” to fisheries;

AND WHEREAS the new, generalized and simple language of “serious harm” does not adequately define or provide enough protection for natural, aquatic habitat;

AND WHEREAS allowing developers to simply substitute the natural, aquatic habitat with alternative locations will not replace the need for an intact ecosystem with adequate levels of biodiversity to support aquatic survival:

THEREFORE BE IT RESOLVED that the provisions of C-38 respecting fish habitat protection be removed and replaced by the pre-existing HADD rules so that better protection of aquatic habitat is contained in Canadian law.

***ON MOTION, was ENDORSED***

### **RR3 SCOTCH BROOM**

**Parksville**

WHEREAS the Province of British Columbia has enacted the BC *Weed Control Act* to protect farmland and farmers’ livelihood against the spread of noxious weeds that are extremely competitive with crops and are difficult and costly to control;

AND WHEREAS Scotch Broom is invasive, spreads rapidly, can render farm land unusable for growing food crops, destroys pasture lands, is toxic to grazing animals, inhibits re-growth of forests, eliminates native vegetation, contains toxic chemicals or substances that can affect the nervous system and the heart and is highly flammable;

AND WHEREAS the Ministry of Forests & Range states that it is “important that broom is recognized as a threat to our biodiversity and preventative means be taken to arrest its spread”:

THEREFORE BE IT RESOLVED that UBCM request the Ministry of Agriculture to designate Scotch Broom as a noxious weed under the BC *Weed Control Act*.

***ON MOTION, was ENDORSED***

**Part 2 – Section “A”** – This section contains resolutions that feature new issues of interest to all members.  
**COMMUNITY SAFETY**

**R1 EMERGENCY MANAGEMENT BRITISH COLUMBIA**

**Parksville**

WHEREAS on October 27, 2012, Emergency Management British Columbia did not notify local governments in a timely manner of the tsunami warning;

AND WHEREAS, after consultation between local governments and Emergency Management BC, there was no improvement in notification timing during subsequent earthquake and tsunami warnings;

AND WHEREAS the safety of citizens in coastal communities is dependent upon early warning of impending tsunamis and their potential destructive forces:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the provincial government to demonstrate its commitment to the safety of BC coastal communities by providing the necessary resources to Emergency Management BC, to replace the outdated Provincial Emergency Notification System (PENS) with the latest technological advances in notification systems and ensure information from the West Coast and Alaska Tsunami Warning Centre (WCATSC) is provided immediately upon receipt of a tsunami warning, with follow up notifications as necessary.

***ON MOTION, was ENDORSED***

**R2 TSUNAMI WARNINGS**

**Nanaimo RD**

WHEREAS the coastal communities of British Columbia are at risk of significant loss of life in the event of a tsunami;

AND WHEREAS early and accurate information is the key to ensuring that appropriate steps are taken by the effected communities:

THEREFORE BE IT RESOLVED that UBCM urge the Province of British Columbia to take immediate action to resolve all issues with tsunami warning so as to ensure that warnings are broadcast within 2 minutes of a National Oceanic and Atmospheric Administration (NOAA) assessment of a warning, watch or advisory for any British Columbia coastal area.

***ON MOTION, was ENDORSED***

**R3 FLOOD MANAGEMENT RESPONSIBILITY**

**Central Coast RD**

WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding, including overland flooding which has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;

AND WHEREAS the Province of British Columbia is the steward of the water resources within the province where local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works:

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:

- Provision of emergency response resources for the use of local governments

- Identification of flood related hazards;
- Remediation of stream channels so as to mitigate future flooding;
- Monitor stream flows and levels in waterways posing a risk to life, safety or property;
- Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre.

***ON MOTION, to Refer To Resolution R1, was ENDORSED***

## **TRANSPORTATION**

### **R4 REDUCING DEFAULT SPEED LIMITS FOR MUNICIPAL ROADS**

**Victoria**

WHEREAS local governments are concerned about resident safety on municipal streets, and lower vehicle speeds reduce the severity of injuries to pedestrians in vehicle/pedestrian collisions;

AND WHEREAS consistent province-wide speed limits promote driver awareness and ease enforcement between municipalities:

THEREFORE BE IT RESOLVED that UBCM lobby the Province of British Columbia to amend the *Motor Vehicle Act* to limit the default speed limit on a highway in a municipality to 40 km/h.

On motion, duly moved and seconded, that the resolution be amended to add ***“and allocate implementation funds to assist municipalities in installing signage for higher speeds where appropriate.”*** to the end of the resolution was endorsed.

On motion, duly moved and seconded, that the resolution be amended to strike the word **“municipality”** replacing it with **“residential areas of a local government community”** was not endorsed.

The motion, as amended, then read:

THEREFORE BE IT RESOLVED that UBCM lobby the Province of British Columbia to amend the Motor Vehicle Act to limit the default speed limit on a highway in a municipality to 40 km/h and allocate implementation funds to assist municipalities in installing signage for higher speeds where appropriate.”

***ON MOTION, as amended, was ENDORSED***

The Convention adjourned at 10:05 am for a refreshment break and reconvened at 10:20 am with Mayor Larry Cross in the Chair and joined at the head table by Resolutions Committee members: Councillor Meagan Brame, Councillor and Trustee Gary Steeves; Parliamentarian Lorena Staples and AVICC Executive Coordinator Iris Hesketh-Boles.

### **R5 BIKE LANES ON PROVINCIAL ROAD RIGHTS-OF-WAY**

**Sunshine Coast RD**

WHEREAS the Ministry of Transportation and Infrastructure has requested local governments building paths on provincial road rights-of-way to provide invasive species management plans, have work overseen by an environmental monitor and assume responsibility for invasive plant management in the permitted area in perpetuity, in addition to providing for maintenance, including any sweeping which exceeds standards outlined in road maintenance contracts;

AND WHEREAS local governments are building paths to encourage people to use environmentally friendly alternatives to vehicles and should not be burdened with the costs of tasks within the jurisdiction of the Ministry, such as sweeping or ongoing invasive plant management:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Transportation and Infrastructure to ensure permit conditions for construction and maintenance do not provide a deterrent to local governments wishing to expand active transportation networks.

On motion, duly moved and seconded, that the resolution be amended to add **“by the Ministry of Transportation and Infrastructure (MOTI) assuming full responsibility for the control of invasive plants on MOTI road rights of way and for maintaining adequate sweeping standards on bike lanes”** to the end of the resolution was endorsed. The motion, as amended, then read:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Transportation and Infrastructure to ensure permit conditions for construction and maintenance do not provide a deterrent to local governments wishing to expand active transportation networks by the Ministry of Transportation and Infrastructure assuming full responsibility for the control of invasive plants on MOTI road rights of way and for maintaining adequate sweeping standards on bike lanes.

***ON MOTION, as amended, was ENDORSED***

## **ENVIRONMENT**

### **R6 STREAMKEEPERS – WORKS IN STREAMS**

**Nanaimo RD**

WHEREAS Streamkeepers and other such non-profit societies provide a valuable service in protecting and enhancing fish habitat;

AND WHEREAS, under the current federal Department of Fisheries and Oceans and provincial regulations, non-profit societies are not able to receive the appropriate approvals to undertake certain projects that would greatly improve fish habitat:

THEREFORE BE IT RESOLVED that UBCM urge the Department of Fisheries and Oceans and the Province of British Columbia to permit non-profit societies to do works in streams for the purpose of improving fish habitat.

On motion, duly moved and seconded, that the resolution be amended to **“under the supervision of an environmental professional”** to the end of the resolution was not endorsed.

The original resolution was then considered and

***ON MOTION, was ENDORSED***

### **R7 COASTAL DOUGLAS FIR PARTNERSHIP**

**Sunshine Coast RD**

WHEREAS the Ministry of Forests, Lands and Natural Resource Operations has established the multi-agency Coastal Douglas Fir and Associated Ecosystems Partnership (CDFCP) to provide a strategic and collaborative approach to conservation of these ecosystems and which is intended to be funded by the participants;

AND WHEREAS local governments have limited means to raise revenues outside of property taxes to fund initiatives such as the Coastal Douglas Fir and Associated Ecosystems Partnership:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Forests, Lands and Natural Resource Operations to ensure the Province adequately resources the CDFCP, including the implementation of recommendations made.

***ON MOTION, was ENDORSED***

### **R8 WATERSHED PROTECTION**

**Port Alberni**

WHEREAS the majority of Vancouver Island communities draw drinking water from an active working forested watershed;

AND WHEREAS logging companies are not required to submit a long range forestry plan:



THEREFORE BE IT RESOLVED that the Province of British Columbia enact legislation that requires all land and tenure holders logging in a municipal watershed to have in place a one hundred year cut rotation plan;

AND BE IT FURTHER RESOLVED that all logging companies have environmental policies in place that protect the integrity of municipalities' drinking water.

On motion, duly moved and seconded, that the resolution be amended to add "electoral area" to municipalities.

On further motion, duly moved and seconded, that the resolution be further amended to replace "municipalities' and electoral area's drinking water" with "regional district drinking water sheds."

The sponsor then put forward the following friendly amendment to substitute "local government" for the word "municipal" and "municipalities" resulting in the sponsors of the two prior amendments agreeing to withdraw their proposed amendments. The motion then read:

THEREFORE BE IT RESOLVED that the Province of British Columbia enact legislation that requires all land and tenure holders logging in a local government watershed to have in place a one hundred year cut rotation plan;

AND BE IT FURTHER RESOLVED that all logging companies have environmental policies in place that protect the integrity of local governments' drinking water.

***ON MOTION, as amended was ENDORSED***

**R9 UNDERGROUND AQUIFER MAPPING FOR PROPOSED MINING PROJECTS Cumberland**

WHEREAS there are concerns that mining projects can negatively affect surrounding aquifers;

AND WHEREAS many people rely on these aquifers for drinking water:

THEREFORE BE IT RESOLVED that the provincial government conduct comprehensive mapping and modeling of aquifers that may be affected by proposed mines before approving mine projects.

***ON MOTION, was ENDORSED***

On motion, duly moved and seconded, that the resolution R10 Genetically Engineered Plants and Animals be tabled until Sunday morning as first topic of business in the Third Resolutions Session to allow for delegates to attend the afternoon information session was endorsed.

**R11 REMOVAL OF CARBON TAX FROM BIO FUELS Highlands**

WHEREAS the *Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* has mandated the reduction of fossil carbon emissions and the use of renewable fuels;

AND WHEREAS the removal of Motor Fuel Tax exemptions and the additional application of the Carbon Tax to the production and sale of pure (100%) biofuels since 2010 has had a negative impact on biofuel producers and suppliers within BC, and has resulted in a decrease in the availability of pure renewable fuels that have the greatest potential to reduce fossil carbon emissions:

THEREFORE BE IT RESOLVED that the Province of BC amend the *Green House Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* to remove the Carbon Tax from the entire biofuel portion of all fuel production and sales and restore the Motor Fuel Tax exemptions for the biofuel producers and suppliers of British Columbia, and provide further incentives to ensure that the renewable fuel sector continues as a viable industry for BC consumers and supports provincial greenhouse gas reduction objectives.

On motion, duly moved and seconded, that the resolution be amended to remove the clause “**and restore the Motor Fuel Tax exemptions for the biofuel producers and suppliers of British Columbia**” was endorsed.

On motion, duly moved and seconded, to add clarity, “sustainable” was added to the second Whereas statement to describe biofuels was accepted by the sponsor. The clause then read:

AND WHEREAS the removal of Motor Fuel Tax exemptions and the additional application of the Carbon Tax to the production and sale of pure (100%) sustainable biofuels since 2010 has had a negative impact on biofuel producers and suppliers within BC, and has resulted in a decrease in the availability of pure renewable fuels that have the greatest potential to reduce fossil carbon emissions:”

On motion, duly moved and seconded, that the resolution be further amended to add “**derived from reused oil sources only**” and reinstate the clause “**and restore the Motor Fuel Tax exemptions for the biofuel producers and suppliers of British Columbia,**” that was deleted by the prior amendment was endorsed.

The amended resolution then read:

THEREFORE BE IT RESOLVED that the Province of BC amend the *Green House Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* to remove the Carbon Tax from the entire biofuel portion of all fuel production and sales derived from reused oil sources only, and restore the Motor Fuel Tax exemptions for the biofuel producers and suppliers of British Columbia, and provide further incentives to ensure that the renewable fuel sector continues as a viable industry for BC consumers and supports provincial greenhouse gas reduction objectives.

**ON MOTION, as amended, was ENDORSED**

## **TAXATION & ASSESSMENT**

### **R12 NEW PROPERTY CLASS FOR LARGE COMMERCIAL ENTITIES**

**Courtenay**

WHEREAS the current property assessment class 06 business/other is a broad class that captures any property use not defined elsewhere;

AND WHEREAS local governments are restricted in managing local taxation policy by the broad nature of the class:

THEREFORE BE IT RESOLVED that the provincial government examine the possibility that an additional property assessment class be added to capture the concept of commercial entity size as a property class for the purposes of property taxation.

**ON MOTION, was ENDORSED**

## **LAND USE**

### **R13 LICENCES ISSUED BY THE PROVINCIAL GOVERNMENT**

**Nanaimo RD**

WHEREAS the Provincial Ministry of Agriculture recently issued harvesting licences that allow for the removal of thousands of tonnes of beach-cast seaweed from the Vancouver Island shoreline;

AND WHEREAS local governments were not aware of the issuance of these licences and are not made aware of other licences issued by the Province that may impact local government:

THEREFORE BE IT RESOLVED that the provincial government be required to inform local governments when they are issuing licences for activity to take place on lands within or adjacent to any local government.

On motion, duly moved and seconded, that the resolution be amended to add the clause “**and allow them the opportunity to comment**” after “inform local governments” was endorsed.

On motion, duly moved and seconded, that the amended resolution be further amended to include the clause **“and ensure local government zoning is in place”** following the previously added clauses and in front of “prior to issuing licences” was endorsed.

The amended resolution then read:

THEREFORE BE IT RESOLVED that the provincial government be required to inform local governments and allow them the opportunity to comment and ensure local government zoning is in place prior to issuing licences for activity to take place on lands within or adjacent to any local government.

***ON MOTION, as amended, was ENDORSED***

The Second Resolution Session was then adjourned at approximately 11:23 am.

**THIRD REPORT FROM THE NOMINATING COMMITTEE FOR DIRECTOR AT LARGE**

President Stanhope, Chair of the Nominating Committee called for nominations from the floor for the positions of Director at Large in addition to those already placed in nomination. Councillor Andrew Mostad, District of Lantzville was nominated. Those nominated at the close of the nominations for Director at Large were:

Councillor Meagan Brame, Township of Esquimalt  
Councillor Claire Moglove, City of Campbell River  
Chair Colin Palmer, Powell River Regional District  
Trustee Gary Steeves, Islands Trust  
Councillor Andrew Mostad, District of Lantzville

President Stanhope declared that there would be an election and invited candidates to come forward to briefly address delegates. Each candidate then spoke for approximately two minutes. President Stanhope then advised that the polls would be available and balloting would occur from 12:45-1:30 p.m. in the Grand Foyer noting that results would be communicated at 8:30 a.m. Sunday morning.

**PRESENTATION BY FORTIS BC**

Director Claire Moglove introduced Gord Schoberg, Senior Manager, Municipal Relations Department and thanked FortisBC for their continued sponsorship of the Delegates’ Luncheon. Mr. Schoberg introduced Community Relations Manager for Vancouver Island and the Sunshine Carol Greaves and Jerry Berry, consultant who has been working with FortisBC for approximately two years hired to assist as an intermediary to help build negotiating frameworks with respect to operating agreements. Gord then turned the microphone over to President Stanhope to update members on the recent BC Utilities Commission (BCUC) decision to deny FortisBC’s application for amalgamation and common rates; and the financial implications for AVICC members of that decision and the impact on the ability of AVICC members to implement operating fees as part of the new model of the operating agreement that has been in the process of development for the past two years. President Stanhope advised that an appeal and application for reconsideration of the BCUC decision has been initiated and encouraged AVICC members to voice their opinions about the decision to the Minister of Community, Sport and Cultural Development, the Minister of Energy and Mines and all provincial representatives noting that the current pre-election timing provides the opportunity to have these conversations. President Stanhope then invited Douglas Holmes, Manager with the City of Nanaimo who has been lead staff support on this file to provide the context of the financial implications of the BCUC decision for AVICC members in creating a barrier to being able to implement operating fees, with respect to the effect on cost of heating local government facilities, and the larger implications for the general economy of the region. He noted that factsheets are in the process of being developed to distribute to AVICC members to facilitate discussions. President Stanhope asked members to provide leadership in advocating for reconsideration of the BCUC decision. Appreciation was also extended to FortisBC representatives, Douglas Holmes and the City of Nanaimo for their time and resources in working on this file. Director Steeves thanked Mr. Schoberg with a gift and advised delegates of the lunch arrangements.

The Convention adjourned for lunch shortly after 12:00 noon.

## DELEGATES LUNCHEON

The Delegates Luncheon was sponsored by FortisBC. At approximately 12:50 p.m., First Vice-President Larry Cross once again thanked FortisBC for sponsoring the lunch, expressed appreciation to hotel staff for service provide thus far, introduced the following life members in attendance:

- Norma Sealey, past president from Sidney in 1983-84
- Gillian Trumper, past president from Port Alberni in 1985-86
- Mayor Gerry Furney, Port McNeill, past president in 1993-94 and long service recognition in 2008
- Mayor Frank Leonard, Saanich, past president in 2000-01
- Mary Ashley, past president from Campbell River in 2004-05
- Barry Janyk, past president from Gibsons from 2009-11
- Christopher Causton, past president from Oak Bay awarded life membership in 2011

He also acknowledged and extended sympathies on the recent passing the Port Hardy Mayor and Mount Waddington Chair Al Huddleston who was honored as a life member in 1994.

Strathcona Director Jim Abram was also recognized as a UBCM Life Member. Appreciation was again extended to MLA's Maurine Karigianis, Scott Fraser and John Horgan, Minister Chong and President Sjostrom for attending this year's Convention, as well as the sponsors and exhibitors.

The polling station for election of the positions of Directors-at-Large opened from 12:45–1:30 p.m. in the Grand Foyer.

## CONCURRENT SESSIONS

Six one hour concurrent workshops were held between 1:30-4:00 p.m. with a refreshment break scheduled from 2:30-3:00 p.m. in the Grand Foyer:

- The Place of Genetic Engineering in Agriculture (*Otter Point Salon/Orca Spirit Salon*)
- Fibre Supply and the Future of the BC Coastal Forest Industry and Benefits of Community Forests (*French Beach Salon*)
- Electronic Council/Board Agendas (*Harbour View Room – Lobby Level*)
- World-Leading Spill Response—Are We Ready? (*Otter Point Salon/Orca Spirit Salon*)
- Sea Level Rise (*French Beach Salon*)
- BC Hydro Operations and Planning (*Harbour View Room – Lobby Level*)

The handouts from the Powerpoint presentations can be downloaded from <http://avicc.ca/2013-minutes/>.

The afternoon sessions adjourned at 4:00 p.m.

## ANNUAL BANQUET

The Annual Banquet for delegates and guests was held at the Grand Ballroom. Delegates and their guests, gathered from 6:00-7:00 p.m. in the Grand Foyer for the pre-banquet reception sponsored by the Vancouver Island Health Authority. A quartet from the Sooke Philharmonic Orchestra entertained guests.

Shortly before 7:00 p.m., approximately 215 delegates and guests took their seats in the Grand Ballroom. Pipe Major Angus Stanfield of the Sooke Pipe and Drums led the parade of AVICC Executive and honoured guests into the front of the Grand Ballroom where delegates and guests were gathered. President Stanhope toasted Pipe Major Stanfield thanking him for contributing to the ceremonies of the Convention and welcomed delegates and guests. AVICC's new sponsor, the Vancouver Island Health Authority, was thanked for sponsoring the Pre-Banquet Reception and AVICC's long-time sponsor, BC Transit and the Victoria Regional Transit Commission, for providing the bus transportation. Delegates and guests thanked the members of the string quartet with a round of applause.

Following dinner, President Stanhope thanked the hotel chef and staff for the dinner service and again thanked Sooke Council for hosting the 2013 AVICC AGM & Convention. Bonnie Sprinkling, Krista Clarke and Brenda Parkinson as host community staff were presented with a gift certificate for lunch.

President Stanhope then thanked the Association of Mineral Exploration BC and the Mining Association of BC for their continued sponsorship of the Annual Banquet Dinner and invited Candy-Lea Chickite to say a few words. Chair Stanhope then thanked the Vancouver Island University for their continued sponsorship, this year in relation to the evening's entertainment before introducing the Sooke Philharmonic Orchestra. The Orchestra played two 40 minute sets. The evening program wrapped up at approximately 10:15 p.m.

## **SUNDAY, APRIL 15, 2012**

A hot breakfast sponsored by Municipal Insurance Association was served from 7:15 - 8:15 a.m. Delegates had the option of attending The Natural City Working Breakfast in the Otter Point/Orca Spirit Salon or a Networking Breakfast in the French Beach Salon.

### **THE NATURAL CITY WORKING BREAKFAST**

First Vice-President Larry Cross welcomed approximately 80 delegates to the working breakfast being held in the Otter Point/Orca Spirit Salon and introduced Saanich Councillor and Capital Regional District Director Vic Derman. Councillor Derman outlined the approach of the The Natural City program, a comprehensive, highly integrated, visionary method to planning future development for cities and town. The presentation was followed by an opportunity for delegates to ask questions. Second Vice-President Solda thanked Councillor Derman with a gift.

The Convention reconvened at 8:30 a.m. with Chair Joe Stanhope noting that evaluation forms had been placed on the tables asking for delegates' feedback on the Convention and that the completed evaluation forms would be used for the Grand Prize Award draw just prior to adjournment.

### **FOURTH REPORT FROM THE NOMINATING COMMITTEE FOR ELECTORAL AREA DIRECTOR**

President Stanhope, Chair of the Nominating Committee, presented the elections results for Director at Large:

Councillor Meagan Brame, Township of Esquimalt  
Councillor Claire Moglove, City of Campbell River  
Councillor Andrew Mostad, District of Lantzville

President Stanhope then called for nominations from the floor for the position of Electoral Area Representative in addition to the one already placed in nomination. Nominated at the close of nominations for Electoral Area Representative was:

Director Mary Marcotte, Cowichan Valley Regional District

At the conclusion of nominations, Councillor Leonard declared Director Mary Marcotte be elected Electoral Area Representative by acclamation.

### **FINAL RESOLUTIONS AND LATE RESOLUTIONS SESSION**

Resolutions resumed at 8:35 a.m., with President Joe Stanhope in the Chair. He was joined at the head table by Resolutions Committee members: Director Mary Marcotte, Chair Colin Palmer and Councillor Cindy Solda Parliamentarian Lorena Staples and AVICC Executive Coordinator Iris Hesketh-Boles.

The session resumed with the Resolution R10 which delegates had agreed to table to allow attendance at the Saturday afternoon information session.

**R10 GENETICALLY ENGINEERED PLANTS & ANIMALS**

**Metchosin**

WHEREAS some Genetically Engineered (GE) crops, through pollination, can disperse their pollen and genes indiscriminately and potentially contaminate non-GE crops, resulting in lawsuits, loss of organic certification, and marketability;

AND WHEREAS there is particular concern with the transfer of DNA between species and the potential unintended consequences, especially with animal species;

AND WHEREAS Vancouver Island and associated coastal communities are isolated from other agricultural areas in British Columbia, which can provide practical approaches to avoiding contamination by GE organisms and these locations suggest that there is an opportunity for local farmers to provide organic production, to help maintain long-term sustainability, to foster a living seed bank, and to be a refuge from genetically engineered contamination:

THEREFORE BE IT RESOLVED that AVICC ask the British Columbia government to legislate the prohibition of importing, exporting and growing plants and seeds containing genetically engineered DNA, and raising GE animals, on Vancouver Island and in associated coastal communities and in the marine waters nearby, and to declare, through legislation, that the area encompassed by AVICC is a GE Free area in respect to all plant and animal species.

***ON MOTION, was ENDORSED***

**R14 REGULATION OF FOREIGN OWNERSHIP OF FARMLAND**

**North Saanich**

WHEREAS the financial viability of BC farms is threatened by the rising cost of farmland due in part to speculative acquisition of BC farmland, possibly by foreign investors and investment companies, as recognized in the 2010 publication by Canada's National Farmers Union, *Losing Our Grip*;

AND WHEREAS BC's food sovereignty is threatened by foreign control of BC food production, and that foreign owners and investment companies could profit from Canadian taxpayer-funded farm subsidies without providing an income for BC farmers nor food for consumption by BC residents:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities petition the Province to:

1. Assemble data on current foreign ownership of farm land inside and outside the Agricultural Land Reserve in BC and maintain a registry;
2. Support and strengthen the powers of the Agricultural Land Commission and take measures to protect the agricultural land base from price speculation; and
3. Take measures to limit foreign and investment company ownership of BC farmland, similar to measures taken in Alberta, Manitoba and Prince Edward Island.

***ON MOTION, was ENDORSED***

**R15 PRIVATE MANAGED FOREST LAND ASSESSMENT & CONSULTATION**

**Cumberland**

WHEREAS many owners of private managed forest land are planning for its sale for residential and commercial development rather than committing to long-term forest production;

AND WHEREAS the land is under valued by BC Assessment:

THEREFORE BE IT RESOLVED that the provincial government be called upon to review the method of land valuation of private managed forest land intended for development and to impose a duty on owners of private managed forest land to consult with the local government in which the land is located.

***ON MOTION, was ENDORSED***

## COMMUNITY ECONOMIC DEVELOPMENT

### R16 SPORT HALIBUT FISHING

Mount Waddington RD

WHEREAS the recreational and sport halibut fishery is an essential economic driver for many communities along the coast of British Columbia;

AND WHEREAS the recreational and sport halibut fishery depends on an assurance of quota during a specific season to ensure that appropriate arrangements can be made for accommodations;

AND WHEREAS the Ministry of Fisheries and Oceans has created considerable uncertainty by delaying announcements or announcing unanticipated closures in recreational and sport halibut:

THEREFORE BE IT RESOLVED that the AVICC request that the Ministry of Fisheries and Oceans ensure that the open season for the recreational and sport halibut fishery is set prior to the end of February and that the closing date to be no earlier than mid-September, subject to not exceeding the recreational fishing quota, to enable maximum benefit to be derived from this fishery.

***ON MOTION, was ENDORSED***

## HEALTH

### R17 THIRD PARTY MONITORING OF SEWERAGE INSTALLATIONS ABUTTING FARMLAND

North Cowichan

WHEREAS human health and the production of safe and healthy food products for human consumption can be compromised by sewerage system malfunctions or poor design;

AND WHEREAS complaints to BC Health Authorities and the self-regulating professional associations have had poor results due to 1) a lack of regulated third party oversight; and 2) the limited ability to provide oversight with respect to agricultural products:

THEREFORE BE IT RESOLVED that the Province require British Columbia Health Authorities to implement third party monitoring of sewerage installations on and abutting farmland or, at minimum, on a random basis.

***ON MOTION, was ENDORSED***

## SELECTED ISSUES

### R18 CONFLICT OF INTEREST

AVICC Executive

WHEREAS the recent Court of Appeal decision in *Schlenker v. Torgrimson, 2013 BCCA 9* broadened the interpretation of the conflict of interest provisions under sections 100 and 101 of the *Community Charter*, determining that a local government elected official who also serves on the board of directors of a non-profit organization is deemed to have an indirect pecuniary conflict of interest when voting on grants offered by the local government to non-profit organizations;

AND WHEREAS this broadened interpretation of the conflict of interest provisions has significant implications for those local government elected officials who also serve on the board of a non-profit organization, since contravention of the conflict of interest provisions could result in disqualification from local government elected office:

THEREFORE BE IT RESOLVED that the Province work with UBCM to identify a remedy that clarifies the responsibilities and suggested conduct of local government elected officials who serve on the boards of non-profit organizations, so that they may continue to serve in both positions concurrently, without fear of disqualification from local government elected office due to conflict of interest.

On motion, duly moved and seconded, that the clause ***“as appointed elected officials,”*** be added after “on the boards of non-profit organizations” was endorsed.

The resolution then read:

THEREFORE BE IT RESOLVED that the Province work with UBCM to identify a remedy that clarifies the responsibilities and suggested conduct of local government elected officials who serve on the boards of non-profit organizations as appointed elected officials, so that they may continue to serve in both positions concurrently, without fear of disqualification from local government elected office due to conflict of interest.

***ON MOTION, as amended, was ENDORSED***

**Part 2 - Section “B”** - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

Chair Joe Stanhope reviewed the procedures for handling Part 2 – Section “B” resolutions and advised that the Executive would be pulling R28 – Landscape Security from the block as it does not include a recommendation.

A motion, duly moved and seconded, that all the recommendations of the Resolutions Committee for Part 2, Section “B” Resolutions with the exception of Resolution R28 be adopted, was endorsed.

## **COMMUNITY SAFETY**

### **R19 EMERGENCY PREPAREDNESS**

**Port McNeill**

WHEREAS there is a need for well-trained experienced personnel to deal with catastrophic emergency events that may occur in their communities:

THEREFORE BE IT RESOLVED that the Province of British Columbia through Emergency Management BC be asked to continue to provide funding for training programs for existing and future emergency personnel, by 2014.

***ON MOTION, was ENDORSED***

### **R20 SEARCH & RESCUE SQUAD FUNDING**

**Alberni-Clayoquot RD**

WHEREAS Search and Rescue Squads in British Columbia are not directly funded through the Province, each year they are required to apply for gaming grants which are not guaranteed and amounts vary;

AND WHEREAS Search and Rescue Squads provide an extremely valuable service in our vast province and consistent annual core funding, including equipment costs should be provided by the Province:

THEREFORE BE IT RESOLVED that Association of Vancouver Island and Coastal Communities request the provincial government to directly fund 100% of the costs for Search and Rescue Squad services.

***ON MOTION, was ENDORSED***

### **R21 BEAR AWARE FUNDING**

**Sunshine Coast RD**

WHEREAS the evolving criteria and competitive process for securing Bear Aware/Wild Safe BC funding is counterproductive to local governments requiring funding certainty to ensure continuity of a service provided in partnership with other organizations;

AND WHEREAS small rural local governments are less able to respond to evolving program criteria and funding requirements:



THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities urge the Ministry of Environment to provide financial support and work with the BC Conservation Foundation to revise the funding criteria for the Bear Aware/Wild Safe program to ensure interested communities can participate without having to compete against other jurisdictions for funding.

***ON MOTION, was ENDORSED***

**R22 RCMP SMALL MUNICIPALITY DETACHMENTS**

**Sayward**

WHEREAS RCMP detachments in small municipalities through their presence, liaison and regular patrols deter criminal activity in these communities and surrounding areas, supplying a sense of security to our citizens;

AND WHEREAS RCMP are presently investigating the cost cutting measures of closing small municipality detachments in favour of centralizing their staff into larger urban detachments, some over an hour's travel time from the current detachment location in the small municipality;

AND WHEREAS this would leave small municipalities vulnerable to increased criminal activity, slow response times and lack of security:

THEREFORE BE IT RESOLVED that Association of Vancouver Island Coastal Communities call upon UBCM and the provincial government to liaise with RCMP and affected small municipalities to maintain the status quo and retain all small municipality detachments.

***ON MOTION, was ENDORSED***

**TRANSPORTATION**

**R23 BC FERRY FARES**

**Powell River RD**

WHEREAS coastal communities consider that ferry services are an integral part of the provincial highway system;

AND WHEREAS increasing ferry fares are crippling coastal community economies:

THEREFORE BE IT RESOLVED that the AVICC and the UBCM lobby the provincial government to recognize the coastal ferry services as essential extensions of our provincial public highway system and to ensure that ferry fares are reduced and core service levels are maintained at current service levels until such time as the provincial government implements legislation that recognizes our coastal ferry services as essential extensions of our provincial public highway system and creates equity between BC's terrestrial and marine interior and coast highway systems.

***ON MOTION, was ENDORSED***

**ENVIRONMENT**

**R24 CARBON SEQUESTRATION OFFSETS – LOCAL GOVERNMENT OWNED TREES**

**Port Alberni**

WHEREAS most local governments in B.C. have signed on to the Province's Climate Action Charter committing to be carbon neutral in their operations by 2012;

AND WHEREAS the provincial Climate Action Secretariat has advised that carbon sequestered by trees in a local government's urban forest and park lands is not eligible to be counted as offsetting carbon output under the Climate Action Charter:

THEREFORE BE IT RESOLVED that the Province of BC instruct the provincial Climate Action Secretariat to change their position regarding acceptance of carbon sequestered by trees owned by a local government as an accepted offset of carbon produced.

***ON MOTION, was ENDORSED***

**R25 DERELICT & ABANDONED VESSELS**

**Islands Trust**

WHEREAS the UBCM previously endorsed resolutions in 2005, 2010, and 2012 proposing constructive solutions and encouraging the federal and provincial governments to take action on the issue of derelict and abandoned vessels;

AND WHEREAS the issue continues to be of significant concern to coastal communities for economic, aesthetic, environmental and safety reasons:

THEREFORE BE IT RESOLVED that the UBCM again petition the provincial and federal governments to increase their efforts to work together to create a permanent solution to the issue of abandoned and derelict vessels that includes sustainable funding sources.

***ON MOTION, was ENDORSED***

**FINANCE**

**R26 ADEQUATE FUNDING FOR RESPONSIBILITIES**

**Victoria**

WHEREAS additional responsibilities assumed by local governments through double devolution should include authority to access the existing tax revenues;

AND WHEREAS funding for additional responsibilities should be equal to the cost of those responsibilities in recognition that there is a single taxpayer who should not feel an additional burden when a different level of government offers the service:

THEREFORE BE IT RESOLVED that the UBCM work with the Province of British Columbia to ensure that current and future responsibilities devolved to local government from the Province include revenue commensurate with those responsibilities.

***ON MOTION, was Referred to the UBCM Select Committee on Local Government Finance***

**R27 INFRASTRUCTURE GRANTS FOR SMALL MUNICIPALITIES**

**Sayward**

WHEREAS small local governments throughout British Columbia are experiencing significant challenges providing its citizens with adequate municipal infrastructure and facilities;

AND WHEREAS due to the small tax base of these local governments, they are unable to fund the cost of significant infrastructure projects and upgrades and as a result are falling behind their larger counterparts in providing its citizens with adequate infrastructure and facilities;

AND WHEREAS due to the small tax base of these local governments they often cannot fund the annual financing payments required to undertake the majority of these significant infrastructure and facility projects:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities call upon the Union of British Columbia Municipalities to lobby the Provincial and the Federal governments to implement an infrastructure grants program directed towards small local governments to assist them with the cost of infrastructure and facilities upgrades.

The Resolutions Committee proposed the following amendment:

*THEREFORE BE IT RESOLVED that the provincial and federal governments implement infrastructure grant programs that recognize the limited capacity of small and rural local governments, and that facilitate efficient and fair access to infrastructure funding for all BC local governments.*

***ON MOTION, as amended, was ENDORSED***

## **COMMUNITY ECONOMIC DEVELOPMENT**

### **R29 CANADA-EUROPEAN COMPREHENSIVE ECONOMIC & TRADE AGREEMENT Cumberland**

WHEREAS Canadian municipalities have expressed growing concerns with trade agreements and their potential impacts on municipal procurement policies which favour local suppliers:

THEREFORE BE IT RESOLVED that the provincial government negotiate a clear, permanent exemption for local governments from CETA.

***ON MOTION, was ENDORSED***

## **SELECTED ISSUES**

### **R30 ACCESS TO LEGAL SERVICES Lantzville**

WHEREAS:

- A. Funding for legal aid was cut back by over 40% in 2002 and the small increases since then have not kept up with inflation and as a result there is a very low level of legal aid coverage (almost none in family cases, none in poverty law cases, and limited criminal defence and refugee case coverage);
- B. The funding of legal aid in British Columbia is 10<sup>th</sup> out of 13 provinces and territories;
- C. Self-represented litigants who have legal problems that are not effectively resolved have escalating problems of poverty, homelessness, mental illness, lack of employability and deteriorating health;
- D. Such persons live in our community and their unresolved, or badly resolved, legal problems mushroom and become the problems of our community;
- E. Self-represented persons cause slow-downs and backlogs in our courts which have negative repercussions for individuals and businesses who use the courts to resolve disputes; and
- F. Slow-downs and backlogs in the courts also give rise to public safety concerns because persons accused of crime are not tried in a timely way, sometimes are not tried at all because of the delays, and public safety officials, such as the police, spend undue amounts of time on such cases instead of making our communities safe:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and the Union of BC Municipalities calls on the provincial government to:

1. Commit to increased, long term, stable funding for the Legal Services Society;
2. Recognize legal aid as an essential service fundamental to a just society; and
3. Engage in a constructive dialogue to affect change to improve access to legal services for all British Columbians which will positively affect BC communities.

***ON MOTION, was ENDORSED***

The following resolution as pulled from the block was then considered.

## LAND USE

### R28 LANDSCAPE SECURITY

Cowichan Valley RD

WHEREAS Section 925 of the *Local Government Act* permits the collection of security for the performance of specified development permit conditions;

AND WHEREAS it is administratively costly for local governments to pursue compliance and impractical to use security to undertake required works or construction on private land:

THEREFORE BE IT RESOLVED that the provincial government amend Section 925 of the *Local Government Act* to allow local governments to collect a 5 percent per month administrative fee on conditions of a development permit that are deemed to be in default in order to provide further incentive for the developer to satisfy the conditions of a development permit.

***ON MOTION, was ENDORSED***

Chair Stanhope reviewed the procedures for handling Late Resolutions.

### PART 3 – LATE RESOLUTIONS

#### AVICC RESOLUTIONS COMMITTEE REPORT ON RESOLUTIONS RECEIVED AFTER THE DEADLINE

##### A. LATE RESOLUTIONS: ADMIT FOR PLENARY DEBATE

LR3 Contaminated Soil Facility – Threat To Drinking Water Watershed In Shawnigan Lake  
(Cowichan Valley RD)

##### B. LATE RESOLUTIONS: NOT APPROPRIATE FOR DEBATE

LR1 Workplace Bullying and Harassment (Central Coast RD)  
LR2 Workplace Bullying and Harassment (Duncan)  
LR4 *Mineral Tenure Act* Modernization (Tofino)

On motion, duly moved and seconded, that the Late Resolutions Report be amended to include LR4 – *Mineral Tenure Act* Modernization to be admitted for plenary debate was endorsed.

The amended Resolution Committee Report on Resolution Received After the Deadline then read:

##### A. LATE RESOLUTIONS: ADMIT FOR PLENARY DEBATE

LR3 Contaminated Soil Facility – Threat To Drinking Water Watershed In Shawnigan Lake  
(Cowichan Valley RD)  
LR4 *Mineral Tenure Act* Modernization (Tofino)

##### B. LATE RESOLUTIONS: NOT APPROPRIATE FOR DEBATE

LR1 Workplace Bullying and Harassment (Central Coast RD)  
LR2 Workplace Bullying and Harassment (Duncan)

***ON MOTION, was ENDORSED***

### LR3 CONTAMINATED SOIL FACILITY – THREAT TO DRINKING WATER WATERSHED IN SHAWNIGAN LAKE

Cowichan Valley RD

WHEREAS the Province of British Columbia appears on the verge of approving a contaminated soils facility that would permit the dumping of five million tons of highly contaminated material near the headwaters of the Shawnigan Lake drinking water watershed;

AND WHEREAS the citizens and Board of the Cowichan Valley Regional District have expressed their strong opposition to the proposed facility and the dumping of contaminated material in drinking water watersheds;

AND WHEREAS there are significant conflicting hydrogeological and technical opinions about the risk the facility would pose to the environment and people's drinking water;

NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities support the residents of Shawnigan Lake, the Cowichan communities and the Cowichan Valley Regional District in calling on the Province of British Columbia to invoke the precautionary principle and deny the Waste Discharge Permit Application for property at 460 Stebbings Road in Shawnigan Lake;

AND FURTHER that the Province of British Columbia be requested to amend contaminated site regulations to provide for thorough and appropriate consideration of local government input and land use regulations in the contaminated soils permitting process.

**ON MOTION, was ENDORSED**

**LR4 MINERAL TENURE ACT MODERNIZATION**

**Tofino**

WHEREAS British Columbia's *Mineral Tenure Act* has remained substantially unchanged since the 1800's and is not suited to our modern day land base and the demands of legitimate competing interests and values; the present *Mineral Tenure Act* gives no weight to other economic activities, current or future, in areas affected by mining claims including tourism, forestry and farming.

AND WHEREAS local governments and First Nations deserve greater latitude to shape their economic development paths and protect the full range of their residents' interests; a modern *Mineral Tenure Act* could ensure adequate regional planning would take place, recognizing vital water, agricultural and other resources on which all communities depend;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request that the Province of British Columbia undertake a broad-based public engagement process similar to that being used to amend BC's *Water Act* and fairly engage First Nations to determine how best to modernize the *Mineral Tenure Act* and related legislation in a way that ensures the full range of interests – including social, cultural, ecological and economic – are given fair consideration on BC's land base.

On motion, duly moved and seconded, that the resolution be amended to add "**and local governments**" after "fairly engage First Nations" was endorsed. The resolution then read:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities request that the Province of British Columbia undertake a broad-based public engagement process similar to that being used to amend BC's *Water Act* and fairly engage First Nations and local governments to determine how best to modernize the *Mineral Tenure Act* and related legislation in a way that ensures the full range of interests – including social, cultural, ecological and economic – are given fair consideration on BC's land base.

**ON MOTION, as amended was ENDORSED**

On motion, duly moved and seconded, to reconsider LR1 and LR2 was endorsed.

**LR1 WORKPLACE BULLYING AND HARRASSMENT**

**Central Coast RD**

WHEREAS under the *BC Human Rights Code*, employees are entitled to work in an environment which is free from harassment, bullying, and discrimination;

AND WHEREAS some elected officials undertake to harass, bully, or discriminate against others within the local government workplace, and current provincial regulations lack the teeth to punish or enforce the removal from office elected officials who abuse their office by harassing, bullying or discriminating against others;

THEREFORE BE IT RESOLVED that the Provincial Government take immediate steps to put in place legislation that will enforce severe consequences, including removal from office, for persons who abuse their office as

elected officials by harassing, bullying, or discriminating against others within their local government environment.

***ON MOTION, was ENDORSED***

**LR2 WORKPLACE BULLYING AND HARRASSMENT**

**Duncan**

WHEREAS every working person has the right to be treated with respect and dignity in their workplace;

AND WHEREAS workplace bullying/harassment has become an internationally recognized occupational health and safety issue;

AND WHEREAS it has been estimated that workplace bullying/harassment costs the Canadian economy billions of dollars a year;

AND WHEREAS workplace bullying/harassment continues to cause both mental and physical illness, loss of employment, long-term psychological trauma, and impacts both personal and professional well-being;

AND WHEREAS British Columbia can be a role model in creating and maintaining productive work environments that benefit people, business and society as a whole;

AND WHEREAS the Municipalities of British Columbia are committed to the elimination of workplace bullying/harassment of all kinds, and are further committed to increasing awareness about resources to combat workplace bullying/harassment;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities calls upon citizens, businesses and governments to take a stand against bullying/harassment in British Columbia workplaces.

***ON MOTION, was ENDORSED***

Chair Stanhope thanked Parliamentarian, Lorena Staples for her advice and assistance; the scrutineers for their service; and delegates for their patience. The Third Resolutions Session was adjourned at approximately 9:30 am.

**ADDRESS BY NDP MLA JOHN HORGAN**

Director Gary Steeves introduced Mr. John Horgan, Juan de Fuca MLA and Opposition House Leader and Critic for Energy, Mines and Petroleum Resource. Mr. Horgan then addressed delegates followed by a brief opportunity for delegates to ask questions. Second Vice-President Cindy Solda thanked Mr. Horgan with a gift.

The Convention adjourned at 10:05 a.m. for a refreshment break and reconvened at 10:35 a.m.

**MORE THAN A PRETTY BEACH**

Director Gary Steeves introduced Ramona de Graaf, Marine Biologist and Executive Director of the Coastal Conservation Institute of BC and Ann Kjerulf, Planner with the Cowichan Valley Regional District. The presenters highlighted the importance of shoreline habitats in the local marine food webs, the increasing problem of shoreline hardening on these habitats and what communities are doing in their Official Community Plans in implementing 30 m buffer zones along the shoreline. The handouts of the Powerpoint presentation are posted on <http://avicc.ca/2013-minutes/>. Delegates had the opportunity to pose some questions. Director Meagan Brame thanked the presenters with gifts.

**BC FERRIES UPDATE**

Director Colin Palmer then provided a brief update on the advocacy that has been undertaken over the past two years by the Regional District Chairs Group in relation to the BC Ferries fares and operations issues including meetings with two Ministers of Transportation in office over the period of time, the Premier, the Ferry

Commissioner, the consultant who completed the most recent consultation, and the Opposition Critic. The key points that the Group advocates include: the *Coastal Ferry Act* is flawed legislation; the need for a vision by the government for the service; fares are crippling local economies; businesses are in serious trouble and individual citizens are having a hard time because of the ferry fares; ferry fares should be rolled back; the ferry system needs to be operated as a marine highway within the provincial government system; deep concerns about the existing debt being held by the BC Ferries Inc.; traffic/use of the system is decreasing even on the major routes which have subsidized the minor routes; and where the funding will come from to replace the aging fleet. President Stanhope thanked Director Palmer for his leadership on this critical issue.

## **FINAL BUSINESS SESSION**

### **2014 HOST COMMUNITIES REMARKS**

Qualicum Beach Mayor Teunis Westbroek and Parksville Mayor Chris Burger welcomed delegates to plan now to join them next April in Qualicum Beach/Parksville for the 2014 Convention.

### **FIFTH AND FINAL NOMINATING COMMITTEE REPORT AND THE INSTALLATION OF THE NEW EXECUTIVE**

A motion, duly moved and seconded, that the ballots for Director-at-Large be destroyed, was endorsed. President Stanhope, Chair of the Nominating Committee, then introduced the 2013-14 Executive and extended congratulations to them:

|                               |   |
|-------------------------------|---|
| President                     | Mayor Larry Cross, Town of Sidney   |
| First Vice President          | Councillor Cindy Solda, City of Port Alberni  |
| Second Vice President         | Councillor Barbara Price, Town of Comox   |
| Electoral Area Representative | Director Mary Marcotte, Cowichan Valley RD  |
| Directors at Large            | Councillor Meagan Brame, Township of Esquimalt<br>Councillor Claire Moglive, City of Campbell River<br>Councillor Andrew Mostad, District of Lantzville |
| Past President                | Chair Joe Stanhope, Nanaimo RD  |

### **THE PRESIDENT ELECT'S REMARKS**

Incoming President Larry Cross thanked the assembly and members for their confidence in electing him as President and reiterated that he would do his level best to live up to the members' expectations. He went on to thank the Prestige Hotel and staff and the Sooke Council. Thanks were offered to Chair Colin Palmer and Trustee Gary Steeves for their service to the Board over the past year. Congratulations were extended to the incoming Board indicating that he looked forward to working with them in the coming year. Sincere appreciation and thanks were given for the remarkable leadership provided by Joe Stanhope to the organization with specific comment on the humour that accompanies that leadership, and noting that he looks forward to having the benefit of a continued mentor and advisor with Chair Stanhope serving as Past President in the coming year. Members joined in the thank you with a standing ovation for Chair Stanhope. Delegates were thanked for attending the Convention and the wisdom that they bring to the table wishing them a safe trip home. He noted that he hoped to be able to get out to some of the member communities during his term.

### **CONVENTION CLOSING**

Past President Joe Stanhope then presented AVICC Executive Coordinator Iris Hesketh-Boles with a bouquet of flowers thanking her for the work on this Convention and her work on behalf of AVICC. He advised that it had been a privilege to serve and that he looked forward to continuing to serve on the UBCM Board until the fall. He commented positively on the value of AVICC as an organization and the contribution of the individual members within it.

Past President Stanhope then called on Sooke Councillor Rick Casper to make the draw for the Gift Basket for the Sooke Self-Guided Tour and the Grand Prize Award. BC Ferries was thanked for their sponsorship in

providing the Grand Prize Award of the trip for two and vehicle for the Northern Passage. Councillor Ronna-Rae Leonard from City of Courtenay was awarded the Grand Prize.

Chair Joe Stanhope then closed the 64<sup>th</sup> Annual Convention. The Convention adjourned at approximately 11:55 a.m.

Certified Correct

Iris Hesketh-Boles  
AVICC Executive Coordinator



## APPENDIX A – ADDRESS BY UBCM PRESIDENT

### UBCM President Mary Sjoström Saturday April 13, 2013 - Best Western Prestige Oceanfront Resort, Sooke, BC

Good morning delegates. It is a privilege to have this opportunity to share some thoughts on UBCM's work since our last Convention.

To start, I'd like to acknowledge Host City Mayor Wendal Milne and Council; AVICC President and Nanaimo RD Chair Joe Stanhope and Councilor Claire Moglove; and UBCM Past presidents Mayor Frank Leonard and Director Jim Abram.

AVICC is a key date in every UBCM President's calendar. Your meeting is the first of the five area association meetings, and the resolutions you bring forward are an early indicator of the topics that will feature at Convention in September.

Just as important, the AGM provides a great opportunity to meet informally with you and learn more about the issues in your communities. The first duty of the president is listening, so I have cleared my schedule to take in a good portion of your meeting.

My goal this morning is to give you an overview of the key issues UBCM is presently working on. At any given time, we are actively pursuing around thirty policy and program files. Some are new and emerging, others are ongoing. I will focus on our work since the last convention, and will start with infrastructure funding.

#### Gas Tax Fund, Building Canada Fund

The federal government announced its intention to develop a long-term infrastructure plan in the 2012 budget. From that point, UBCM has done everything we could to ensure the interests of BC local governments informed the process.

The first step was to comb through our infrastructure resolutions from over the years and identify common themes. We also surveyed the membership to get a sense of current perspectives. That input provided the direction we needed for our formal submission to Infrastructure Canada.

Over the past year, we advocated for the themes outlined in the submission by liaising with the federal and provincial staff and elected officials. Recently I presented to members of the BC Caucus of the federal Conservative Party, along with Vancouver Councilor and FCM 3<sup>rd</sup> VP Raymond Louie. I also met several times with Minister Bennett, and our staff has met twice with the Ministry of Transportation. All along we have worked closely with FCM, who dedicated long hours to develop "the ask" on behalf of local government across Canada.

Just a few weeks ago, the 2013 federal budget showed the results of our collective outreach. The section on long-term infrastructure delivers on three priorities identified by UBCM's members:

- First, the Gas Tax fund will be indexed annually by 2%. As a result, beginning in 2014, the program in BC will receive an additional \$5 million every year.
- Second, the eligibility categories of the Gas Tax Fund were broadened. In addition to all of the current options, by 2014 the program will include categories for disaster mitigation, brownfield redevelopment, recreation and others uses.
- And finally, a commitment was made to renew the Building Canada Fund at current levels.

Perhaps the most important achievement in Budget 2013 is that the federal government reaffirmed its role in community infrastructure. We have reached a point where the three main federal parties all agree on the need to fund infrastructure owned by local government. Given that the budget was drafted in the face of declining federal revenues, the commitment to increase infrastructure spending and renew programs over the next decade is good news for BC communities.

As a signatory to the Gas Tax Agreement, UBCM will be actively involved in program design discussions. Our submission will continue to guide our advocacy as the details are worked out. In areas where further direction is needed, we will consult with specific tiers under the agreement. The federal Government intends to renew all of the Gas Tax agreements across Canada by 2014, so discussions should get underway soon.

The design of the Building Canada Fund will also be a focus for us. A provincial funding commitment will need to be secured. We will also be looking for a robust, dedicated program for all local governments. You will hear more from us on both funding programs throughout the year.

#### Local Government Finance Committee

I want to move now from infrastructure to the work of UBCM's local government finance committee. Mayor Leonard and other committee members led an engagement session on this initiative yesterday.

I think we can all agree that financing local government is one of the greatest challenges we face. In many instances, such as regulatory compliance, local governments have no control over increasing costs for services. In addition, a lot of infrastructure in our communities is approaching the end of its lifecycle. The cost of replacing systems is huge. We also know firsthand the pressures associated with protective services or parks and recreation.

I could go on. The point is: the current framework for local government revenue was put in place back in the '50's. We need to ask whether that framework still serves local government well in light of range of services we currently provide. And that is the purpose of the local government finance committee.

There are two things about the committee's work to date that impresses me. First, they are doing a lot of research. There are no easy answers in matters of finance. To move forward, we need to avoid the temptation of quick solutions. The level of study the committee is undertaking has the potential to broaden the terms of discussion for years to come.

The second aspect that encourages me is that the committee is looking for inclusive solutions. If we want action on local government finance, we need proposals that make sense to the province, residential taxpayers and the business community. We are much more likely to get traction on our issues if we show how our ideas also address other interests. That approach comes through loud and clear in the committee's key directions.

The Local Government Finance Committee will be reporting out at our Convention in September, and I think it will be one of the highlights of our meeting.

#### BC Transit Review Implementation

UBCM is involved at all stages of the public policy process in BC. One of our current projects to support implementation of provincial policy follows on the review of BC Transit.

The review got underway because local governments like Nanaimo Regional District, Saanich and Victoria were successful in elevating issues with BC Transit to a political level. The result was an independent review. At last year's convention, Minister Polak committed to fully implement the review's recommendations and invited UBCM to form a working group with the Ministry of Transportation and BC Transit.

The working group now has a couple of meetings under its belt, and we anticipate the bulk of the work will be completed over this year.

Local governments are participating directly in the process, including a number of AVICC communities. UBCM will provide updates through our newsletter as the implementation process advances. We hear that some communities have already noticed a positive change in the working relationship with BC Transit. We need to keep our eye on the ball though, so I encourage you to monitor the implementation through to completion. If e issues, we want to hear from you.

#### DFO Advisory Committees

I want to share an update with you today on a joint AVICC – UBCM initiative.

AVICC and UBCM have been working together to secure local government representation on DFO's new Aquaculture Management Advisory Committees. DFO is assembling committees for finfish, shellfish and land-based operations.

After some back and forth with DFO, we have received assurances that local governments will have two seats on each of the committees that are getting underway, with a provision to allow for alternates and staff support as well.

I want to extend thanks to Joe Stanhope who stepped in to represent UBCM at the first committee meeting last month. UBCM will be making formal appointments to the two active committees at our upcoming Executive meeting in April, and will share those with you through the Compass.

#### Tsunamis Debris and Derelict Vessels

I want to touch for a moment on intergovernmental efforts to address tsunamis debris and derelict vessels.

The joint federal / provincial coordinating committee was struck about a year ago to facilitate an integrated response to the challenge posed by tsunamis debris.

Early on, UBCM signaled the need for local government involvement, and we secured a place on the committee for representatives from Vancouver Island, the North Coast and the lower mainland.

In my view, the level of engagement with local government has been good. The first phase was completed last fall, and work is advancing in the second and final phase. Our staff have advised us that aspects of the roles and responsibilities still need work. We also need greater certainty on the financial implications for local government, including funding sources. We will have a new update following a federal – provincial workshop later this month.

Progress on the abandoned and derelict vessels file, unfortunately, is moving at a much slower pace. A recent federal report on the issue omitted some survey information provided by BC local governments. The data left out included the actual number of derelict and abandoned vessels in BC. For communities that have been dealing with this issue for years, the report is a disappointment. We will take stock of this issue at our next Executive meeting and will consider next steps on this longstanding issue.

#### RCMP Police Costs

While I am on the subject of federal – provincial working groups, I want to touch on potential RCMP cost increases that are under discussion.

Earlier this week, the Contract Management Committee provided an update on the steps the province is taking to limit the impact of these increases.

A pension shortfall threatens to drive up employer costs by nearly 30% effective April 1, 2014. In response, the province is asking the federal government to provide a strategy on how it will mitigate the effect of this increase on local governments.

Second, a federal decision to end severance pay for voluntary resignations and retirements is anticipated to require an average payout in BC of \$20,000 per officer. The province is pushing back by saying there should be a threshold for those who receive this benefit. They are also saying that the cost needs to be amortized over a number of years.

Finally, the province is also negotiating with the federal government to determine the provincial and local government portion of the cost to construct a new RCMP headquarters in Surrey. There was no consultation with the province on the plans for the buildings except with regard to the location. As a result, there is no agreement yet on the costs that will be born by local governments for this construction.

Many you who have RCMP policing may be thinking, “I have seen this movie before”, and I can’t blame you. I am encouraged though, by the forthright positions taken by the province, and the transparency that the Management Committee is providing as the negotiations continue.

We will be updating you further as we have more information.

### Election Platform

The final topic I want to share with you this morning is UBCM's provincial election platform. The 2013 election provides a great opportunity for local governments to reach out to all parties and candidates. We have four objectives in mind:

- 1) We want to introduce UBCM and the issues of local government to first-time candidates.
- 2) We want to build relationships within each of the four main parties
- 3) We want to share provincial responses with our members.
- 4) And finally, we want to prepare ground for discussions with the next government.

The platform is constructive and non-partisan, and centers on five themes: governance, finance, infrastructure, economic development and the environment. Our hope is that these broad themes will provide a framework for the issues that are specific to your community or region.

We have shared the platform with the four main parties as well as many independent candidates. I have also written to each of the parties to invite responses to our platform questions. As these come available, we will post them to our website and provide updates in the Compass.

My hope is to meet with all four leaders during the course of the campaign. Last week I met with Adrian Dix in Prince George. We are reaching out to the other leaders as well and hope to secure meetings shortly.

If you have not yet had a look at the platform, please do. I have some copies with me, and you can also download one off the landing page of our website.

We are doing more this election than we have done for some years now – if you have feedback or comments, I want to hear them.

### UBCM Communications (Compass / Twitter)

Throughout my comments this morning, I have been referring to the Compass, UBCM's online newsletter.

We introduced the Compass last fall as the single source for news and information from UBCM. Our goal was to consolidate all our content into a single platform, and deliver it to you every week. We also wanted to make sure that you could receive it direct from us to your inbox. If you are not yet receiving the Compass, you can sign up in less than a minute by typing your email into the portal on the main page of our website.

UBCM has also become active on Twitter. I really enjoy the way it helps me promote local government interests with a broad range of people and groups. It also is a great way of keeping tabs on what is happening in communities and on the provincial level. If you are active on Twitter, be sure to follow UBCM, and will do the same as well.

### Thank You

To conclude, thank you for taking the time to listen today. As I mentioned at the outset, I am here throughout the meeting. I also welcome phone calls or email from you at anytime. I look forward to seeing everyone at the 2013 UBCM Convention in Vancouver September 16-20.

Financial Statements of

**ASSOCIATION OF  
VANCOUVER ISLAND AND  
COASTAL COMMUNITIES**

Years ended December 31, 2012 and 2011



**KPMG LLP**  
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## INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

### Report on the Financial Statements

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statements of financial position as at December 31, 2012, December 31, 2011 and January 1, 2011, the statements of operations and changes in net assets and cash flows for the years ended December 31, 2012 and December 31, 2011, and notes, comprising a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audits is sufficient and appropriate to provide a basis for our audit opinion.

#### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2012, December 31, 2011 and January 1, 2011, and its results of operations and its cash flows for the years ended December 31, 2012 and December 31, 2011 in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity.  
KPMG Canada provides services to KPMG LLP.



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### **Report on Other Legal and Regulatory Requirements**

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slanted style. Below the signature is a long, horizontal, slightly curved line that underlines the text.

Chartered Accountants

March 8, 2013

Victoria, Canada

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Financial Position

December 31, 2012, December 31, 2011 and January 1, 2011

|                                 | December 31,<br>2012 | December 31,<br>2011 | January 1,<br>2011 |
|---------------------------------|----------------------|----------------------|--------------------|
| <b>Assets</b>                   |                      |                      |                    |
| Current assets:                 |                      |                      |                    |
| Cash and cash equivalents       | \$ 21,875            | \$ 13,965            | \$ 34,095          |
| Short term investments (note 2) | 147,250              | 150,684              | 94,302             |
| Prepaid expenses                | 2,000                | 849                  | 8,468              |
| Accounts receivable             | 139                  | -                    | 1,469              |
|                                 | <u>\$ 171,264</u>    | <u>\$ 165,498</u>    | <u>\$ 138,334</u>  |

## Liabilities and Net Assets

|  |                   |                   |                   |
|--|-------------------|-------------------|-------------------|
| Current liabilities:                     |                   |                   |                   |
| Accounts payable and accrued liabilities | \$ 7,600          | \$ 11,132         | \$ 7,364          |
| Deferred contributions (note 3)          | 46,665            | 51,665            | 44,665            |
|  | 54,265            | 62,797            | 52,029            |
| Net assets:                              |                   |                   |                   |
| Unrestricted                             | 116,999           | 102,701           | 86,305            |
| Contractual commitments (note 4)         |                   |                   |                   |
|  | <u>\$ 171,264</u> | <u>\$ 165,498</u> | <u>\$ 138,334</u> |

See accompanying notes to financial statements.

On behalf of the Board:



Director



Director



# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statements of Operations and Changes in Net Assets

Years ended December 31, 2012 and 2011

|  | 2012              | 2011              |
|--|-------------------|-------------------|
| <b>Revenue:</b>                          |                   |                   |
| Annual meeting - sponsorships            | \$ 33,050         | \$ 26,000         |
| Annual meeting - registration            | 49,417            | 43,675            |
| Association dues                         | 76,017            | 74,271            |
| Interest                                 | 1,965             | 1,777             |
| Other                                    | 2,076             | -                 |
|  | <u>162,525</u>    | <u>145,723</u>    |
| <b>Expenses:</b>                         |                   |                   |
| Annual meeting                           | 75,728            | 51,807            |
| Communication and staff travel           | 1,235             | 1,441             |
| Executive meetings                       | 7,880             | 8,143             |
| Other meetings                           | 1,253             | 2,278             |
| Postage, office and miscellaneous        | 3,396             | 8,118             |
| Professional fees                        | 6,205             | 6,040             |
| Union of BC Municipalities contract fees | 52,530            | 51,500            |
|  | <u>148,227</u>    | <u>129,327</u>    |
| Excess of revenue over expenses          | 14,298            | 16,396            |
| Net assets, beginning of year            | 102,701           | 86,305            |
| <b>Net assets, end of year</b>           | <b>\$ 116,999</b> | <b>\$ 102,701</b> |

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statements of Cash Flows

Years ended December 31, 2012 and 2011

|   | 2012             | 2011             |
|---|------------------|------------------|
| Cash provided by (used in):                                     |                  |                  |
| Operations:   |                  |                  |
| Excess of revenue over expenses                                 | \$ 14,298        | \$ 16,396        |
| Change in non-cash operating working capital:                   |                  |                  |
| (Increase) decrease in prepaid expenses                         | (1,151)          | 7,619            |
| (Increase) decrease in accounts receivable                      | (139)            | 1,469            |
| (Decrease) increase in accounts payable and accrued liabilities | (3,532)          | 3,768            |
| (Decrease) increase in deferred contributions                   | (5,000)          | 7,000            |
|   | <u>4,476</u>     | <u>36,252</u>    |
| Investing:  |                  |                  |
| Decrease (increase) in short term investments                   | 3,434            | (56,382)         |
| Increase (decrease) in cash and cash equivalents                | 7,910            | (20,130)         |
| Cash and cash equivalents, beginning of year                    | 13,965           | 34,095           |
| Cash and cash equivalents, end of year                          | <u>\$ 21,875</u> | <u>\$ 13,965</u> |

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Years ended December 31, 2012 and 2011

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## **Nature of operations:**

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

On January 1, 2012, the Association adopted Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CICA Handbook ("ASNPO"). These are the first financial statements prepared in accordance with Not-For-Profit Standards.

In accordance with the transitional provisions in ASNPO, the Association has adopted the changes retrospectively, subject to certain exemptions allowed under these standards. The transition date is January 1, 2011 and all comparative information provided has been presented by applying ASNPO.

There are no adjustments to net assets as at January 1, 2011 or excess of revenues over expenses for the year ended December 31, 2011 as a result of the transition to ASNPO.

## **1. Significant accounting policies:**

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the CICA Handbook. The Association's significant accounting policies are as follows:

### **(a) Basis of presentation:**

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are considered to be carried on a not-for-profit basis.

### **(b) Cash and cash equivalents:**

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

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## 1. Significant accounting policies (continued):

### (c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

### (d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

### (e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method (or effective interest rate method).

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Years ended December 31, 2012 and 2011

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## 1. Significant accounting policies (continued):

### (f) Capital assets:

In accordance with the ASNPO Handbook section 4431, "Tangible capital assets held by not-for-profit organizations" the Association has not capitalized any expenditures during the year. In 2012 there were no capital expenditures (2011 - \$3,276). Capital assets owned by the Association are categorized as furniture, computer software and computer hardware.

### (g) Use of estimates:

The preparation of financial statements in conformity with accounting standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

## 2. Financial instruments:

Interest income during 2012 totaled \$1,965 (2011 - \$1,777). There was no interest expense in either year.

Short term investments consist of amounts on deposit in the Municipal Finance Authority of British Columbia's money market fund.

## 3. Deferred contributions:

Deferred contributions consist of \$44,665 (2011 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee in addition to \$2,000 (2011 - \$7,000) of sponsorship revenues received in advance for the 2013 conference.

## 4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services. Payments under this contract in 2012 were \$13,133 quarterly (2011 - \$12,875). The amounts are subject to adjustment each January.

## APPENDIX C

### AVAILABLE POWERPOINT PRESENTATION HANDOUTS

A number of session presenters used Power Points. The handouts for these presentations are available for download from <http://avicc.ca/2013-minutes/>

- Private Forest Landowners Association Pre-Conference Session (Rod Bealing)
- Local Government Finance (Mayor Frank Leonard and Dale Wall)
- Community Carbon Marketplace: An Initiative for Achieving Carbon Neutral Local Government (Brian Roberts, Mayor Phil Kent, Peter de Verteuil)
- World Leading Spill Response—Are We Ready?
- Benefits of Community Forests (Councillor Jack McLeman)
- Fibre Supply and the Future of the BC Coastal Forests (Murray Hall)
- The Place of Genetic Engineering in Agriculture (Dr. Thierry Vrain)
- The Place of Genetic Engineering in Agriculture (Robert Wager)
- Sea Level Rise (Cathy Leblanc and Tina Neale)
- BC Hydro Operations and Planning (Ted Olynyk, Klaus Kreye, Don Fulcher)
- Paperless Councils & Boards (Karla Graham)
- More Than A Pretty Beach (Ann Kjerulf)
- 

### PRESENTATION DESCRIPTORS

#### **Let's Talk Finance**

Representatives from UBCM's Select Committee on Local Government Finance, will lead a discussion aimed at informing the Committee's thinking about the financial issues facing your communities. We need your input about what you're facing, where you think the Committee's efforts could best be directed, and how it could be helpful to you and your community. With a tight timeframe to make recommendations, we want you to help us focus on the things that matter most to local governments across BC.

*Presenters: Saanich Mayor Frank Leonard and Dale Wall, Consultant*

#### **More than Just a Pretty Beach**

The presentation is an introduction to the beach spawning habitats of important species of fish called "forage fish" as well as backshore habitats such as marine riparian vegetation which line many a beautiful shoreline property. Critical shoreline fish habitats, such as these spawning beaches and the vegetative zone, are under increasing threat of development by seawalls, marinas, ports, and sea level rise. Due the crucial role that these fish play in local marine food webs, the issue of protecting these shoreline habitats and conflicts with human activities is gaining more attention by local planners and marine conservationists.

The presentation will include the issues of shoreline hardening (seawalls, riprap) along shoreline properties and the impacts on these habitats critical to nearshore ocean productivity. Also, information about what communities are doing in their Official Community Plans in implementing 30 m buffer zones along the shoreline will also be discussed. A brief introduction to shoreline erosion alternatives, such as "soft shores" initiatives, will be presented.

*Presenters: Ramona C. de Graaf, Marine Biologist and Executive Director, Coastal Conservation Institute of BC and Ann Kjerulf, Planner with the Cowichan Valley Regional District*

#### **World-Leading Spill Response – Are We Ready?**

Western Canada Marine Response Corporation (WCMRC) is the spill response organization certified by Transport Canada to be the responders to a marine oil spill anywhere along the 27,000 km of coastline of BC. In the midst of the calls for a world-leading spill response, few people know that this organization exists and how we are prepared to meet the challenge of protecting our waters and shorelines. This presentation will introduce participants to WCMRC, describe our current state of preparedness and what we are doing to prepare in the

## APPENDIX C

event of an expansion of industry activities. Discussion will centre on how best to work with local governments to further enhance our spill response capability.

*Presenters: Scott Wright & Toni Frisby*

### **Fibre Supply and the Future of the BC Coastal Forest and Benefits of Community Forests**

This session will discuss the impact of the Mountain Pine Beetle in the Interior and the effects on coastal fibre supply and markets; the forecast for the coastal lumber industry given improving demand for the US, reduction of supply from the Interior and emerging demand from China and the Orient; the forecast for the pulp and paper industry on the coast given the shift to electronic media and competition in pulp markets from the southern Hemisphere; the forecast for coast logging given overseas demand for logs and regional demand for sawmills, veneer mills and pulp mills; and will talk about the path forward for the big coastal companies in the forest industry.

*Presenter: Murray Hall, Murray Hall Consulting Ltd.; Kevin Davie, President and Jack McLeman, Director, Alberni Valley Community Forest*

### **BC Hydro Operations and Planning**

From large-scale generation facilities to transmission and distribution lines, BC Hydro has operations in every coastal community. Senior leaders from BC Hydro's South Coast operations will be providing a brief system overview and facilitate a discussion on how coastal communities and BC Hydro can work more closely to better to serve the residents and meet the growth in the region.

*Presenters: Ted Olynyk, Mgr. Community Relations, Vancouver Island and Sunshine Coast; Klaus Kreye, Engineering Team Lead, Vancouver Island; and Don Fulcher, Line Mgr. South Island*

### **Sea Level Rise (SLR)**

The session will provide an introduction to a number of topics including: climate changes, projections for SLR, Guidelines on Sea Dikes and Coastal Flood Hazard Land Use, the SLR Primer and costing for sea dikes and alternatives. It will also introduce the new adaptation guide which provides practical on-the-ground adaptation solutions for local government elected officials and staff covering a wide range of topics including: OCP policies, zoning, liability, infrastructure, asset management, emergency planning, etc.

*Presenters: Cathy Leblanc, Ministry of Community, Sport and Cultural Development and Tina Neale, A/Adaptation Specialist, Ministry of Environment*

### **Electronic Council and Board Agendas**

Karla Graham will talk about Electronic Council and Board Agendas and how to go about the process of implementing the paperless agenda. She will also share with you some of the processes and challenges that she and her municipality encountered along the way, and hopefully dispel some myths and provide you with the information you're looking for to assist you in making your decision if you are contemplating going this route.

Topics to be covered include making the decision to go to the paperless agenda; logistics of accessing the agenda through the Internet; navigating through the agenda on the iPad; webcasting; cost savings – time and money; training; privacy and ability to expand the use of the electronic agenda on the iPad for other meetings.

*Presenter: Karla Graham, Deputy City Clerk, City of North Vancouver*

### **The Place of Genetic Engineering in Agriculture**

The District of Metchosin is sponsoring a resolution on "Genetically Engineered (GE) Plants and Animals." Robert Wager and Dr. Thierry Vrain will each provide their perspectives on the topic followed by an opportunity to ask questions.

## 2013-14 AVICC EXECUTIVE

PRESIDENT

Mayor Larry Cross  
Town of Sidney

FIRST VICE PRESIDENT

Councillor Cindy Solda  
City of Port Alberni

SECOND VICE PRESIDENT

Councillor Barbara Price  
Town of Comox

ELECTORAL AREA REPRESENTATIVE

Director Mary Marcotte  
Cowichan Valley Regional District

DIRECTORS-AT-LARGE

Councillor Meagan Brame  
Township of Esquimalt

Councillor Claire Moglove  
City of Campbell River

Councillor Andrew Mostad  
District of Lantzville

PAST PRESIDENT

Chair Joe Stanhope  
Regional District of Nanaimo