



**66TH ANNUAL GENERAL MEETING & CONVENTION**  
**APRIL 10 - 12, 2015      COURTENAY, BC**

**SUPPLEMENTARY MATERIALS PACKAGE**

**CONTENTS**

1.	Annual Meeting & Convention Program .....	1
2.	Delegate List .....	8
3.	Nominating Committee Report .....	13
4.	Conference Rules & Procedures for Handling Resolutions .....	14
5.	Audited Financial Statements for the Year Ending December 31, 2014 .....	18
6.	2015 Association Budget .....	27
7.	Report on the 2015 Resolutions .....	28
8.	Report on the 2015 Late Resolutions .....	(See Separate Document)

*Note: There has been a **change in the Saturday evening Shuttle Schedule** affecting guests at the Old House Village & Spa to be able to add a pick-up for banquet guests staying at the Crown Isle Resort. Please see **Page 5 of the package for an updated schedule.***



# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

**66<sup>TH</sup> ANNUAL GENERAL MEETING & CONVENTION**  
**APRIL 10-12, 2015 - COURTENAY, BC**

**FRIDAY, APRIL 10, 2015**

## ***Morning Pre-Conference Program***

8:00am–9:00 am **Pre-Conference Registration** (*Upper Foyer, Florence Filberg Centre*)

8:30am-Noon **Pre-Conference Option #1 – Building Cultural Bridges: Reconciliation in Action** (*Back of the Main Hall, Florence Filberg Centre*)

8:30-11:30 am **Pre-Conference Option #2 – Study Tour of the North Island Hospitals Project and Vancouver Island Visitor Centre** (*Front of the Main Hall, Florence Filberg Centre*)

12:30pm-4:00pm **Main Registration** (*Upper Foyer, Florence Filberg Centre*)

## ***AGM & Convention Main Program – (Main Hall, Florence Filberg Centre)***

1:45 pm Official Opening  
Piper – *Pipe Major Bill Quig*  
Courtenay Fire Department Honor Guard  
Convention Opening Remarks – *President Barbara Price*  
O Canada – *Keisja Cox*  
K'mugwe Dancers with Welcome by *Andy Everson, K'ómoks and Kwakwaka'wakw First Nations*  
Welcome from Host Community – *Mayor Larry Jangula*  
Convention Program Overview – *President Barbara Price*

2:15 pm Icebreaker Activity – AVICC Director and Port Hardy Councillor Jessie Hemphill

2:25 pm Nominating Committee Report, *Past President Joe Stanhope*

2:30 pm KEYNOTE ADDRESS: **Tonia S. Winchester, Former Deputy Campaign Director, Washington State Initiative 502**

3:30 pm Refreshment Break

3:50 pm **Update on Special Committee on Expense Limits - Parliamentary Secretary Linda Reimer**

4:20 pm Nominations from the Floor for Officers  
Candidate Speeches (as necessary)

4:25 pm **Future of BC Ferries – Colin Palmer**, AVICC Director, Chair of the Regional District Coastal Ferry Group and Powell River RD Director; and **Alison Morse**, Bowen Island Municipal Councillor, Islands Trust Council Trustee and Co-chair of Ferry Advisory Committee

5:20 pm Final Comments and Wrap-Up  
Draw for 8" Samsung Galaxy Tab 3 16 GB Donated by Monk Office Supply  
*Must Be Present To Win*

5:30 pm Adjourn

5:30 - 7:30 pm Welcome Reception and Marketplace & Tradeshow – (*Native Sons Hall*)  
Background music by Fiddlejam

P  
R  
O  
G  
R  
A  
M

# SATURDAY, APRIL 11, 2015

*The Marketplace & Tradeshow is Open from 7:15 – 8:30 am and 12:45 – 1:30 pm Today!*

- 7:15-8:15 am Working Breakfast Presentation – **Regulation of Forest Management Activities on Private Managed Forest Lands** (*Rotary Hall*)  
Delegates Networking Breakfast (*Native Sons Hall*)
- 8:00-8:30 am Voting for Table Officers (As Necessary)
- 8:30 am Opening Remarks
- 8:35 am Annual Meeting  
Adoption of Conference Rules and Procedures  
Adoption of Minutes of 2014 Annual General Meeting  
President's Address and Annual Report  
Adoption of the 2014 Audited Financial Statements  
Appointment of Auditors  
Appointment of Scrutineers  
Appointment of Parliamentarian  
2016 AGM & Convention Location
- 8:45 am Review of Resolution Procedures
- 8:50 am Consideration of Resolutions
- 10:00 am Refreshment Break
- 10:20 am Resolutions, Continued
- 11:20 am Nominating Committee Report  
Nominations from the floor for Directors at Large  
Candidate speeches (as necessary)
- 11:40 am **Update on Natural Gas Operating Agreements – Gord Schoberg**, Senior Manager, Municipal & Aboriginal Relations, FortisBC
- 12:00 noon Delegates Luncheon
- 12:45-1:30 pm Dessert & Coffee and Final Visit to the Tradeshow (*Native Sons Hall*)
- 1:10 – 1:25 pm Physical Activity Break Led by Tofino Mayor and AVICC Director Josie Osborne (*Meet at Main Entrance of the Native Sons Hall*)
- 12:45-1:30 pm Elections for Director at Large (*Upper Foyer*)

## Concurrent Workshops

- 1:30-2:30 pm #1 – Why Municipal Support is Necessary: Building Strong Communities Through Affordable Housing (*Front of Main Hall*)  
#2 – Wastewater Treatment/Resource Recovery Advances (*Back of Main Hall*)  
#3 – Open Space Workshop (*Rotary Hall*)
- 2:30-3:00 pm Refreshment Break
- 3:00-4:00 pm #1 – Planning for Island-wide Intermodal Transportation (*Front of Main Hall*)  
#2 – Converting Waste to Energy: How does it work? What does it cost? What are the impacts? (*Back of Main Hall*)
- 6:15-11:00 pm Reception (*Courtenay Museum*) and Annual Banquet (*Florence Filberg Centre Main Hall*)  
6:15 pm Reception  
7:30 pm Buffet Dinner  
8:45 pm Keisja Cox. Musician  
9:15 pm Short Program  
9:35 pm John Reynolds, Musical Comedian

P  
R  
O  
G  
R  
A  
M

**SUNDAY, APRIL 12, 2015**

7:15-8:15 am	Delegates Networking Hot Breakfast ( <i>Native Sons Hall</i> )
8:30 am	Opening Remarks Nominating Committee Report Nominations from the Floor for Electoral Area Representative Candidate Speeches (as necessary)
8:35 am	<b>Address by UBCM President – Burnaby Councillor Sav Dahliwal</b>
8:55 am	Consideration of Resolutions and Late Resolutions
9:45 am	<b>Address by Leader of the Official Opposition – Mr. John Horgan</b>
10:15-10:45 am	Elections for Electoral Area Representative as Necessary ( <i>Upper Foyer</i> )
10:15-10:45 am	Refreshment Break
10:45 am	<b>Who's Covering Your Assets? – Tom Barnes</b> , CEO and General Counsel, Municipal Insurance Association
11:45 am	Final Business Session Nominating Committee Report (as required) Installation of New Executive Remarks by President Elect Grand Prize Draw - <i>Must Be Present To Win</i> <ul style="list-style-type: none"><li>• Inside Passage Cruise Aboard BC Ferries</li></ul>
Noon	Adjourn

**THANK YOU TO OUR HOSTS  
AND THEIR COMMUNITY PARTNERS**

Special thanks are extended to the City of Courtenay for hosting the 2015 AGM & Convention. AVICC Executive and staff wish to thank the host community for making the Convention a great experience.

Thank you as well to the many community partners for your contributions:

- ABC Printing & Signs
- Best Western Westerly Hotel
- Boston Pizz
- City of Courtenay
- Harbour Air Seaplanes/Westcoast Air/Whistler Air
- Holiday Inn Express
- I-Hos Gallery
- Island Joy Rides
- Locals Restaurant
- Old House Village Hotel & Spa
- Monk Office Supply
- Ricoh Canada
- Scotia Bank
- Signature Oil & Vinegar Tasting Bar

P  
R  
O  
G  
R  
A  
M

## **MINI MARKETPLACE & TRADE SHOW**

### **Hours**

**Friday – 5:30-7:30 pm**

**Saturday – 7:15 – 8:30 am & 12:45 – 1:30 pm**

### **Location**

**Native Sons Hall**

### **PARTICIPANTS**

**Association for Mineral Exploration BC & GeoScience BC**

**BC Assessment**

**BC Hydro**

**BC Lottery Corporation**

**BC Transit**

**FortisBC Energy Inc.**

**ICBC**

**Island Health**

**Private Forest Landowners Association**

**Tourism Vancouver Island**

**Trans Mountain Expansion Project – Kinder Morgan Canada**

**Vancouver Island University**

**Western Canada Marine Response Corporation**

**Western Forest Products**

### **WIFI Service Available From Shaw Go WiFi**

Choose Network: **“ShawOpen”**

If you already have a Shaw internet account or a Shaw Guest account, you will be asked to sign in with your email address and password.

If you do not have a Shaw regular or guest account, open your preferred web browser, select “Create Guest Account” and fill in the required information.

Detailed information is available at the Registration Desk.

**P  
R  
O  
G  
R  
A  
M**

## OUR SPONSORS

We wish to thank the following sponsors for their contribution toward the 2015 AVICC AGM & Convention:

FortisBC Energy Inc.	Saturday Delegate Luncheon
BC Hydro	Delegate Gift
BC Lottery Corporation	Annual Banquet Entertainment
Municipal Finance Authority	Gold Level General Sponsor
Vancouver Island University	Welcome Reception
BC Assessment	Silver Level General Sponsor
Municipal Insurance Association	Sunday Morning Hot Breakfast
Island Health	Saturday Pre-Banquet Reception
Association for Mineral Exploration BC and GeoScience BC	Annual Banquet Wine Co-sponsors
ICBC	Saturday Morning Breakfast
Canadian Wood Council	Pre-Convention Program
Private Forest Landowners Association	Saturday Morning Refreshment Break
Western Forest Products	Bronze Level General Sponsor
KPMG	Friday Afternoon Refreshment Break
Lidstone & Company	Sunday Morning Refreshment Break
Shaw Communications	Partner Programs
BC Transit & Comox Valley Regional District	Transportation
BC Ferry Services Inc.	Grand Prize Award
Lorena P.D. Staples Law Corporation	Services of Parliamentarian

# P R O G R A M

### Saturday Evening Banquet Shuttle Schedule

*Thank you to BC Transit and the Comox Valley Regional District for providing the complimentary shuttle service between the hotels and Courtenay Museum/Filberg Centre. Following is the schedule:*

Pick-up schedule departure times:

**Crown Isle:** 6:10 pm *(Added)*  
**Old House:** 6:30 pm, 6:50 pm *(Changed)*  
**Holiday Inn:** 6:05 pm, 6:25 pm, 6:45 pm  
**Best Western:** 6:10 pm, 6:30 pm, 6:50 pm

Departing from Florence Filberg Centre back to hotels:  
**9:40 pm, 10:05 pm, 10:35 pm, 10:50 pm (if required)**

## **Keynote Speaker - Tonia S. Winchester, Former Deputy Campaign Director, Washington State Initiative 502**

Marijuana legalization is an important topic facing Vancouver Island and its surrounding communities. With Washington state just across the border implementing a state-wide recreational marijuana system and the launch of Canada's nationwide medical marijuana mail-to-order program, MMPR, the issue is even more pressing. What are the challenges of implementing full legalization, and how should communities start addressing the topic? What worked in Washington State, and how does the current system in Canada actually operate? Tonia will provide an overview of the Washington state campaign, the current MMPR model, and will answer your questions about what your community needs to be thinking about as you approach the Canadian federal elections this year.

Tonia is a former Seattle Prosecutor who worked as Deputy Campaign Director, Washington State Initiative 502 that successfully legalized marijuana in Washington State by a 56-44 margin in November of 2012. Her role included forging alliances and getting endorsements from many groups traditionally seen as hostile to marijuana reform, as well as speaking across the state advocating for a new approach to Washington State's marijuana laws.

Most recently Tonia led the initial operational team that established and managed the Tilray medical marijuana production facility in Nanaimo, British Columbia - one of the largest medical marijuana production facilities in all of Canada. Tonia continues to speak across both the US and Canada advocating for the responsible and regulated legalization of cannabis, as well as working to help ethical and progressive businesses get established within the cannabis industry.

Tonia received her B.A. from the University of Washington and graduated cum laude from Seattle University School of Law.

## **Saturday Morning Working Breakfast**

### **Regulation of Forest Management Activities on Private Managed Forest Land**

The Managed Forest Council will discuss its role as the regulator of forest management practices on private managed forest land. The session will provide delegates with specific knowledge on the Managed Forest Program, its provincial mandate and the effectiveness of its professional reliance model in protecting five key resource areas on private managed forest land. The presentation is designed to answer questions elected officials may have around Council regulatory standards and how an owner's performance around these standards are evaluated through its ongoing inspection and investigation program.

Presenter: Rod Davis, Chair, Managed Forest Council

## **Plenary Presentations and Concurrent Workshops**

### **Future of Coastal Ferry Services**

For decades, local governments have been concerned about the negative impacts of coastal ferry fare increases on their communities. In 2014, concerns intensified with fare increases, the implementation of provincially-mandated service cuts to lifeline ferry routes, and the release of the UBCM report *Boatswains to the Bollards: A Socioeconomic Impact Analysis of BC Ferries* that documented the serious socioeconomic impacts caused by high ferry fares. This session will provide an overview of the BC Ferry Commissioner's preliminary decision for price caps that will apply to coastal ferry fares for 2016-2020 and resulting potential implications. It will also provide background on the Coastal Regional District Chairs Group's work and recent meetings with the Minister and the Ferry Commissioner. This session is intended to stimulate a lively discussion about visions for the coastal ferry service from 2016 forward, and next steps for local government to consider as the provincial government reviews the Commissioners Report and the Coastal Ferry Services Contract with BC Ferries from April to June 30.

Presenters: Colin Palmer, Director of the Powell River Regional District, Chair of the Regional District Coastal Ferry Group and AVICC Director and Alison Morse, Bowen Island Municipal Councillor, Island Trust Trustee and Co-Chair of the Ferry Advisory Committee Chairs

### **Who's Covering Your Assets?**

Local governments' linear assets are the foundation on which our communities are built. The immediate and long-term successful recovery and rebuilding efforts following a natural catastrophe are critical to health, safety and community wellbeing. There is no insurance to cover the cost of repairs, so reliance is currently placed on funding from senior levels of government. Yet funding gaps in disaster programs will produce significant unfunded liabilities at the local government level. These gaps can be addressed with

P  
R  
O  
G  
R  
A  
M

measured funding and established risk financing techniques. This session will focus on identifying those funding gaps, assessing their magnitude, and implementing mitigation techniques.

Presenter: Tom Barnes, CEO and General Counsel, Municipal Insurance Association

### **Why Municipal Support is Necessary: Building Strong Communities Through Affordable Housing**

With greater proportions of our population living in core housing need (221,470 of British Columbia households in Core Housing Need in 2006 and 23% of all British Columbia households are paying more than 50% of their income on rent in 2014), compounded by limited funds and shrinking federal government support for housing, non-profit organizations are experiencing increased pressure to service our vulnerable sector with inadequate support. This session is a push for action by local governments to positively utilize their planning power to advance affordable housing initiatives. This session will provide an overview of why effective collaboration between municipal governments and non-profits is necessary, and will highlight specific ways municipal governments can support non-profits in developing affordable housing.

Presenters: Kevin Albers, CEO and Kaela Schramm, Director of Projects and Planning, M'akola Development Services

### **Wastewater Treatment/Resource Recovery Advances**

An advanced wastewater treatment facility, Sechelt's Water Resource Centre (WRC) is designed to process wastewater into dewatered biosolids suitable for composting and high quality effluent water suitable for a wide range of reuses. State of the art technology and innovation in design reduce both pollutant discharge and operating costs. With noise and odour minimization, a compact footprint and appealing design, the WRC is integrated into a park space that complements the adjacent nature reserve and residential community. Removal of hormones and pharmaceuticals from effluent water using biochar made from the biosolids is slated to be tested at the WRC in 2015.

Presenter: Paul Nash, Project Coordinator, Sechelt Water Resource Centre

### **Planning for Island-wide Intermodal Transportation**

Whether the focus is rapid transit in Greater Victoria, container shipping in Nanaimo, LNG in Port Alberni, passenger/cargo rail, export capacity, BC Ferry schedules, new road proposals, airport expansions, public transit efficiencies, foot passenger ferries, peak session shipping capacity, or barging solid waste, it is time for a comprehensive intermodal transportation plan to turn what is widely viewed as an 'Island liability' into an economic advantage. Our panel of experts will engage your ideas as we work toward a prioritized plan to improve connectiveness, efficiency and accessibility.

Panel Members: George Hanson, President, VIEA; Dave Willie, VIEA Director, Member of VIEA Transportation Committee, and former Qualicum Beach Councillor; Josie Osborne, Tofino Mayor and Alberni-Clayoquot RD Chair; Fred Bigelow, CEO, Comox Airport Commission; and Bernie Dumas, President & CEO, Nanaimo Port Authority

### **Converting Waste to Energy: How does it work? How does it fit? What does it cost? What are the impacts?**

This information session will provide a high-level overview of energy extraction from the residual waste stream after recycling. Firstly, technologies will be discussed, from the conventional burning for heat, through the making of fuel from the waste, to the less conventional conversion of waste into burnable gas. We will see how waste to energy fits into an integrated waste management program, and how it might add value and what it could cost. Potential impacts, such as air pollution and ash disposal will be looked at as well as the greenhouse gas balance. Finally we hope to help you answer the question: Should this be something we believe is good for our community and society?

Presenter: Konrad Fichtner, P. Eng., Morrison Hershfield

### **Open Space Workshop**

Open Space is an interactive opportunity for conference participants to seize control of the agenda and talk about the topics that matter to you - so come armed with ideas, questions, and an open mind, and follow the law of two feet: *If you find yourself in a situation where you are not contributing or learning, move somewhere where you can.*

Facilitator: AVICC Director and Port Hardy Councillor Jessie Hemphill

# P R O G R A M



# 2015 AVICC AGM & CONVENTION REGISTRANTS (ALL)

Page 1

MUNICIPALITY/ORGANIZATION	TITLE	NAME
	AVICC Life Member	Mary Ashley
	AVICC Life Member	Christopher Causton
	AVICC Life Member	Larry Cross
	AVICC Life Member	Gillian Trumper
	AVICC Life Member	Ron Webber
AKBLG	Director	Linda Worley
Alberni-Clayoquot RD	Director	Lucas Banton
Alberni-Clayoquot RD	Director	Tony Bennett
Alberni-Clayoquot RD	Director	Penny Cote
Alberni-Clayoquot RD	Vice Chair & Director	John McNabb
Alberni-Clayoquot RD	Director	Keith Wyton
Alberni-Clayoquot RD/Huu-ay-aht	Director	John Jack
Alberni-Pacific Rim	MLA	Scott Fraser
Alert Bay	Mayor	Michael Berry
Alert Bay	Councillor	Dennis Buchanan
Alert Bay	Councillor	Kane Gordon
Alert Bay	Chief Administrative Officer	Heather Nelson-Smith
Assoc. for Mineral Exploration BC	Chair	David McLelland
BC Assessment	Assessor, Vancouver Island Region	Reuben Danakody
BC Assessment	Assessor (Acting) Courtenay Assessment	Chris Whyte
BC Hydro	Public Affairs Officer	Karla Louwers
BC Hydro	Manager, VI & Sunshine Coast Community	Ted Olynyk
BC Hydro	Communications Lead - John Hart Project	Stephen Watson
BC Lottery Corporation	Senior Communications Officer, Public	Laura Barker
BC Lottery Corporation	Director, Public Affairs	Greg Walker
Campbell River	Mayor	Andy Adams
Campbell River	Councillor	Michele Babchuk
Campbell River	Councillor	Charlie Cornfield
Campbell River	Councillor	Colleen Evans
Campbell River	Councillor	Ron Kerr
Campbell River	Councillor	Larry Samson
Campbell River	Councillor	Marlene Wright
Canadian Forces Base (Esquimalt)	Captain (Navy)	Steve Waddell
Canadian Wood Council	Wood <i>WORKS!</i> BC Municipal Affairs	Peter Moonen
Capital RD	Director	Wayne McIntyre
Capital Regional District	Director	David Howe
Capital Regional District	Chair	Nils Jensen
Central Coast RD	Chief Administrative Officer	Darla Blake
Central Coast RD	Chair	Reginald Moody-Humchitt
Central Saanich	Councillor	Carl Jensen
Central Saanich	Councillor	Niall Paltiel
Central Saanich	Mayor	Ryan Windsor
Colwood	Councillor	Lilja Chong
Colwood	Councillor	Cynthia Day
Colwood	Councillor	Terry Trace
Comox	Councillor	Russ Arnott
Comox	Councillor	Ken Grant
Comox	Councillor	Marg Grant
Comox	Mayor	Paul Ives
Comox	Councillor	Hugh MacKinnon
Comox	Councillor	Barbara Price
Comox	Councillor	Maureen Swift
Comox Valley RD	Director	Edwin Grieve
Comox Valley RD	Chair	Bruce Jolliffe
Comox Valley RD	General Manager, Planning &	Ann MacDonald
Comox Valley RD	Director	Rodney Nichol

MUNICIPALITY	TITLE	NAME
Comox Valley RD	Chief Administrative Officer	Debra Oakman
Courtenay	Councillor	Erik Eriksson
Courtenay	Councillor	David Frisch
Courtenay	Councillor	Doug Hillian
Courtenay	Mayor	Larry Jangula
Courtenay	Councillor	Rebecca Lennox
Courtenay	Councillor	Manno Theos
Courtenay	Councillor	Bob Wells
Cowichan Valley	MLA	Bill Routley
Cowichan Valley RD	Chief Administrative Officer	Brian Carruthers
Cowichan Valley RD	Director	Matteus Clement
Cowichan Valley RD	Director	Kerry Davis
Cowichan Valley RD	Director	Mel Dorey
Cowichan Valley RD	Director	Sonia Furstenau
Cowichan Valley RD	Director	Lori Iannidinardo
Cowichan Valley RD	Director	Klaus Kuhn
Cowichan Valley RD	Director	Mary Marcotte
Cowichan Valley RD	Director	Ian Morrison
Cowichan Valley RD	Director	Alison Nicholson
Cumberland	Mayor	Leslie Baird
Cumberland	Councillor	Jesse Ketler
Cumberland	Councillor	Roger Kishi
Cumberland	Councillor	Sean Sullivan
Duncan	Councillor	Michell Bell
Duncan	Councillor	Tom Duncan
Duncan	Councillor	Sharon Jackson
Duncan	Mayor	Phil Kent
Duncan	Director of Finance	Talitha Soldera
Duncan	Councillor	Michelle Staples
Esquimalt	Councillor	Meagan Brame
Esquimalt	Councillor	Beth Burton-Krahn
Esquimalt	Councillor	Lynda Hundleby
Esquimalt	Councillor	Olga Liberchuk
Esquimalt	Councillor	Susan Low
Esquimalt	Councillor	Tim Morrison
Fortis BC	Community & Aboriginal Relations Liaison	Carmen Dreichel
Fortis BC	Community & Aboriginal Relations	Carol Greaves
Fortis BC	Senior Manager, Municipal & Aboriginal	Gord Schoberg
Geoscience BC	President & CEO	Robin Archdekin
Gibsons	Councillor	Stafford Lumley
Gibsons	Councillor	Jeremy Valeriote
Gibsons	Councillor	Silas White
Gold River	Councillor	Kirsty Begon
Gold River	Councillor	Darcy Curr
Gold River	Councillor	Rod MacLeod
Gold River	Mayor	Brad Unger
Gold River	Councillor	Gordon Waterman
Great Canadian Gaming Corp.	VP, Stakeholder Relations & Responsible	Chuck Keeling
Great Canadian Gaming Corp.	Executive Director, Vancouver Island	Andy LaCroix
Highlands	Mayor	Ken Williams
ICBC	Road Safety	Caroline Robinson
Island Health	Director, Community Relations	Shannon Marshall
Islands Trust	Chief Administrative Officer	Linda Adams
Islands Trust	Vice Chair	Laura Busheikin
Islands Trust	Vice Chair	George Grams
Islands Trust	Chair	Peter Luckham
Islands Trust	Trustee	Susan Morrison

MUNICIPALITY	TITLE	NAME
Jerry Berry Consultants Inc.	Consultant	Jerry Berry
Kinder Morgan Canada	Stakeholder Engagement	Chris Tupper
KPMG	Manager, Risk Consulting	Jenny Yue-Detterer
Ladysmith	Councillor	Steve Arnett
Lake Cowichan	Councillor	Carolyne Austin
Lake Cowichan	Mayor	Ross Forrest
Lake Cowichan	Councillor	Tim McGonigle
Lake Cowichan	Councillor	Lorna Vomacka
Langford	Councillor	Denise Blackwell
Langford	Councillor	Matt Sahlstrom
Langford	Councillor	Winnie Sifert
Langford	Councillor	Lillian Szpak
Lantzville	Councillor	Jennifer Millbank
Lantzville	Councillor	Graham Savage
Lidstone & Company	Principle	Don Lidstone
Lorena Staples Law Corp.	Municipal Lawyer	Lorena (Lori) Staples, Q.C.
Metchosin	Councillor	Moralea Milne
MLA - Juan de Fuca	Leader of the Official Opposition	John Horgan
Mount Waddington	Director	Andrew Hory
Mount Waddington	Chair	Dave Rushton
Mount Waddington	Director	Heidi Soltau
Nanaimo	MLA	Leonard Krog
Nanaimo City	Councillor	Diane Brennan
Nanaimo City	Councillor	Jerry Hong
Nanaimo City	Councillor	Jim Kipp
Nanaimo City	Mayor	Bill McKay
Nanaimo RD	Director	Julian Fell
Nanaimo RD	Director	Howard Houle
Nanaimo RD	Director	Alec McPherson
Nanaimo RD	Director (Alt)	Chief Michael Recalma
Nanaimo RD	Director	Bob Rogers
Nanaimo RD	Chair	Joe Stanhope
Nanaimo RD	Chief Administrative Officer	Paul Thorkelsson
Nanaimo RD	Director	Maureen Young
Nanaimo-Cowichan	Member of Parliament	Jean Crowder
New Democrat Opposition	MLA	Selina Robinson
North Cowichan	Councillor	Joyce Behnsen
North Cowichan	Councillor	Maeve Maguire
North Cowichan	Councillor	Kate Marsh
North Cowichan	Councillor	Al Siebring
North Cowichan/Cowichan Valley RD	Mayor/Chair	Jon Lefebure
North Saanich	Councillor	Heather Gartshore
North Saanich	Councillor	Jack McClintock
North Saanich	Councillor	Geoff Orr
North Saanich	Councillor	Celia Stock
North Saanich	Councillor	Jack Thornburgh
North Saanich	Councillor	Murray Weisenberger
Oak Bay	Councillor	Hazel Braithwaite
Oak Bay	Councillor	Tom Croft
Oak Bay	Councillor	Michelle Kirby
Oak Bay	Councillor	Tara Ney
Oak Bay	Councillor	Eric Wood Zhelka
Parksville	Councillor	Al Greir
Parksville	Mayor	Marc Lefebvre
Parksville	Councillor	Kirk Oates
Parksville	Councillor	Teresa Patterson
Parksville	Councillor	Sue Powell

MUNICIPALITY	TITLE	NAME
Parksville	Councillor	Leanne Salter
Port Alberni	Councillor	Chris Alemany
Port Alberni	Councillor	Jack McLeman
Port Alberni	Councillor	Sharie Minions
Port Alberni	Councillor	Ron Paulson
Port Alberni	Mayor	Mike Ruttan
Port Alberni	Councillor	Dan Washington
Port Alice	Mayor	Jan Allen
Port Alice	Councillor	Marnie Chase
Port Alice	Councillor	Doug Worthington
Port Hardy	Mayor	Hank Bood
Port Hardy	Councillor	Dennis Dugas
Port Hardy	Councillor	Jessie Hemphill
Port Hardy	Councillor	Rick Marcotte
Port McNeill	Mayor	Shirley Ackland
Port McNeill	Councillor	Jay Dixon
Powell River	Councillor	CaroleAnn Leishman
Powell River City	Councillor	Russell Brewer
Powell River City	Mayor	Dave Formosa
Powell River City	Chief Administrative Officer	Mac Fraser
Powell River City	Councillor	Maggie Hathaway
Powell River City	Councillor	Karen Skadsheim
Powell River City	Councillor	Rob Southcott
Powell River RD	Director	Merrick Anderson
Powell River RD	Chair	Patrick Brabazon
Powell River RD	Director	Stan Gisborne
Powell River RD	Director	Colin Palmer
Powell River RD	Chief Administrative Officer	Al Radke
Powell River-Sunshine Coast	MLA	Nicholas Simons
Private Forest Landowners Assoc.	Executive Director	Rod Bealing
Qualicum Beach	Councillor	Barry Avis
Qualicum Beach	Councillor	Neil Horner
Qualicum Beach	Chief Administrative Officer	Daniel Sailland
Qualicum Beach	Councillor	Anne Skipsey
Qualicum Beach	Mayor	Teunis Westbroek
Saanich	Councillor	Vic Derman
Saanich	Councillor	Colin Plant
Saanich-Gulf Islands	Member of Parliament	Elizabeth May
Sayward	Councillor	Joyce Ellis
Sayward	Councillor	Janette Hoare
Sayward	Councillor	Diane Mason
Sechelt	Chief Administrative Officer	Bill Beamish
Sechelt	Councillor	Darren Inkster
Sechelt	Councillor	Alice Lutes
Sechelt	Mayor	Bruce Milne
Sechelt	Councillor	Noel Muller
Sechelt	Councillor	Mike Shanks
Sechelt	Councillor	Darnelda Siegers
Sechelt	Councillor	Doug Wright
Shaw Communications	Manager, Gov't Affairs-BC	Jeff Bray
Sidney	Mayor	Steve Price
SILGA	President	Marg Spina
Sooke	Director of Finance	Michael Dillabaugh
Sooke	Councillor	Rick Kasper
Sooke	Councillor	Ebony Logins
Sooke	Councillor	Brenda Parkinson
Sooke	Councillor	Kevin Pearson

MUNICIPALITY	TITLE	NAME
Sooke	Mayor	Maja Tait
Strathcona RD	Chair	Jim Abram
Strathcona RD	EA Director	Noba Anderson
Strathcona RD	Chief Administrative Officer	Russ Hotsenpiller
Sunshine Coast RD	Director	Mark Lebbell
Sunshine Coast RD	Director	Lorne Lewis
Sunshine Coast RD	Chair	Garry Nohr
Sunshine Coast RD	Director	Ian Winn
Tahsis	Councillor	Kathy Bellanger
Tahsis	Mayor	Jude Schooner
Tofino	Councillor	Al Anderson
Tofino	Councillor	Dorothy Baert
Tofino	Councillor	Greg Blanchette
Tofino	Councillor	Duncan McMaster
Tofino	Mayor	Josie Osborne
Tofino	Councillor	Ray Thorogood
Tourism Vancouver Island	Industry & Community Services Manager	Jody Young
Town of Ladysmith	Mayor	Aaron Stone
Trans Mountain Expansion Project	Project Specialist	Sheran Bathurst
Ucluelet	Councillor	Marilyn McEwen
Ucluelet	Councillor	Sally Mole
Ucluelet	Councillor	Mayco Noell
Ucluelet	Councillor	Randy Oliwa
Ucluelet	Mayor	Dianne St. Jacques
University of Victoria	Director, Community Relations	Joy Davis
Vancouver Island University	Executive Director, University Relations	Dan Hurley
Victoria	Mayor	Lisa Helps
Victoria	Councillor	Ben Isitt
Victoria	Councillor	Jeremy Loveday
Victoria-Swan Lake	MLA	Rob Fleming
View Royal	Councillor	John Rogers
View Royal	Mayor	David Screech
View Royal	Councillor	Aaron Weisgerber
Western Canada Marine Response Corp.	Manager, Communications	Michael Lowry
Western Forest Products Inc.	Regional Engagement Coordinator	Kindry Mercer
Zeballos	Councillor	Debra Brown
Zeballos	Councillor	Julie Colborne
Zeballos	Mayor	Donnie Cox
Zeballos	Councillor	Kate Racey

## **NOMINATING COMMITTEE REPORT 2015-16 AVICC EXECUTIVE**

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2015 AGM and Convention:

### **President**

- Councillor Barbara Price, Town of Comox

### **First Vice-President**

- Director, Electoral Area H., Mary Marcotte, Cowichan Valley Regional District

### **Second Vice-President**

- Director Edwin Grieve, Comox Valley Regional District

### **Director at Large** (three to be elected\*)

- Councillor Jessie Hemphill, District of Port Hardy
- Councillor Carl Jensen, District of Central Saanich
- Mayor Josie Osborne, District of Tofino and Chair, ACRD
- Director Colin Palmer, Powell River Regional District

### **Electoral Area Representative**

There were no nominations received.

Photos and biographical information on the candidates will be published in the *2015 Pre-Convention Newsletter* to be distributed to all members late March, 2015.

For further information on the nomination and election process contact:

Past President Joe Stanhope  
Chair of AVICC Nominating Committee  
c/o Local Government House  
525 Government St  
Victoria, BC V8V 0A8  
Phone: (250) 356-5122  
Fax: (250) 356-5119

# **AVICC CONFERENCE RULES AND PROCEDURES FOR HANDLING RESOLUTIONS**

## **GENERAL RULES**

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

## **VOTING RULES**

5. Only elected officials of members are entitled to vote. [Bylaws s. 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

## **RULES OF PROCEDURE**

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.

13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. Delegates must confine their remarks to a maximum speaking period of three minutes; including the introducer of a motion.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

## **HANDLING OF RESOLUTIONS STEP-BY-STEP RULES**

### **PRECEDENCE OF RESOLUTIONS**

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into three sections:
  - Part 1 – Those resolutions referred to AVICC by UBCM.
  - Part 2 – Those resolutions received by the deadline.
    - Section “A” – Those that feature new issues of interest to all members.
    - Section “B” – Those that support existing UBCM policy including:
      - Previously considered and endorsed resolutions; or
      - Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.
  - Part 3 – Resolutions received after the deadline

### **PROCEDURES FOR RESOLUTIONS PRINTED IN PART 1 AND PART 2, SECTION “A” OF THE RESOLUTIONS BOOK**

20. The Chair will cause the title and the "enactment" clause of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.
25. The Chair will then call for discussion from the floor.



26. If there are not speakers opposed to the motion the Chair may call the question.  
Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17)  
Delegates must confine their remarks to a maximum speaking period of three minutes.  
Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10).  
Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

## **PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B" OF THE RESOLUTIONS BOOK**

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
- i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to amend the recommendation of the Resolutions Committee to remove the resolution from the block and have the resolution entered for discussion.
  - ii) If duly seconded, the Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
  - iii) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration.

## **PROCEDURES FOR LATE RESOLUTIONS**

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
30. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
32. Resolutions received after the deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
- i) Emergency Resolutions recommended to be placed before the Convention for Plenary discussion.
  - ii) Resolutions not recommended to be admitted for Plenary discussion.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering Resolutions Received after the Deadline for discussion which, if duly seconded, will be dealt with as follows: The Chair shall put the question – "Shall the Report of the Resolutions Committee and the recommendations therein be adopted? – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].
34. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
35. In the event that a late resolution is recommended to be admitted for discussion, the sponsor may be asked produce sufficient copies for distribution to the Convention.

36. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

#### **FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK**

38. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

#### **FOR SPECIAL RESOLUTIONS**

40. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 38 or 39.
41. **AMENDMENTS TO CONSTITUTION AND BYLAWS:** Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
42. **SPECIAL RESOLUTIONS:** Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A favourable majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

Financial Statements of

**ASSOCIATION OF  
VANCOUVER ISLAND AND  
COASTAL COMMUNITIES**

Year ended December 31, 2014



**KPMG LLP**  
**Chartered Accountants**  
St. Andrew's Square II  
800-730 View Street  
Victoria BC V8W 3Y7  
Canada

Telephone (250) 480-3500  
Fax (250) 480-3539  
Internet [www.kpmg.ca](http://www.kpmg.ca)

## INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

### Report on the Financial Statements

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statement of financial position as at December 31, 2014, the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

#### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2014, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Page 2

### **Report on Other Legal and Regulatory Requirements**

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by the Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, stylized font and is underlined with a single horizontal stroke.

Chartered Accountants

March 12, 2015

Victoria, Canada

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Financial Position

December 31, 2014, with comparative information for 2013

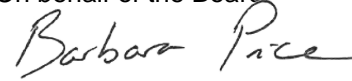
	2014	2013
<b>Assets</b>		
Current assets:		
Cash and cash equivalents (note 2)	\$ 195,934	\$ 181,713
Prepaid expenses	-	2,250
Accounts receivable	1,024	458
	<u>\$ 196,958</u>	<u>\$ 184,421</u>


## Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 8,010	\$ 9,784
Deferred contributions (note 3)	50,415	50,832
	<u>58,425</u>	<u>60,616</u>
Net assets:		
Unrestricted	138,533	123,805
Contractual commitments (note 4)		
	<u>\$ 196,958</u>	<u>\$ 184,421</u>

See accompanying notes to financial statements.

On behalf of the Board:

 Director

 Director

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Operations and Changes in Net Assets

Year ended December 31, 2014, with comparative information for 2013

	2014	2013
Revenue:		
Annual meeting - sponsorships	\$ 44,001	\$ 36,300
Annual meeting - registration	46,477	46,223
Association dues	74,979	76,132
Interest	2,231	2,134
Other	6,175	458
	173,863	161,247
Expenses:		
Annual meeting	67,139	71,493
Communication and staff travel	2,452	1,316
Executive meetings	8,154	9,249
Other meetings	2,693	1,858
Postage, office and miscellaneous	4,535	10,585
Professional fees	6,090	6,090
Union of BC Municipalities contract fees	53,850	53,850
Consulting fees	14,222	-
	159,135	154,441
Excess of revenue over expenses	14,728	6,806
Net assets, beginning of year	123,805	116,999
Net assets, end of year	\$ 138,533	\$ 123,805

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Cash Flows

Year ended December 31, 2014, with comparative information for 2013

	2014	2013
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ 14,728	\$ 6,806
Change in non-cash operating working capital:		
Decrease (increase) in prepaid expenses	2,250	(250)
Increase in accounts receivable	(566)	(319)
(Decrease) increase in accounts payable and accrued liabilities	(1,774)	2,184
(Decrease) increase in deferred contributions	(417)	4,167
Increase in cash and cash equivalents	14,221	12,588
Cash and cash equivalents, beginning of year	181,713	169,125
Cash and cash equivalents, end of year	\$ 195,934	\$ 181,713

See accompanying notes to financial statements.



# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2014

---

## **Nature of operations:**

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

## **1. Significant accounting policies:**

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

### **(a) Basis of presentation:**

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

### **(b) Cash and cash equivalents:**

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

### **(c) Revenue recognition:**

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2014

---

## 1. Significant accounting policies (continued):

### (d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

### (e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method (or effective interest rate method).

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

### (f) Capital assets:

In accordance with the ASNPO Handbook section 4431, "Tangible capital assets held by not-for-profit organizations" the Association has not capitalized any expenditures during the year. In 2014 there were no capital expenditures (2013 - \$nil). Capital assets owned by the Association but which are not capitalized under this policy include furniture, computer hardware and software.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2014

---

## 1. Significant accounting policies (continued):

### (g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

## 2. Cash and cash equivalents:

	2014	2013
Cash	\$ 30,181	\$ 22,776
MFA Money Market Funds	165,753	158,937
	<u>\$ 195,934</u>	<u>\$ 181,713</u>

## 3. Deferred contributions:

Deferred contributions consist of \$44,665 (2013 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee in addition to \$5,750 (2013 - \$6,167) of sponsorship revenues received in advance for the 2014 conference.

## 4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services and has committed to pay \$78,000 in 2015 in respect of this contract by way of quarterly payments. The amounts are subject to adjustment each January.

## 2015 AVICC Budget

	2015 Budget	2014 Actuals
<b>GENERAL BUDGET</b>		
<u>Revenues</u>		
Dues <sup>1</sup>	76,500	74,979
Interest <sup>2</sup>	2,200	2,231
Other <sup>3</sup>	<u>500</u>	<u>6,175</u>
<i>Sub-Total General Revenues</i>	79,200	83,385
<u>Expenditures</u>		
UBCM Contract <sup>4</sup>	77,980	53,850
Executive Meetings <sup>5</sup>	9,000	8,154
Other Meetings <sup>6</sup>	2,000	2,693
Staff Travel <sup>7</sup>	700	1,525
Communications <sup>8</sup>	1,000	927
Telephone <sup>9</sup>	1,000	1,596
Office Supplies <sup>10</sup>	1,000	1,289
Audit <sup>11</sup>	6,090	6,090
Other <sup>12</sup>	<u>6,524</u>	<u>15,872</u>
<i>Sub-Total General Expenditures</i>	<u>\$105,294</u>	<u>\$91,996</u>
<b>Revenues Less Expenses - General Budget</b>	<b><u>(\$26,094)</u></b>	<b><u>(\$8,612)</u></b>
 <b>AGM &amp; CONVENTION BUDGET</b>		
AGM & Convention Revenue <sup>3</sup>	91,270	90,478
AGM & Convention Expenses <sup>13</sup>	<u>65,177</u>	67,139
<b>Revenues Less Expenses - AGM &amp; Convention</b>	<b><u>\$26,093</u></b>	<b><u>\$23,339</u></b>
 <b>TOTAL PROFIT/LOSS FOR ALL ACTIVITIES</b>	 <b><u>(\$0)</u></b>	 <b><u>\$14,727</u></b>
 <b>Membership Dues Increase</b>	 <b>2%</b>	 <b>0%</b>

### REVENUES

1. **Dues** - The dues are based on the prior year's population figures on a sliding scale as follows:

1st 5,000 - .1179 per capita

Next 10,000 - .1017 per capita

Next 15,000 - .0857 per capita

Over 30,000 - .0749 per capita

Minimum fee is \$214. Source for population figures is BC Stats, a division of the Ministry of Citizens Services as received from UBCM.

2. **Interest** - Surplus funds are invested with the Municipal Finance Authority.

3. **AGM & Convention** - Includes both sponsorship and registration income. Also included at year-end is any surplus from the AVICC lunch at UBCM Convention

### EXPENDITURES

4. **UBCM Service Contract** - covers the cost of the service agreement with UBCM to provide administrative and executive support services.

5. **Executive Meetings** - covers expenses for the 4 in-person meetings per year.

6. **Other Meetings** - covers costs for other scheduled meetings including visits to members and President's attendance at other Area Associations as per Executive policy.

7. **Staff Travel** - covers staff travel for executive and other meetings as required.

8. **Communications** - covers the costs of maintaining the AVICC Website.

9. **Telephone** - covers long distance calls made by the President and Executive Coordinator, and costs of teleconference meetings.

10. **Office Supplies** - covers the costs of office supplies either purchased directly or recovered by UBCM.

11. **Audit**

12. **Other** - cover miscellaneous expenses not budgetted in other lines including bank charges.

13. **AGM & Convention** - covers all the costs of the AGM & Convention.

# 2015 REPORT ON RESOLUTIONS

## PART SR - SPECIAL RESOLUTIONS

The following resolution has been submitted by the Association of Vancouver Island and Coastal Communities Executive to engage the membership in a discussion of Convention timing. The Resolution provides two possible alternatives for the enactment clause to initiate discussion by the membership on this issue.

As this Resolution is brought to the Convention floor, the Resolutions Chair will ask for a member and a seconder to move either Alternative Enactment Clause #1 or Alternative Enactment Clause #2.

### **SR1 Association of Vancouver Island and Coastal Communities Annual General Meeting and Convention Timing**

**AVICC Executive**

WHEREAS prior to selecting Convention dates for 2017-2019, the AVICC Executive would like the membership to consider whether the Friday to Sunday timing is still the most effective;

AND WHEREAS a number of potential impacts and other background has been provided in Appendix A below;

#### Alternative Enactment Clause #1:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities maintain the present timing of its Annual General Meeting and Convention which is Friday afternoon though to noon on Sunday, allowing for an optional Pre-Convention Program on the Friday morning.

Or

#### Alternative Enactment Clause #2:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities move the timing of its Annual General Meeting and Convention to Wednesday afternoon though to noon on Friday, allowing for an optional Pre-Convention Program on the Wednesday morning.

RECOMMENDATION: **No recommendation**

#### COMMENTS:

The Resolutions Committee advises that, to its knowledge, the AVICC membership has not previously considered a resolution on the subject of AVICC's AGM and Convention timing and offers no recommendation.

## APPENDIX A – BACKGROUND TO SR 1 - ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES ANNUAL GENERAL MEETING AND CONVENTION TIMING

The Association of Vancouver Island and Coastal Communities Constitution and Bylaws provide no guidance or requirement regarding the days of the week on which the Annual General Meeting (AGM) and Convention may take place. AVICC has historically scheduled its AGM and Convention from Friday afternoon through to noon on Sunday, allowing for a Pre-Convention Program to be scheduled for Friday morning.

Although not an inclusive list, Convention timing has potential impacts, both positive and negative, on member attendance; availability of quality speakers; staff costs for UBCM, Convention sponsors, provincial government speakers, and tradeshow participants; staff costs for AVICC and local government hosts; and participation by Provincial and Federal elected officials. The current practice of Friday through Sunday Convention has resulted in good member attendance over the years that may be attributed in part to members not needing to take time off from work.

It is noted that the Union of BC Municipalities and three of the four other area associations in BC have consistently held their AGM and Convention from Wednesday through Friday, with the remaining area

association holding theirs either Wednesday through Friday or Thursday through Saturday depending on the host community's preference.

CONVENTION DECISION: \_\_\_\_\_

#### **PART 1 – REFERRED RESOLUTIONS**

Referred resolutions are those that are referred to the Association by UBCM. There are no referred resolutions in 2015.

#### **PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE**

The following are the resolutions received by the February 23, 2015 resolutions deadline.

**Part 2 - Section “A”** – This section contains resolutions that feature new issues of interest to all members.

#### **LEGISLATIVE**

##### **R1 Candidates for Local Government Elections to Run in One Jurisdiction Only Town of View Royal**

WHEREAS the simultaneous running for local government office by a candidate in multiple jurisdictions makes a mockery of the election process;

AND WHEREAS there is currently no mechanism in local government elections-related legislation to prohibit the simultaneous running for local government office by a candidate in multiple jurisdictions;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia be requested to amend Part 3 of the *Local Government Act* to add a prohibition on the simultaneous running for local government office by a candidate in multiple jurisdictions.

RECOMMENDATION: ***No recommendation***

#### **COMMENTS:**

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting amendments to the *Local Government Act* to prohibit candidates from running concurrently for local government office in multiple jurisdictions.

CONVENTION DECISION: \_\_\_\_\_

#### **COMMUNITY ECONOMIC DEVELOPMENT**

##### **R2 ICET Funding City of Campbell River, Strathcona Regional District, Town of Port McNeill**

WHEREAS the Island Coastal Economic Trust (ICET) has expended nearly all of its original capitalization;

AND WHEREAS the \$50 million fund has been the key factor enabling ICET to leverage significant levels of other government, nongovernment and private sector funding resulting in important gains for the people, businesses and communities in the AVICC region;

THEREFORE BE IT RESOLVED that AVICC petition the Provincial Government to renew the Island Coastal Economic Trust by recapitalizing the Trust to its original level.

RECOMMENDATION: ***No recommendation***

## COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government provide further funding for the Island Coastal Economic Trust.

## CONVENTION DECISION: \_\_\_\_\_

## FINANCE

### R3 Land Title Fees

### Regional District of Nanaimo

WHEREAS local governments rely on land title records and survey plans from the Land Title and Survey Authority of BC (LTSA) in their day to day operations beyond those searches conducted for assessment or taxation purposes;

AND WHEREAS the transition from BC Online to myLTSA has limited the fee exemption to land title register searches conducted for taxation and assessment purposes only, resulting in significant additional costs to local governments;

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the Land Title and Survey Authority of BC to charge local governments for accessing records in a consistent manner to that of BC Online;

AND BE IT FURTHER RESOLVED that the Union of BC Municipalities urge the Province to, if necessary to achieve the above, amend the *Land Title Act* to expand the purposes under which a local government can search the records of the land title office without charge.

## RECOMMENDATION: ***Endorse with the Proposed Amendment***

THEREFORE BE IT RESOLVED that the Union of BC Municipalities urge the Province to amend the *Land Title Act* to expand the purposes under which a local government can search the records of the land title office without charge.

## COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the Land Title and Survey Authority (LTSA) harmonize its fee schedule for local government title searches with the fee schedule used by BC Online.

The sponsor in the second recital clause states that the “transition from BC Online to myLTSA has limited the fee exemption to land title register searches conducted for taxation and assessment purposes only, resulting in significant additional costs to local governments”. However, UBCM has information that may clarify the change that has taken place with LTSA’s move from BC Online to its own customer portal, myLTSA.

LTSA has advised that prior to implementing the online myLTSA system, the LTSA had limited access to customer information and, as a result, was unaware that taxing authorities were not being charged service fees for filings and for searches not related to assessment and taxation purposes. LTSA has clarified that under the Land Title Act, the taxing authorities should have been charged service fees for filings and for searches not related to assessment and taxation purposes.

It was only when taxing authorities began signing up for myLTSA accounts that this issue came to LTSA’s attention. The LTSA has advised that the only existing exemption from LTSA fees for local governments is found in Section 381 of the Land Title Act: an exemption for searches in support of property assessment or taxation purposes.

As a publicly accountable corporation, LTSA is required by statute and contract (with the the Province) to collect on behalf of and pay to the Province all statutory fees under the Land Title Act. The Resolutions Committee understands that the LTSA has no discretion in the matter.

In response to questions about the move to myLTSA, the LTSA published information on its website about the new search and filing service:

<http://www.ltsa.ca/cms/for-local-governments>

Based on the information provided, and in order to achieve the outcome desired, the sponsor may wish to amend the resolution by only putting forward the second enactment clause of the resolution and deleting the first.

CONVENTION DECISION: \_\_\_\_\_

## TRANSPORTATION

### R4 Funding for Road Maintenance

### Village of Zeballos

WHEREAS road infrastructure, the lifeline to many coastal communities, is not under the care and control of the Ministry of Transportation and Infrastructure, but rather entrusted to profit oriented industry.

AND WHEREAS funding levels driven by stumpage and royalties are no longer adequate to sustain and maintain coastal road infrastructure to "community use" standard as expected by the travelling public.

THEREFORE BE IT RESOLVED that the British Columbia Provincial Government be required to re-evaluate stumpage rates and apply an increased operating budget to support additional maintenance funding to the Ministry of Forests, Lands and Natural Resource Operations who is responsible for many of these coastal community lifelines.

RECOMMENDATION: ***No recommendation***

#### COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government re-evaluate stumpage rates with the goal of increasing funding for the Ministry of Forests, Lands and Natural Resources to maintain resource roads.

The Committee notes, however, that members endorsed resolution 1998-B73, calling on the provincial Ministry of Forests to reinstate grants for improvement of forest access roads leading to communities. In its response to the 1998 resolution the provincial government pointed out that the Ministry of Forests and its staff had no mandate or authority for road works outside the scope of a forest agreement.

The Resolutions Committee would seek clarification about the type of road that accesses the community. Is it a forest service road, a resource road, or something else? How the road is classified will determine what funding options are available to assist with road maintenance. As well, with a neighbouring First Nation in the area, is there also not an obligation on the part of the federal government as well as the Province to ensure there are adequate road conditions that meet a "community use standard"?

CONVENTION DECISION: \_\_\_\_\_



## COMMUNITY SAFETY

### R5 Development of an Emergency Response Seismic Mitigation Fund

City of Powell River

WHEREAS in 1921 the Province of British Columbia initiated collection of a tax of 4.4% of gross property and vehicle insurance premiums (Insurance Premium Tax) equal to approximately \$450M per year to offset the cost of administering the Fire Marshalls Act, later the Fire Services Act;

AND WHEREAS the March 2014 Auditor General's Report concluded that British Columbia was not adequately prepared for a catastrophic seismic event and it is anticipated that seismic upgrading will be one of the included recommendations contained in the report of Henry Renteria, Chair of the BC Earthquake Preparedness Consultation that has been received by the province;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities forward a motion to the 2015 Union of BC Municipalities Conference requesting:

THAT the Provincial Government establish an Emergency Response Seismic Mitigation Fund; and further

THAT the Provincial Government allocate \$190,000,000 annually from the Insurance Premium Tax to the fund; and further

THAT up to \$1,000,000 of the fund be made available annually to each of the 190 local government jurisdictions in British Columbia for the purpose of seismic upgrading of municipal emergency response buildings.

RECOMMENDATION: **No recommendation**

#### COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution proposing that the provincial government allocate certain revenues from the Insurance Premium Tax towards the establishment and maintenance of an Emergency Response Seismic Mitigation Fund, to be used by local governments for seismic upgrading of local government emergency response buildings.

The Committee notes, however, that UBCM members have endorsed more general resolutions requesting funding from other orders of government for seismic upgrading of local infrastructure (2012-B4, 2008-B117, 2001-B52).

CONVENTION DECISION: \_\_\_\_\_

### R6 National Inquiry on Missing and Murdered Aboriginal Women

City of Victoria

WHEREAS Indigenous women and girls in Canada have been murdered or have gone missing at a rate four times higher than non-indigenous women, despite aboriginal women constituting less than five per cent of the Canadian population;

AND WHEREAS the homicide rate in the past decade is roughly seven time higher for Indigenous women and girls than for all other women and girls in Canada;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities and Union of British Columbia Municipalities requests that the Federal Government convene a national inquiry into the widespread and severe violence faced by Indigenous women and girls in Canada.

AND BE IT RESOLVED THAT AVICC/UBCM encourage member local governments to work together, in collaboration with Indigenous women's organizations, to institute a comprehensive response to the widespread and severe violence faced by Indigenous women and girls.

RECOMMENDATION: ***No recommendation***

COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the federal government convene a national inquiry into widespread and severe violence faced by indigenous women and girls; nor have members considered a resolution encouraging local government to work with indigenous women's organizations on this issue.

The Committee notes, however, that members endorsed a related resolution, 2012-C37, calling on the Province to "implement the recommendation of the Highway of Tears Symposium by establishing and funding a shuttle bus service between northern communities." No response was received from the provincial government regarding this resolution.

CONVENTION DECISION: \_\_\_\_\_

**TAXATION**

**R7 Increasing Corporate Income Tax Rates**

**Cowichan Valley Regional District**

WHEREAS local governments are heavily reliant on property taxes and need to diversify their revenue sources;

AND WHEREAS income tax sharing arrangements are common between senior and local government in other jurisdictions and British Columbia has the second lowest corporation tax rate of all provinces and territories;

THEREFORE BE IT RESOLVED that the Government of British Columbia be urged to increase the corporation tax rate by 1% on large corporations as defined by the Province and transfer any revenue from that tax increase to the local government level.

RECOMMENDATION: ***No recommendation***

COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government impose a 1% increase to the income tax rate levied on large corporations, and transfer revenue from such a tax increase to local governments.

CONVENTION DECISION: \_\_\_\_\_

**ENVIRONMENT**

**R8 Vancouver Island Coordinated Solid Waste Strategy**

**City of Campbell River,  
Strathcona Regional District**

WHEREAS regional districts on Vancouver Island are struggling with the financial implications of managing solid waste, and the demand for diversion programs is increasing;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities undertake an assessment to determine the feasibility of a Vancouver Island-wide solid waste service.

RECOMMENDATION: ***Endorse with proposed amendment***

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities undertake an assessment to determine the feasibility of a Vancouver Island and coastal communities solid waste service.

## COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting the AVICC to undertake a feasibility study on implementing a solid waste service serving all of Vancouver Island.

However, AVICC has already established draft Terms of Reference for an AVICC Special Committee on Solid Waste Management for Vancouver Island and Coastal Communities which has been forwarded to the nine affected regional districts for their consideration. The purpose of the Committee as identified in the draft Terms of Reference include:

- prepare a report to summarize AVICC regional district solid waste management plans;
- conduct the required analysis and review including the provincial legislative framework to inform AVICC-wide joint solutions (or sub-AVICC solutions, as appropriate, between partnering jurisdictions) on the topic of solid waste management;
- develop a long-term strategy for solid waste management ensuring that the affected local governments have reached consensus;
- present the findings and recommendations of the analysis as requested by AVICC;
- 
- report out on work of the special committee at the 2016 AVICC Annual General Meeting and Convention; and
- present a briefing to the Province of BC.

CONVENTION DECISION: \_\_\_\_\_

### **R9 Warning Labels for All Fossil Based Liquid Fuels**

**City of Colwood**

WHEREAS there is evidence that combustion of petroleum products such as gas and diesel used in vehicles contribute to greenhouse gas emissions that affect natural systems in ways that are injurious to human health and to the natural environment upon which we all depend for food and life;

AND WHEREAS sea level rise resulting from greenhouse gas emissions will cause significant harm to coastal communities

THEREFORE BE IT RESOLVED that the Vancouver Island and Coastal Communities support, and will implement where possible, legislation to require retailers of petroleum products to provide plastic sleeves (nozzle toppers) with warning labels on pump handles for all fossil based liquid fuels.

RECOMMENDATION: ***No recommendation***

## COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution encouraging local governments to enact legislation to require retailers of petroleum products to place warning labels on pump handles for all fossil based liquid fuels.

CONVENTION DECISION: \_\_\_\_\_

### **R10 Environmental Bill of Rights**

**City of Victoria, Town of Ladysmith**

WHEREAS municipalities and regional districts are the governments nearest to people and the natural environment, and therefore share a deep concern for the welfare of the natural environment and understand that a healthy environment is inextricably linked to the health of individuals, families, future generations and communities;

AND WHEREAS fostering the environmental well-being of the community is a municipal purpose under section 7(d) of the Community Charter and a regional district purpose under section 2(d) of the *Local Government Act*;

THEREFORE BE IT RESOLVED that UBCM request that the Province of British Columbia enact a provincial environmental bill of rights to fulfill the right of every resident to live in a healthy environment by ensuring access to information, public participation in decision making, and access to effective remedies, and without limitation to allow a resident to:

- comment on environmentally significant government proposals,
- ask a ministry or local government to review an existing law, policy, or program,
- ask a ministry, crown agency, or local government to investigate harm to the natural environment,
- appeal, or ask a ministry or local government to review, a decision under an enactment,
- propose a new law, regulation, policy, or program to protect the natural environment,
- use courts or tribunals to protect the environment, and
- have whistleblower protection.

RECOMMENDATION: ***No recommendation***

COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting the provincial government to enact an environmental bill of rights.

CONVENTION DECISION: \_\_\_\_\_

## **R11 Declaration Of The Right To A Healthy Environment**

**District of Saanich  
District of Central Saanich**

WHEREAS the David Suzuki Foundation Blue Dot Tour has inspired many Canadians to request that the right to a healthy environment be enshrined in the Charter of Rights and Freedoms through support of the following motion;

AND WHEREAS the District of Saanich understands that people are part of the environment and that a healthy environment is inextricably linked to the well-being of our community;

AND WHEREAS the Saanich Official Community Plan provides a strong policy foundation to pursue actions and initiatives that contribute toward a healthy environment;

AND WHEREAS Saanich has the opportunity to endorse the Declaration of the Right to a Healthy Environment, joining other Canadian cities in re-affirming our commitment to social, environmental and economic sustainability;

THEREFORE BE IT RESOLVED THAT the AVICC endorse the following declaration:

That all people have the right to live in a healthy environment, including:

- The right to breathe clean air;
- The right to drink clean water;
- The right to consume safe food;
- The right to access nature;
- The right to know about pollutants and contaminants released into the local environment;
- The right to participate in decision-making that will affect the environment

AND BE IT FURTHER RESOLVED THAT the endorsed declaration be provided to the Union of BC Municipalities for consideration at their 2015 convention.

RECOMMENDATION: ***No recommendation***

## COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution declaring the right of all people to live in a healthy environment.

## CONVENTION DECISION: \_\_\_\_\_

### HEALTH

#### **R12 Rural Out-Patient Accommodation**

#### **Village of Tahsis**

WHEREAS health care services for smaller, rural and remote communities witness the transportation of patients to hospitals in larger urban centres by ambulance and those patients, once discharged, must make other arrangements to return to their communities and therefore require temporary accommodation.

AND WHEREAS a broad spectrum of patients from remote communities undergoing chemotherapy treatment, day surgery, child birth, and the like, are also in need of temporary accommodation; and given that BC Ministry of Health goals include the key action to “work with rural communities, including First Nations, to implement a renewed approach to providing quality health care services across rural and remote areas.”

THEREFORE IT BE RESOLVED that the Union of BC Municipalities appeal to the provincial government to make every effort in providing support, whether through direct funding, initiatives or policy, to organizations that are undertaking the development of lands and other hard assets in the establishment of rural out-patient accommodation.

RECOMMENDATION: ***No recommendation***

## COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the provincial government to provide greater support to organizations working to establish accommodation options for outpatients from rural and remote communities.

However, the Committee notes that members have consistently endorsed resolutions seeking more robust assistance for health care related travel costs (2010-B110, 2006-B156, 2005-B146, 2003-B99, 2003-B140, 1998-B96, 1996-B6, 1991-A27).

## CONVENTION DECISION: \_\_\_\_\_

### SELECTED ISSUES

#### **R13 Smart Meters Fire Hazard**

#### **Village of Tahsis**

WHEREAS smart meters appear to have a significant fire hazard risk as reported from jurisdictions all over North America, particularly in areas susceptible to high precipitation, and for that reason are under moratorium or are even being removed in many places, and also given that a progressive installation and study was overlooked in favour of a blanket rollout installation in British Columbia,

THEREFORE IT BE RESOLVED that the Minister responsible provide statistical evidence proving beyond any doubt that the smart meters currently in use in BC are equal to or superior to analog meters in accuracy, cause no harmful radiation, meet or exceed Canadian Safety Standards, in no way cause or contribute to an increased risk of fire under less than ideal conditions and are in fact, as safe as, or safer than analog meters,

AND FURTHER THAT if the Minister is unable to do so, that BC Hydro be required to provide the option of retrofit with an analog meter, at no cost to the customer, in order to mitigate any safety hazards/concerns, without delay.

RECOMMENDATION: ***No recommendation***

COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the provincial government to provide evidence of the superiority of smart meters over analogue meters.

The Committee does note, however, that members endorsed resolution 2011-B174, which called for a moratorium on installation of wireless smart meters “until the major issues and problems identified regarding wireless smart meters are independently assessed and acceptable alternatives can be made available at no added cost to the consumer.”

In response to the 2011 resolution the provincial government indicated that it would not halt the installation of wireless smart meters, and cited legal requirements in the Clean Energy Act for smart meters. The Province also referenced information from the BC Centre for Disease Control that stated that “BC Hydro’s smart meters emit radio waves at a power density that is significantly below the legal limits governing exposure to radio frequency. Given the current scientific evidence, the consensus of public health practitioners is that at current exposure levels smart meters and other radio-frequency emitting devices, such as baby monitors and fm radio, do not constitute a threat to the health of the public.”

BC Hydro also responded to the 2011 resolution and clarified that the smart meters it used “are safe as confirmed by health and science authorities including BC’s Provincial Health Officer, Health Canada and the World Health Organization.”

CONVENTION DECISION: \_\_\_\_\_

**R14 Proposed Site C Hydroelectric Dam**

**City of Victoria**

WHEREAS the proposed Site C hydroelectric dam project on the Peace River has raised issues including the potential impact on BC Hydro ratepayers and provincial taxpayers, as well as the potential impacts on agricultural, environmental, aboriginal and municipal interests;

AND WHEREAS the District of Hudson’s Hope and Peace River Regional District have requested a proper review of the project before any construction or development activities proceed;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities request that the Province of British Columbia refer the proposed Site C hydroelectric dam project to the BC Utilities Commission for review and consultation prior to any construction and development activities proceeding.

RECOMMENDATION: ***Endorse***

COMMENTS:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the Province refer the proposed Site C hydroelectric dam project to the BC Utilities Commission for review and consultation.

The Committee notes, however, that UBCM members have consistently endorsed resolutions supporting a full and robust role for the BC Utilities Commission in the oversight of all power projects undertaken in BC (2014-B108, 2010-B102, 2007-B146, 2006-A4, 2003-B96).

CONVENTION DECISION: \_\_\_\_\_

**Part 2 - Section “B”** - This section contains resolutions that support existing UBCM policy including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

After consideration of Section “A” resolutions, a spokesperson from the Resolutions Committee will introduce the following motion:

*“Shall the recommendations of the Resolutions Committee for Part 2, Section “B” Resolutions be adopted?”*

If the motion is approved by delegates, all Part 2, Section “B” Resolutions will be endorsed as a block.

These resolutions will not be debated/discussed individually unless there is a motion introduced to specifically consider a resolution. Such motion would be:

*“I move that resolutions B(x) be removed from the block and considered separately for debate.”*

Such a motion would be introduced as an amendment to the general motion stated above.

If the motion is seconded, the resolution would be considered in the order presented after the primary motion was decided.

## **LEGISLATIVE**

### **R15 Regional District Charter**

### **Regional District of Nanaimo**

WHEREAS the Final Report from the Regional District Task Force entitled “Enhancing the Tools for Problem Solving in Regions” was presented to the members of the Union of BC Municipalities (UBCM) and to the Province in January 2010;

AND WHEREAS one of the recommendations of the Task Force was “that the Province consider the Task Force consultation finding that a number of RD elected officials are requesting an “RD Charter”;

THEREFORE BE IT RESOLVED THAT the Province be urged to continue the work started with the enactment of the *Community Charter* and proceed with a full review of Regional District legislation with a goal to enact a Regional District Charter or incorporate Regional District legislation fully within the *Community Charter*.

**RECOMMENDATION: *Endorse***

#### **COMMENTS:**

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions seeking to clarify the authorities assigned to, and improve the relationship between, regional districts and municipalities (2014-B68, 2007-A4, 2007-LR9, 2006-B47).

The Committee understands that the Province amended the *Local Government Act* in 2012 and in 2014, with the underlying goal of improvements to regional district governance.

The 2014 amendments to the Act achieved the following:

- removed requirement for Ministerial approval for certain regional district land use bylaws, in an effort to streamline the approval process (this had been a request of regional districts for many years);
- removed requirement for Ministerial approval of soil removal and deposit bylaws that include fees (although approval roles for the Ministers of Environment and Energy remain in place); and
- set a “sunset” date of June 30, 2024 for termination of land use contracts in all local governments, with the requirement that local governments implement zoning by June 30, 2022 for lands covered by land use contracts.

See also similar resolution from Cowichan Valley RD.

CONVENTION DECISION: \_\_\_\_\_

**R16 Modernization of *Local Government Act***

**Cowichan Valley Regional District**

WHEREAS enactment of the Community Charter in 2003 has created an imbalance of powers and authorities between municipalities and the regional districts in which they participate; and

WHEREAS many of the regional district powers and authorities provided by the *Local Government Act* do not adequately address the current realities and complexities of regional governance in BC;

THEREFORE BE IT RESOLVED that the AVICC and Union of BC Municipalities strongly encourage the Province to act upon its commitment to modernize and harmonize the legislation governing regional districts.

RECOMMENDATION: **Endorse**

COMMENTS:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions seeking to clarify the authorities assigned to, and improve the relationship between, regional districts and municipalities (2014-B68, 2007-A4, 2007-LR9, 2006-B47).

The Committee understands that the Province amended the *Local Government Act* in 2012 and in 2014, with the underlying goal of improvements to regional district governance.

The 2014 amendments to the Act achieved the following:

- removed requirement for Ministerial approval for certain regional district land use bylaws, in an effort to streamline the approval process (this had been a request of regional districts for many years);
- removed requirement for Ministerial approval of soil removal and deposit bylaws that include fees (although approval roles for the Ministers of Environment and Energy remain in place); and
- set a “sunset” date of June 30, 2024 for termination of land use contracts in all local governments, with the requirement that local governments implement zoning by June 30, 2022 for lands covered by land use contracts.

See also similar resolution from Nanaimo RD.

CONVENTION DECISION: \_\_\_\_\_

**COMMUNITY ECONOMIC DEVELOPMENT**

**R17 Provincial Government – Re-examine Log Export Policy**

**Alberni-Clayoquot Regional District**

WHEREAS Coastal log exports increased 65% by volume from 2010 levels to 6,348,674 m3 in 2013 and the Coast represents 90.6% of total log export volume in the province of BC;

AND WHEREAS the coastal forest industry has grown dependent upon log exports with unintended consequences to the manufacturing sector;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request the Provincial Government re-examine the Log Export Policy and the impact this policy has on the Coastal Forest Industry, and that the Provincial Government investigate options for modifying the Log Export Policy in light of the increased Coastal Log Exports over the last several years.

RECOMMENDATION: **Endorse**



## COMMENTS:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions opposing expansion of raw log exports (2012-B33, 2007-B44, 2007-B45, 2007-B179, 2003-B27, 2001-B31, 1992-B33).

In its response to resolution 2012-B33 the provincial government indicated that it was at the time engaged in a review of log export policy and would “take measures as necessary to ensure that domestic mills continue to have access to wood advertised for export prior to exports being approved.”

CONVENTION DECISION: \_\_\_\_\_

## FINANCE

### **R18 Provincial Sales Tax Revenue Rebates For Local Governments**

**Town Of Lake Cowichan**

WHEREAS local governments depend almost wholly on property taxation to fund municipal services and are currently facing infrastructure deficits of enormous proportions;

AND WHEREAS local governments and their taxpayers are unnecessarily burdened with sales tax charges on the purchase of all goods and services that include emergency equipment;

THEREFORE BE IT RESOLVED that the Province be petitioned to provide local governments full rebates of sales taxes on all purchases made as are provided by the Federal Government for the goods and services taxes(GST) paid by local governments with no commensurate reduction of current revenue sharing programs.

RECOMMENDATION: **Endorse**

## COMMENTS:

The Resolutions Committee notes that the UBCM membership has endorsed resolutions requesting that the provincial government exempt local government from paying provincial sales tax (2006-B21, 2005-B12, 2004-B68).

In response to resolution 2006-B21 the provincial government expressed willingness to consider limited exemptions for local government purchases of specific equipment. However, the Province emphasized that it had “traditionally chosen to support municipal governments in ways other than through sales tax exemptions because exemptions complicate the tax system and set precedents that could ultimately reduce the effectiveness of the tax as an important provincial revenue source.”

CONVENTION DECISION: \_\_\_\_\_

## COMMUNITY SAFETY

### **R19 Establishment of a Provincial Fund to Support Search and Rescue**

**Alberni-Clayoquot Regional District**

WHEREAS capital and non-operational funding for Search and Rescue in BC is not consistent, equitable, or rationally allocated and SAR organizations bear the large administrative burden of applying to myriad sources, including local governments, on an annual basis;

AND WHEREAS a 2012 Coroner’s Inquest jury recommended that Emergency Management BC review and evaluate funding models to better support SAR operations, and in 2013 the BC Search and Rescue Association recommended a new funding model to EMBC that would provide adequate, predictable and sustainable funding through the establishment and management of a provincial fund;

THEREFORE BE IT RESOLVED that UBCM urge the Province to support BCSARA's proposal for the development of a provincial SAR fund and that the Province undertake necessary consultation with local governments and other stakeholders to develop, establish, and implement the fund as soon as possible.

RECOMMENDATION: **Endorse**

COMMENTS:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions requesting that the provincial government fund search and rescue organizations (2013-B5; 2009-B11; 2008-B10; 2006-B17; 1998-B40).

In response to resolution 2013-B5 the provincial government suggested that the gaming grant funding was adequate support for search and rescue organizations and indicated that it had not been made aware of any funding gaps.

CONVENTION DECISION: \_\_\_\_\_

## **R20 Provincial Funding for Police-Based Victim Services**

## **Alberni-Clayoquot Regional District**

WHEREAS the Province does not fully fund police-based victim service programs due to its position that programs should be cost-shared with local governments in communities that contribute to their policing costs;

AND WHEREAS the property taxation system does not provide an equitable method of funding victim services and local governments have no funding formula to allocate funds in a coordinated manner that is responsive to demand for victim services;

THEREFORE BE IT RESOLVED that UBCM continue to lobby the Province to fully fund police-based victim service programs, using a model that equitably and fairly distributes funding across the province.

RECOMMENDATION: **Endorse**

COMMENTS:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions requesting that the Province provide funding for victim services programs (2014-B4; 2011-B14; 2010-B12; 2008-B4; 2006-B9; 2003-Victims Services Program; 1996-B43).

In response to resolution 2011-B14, which called on the provincial government to assume all responsibility for provision and funding of victim services in BC, the Province re-iterated its position that police-based victim service programs should be cost shared with local governments in communities that contribute to their policing costs.

CONVENTION DECISION: \_\_\_\_\_

## **REGIONAL DISTRICTS**

## **R21 Tree Protection Bylaws in Identified Urban Expansion Areas**

## **City of Courtenay**

WHEREAS Regional Districts are prohibited by law from creating Tree Protection Bylaws;

AND WHEREAS unincorporated areas of Regional Districts include working forests, which are regulated provincially both on public and private land, precluding local/regional regulation;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities lobby the Province to permit Regional Districts to institute Tree Protections Bylaws in identified urban expansion areas.

RECOMMENDATION: **Endorse**

COMMENTS:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2003-B41, which requested that the provincial government amend the *Local Government Act* to grant regional districts the authority to enact tree protection bylaws. Reasons for such bylaws might be environmental protection against soil erosion and mudslides, or documented local, historical or ecological significance.

In response to resolution 2003-B41 the provincial government suggested that the *Local Government Act* already provided “considerable scope for regional districts to use development permit powers to deal with environmental protection and hazard protection issues.”

CONVENTION DECISION: \_\_\_\_\_

**ENVIRONMENT**

**R22 Expansion of Oil Tanker Traffic in Coastal BC Waters**

**District of Sooke**

WHEREAS the result of the District of Sooke assent voting opportunity (community opinion) on November 15, 2014 was in the affirmative that the District of Sooke should join other municipalities in renewing and restating its opposition to the expansion of oil tanker traffic through British Columbia’s coastal waters;

THEREFORE BE IT RESOLVED that District of Sooke renew and restate its opposition to the expansion of oil tanker traffic through British Columbia's coastal waters;

AND BE IT FURTHER RESOLVED that the Association of Vancouver Island and Coastal Communities request the Union of British Columbia Municipalities and Federation of Canadian Municipalities to continue to petition the provincial and federal governments to stop the expansion of oil tanker traffic through British Columbia's coastal waters.

RECOMMENDATION: **Endorse**

COMMENTS:

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions opposing the expansion of oil tanker traffic on the coast of British Columbia (2012-A8, 2010-B139, 2010-B140, 2008-B143).

In response to resolution 2012-A8 the provincial government referenced its technical analysis “Requirements for British Columbia to Consider Support for Heavy Oil Pipelines” and the “key condition” of “world leading marine spill preparedness and response systems,” comprising 11 recommendations the Province sees as necessary to bring British Columbia to that standard.

CONVENTION DECISION: \_\_\_\_\_

**R23 Trans Mountain Expansion Project**

**Township of Esquimalt**

WHEREAS the Union of BC Municipalities endorsed Victoria’s emergency resolution (LR2) in September 2014 calling on the Environmental Assessment Office of the Province of British Columbia to undertake its own Environmental Assessment process of the Trans Mountain Expansion Project and withdraw from the 2010 Equivalency Agreement with the National Energy Board (NEB), but no response has been received to date from the Province;

THEREFORE BE IT RESOLVED that Esquimalt Municipal Council affirms support for the 2014 UBCM resolution (LR2) calling on the Province of British Columbia to withdraw from the 2010 Equivalency Agreement with the

NEB and undertake its own Environmental Assessment process of the Trans Mountain Expansion Project, with meaningful participation by First Nations, municipalities and all interested British Columbians;

BE IT FURTHER RESOLVED that the Association of Vancouver Island and Coastal Communities endorse UBCM motion LR2 and call for a prompt response and action by the Province.

RECOMMENDATION: **Endorse**

COMMENTS:

The Resolutions Committee acknowledges that as stated by the sponsor, the UBCM membership endorsed resolution 2014-LR2, calling for the BC Environmental Assessment Office to withdraw from the 2010 Equivalency Agreement with the National Energy Board and instead undertake its own environmental assessment of the Trans Mountain Expansion Project.

Also related, the Committee notes that members endorsed resolution 2011-LR6, which called on the National Energy Board, Port Metro Vancouver, and the federal government to:

“ensure that any applications to expand the amount of oil transported by pipeline ... in British Columbia undergo:

- a. the highest degree of environmental assessment; and
- b. meaningful public consultation, including direct engagement with affected municipalities, regional authorities and British Columbia First Nations.”

CONVENTION DECISION: \_\_\_\_\_

**R24 Coastal Douglas-fir and Associated Ecosystems Conservation  
Partnership (CDFCP) Funding**

**Islands Trust**

WHEREAS the UBCM members previously endorsed resolution 2013-B104 requesting that the Ministry of Forests, Lands and Natural Resource Operations adequately resource the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership; and

WHEREAS in 2015 the Partnership will issue a 30-year Conservation Strategy for the Coastal Douglas-fir biogeoclimatic zone, the most at risk zone in British Columbia, but has insufficient resources to implement the Strategy;

THEREFORE BE IT RESOLVED that the AVICC and the UBCM petition the provincial government to provide core, multi-year funding to the Partnership to assist its members to implement the Conservation Strategy with the Province, First Nations, local governments, the federal government, stakeholders, and the general public.

RECOMMENDATION: **Endorse**

COMMENTS:

The Resolutions Committee acknowledges that as stated by the sponsor, the UBCM membership endorsed resolution 2013-B104, calling on the provincial government to provide adequate resources to the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership.

In response to the resolution the provincial government indicated that it was working with local government, private landowners and environmental groups to assess and manage the Coastal Douglas-fir zone. In addition, the Province highlighted its \$3,000 contribution towards the organizational development and outreach activities of the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership.

CONVENTION DECISION: \_\_\_\_\_

## **R25 Management of Ungulate Populations**

## **District of Oak Bay**

WHEREAS the resources, authority and responsibility to manage ungulate populations is with the Province of British Columbia;

AND WHEREAS the combination of favourable habitats, no natural predators, and the inability to allow hunting have contributed to expanding urban deer populations and exacerbated the problem of human-deer conflict in urban areas;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request that the Province of British Columbia provide resources, including Conservation Officers and Urban Wildlife Biologists, and build the necessary partnerships with Health Canada and local governments to address deer over population.

RECOMMENDATION: Endorse

### **COMMENTS:**

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial and federal governments to establish partnerships and provide greater resources to address wildlife populations in urban and agricultural areas, including deer (2013-B27, 2013-B74, 2012-B21, 2012-B72, 2012-B105, 2010-B25, 2003-B32).

Resolution 2013-B27 in particular called on the Province to provide “adequate funding to effectively manage and mitigate the impacts of urban wildlife and in particular ungulates.” In its response to the resolution the provincial government expressed interest in working with local government to develop “socially acceptable urban deer management solutions.”

The Committee is aware that to this end, UBCM and provincial staff in January 2015 organized a two-day workshop on the issue of urban deer. Draft recommendations arising from the workshop are being circulated to affected communities for comment. The deadline for comments is March 31, 2015, and the Province has committed to responding to feedback within three months.

CONVENTION DECISION: \_\_\_\_\_

### **SELECTED ISSUES**

## **R26 Rural Tier Two Hydro Rates**

## **Regional District of Mount Waddington, District of Port Hardy**

WHEREAS BC Hydro has adopted a two tiered rate structure to encourage energy consideration with the lower rate threshold based on approximately 90% of the provincial median household consumption of electricity and this average is weighted from the consumption patterns of two-thirds of BC households that are able to use natural gas for their heating, hot water and cooking energy requirements;

AND WHEREAS the BC Utilities Commission (BCUC) reduced the upper price threshold charged by BC Hydro from the requested 1600 kilowatt hours to 1350 kilowatt hours for the bi-monthly billing period and most households in rural and remote communities do not have access to natural gas and cannot reduce their consumption by conservation measures sufficiently to avoid the higher tiered rate;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request the BC Utilities Commission to review the BC Hydro residential electrical tariff structure and increase the amount of kilowatt hours that qualify for the lower rate in all areas that do not have natural gas service.

RECOMMENDATION: **Endorse**

## COMMENTS:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2013-B85, which asked the provincial government to review the impact of a tiered electricity rate structure on low-income British Columbians. The resolution further requested that if the rate structure review revealed a negative impact, the provincial government amend the tiered rate structure to “minimize the effect for those less fortunate and those who have limited options to reduce their electricity usage (i.e. no access to natural gas).”

In response to resolution 2013-B85 the provincial government indicated that it was monitoring the impact of the tiered rate structure. The Province pointed out, however, that the rates charged by FortisBC, as a privately-owned utility, are regulated by the BC Utilities Commission.

More generally, the Committee notes that UBCM members have endorsed resolutions supporting postage stamp, cost-based rates for electricity (1996-B7; 2001, 2002 and 2003 UBCM energy policy positions). In 2004, members endorsed resolution B87 which objected to BC Hydro's proposed increase in electricity rates. Prior to that, resolution 1992-B99 requested that BC Hydro be encouraged to promote electric heating at equitable rates in homes that are adequately insulated, especially in areas where natural gas service is not available.

CONVENTION DECISION: \_\_\_\_\_