



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD THURSDAY, SEPTEMBER 15, 2016
BY TELECONFERENCE**

IN ATTENDANCE: Councillor Barbara Price, Comox, President
Director Mary Marcotte, Cowichan Valley RD, First Vice President
Director Edwin Grieve, Comox Valley RD, Second Vice President
Director Noba Anderson, Strathcona RD, EA Representative
Director Penny Cote, Alberni-Clayoquot RD, Director at Large
Councillor Carl Jensen, Central Saanich, Director at Large
Director Ian Morrison, Cowichan Valley RD, Director at Large
Director Joe Stanhope, Nanaimo RD, Past President

STAFF ATTENDANCE: Liz Cookson, Executive Coordinator

President Price called the meeting to order at 9:05 am and welcomed Committee members and staff.

MINUTES

On motion by Past President Stanhope, seconded by Director Jensen,
THAT the minutes of the June 17, 2016 and August 18, 2016 Executive Committee meetings be adopted
was CARRIED

REPORT

President's Report

President Price updated the AVICC Executive on some of her activities with the UBCM Executive. With respect to the AVICC, President Price noted her work with the Executive Coordinator on the Island Corridor Foundation review, the Solid Waste Special Committee, and other policy issues.

On motion 1st Vice President Marcotte, seconded by Past President Stanhope,
THAT the verbal report from the President be received was CARRIED

FINANCIAL AND ADMINISTRATION

Appointment from AVICC to Municipal Insurance Association of BC

Liz Cookson reviewed the request from the MIABC for an AVICC representative to sit on their Board. The current 3 year term will be finishing at their AGM on September 27th, and AVICC custom has been for the president to fill this role. 1st Vice President Marcotte has expressed her willingness to service.

On motion by Director Jensen, seconded by Director Cote,
THAT 1st Vice President Marcotte be nominated to represent AVICC on the Board of the Municipal Insurance Association of BC was CARRIED

Revised Budget for 2016

Liz Cookson reviewed the report on the amendments to the 2016 budget noting that \$5000 was added to Other Meetings to reflect the extension of the term of the AVICC Special Committee on Solid Waste, and \$8000 was added to Consultants to reflect the members request for a review of the Island Corridor Foundation. Both amendments were passed by resolution at the Executive Committee meeting held June 17, 2016. She noted that interim financial statements are normally received by the AVICC Executive Committee at the meetings held in June and October.

On motion by 2nd Vice President Grieve, seconded by Director Jensen,
THAT the report on the 2016 Budget Amendment be received was

CARRIED

CONVENTION

UBCM Convention and AVICC Lunch

Liz Cookson reviewed the proposed program for the AVICC lunch at the UBCM Convention as approved at the June 18, 2016 Executive meeting. She advised that 255 delegates had registered, and that WoodWORKS does not wish to sponsor the lunch. The Executive Committee would like to invite retiring MLAs to sit at the two host tables with the Executive.

She also noted:

- the Monday evening meeting with representatives from the LMLGA and Coast Forest Products to explore a MOU around improving communication,
- the meetings set with Mary Polak, Minister of Environment, and Mark Zacharias, ADM with the Ministry of Environment to discuss the work of the AVICC Special Committee on Solid Waste, and
- meeting set with Steve Thomson, Minister of Forests, Lands and Natural Resource Operations to discuss resolution R11 on the Protection of Old-Growth Forests.

On motion by 1st Vice President Grieve, second by Director Jensen,
THAT the report on the 2016 UBCM Convention and AVICC Lunch be received was

CARRIED

EA Forum

Liz Cookson provided a verbal report on the letter sent to each AVICC Regional District on August 25th requesting input on continuing to hold an EA Forum at the AVICC Convention in April, and options for reconvening before April. Responses will be brought back to the October 28th meeting of the Executive.

On motion by 1st Vice President Grieve, second by Director Cote,
THAT the verbal report on input on an EA Forum be received was

CARRIED

2017 Convention Planning

Liz Cookson provided a brief verbal update on planning for the 2017 Convention in Campbell River, and requested the Executive Committee send through suggestions for keynote speakers. EA Representative Anderson questioned whether it would be appropriate to have a session at the convention on the role of the AVICC. There was some concern that this could raise expectations beyond the capacity of the organization at the current staffing and funding level.

On motion by Director Jensen, seconded by Director Cote,
THAT the verbal report on 2017 Convention Planning be received was

CARRIED

2018 and 2019 Conventions

Liz Cookson confirmed that contracts had been signed with the City of Victoria, the Victoria Conference Centre and the Fairmont Empress for 2018. She also advised that the City of Powell River and Regional District of Powell River have been confirmed as joint hosts for 2019.

On motion by Past President Stanhope, seconded by 1st Vice President Marcotte,
THAT the report on the 2018 and 2019 Conventions be received was

CARRIED

POLICY

Special Committee on Solid Waste

2nd Vice President Grieve provided a verbal update on the work of the Special Committee, and referred to the two CAO meetings held over the summer, as well as the meeting of the full committee held August 23, 2016. He noted that the action plans had been endorsed by the committee, as had a proposed formula for cost-sharing between the regional districts. The committee had also supported establishing two additional working groups suggested by the CAOs – a Communications Group and a Technical Group. Meetings to be scheduled for the fall to bring back to the next meeting of the full committee on November 30, 2016. As noted previously, meetings with the Minister and with staff from the Ministry of Environment have been set during the UBCM Convention.

On motion by 1st Vice President Marcotte, seconded by Director Jensen,
That the verbal report from 2nd Vice President Grieve on the Special Committee on Solid Waste be received was

CARRIED

Island Corridor Foundation

President Price provided a verbal update noting that Kelly Daniels had presented the review to the Chairs, CAOs, RD ICF Board members, and RD member representatives on September 12th. Immediately following the presentation the review was distributed by email to all AVICC member organizations, and to the Chair, Executive Director and Office Administrator of the Island Corridor Foundation. This was fulfilling the process determined by the AVICC Executive at the August 18, 2016 meeting.

On motion by Past President Stanhope, seconded by Director Jensen,
That the verbal report on the Island Corridor Foundation from President Price be received was CARRIED

Social Procurement

Liz Cookson reviewed the report requested at the June 17, 2016 Executive Committee meeting on implications to the Association of supporting the requests of the delegation on social procurement. Key points were that:

- The resolution called simply for “advancing the use of social procurement”. It did not include any information about building a hub, resourcing committees, hiring consultants or requiring additional resources from the AVICC. Members were not aware of any financial implications of the resolution at the 2016 convention.
- “Advancing” can be interpreted in a variety of ways, along a broad spectrum of support from the AVICC.
- The delegation’s requests were not clear on key issues such as commitments for contracts, monitoring work, and ongoing obligations. This makes it difficult to quantify the full extent of the costs other than the immediate request for \$10,000 for their consultant. It was noted that there

is no capacity in the 2016 budget for this level of spending.

- Individual local governments with an interest in this issue are already successfully moving ahead, and getting support from the Ministry of Social Development and Social Innovation.

There was a general discussion by the Executive Committee of the implications to the Association including: that AVICC is an advocacy group and not a service provider; that AVICC is an umbrella organization and does not have the capacity to “drive the bus”; that this would change the focus of AVICC completely; that there are serious issues around liability; that there is no clear mandate from members; concern that elected officials are being invited to an AVICC Social Procurement Committee when the AVICC has not established one; that AVICC would be entering into a long-term open-ended commitment unlike the ICF review; that there is a lack of clarity around implications and obligations; and questioned whether there is a role for the AVICC given the legal and liability issues.

On motion by Past President Stanhope, seconded by 1st Vice President Marcotte,
That the staff report and the letter and proposals from the delegation on social procurement be received
was CARRIED

On motion by Director Jensen, seconded by Past President Stanhope,
That the staff report and the letter and proposals from the delegation on social procurement be referred
to the in-person Executive Committee meeting on October 28 was CARRIED

EA Representative Anderson questioned whether the staff report could be made public, and was advised that this is an internal report, and all materials are confidential until disposed of by subsequent Executive action and direction. This report remains confidential as still under discussion by the Executive Committee.

President Price instructed staff to clarify with Powell River RD and any other RDs as appropriate that an AVICC Social Procurement Committee has not been established.

CORRESPONDENCE

On motion by Past President Stanhope, seconded by Director Jensen,
That the correspondence be received was CARRIED

ADJOURNMENT

At approximately 10:30 am, on motion by 1st Vice President Marcotte, seconded by Past President Stanhope,
That the meeting be adjourned was CARRIED

Councillor Barbara Price
President
Executive Coordinator

Liz Cookson
Executive Coordinator