

**Association of
Vancouver Island and
Coastal Communities**



ANNUAL REPORT AND RESOLUTIONS

TO BE CONSIDERED AT THE 65th ANNUAL MEETING

**The Qualicum Beach Civic Centre
Qualicum Beach and Parksville, BC**

APRIL 11 – 13, 2014

2013-14 AVICC EXECUTIVE

PRESIDENT

Mayor Larry Cross
Town of Sidney

FIRST VICE PRESIDENT

Councillor Cindy Solda
City of Port Alberni

SECOND VICE PRESIDENT

Councillor Barbara Price
Town of Comox

ELECTORAL AREA REPRESENTATIVE

Director Mary Marcotte
Cowichan Valley Regional District

DIRECTORS-AT-LARGE

Councillor Meagan Brame
Township of Esquimalt

Councillor Claire Moglove
City of Campbell River

Councillor Andrew Mostad
District of Lantzville

PAST PRESIDENT

Chair Joe Stanhope
Regional District of Nanaimo



ANNUAL REPORT AND RESOLUTIONS BOOK LETTER OF TRANSMITTAL TO MEMBERS

We are pleased to convey this twenty-third AVICC *Annual Report and Resolutions Book*. Through the years it has been the wish of Executive to provide to all members, in advance of the Annual General Meeting, a record of the year's activities and advance notice of the matters that will be placed before them at the upcoming Annual General Meeting. In 2014, members will meet April 11-13 in Qualicum Beach and Parksville, BC.

ANNUAL REPORT

In the first part of this publication you will find the:

- President's Report summarizing the activities of the Association undertaken during the year; and
- Summary of the 2013 Resolution dispositions.

2014 ANNUAL GENERAL MEETING & CONVENTION

The second part of this publication contains documents related to the business to be considered at the 2014 Annual General Meeting including the following:

- The 2014 AGM and Convention Draft Program;
- The nominations and election procedures and a report of the nominations received by the February 24, 2014 deadline;
- The 2013 Audited Financial Statement; 2014 Budget; and 2014 Membership Dues Report;
- The Conference Rules and Procedures for Handling Resolutions; and
- A special resolution to amend AVICC's Constitution and Bylaws respecting membership, UBCM resolutions referred back to the Association, and resolutions received before the February 24, 2014 deadline.

Late resolutions will be included in the *Supplementary Materials Package* delegates receive during registration at the 2014 AGM and Convention, along with the following:

- The final AGM & Convention Program;
- The Conference Rules and Procedures;
- The 2013 Audited Financial Statements; and
- The Report of the AVICC Executive on the 2014 Resolutions.

APPENDICES

The appendices include a copy AVICC's Constitution and Bylaws with the above noted proposed changes, and a listing of members and life members.

Mayor Larry Cross
President

Shelley Webber
Executive Coordinator

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AVICC 2013-14 Executive Members Inside Front Cover

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PRESIDENT'S REPORT

On behalf of the AVICC Executive, I look forward to welcoming you to the 65th Annual General Meeting and Convention April 11-13 co-hosted this year by the Town of Qualicum Beach and the City of Parksville. As always, it will be a terrific opportunity for AVICC members to come together to debate resolutions, engage in discussion of issues, share best practices and socialize with their fellow members. Thank you to both the Town of Qualicum Beach and the City of Parksville, our host communities for 2014.

It has been a busy year for the Association. The following provides a brief summary of the work undertaken on behalf of members during the year.

REPRESENTING AVICC ON THE UBCM BOARD AND OTHER BOARDS

It has been my pleasure to serve on the UBCM Executive as AVICC's representative. AVICC again benefitted from a second representative on the UBCM Board with AVICC's Director-At-Large and City of Campbell River Councillor Claire Moglove serving a third term. I served on the Community Economic Development Committee and the Convention Committee, while Claire served on the Presidents Committee, the First Nations Relations Committee, and the Resolutions Committee. In the third year of a three-year term, I continued to represent AVICC members on the Municipal Insurance Association Board.

ACTIVITY AND ADVOCACY ON KEY FILES

Natural Gas Operating Agreement Renewal Process and BCUC Application for Common Rates and Amalgamation

On February 25, 2013 the BCUC denied the initial application submitted by Fortis BC for common rates and amalgamation. Fortis BC subsequently submitted an application for reconsideration to the BCUC, and once again, the AVICC registered as an Official Intervener in the BC Utilities Commission (BCUC) process (Fortis BC's Application for Reconsideration and Variance of Order G-26-13 in respect of Fortis BC Energy Utilities' Common Rates, Amalgamation and Rate Design Application).

On February 26, 2014 the BCUC released their decision on the Fortis application for reconsideration, overturning their original ruling, thereby approving the common rates, amalgamation and rate design application. The AVICC issued a news release alerting the membership to the decision. Natural Gas Rates on Vancouver Island will be reduced to match the rest of the province. This will result in a significant decrease in costs for Island energy users and will level the playing field with the rest of the province. The Association of Vancouver Island and Coastal Communities has strongly advocated for a return to equitable natural-gas rates that match with the rest of the Province for some time.

Over the coming year, the AVICC will also continue to work with Fortis and the Province of British Columbia on the development of standardized operating agreements and advocate for the return of legislation that will enable Vancouver Island municipalities to collect operating fees on natural gas similar to many other areas of the Province. A pro forma operating agreement (AVICC Model Operating Agreement), that includes provisions for operating fees to be collected should a local government wish to access them and should the Provincial government permit them, has been approved, and we expect the City of Nanaimo to be the first municipality to sign and complete the model review process with BCUC.

The final implementation of this long-term initiative is dependent upon new legislation to permit the payment of operating fees within the Vancouver Island Gas Pipeline service area. Timing of this legislation is crucial to the success of this endeavor as it is linked with both the approval of the AVICC Model Operating Agreement for Vancouver Island, introduction of operating fees via the new model agreement and the harmonization of Fortis natural gas rates across the province. AVICC President, Mayor Larry Cross, Past President, Chair Joe Stanhop and AVICC Staff Lead Paul Murray, District of Saanich attended a meeting on February 27th with Les MacLaren, Assistant Deputy Minister, Ministry of Energy, Mines and Natural Gas, and senior staff from the Ministry of Natural Gas Development to discuss the process that is required to allow for operating fees. Legislative changes

will be required and advocacy by local governments will be needed to ensure that the required changes are supported.

From AVICC's perspective, it is critical this legislation be adopted this spring or the extensive work conducted to date to resolve this longstanding issue may be for naught.

Oil Spill Preparedness

The AVICC Executive received a delegation from Kinder Morgan at its October 2013 meeting in Victoria, where a presentation by Michael Davis (Senior Director, Marine Development, Trans Mountain Expansion Project) provided an overview of the current National Energy Board (NEB) application by Kinder Morgan Canada Inc. for the Proposed Trans Mountain Pipeline Expansion Project. Mr. Davis noted that the application was expected to be submitted to the NEB by December 2013. Executive also learned more about the Western Canadian Marine Response Corporation (WCMRC) who is responsible for spill response and coordination in Western Canada. The WCMRC can currently respond to 10,000 tonne spill, with a 72-hour response time. Kinder Morgan indicated they were waiting for the Federal Government (Tanker Safety Expert Panel) to release a spill response regime and planning standards "Canada's Marine Oil Spill Preparedness and Response Regime on behalf of the Minister of Transport, Infrastructure and Communities", which may alter standards and requirements for spill response. A provincial (BC) review of spill response is currently being undertaken.

AVICC Executive expressed their concerns to the Kinder Morgan delegation that: 72 hours is too long for spill response on the west coast. The delegation noted that the WCMRC can respond faster than 72-hours, but that time frame can be improved upon. Mr. Davis also noted that although it is the oil industry that pays for the spill response capacity in the country, it is a service that is utilized and available to many people and companies.

Mr. Davis noted that in Canada, liability and compensation for ship-source oil spill pollution are governed by the *Canada Shipping Act* and *Marine Liability Act*. Both acts reflect Canada's commitment to international conventions administered by the International Maritime Organization (IMO), such as those regarding the International Oil Pollution Compensation (IOPC) Funds. Conventions limit the liability of the Responsible Party (ship owner) and establish sources of funding for clean up and compensation for damages. Up to \$1.312 billion is available for an individual spill. Executive questioned whether that would be adequate coverage.

Tsunami Debris

In early 2013, the Government of Japan graciously presented a one-time grant for approximately \$1 million to the Government of Canada to help clean up tsunami debris resulting from the 9.0 magnitude earthquake that struck Japan on March 11, 2011. On July 17, 2013 the AVICC wrote a letter to the Regional Director of Tsunami Debris, BC Ministry of Environment, regarding the transfer of funding for tsunami debris cleanup from Environment Canada to the BC Ministry of Environment, and the proposed development of procedures for local governments to access funding. The AVICC urged the Ministry to quickly develop and launch a funding application process, and also requested the Ministry to provide timely communication to local governments on the funding source. On August 14, 2013 the Ministry announced they were accepting applications for funding to help with tsunami debris cleanup. Funding will be available for the next two fiscal years to help with shoreline cleanup efforts and disposal of debris. A portion of the funding will be set aside to cover the possibility of large or potentially dangerous pieces of debris arriving on B.C.'s shores. 2014 is seen as the likely end of tsunami debris risk. Funding is not for ongoing marine debris issues.

Derelict Vessels

This issue continues to be on the forefront of AVICC priorities. Executive wrote Minister Thomson on June 26, 2013 Letter expressing concern that little progress has been made to date, proposed a UBCM clinic on the topic, and advised that we would be seeking a meeting with him during the UBCM Convention through one of our members. Islands Trust who has provided significant leadership on this file arranged for a meeting with Minister Thomson during the UBCM Convention. After the September 18th meeting, AVICC Executive wrote to Minister Thomson to thank him for: acknowledging that work on the provincial funding mechanism had stalled; for his commitment to bring the derelict vessel file back to a priority file within the Ministry and to continue to work collaboratively towards solutions; and his commitment to meet with the federal Minister of Transport to discuss this issue. At the 2013 UBCM Convention, Resolution B30 titled Derelict and Abandoned Vessels was considered by UBCM delegates and as expected was endorsed.

On Oct 2, 2013 the Ministry of Forests, Lands and Natural Resources completed a draft of their "Practical Manual for Addressing Problem Vessels and Floating Structures", and requested that UBCM Members review and provide input on the draft manual. AVICC forwarded this request on to its membership as well.

Conflict of Interest

Effects of Schlenker v. Torgrimson Conflict of Interest Ruling – Executive has been in communication with the Minister of Community, Sport and Cultural Development in regard to this issue. Minister Bennett had advised that “the Ministry of Community, Sport and Cultural Development staff are actively monitoring the situation, gathering information and assessing the variety of legal views, reactions and practical effects in order to develop an appropriate provincial response.” In order to provide the Province with examples of how the decision has been affecting our members, members were requested to forward specific examples of issues that have arisen and the impact it has had on your local government including a name and contact information should additional information be requested. These examples were provided to Michelle Dann, Advisory Services on July 19 with a copy to UBCM. UBCM and LGMA cooperatively distributed a guidance document in late August.

Aquaculture Management and Agreement

The following members of the AVICC were appointed to DFO Aquaculture Management Advisory Committees (AMACs):

- Finfish AMAC - Jim Abram, Director, Area C and Vice-Chair, Strathcona RD
- Shellfish AMAC – William (Bill) Veenhof, Director, Area H Nanaimo RD

Initial meetings of the Committees were held in 2013, including; Shellfish - June 27, 2013 in Courtenay, and Finfish – September 25, 2013 in Vancouver.

Contaminated Soil

The resolution brought forward at the 2013 UBCM Convention – Contaminated Soil Facility - Threat to Drinking Water Watershed (B37) was passed as amended. Because of the time sensitivities in relation to the specific Waste Discharge Permit Application referenced in the resolution, the resolution had been communicated to the Minister of Environment in June, in advance of the UBCM Convention. On August 21, 2013, the Ministry of Environment issued a permit for South Island Aggregates(SIA)/Cobble Hill Holdings Ltd. to establish a soil remediation facility in the Shawnigan Lake Watershed.

On August 26 and September 16, 2013, respectively, the Shawnigan Residents Association (the “Association”) and the Cowichan Valley Regional District (the “Regional District”) filed separate appeals against the Director’s decision. In February 2014, the Environmental Appeal Board allowed soil dumping to begin on a limited basis. The Ministry of Environment granted the permit to store contaminated soil — much of it from Greater Victoria — in SIA’s quarry. The five-week appeal to be heard by the board began on March 3, reviewing the issuance of SIA’s permit.

Genetically Engineered Plants and Animals

Genetically Engineered Plants & Animal Resolution – To enable the resolution to be considered by the UBCM Convention, Executive submitted an amendment to the enactment clause of the Metchosin resolution endorsed at the 2013 AVICC AGM & Convention to broaden the geographic area. The amended resolution read:

THEREFORE BE IT RESOLVED that UBCM ask the British Columbia government to legislate the prohibition of importing, exporting and growing plants and seeds containing genetically engineered DNA, and raising GE animals within BC, and to declare, through legislation that the province of BC is a GE Free area in respect to all plant and animal species.

The resolution (B72) was endorsed at the 2013 UBCM Convention.

BC Ferries

After the Provincial Government’s announcement in November of 2013 that BC Ferries would be initiating a series of service reductions and rate increases, the AVICC Executive directed staff to identify a consultant who could undertake a socio-economic impact assessment. The UBCM and the AVICC subsequently struck the Special Committee on BC Ferries, to oversee the work of a consultant and to inform the joint activities of the UBCM and the AVICC on this file. The Special Committee on BC Ferries included representation from the Ferry

Advisory Committee Chairs, the Regional District Coastal Chairs, UBCM, AVICC and local government elected officials from member local governments who were active on this file. AVICC Executive members who sit on this committee include; President Larry Cross, Second Vice-President Barbara Price, Director at Large Claire Moglove, and Past President Joe Stanhope.

In early February an initial survey was undertaken by a consultant, with over 400 responses to the survey received within 4 days of it being launched. The purpose of the survey was to solicit feedback from individuals knowledgeable of the local economies on the vulnerability of specific economic sectors to reductions in ferry service. The consultant drafted a report on the results of the survey, and the Special Committee will be adding to that report with an analysis of specific data that reflects economic conditions sensitive to service reductions and rate increases in terminal communities. The report from the consultant, supplemented by the work of the Special Committee's data analysis will be brought to the membership of the AVICC at the 2014 AGM & Convention, where Executive will seek support from the membership to endorse the recommendations from the report in the form of a resolution. In addition, a special plenary session on BC Ferries has been scheduled for the 2014 AVICC AGM & Convention.

As AVICC President, I met with Dave Petryk, President and CEO of Tourism Vancouver Island early in 2014 where we discussed the impact of BC Ferries service reductions and rate increases on the tourism economy on the island.

Island Rail Passenger Service

AVICC has actively supported the work being undertaken by the Island Corridor Foundation over the years. To encourage VIA Rail to work with the Island Corridor Foundation and its rail operator Southern Railway of BC to come to an agreement to offer efficient passenger service on the island, President Cross wrote Marc Laliberte, VIA Rail's President and CEO August 14, 2013 Request to Via Rail.

The AVICC continues its advocacy work on the efforts to return passenger rail service to Vancouver Island, by supporting the work of the Island Corridor Foundation. On March 12th, AVICC wrote a letter to Premier Harper, requesting he lend his support to the Island Corridor Foundation in their bid to have VIA Rail provide the required Passenger Service Liability Insurance and the necessary repairs to the equipment under the Train Service Agreement.

The Rural BC Project

The AVICC Executive welcomed Rhona Martin, Director and member of the Southern Interior Mountain Pine Beetle Action Coalition for a presentation and session on the Rural BC Project. The Executive was interested in lending their support to this initiative, and have made a request to the Rural BC Steering Committee seeking AVICC representation on the Committee.

Agricultural Land Commission and Agricultural Land Reserve

Responding to media reports regarding potential changes to the Agricultural Land Commission (ALC) and the Agricultural Land Reserve (ALR) under the provincial government's Core Review Process -- the AVICC wrote a letter to Minister Pimm and Minister Bennett affirming its support for an independent and intact ALC that is beyond political interference. In the letter we acknowledge reports of Minister Bennett's comments that the ALC would not be dismantled under the Core Review Process, and would remain an independent agency.

Water Sustainability Act and Watershed Legislation

The membership of the AVICC, and other local governments in B.C. through the Union of BC Municipalities have voiced their concern over drinking water protection through watershed management on private managed forest lands through various resolutions. On November 6, 2013 the AVICC sent a letter to UBCM President, Director Rhona Martin requesting the UBCM strike a working group to discuss the need for changes to current and proposed watershed legislation that would adequately address the protection of local government drinking water supply through watershed management on private managed forest lands. In December of 2013, the AVICC drafted a submission to the Government of BC on the proposed Water Sustainability Act, highlighting the need for the Act to protect water systems that are sources of drinking water for communities, particularly if they cross through or are contained within private managed forest lands.

The AVICC proposed the Water Sustainability Act address the following:

- Make Water Sustainability Plans mandatory for private managed forest lands that fall within a watershed that has been identified as a source for a community drinking water system;
- Establish mandatory requirements to consult with the pertinent local government on Water Sustainability Plans when the area in question has been identified as a source for a community drinking water system;

DIALOGUE WITH OTHER ORGANIZATIONS

The regular Executive meeting also provides the opportunity to invite other organizations to meet with AVICC representatives. In addition to those noted above, delegations included:

- Fortis BC – The AVICC Executive received two delegations from Fortis BC to discuss the Fortis BC Application for Reconsideration through BCUC, and the pro-forma operating agreement.
- Jared Wright, Director of Advocacy, UBCM – Mr. Wright discussed the current initiatives underway that involve watershed management and legislation in B.C, including the Collaborative Governance Accord and the Water Sustainability Act.
- Mr. Calvin Sandborn and Mr. Ethan Krindle, Environmental Law Centre – provided an overview of the work of the University of Victoria's Environmental Law Centre on home heating oil tank management on Vancouver Island. The presentation included an overview of current legislation and legal responsibilities with regards to oil spill cleanup from home oil tanks. Executive learned about a proposal from the Environmental Law Clinic to work with stakeholders to draft a project proposal that would recommend the establishment of an advisory committee, a proposed oil tank inventory, and also discussed the idea of establishing a public insurance fund to assist homeowners with reclamation activities associated with spills.
- Minister Coralee Oakes, Ministry of Community, Sport and Cultural Development – Minister Oakes met with the AVICC Executive to discuss the work of the Ministry on local government election reform in B.C. Executive were invited to provide feedback to the Minister on issues such as campaign finance rules and expense limits.

AGM & CONVENTION

Reflecting Back on the 2013 Event in Sooke - Sooke was the host community for the 64th AGM & Convention. The District of Sooke provided an exceptional overall Convention experience. Delegates were thrilled with the hospitality, the breathtaking scenery and atmosphere, and the generosity of the community. Once again we thank Mayor Wendle Milne and Council for hosting.

The 2013 Convention attracted 196 voting and 34 non-voting members with 36 others including life members, sponsors, exhibitors, MLA's and MP's, speakers and guests participating at various times. 80 partners/guests joined delegates. A total of 289 participants attended the Friday evening Welcome Reception held at the Prestige Oceanfront Resort and 216 attended the Annual Banquet held at the Grand Ballroom of the Prestige Oceanfront Resort. Overall the AGM & Convention received strong approval ratings with the well-deserved accolades to the local host community. Feedback received is being incorporated into the 2014 event.

AVICC Annual Luncheon At The 2013 UBCM Convention – 251 delegates attended the annual luncheon held September 18th in conjunction with the 2013 UBCM Convention in Victoria. The primary goal of the luncheon is to provide a networking opportunity for members during the UBCM Convention.

Looking Forward to the 2014 Event in Qualicum Beach and Parksville - As one Convention wraps up, work begins on the next. The host community for the 2014 AGM & Convention is the Town of Qualicum Beach and the City of Parksville. Mayor Chris Burger, Mayor Teunis Westbroek, City of Parksville Council, and the Town Of Qualicum Beach Council are thanked in advance for their generous hospitality. Among the highlights will be keynote speaker Deb Grey and a performance by Eddie and the Funk.

27 resolutions and 8 nominations for the 7 elected Executive positions were received prior to the February 24, 2014 deadline and are reported later in this report. Nominees' biographies will be published in the Pre-Convention Newsletter that will be distributed electronically to members in late March. For full 2014 AGM & Convention details, please see www.avicc.ca.

Planning for Future Years' AGM & Conventions

The following communities have been chosen as host communities for the next two years:

2015 – Courtenay

2016 – Nanaimo

MEMBER VISITS

As was the case last year, I did not specifically undertake membership visits; however, work on behalf of the membership has provided a number of opportunities to connect with members including –trips to Nanaimo, one with the Island Corridor Foundation and the other with Fortis BC to discuss the model operating agreement.

MEMBERSHIP, FINANCIAL AND ADMINISTRATION

- 100% membership has been maintained.
- AVICC enjoys being in a solid financial position. As a result, Executive is pleased to report that there will not be a need to increase member dues this year.
- AVICC is in the fifth year of a five-year Contract for Services with UBCM; the agreement expires January 2015.

COMMUNICATIONS

- The 2013 AGM & Convention Minutes were transcribed and distributed in spring of 2013.
- The 2014 AGM & Convention Program Brochure, this Annual Report and Resolutions Book, and a Pre-conference Newsletter will have been produced and distributed in preparation for the 2014 AGM & Convention.
- A number of circulars, member updates and news releases were prepared and distributed.
- www.avicc.ca is maintained as the primary communication tool.

IN SUMMARY

Thank you for the honour of serving as your president this year. It has been a great experience that offers a sense of accomplishment in being able to provide advocacy on behalf of AVICC members on a number of key files.



Mayor Larry Cross
President

SUMMARY OF THE 2013 RESOLUTION DISPOSITIONS

A total of 38 resolutions were submitted to the April 2013 AVICC AGM & Convention. 36 were endorsed; 1 was a Special Resolution to amend the AVICC Constitution & Bylaws; 1 was referred to UBCM Select Committee on Local Government Finance; and 1 was referred to another resolution. 34 resolutions were received prior to the deadline, 4 late resolutions were received and admitted for debate.

35 endorsed resolutions were submitted to UBCM by the June 30 deadline. Of the 35 AVICC endorsed resolutions submitted to UBCM, 30 were endorsed at UBCM, 3 were referred to other resolutions (all 3 of the referred resolutions were endorsed at UBCM), 2 resolutions were not endorsed, including; Regulations for Motorized Scooters, and Reducing Default Speed Limits for Municipal Roads.

In addition to the resolutions endorsed at the AVICC Convention, AVICC members brought an additional 14 resolutions directly to UBCM. The UBCM resolutions process urges members to submit resolutions first to Area Associations for consideration as endorsement by the Area Association offers sponsors the benefit of having greater support than one that is sent directly with only the support of an individual Council or Board. AVICC Executive seeks members' cooperation in following this process. Of the 14 resolutions brought forward directly to UBCM by AVICC members, 10 resolutions were endorsed, 2 were not admitted for debate (Protection of Local Water Resources & Watershed Land, Parking Enforcement in Rural Areas), and 2 were not endorsed (Assessment of Wine & Cider, and Bare Trust Corporations).

All UBCM endorsed resolutions were conveyed to the relevant provincial and federal government department, or other organizations as appropriate. Most responses have now been received and have been communicated to the sponsors. They are also posted on <http://www.ubcm.ca> under the Resolutions tab.

	#	Title	Sponsor	AVICC Decision	UBCM #	UBCM Decision	Referred Resolution Decision
SR	1	Special Resolution to Amend AVICC's Constitution and Bylaws Respecting Membership	AVICC	Endorsed			
RR	1*	Regulations For Motorized Scooters	Sidney	Endorsed as Amended	B11	As Amended Was Not Endorsed	
RR	2*	Fish Habitat Protection	Strathcona Rd	Endorsed	B28	Endorsed	
RR	3*	Scotch Broom	Parksville	Endorsed	B31	Endorsed	
R	1*	Emergency Management British Columbia	Parksville	Endorsed	C3	Refer to A3	Endorsed With Amendment
R	2*	Tsunami Warnings	Nanaimo RD	Endorsed	C4	Refer to A3	Endorsed With Amendment
R	3	Flood Management Responsibility	Central Coast RD	Endorsed to Refer to Resolution R1			
R	4*	Reducing Default Speed Limits for Municipal Roads	Victoria	Endorsed as Amended	B96	Not Endorsed	
R	5*	Bike Lanes on Provincial Roads Rights-of-Way	Sunshine Coast RD	Endorsed as Amended	B66	Endorsed	
R	6*	Streamkeepers - Works in Streams	Nanaimo RD	Endorsed	B29	Endorsed	

	#	Title	Sponsor	AVICC Decision	UBCM #	UBCM Decision	Referred Resolution Decision
R 7*		Coastal Douglas Fir Partnership	Sunshine Coast RD	Endorsed	B104	Endorsed	
R 8*		Watershed Protection	Port Alberni	Endorsed as Amended	B105	Endorsed	
R 9*		Underground Aquifer Mapping For Proposed Mining Projects	Cumberland	Endorsed	B69	Endorsed	
R 10*		Genetically Engineered Plants & Animals	Metchosin	Endorsed	B72	Endorsed	
R 11*		Removal of Carbon Tax From Bio Fuels	Highlands	Endorsed as Amended	B106	Endorsed As Amended	
R 12*		New Property Class For Large Commercial Entitites	Courtenay	Endorsed	B101	Endorsed	
R 13*		Licenses Issued By The Provincial Government	Nanaimo RD	Endorsed as Amended	B34	Endorsed	
R 14*		Regulation of Foreign Ownership of Farmland	North Saanich	Endorsed	B111	Endorsed	
R 15*		Private Managed Forest Land Assessment & Consultation	Cumberland	Endorsed	B112	Endorsed	
R 16*		Sport Halibut Fishing	Mount Waddington RD	Endorsed	B129	Endorsed	
R 17*		Third Party Monitoring of Sewerage Installations Abutting Farmland	North Cowichan	Endorsed	B118	Endorsed	
R 18*		Conflict of Interest	AVICC	Endorsed as Amended	A4	Endorsed	
R 19*		Emergency Preparedness	Port McNeill	Endorsed	B4	Endorsed	
R 20*		Search & Rescue Squad Funding	Alberni-Clayoquot RD	Endorsed	B5	Endorsed	
R 21*		Bear Aware Funding	Sunshine Coast RD	Endorsed	B73	Endorsed	
R 22*		RCMP Small Municipality Detachments	Sayward	Endorsed	B6	Endorsed	
R 23*		BC Ferry Fares	Powell River RD	Endorsed	C6	Refer to B12	Endorsed
R 24*		Carbon Sequestration Offsets - Local Government Owned Trees	Port Alberni	Endorsed	B75	Endorsed	
R 25*		Derelect & Abandoned Vessels	Islands Trust	Endorsed	B30	Endorsed	
R 26		Adequate Funding for Responsibilities	Victoria	Referred to UBCM Select Committee on Local Government Finance			
R 27*		Infrastructure Grants for Small Municipalities	Sayward	Endorsed as Amended	B19	Endorsed As Amended	
R 28*		Landscape Security	Cowichan Valley RD	Endorsed	B113	Endorsed	
R 29*		Canada-European Comprehensive Economic & Trade Agreement	Cumberland	Endorsed	B40	Endorsed	
R 30*		Access to Legal Services	Lantzville	Endorsed	B60	Endorsed	

	#	Title	Sponsor	AVICC Decision	UBCM #	UBCM Decision	Referred Resolution Decision
LR	1*	Workplace Bullying and Harrassment	Central Coast RD	Endorsed	B87	Endorsed	
LR	2*	Workplace Bullying and Harrassment	Duncan	Endorsed	B131	Endorsed	
LR	3*	Contaminated Soil Facility Threat to Drinking Water Watershed in Shawnigan Lake	Cowichan Valley RD	Endorsed	B37	Endorsed With Amendment	
LR	4*	Mineral Tenure Act Modernization	Tofino	Endorsed as Amended	B80	Endorsed	
Resolutions Considered at the 2013 UBCM Annual Convention							
AVICC Member Resolutions not presented to the AVICC at the 2013 AVICC AGM & Convention							
		Electoral Approval of Boundary Extension	Cowichan Valley RD		B3	Endorsed	
		Heath Care for British Columbians	Lake Cowichan		B46	Endorsed	
		Rural Doctor Shortage	Powell River RD		B47	Endorsed	
		Funding for Community Hospice & Respite Beds	Sechelt		B48	Endorsed	
		Evaluation of Resolution Effectiveness	Sunshine Coast RD		B49	Endorsed	
		Ensure Food Security	Victoria		B56	Endorsed	
		Funding for Deer Management Education	North Saanich		B75	Endorsed	
		Assessment of Wine & Cider	North Cowichan		B103	As Amended Was Not Endorsed	
		Funding For Hospice Care	Cowichan Valley RD		B122	Endorsed as Amended	
		Bare Trust Corporations	Cowichan Valley RD		B133	Not Endorsed	
		Protection of Local Water Resources & Watershed Land	Cowichan Valley RD		LR6	Not Admitted for Debate	
		Parking Enforcement in Rural Areas	Sunshine Coast RD		LR8	Not Admitted for Debate	
		Howe Sound Management Plan	Sunshine Coast RD		LR9	Endorsed	
		Martin Mars Water Bomber	Port Alberni		OF1	Endorsed	

* Resolutions forwarded directly to UBCM by the June 30 deadline.



ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

65TH ANNUAL GENERAL MEETING & CONVENTION
APRIL 11-13, 2014
QUALICUM BEACH AND PARKSVILLE, BC

FRIDAY, APRIL 11, 2014

Morning Pre-Conference Program

- 8:00am– 9:45am **Pre-Conference Registration** (*Qualicum Beach Civic Centre - Foyer*)
- 8:30am-Noon **Pre-Conference Program** – Starting at 8:00 AM - A continental breakfast will be available for tour participants at the Convention Centre
- 8:30am-Noon **Deep Bay Marine Facility Tour – Depart Qualicum Beach Civic Centre** (Bus available for loading by 8:15 am)
- 8:30am-Noon **North Island Wildlife Recovery Centre – Depart Qualicum Beach Civic Centre**
- 9:45am-Noon **Milner Gardens Tour – Depart Qualicum Beach Civic Centre**
- 12:30pm-4:00pm **Registration** (*Qualicum Beach Civic Centre - Foyer*)
- 1:00pm–5:30pm **Mini Marketplace & Tradeshow** (*Qualicum Beach Civic Centre–Foyer & OAP/Windsor Room*)

AGM & Convention Main Program –

- 2:00 pm Official Opening
Piper – *Pipe Major Mel Wilson*
Convention Opening Remarks – *President Larry Cross*
O Canada – *Maureen O'Hearn*
Welcome and Blessing - TBC
Welcome from Host Communities – *Mayor Teunis Westbroek and Mayor Chris Burger (TBC)*
Convention Program Overview – *President Larry Cross*
- 2:30 pm Nominating Committee Report, *President Joe Stanhope*
- 2:35 pm KEYNOTE ADDRESS: DEB GREY
- 3:35 pm Refreshment Break
- 3:55 pm Address by the HONORABLE DON MCRAE, MINISTER OF SOCIAL DEVELOPMENT AND SOCIAL INNOVATION
- 4:20 pm Nominations from the Floor for Officers
Candidate Speeches (as necessary)
- 4:25 pm BC Ferries Special Plenary Session
- 5:30 pm Final Comments and Wrap-Up
Draw for TBA
Must Be Present To Win
- 5:35 pm Adjourn
- 6:00-7:30 pm Welcome Reception – (*Tigh na Mara Resort, Parksville*)

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SATURDAY, APRIL 12, 2014

The Marketplace and Tradeshow is Open from 8:00 am to 3:00 pm Today!

7:15-8:15 am	Delegates Networking Continental Breakfast (<i>Qualicum Beach Civic Centre – Lions Room</i>)
8:00-8:30 am	Voting for Table Officers (As Necessary)
8:30 am	Opening Remarks
8:35 am	Annual Meeting Adoption of Conference Rules and Procedures Adoption of Minutes of 2013 Annual General Meeting President's Address and Annual Report Adoption of the 2013 Audited Financial Statements Appointment of Auditors Appointment of Scrutineers Appointment of Parliamentarian 2015 AGM & Convention Location
8:45 am	Address by UBCM President – Director, Rhona Martin
9:05 am	Review of Resolution Procedures
9:10 am	Consideration of Resolutions
10:00 am	Refreshment Break (<i>Windsor/Gap Rooms</i>)
10:20 am	Resolutions, Continued
11:20 am	Nominating Committee Report Nominations from the floor for Directors at Large Candidate speeches (as necessary)
11:40 am	FORTIS BC
12:00 noon	Delegates Luncheon
12:45-1:30 pm	Elections for Director at Large (<i>Qualicum Beach Civic Centre - Foyer</i>)
Concurrent Workshops	
1:30-2:30 pm	Climate Change – The Problem and Imperative of Our Times – Pioneer Hall East Collaborating for Community Health – Pioneer Hall West
2:30-3:00 pm	Refreshment Break (<i>Windsor/Gap Rooms</i>)
3:00-4:00 pm	Eco-Assets Natures Role as Municipal Infrastructure – Pioneer Hall East Private Managed Forest Land Act – Pioneer Hall West
6:00-11:30 pm	Reception and Annual Banquet (<i>Parksville Community Centre</i>) 6:00 pm Reception 7:00 pm Buffet Dinner 8:15 pm Short Program 8:45 pm Entertainment & Dancing Provided by Eddie and the Funk

P R O G R A M

SUNDAY, APRIL 13, 2014

7:15-8:15 am	Delegates Networking Hot Breakfast (<i>Qualicum Beach Civic Centre – Lions Room</i>)
8:30 am	Opening Remarks Nominating Committee Report Nominations from the Floor for Electoral Area Representative Candidate Speeches (as necessary)
8:35 am	Consideration of Resolutions and Late Resolutions
9:45 am	Adrian Dix, Official Leader of the Opposition
10:15-10:45 am	Elections for Electoral Area Representative as Necessary (<i>Qualicum Beach Civic Centre-Foyer</i>)
10:15-10:45 am	Refreshment Break (<i>Windsor/OAP Rooms</i>)
10:45 am	BC Local Government: Overview of Changes to Local Government Elections Legislation (Parliamentary Secretary, Linda Reimer)
11:45 am	Final Business Session Nominating Committee Report (as required) Installation of New Executive Remarks by President Elect Grand Prize Draws - <i>Must Be Present To Win</i> <ul style="list-style-type: none">• Inside Passage Cruise Aboard BC Ferries
Noon	Adjourn

THANK YOU TO OUR HOSTS AND THEIR COMMUNITY PARTNERS

Special thanks are extended to the City of Parksville and the Town of Qualicum Beach for hosting the 2014 AGM & Convention. AVICC Executive and staff wish to thank the host community for making the Convention a great experience.

Thank you as well to the Qualicum Beach Civic Centre, the Parksville Community and Convention Centre and the many community partners for your contributions.

P R O G R A M

MINI MARKETPLACE & TRADE SHOW

Hours

Friday – 1:00 to 5:30 pm

Saturday – 8:00 am to 3:00 pm

Locations

Qualicum Beach Civic Centre Foyer and Windsor/Gap Rooms

BC Hydro

BC Lottery Corporation

BC Transit & Regional District of Nanaimo

ICBC

The Mining Association of BC

Municipal Finance Authority

The Private Forest Landowners Association

FortisBC Energy Inc.

The Vancouver Island University

Island Health

Western Forest Products

BC Assessment

Canadian Wood Council

Tourism Vancouver Island

Interactions HR Solutions

Vancouver Island Economic Alliance

Hebden Engineering and Partners

Vancouver Island Spine Trail Association

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OUR SPONSORS

We wish to thank the following sponsors for their contribution toward the 2014 AVICC AGM & Convention:

FortisBC Energy Inc. (Saturday Delegate Luncheon)
BC Hydro (Delegate Gifts)
Mining Association of BC, the Association for Mineral Exploration BC and
GeoScience BC
(Co-sponsors of the Annual Banquet Dinner)
BC Lottery Corporation (Annual Banquet Entertainment)
Municipal Finance Authority (Gold Level General Sponsor)
Vancouver Island University (Welcome Reception)
BC Assessment (Silver Level General Sponsor)
Island Health (Saturday Pre-Banquet Reception)
The Partnership Group (Annual Banquet Wine Sponsor)
Canadian Wood Council (Pre-Convention Study Tours)
Municipal Insurance Association (Sunday Morning Hot Breakfast)
ICBC (Saturday Morning Breakfast)
Private Forest Landowners Association
(Friday Pre-Conference Continental Breakfast; Saturday AM Refreshment Break)
Western Forest Products (Bronze Level General Sponsor)
KPMG (Friday Afternoon Refreshment Break)
Shaw Communications (Partner Programs)
Western Canadian Sustainable Forestry Implementation Committee (Saturday
Afternoon Refreshment Break)
BC Transit & Nanaimo Regional District (Transportation)
BC Ferry Services Inc. (Grand Prize Award)
Lorena P.D. Staples Law Corporation (Services of Parliamentarian)

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NOMINATIONS AND ELECTIONS PROCEDURES

An 8 person Executive Board is elected and appointed at the Annual General Meeting & Convention to provide the ongoing administration and policy determination for the Association.

THERE ARE SEVEN ELECTED POSITIONS:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

THERE IS ONE APPOINTED POSITION:

- Immediate Past President

NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The Executive has identified a process whereby a notice of the AVICC Executive positions open for nomination and the process and the procedures for nomination was circulated to all members.

The notice states that the nominee must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC member local government. A nomination and consent form is available and is to be used for all nominations in advance of the AGM & Convention.

Background information that sets out the main responsibilities and commitments of an AVICC Executive member is made available on request.

A candidate may also be nominated from the floor at the AGM & Convention.

NOMINATING COMMITTEE is responsible for overseeing the nomination and election process and is appointed by the AVICC President and is composed of two members.

This year's Committee is composed of:

- Chair, Chair Joe Stanhope, Nanaimo Regional District
- AVICC Executive Coordinator, Shelley Webber

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 300-word biography will be prepared under the direction of the Nominating Committee and distributed in the Pre-Convention Newsletter.

NOMINATING COMMITTEE REPORT

The Nominating Committee is responsible for reporting to the full Annual Meeting. The Nominating Committee does not make recommendations.

The Nominating Committee will report on Friday, April 11th, at approximately 2:30 pm on nominations received in advance for positions of President, First Vice-President, Second Vice-President, three Directors at Large and Electoral Area Representative after which time nominations from the floor will be requested as follows.

ELECTIONS PROCESS

The Nominations and Elections Process will then proceed in three steps:

STEP 1 - ELECTION OF OFFICERS

FRIDAY, APRIL 11TH, 4:20 PM*

- Nominations from floor for Table Officer positions are received (President, First Vice-President, Second Vice-President)
- Candidate speeches for Table Officer positions (as necessary)

SATURDAY, APRIL 12TH, 8:00-8:30 AM*

- Elections for Table Officer positions (as necessary)

STEP 2 - ELECTION OF DIRECTORS AT LARGE

SATURDAY, APRIL 12TH, 11:20 AM*

- Nominating Committee presents results of Table Officer elections and announces nominations for three Directors at Large
- Nominations from the floor are received for the position of Director at Large
- Candidate speeches (as necessary)

SATURDAY, APRIL 12TH, 12:45-1:30 PM*

- Elections for Directors at Large (as necessary)

STEP 3 - ELECTION OF ELECTORAL AREA REPRESENTATIVE

SUNDAY, APRIL 13TH, 8:30 AM*

- Nominating Committee presents results of Director at Large elections and announces nominations for Electoral Area Representative
- Nominations from the floor for the above position
- Candidate speeches (as necessary)

SUNDAY, APRIL 13TH, 10:15-10:45 AM*

- Election for EA Representative (as necessary)

SUNDAY, APRIL 13TH, 11:45 AM*

- Nominating Committee presents results of EA Representative (as necessary)

The new Executive will be introduced and installed at 11:45 am, Sunday, April 13.

*Note: Times are based on the draft AGM & Convention Program as known at the time of publishing this report. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention. Delegates will receive a copy of the final program as part of the *Supplementary Materials Package* received at the onsite registration desk.

NOMINATING COMMITTEE REPORT 2014-15 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2014 AGM and Convention:

President

- Mayor Larry Cross, Town of Sidney

First Vice-President

- Councillor Cindy Solda, City of Port Alberni

Second Vice-President

- Councillor Barbara Price, Town of Comox

Director at Large (three to be elected*)

- Councillor Jessie Hemphill, District of Port Hardy
- Vice Chair/Trustee Peter Luckham, Islands Trust
- Councillor Andrew Modstad, District of Lantzville
- Councillor Claire Moglove, City of Campbell River

Electoral Area Representative

- Director Mary Marcotte, Cowichan Valley Regional District

Photos and biographical information on the candidates will be published in the 2014 Pre-Convention Newsletter to be distributed to all members mid to late March, 2014.

For further information on the nomination and election process contact:

Chair Joe Stanhope
Chair of AVICC Nominating Committee
c/o Local Government House
525 Government St
Victoria, BC V8V 0A8
Phone: (250) 356-5122
Fax: (250) 356-5119

Financial Statements of

**ASSOCIATION OF
VANCOUVER ISLAND AND
COASTAL COMMUNITIES**

Year ended December 31, 2013



KPMG LLP
Chartered Accountants
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada

Telephone (250) 480-3500
Fax (250) 480-3539
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

Report on the Financial Statements

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statement of financial position as at December 31, 2013, the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2013, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

KPMG LLP is a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International"), a Swiss entity.
KPMG Canada provides services to KPMG LLP.



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Report on Other Legal and Regulatory Requirements

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, flowing style. Below the signature is a long, horizontal, slightly curved line that extends to the right.

Chartered Accountants

March 7, 2014

Victoria, Canada

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2013, with comparative information for 2012

	2013	2012
Assets		
Current assets:		
Cash and cash equivalents (note 2)	\$ 181,713	\$ 169,125
Prepaid expenses	2,250	2,000
Accounts receivable	458	139
	<u>\$ 184,421</u>	<u>\$ 171,264</u>

Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 9,784	\$ 7,600
Deferred contributions (note 3)	50,832	46,665
	<u>60,616</u>	<u>54,265</u>
Net assets:		
Unrestricted	123,805	116,999
Contractual commitments (note 4)		
	<u>\$ 184,421</u>	<u>\$ 171,264</u>

See accompanying notes to financial statements.

On behalf of the Board:

Director



Director

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2013, with comparative information for 2012


	2013	2012
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See accompanying notes to financial statements.

On behalf of the Board:


 _____ Director
 _____ Director

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Operations and Changes in Net Assets

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Revenue:		
Annual meeting - sponsorships	\$ 36,300	\$ 33,050
Annual meeting - registration	46,223	49,417
Association dues	76,132	76,017
Interest	2,134	1,965
Other	458	2,076
	161,247	162,525
Expenses:		
Annual meeting	71,493	75,728
Communication and staff travel	1,316	1,235
Executive meetings	9,249	7,880
Other meetings	1,858	1,253
Postage, office and miscellaneous	10,585	3,396
Professional fees	6,090	6,205
Union of BC Municipalities contract fees	53,850	52,530
	154,441	148,227
Excess of revenue over expenses	6,806	14,298
Net assets, beginning of year	116,999	102,701
Net assets, end of year	\$ 123,805	\$ 116,999

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Cash Flows

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 6,806	\$ 14,298
Change in non-cash operating working capital:		
Increase in prepaid expenses	(250)	(1,151)
Increase in accounts receivable	(319)	(139)
Increase (decrease) in accounts payable and accrued liabilities	2,184	(3,532)
Increase (decrease) in deferred contributions	4,167	(5,000)
Increase in cash and cash equivalents	12,588	4,476
Cash and cash equivalents, beginning of year	169,125	164,649
Cash and cash equivalents, end of year	\$ 181,713	\$ 169,125

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2013

Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

(a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

(b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

(c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method (or effective interest rate method).

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(f) Capital assets:

In accordance with the ASNPO Handbook section 4431, "Tangible capital assets held by not-for-profit organizations" the Association has not capitalized any expenditures during the year. In 2013 there were no capital expenditures (2012 - \$nil). Capital assets owned by the Association but which are not capitalized under this policy include furniture, computer hardware and software.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

2. Cash and cash equivalents:

	2013	2012
Cash	\$ 22,776	\$ 21,875
MFA Money Market Funds	158,937	147,250
	<u>\$ 181,713</u>	<u>\$ 169,125</u>

3. Deferred contributions:

Deferred contributions consist of \$44,665 (2012 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee in addition to \$6,167 (2012 - \$2,000) of sponsorship revenues received in advance for the 2014 conference.

4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services. Payments under this contract in 2013 were \$13,463 quarterly (2012 - \$13,133). The amounts are subject to adjustment each January.

PROPOSED AVICC 2014 BUDGET

	2013 Actuals	2014 Budget
GENERAL BUDGET		
<u>Revenues</u>		
Dues ¹	76,132	74,979
Interest ²	2,134	2,000
Other ³	458	500
<i>Sub-Total General Revenues</i>	<u>78,724</u>	<u>77,479</u>
<u>Expenditures</u>		
UBCM Contract ⁴	53,850	53,850
Executive Meetings ⁵	9,249	9,400
Other Meetings ⁶	1,858	1,167
Staff Travel ⁷	539	1,070
Communications ⁸	777	777
Telephone ⁹	446	536
Office Supplies ¹⁰	2,050	1,310
Audit ¹¹	6,090	6,090
Other ¹²	8,090	4,432
<i>Sub-Total General Expenditures</i>	<u>\$82,948</u>	<u>\$78,632</u>
Revenues Less Expenses - General Budget	<u>(\$4,224)</u>	<u>(\$1,153)</u>
AGM & CONVENTION BUDGET		
AGM & Convention Revenue ³	82,523	84,486
AGM & Convention Expenses ¹³	71,493	84,252
Revenues Less Expenses - AGM & Convention	<u>\$11,030</u>	<u>\$234</u>
TOTAL PROFIT/LOSS FOR ALL ACTIVITIES	<u>\$6,806</u>	<u>(\$919)</u>
Membership Dues Increase	0%	0%

REVENUES

1. **Dues** - The dues are based on the prior year's population figures on a sliding scale as follows:

1st 5,000 - .1156 per capita
 Next 10,000 - .0997 per capita
 Next 15,000 - .0840 per capita
 Over 30,000 - .0735 per capita

Minimum fee is \$210. Source for population figures is BC Stats, a division of the Ministry of Citizens Services as received from UBCM.

2. **Interest** - Surplus funds are invested with the Municipal Finance Authority.

3. **AGM & Convention** - Includes both sponsorship and registration income. Also included at year-end is any surplus from the AVICC lunch at UBCM Convention

EXPENDITURES

4. **UBCM Service Contract** - covers the cost of the service agreement with UBCM to provide administrative and executive support services.

5. **Executive Meetings** - covers expenses for the 4 in-person meetings per year.

6. **Other Meetings** - covers costs for other scheduled meetings including visits to members and President's attendance at other Area Associations as per Executive policy.

7. **Staff Travel** - covers staff travel for executive and other meetings as required.

8. **Communications** - covers the costs of maintaining the AVICC Website.

9. **Telephone** - covers long distance calls made by the President and Executive Coordinator, and costs of teleconference meetings.

10. **Office Supplies** - covers the costs of office supplies either purchased directly or recovered by UBCM.

11. **Audit**

12. **Other** - cover miscellaneous expenses not budgetted in other lines including bank charges.

13. **AGM & Convention** - covers all the costs of the AGM & Convention. Also includes any losses from the AVICC lunch at the UBCM Convention.



REPORT TO THE MEMBERSHIP AT 2014 AVICC AGM & CONVENTION

2014-2015 Membership Dues

Based on Proposed 0% Increase Over the Dues Structure and Changes in Population Since Last Period*

*The source for population figures is BC Stats, a division of the Ministry of Citizen's Services as received by UBCM.

Member	Pop 2013	Pop 2014	2013/2014 % change	Dues 2013	Dues 2014	2013/2014 \$ change	2013/2014 % change
1. Alberni-Clayoquot	8,097	7,959	-1.70%	\$886.77	\$873.01	-\$13.76	-1.55%
2. Alert Bay	481	440	-8.52%	\$210.00	\$210.00	\$0.00	0.00%
3. Campbell River	31,888	31,601	-0.90%	\$2,973.77	\$2,952.67	-\$21.10	-0.71%
4. Capital	21,560	19,989	-7.29%	\$2,126.04	\$1,994.08	-\$131.96	-6.21%
5. Central Coast	1,212	1,198	-1.16%	\$210.00	\$210.00	\$0.00	0.00%
6. Central Saanich	16,172	15,817	-2.20%	\$1,673.45	\$1,643.63	-\$29.82	-1.78%
7. Colwood	16,838	16,405	-2.57%	\$1,729.39	\$1,693.02	-\$36.37	-2.10%
8. Comox	13,504	13,541	0.27%	\$1,425.85	\$1,429.54	\$3.69	0.26%
9. Comox Valley	22,826	22,300	-2.30%	\$2,232.38	\$2,188.20	-\$44.18	-1.98%
10. Courtenay	25,116	24,314	-3.19%	\$2,424.74	\$2,357.38	-\$67.36	-2.78%
11. Cowichan Valley	32,701	32,449	-0.77%	\$3,033.52	\$3,015.00	-\$18.52	-0.61%
12. Cumberland	3,355	3,489	3.99%	\$387.84	\$403.33	\$15.49	3.99%
13. Duncan	4,904	4,592	-6.36%	\$566.90	\$530.84	-\$36.06	-6.36%
14. Esquimalt	17,639	16,389	-7.09%	\$1,796.68	\$1,691.68	-\$105.00	-5.84%
15. Gibsons	4,461	4,486	0.56%	\$515.69	\$518.58	\$2.89	0.56%
16. Gold River	1,361	1,251	-8.08%	\$210.00	\$210.00	\$0.00	0.00%
17. Highlands	2,324	2,186	-5.94%	\$268.65	\$252.70	-\$15.95	-5.94%
18. Islands Trust	1,212	1,198	-1.16%	\$210.00	\$210.00	\$0.00	0.00%
19. Ladysmith	8,376	8,077	-3.57%	\$914.59	\$884.78	-\$29.81	-3.26%
20. Lake Cowichan	3,151	3,065	-2.73%	\$364.26	\$354.31	-\$9.95	-2.73%
21. Langford	31,195	32,834	5.25%	\$2,922.83	\$3,043.30	\$120.47	4.12%
22. Lantzville	3,652	3,612	-1.10%	\$422.17	\$417.55	-\$4.62	-1.09%
23. Metchosin	5,325	5,130	-3.66%	\$610.40	\$590.96	-\$19.44	-3.18%
24. Mount Waddington	2,496	2,102	-15.79%	\$288.54	\$242.99	-\$45.55	-15.79%
25. Nanaimo	87,515	86,057	-1.67%	\$7,062.35	\$6,955.19	-\$107.16	-1.52%
26. Nanaimo	39,222	38,293	-2.37%	\$3,512.82	\$3,444.54	-\$68.28	-1.94%
27. North Cowichan	30,168	29,277	-2.95%	\$2,847.35	\$2,774.27	-\$73.08	-2.57%
28. North Saanich	11,107	10,973	-1.21%	\$1,186.87	\$1,173.51	-\$13.36	-1.13%
29. Oak Bay	17,910	17,657	-1.41%	\$1,819.44	\$1,798.19	-\$21.25	-1.17%
30. Parksville	11,586	11,852	2.30%	\$1,234.62	\$1,261.14	\$26.52	2.15%
31. Port Alberni	17,687	16,769	-5.19%	\$1,800.71	\$1,723.60	-\$77.11	-4.28%
32. Port Alice	829	804	-3.02%	\$210.00	\$210.00	\$0.00	0.00%
33. Port Hardy	3,730	4,023	7.86%	\$431.19	\$465.06	\$33.87	7.86%



REPORT TO THE MEMBERSHIP AT 2014 AVICC AGM & CONVENTION

2014-2015 Membership Dues

Based on Proposed 0% Increase Over the Dues Structure and Changes in Population Since Last Period*

*The source for population figures is BC Stats, a division of the Ministry of Citizen's Services as received by UBCM.

Member	Pop 2013	Pop 2014	2013/2014 % change	Dues 2013	Dues 2014	2013/2014 \$ change	2013/2014 % change
34. Port McNeill	2,587	2,524	-2.44%	\$299.06	\$291.77	-\$7.29	-2.44%
35. Powell River	13,596	13,439	-1.15%	\$1,435.02	\$1,419.37	-\$15.65	-1.09%
36. Powell River	6,205	6,301	1.55%	\$698.14	\$707.71	\$9.57	1.37%
37. Qualicum Beach	8,584	8,481	-1.20%	\$935.32	\$925.06	-\$10.26	-1.10%
38. Saanich	114,013	110,879	-2.75%	\$9,009.96	\$8,779.61	-\$230.35	-2.56%
39. Sayward	326	309	-5.21%	\$210.00	\$210.00	\$0.00	0.00%
40. Sechelt	9,909	9,285	-6.30%	\$1,067.43	\$1,005.21	-\$62.22	-5.83%
41. Sechelt Indian Govt.	807	866	7.31%	\$210.00	\$210.00	\$0.00	0.00%
42. Sidney	11,578	11,191	-3.34%	\$1,233.83	\$1,195.24	-\$38.59	-3.13%
43. Sooke	11,125	12,363	11.13%	\$1,188.66	\$1,312.09	\$123.43	10.38%
44. Strathcona	8,890	8,509	-4.29%	\$965.83	\$927.85	-\$37.98	-3.93%
45. Sunshine Coast	15,431	14,403	-6.66%	\$1,611.20	\$1,515.48	-\$95.72	-5.94%
46. Tahsis	372	311	-16.40%	\$210.00	\$210.00	\$0.00	0.00%
47. Tofino	1,917	2,049	6.89%	\$221.61	\$236.86	\$15.25	6.88%
48. Ucluelet	1,615	1,703	5.45%	\$210.00	\$210.00	\$0.00	0.00%
49. Victoria	84,360	82,959	-1.66%	\$6,830.46	\$6,727.49	-\$102.97	-1.51%
50. View Royal	9,994	10,858	8.65%	\$1,075.90	\$1,162.04	\$86.14	8.01%
51. Zeballos	163	115	-29.45%	\$210.00	\$210.00	\$0.00	0.00%
	801,072	786,674		\$76,132.23	\$74,978.83	(\$1,153.40)	

Report Date (14-03-25)

AVICC CONFERENCE RULES AND PROCEDURES FOR HANDLING RESOLUTIONS

GENERAL RULES

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

VOTING RULES

5. Only elected officials of members are entitled to vote. [Bylaws s. 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

RULES OF PROCEDURE

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.

13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. Delegates must confine their remarks to a maximum speaking period of three minutes; including the introducer of a motion.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

HANDLING OF RESOLUTIONS STEP-BY-STEP RULES

PRECEDENCE OF RESOLUTIONS

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into three sections:
 - Part 1 – Those resolutions referred to AVICC by UBCM.
 - Part 2 – Those resolutions received by the deadline.
 - Section “A” – Those that feature new issues of interest to all members.
 - Section “B” – Those that support existing UBCM policy including:
 - Previously considered and endorsed resolutions; or
 - Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.
 - Part 3 – Resolutions received after the deadline

PROCEDURES FOR RESOLUTIONS PRINTED IN PART 1 AND PART 2, SECTION “A” OF THE RESOLUTIONS BOOK

20. The Chair will cause the title and the "enactment" clause of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.
25. The Chair will then call for discussion from the floor.

26. If there are not speakers opposed to the motion the Chair may call the question.
Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17)
Delegates must confine their remarks to a maximum speaking period of three minutes.
Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10).
Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B" OF THE RESOLUTIONS BOOK

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
- i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to amend the recommendation of the Resolutions Committee to remove the resolution from the block and have the resolution entered for discussion.
 - ii) If duly seconded, the Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
 - iii) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration.

PROCEDURES FOR LATE RESOLUTIONS

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
30. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
32. Resolutions received after the deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
- i) Emergency Resolutions recommended to be placed before the Convention for Plenary discussion.
 - ii) Resolutions not recommended to be admitted for Plenary discussion.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering Resolutions Received after the Deadline for discussion which, if duly seconded, will be dealt with as follows: The Chair shall put the question – "Shall the Report of the Resolutions Committee and the recommendations therein be adopted? – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
34. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
35. In the event that a late resolution is recommended to be admitted for discussion, the sponsor may be asked produce sufficient copies for distribution to the Convention.

36. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK

38. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

FOR SPECIAL RESOLUTIONS

40. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 38 or 39.
41. **AMENDMENTS TO CONSTITUTION AND BYLAWS:** Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
42. **SPECIAL RESOLUTIONS:** Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A favourable majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

2014 RESOLUTIONS

Part 1 – Referred Resolutions

- RR1 Protection of Local Water Resources & Watershed Land (Cowichan Valley RD)
RR2 Parking Enforcement in Rural Areas (Sunshine Coast RD)

Part 2 – Section “A” – this section contains resolutions that feature new issues of interest to all members.

- R1 Elected Officials Coverage Under *Workers Compensation Act* (Sechelt District)
R2 Equal Standards Federal/Provincial Building Code (Alberni-Clayoquot RD)
R3 Automatic Fire Sprinklers (Esquimalt)
R4 Fukushima Daiichi Nuclear Disaster (Alert Bay)
R5 Federal Medical Marihuana Licenses (Cowichan Valley RD)
R6 Mass Casualty Medical Preparedness (Ucluelet)
R7 Adequate Funding to Support Police Based Victim Services (Alberni-Clayoquot RD)
R8 Three Year Local Government Term (Metchosin)
R9 Utility Bill Deferral (Victoria)
R10 Classification Split on Accommodation Hotels (Ucluelet)
R11 Vancouver Island Regional Library Increased Costs (Alberni-Clayoquot RD)
R12 Environmental Assessments for Coal Transport (Sunshine Coast RD)
R13 Underground Aquifer Mapping For Proposed Mining Projects (Cumberland)
R14 Sewer Management Resources for Local Governments (Cumberland)
R15 Marihuana Production on Agricultural Lands (Nanaimo City)
R16 Owner-Occupancy Requirement for Secondary Suites (View Royal)

Part 2 - Section “B” - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

- R17 Breach of Closed Meeting Confidentiality (Nanaimo City)
R18 Adequate Funding to Support Police Based Victim Services (Alberni-Clayoquot RD)
R19 Regulation of Motorized Mobility Aids Operation (Sechelt District)
R20 Transport Canada Divestiture of Assets (Alberni-Clayoquot RD)
R21 Telecommunications Towers & Antennae (Nanaimo City)
R22 Private Managed Forest Land Assessment & Consultation (Cumberland)
R23 Agricultural Land Reserve & Agricultural Land Commission (Victoria)
R24 Canada-European Comprehensive Economic & Trade Agreement (Cumberland)
R25 Shortage of Physicians & Specialists in BC (Alberni-Clayoquot RD)
R26 Social Policy Framework (Duncan)
R27 Banning Wildlife Trapping (Nanaimo City)

PART 3 – LATE RESOLUTIONS

Delegates will receive a *Supplementary Information Package* when they register onsite in Qualicum Beach that will contain the Resolutions Committee Report on Resolutions Received after the Deadline.

PART 1 – REFERRED RESOLUTIONS

The following are resolutions that were referred to the Association by UBCM.

RR1 PROTECTION OF LOCAL WATER RESOURCES & WATERSHED LAND

Cowichan Valley RD

WHEREAS it is recognized that water is a public trust and the UBCM membership has consistently endorsed resolutions emphasizing protection and control of local water resources, and that adequate tools are required to enable local authorities to enact measures for protection of watersheds;

AND WHEREAS the provincial government has recently released further details concerning implementation of its commitment to modernize the *Water Act*, which includes a strategy to protect water flows for fish and the environment; regulate groundwater; improve governance; and promote conservation, in order to address issues of source water protection, industrial pollution and land-use changes:

THEREFORE BE IT RESOLVED that UBCM request the Ministry of Environment to proceed in its efforts to modernize the *Water Act* including full consultation with First Nations, to ensure that the new Water Sustainability Act establishes a strong enabling framework, in the context of provincial and federal oversight and regulatory backstop, that:

- increases the local role in key decisions affecting the health of watersheds;
- ensures protection for water for fish and the environment in the context of local conditions;
- regulates groundwater;
- promotes water conservation;
- recognizes First Nations Rights and Title; and
- establishes a meaningful role for local government, First Nations, and local watershed authorities regarding approvals and control.

UBCM comments:

This was submitted to UBCM in 2013 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2014 resolutions cycle.

The UBCM membership endorsed resolution 2011-B96, which emphasized to the provincial government the importance of input and involvement of local government, and that it be “active and ongoing as the Water Sustainability Act is developed and new water management roles are created.”

In response to the resolution the provincial government referenced its ongoing engagement with local government throughout the Water Act modernization process. At that time, the Province indicated willingness to “take more time to further engage with British Columbians on draft legislation in 2012 before it is finalized,” including local government engagement.

In addition, UBCM notes that modernizing the Water Act was a key commitment made in the provincial government's election platform. On September 6, 2013, the province issued an opinion editorial which re-affirmed the provincial governments commitment to introduce and pass new legislation in 2014. Specifically, the Honourable Mary Polak, Minister of Environment, noted in the opinion editorial that the Premier had directed the Minister to complete consultation on the WSA with the intention of passing new legislation in 2014. The Minister also reiterated the provincial commitment to regulate groundwater and engage with First Nations on the modernization of the Act.

UBCM is also keenly aware that members have consistently endorsed resolutions related to protection of community watersheds, including pesticide spraying, logging activities, and requests for greater local authority over what activities take place within a watershed (1988-A26; 1989-A18; 1990-A17; 1996-B13; 1998-B65; 1999-B63; 2004-B84; 2004-B85; 2004-OF; 2005-B27; 2006-B102; 2007-B26; 2007-B42; 2007-B122; 2008-B27; 2008-B35; 2009-B136; 2010-B26; 2010-B81; 2010-B85; 2010-B88; 2011-B43; 2011-B129; 2011-B152; 2012-B24; 2012-B77; 2012-B118; 2012-B119; 2012-B120).

RR2 PARKING ENFORCEMENT IN RURAL AREAS

Sunshine Coast RD

WHEREAS the RCMP are responsible for enforcing parking regulations in rural areas;

AND WHEREAS the process required to ticket and/or tow parking offenders is time consuming and takes policing resources away from other priorities:

THEREFORE BE IT RESOLVED that regional districts be granted the authority to enforce parking regulations within their boundaries.

UBCM comments:

This was submitted to UBCM in 2013 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2014 resolutions cycle.

The UBCM membership has not previously considered a resolution requesting that the provincial government amend the Local Government Act to grant regional districts the authority to enforce parking regulations.

However, members have endorsed a number of resolutions seeking to clarify or enhance the authority of regional districts in areas including but not limited to:

- authority to control weeds (2011-B92);*
- natural area tax exemption (2011-B90);*
- watershed control (2008-B35);*
- controlled substance property bylaws (2008-B7, 2006-OF);*
- Regional District Charter (2006-B47);*
- authority to appoint approving officer (2006-A3); and*
- taxation authority (2003-B66).*

PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE

The following are the resolutions received by the February 24, 2014 resolutions deadline. Delegates will receive a *Supplementary Information Package* when they register onsite in Qualicum Beach that will contain the Resolutions Committee's Comments and Recommendations.

Part 2 - Section "A" – This section contains resolutions that feature new issues of interest to all members.

LEGISLATIVE

R1 ELECTED OFFICIALS COVERAGE UNDER WORKERS COMPENSATION ACT

Sechelt District

WHEREAS all duly elected Council and Regional Board Members are not considered workers or employers and are therefore not covered under the Workers Compensation Act in their capacity as elected officials;

AND WHEREAS the Personal Optional Protection Insurance is not available to elected officials;

THEREFORE BE IT RESOLVED that the Province of British Columbia review the Workers Compensation Act in consultation with local governments and make the necessary amendments to include all duly elected Council or Board Members in the definition of Worker.

COMMUNITY SAFETY

R2 EQUAL STANDARDS FEDERAL/PROVINCIAL BUILDING CODE

Alberni Clayoquot RD

WHEREAS the Provincial Government building codes are to a higher standard than the Federal building codes;

AND WHEREAS there is concern this discrepancy can impact health and safety;

NOW THEREFORE BE IT RESOLVED that Association of Vancouver Island Coastal Communities request the Union of British Columbia Municipalities to work with the Federation of Canadian Municipalities to bring the federal building code to a standard which equals the provincial standards.

R3 AUTOMATIC FIRE SPRINKLERS

Esquimalt

WHEREAS fire kills 8 individuals in Canada every week, residential property fires account for 40% of all fires, and 73% of all fire deaths occur in residential properties;

AND WHEREAS automatic fire sprinkler technology exists, which is proven to be effective, reliable and affordable (approximately 94 cents per square foot for residential construction), that will virtually eliminate fire deaths in residential properties thereby enhancing the safety of first responders including firefighters, paramedics, police and the public;

NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) petition the Union of British Columbia Municipalities (UBCM) to request that the British Columbia Provincial Government enact legislation to:

- a) Require automatic fire sprinklers be installed in every new occupancy where individuals will sleep through its 2015 BC Building Code; and
- b) Require that all existing occupancies where individuals sleep (excluding residences owned by individuals) be retrofitted with automatic fire sprinklers by 2017.

R4 FUKUSHIMA DAIICHI NUCLEAR DISASTER**Alert Bay**

WHEREAS the Fukushima Daiichi Nuclear Disaster occurred on March 11, 2011 resulting in the catastrophic failure of three nuclear reactors and associated fuel rod storage pools causing the release of significant amounts of radionuclide contamination into the atmospheric and marine environments. The owners of the Daiichi Facility (TEPCO) and the Japanese government, have not been able to contain the marine and atmospheric radionuclide contamination originating from the failed Fukushima Daiichi facility;

AND WHEREAS the 80% of British Columbians who live within 10 miles of the Pacific Ocean, as well as the wide variety of marine and coastal economic stakeholders who rely on ocean and coastal environments deserve to have access to detailed information regarding possible radionuclide contamination associated with the Fukushima Daiichi Nuclear Disaster.

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities support those British Columbians who are affected by the Fukushima Daiichi Nuclear Disaster by calling on the Province of British Columbia and the Government of Canada to immediately enact the following:

1. Convene a panel of institutional and citizen scientists to determine what type and frequency of marine and atmospheric monitoring is required to maintain clear understanding of the environmental impacts of the Fukushima Daiichi Nuclear Disaster on coastal British Columbia;
2. Determine the locations where a comprehensive network of marine and terrestrial sensors or other monitoring methodologies will be maintained;
3. Commission a website that would both list the raw findings of sensor and environment testing and interpret these data in a clear and transparent manner;
4. Open negotiations directly with the government of Japan regarding both the accelerated containment of radionuclide contamination, and full financial support of the cost of the Fukushima Daiichi Nuclear Disaster Monitoring Program on the west coast of BC and Canada.

R5 FEDERAL MEDICAL MARIHUANA LICENCES**Cowichan Valley RD**

WHEREAS the Federal government is phasing out medical marihuana licences under the Medical Marihuana Access Regulations on April 1, 2014 in favour of licencing much larger production facilities under the new Marihuana for Medical Purposes Regulations;

AND WHEREAS, due to privacy concerns, the federal government will not be releasing the locations of the licensed facilities being phased out thus making it impossible for local authorities to ensure that production at these facilities has ceased and the premises are properly remediated;

THEREFORE BE IT RESOLVED that the locational information on the medical marihuana licences under the Medical Marihuana Access Regulations be provided on a confidential basis to local governments in order to enable local authorities to ensure that production has ceased and the premises are properly remediated for health and safety reasons.

R6 MASS CASUALTY MEDICAL PREPAREDNESS**Ucluelet**

WHEREAS in the event of a major disaster, in particular a Cascadia Subduction Zone (CSZ) event (i.e., an earthquake with a magnitude 8 or greater followed by a subsequent tsunami) within BC's southwest seismic activity zone, the system of mass casualty medical emergency preparedness in the province of BC is ineffective for high risk remote communities that do not have Vancouver Island Health Authority (VIHA) hospitals and clinics;

AND WHEREAS fast and wide reaching mass casualty medical strategies are necessary to save lives for communities that will potentially have no access to medical centres and/or hospitals due to catastrophic damage;

THEREFORE BE IT RESOLVED that the *Union of British Columbia Municipalities* and Federation of Canadian Municipalities urge the provincial and federal governments to establish a world-class Mass Casualty Medical Emergency Preparedness Plan for high risk communities in BC's southwest seismic activity zone that do not have VIHA hospitals and clinics.

R7 ADEQUATE FUNDING TO SUPPORT POLICE BASED VICTIM SERVICES Alberni-Clayoquot RD

WHEREAS the Provincial Police Based Victim Services Program provides valuable support and referral services to victims of crime and trauma in BC communities;

AND WHEREAS the Provincial Government does not fully fund this program which is affecting the ability for community victim services programs to provide proper services to support our victims of crime.

NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities lobby the Province of British Columbia to provide adequate funding to support the Police Based Victim Services Program.

ELECTIONS

R8 THREE YEAR LOCAL GOVERNMENT TERM Metchosin

Whereas finding a diversity of citizens to run for Council positions becomes more difficult as the length of term increases; and

Whereas a three year term allows citizens to hold local governments more accountable, through the voting process;

Therefore be it resolved that UBCM work with the Province to retain three year terms.

TAXATION AND ASSESSMENT

R9 UTILITY BILL DEFERRAL Victoria

WHEREAS utility billing, once included as a part of property taxes, is increasingly being billed separately by local governments;

AND WHEREAS this has unintended consequences of creating potential financial hardship for seniors, people with disabilities, surviving spouses, and families with children who participate in the Provincial Tax Deferment Program;

THEREFORE BE IT RESOLVED that UBCM request the Province of British Columbia to include municipal utility bills in the Tax Deferment Program.

R10 CLASSIFICATION SPLIT ON ACCOMMODATION HOTELS Ucluelet

WHEREAS BC Assessment in 2007 introduced a new classification methodology that permitted "strata accommodation properties" to be split-classified between Class 6 and Class 1 – residential to reflect a dual use of these properties (personal residential and commercial use),

AND WHEREAS the re-assessment of certain properties, which continue to be zoned for commercial uses only, has significantly reduced the tax base of smaller tourist based communities throughout BC which planned in accordance to the proposed uses and commercial land base within their OCPs, tax and budget forecast;

THEREFORE BE IT RESOLVED that the Government of BC review its methodology for split classification in cases where the zoning precludes residential uses as a permitted use.

FINANCE

R11 VANCOUVER ISLAND REGIONAL LIBRARY INCREASED COSTS Alberni-Clayoquot RD

WHEREAS the Vancouver Island Regional Library provides important service valued by the local communities it serves;

AND WHEREAS the cost of Vancouver Island Regional Library services is increasing well beyond the rate of inflation on an annual basis – a rate that many local communities set for the cost increases of their own essential services;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island Coastal Communities request the Vancouver Island Regional Library to undertake a thorough review for the purposes of developing a strategy to live within the rate of inflation to minimize the financial burden on local tax payers while continuing to provide a financially sustainable service.

ENVIRONMENT

R12 ENVIRONMENTAL ASSESSMENTS FOR COAL TRANSPORT Sunshine Coast RD

WHEREAS assessment studies provided to Port Metro Vancouver have not assessed the environmental or health impacts related to the release of coal dust during barge transfer and transport over coastal waters between the Port of Metro Vancouver and Texada Island;

AND WHEREAS there is currently no mechanism that provides oversight or ensures the implementation of mitigation measures to minimize environmental and health impacts of coal transport over coastal waters;

THEREFORE BE IT RESOLVED that a comprehensive environmental and health impact assessment for the shipment of coal over coastal waters between Port Metro Vancouver and Texada Island be conducted;

AND BE IT FURTHER RESOLVED that an appropriate federal and/or provincial agency be named to monitor barge transfer and transport of coal over coastal waters to ensure oversight and implementation of environmental and health protection measures.

R13 UNDERGROUND AQUIFER MAPPING FOR PROPOSED MINING PROJECTS Cumberland

WHEREAS there are concerns that mining projects can negatively affect surrounding aquifers;

AND WHEREAS many people rely on these aquifers for drinking water;

THEREFORE BE IT RESOLVED that the provincial government conduct comprehensive mapping and modeling of aquifers that may be affected by proposed mines before approving mine projects.

**R14 SEWER MANAGEMENT RESOURCES FOR
LOCAL GOVERNMENTS**

Cumberland

WHEREAS all local governments deal with wastewater treatment and it is in local governments' interest to be assisted with best practices.

WHEREAS the Union of British Columbia municipalities is an advocate for local governments' common interests and serves local governments' common needs;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities be requested to establish resources and staff hours to assist with the development and management of sewage treatment systems for local governments.

LAND USE

R15 MARIHUANA PRODUCTION ON AGRICULTURAL LANDS

Nanaimo City

WHEREAS the Province, through BC Assessment, regards medical marihuana production as a 'farm use' for assessment purposes;

AND WHEREAS the Province, through the Agricultural Land Commission Act and *Farm Practices Protection (Right to Farm) Act*, includes medical marihuana production as a 'farm use':

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities request the Province amend legislation and regulations in order to remove the production of medical marihuana as a 'farm use' in terms of taxation assessment;

AND BE IT FURTHER RESOLVED that the Union of British Columbia Municipalities request the Province amend legislation and regulations in order to allow communities to regulate the production of medical marihuana within the agricultural land reserve through land use planning provisions provided in the Local Government Act.

**R16 OWNER-OCCUPANCY REQUIREMENT
FOR SECONDARY SUITES**

View Royal

WHEREAS communities want to see well-maintained residential neighbourhoods where neighbours are mutually respectful;

AND WHEREAS there is generally a higher duty of care shown to neighbours in communities with owner-occupied properties and by tenants when owners are present:

THEREFORE BE IT RESOLVED that the Province of British Columbia be required to amend Part 26 of the *Local Government Act* granting the authority to require secondary suites be permitted in owner-occupied homes only.

Part 2 - Section “B” - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

After consideration of Section “A” resolutions, a spokesperson from the Resolutions Committee will introduce the following motion:

“Shall the recommendations of the Resolutions Committee for Part 2, Section “B” Resolutions be adopted?”

If the motion is approved by delegates, all Part 2, Section “B” Resolutions will be endorsed as a block.

These resolutions will not be debated/discussed individually unless there is a motion introduced to specifically consider a resolution. Such motion would be:

“I move that resolutions B(x) be removed from the block and considered separately for debate.”

Such a motion would be introduced as an amendment to the general motion stated above.

If the motion were seconded, the resolution would be considered in the order presented after the primary motion was decided.

LEGISLATIVE

R17 BREACH OF CLOSED MEETING CONFIDENTIALITY

Nanaimo City

WHEREAS all duly elected Council and Regional Board Members swear an Oath of Office to uphold important ethical standards in compliance with the Community Charter and Local Government Act;

AND WHEREAS it is incumbent upon each Council and Board Member to maintain absolute confidentiality in all matters discussed during a closed meeting and to protect the confidentiality of documents under section 117 of the Community Charter:

THEREFORE BE IT RESOLVED that the Community Charter and Local Government Act be amended to provide that a Council or Board Member who breaches the confidentiality obligations under section 117 of the Community Charter will be subject to:

1. disqualification from office in the same manner as if they have a pecuniary interest in a matter in respect of which they participate in the debate and voting; and
2. prosecution under the Offence Act for breach of an offence.

COMMUNITY SAFETY

R18 ADEQUATE FUNDING TO SUPPORT POLICE BASED VICTIM SERVICES

Alberni-Clayoquot RD

WHEREAS the Provincial Police Based Victim Services Program provides valuable support and referral services to victims of crime and trauma in BC communities;

AND WHEREAS the Provincial Government does not fully fund this program which is affecting the ability for community victim services programs to provide proper services to support our victims of crime.

NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities lobby the Province of British Columbia to provide adequate funding to support the Police Based Victim Services Program.

TRANSPORTATION

R19 REGULATION OF MOTORIZED MOBILITY AIDS OPERATION

Sechelt District

WHEREAS the unregulated operation of Motorized Mobility Aids in public areas creates safety risks for the operators and the public,

AND WHEREAS, there is no Provincial legislation that regulates the safe operation of Motorized Mobility Aids or that requires operators to demonstrate acceptable cognitive and physical abilities, health or knowledge of safe Motorized Mobility Aids operation,

THEREFORE BE IT RESOLVED that the Provincial Government be urged to expedite the enactment of legislation to regulate the operation of Motorized Mobility Aids in public areas and set acceptable levels for operator abilities and knowledge.

R20 TRANSPORT CANADA DIVESTITURE OF ASSETS

Alberni-Clayoquot RD

WHEREAS Transport Canada is actively working to divest essential infrastructure in remote coastal communities;

AND WHEREAS this infrastructure is vital to small communities with limited resources to assume responsibility for these assets;

NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities work with UBCM and FCM to ensure the federal government continues to own, operate and manage its infrastructure especially in small remote communities.

LAND USE

R21 TELECOMMUNICATIONS TOWERS & ANTENNAE

Nanaimo City

WHEREAS the Federal and Provincial Governments have received three Union of British Columbia Municipalities endorsed resolutions since 2002 regarding Telecommunications Towers and Antennae;

AND WHEREAS the Federal Government, through Industry Canada, retains sole discretion to reject or approve proposals, regardless of community deliberations and planning;

AND WHEREAS local governments and residents continue to express frustration and dissatisfaction with the existing Industry Canada process:

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities, Federation of Canadian Municipalities and Province of British Columbia, once again call on the Federal Government to require that in addition to federal legislation and regulations, all telecommunications towers, antennae and structures are subject to local government bylaw compliance.

R22 PRIVATE MANAGED FOREST LAND ASSESSMENT & CONSULTATION

Cumberland

WHEREAS many owners of private managed forest land are planning for its sale for residential and commercial development rather than committing to long-term forest production;

AND WHEREAS the land is under valued by BC Assessment;

THEREFORE BE IT RESOLVED that the provincial government be called upon to review the method of land valuation of private managed forest land intended for development and to impose a duty on owners of private managed forest land to consult with the local government in which the land is located.

COMMUNITY ECONOMIC DEVELOPMENT

R23 AGRICULTURAL LAND RESERVE & AGRICULTURAL LAND COMMISSION

Victoria

WHEREAS the Agricultural Land Commission, created as an autonomous body in 1974, has served to protect over four million hectares of farmland in the Province of British Columbia;

AND WHEREAS measures to protect farmland and support farmers and regional food systems are essential to provide food security in the face of increasing global transportation and energy costs and the impacts of climate change;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities (AVICC) and the Union of British Columbia Municipalities (UBCM) request that the Provincial government respect the integrity of the province-wide Agricultural Land Reserve and support its management by an independent and adequately funded Agricultural Land Commission.

BE IT FURTHER RESOLVED THAT the Provincial government work with the agricultural community, UBCM and local governments to identify and implement additional measures that will increase the viability of farming and food production in British Columbia.

R24 CANADA-EUROPEAN COMPREHENSIVE ECONOMIC & TRADE AGREEMENT

Cumberland

WHEREAS Canadian municipalities have expressed growing concerns with trade agreements and their potential impacts on municipal procurement policies which favour local suppliers;

THEREFORE BE IT RESOLVED that the provincial government negotiate a clear, permanent exemption for local governments from CETA.

HEALTH

R25 SHORTAGE OF PHYSICIANS & SPECIALISTS IN BC

Alberni-Clayoquot RD

WHEREAS there is a shortage of physicians and medical specialists in British Columbia;

AND WHEREAS the Province of BC is recruiting physicians and medical specialists from other Countries to practice in British Columbia to address this shortage;

NOW THEREFORE be it resolved that the Association of Vancouver Island Coastal Communities lobby the Union of British Columbia Municipalities and Province of British Columbia allow British Columbia students who have obtained a medical degree outside of Canada to do their clinical residency and practice in British Columbia.

SELECTED ISSUES

R26 SOCIAL POLICY FRAMEWORK

Duncan

WHEREAS every British Columbian depends on social services, health care, justice and education services;

AND WHEREAS our communities are partners in the delivery of many of these services and are facing increasingly complex social challenges requiring coordination between multiple social ministries of government, municipalities and the community agencies and organizations that deliver services to the public;

THEREFORE BE IT RESOLVED that the municipal governments of British Columbia call upon the Premier to begin a consultation with British Columbians to initiate the development of a Social Policy Framework that will set out key policy directions, values, priorities, roles and expectations, and guide the creation of public policy to meet our social needs now and into the future.

R27 BANNING WILDLIFE TRAPPING

Nanaimo City

WHEREAS the Province has indicated a review of wildlife trapping regulations is underway;

AND WHEREAS the use of body and leg hold traps within urban areas continues to pose an unacceptable risk of injuries to humans and pets, and the unrestricted sale of traps to unlicensed individuals continues;

AND WHEREAS since 2012, the Province has not provided the required ministerial approval for wildlife trapping bylaws submitted from the City of Vernon, City of Surrey, District of Sechelt and City of Nanaimo;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities request the Province provide ministerial approval to local government bylaws in a timely manner, until such time that the Province completes a review of the trapping regulations.

PART 3 – LATE RESOLUTIONS

Delegates will receive a *Supplementary Information Package* when they register onsite in Qualicum Beach that will contain the Resolutions Committee Report on Resolutions Received after the Deadline.

FORM 3 - SOCIETY ACT
CONSTITUTION OF THE ASSOCIATION OF
VANCOUVER ISLAND AND COASTAL COMMUNITIES

1. NAME

The name of the society is the Association of Vancouver Island and Coastal Communities.

2. PURPOSES

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts.

The purposes of the Association shall be:

- (a) To secure all possible united action in dealing with local government matters.
- (b) To co-operate with other organizations dealing with matters under Provincial and Federal jurisdiction.
- (c) To co-operate with the Union of B.C. Municipalities and other associations of local governments in British Columbia for the advancement of the principles of local government.
- (d) To secure united action among its member local governments and to promote greater autonomy within local governments.
- (e) To acquire and distribute amongst the members, information that may be deemed to be of value to local governments.
- (f) To hold meetings for promoting the objects aforesaid.

BYLAWS OF THE ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Part 1 – Interpretation

- 1. (1) In these Bylaws, unless the context otherwise requires:
 - “**directors**” mean the directors of the Society for the time being;
 - “**Society Act**” means the *Society Act* of British Columbia from time to time in force and all amendments to it;
 - “**registered address**” of a member means the member’s address as recorded in the register of members.
- (2) The definitions in the *Society Act* on the date these Bylaws become effective apply to these bylaws.
- 2. Words importing the singular include the plural and vice versa, and words importing a male person include a female person and a corporation.

Part 2 – Membership

3. The members of the Society are
 - (1) the applicants for incorporation of the Society;
 - (2) the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and
 - (3) other local governments located within or partly within the regional districts listed in Bylaw 3(2) that meet the criteria established by the Executive for membership.
 - (4) persons who are officials of members by virtue of having been elected in accordance with the laws of British Columbia or Canada ['Elected Officials'], and who have subsequently become members in accordance with these Bylaws, for as long as they hold office.
4.
 - (1) A city, district, township, town, village, regional district or other local government that meets the criteria in Bylaw 3(2) and (3) may apply to the directors for membership in the Society and on acceptance by the directors and having paid the membership dues is a member.
 - (2) Except for a person who is an authorized representative under Bylaw 23(1) of a member local government, any person who is an official of a member by virtue of having been elected in accordance with the laws of British Columbia or Canada ['Elected Officials'], may apply to the Directors for membership in the Society and on acceptance by the Directors is a member until they no longer hold office.
5. Every member must uphold the constitution and comply with these Bylaws.
6.
 - (1) The amount of the first annual membership dues must be determined by the directors and after that the annual membership dues must be determined at the general meeting of the Society.
 - (2) The annual membership dues must be paid before the annual general meeting and before members will be permitted to vote at the annual general meeting.
 - (3) A person accepted for membership under Bylaw 4(2) is not required to pay any annual membership dues.
7. A person ceases to be a member of the Society,
 - (a) by delivering his or her resignation in writing to the Secretary of the Society or by mailing or delivering it to the address of the Society;
 - (b) on his or her death or, in the case of a corporation, on dissolution;
 - (c) on being expelled, or
 - (d) on having been a member not in good standing for 12 consecutive months.

- (e) if he or she was accepted for membership under Bylaw 4(2), on ceasing to hold the office referred to in Bylaw 4(2); or
 - (f) on becoming an authorized representative under bylaw 23(1).
8. (1) A member may be expelled by a special resolution of the members passed at a general meeting.
- (2) The notice of special resolution for expulsion must be accompanied by a brief statement of the reasons for the proposed expulsion.
- (3) The person who is the subject of the proposed resolution for expulsion must be given an opportunity to be heard at the general meeting before the special resolution is put to a vote.
9. All members are in good standing except a member who has failed to pay his or her current annual membership fee, or any other subscription or debt due and owing by the member to the Society, and the member is not in good standing so long as the debt remains unpaid.

Part 3 – Meetings of Members

10. General meetings of the Society must be held at the time and place, in accordance with the *Society Act*, that the directors decide.
11. Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
12. The directors may, when they think fit, convene an extraordinary general meeting.
13. (1) Notice of a general meeting must specify the place, day and hour of the meeting, and, in case of special business, the general nature of that business.
- (2) The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the members entitled to receive notice does not invalidate proceedings at that meeting.
14. The first annual general meeting of the Society must be held not more than 15 months after the date of incorporation, and after that an annual general meeting must be held at least at least once in every calendar year and not more than 15 months after the holding of the last preceding annual general meeting. The location of an annual general meeting other than the first annual general meeting must be determined by ordinary resolution at the annual general meeting.

Part 4 – Proceedings at General Meetings

15. Special business is
- (a) all business at an extraordinary general meeting except the adoption of rules of order, and
 - (b) all business conducted at an annual general meeting, except the following:
 - (i) the adoption of rules of order;
 - (ii) the consideration of the financial statements;
 - (iii) the report of the directors;

- (iv) the report of the auditor, if any;
 - (v) the election of directors;
 - (vi) the appointment of the auditor, if required;
 - (vii) the other business that, under these Bylaws, ought to be conducted at an annual general meeting, or business that is brought under consideration by the report of the directors issued with the notice convening the meeting.
- 16.
 - (1) Business, other than the election of a chair and the adjournment or termination of the meeting, must not be conducted at a general meeting at a time when a quorum is not present.
 - (2) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.
 - (3) A quorum is 51 members present or a greater number that the members may determine at a general meeting.
- 17. If within 30 minutes from the time appointed for a general meeting a quorum is not present, the meeting, if convened on the requisition of members, must be terminated, but in any other case, it must stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present within 30 minutes from the time appointed for the meeting, the members present constitute a quorum.
- 18. Subject to Bylaw 19, the president of the Society, the vice president or, in the absence of both, one of the other directors present, must preside as chair of a general meeting.
- 19. If at a general meeting
 - (a) there is no president, vice president or other director present within 15 minutes after the time appointed for holding the meeting, or
 - (b) the president and all the other directors present are unwilling to act as the chair,
 the members present must choose one of their number to be the chair.
- 20.
 - (1) A general meeting may be adjourned from time to time and from place to place, but business must not be conducted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
 - (2) When a meeting is adjourned for 10 days or more, notice of the adjourned meeting must be given as in the case of the original meeting.
 - (3) Except as provided in this Bylaw, it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned general meeting.
- 21.
 - (1) The chair of a meeting may move or propose a resolution.
 - (2) In the case of a tie vote, the chair does not have a casting or second vote in addition to the vote to which he or she may be entitled as a member, and the proposed resolution does not pass.

- (3) Unless the *Society Act* or these Bylaws otherwise provide, any action to be taken by a resolution of the members of the Society may be taken by ordinary resolution.
 - (4) Resolutions will be considered by the Society at the annual general meeting only if they are in the hands of the secretary/treasurer no later than 45 days prior to the annual general meeting in sufficient copies to permit distribution to the clerk or secretary of the members.
 - (5) Copies of the resolutions received by the secretary/treasurer must be distributed to the clerk or secretary of the members at least 14 days prior to the annual general meeting.
 - (6) Notwithstanding the foregoing, the members may submit any matter to the Annual General Meeting for consideration or action at any time if 3/4 of members in attendance at the Annual General Meeting approve.
 - (7) Despite clause (6) above, a resolution to amend the Constitution or these Bylaws must be given in writing to the secretary/treasurer 45 days before an annual general meeting or special meeting.
22. (1) A member in good standing present at a meeting of members is entitled to one vote.
- (2) Voting is by show of hands.
- (3) Voting by proxy is not permitted.
23. (1) A member local government may vote by its authorized representative who is entitled to speak and vote, and in all other respects exercise the rights of a members, and that representative must be considered as a member for all purposes with respect to a meeting of the Society.
- (2) Only a member accepted under Bylaw 4(2) may be an authorized representative under Bylaw 23(1) for either a member municipality, a member regional district, the Islands Trust or other local government, in which he or she holds office, but not for more than one of them.
- (3) When a member accepted under Bylaw 4(2) has been made an authorized representative under Bylaw 23(1), that person then ceases to be a member of the Society in accordance with Bylaw 7(f).

Part 5 – Directors and Officers

24. (1) The directors may exercise all the powers and do all the acts and things that the Society may exercise and do, and that are not by these Bylaws or by statute or otherwise lawfully directed or required to be exercised or done by the Society in a general meeting, but subject, nevertheless, to
- (a) all laws effecting the Society,
 - (b) these Bylaws, and
 - (c) rules, not being inconsistent with these Bylaws, that are made from time to time by the Society in a general meeting.

- (2) A rule, made by the Society in a general meeting, does not invalidate a prior act of the directors that would have been valid if that rule had not been made.
- 25.
 - (1) The president, immediate past president, first vice president, second vice president, three directors at large, Electoral Area Representative elected annually at the Annual Meeting, and one or more other persons are the directors and the executive of the Society.
 - (2) The number of directors must be 8 or a greater number determined from time to time at a general meeting.
 - (3) A person is eligible to be a director only when they are and while they remain eligible for membership under Bylaw 4(2).
- 26.
 - (1) The directors must retire from office at each annual general meeting when their successors are elected.
 - (2) Separate elections must be held for each office to be filled.
 - (3) An election may be by acclamation, otherwise it must be by ballot.
 - (4) If a successor is not elected, the person previously elected or appointed continues to hold office.
 - (5) A director may be nominated in writing in advance of the annual general meeting or may be nominated from the floor at the annual general meeting.
 - (6) All elected official members of the Society are eligible to stand for election to the executive provided however, that the position of Electoral Area Representative must be filled by an Electoral Area Director.
 - (7) All elected official members of the Society present at the annual general meeting are entitled to vote for the executive position of Director at Large.
 - (8) Only elected official members of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.
 - (9) Voting by proxy shall not be permitted.
- 27.
 - (1) The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.
 - (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the Society, but is eligible for re-election at the meeting.
- 28.
 - (1) If a director resigns his or her office or otherwise ceases to hold office, the remaining directors must appoint a member to take the place of the former director.
 - (2) An act or proceeding of the directors is not invalid merely because there are less than the prescribed number of directors in office.
 - (3) If a director ceases to hold the elected office required by Bylaw 4(2) for membership in the Society, the director ceases to hold office as a director of the Society.

29. (1) The members may, by special resolution, remove a director, before the expiration of his or her term of office, and may elect a successor to complete the term of office.
- (2) The office of a director must be vacated if the director:
- (a) delivers a resignation in writing to the secretary or mails or delivers it to the address of the Society;
 - (b) is convicted of an indictable offence, and the directors have resolved to remove him;
 - (c) fails to attend three consecutive meetings of the directors without good and sufficient reason in the opinion of the directors and the directors must have resolved to remove him;
 - (d) if he is found by a Court to be of unsound mind;
 - (e) if he becomes bankrupt; or
 - (f) on death.
30. A director must not be remunerated for being or acting as a director but a director must be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the Society.

Part 6 – Proceedings of Directors

31. (1) The directors may meet at the places they think fit to conduct business, adjourn and otherwise regulate their meetings and proceedings, as they see fit.
- (2) The directors may from time to time set the quorum necessary to conduct business, and unless so set the quorum is 5 of the directors then in office.
- (3) The president is the chair of all meetings of the directors, but if at a meeting the president is not present within 30 minutes after the time appointed for holding the meeting, the first vice president must act as chair, but if neither is present the directors present may choose one of their number to be the chair at that meeting.
- (4) A director may at any time, and the secretary, on the request of a director, must, convene a meeting of the directors.
- (5) Without limiting the generality of Bylaw 31(1), the directors of the Society must manage the affairs and the property of the Society, including, but not limited to, the power to:
- (a) enter into contracts and agreements on behalf of the Society and to delegate in such terms and conditions it considers appropriate the entering into contracts and agreements;
 - (b) authorize expenditures on behalf of the Society from time to time;
 - (c) delegate by unanimous resolution to an officer or officers of the Society the right to employ and pay salaries to employees;
 - (d) enter into trust arrangements with a trust company, bank or the Municipal Finance Authority for the purpose of creating a trust fund in which the capital interest may be made available for the benefit of promoting the interest of the Society in accordance with the terms as the directors may prescribe;

- (e) take any steps it deems requisite to enable the Society to acquire, accept, solicit or receive legacies, gifts, grants, settlements, bequests, endowments and donations of any kind whatsoever for the purpose of furthering the objects of the Society; and
 - (f) subject to section 32 of the *Society Act*, the directors may from time to time on behalf of the Society invest the funds of the Society in any investments whatsoever which in the director's discretion it may consider advisable, and the Board may delegate on such terms and conditions as it considers appropriate the power to invest the funds of the Society.
- (6) Reasonable notice of a meeting must be given by specifying the place, the date and the hour of such meeting by mail, postage prepaid, addressed to each of the directors at his or her address as it appears on the books of the Society or by leaving it at his or her usual business or residential address or by telephone, telegram, telex or any method of transmitting legibly recorded messages or by personal service. Reasonable notice must be seven days or a lesser period if agreed to by all 8 directors.
- (7) The directors may confer and vote by teleconference or by other electronic means.
- 32. (1) The directors may delegate any, but not all, of their powers to committees consisting of the director or directors as they think fit.
- (2) A committee so formed in the exercise of the powers so delegated must conform to any rules imposed on it by the directors, and must report every act or thing done in exercise of those powers to the earliest meeting of the directors held after the act or thing has been done.
- 33. A committee must elect a chair of its meetings, but if no chair is elected, or if at a meeting the chair is not present within 30 minutes after the time appointed for holding the meeting, the directors present who are members of the committee must choose one of their number to be the chair of the meeting.
- 34. The members of a committee may meet and adjourn as they think proper.
- 35. For a first meeting of directors held immediately following the appointment or election of a director or directors at an annual or other general meeting of members, or for a meeting of the directors at which a director is appointed to fill a vacancy in the directors, it is not necessary to give notice of the meeting to the newly elected or appointed director or directors for the meeting to be constituted, if a quorum of the directors is present.
- 36. A director who may be absent temporarily from British Columbia may send or deliver to the address of the Society a waiver of notice, which may be by letter, telegram, telex or cable, of any meeting of the directors and may at any time withdraw the waiver, and until the waiver is withdrawn,
 - (a) a notice of meeting of directors is not require to be sent to that director, and
 - (b) any and all meetings of the directors of the Society, notice of which has not been given to that director, if a quorum of the directors is present, are valid and effective.
- 37. (1) Questions arising at a meeting of the directors and committee of directors must be decided by a majority of votes.

- (2) In the case of a tie vote, the chair does not have a second or casting vote.
- 38. A resolution proposed at a meeting of directors or committee of directors need not be seconded, and the chair of a meeting may move or propose a resolution.
- 39. A resolution in writing, signed by all the directors and placed with the minutes of the directors, is as valid and effective as if regularly passed at a meeting of directors.

Part 7 – Duties of Officers

- 40.
 - (1) The president presides at all meetings of the Society and of the directors.
 - (2) The president is the chief executive officer of the Society and must supervise the other officers in the execution of their duties.
 - (3) The president must designate the bank with which the Society's accounts must be kept.
 - (4) Either the president or a director authorized by resolution of the Board must co-sign with the secretary/treasurer banking resolutions and cheques drawn on the Society's bank account.
 - (5) The president must generally exercise such oversight of the affairs of the Society as may best promote its prosperity and protects its interest.
 - (6) The president must be the chair of the meetings held by the directors.
 - (7) The president may appoint two persons to audit the accounts of the secretary/treasurer if he deems it necessary.
 - (8) The president may appoint such special committees as he deems necessary.
 - (9) The Executive of the Society shall appoint a secretary-treasurer.
- 41. The vice president must carry out the duties of the president during the president's absence.
- 42. The secretary must do the following:
 - (a) conduct the correspondence of the Secretary;
 - (b) issue notices of meetings of the Society and directors;
 - (c) keep minutes of all meetings of the Society and directors;
 - (d) have custody of all records and documents of the Society except those required to be kept by the treasurer;
 - (e) have custody of the common seal of the Society;
 - (f) maintain the register of members;
 - (g) in January of each year advise all members in the Society the amount of their annual dues.

43. The treasurer must
- (a) keep the financial records, including books of account, necessary to comply with the *Society Act*, and
 - (b) render financial statements to the directors, members and others when required;
 - (c) deposit all monies to the credit of the Society's bank and pay all accounts due by the Society;
 - (d) present at the annual general meeting a full and complete statement of the finances of the Society, showing all receipts and disbursements for the year and listing by membership the annual fees paid;
 - (e) document director expenses incurred in the performance of his or her duties including, but without limiting the generality of the foregoing, long distance phone calls, photocopying, postage, stationary, etc. and charge these to the Society as administrative and overhead fees.
44. (1) The offices of secretary and treasurer may be held by one person who is to be known as the secretary treasurer.
- (2) If a secretary/treasurer holds office, the total number of directors must not be less than 5 or the greater number that may have been determined under Bylaw 25(2).
- (3) The secretary/treasurer must be appointed by the directors and may be made an employee by resolution of the directors.
- (4) The secretary/treasurer must be employed for one year from the date he or she is hired, but must be re-eligible for rehiring at the expiration of their employment term.
- (5) The secretary/treasurer must be subject to removal by resolution of the directors at any time.
45. In the absence of the secretary from a meeting, the directors must appoint another person to act as secretary at the meeting.

Part 8 – Seal

46. The directors may provide a common seal for the Society and may destroy a seal and substitute a new seal in its place.
47. The common seal must be affixed only when authorized by a resolution of the directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the president and secretary or president and secretary treasurer.

Part 9 – Indemnities to Directors and Officers

48. Subject to the provisions of the *Society Act*, the directors must cause the Society to indemnify a director or former director of the Society and the heirs and personal representatives of any such person against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment actually and reasonably incurred by him, her or them including an amount paid

to settle an action or satisfy a judgment in a civil or administrative action or proceeding to which he or she or they are made a party by reason of his or her being or having been a director of the Society, including any action brought by the Society. Each director of the Society on being elected or appointed must be deemed to have contracted with the Society on the terms of the foregoing indemnity.

49. Subject to the provisions of the *Society Act*, the directors may cause the Society to indemnify any officer of the Society and his or her heirs and personal representatives against all costs and expenses whatsoever incurred by him or them and resulting from acting as an officer of the Society.
50. The directors may cause the Society to purchase and maintain insurance for the benefit of any person who is or was serving as a director or officer of the Society and his or her heirs or personal representatives against any liability incurred by him or her as such director or officer.

Part 10 – Execution of Documents

51. Contracts, documents or any instruments in writing requiring the signature of the Society, must be signed by any two officers and all contracts, documents and instruments in writing so signed must be binding upon the Society without any further authorization or formality. The directors must have the power from time to time by unanimous agreement of the directors to appoint an officer or officers on behalf of the Society to sign specific documents, contracts and instruments in writing. The directors may give the Society's power of attorney to any registered dealer in securities for the purposes of the transferring of and sealing with any stocks, bonds and other securities of the Society.

Part 11 – Borrowing

52. In order to carry out the purposes of the Society the directors may, on behalf of and in the name of the Society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting that power, by the issue of debentures.
53. A debenture must not be issued without the authorization of a special resolution.
54. The members may, by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next annual general meeting.

Part 12 – Auditor

55. This Part applies only if the Society is required or has resolved to have an auditor.
56. The first auditor must be appointed by the directors who must also fill all vacancies occurring in the office of auditor.
57. At each annual general meeting the Society must appoint an auditor to hold office until the auditor is re-elected or a successor is elected at the next annual general meeting.
58. An auditor may be removed by ordinary resolution.
59. An auditor must be promptly informed in writing of the auditor's appointment or removal.
60. A director or employee of the Society must not be its auditor.

61. The auditor may attend general meetings.

Part 13 – Notices to Members

62. A notice may be given to a member, either personally or by mail to the member at the member's registered address.
63. A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
64. (1) At least 30 days written notice of a general meeting must be given to
- (a) every member shown on the register of members on the day notice is given, and
 - (b) the auditor, if Part 10 applies.
- (2) No other person is entitled to receive a notice of a general meeting.

Part 14 – Voting of Members

65. At all meetings of members of the Society every question must be determined by a majority of votes unless otherwise specifically provided by statute or by these Bylaws.

Part 15 – Financial Year

66. Unless otherwise ordered by the directors the fiscal year end of the Society will be December 31st.

Part 16 – Rules and Regulations

67. The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.
68. The Board of Directors may prescribe such rules and regulations not inconsistent with these Bylaws relating to the management and operation of the Society as they deem expedient, provided that such rules and regulations will have force and effect only until the next annual general meeting of the members of the Society when they will be confirmed, and failing such confirmation at such annual general meeting of members, will at and from time to time cease to have any force and effect.

Part 17 – Bylaws

69. On being admitted to membership, each member is entitled to, and the Society must give the member without charge, a copy of the Constitution and Bylaws of the Society.
70. These bylaws must not be altered or added to except by special resolution. Resolutions to amend the Bylaws shall be submitted in writing at least forty-five days prior to the Annual Meeting.

APPENDIX B (1)

AVICC MEMBERS

CITIES

Campbell River
Colwood
Courtenay
Duncan
Langford
Nanaimo
Parksville
Port Alberni
Powell River
Victoria

VILLAGES

Alert Bay
Cumberland
Gold River
Port Alice
Sayward
Tahsis
Zeballos

DISTRICTS

Central Saanich
Esquimalt
Highlands
Lantzville
Metchosin
North Cowichan
North Saanich
Oak Bay
Port Hardy
Saanich
Sechelt
Sechelt Indian Government District
Sooke
Tofino
Ucluelet

REGIONAL DISTRICTS

Alberni-Clayoquot
Capital
Central Coast
Comox Valley
Cowichan Valley
Mount Waddington
Nanaimo
Powell River
Strathcona
Sunshine Coast
Islands Trust

TOWNS

Comox
Gibsons
Lake Cowichan
Ladysmith
Port McNeil
Qualicum Beach
Sidney
View Royal

APPENDIX B (2)

AVICC LIFE MEMBERS

1949-1950	Lorne Jordan	Port Alberni
1951-1952	Earl Westwood	Nanaimo
1953	Bert Beasley	North Cowichan
1954	Bill Henderson	Cumberland
1955-1956	C.A.P. Murson	North Cowichan
1957	Alf Wurtele	Esquimalt
1958	Jack Dobson	Duncan
1959	Bill Moore	Courtenay
1960	George Chatterton	Saanich
1962	John Cook	Nanaimo
1963	Don Morton	North Cowichan
1964	Reeve Lee	Central Saanich
1965	Fred Bishop	Port Alberni
1966	Doug Watts	Oak Bay
1967	Les Hammer	Port Alberni
1968	Rob Baird	Victoria
1969	Kay Grouhel	Ladysmith
1970	S.A.D. Pike	Powell River
1971-1972	Archie Galbraith	Central Saanich
1973-1974	G.H.A. MacKay	Nanaimo
1974-1975	William (Bronco) Moncrief	Cumberland
1975-1976	Ed Lum	Victoria
1976-1977	George McKnight	Port Alberni
1977-1978	K. Paskin	Duncan
1978-1979	Ken Hill	Esquimalt
1979-1980	Mayor George Piercy	Comox
1980-1981	Mel Couvelier	Saanich
1981-1982	Anne Fiddick	Gold River
1982-1983	Dick Winkleman	Nanaimo
1983-1984	Norma Sealey	Sidney
1984-1985	Robert Ostler	Campbell River
1985-1986	Gillian Trumper	Port Alberni
1986-1987	William (Bill) Kinley	Port McNeill
1987-1988	Tom McCrae	Tahsis
1989-1990	Frank Ney	Nanaimo
	George Borza	Nanaimo RD
	George Cochrane	Courtenay
	Walter Behn	Port Alberni
	Eric Simmons	Victoria
1990-1991	Bill Cox	Ladysmith

1992-1993	Ron Webber	Courtenay
1993-1994	Mayor Al Huddleston	Port Hardy
1994-1995	Martin Segger	Victoria
1995-1996	Maxine Williams	Alert Bay
1996-1997	Jim Gurney	Sunshine Coast RD
1998-1999	James Lornie	Campbell River
1999-2000	John Crook	Langford
2000-2001	Mayor Frank Leonard	Saanich
2001-2003	Pearl Myhres	Zeballos
2003-2005	Mary Ashley	Campbell River
2005-2007	W. J. (Jack) Peake	Lake Cowichan
2007-2008	Bea Holland	Victoria
2008	Mayor Gerry Furney	40 Years Service
2008-2009	Rod Sherrell	Mt. Waddington RD
2009	Eydie Fraser	AVICC Executive Coordinator
2009-2011	Barry Janyk	Gibsons
2011	Christopher Causton	Oak Bay
2012	Joe Stanhope	Nanaimo Regional District