



**65TH ANNUAL GENERAL MEETING & CONVENTION
APRIL 11-13, 2014
QUALICUM BEACH AND PARKSVILLE, BC**

SUPPLEMENTARY MATERIALS PACKAGE

CONTENTS

1. Annual Meeting Program
2. Delegate List
3. Conference Rules & Procedures for Handling Resolutions
4. Audited Financial Statements for the year ending December 31, 2013
5. Nominating Committee Report
6. Report on the 2014 Resolutions
7. Report on the 2014 Late Resolutions



ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

65TH ANNUAL GENERAL MEETING & CONVENTION
APRIL 11-13, 2014

QUALICUM BEACH AND PARKSVILLE, BC

FRIDAY, APRIL 11, 2014

Morning Pre-Conference Program

8:00am– 9:45am **Pre-Conference Registration** (*Qualicum Beach Civic Centre - Foyer*)

8:30am-Noon **Pre-Conference Program** – Starting at 8:00 AM - A light continental breakfast will be available for tour participants at the Convention Centre

8:30am-Noon **Deep Bay Marine Facility Tour – Depart Qualicum Beach Civic Centre** (Bus available for loading by 8:15 am)

8:30am-Noon **North Island Wildlife Recovery Centre – Depart Qualicum Beach Civic Centre**

9:45am-Noon **Milner Gardens Tour – Depart Qualicum Beach Civic Centre**

12:30pm-4:00pm **Registration** (*Qualicum Beach Civic Centre - Foyer*)

1:00pm–5:30pm **Mini Marketplace & Tradeshow** (Qualicum Beach Civic Centre–Foyer & OAP/Windsor Room)

AGM & Convention Main Program –

2:00 pm Official Opening
Piper – *Pipe Major Mel Wilson*
Convention Opening Remarks – *President Larry Cross*
O Canada – *Maureen O’Hearn*
Welcome from Host Communities – *Mayor Teunis Westbroek and Mayor Chris Burger (TBC)*
Convention Program Overview – *President Larry Cross*

2:30 pm Nominating Committee Report, Past *President Joe Stanhope*

2:35 pm KEYNOTE ADDRESS: DEB GREY, PC OC

3:35 pm Refreshment Break

3:55 pm Address by the HONORABLE DON MCRAE, MINISTER OF SOCIAL DEVELOPMENT AND SOCIAL INNOVATION

4:20 pm Nominations from the Floor for Officers
Candidate Speeches (as necessary)

4:25 pm BC Ferries Special Plenary Session

5:30 pm Final Comments and Wrap-Up
Draw for 1 Nights Stay at the Tigh Na Mara with Breakfast for two
Must Be Present To Win

5:35 pm Adjourn

6:00-7:30 pm Welcome Reception – (*Tigh na Mara Resort, Parksville*)

P
R
O
G
R
A
M

SATURDAY, APRIL 12, 2014

The Marketplace and Tradeshow is Open from 8:00 am to 3:00 pm Today!

- 7:15-8:15 am Delegates Networking Continental Breakfast (*Qualicum Beach Civic Centre – Lions Room*)
- 8:00-8:30 am Voting for Table Officers (As Necessary)
- 8:30 am Opening Remarks
- 8:35 am Annual Meeting
Adoption of Conference Rules and Procedures
Adoption of Minutes of 2013 Annual General Meeting
President's Address and Annual Report
Adoption of the 2013 Audited Financial Statements
Appointment of Auditors
Appointment of Scrutineers
Appointment of Parliamentarian
2015 AGM & Convention Location
- 8:45 am Address by UBCM President – Director, Rhona Martin
- 9:05 am Review of Resolution Procedures
- 9:10 am Consideration of Resolutions
- 10:00 am Refreshment Break (*Windsor/Gap Rooms*)
- 10:20 am Resolutions, Continued
- 11:20 am Nominating Committee Report
Nominations from the floor for Directors at Large
Candidate speeches (as necessary)
- 11:40 am FORTIS BC
- 12:00 noon Delegates Luncheon
- 12:45-1:30 pm Elections for Director at Large (*Qualicum Beach Civic Centre - Foyer*)
- Concurrent Workshops**
- 1:30-2:30 pm Climate Change – The Problem and Imperative of Our Times – Pioneer Hall East
Collaborating for Community Health – Pioneer Hall West
- 2:30-3:00 pm Refreshment Break (*Windsor/Gap Rooms*)
- 3:00-4:00 pm Eco-Assets Natures Role as Municipal Infrastructure – Pioneer Hall East
Private Managed Forest Land Act – Pioneer Hall West
- 6:00-11:30 pm Reception and Annual Banquet (*Parksville Community Centre*)
6:00 pm Reception
7:00 pm Buffet Dinner
8:15 pm Short Program
8:45 pm Entertainment & Dancing Provided by Eddie and the Funk

P
R
O
G
R
A
M

SUNDAY, APRIL 13, 2014

7:15-8:15 am Delegates Networking Hot Breakfast (*Qualicum Beach Civic Centre – Lions Room*)

8:30 am Opening Remarks
Nominating Committee Report
Nominations from the Floor for Electoral Area Representative
Candidate Speeches (as necessary)

8:35 am Consideration of Resolutions and Late Resolutions

9:45 am MLA Selina Robinson, NDP, Local Government and Sports Critic

10:15-10:45 am Elections for Electoral Area Representative as Necessary (*Qualicum Beach Civic Centre-Foyer*)

10:15-10:45 am Refreshment Break (*Windsor/OAP Rooms*)

10:45 am BC Local Government: Overview of Changes to Local Government Elections Legislation
(Parliamentary Secretary, Linda Reimer)

11:45 am Final Business Session
Nominating Committee Report (as required)
Installation of New Executive
Remarks by President Elect
Grand Prize Draws - *Must Be Present To Win*
• Inside Passage Cruise Aboard BC Ferries

Noon Adjourn

**THANK YOU TO OUR HOSTS
AND THEIR COMMUNITY PARTNERS**

Special thanks are extended to the City of Parksville and the Town of Qualicum Beach for hosting the 2014 AGM & Convention. AVICC Executive and staff wish to thank the host community for making the Convention a great experience.

Thank you as well to the Qualicum Beach Civic Centre, the Parksville Community and Convention Centre and the many community partners for your contributions.

**P
R
O
G
R
A
M**

MINI MARKETPLACE & TRADE SHOW

Hours

Friday – 1:00 to 5:30 pm

Saturday – 8:00 am to 3:00 pm

Locations

Qualicum Beach Civic Centre Foyer and Windsor/Gap Rooms

BC Hydro

BC Lottery Corporation

BC Transit & Regional District of Nanaimo

ICBC

The Mining Association of BC

Municipal Finance Authority

The Private Forest Landowners Association

FortisBC Energy Inc.

The Vancouver Island University

Island Health

Western Forest Products

BC Assessment

Canadian Wood Council

Tourism Vancouver Island

Interactions HR Solutions

Vancouver Island Economic Alliance

Hebden Engineering and Partners

Vancouver Island Spine Trail Association

**P
R
O
G
R
A
M**

OUR SPONSORS

We wish to thank the following sponsors for their contribution toward the 2014 AVICC AGM & Convention:

FortisBC Energy Inc. (Saturday Delegate Luncheon)
BC Hydro (Delegate Gifts)
Mining Association of BC, the Association for Mineral Exploration BC and GeoScience BC
(Co-sponsors of the Annual Banquet Dinner)
BC Lottery Corporation (Annual Banquet Entertainment)
Municipal Finance Authority (Gold Level General Sponsor)
Vancouver Island University (Welcome Reception)
BC Assessment (Silver Level General Sponsor)
Island Health (Saturday Pre-Banquet Reception)
The Partnership Group (Annual Banquet Wine Sponsor)
Canadian Wood Council (Pre-Convention Study Tours)
Municipal Insurance Association (Sunday Morning Hot Breakfast)
ICBC (Saturday Morning Breakfast)
Private Forest Landowners Association
(Friday Pre-Conference Continental Breakfast; Saturday AM Refreshment Break)
Western Forest Products (Bronze Level General Sponsor)
KPMG (Friday Afternoon Refreshment Break)
Shaw Communications (Partner Programs)
Western Canadian Sustainable Forestry Implementation Committee (Saturday Afternoon Refreshment Break)
BC Transit & Nanaimo Regional District (Transportation)
BC Ferry Services Inc. (Grand Prize Award)
Lorena P.D. Staples Law Corporation (Services of Parliamentarian)

**P
R
O
G
R
A
M**

SESSION DESCRIPTORS AND SPEAKER BIOS

Keynote Address – Deb Grey – West Coast Wonderful!

Deb Grey is a BC girl, born and raised in Vancouver. She moved to Alberta as a young woman, and taught school on a reserve and in a small farm town, before being elected in 1989, as the first-ever Reform Party Member of Parliament. Deb commuted to Ottawa weekly during her four terms as an MP. She has always been a hands-on, practical leader, always looking for ways to encourage and celebrate people. Deb will share stories of her career in the classroom and the Commons. She will challenge you to lead, laugh and love. She and her husband, Lew, are happily semi-retired in Qualicum Beach. When she is not speaking or traveling to Ottawa as the Chair of the Security Intelligence Review Committee, many of you have seen them roll into your community for coffee on their matching Honda Valkyries as they continually explore the Coastal Communities around them.

UBCM President – Director Rhona Martin

Director Rhona Martin is serving her eighth term as an Electoral Area Director on the Columbia Shuswap Regional District, where she was Chair for six years. She has also been a UBCM board member since 2006, and is a past president of the Southern Interior Local Government Association (SILGA).

During her service on the UBCM Executive, Director Martin has been involved in several Committees and groups, including being Chair of the Environment Committee and a member of the Presidents Committee.

Director Martin has been involved in community issues since the early 1980s and is currently:

- Chair of the North Okanagan Columbia Shuswap Regional Hospital District;
- Chair of the Southern Interior Beetle Action Committee; and
- A member of the Meals Society Board that provides quality meals and the opportunity for seniors to socialize.

Rhona was raised in Kitimat and moved to Malakwa in her late teens. She and her partner Brian have owned and operated a family restaurant there for over 25 years. Rhona has five children, one daughter and four sons, 17 grandchildren and two great-granddaughters.

The Honorable Don McRae, MLA for the Comox Valley and Minister of Social Development and Social Innovation

Don McRae was appointed Minister of Social Development and Social Innovation on June 7, 2013. He has served as Minister of Agriculture and as Minister of Education. Prior to that, he was convener of the Select Standing Committee on Aboriginal Affairs and was a member of the Select Standing Committee on Health and Select Standing Committee on Finance and Government Services.

Minister McRae was born and raised in the Comox Valley. For 14 years he taught at GP Vanier Secondary school in Courtenay. McRae also served as a Courtenay city councillor from 2002-09.

He has served as a Courtenay City Councillor for seven years. During his time on council, he has served as a municipal director for both the Comox Strathcona Regional District and the newly restructured Comox Valley Regional District. He has also been a member of the Comox Strathcona Hospital Board, vice-chair of the Comox Valley Sewer and Water Committees, and numerous community organizations and boards. In 2008, he was appointed by Premier Campbell to the Citizen's Conservation Council.

P
R
O
G
R
A
M

Selina Robinson, MLA for Coquitlam-Maillardville and Opposition Critic for Local Government and Sport

Selina Robinson was elected to the BC Legislature in 2013 and currently serves as the Opposition Critic for Local Government and Sport.

Prior to being elected MLA, she was elected twice to serve on Coquitlam Council once in 2008 and again in 2011. When on Council she was the Chair of the Universal Access-Ability Advisory Committee and the Vice – Chair of the Coquitlam River Aggregate Committee. MLA Robinson was appointed by the Chair of Metro Vancouver to the Metro Vancouver Environment and Parks Committee. She also represented the City of Coquitlam on the Tri-Cities Homelessness Task Group and on the Coquitlam River Watershed Roundtable.

Prior to life in politics she worked for SHARE Family and Community Services as the Director of Development, a role that provided her with a solid understanding of community issues and helped her to develop relationships with community leaders and others who live, work and play in Coquitlam. MLA Robinson has a Master's Degree in Counseling Psychology and have spent most of her professional life working with individuals, families and communities in the non-profit sector.

Other Presentations and Concurrent Sessions

Climate Change – The Problem and Imperative of Our Times

This presentation will examine all aspects of the climate change complex important to politicians, municipal staff and the general public.

After a brief description of climate change history and science, the presentation moves on to look at likely scenarios society faces. The strong possibility that predictions from computer models are too conservative is examined with particular attention paid to the role of "feedback" mechanisms. Next, the presentation reviews problems that climate change presents including: sea level rise, acidification of the oceans, shifting habitats and species extinction, increases in extreme weather events, changing climatic patterns, loss of "glacial water", massive global increase in refugees and shifts in disease vectors.

The presentation concludes by describing transformative changes we must accomplish in our communities including: planning for "adaptive measures" and recognizing the URGENT need to massively address mitigation. The "New Industrial Revolution" and the "non carbon economy" it will create receive particular emphasis.

Presenter: Vic Derman, Councillor, District of Saanich and Director, Capital Regional District

Collaborating For Community Health

Dr. Paul Hasselback is the Medical Health Officer for Central Vancouver Island. Since 1990 he has also held Medical Health Officer positions in the BC Interior, Southwestern Alberta, Calgary and Regina. He is a specialist in public health and preventive medicine who trained in Toronto, Ottawa and Montreal and was in family practice in rural Saskatchewan for four years. He has a Master's of Science in Epidemiology and is a Clinical Associate Professor at University of British Columbia and Affiliate Clinical Associate Professor at the University of Victoria.

Dr. Hasselback has over 25 peer reviewed publications and has done over 130 public health related presentations. In 2000 he was awarded the Canadian Public Health Association award for "an individual who has significantly advanced the cause, legitimized and stressed the responsibility for the state of the art of the public health". In 2010 he was awarded the National Specialist Society for Community Medicine President's Award for contributions to the specialty. He is the past chair of the Health Officer's Council of British Columbia.

In his presentation Dr. Hasselback will discuss how communities, agencies and others can collaborate to improve the health conditions across Vancouver Island.

Presenter: Dr. Paul Hasselback, Medical Health Officer, Island Health

P
R
O
G
R
A
M

Eco-Assets: Nature’s Role as Municipal Infrastructure

The Town of Gibsons has recognized, formally and in practice, that nature, and the ecosystems services that it provides, are a fundamental and integral part of the Town's infrastructure system. Gibsons is one of the first communities in North America to do so. The Town is blessed with valuable natural assets such as the Gibsons Aquifer which provides high quality untreated drinking water; three major creeks that are a major part of the rainwater management system; and a foreshore area, still mostly natural that protects the area from sea activity. Other natural assets include forested areas, green space and soil.

Natural assets are considered cheaper to operate; can last indefinitely, if properly managed; and are carbon neutral, and in some cases can be carbon positive. It is important to differentiate green infrastructure, which is designed and built to mimic nature, such as a rain garden, from a natural asset such as a creek. Gibsons is also creating sub-categories in asset lists and financial statements to include Eco-Assets and implementing a strategy to manage these assets specifically.

“Ultimately, the Town's goal is to move from simply maintaining infrastructure to a service delivery model, where those services are delivered by the smallest number, the most natural, most energy energy-efficient, and the most reliable municipal assets, that cost the least to operate over the long term.

Presenters: Emanuel Machado, Chief Administrative Officer, Town of Gibsons and Dave Newman, Director of Engineering, Town of Gibsons

Private Managed Forest Land Act

This presentation is an excellent opportunity for delegates to receive an update on the activities, issues and mandate of the Private Managed Forest Land Council. The presentation will include a brief history of the Private Managed Forest Land Act and the Private Managed Forest Land Council. Delegates will learn about such topics as; management objectives on Private Managed Forest Land, legislation & regulations, the difference between private managed land forestry vs. crown land forestry and provide an opportunity to ask questions.

Presenters: Rod Davis, Chair, Private Managed Forest Land Council; Phil O'Connor, Executive Director, Private Managed Forest Land Council

An Overview of Changes to Local Government Election Legislation

This plenary session will provide participants with practical information on expected changes to local government elections legislation (i.e. elections rules that candidates should expect for the 2014 local government elections). The session will feature an introduction from Parliamentary Secretary Linda Reimer, followed by a presentation by Ministry of Community, Sport and Cultural Development Staff who will provide more detailed information on the elections changes expected for 2014. Delegates can expect to hear about such matters as; registration by third-party advertisers, sponsorship information requirements for all election advertising, campaign finance disclosure statements to be filed 90 days, rather than 120, following an election, banning anonymous contributions, creating a role for Elections BC in the compliance and enforcement of campaign finance rules in municipal elections. The session will also provide an opportunity for discussion and question and answers for participants.

Presenters: Linda Reimer, Parliamentary Secretary; Heather Brazier, Executive Lead, Integrated Policy, Legislation & Operations Division

Report Name: Delegate List For Supp Package
Report Date: 10-Apr-2014
Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
1	Alberni-Clayoquot Regional District	Bennett, Tony	Area Director
2	Alberni-Clayoquot Regional District	Cote, Penny	Area Director
3	Alberni-Clayoquot Regional District	Geall, Eric	Area Director
4	Alberni-Clayoquot Regional District	Jack, John	Director
5	Alberni-Clayoquot Regional District	Lucas, Banton	Area Director
6	Alberni-Clayoquot Regional District	McNabb, John	Area Director
7	Alberni-Pacific Rim	Fraser, Scott	MLA
8	Apri Insurance	King, Daryl	Sponsor
9	Association for Mineral Exploration BC	Berkshire, Dan	Member
10	AVICC	Ashley, Mary	Freeman
11	AVICC	Causton, Christopher	Life Member
12	AVICC	Sealey, Norma	Life Member
13	AVICC	Webber, Ron	Life Member
14	BC Assessment	Dawson, Bill	Acting Assessor
15	BC Assessment	Taylor, Richard	Vice Chair
16	BC Assessment	Vanderhorst, Ben	Member of Board of Directors
17	BC Green Party	Olsen, Adam	Interim-Leader
18	BC Healthy Communities	Spinoza, Krissi	Program Coordinator
19	BC Hydro	Louwers, Karla	Community Relations
20	BC Hydro	Olynyk, Ted	Manager, Community Relations Vancouver Island Sunshine Coast
21	BC Hydro	Watson, Stephen	Stakeholder Engagement Advisor
22	BC Marine and Ferry Workers Union	Abbott, Chris	Observer
23	BC Non-Profit Housing Association	Roy, James	Policy Analyst
24	BC Non-Profit Housing Association	Roy, Tony	Executive Director
25	BC Transit	Fudge, Chris	Regional Transit Manager
26	BC Transit	Moore, Myrna	Senior Regional Transit Manager
27	BC Transit	Schubert, Kevin	Director, Regional Transit Systems
28	BCLC	Lewis, Nicole	Stakeholder Engagement Coordinator
29	Canadian Energy Pipeline Association	Shaw, Katie	Stakeholder Outreach Advisor
30	Capital Regional District (CRD)	McIntyre, Wayne	Director
31	Central Coast Regional District	Blake, Darla	Chief Administrative Officer

Report Name: Delegate List For Supp Package
Report Date: 10-Apr-2014
Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
32	Central Coast Regional District	Moody-Humchitt, Reginald	Chair
33	City of Campbell River	Kerr, Ron	Councillor
34	City of Campbell River	Moglove, Claire	Councillor
35	City of Campbell River	Samson, Larry	Councillor
36	City of Colwood	Day, Cynthia	Councillor
37	City of Colwood	Moller, James	CAO
38	City of Colwood	Sullivan, Teresa	Councillor
39	City of Courtenay	Anglin, Bill	Councillor
40	City of Courtenay	Hillian, Doug	City Councillor
41	City of Courtenay	Jangula, Larry	Mayor
42	City of Courtenay	Leonard, Ronna-Rae	Councillor
43	City of Duncan	Barker, Martin	Councillor
44	City of Duncan	De Verteuil, Peter	CAO
45	City of Duncan	Jackson, Sharon	Councillor
46	City of Duncan	Kent, Phil	Mayor
47	City of Duncan	Staples, Michelle	Councillor
48	City of Langford	Sahlstrom, Matt	Councillor
49	City of Langford	Seaton, Lanny	Councillor
50	City of Langford	Sifert, Winnie	Councillor
51	City of Langford	Szpak, Lillian	Councillor
52	City of Langford	Wade, Roger	Councillor
53	City of Langford	Young, Stewart	Mayor
54	City of Nanaimo	Greves, Ted	Councillor
55	City of Nanaimo	Johnstone, Diana	Councillor
56	City of Nanaimo	Kipp, Jim	Councillor
57	City of Nanaimo	McKay, Bill	Councillor
58	City of Nanaimo	Pattje, Fred	Councillor
59	City of Nanaimo	Ruttan, John	Mayor
60	City of Parksville	Burger, Chris	Mayor
61	City of Parksville	Greir, Al	Councillor
62	City of Parksville	Lefebvre, Marc	Councillor

Report Name: Delegate List For Supp Package
 Report Date: 10-Apr-2014
 Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
 Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
63	City of Parksville	Morrison, Peter	Councillor
64	City of Parksville	Neufeld, Bill	Councillor
65	City of Parksville	Powell, Sue	Councillor
66	City of Parksville	Powell-Davidson, Carrie	Councillor
67	City of Port Alberni	Chopra, Hira	Councillor
68	City of Port Alberni	Cole, Rob	Councillor
69	City of Port Alberni	Douglas, John	Mayor
70	City of Port Alberni	Kerr, Wendy	Councillor
71	City of Port Alberni	McLeman, Jack	Councillor
72	City of Port Alberni	Solda, Cindy	Councillor
73	City of Port Alberni	Washington, Dan	Councillor
74	City of Powell River	Hathaway, Maggie	City Councillor
75	City of Victoria	Helps, Lisa	City Councillor
76	City of Victoria	Isitt, Ben	Councillor
77	Comox Valley Regional District	Gillis, Jim	Director
78	Comox Valley Regional District	Grieve, Edwin	Chair
79	Comox Valley Regional District	Jolliffe, Bruce	Director
80	Cowichan Valley Regional District	Dorey, Mel	Director
81	Cowichan Valley Regional District	Duncan, Loren	Director
82	Cowichan Valley Regional District	Fraser, Bruce	Director
83	Cowichan Valley Regional District	Giles, Gerry	Director
84	Cowichan Valley Regional District	Iannidinaro, Lori	Director
85	Cowichan Valley Regional District	Marcotte, Mary	Director
86	Cowichan Valley Regional District	Morrison, Ian	Director
87	Cowichan Valley Regional District	Raimondo, Frank	Administrator
88	Cowichan Valley Regional District	Weaver, Pat	Director
89	Cowichan Valley Regional District/Town of Ladysmith	Hutchins, Robert	Chair/Mayor
90	District of Central Saanich	Cormier, Alicia	Councillor
91	District of Central Saanich	Jensen, Carl	Councillor
92	District of Central Saanich	Windsor, Ryan	Councillor
93	District of Highlands	Johannesen, Sigurd	Councillor

Report Name: Delegate List For Supp Package
Report Date: 10-Apr-2014
Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
94	District of Highlands	Williams, Ken	Councillor
95	District of Lantzville	Bratkowski, Joe	Councillor
96	District of Lantzville	De Jong, Jack	Mayor
97	District of Lantzville	Dempsey, Brian	Councillor
98	District of Lantzville	Haime, Denise	Councillor
99	District of Lantzville	Mostad, Andrew	Councillor
100	District of Lantzville	Savage, Graham	Councillor
101	District of Metchosin	Milne, Moralea	Councillor
102	District of North Cowichan	Devana, Dave	CAO
103	District of North Cowichan	Koury, John	Councillor
104	District of North Cowichan	Lefebure, Jon	Mayor
105	District of North Cowichan	Siebring, Al	Councillor
106	District of North Saanich	Browne, Dunstan	Councillor
107	District of North Saanich	Buchan, Rob	CAO
108	District of North Saanich	Daly, Ted	Councillor
109	District of North Saanich	Finall, Alice	Mayor
110	District of North Saanich	McMurphy, Elsie	Councillor
111	District of North Saanich	Mearns, Craig	Councillor
112	District of North Saanich	Stock, Celia	Councillor
113	District of Oak Bay	Copley, Pam	Councillor
114	District of Oak Bay	Green, Cairine	Councillor
115	District of Oak Bay	Herbert, John	Councillor
116	District of Oak Bay	Jensen, Nils	Mayor
117	District of Oak Bay	Kirby, Michelle	Councillor
118	District of Oak Bay	Murdoch, Kevin	Councillor
119	District of Oak Bay	Ney, Tara	Councillor
120	District of Port Hardy	Dorward, Janet	Councillor
121	District of Port Hardy	Hemphill, Jessie	Councillor
122	District of Port Hardy	Huddleston, Debbie	Councillor
123	District of Port Hardy	Parnham, Bev	Mayor
124	District of Saanich	Derman, Vic	Councillor

Report Name: Delegate List For Supp Package
Report Date: 10-Apr-2014
Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
125	District of Saanich	Leonard, Frank	Mayor
126	District of Sechelt	Lutes, Alice	Councillor
127	District of Sechelt	Shanks, Mike	Councillor
128	District of Sooke	Blackhall, Brent	Deputy Director of Finance
129	District of Sooke	Tait, Maja	Councillor
130	District of Tofino	Anderston, Allen	Councillor
131	District of Tofino	Baert, Dorothy	Councillor
132	District of Tofino	Cameron, Garth	Councillor
133	District of Tofino	Osborne, Josie	Mayor
134	District of Tofino	Thorogood, Ray	Councillor
135	District of Ucluelet	Corlazzoli, Dario	Councillor
136	District of Ucluelet	Irving, Bill	Mayor
137	District of Ucluelet	Lyons, Geoff	Councillor
138	District of Ucluelet	Mole, Sally	Councillor
139	Dominion GovLaw LLP	Merritt, Elena	Lawyer
140	FortisBC	Berry, Jerry	Jerry Berry Consultants
141	FortisBC	Greaves, Carol	Community Relations Manager
142	Geoscience BC	Archdekin, Robin	President & CEO
143	Gold River	Fiddick, Anne	Life Member
144	ICBC	Robinson, Caroline	Road Safety Coordinator
145	INTERACTIONS HR Solutions Inc.	Laslo, Roxane	CEO & Founder
146	Island Health	Marshall, Shannon	Director Community Relations
147	Island Health	O'Keeffe, Toni	Vice President & Chief, Communications & PR
148	Island Timberlands	Kennah, Morgan	Chair, Western Canadian Sustainable Forestry Implementation Committee
149	Islands Trust	Adams, Linda	Chief Administrative Officer
150	Islands Trust	Graham, David	Vice Chair Islands TRust
151	Islands Trust	Hancock, Ken	Vice Chair
152	Islands Trust	Law, Tony	Councillor
153	Islands Trust	Luckham, Peter	Vice-Chair
154	Islands Trust	Stamford, Kate-Louise	Trustee
155	Islands Trust Council	Malcolmson, Sheila	Chair

Report Name: Delegate List For Supp Package
 Report Date: 10-Apr-2014
 Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
 Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
156	Kinder Morgan Canada - Trans Mountain Expansion Project	Davies, Michael	Senior Director - Marine Development
157	Kinder Morgan Canada - Trans Mountain Expansion Project	Parsons Bell, Lizette	Lead - Stakeholder Engagement and Communications
158	Kinder Morgan Canada - Trans Mountain Expansion Project	Tupper, Chris	Stakeholder Engagement and Communications
159	Lidstone & Company	Botterell, Rob	Associate Counsel
160	Lidstone & Company	Lidstone, Don	Partner
161	Lorena P.D. Staples Law Corporation	Staples, Q.C., Lorena (Lori)	Sponsor
162	Mining Association of BC	Murphy, Cailey	Director, Communications
163	Ministry of Social Development and Social Innovation	McRae, Don	Minister
164	Municipal Finance Authority of BC	Hahn, Shelley	Sponsor
165	NDP Caucus	Holman, Gary	MLA
166	NDP Caucus	Simons, Nicholas	MLA
167	North and Central Vancouver Island	Scott, Vanessa	Communications Coordinator
168	North Island	Trevena, Claire	MLA
169	Opposition Caucus	Robinson, Selina	MLA
170	Parksville-Qualicum	Stilwell, Michelle	MLA
171	Partnership Group - Sponsorship Specialists	Barootes, Brent	President and CEO
172	Powell River Regional District	Anderson, Merrick	Area Director
173	Powell River Regional District	Gisborne, Stan	Area Director
174	Powell River Regional District	Murphy, Dave	Area Director
175	Powell River Regional District	Palmer, Colin	Area Director
176	Powell River Regional District	Radke, Al	CAO
177	Private Forest Landowners Association	Bealing, Rod	Executive Director
178	Private Managed Forest Land Council	Alexander, Michael	Councillor
179	Provincial Government	Krog, Leonard	M.L.A.
180	Regional District of Mount Waddington	Hory, Andrew	Area 'C' Director
181	Regional District of Mount Waddington	Soltau, Heidi	Director, Area A
182	Regional District of Nanaimo	Fell, Julian	Electoral Area Director
183	Regional District of Nanaimo	Houle, Howard	Electoral Area Director
184	Regional District of Nanaimo	McPherson, Alec	Director Area 'A'
185	Regional District of Nanaimo	Stanhope, Joe	Chair
186	Regional District of Nanaimo	Veenhof, Bill	Director

Report Name: Delegate List For Supp Package
Report Date: 10-Apr-2014
Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
187	Regional District of Nanaimo	Young, Maureen	Electoral Area Director
188	Saanich	Gerrard, Paul	Councillor
189	Saanich	Sanders, Vicki	Councillor
190	Saanich	Wergeland, Leif	Councillor
191	Saltspring island local trust committee	Grams, George	Saltspring island local trustee
192	Shaw Communications	Bray, Jeff	Manager, Government and Regulatory Affairs
193	Strathcona Regional District	Abram, Jim	Chair
194	Strathcona Regional District	Anderson, Noba	Area Director
195	Strathcona Regional District	Hotsenpiller, Russell	CAO
196	Strathcona Regional District	Leigh, Brenda	Director Electoral Area D
197	Sunshine Coast Regional District	Mauro, Frank	Director
198	Sunshine Coast Regional District	Nohr, Garry	Director
199	Sunshine Coast Regional District	Turnbull, Lee	Director
200	Tourism Vancouver Island	Fisher, Megan	Industry & Community Services Coordinator
201	Tourism Vancouver Island	Petryk, Dave	CEO & President
202	Tourism Vancouver Island	Young, Jody	Industry & Community Services Manager
203	Town of Comox	Fletcher, Patti	Councillor
204	Town of Comox	Ives, Paul	Mayor
205	Town of Comox	Price, Barbara	Councillor
206	Town of Gibsons	Johnson, Lee Ann	Councillor
207	Town of Gibsons	Machado, Emanuel	CAO
208	Town of Gibsons	Newman, Dave	Director of Engineering
209	Town of Ladysmith	Arnett, Steve	Councillor
210	Town of Ladysmith	Dashwood, Jillian	Councillor
211	Town of Ladysmith	Drysdale, Bill	Councillor
212	Town of Ladysmith	Horth, Gord	Councillor
213	Town of Ladysmith	Patterson, Glenda	Councillor
214	Town of Lake Cowichan	Day, Bob K.	Councillor
215	Town of Lake Cowichan	Forrest, Ross	Mayor
216	Town of Lake Cowichan	Hornbrook, Franklin	Councillor
217	Town of Lake Cowichan	Ingram, Jayne	Councillor

Report Name: Delegate List For Supp Package
Report Date: 10-Apr-2014
Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
218	Town of Lake Cowichan	McGonigle, Tim	Councillor
219	Town of Lake Cowichan/CVRD	Peake, W.J. Jack	Life Member
220	Town of Port McNeill	Furney, Gerry	Mayor
221	Town of Qualicum Beach	Brouillette, Mary	Councillor
222	Town of Qualicum Beach	Luchtmeijer, Bill	Councillor
223	Town of Qualicum Beach	Tanner, Scott	Councillor
224	Town of Qualicum Beach	Westbroek, Teunis	Mayor
225	Town of Qualicum Beach	Willie, David	Councillor
226	Town of Sidney	Cross, Larry	Mayor
227	Town of Sidney	Lougher-Goodey, Mervyn	Councillor
228	Town of View Royal	Hill, Graham	Mayor
229	Town of View Royal	Mattson, Ron	councillor
230	Town of View Royal	Rast, Heidi	Councillor
231	Town Of View Royal	Screech, David	Councillor
232	Township of Esquimalt	Brame, Meagan	Councillor
233	Township of Esquimalt	Desjardins, Barbara	Mayor
234	Township of Esquimalt	Hodgins, Dave	Councillor
235	Township of Esquimalt	Hundleby, Lynda	Councillor
236	Township of Esquimalt	McKie, Robert	Councillor
237	Township of Esquimalt	Morrison, Tim	Councillor
238	Township of Esquimalt	Schinbein, David	Councillor
239	Trans Mountain Expansion Project	Snider, Stephanie	Stakeholder Engagement
240	Trans Mountain Pipeline Expansion Project	Bathurst, Sheran	Project Specialist
241	Vancouver Island Economic Alliance	Hanson, George	President
242	Vancouver Island Economic Alliance	Sandu, Sunny	MBA Intern
243	Vancouver Island Spine Trail Association	Pape-Salmon, Andrew	Exhibitor
244	Vancouver Island University	Demecha, Christine	Vancouver Island University
245	Vancouver Island University	Hurley, Dan	Executive Director, University Relations
246	Vancouver Island University	Nilson, Ralph	President and Vice-Chancellor
247	Village of Alert Bay	Berry, Michael	Mayor
248	Village of Alert Bay	Nelson-Smith, Heather	CAO

Report Name: Delegate List For Supp Package
Report Date: 10-Apr-2014
Record Count: 261

Event# : 1298841 (11-Apr-14) - Status: Active
Event Title : 65th Annual AVICC AGM & Convention 2014

	Company/Organization	Full Name (Last, First)	Delegate Title
249	Village of Cumberland	Baird, Leslie	Mayor
250	Village of Cumberland	Copeman, Conner	Councillor
251	Village of Cumberland	Kishi, Roger	Councillor
252	Village of Cumberland	Sproule, Gwyn	Councillor
253	Village of Gold River	Anderson, Craig	Mayor
254	Village of Gold River	Waterman, Gordon	Councillor
255	Village of Port Alice	Allen, Jan	Mayor
256	Village of Port Alice	MacLeod, Janice	Councillor
257	Village of Sayward	Marsh, Mike	Councillor
258	Village of Tahsis	Van Solkema, Louis	Councillor
259	Village of Zeballos	Brown, Debra	Councillor
260	Village of Zeballos	Colborne, Julie	Councillor
261	Wood WORKS! BC / Canadian Wood Council	Moonen, Peter	Sustainability Coordinator
261	261	261	261

AVICC CONFERENCE RULES AND PROCEDURES FOR HANDLING RESOLUTIONS

GENERAL RULES

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

VOTING RULES

5. Only elected officials of members are entitled to vote. [Bylaws s. 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

RULES OF PROCEDURE

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.

13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. Delegates must confine their remarks to a maximum speaking period of three minutes; including the introducer of a motion.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

HANDLING OF RESOLUTIONS STEP-BY-STEP RULES

PRECEDENCE OF RESOLUTIONS

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into three sections:
 - Part 1 – Those resolutions referred to AVICC by UBCM.
 - Part 2 – Those resolutions received by the deadline.
 - Section “A” – Those that feature new issues of interest to all members.
 - Section “B” – Those that support existing UBCM policy including:
 - Previously considered and endorsed resolutions; or
 - Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.
 - Part 3 – Resolutions received after the deadline

PROCEDURES FOR RESOLUTIONS PRINTED IN PART 1 AND PART 2, SECTION “A” OF THE RESOLUTIONS BOOK

20. The Chair will cause the title and the "enactment" clause of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.
25. The Chair will then call for discussion from the floor.

26. If there are not speakers opposed to the motion the Chair may call the question.
Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17)
Delegates must confine their remarks to a maximum speaking period of three minutes.
Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10).
Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B" OF THE RESOLUTIONS BOOK

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
- i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to amend the recommendation of the Resolutions Committee to remove the resolution from the block and have the resolution entered for discussion.
 - ii) If duly seconded, the Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
 - iii) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration.

PROCEDURES FOR LATE RESOLUTIONS

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
30. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
32. Resolutions received after the deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
- i) Emergency Resolutions recommended to be placed before the Convention for Plenary discussion.
 - ii) Resolutions not recommended to be admitted for Plenary discussion.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering Resolutions Received after the Deadline for discussion which, if duly seconded, will be dealt with as follows: The Chair shall put the question – "Shall the Report of the Resolutions Committee and the recommendations therein be adopted? – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
34. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
35. In the event that a late resolution is recommended to be admitted for discussion, the sponsor may be asked produce sufficient copies for distribution to the Convention.

36. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK

38. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

FOR SPECIAL RESOLUTIONS

40. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 38 or 39.
41. **AMENDMENTS TO CONSTITUTION AND BYLAWS:** Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
42. **SPECIAL RESOLUTIONS:** Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A favourable majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

Financial Statements of

**ASSOCIATION OF
VANCOUVER ISLAND AND
COASTAL COMMUNITIES**

Year ended December 31, 2013



KPMG LLP
Chartered Accountants
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada

Telephone (250) 480-3500
Fax (250) 480-3539
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

Report on the Financial Statements

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statement of financial position as at December 31, 2013, the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2013, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Page 2

Report on Other Legal and Regulatory Requirements

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

KPMG LLP

Chartered Accountants

March 7, 2014

Victoria, Canada

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2013, with comparative information for 2012

	2013	2012
Assets		
Current assets:		
Cash and cash equivalents (note 2)	\$ 181,713	\$ 169,125
Prepaid expenses	2,250	2,000
Accounts receivable	458	139
	<u>\$ 184,421</u>	<u>\$ 171,264</u>


Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 9,784	\$ 7,600
Deferred contributions (note 3)	50,832	46,665
	<u>60,616</u>	<u>54,265</u>
Net assets:		
Unrestricted	123,805	116,999
Contractual commitments (note 4)		
	<u>\$ 184,421</u>	<u>\$ 171,264</u>

See accompanying notes to financial statements.

On behalf of the Board:

_____ Director


_____ Director

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2013, with comparative information for 2012

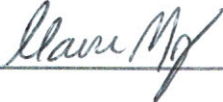
	2013	2012
Assets		
Current assets:		
Cash and cash equivalents (note 2)	\$ 181,713	\$ 169,125
Prepaid expenses	2,250	2,000
Accounts receivable	458	139
	<u>\$ 184,421</u>	<u>\$ 171,264</u>

Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 9,784	\$ 7,600
Deferred contributions (note 3)	50,832	46,665
	<u>60,616</u>	<u>54,265</u>
Net assets:		
Unrestricted	123,805	116,999
Contractual commitments (note 4)		
	<u>\$ 184,421</u>	<u>\$ 171,264</u>

See accompanying notes to financial statements.

On behalf of the Board:


 _____ Director

 Director

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Operations and Changes in Net Assets

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Revenue:		
Annual meeting - sponsorships	\$ 36,300	\$ 33,050
Annual meeting - registration	46,223	49,417
Association dues	76,132	76,017
Interest	2,134	1,965
Other	458	2,076
	161,247	162,525
Expenses:		
Annual meeting	71,493	75,728
Communication and staff travel	1,316	1,235
Executive meetings	9,249	7,880
Other meetings	1,858	1,253
Postage, office and miscellaneous	10,585	3,396
Professional fees	6,090	6,205
Union of BC Municipalities contract fees	53,850	52,530
	154,441	148,227
Excess of revenue over expenses	6,806	14,298
Net assets, beginning of year	116,999	102,701
Net assets, end of year	\$ 123,805	\$ 116,999

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Cash Flows

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 6,806	\$ 14,298
Change in non-cash operating working capital:		
Increase in prepaid expenses	(250)	(1,151)
Increase in accounts receivable	(319)	(139)
Increase (decrease) in accounts payable and accrued liabilities	2,184	(3,532)
Increase (decrease) in deferred contributions	4,167	(5,000)
Increase in cash and cash equivalents	12,588	4,476
Cash and cash equivalents, beginning of year	169,125	164,649
Cash and cash equivalents, end of year	\$ 181,713	\$ 169,125

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2013

Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

(a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

(b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

(c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method (or effective interest rate method).

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(f) Capital assets:

In accordance with the ASNPO Handbook section 4431, "Tangible capital assets held by not-for-profit organizations" the Association has not capitalized any expenditures during the year. In 2013 there were no capital expenditures (2012 - \$nil). Capital assets owned by the Association but which are not capitalized under this policy include furniture, computer hardware and software.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2013

1. Significant accounting policies (continued):

(g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

2. Cash and cash equivalents:

	2013	2012
Cash	\$ 22,776	\$ 21,875
MFA Money Market Funds	158,937	147,250
	\$ 181,713	\$ 169,125

3. Deferred contributions:

Deferred contributions consist of \$44,665 (2012 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee in addition to \$6,167 (2012 - \$2,000) of sponsorship revenues received in advance for the 2014 conference.

4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services. Payments under this contract in 2013 were \$13,463 quarterly (2012 - \$13,133). The amounts are subject to adjustment each January.

NOMINATING COMMITTEE REPORT 2014-15 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2014 AGM and Convention:

President

- Mayor Larry Cross, Town of Sidney

First Vice-President

- Councillor Cindy Solda, City of Port Alberni

Second Vice-President

- Councillor Barbara Price, Town of Comox

Director at Large (three to be elected*)

- Councillor Jessie Hemphill, District of Port Hardy
- Vice Chair/Trustee Peter Luckham, Islands Trust
- Councillor Andrew Mostad, District of Lantzville
- Councillor Claire Moglove, City of Campbell River

Electoral Area Representative

- Director Mary Marcotte, Cowichan Valley Regional District

Photos and biographical information on the candidates has been published in the 2014 Pre-Convention Newsletter distributed to all members on March 31, 2014. Copies of the newsletter are available on request at the registration desk or the AVICC Office in the Qualicum Beach Civic Centre.

For further information on the nomination and election process contact:

Chair Joe Stanhope
Chair of AVICC Nominating Committee
c/o Local Government House
525 Government St
Victoria, BC V8V 0A8
Phone: (250) 356-5122
Fax: (250) 356-5119

PART 1 – REFERRED RESOLUTIONS

The following are resolutions that were referred to the Association by UBCM.

RR1 PROTECTION OF LOCAL WATER RESOURCES & WATERSHED LAND

Cowichan Valley RD

WHEREAS it is recognized that water is a public trust and the UBCM membership has consistently endorsed resolutions emphasizing protection and control of local water resources, and that adequate tools are required to enable local authorities to enact measures for protection of watersheds;

AND WHEREAS the provincial government has recently released further details concerning implementation of its commitment to modernize the *Water Act*, which includes a strategy to protect water flows for fish and the environment; regulate groundwater; improve governance; and promote conservation, in order to address issues of source water protection, industrial pollution and land-use changes:

THEREFORE BE IT RESOLVED that UBCM request the Ministry of Environment to proceed in its efforts to modernize the *Water Act* including full consultation with First Nations, to ensure that the new Water Sustainability Act establishes a strong enabling framework, in the context of provincial and federal oversight and regulatory backstop, that:

- increases the local role in key decisions affecting the health of watersheds;
- ensures protection for water for fish and the environment in the context of local conditions;
- regulates groundwater;
- promotes water conservation;
- recognizes First Nations Rights and Title; and
- establishes a meaningful role for local government, First Nations, and local watershed authorities regarding approvals and control.

Resolutions Committee recommendation:

No Action Required

Resolutions Committee comments:

This was submitted to UBCM in 2013 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2014 resolutions cycle.

The Resolutions Committee is aware that the provincial government introduced Bill 18, the Water Sustainability Act, in March 2014. The bill has not yet completed its progress through the provincial legislature.

The Committee notes that the UBCM membership endorsed resolution 2011-B96, which emphasized to the provincial government the importance of input and involvement of local government, and that it be “active and ongoing as the Water Sustainability Act is developed and new water management roles are created.”

In response to the resolution the provincial government referenced its ongoing engagement with local government throughout the Water Act modernization process. At that time, the Province indicated willingness to “take more time to further engage with British Columbians on draft legislation in 2012 before it is finalized,” including local government engagement.

In addition, the Committee notes that modernizing the Water Act was a key commitment made in the provincial government's election platform. On September 6, 2013, the province issued an opinion editorial which re-affirmed the provincial governments commitment to introduce and pass new legislation in 2014. Specifically, the

Honourable Mary Polak, Minister of Environment, noted in the opinion editorial that the Premier had directed the Minister to complete consultation on the WSA with the intention of passing new legislation in 2014. The Minister also reiterated the provincial commitment to regulate groundwater and engage with First Nations on the modernization of the Act.

The Committee is also keenly aware that UBCM members have consistently endorsed resolutions related to protection of community watersheds, including pesticide spraying, logging activities, and requests for greater local authority over what activities take place within a watershed (1988-A26; 1989-A18; 1990-A17; 1996-B13; 1998-B65; 1999-B63; 2004-B84; 2004-B85; 2004-OF; 2005-B27; 2006-B102; 2007-B26; 2007-B42; 2007-B122; 2008-B27; 2008-B35; 2009-B136; 2010-B26; 2010-B81; 2010-B85; 2010-B88; 2011-B43; 2011-B129; 2011-B152; 2012-B24; 2012-B77; 2012-B118; 2012-B119; 2012-B120).

RR2 PARKING ENFORCEMENT IN RURAL AREAS

Sunshine Coast RD

WHEREAS the RCMP are responsible for enforcing parking regulations in rural areas;

AND WHEREAS the process required to ticket and/or tow parking offenders is time consuming and takes policing resources away from other priorities:

THEREFORE BE IT RESOLVED that regional districts be granted the authority to enforce parking regulations within their boundaries.

Resolutions Committee recommendation:

No Recommendation

Resolutions Committee comments:

This was submitted to UBCM in 2013 as a late resolution, but did not meet the criteria to be admitted for debate as an emergency resolution. In keeping with UBCM policy, the resolution has been forwarded to the Area Association for consideration as part of the 2014 resolutions cycle.

The UBCM membership has not previously considered a resolution requesting that the provincial government amend the Local Government Act to grant regional districts the authority to enforce parking regulations. The Resolutions Committee would raise the question of the capacity of regional districts to take on an enforcement role, and potential impacts on regional district operations.

The Committee acknowledges that UBCM members have endorsed a number of resolutions seeking to clarify or enhance the authority of regional districts in areas including but not limited to:

- *authority to control weeds (2011-B92);*
- *natural area tax exemption (2011-B90);*
- *watershed control (2008-B35);*
- *controlled substance property bylaws (2008-B7, 2006-OF);*
- *Regional District Charter (2006-B47);*
- *authority to appoint approving officer (2006-A3); and*
- *taxation authority (2003-B66).*

PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE

The following are the resolutions received by the February 24, 2014 resolutions deadline. Delegates will receive a *Supplementary Information Package* when they register onsite in Qualicum Beach that will contain the Resolutions Committee's Comments and Recommendations.

Part 2 - Section "A" – This section contains resolutions that feature new issues of interest to all members.

LEGISLATIVE

R1 ELECTED OFFICIALS COVERAGE UNDER WORKERS COMPENSATION ACT Sechelt District

WHEREAS all duly elected council and regional board members are not considered workers or employers and are therefore not covered under the *Workers Compensation Act* in their capacity as elected officials;

AND WHEREAS the Personal Optional Protection Insurance is not available to elected officials;

THEREFORE BE IT RESOLVED that the Province of British Columbia review the *Workers Compensation Act* in consultation with local governments and make the necessary amendments to include all duly elected council or board members in the definition of "worker."

Resolutions Committee recommendation: **Endorse**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership endorsed a related resolution, 1989-B2, which asked UBCM to look into extended health and other benefits, including coverage under the Workers Compensation Act, for local government elected officials in BC.

COMMUNITY SAFETY

R2 EQUAL STANDARDS FEDERAL/PROVINCIAL BUILDING CODE Alberni Clayoquot RD

WHEREAS the provincial government building codes are to a higher standard than the federal building codes;

AND WHEREAS there is concern this discrepancy can impact health and safety;

NOW THEREFORE BE IT RESOLVED that Association of Vancouver Island Coastal Communities request the Union of British Columbia Municipalities work with the Federation of Canadian Municipalities to bring the federal building code to a standard which equals the provincial standards.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial and federal governments to amend the federal building code so that it equals the standards set by the provincial building code.

The Committee understands that BC participates in the national code development system, with the provincial building code being based on the national model building code. The provincial government has indicated that to account for regional differences and provincial priorities, the BC Building Code includes a number of variations from the national model building code. It would seem to the Committee that the national model building code is intended to set minimum requirements, with the provincial government authorized to customize the provincial building code to impose more stringent and regionally relevant regulations.

R3 AUTOMATIC FIRE SPRINKLERS**Esquimalt**

WHEREAS fire kills 8 individuals in Canada every week, residential property fires account for 40% of all fires, and 73% of all fire deaths occur in residential properties;

AND WHEREAS automatic fire sprinkler technology exists, which is proven to be effective, reliable and affordable (approximately 94 cents per square foot for residential construction), that will virtually eliminate fire deaths in residential properties thereby enhancing the safety of first responders including firefighters, paramedics, police and the public;

NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) petition the Union of British Columbia Municipalities (UBCM) to request that the British Columbia provincial government enact legislation to:

- a) Require automatic fire sprinklers be installed in every new occupancy where individuals will sleep through its 2015 BC Building Code; and
- b) Require that all existing occupancies where individuals sleep (excluding residences owned by individuals) be retrofitted with automatic fire sprinklers by 2017.

Resolutions Committee recommendation:

No Recommendation

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions requesting that the Province authorize local government to establish sprinkler bylaws (2006-B1, 1998-B31, 1987-B11).

While the goal of both types of resolution is the same – installing sprinklers to ensure the safety of citizens and first responders – this resolution is different in that it calls for the provincial government to take responsibility for sprinklers by enacting legislative requirements. This resolution would erode powers previously requested by local government, and the Resolutions Committee would wonder whether that is the sponsor's intent.

R4 FUKUSHIMA DAIICHI NUCLEAR DISASTER**Alert Bay**

WHEREAS the Fukushima Daiichi nuclear disaster occurred on March 11, 2011 resulting in the catastrophic failure of three nuclear reactors and associated fuel rod storage pools causing the release of significant amounts of radionuclide contamination into the atmospheric and marine environments. The owners of the Daiichi facility, Tokyo Electric Power Company (TEPCO), and the Japanese government, have not been able to contain the marine and atmospheric radionuclide contamination originating from the failed Fukushima Daiichi facility;

AND WHEREAS the 80% of British Columbians who live within 10 miles of the Pacific Ocean, as well as the wide variety of marine and coastal economic stakeholders who rely on ocean and coastal environments deserve to have access to detailed information regarding possible radionuclide contamination associated with the Fukushima Daiichi nuclear disaster.

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities support those British Columbians who are affected by the Fukushima Daiichi nuclear disaster by calling on the Province of British Columbia and the Government of Canada to immediately enact the following:

1. Convene a panel of institutional and citizen scientists to determine what type and frequency of marine and atmospheric monitoring is required to maintain clear understanding of the environmental impacts of the Fukushima Daiichi nuclear disaster on coastal British Columbia;
2. Determine the locations where a comprehensive network of marine and terrestrial sensors or other monitoring methodologies will be maintained;

3. Commission a website that would both list the raw findings of sensor and environment testing and interpret these data in a clear and transparent manner;
4. Open negotiations directly with the Government of Japan regarding both the accelerated containment of radionuclide contamination, and full financial support of the cost of the Fukushima Daiichi nuclear disaster monitoring program on the west coast of BC and Canada.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial and federal governments to undertake specific environmental monitoring and information sharing regarding the Fukushima Daiichi nuclear reactor.

On a related note, the Committee is aware that UBCM, along with selected local governments, is working with the provincial and federal governments as a member of the Joint Tsunami Debris Coordinating Committee, which was established to respond to the arrival of debris from the Japanese tsunami on the BC coast.

R5 FEDERAL MEDICAL MARIHUANA LICENCES

Cowichan Valley RD

WHEREAS the federal government is phasing out medical marihuana licences under the Medical Marihuana Access Regulations on April 1, 2014 in favour of licencing much larger production facilities under the new Marihuana for Medical Purposes Regulations;

AND WHEREAS, due to privacy concerns, the federal government will not be releasing the locations of the licensed facilities being phased out thus making it impossible for local authorities to ensure that production at these facilities has ceased and the premises are properly remediated;

THEREFORE BE IT RESOLVED that the locational information on the medical marihuana licences under the Medical Marihuana Access Regulations be provided on a confidential basis to local governments in order to enable local authorities to ensure that production has ceased and the premises are properly remediated for health and safety reasons.

Resolutions Committee recommendation: **Endorse**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the federal government to provide to local governments the location of medical marihuana licences issued under the Medical Marihuana Access Regulations, in order that local authorities might ensure that production has ceased and the premises remediated.

The Committee would note, however, that the challenge of ensuring that public safety requirements and the standards set by local bylaws are fulfilled by medical marihuana licence holders, has been the subject of spirited debate by UBCM members (2013-B9, 2012-B111, 2009-B65). Most recently members endorsed resolution 2013-B9, asking the federal government to notify local government about each medicinal marijuana licence issued.

R6 MASS CASUALTY MEDICAL PREPAREDNESS**Ucluelet**

WHEREAS in the event of a major disaster, in particular a Cascadia Subduction Zone (CSZ) event (i.e., an earthquake with a magnitude 8 or greater followed by a subsequent tsunami) within BC's southwest seismic activity zone, the system of mass casualty medical emergency preparedness in the province of BC is ineffective for high risk remote communities that do not have Vancouver Island Health Authority (VIHA) hospitals and clinics;

AND WHEREAS fast and wide reaching mass casualty medical strategies are necessary to save lives for communities that will potentially have no access to medical centres and/or hospitals due to catastrophic damage:

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities and Federation of Canadian Municipalities urge the provincial and federal governments to establish a world-class mass casualty medical emergency preparedness plan for high risk communities in BC's southwest seismic activity zone that do not have VIHA hospitals and clinics.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial and federal governments to establish a mass casualty medical emergency preparedness plan for communities in BC's southwest seismic activity zone without hospitals or medical clinics administrated by the Vancouver Island Health Authority.

UBCM has suggested that as written, the resolution focuses on a regional matter and should not be submitted for consideration by the UBCM membership.

ELECTIONS**R7 THREE YEAR LOCAL GOVERNMENT TERM****Metchosin**

WHEREAS finding a diversity of citizens to run for council positions becomes more difficult as the length of term increases;

AND WHEREAS a three year term allows citizens to hold local governments more accountable, through the voting process:

THEREFORE BE IT RESOLVED that UBCM work with the Province to retain three year terms.

Resolutions Committee recommendation: **Not Endorse**

Resolutions Committee comments:

The Resolutions Committee would acknowledge that the perspective of UBCM members on length of the term of office for local government elected officials has evolved over time. Most recently, members endorsed resolution 2013-B94, which requested that the provincial government establish a four-year term of office for local government elected officials.

The Committee understands that the provincial government has introduced legislation to implement the four-year local government term of office.

TRANSPORTATION

R8 REGULATION OF MOTORIZED MOBILITY AIDS OPERATION

Sechelt District

WHEREAS the unregulated operation of motorized mobility aids in public areas creates safety risks for the operators and the public;

AND WHEREAS there is no provincial legislation that regulates the safe operation of motorized mobility aids or that requires operators to demonstrate acceptable cognitive and physical abilities, health or knowledge of safe motorized mobility aids operation:

THEREFORE BE IT RESOLVED that the provincial government be urged to expedite the enactment of legislation to regulate the operation of motorized mobility aids in public areas and set acceptable levels for operator abilities and knowledge.

Resolutions Committee recommendation: **Not Endorse**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership considered but did not endorse resolution 2013-B11, which asked the provincial government to amend the Motor Vehicle Act to regulate the use of motorized scooters, including the licencing of scooters and scooter operators.

However, the Committee is aware that members endorsed a related resolution, 2007-B106, which called on the Province to provide province-wide guidelines for the safe operation of motorized scooters.

TAXATION & ASSESSMENT

R9 UTILITY BILL DEFERRAL

Victoria

WHEREAS utility billing, once included as a part of property taxes, is increasingly being billed separately by local governments;

AND WHEREAS this has unintended consequences of creating potential financial hardship for seniors, people with disabilities, surviving spouses, and families with children who participate in the provincial Tax Deferment Program:

THEREFORE BE IT RESOLVED that UBCM request the Province of British Columbia to include municipal utility bills in the Tax Deferment Program.

Resolutions Committee recommendation: **Not Endorse**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership has consistently defeated resolutions that sought to enable taxpayers to defer payment of local government utility bills as they can now defer payment of property tax (2000-LR1, 1997-B45, 1996-B50).

R10 CLASSIFICATION SPLIT ON ACCOMMODATION HOTELS

Ucluelet

WHEREAS BC Assessment in 2007 introduced a new classification methodology that permitted “strata accommodation properties” to be split-classified between Class 6 and Class 1 – residential to reflect a dual use of these properties (personal residential and commercial use);

AND WHEREAS the re-assessment of certain properties, which continue to be zoned for commercial uses only, has significantly reduced the tax base of smaller tourist based communities throughout BC which planned in accordance to the proposed uses and commercial land base within their OCPs, tax and budget forecast:

THEREFORE BE IT RESOLVED that the Government of BC review its methodology for split classification in cases where the zoning precludes residential uses as a permitted use.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee acknowledges that the question of how the assessment of mixed-use properties impacts local governments' tax base and the taxpayers themselves is not new. Most recently, the UBCM membership considered but did not endorse resolution 2006-B92, which called on the provincial government and BC Assessment Authority to consider establishing separate assessment classifications for primary/year-round residential use and vacation/recreation residential use.

FINANCE

R11 VANCOUVER ISLAND REGIONAL LIBRARY INCREASED COSTS Alberni-Clayoquot RD

WHEREAS the Vancouver Island Regional Library provides important service valued by the local communities it serves;

AND WHEREAS the cost of Vancouver Island Regional Library services is increasing well beyond the rate of inflation on an annual basis – a rate that many local communities set for the cost increases of their own essential services:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities request the Vancouver Island Regional Library to undertake a thorough review for the purposes of developing a strategy to live within the rate of inflation to minimize the financial burden on local tax payers while continuing to provide a financially sustainable service.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that a public library undertake a service review in order to index the library's budget increases to the rate of inflation.

UBCM has suggested that as written, the resolution focuses on a regional matter and should not be submitted for consideration by the UBCM membership.

ENVIRONMENT

R12 ENVIRONMENTAL ASSESSMENTS FOR COAL TRANSPORT Sunshine Coast RD

WHEREAS assessment studies provided to Port Metro Vancouver have not assessed the environmental or health impacts related to the release of coal dust during barge transfer and transport over coastal waters between the Port of Metro Vancouver and Texada Island;

AND WHEREAS there is currently no mechanism that provides oversight or ensures the implementation of mitigation measures to minimize environmental and health impacts of coal transport over coastal waters:

THEREFORE BE IT RESOLVED that a comprehensive environmental and health impact assessment for the shipment of coal over coastal waters between Port Metro Vancouver and Texada Island be conducted;

AND BE IT FURTHER RESOLVED that an appropriate federal and/or provincial agency be named to monitor barge transfer and transport of coal over coastal waters to ensure oversight and implementation of environmental and health protection measures.

Resolutions Committee recommendation: **Endorse with Proposed Amendment**

THEREFORE BE IT RESOLVED that a comprehensive environmental and health impact assessment for the shipment of coal over coastal waters ~~between Port Metro Vancouver and Texada Island~~ be conducted;

AND BE IT FURTHER RESOLVED that an appropriate federal and/or provincial agency be named to monitor barge transfer and transport of coal over coastal waters to ensure oversight and implementation of environmental and health protection measures.

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership endorsed a related resolution, 2002-B37, which expressed similar concerns about the release of coal dust into the environment during rail transport, and asked the provincial government to require dust containment measures during rail transport of coal.

In response to the resolution the provincial government indicated that the release of dust during coal transport was a long-standing issue; however, the Province pointed out that rail transport was federally regulated. The provincial government referenced recommendations for loading, unloading and transporting coal by rail that had been issued by Environment Canada in the 1980s, and suggested that transporters have the option to cover coal with a solid cap or spray it with a dust suppressant.

The Committee would suggest that transportation routes can change, therefore the effects of shipping coal over coastal waters may not be limited to communities between Port Metro Vancouver facilities and Texada Island. In recognition of this, an amendment is proposed to use more inclusive language in the first enactment clause.

R13 SEWER MANAGEMENT RESOURCES FOR LOCAL GOVERNMENTS

Cumberland

WHEREAS all local governments deal with wastewater treatment and it is in local governments' interest to be assisted with best practices;

AND WHEREAS the Union of British Columbia municipalities is an advocate for local governments' common interests and serves local governments' common needs:

THEREFORE BE IT RESOLVED that the Union of BC Municipalities be requested to establish resources and staff hours to assist with the development and management of sewage treatment systems for local governments.

Resolutions Committee recommendation: **Not Endorse**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on UBCM to establish resources and allocate staff to assist BC local governments to develop and manage sewage treatment systems.

UBCM has indicated to the Resolutions Committee that as an advocacy organization it does not have the technical skills in-house to provide this type of technical support service. Such technical support is outside the current mandate of UBCM and would trigger an increase in membership dues.

The Committee would observe, however, that members have consistently endorsed resolutions that called on the provincial government to provide support and assistance to local government in implementing and maintaining sewage treatment systems (2008-SR1, 2008-B50, 2008-B79, 2001-B79, 1995-B41).

LAND USE

R14 MARIHUANA PRODUCTION ON AGRICULTURAL LANDS

Nanaimo City

WHEREAS the Province, through BC Assessment, regards medical marihuana production as a 'farm use' for assessment purposes;

AND WHEREAS the Province, through the *Agricultural Land Commission Act* and *Farm Practices Protection (Right to Farm) Act*, includes medical marihuana production as a 'farm use':

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities request the Province amend legislation and regulations in order to remove the production of medical marihuana as a 'farm use' in terms of taxation assessment;

AND BE IT FURTHER RESOLVED that the Union of British Columbia Municipalities request the Province amend legislation and regulations in order to allow communities to regulate the production of medical marihuana within the agricultural land reserve through land use planning provisions provided in the *Local Government Act*.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership referred resolution 2013-B102 to the UBCM Executive. The resolution called on the provincial government to amend the Assessment Act so that production and distribution of marihuana for medical purposes would not be considered as a farm use. Upon consideration of resolution 2013-B102, the UBCM Executive referred the resolution back to the sponsor.

In considering resolution 2013-B102, the UBCM Executive averred that the resolution attempted to deal with two different issues, both complex. One issue was the question of how farmland is assessed and whether or not a commercial business should be allowed to locate on farmland. The second issue was the question of whether or not marihuana grown commercially for medical purposes would be an appropriate agricultural crop. It was a concern of the UBCM Executive that the attempt to raise both issues within the same resolution might result in neither issue being addressed adequately, from a policy and regulatory standpoint.

R15 OWNER-OCCUPANCY REQUIREMENT FOR SECONDARY SUITES

View Royal

WHEREAS communities want to see well-maintained residential neighbourhoods where neighbours are mutually respectful;

AND WHEREAS there is generally a higher duty of care shown to neighbours in communities with owner-occupied properties and by tenants when owners are present:

THEREFORE BE IT RESOLVED that the Province of British Columbia be required to amend Part 26 of the *Local Government Act* granting the authority to require secondary suites be permitted in owner-occupied homes only.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government amend the Local Government Act in order to grant local government the authority to restrict secondary suites to owner-occupied homes.

R16 TELECOMMUNICATIONS TOWERS & ANTENNAE

Nanaimo City

WHEREAS the federal and provincial governments have received three Union of British Columbia Municipalities endorsed resolutions since 2002 regarding telecommunications towers and antennae;

AND WHEREAS the federal government, through Industry Canada, retains sole discretion to reject or approve proposals, regardless of community deliberations and planning;

AND WHEREAS local governments and residents continue to express frustration and dissatisfaction with the existing Industry Canada process:

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities, Federation of Canadian Municipalities and Province of British Columbia, once again call on the federal government to require that in addition to federal legislation and regulations, all telecommunications towers, antennae and structures are subject to local government bylaw compliance.

Resolutions Committee recommendation: **No Action Required**

Resolutions Committee comments:

The Resolutions Committee is aware that local government concerns about the siting of telecommunications towers, antennae and structures are not new. The Committee notes that the UBCM membership has consistently endorsed resolutions calling on the federal government to ensure that siting of telecommunications infrastructure adheres to local government zoning and bylaws, and that where issues arise, the federal government work with local government towards resolution (2012-B141, 2002-A6, 2002-C11).

The Committee understands that in February 2013 the Federation of Canadian Municipalities (FCM) and the Canadian Wireless Telecommunications Association (CWTA) introduced a Joint Antenna System Siting Protocol. According to FCM, the notification and consultation process under the protocol is more comprehensive than existing regulations, and emphasizes pre-consultation regarding local land use priorities. Of note to the Resolutions Committee was the agreement by telecommunications carriers to notify local governments of all antennas being installed before their construction, regardless of height, and to undertake full public consultation for towers under 15 meters whenever deemed necessary by the local government.

The Committee also understands that the FCM and CWTA prepared protocol templates for local governments to adapt in order to specify local requirements, such as preferred and discouraged locations, and design preferences like buffering and screening, structure and height. The protocol templates are intended to augment and address the limitations of existing federal regulations (as established in Industry Canada's Radiocommunication and Broadcasting Antenna Systems Client Procedure Circular, CPC-2-0-03).

The Resolutions Committee would observe that in order to be included in a more comprehensive notification and consultation process as referenced above, a local government would first need to develop a siting protocol customized to their community.

SELECTED ISSUES

R17 SOCIAL POLICY FRAMEWORK

Duncan

WHEREAS every British Columbian depends on social services, health care, justice and education services;

AND WHEREAS our communities are partners in the delivery of many of these services and are facing increasingly complex social challenges requiring coordination between multiple social ministries of government, municipalities and the community agencies and organizations that deliver services to the public:

THEREFORE BE IT RESOLVED that the municipal governments of British Columbia call upon the Premier to begin a consultation with British Columbians to initiate the development of a social policy framework that will set out key policy directions, values, priorities, roles and expectations, and guide the creation of public policy to meet our social needs now and into the future.

Resolutions Committee recommendation: **Endorse**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government initiate consultation with British Columbians toward the development of a social policy framework for BC.

The Committee understands that at present, the Local Government Act permits an individual local government to address social policy in its official community plan. Specifically:

878. (1) An official community plan may include the following:

(a) policies of the local government relating to social needs, social well-being and social development.

The resolution being proposed would support broad discussion province-wide about social aspects of public policy. It is unclear to the Committee whether the outcomes of such discussion might impact a local government's own ability to set social policy.

In terms of broad public policy, the Committee notes that members have endorsed resolutions raising a range of social, health, justice and education issues that might be encompassed by a social policy framework (2013-B52, 2012-B41, 2012-B110, 2011-A4, 2011-B74, 2011-B108, 2010-B12, 2010-B44, 2010-B48, 2010-B115, 2010-B154, 2008-B46, 2007-LR8, 2006-B52, 2006-B162, 2005-B143, 2005-B156, 2005-B159, 2004-B35, 2004-B36, 2004-B102, 2003-SR3, 2003-B36, 2003-B40, 2003-B101, 2003-B136, 2001-B73, 2000-B109, 1999-A14, 1999-B95, 1999-B96, 1995-A12, 1995-LR1, 1994-B99, 1992-B56, 1990-A20, 1988-A11, 1987-A21).

R18 BANNING WILDLIFE TRAPPING

Nanaimo City

WHEREAS the Province has indicated a review of wildlife trapping regulations is underway;

AND WHEREAS the use of body and leg hold traps within urban areas continues to pose an unacceptable risk of injuries to humans and pets, and the unrestricted sale of traps to unlicensed individuals continues;

AND WHEREAS since 2012, the Province has not provided the required ministerial approval for wildlife trapping bylaws submitted from the City of Vernon, City of Surrey, District of Sechelt and City of Nanaimo:

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities request the Province provide ministerial approval to local government bylaws in a timely manner, until such time that the Province completes a review of the trapping regulations.

Resolutions Committee recommendation: **No Recommendation**

Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government provide ministerial approval of local government bylaws regarding wildlife trapping, until such time that the Province completes its review of provincial trapping regulations.

However, the Committee notes that UBCM members have endorsed resolutions that supported stronger regulation of wildlife trapping (2013-B62, 2012-B124).

R18A SHORTAGE OF PHYSICIANS & SPECIALISTS IN BC

Alberni-Clayoquot RD

WHEREAS there is a shortage of physicians and medical specialists in British Columbia;

AND WHEREAS the Province of BC is recruiting physicians and medical specialists from other countries to practice in British Columbia to address this shortage:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities and the Union of British Columbia Municipalities request the Province of British Columbia to allow British Columbia students who have obtained a medical degree outside of Canada to do their clinical residency and practice in British Columbia.

Resolutions Committee recommendation: **Endorse with Proposed Amendment**

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities lobby the Union of British Columbia Municipalities and Province of British Columbia to allow Canadian students who have obtained a medical degree outside of Canada to do their clinical residency and practice in British Columbia.

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership endorsed resolutions 2012-B91 and 2009-B148, both of which called on the provincial government to provide greater opportunities for internationally trained Canadian medical students to undertake postgraduate training and establish practices in BC.

In response to the 2012 resolution, the Province indicated that it planned in 2013 to embark upon a pilot project for competency assessment of internationally trained medical students. Further, the provincial government stated that by 2016, it would create forty additional first-year residency positions for international medical graduates (IMGs) through the IMG-BC Program.

The Province did caution, however, against measures that would privilege Canadians studying abroad over other IMGs, as this would risk violating the Canadian Charter of Rights and Freedoms. The Committee proposes an amendment to remove exclusionary language from the enactment clause.

Part 2 - Section "B" - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

After consideration of Section "A" resolutions, a spokesperson from the Resolutions Committee will introduce the following motion:

"Shall the recommendations of the Resolutions Committee for Part 2, Section "B" Resolutions be adopted?"

If the motion is approved by delegates, all Part 2, Section "B" Resolutions will be endorsed as a block.

These resolutions will not be debated/discussed individually unless there is a motion introduced to specifically consider a resolution. Such motion would be:

"I move that resolutions B(x) be removed from the block and considered separately for debate."

Such a motion would be introduced as an amendment to the general motion stated above.

If the motion were seconded, the resolution would be considered in the order presented after the primary motion was decided.

LEGISLATIVE

R19 BREACH OF CLOSED MEETING CONFIDENTIALITY

Nanaimo City

WHEREAS all duly elected council and regional board members swear an Oath of Office to uphold important ethical standards in compliance with the *Community Charter* and *Local Government Act*,

AND WHEREAS it is incumbent upon each council and board member to maintain absolute confidentiality in all matters discussed during a closed meeting and to protect the confidentiality of documents under section 117 of the *Community Charter*.

THEREFORE BE IT RESOLVED that the *Community Charter* and *Local Government Act* be amended to provide that a council or board member who breaches the confidentiality obligations under section 117 of the *Community Charter* will be subject to:

1. disqualification from office in the same manner as if they have a pecuniary interest in a matter in respect of which they participate in the debate and voting; and
2. prosecution under the *Offence Act* for breach of an offence.

Resolutions Committee recommendation: **Endorse**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions emphasizing the importance of the confidentiality obligations codified in section 117 of the Community Charter (2011-B1, 2011-B115, 2007-B63, 2007-B64). As an example resolution 2011-B1 asked the provincial government for additional sanctions, including but not limited to disqualification from office, against elected officials who breach the duty to respect confidentiality.

In response to the resolution the provincial government expressed willingness to work with the local government sector to strengthen accountability measures for locally elected officials. The Province stated, however, that before considering legislative amendments a full review of the confidentiality issue including the role of whistle-blowers would be required.

COMMUNITY SAFETY

R20 ADEQUATE FUNDING TO SUPPORT POLICE BASED VICTIM SERVICES Alberni-Clayoquot RD

WHEREAS the provincial Police Based Victim Services Program provides valuable support and referral services to victims of crime and trauma in BC communities;

AND WHEREAS the provincial government does not fully fund this program which is affecting the ability for community victim services programs to provide proper services to support our victims of crime:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities request the Province of British Columbia to provide adequate funding to support the Police Based Victim Services Program.

Resolutions Committee recommendation: **Endorse**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions requesting that the Province provide funding for victim services programs (2011-B14; 2010-B12; 2008-B4; 2006-B9; 2003-Victims Services Program; 1996-B43).

In response to resolution 2011-B14, which called on the provincial government to assume all responsibility for provision and funding of victim services in BC, the Province re-iterated its position that police-based victim service programs should be cost shared with local governments in communities that contribute to their policing costs.

TRANSPORTATION

R21 TRANSPORT CANADA DIVESTITURE OF ASSETS Alberni-Clayoquot RD

WHEREAS Transport Canada is actively working to divest essential infrastructure in remote coastal communities;

AND WHEREAS this infrastructure is vital to small communities with limited resources to assume responsibility for these assets:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities work with UBCM and FCM to ensure the federal government continues to own, operate and manage its infrastructure especially in small remote communities.

Resolutions Committee recommendation: **Endorse**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership endorsed resolutions 2000-A16 and 2001-B25, both of which opposed the federal government's divestiture of marine infrastructure in coastal communities.

COMMUNITY ECONOMIC DEVELOPMENT

R22 AGRICULTURAL LAND RESERVE & AGRICULTURAL LAND COMMISSION Victoria

WHEREAS the Agricultural Land Commission, created as an autonomous body in 1974, has served to protect over four million hectares of farmland in the Province of British Columbia;

AND WHEREAS measures to protect farmland and support farmers and regional food systems are essential to provide food security in the face of increasing global transportation and energy costs and the impacts of climate change:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities (UBCM) request that the provincial government respect the integrity of the province-wide Agricultural Land Reserve and support its management by an independent and adequately funded Agricultural Land Commission;

AND BE IT FURTHER RESOLVED that the provincial government work with the agricultural community, UBCM and local governments to identify and implement additional measures that will increase the viability of farming and food production in British Columbia.

Resolutions Committee recommendation: **Endorse**

Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2011-B48, which called on the provincial government to increase the resourcing of the Agricultural Land Commission, so that it could more effectively carry out its mandate of preserving agricultural land for agriculture.

In response the provincial government referenced its 2010 review of Agricultural Land Commission operations, policy, regulation and legislation, and indicated that it was “committed to the [Agricultural Land Reserve] and the protection of agricultural land to support farmers and farm families.”

PART 3 – LATE RESOLUTIONS

Delegates will receive a *Supplementary Information Package* when they register onsite in Qualicum Beach that will contain the Resolutions Committee Report on Resolutions Received after the Deadline.

LR 1 Water Pricing Principles

Sunshine Coast Regional District

WHEREAS the Province of BC has introduced new water pricing principles as part of the *Water Sustainability Act* which will increase the annual rental costs for the waterworks licenses held by local governments;

AND WHEREAS the Water Pricing Strategy is tantamount to downloading the costs of the implementation of the *Water Sustainability Act*;

THEREFORE BE IT RESOLVED that AVICC encourage the Province to ensure local government water purveyors are not subjected to increased costs for the operation of their water systems.

Resolutions Committee recommendation: Admit for Debate

LR 2 Federal Government Support

City of Port Alberni

WHEREAS local governments on Vancouver Island are working individually and collectively to advance transportation infrastructure and economic development initiatives;

AND WHEREAS the federal government's New Building Canada Plan provides limited funding and certainty for local governments in applying for projects related to roads and other economic infrastructure;

THEREFORE BE IT RESOLVED that the AVICC lobby the Government of Canada to enhance the New Building Canada Plan to provide increased funding for transportation infrastructure and economic development on Vancouver Island.

Resolutions Committee recommendation: Admit for Debate

LR 3 Provincial Energy Efficiency Incentive Programs

Regional District of Nanaimo

WHEREAS the Government of BC has discontinued the successful LiveSmart BC residential efficiency incentive program, shifting support to product based incentives offered through major utilities;

AND WHEREAS this program shift results in the loss of funding for comprehensive actions recommended through home energy assessments, and a reduced understanding of the overall energy performance of a home;

THEREFORE BE IT RESOLVED that AVICC, through UBCM, request the Province ensure incentives remain available for comprehensive actions to address overall residential energy efficiency, including incentives for home energy assessments and post-retrofit evaluations.

Resolutions Committee recommendation: Admit for Debate

LR 4 Parenting Plan

District of Metchosin

WHEREAS under the current Family Law model no one is charged with advocating for the rights and interests of children, and that research shows that children suffer emotional, psychological and spiritual harm from parental conflict,

AND WHEREAS there is no requirement for a parental plan that describes the division of parental responsibilities before parents access the court system,

AND WHEREAS the court system is expensive, adversarial, escalates conflict and hostility between the parents, and it can take many months to obtain a court date,

THEREFORE IT BE RESOLVED that the Province develop policies and regulations that require that parents of underage children must develop, through mutual agreement or mediation, a prescribed parenting plan that includes division of parental responsibilities, before the parents may apply to court for a parenting order.

AND IT BE FURTHER RESOLVED that the Province create an agency similar to the Civil Dispute Tribunal, that would be structured to encourage parents to use a broad range of non-litigation based dispute resolution tools, including mediation delivered online, via video-conferencing or in person, to help parents resolve disputes as early as possible.

Resolutions Committee recommendation: Not Admit for Debate

LR 5 CSA Certified Standard for Recreational & Sport Helmets

City of Powell River

WHEREAS Brain Injury occurs at a rate of 50 per 100,000 persons in Canada, or 60,000* persons, at a cost of over \$150 Million Dollars per year**;

AND WHEREAS The severity of Acquired Brain Injury could be lessened significantly with the use of CSA certified standards in helmets for all sports, as is mandated for ice hockey players;

THEREFORE BE IT RESOLVED the Federation of Canadian Municipalities request that the government of Canada mandate the use of CSA standards for all recreational and sport helmets sold in Canada through product legislation, as with ice hockey helmets.

Resolutions Committee recommendation: Not Admit for Debate

LR 6 Provincial Woodstove Program

Regional District of Nanaimo

WHEREAS the Provincial Wood Stove Exchange Program is a successful locally delivered program that improves air quality province-wide; supports local, renewable and affordable wood-fuel use; and stimulates small business activity in participating communities;

AND WHEREAS the ability of local governments to plan and deliver the Program efficiently and effectively to local residents and small businesses is negatively impacted by uncertainty in the availability and timing of funding;

THEREFORE BE IT RESOLVED that AVICC, through UBCM, request the Province consider providing stable funding to support the Woodstove Exchange Program for a five year period beginning in 2014.

Resolutions Committee recommendation: Not Admit for Debate