



**68TH ANNUAL GENERAL MEETING & CONVENTION  
APRIL 7-9, 2017      CAMPBELL RIVER, BC**

**SUPPLEMENTARY MATERIALS**

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# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

68<sup>TH</sup> ANNUAL GENERAL MEETING & CONVENTION  
APRIL 7-9, 2017 - CAMPBELL RIVER, BC  
MARCH 31, 2017

**FRIDAY, APRIL 7, 2017**

## ***Morning Pre-Convention Program – all sessions start at the Community Centre, 401 11 Ave***

- 8:00–9:00 am    **Pre-Convention Registration** (*Community Centre, Lobby*)
- 9:00–Noon      **Off-Site Tour: BC Hydro John Hart Generating Station and City Water Supply**
- 9:00–11:30 am   **Off-Site Tour: Campbell River Hospital**
- 10:00–Noon     **Electoral Area Directors Forum** (*Community Centre, Upstairs Lounge*)
- 10:00–Noon     **Mayors Caucus** (*Community Centre, Upstairs Room One*)
- Noon–4:00 pm   **Main Registration** (*Community Centre, Lobby*)

## ***AGM & Convention Main Program – (Gymnasium)***

- 2:00 pm        Official Opening  
Piper – *Brian Shaw*  
Convention Welcome & Opening Remarks – *President Barbara Price*  
O Canada – *Campbell River Children's Choir*  
First Nations Celebration Song and Welcome – *Lavern Henderson*  
Welcome from Host Community – *Mayor Andy Adams*  
Convention Program Overview – *President Barbara Price*  
When I Close My Eyes – *Campbell River Children's Choir*
- 2:25 pm        Nominating Committee Report – *Past President Joe Stanhope*
- 2:30 pm        KEYNOTE ADDRESS: Vancouver Island's Place in the Global Energy Transition  
– *Chris Turner, Sustainability Expert and Author*
- 3:30 pm        Refreshment Break
- 3:50 pm        Address by UBCM President, Murry Krause
- 4:10 pm        Nominations from the Floor for Table Officers  
Candidate Speeches (as necessary)
- 4:20 pm        Responsible Conduct of Local Government Elected Officials– *Gary MacIsaac, UBCM*
- 5:10 pm        Tribal Journeys – *Jodi Simpkin, Nuyumbalees Cultural Society*
- 5:20 pm        MOU – *Rick Jeffery, Coast Forest Products Association*
- 5:25 pm        Final Comments and Wrap-Up  
Draw for Major Door Prize from Telus - *Must Be Present To Win*
- 5:30 pm        Adjourn
- 5:30–7:30 pm   Welcome Reception at the Tidemark Theatre, 1220 Shoppers Row
- 7:30-midnight   Gateway Casino Reception at Chances Casino, 111 St. Anns Road

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# SATURDAY, APRIL 8, 2017

*The Trade Show is Open from 7:00 – 3:00 pm today*

- 6:45 am Breakfast Service Starts – Networking Breakfast (*Seating: Upstairs Lounge*)
- 7:00–8:25 am Working Breakfast Presentation – Island Corridor Foundation (*Seating: Gym*)
- 8:00–8:30 am Voting for Table Officers (as necessary) (*Lobby*)
- 8:30 am Opening Remarks (*Gym*)
- 8:35 am Annual Meeting  
Adoption of Convention Rules and Procedures  
Adoption of Minutes of 2016 Annual General Meeting  
President’s Address and Annual Report  
Adoption of the 2016 Audited Financial Statements  
Appointment of Auditors  
Appointment of Scrutineers  
Appointment of Parliamentarian  
2018 AGM & Convention Location
- 8:45 am Report on AVICC Special Committee on Solid Waste – *Edwin Grieve, 2<sup>nd</sup> Vice President*
- 9:15 am Review of Resolution Procedures
- 9:20 am Consideration of Resolutions
- 10:20 am Refreshment Break
- 10:40 am Resolutions, Continued
- 11:40 am Nominating Committee Report  
Nominations from the floor for Directors at Large (as necessary)  
Candidate speeches (as necessary)
- 11:45 am Municipal Finance Authority Update – *Joe Stanhope, Past President*  
Municipal Insurance Association Update – *Mary Marcotte, 1<sup>st</sup> Vice President*
- 11:50 am FortisBC Presentation
- 12:00 noon Delegates Lunch
- 1:10–1:25 pm Physical Activity Break Led by Councillor Carl Jensen (*Meet in the Lobby*)
- 12:45–1:30 pm Elections for Directors at Large (as necessary) (*Lobby*)

## **Concurrent Workshops**

- 1:30–2:30 pm #1 – Forestry Management – part 1 (*Gym*)  
#2 – Abandoned Vessels (*Upstairs Lounge*)  
#3 – Open Space – Health Networks (*Upstairs Room 1*)
- 2:30–3:00 pm Refreshment Break
- 3:00–4:00 pm #1 – Forestry Management – part 2 (*Gym*)  
#2 – Recent Developments in Marine Spill Response (*Upstairs Lounge*)
- 6:30–11:30 pm Reception and Banquet (*Gym*)  
6:30 pm Reception  
7:30 pm Dinner and Remarks  
9:00 pm Fabulous Mutts Band

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| 7:15–8:30 am   | Delegates Networking Hot Breakfast ( <i>Location: Gym</i> )  |
| 8:30 am        | Opening Remarks<br>Prize Draw<br>Nominating Committee Report<br>Nominations from the Floor for Electoral Area Representative<br>Candidate Speeches (as necessary)  |
| 8:35 am        | Tools for Defending Your Community from Invasive Species ( <i>Location: Gym</i> )  |
| 9:20 am        | Consideration of Resolutions and Late Resolutions  |
| 10:15–10:45 am | Elections for Electoral Area Representative (as necessary) ( <i>Lobby</i> )  |
| 10:15–10:45 am | Refreshment Break  |
| 10:45 am       | Community Recognition Awards Presentation  |
| 10:50 am       | What is Physical Literacy and Why is it Important? – <i>Drew Mitchell, Sport for Life</i>  |
| 11:45 am       | Final Business Session<br>Nominating Committee Report (as required)<br>Installation of New Executive<br>Remarks by President Elect<br>Prizes and Grand Prize Draw - <i>Must Be Present To Win</i> <ul style="list-style-type: none"><li>• BC Ferries prize package</li></ul> |
| Noon           | Adjourn  |

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**THANK YOU TO OUR HOSTS  
AND THEIR COMMUNITY PARTNERS**

Special thanks are extended to the City of Campbell River for hosting the 2017 AGM & Convention including supplying the community centre facilities and wifi, decorating for the banquet, organizing the partner tour, local contacts, and speaker gifts.

AVICC Executive and staff wish to thank the City of Campbell River Council and staff for making the Convention a great experience.

**DELEGATE BUSINESS SERVICES**

Lidstone & Company is pleased to offer delegates complementary printing, copying, and scanning services.

Email requests during the conference can be sent to  
officeservices@lidstone.ca

Hours:

Friday 9:00 am – 12:00 pm and 1:00 pm – 5:00 pm

Saturday 8:00 am – 12:00 pm and 1:00 pm and – 4:00 pm

Sunday 8:00 am – 11:00 am

**Hours**

**Friday – 3:00 – 5:30 pm**

**Saturday – 7:00 am – 3:00 pm**

**Location**

**Main Floor, Pre-School Room**

**PARTICIPANTS**

**Association for Mineral Exploration BC**

**BC Assessment**

**BC Lottery Corporation**

**BC Salmon Farmers Association**

**BC Transit**

**Coast Forest Products Association**

**FortisBC Energy**

**ICBC**

**Island Corridor Foundation**

**Lidstone & Company (Office Services booth)**

**Private Forest Landowners Association**

**Campbell River Tourism / Chamber of Commerce**

**Trans Mountain Expansion Project – Kinder Morgan Canada**

**Vancouver Island University**

**Western Canada Marine Response Corporation**

**Western Forest Products**

**WoodWORKS! BC**

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**BC ASSESSMENT**

## OUR SPONSORS

We wish to thank the following sponsors for their contribution toward the 2017 AVICC Convention:

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|---|--|
| FortisBC Energy                             | Saturday Delegates Lunch               |
| Young Anderson                              | Banquet Dinner                         |
| BC Lottery Corporation                      | Banquet Entertainment                  |
| Municipal Finance Authority                 | Keynote Speaker                        |
| Vancouver Island University                 | Friday Welcome Reception               |
| BC Salmon Farmers Association               | Banquet Reception                      |
| Coast Forest Products Association           | Friday Opening Session                 |
| ICBC  | Saturday Morning Hot Breakfast         |
| Municipal Insurance Association             | Sunday Morning Hot Breakfast           |
| BC Assessment                               | Program                                |
| Association for Mineral Exploration BC      | Banquet Wine                           |
| Wood <i>WORKS!</i> BC Canadian Wood Council | Pre-Convention Session                 |
| Trans Mountain                              | Pre-Convention Session                 |
| Lidstone & Company                          | Delegate Business Services             |
| Western Forest Products                     | Registration Services                  |
| Private Forest Landowners Association       | Friday Afternoon Refreshment Break     |
| KPMG  | Saturday Morning Refreshment Break     |
| Truck Loggers Association                   | Saturday Afternoon Refreshment Break   |
| CUPE VI                                     | Sunday Morning Refreshment Break       |
| Shaw Communications                         | Communications                         |
| Local Government Leadership Academy         | Mayors Caucus and Electoral Area Forum |
| BC Transit & City of Campbell River         | Transportation                         |
| BC Ferry Services                           | Grand Prize                            |
| Telus                                       | Prize Draw                             |
| Gateway Casino                              | Offsite Reception                      |

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## **Keynote Speaker: Chris Turner**

### **Vancouver Island's Place in the Global Energy Transition**

Drawing on his bestselling sustainability books *The Leap* and *The Geography of Hope* as well as the most recent developments, Chris Turner will provide a guided tour of the energy transition now well underway worldwide. From the global state of the art in green energy and grid design to community-scale opportunities for innovation in urban design and energy efficiency, Turner's presentation paints an optimistic portrait of Vancouver Island's -- and all of Canada's -- energy future.

## **Saturday Morning Working Breakfast**

### **7:00 am – Island Corridor Foundation**

The Island Corridor Foundation and Southern Rail will provide background information and a current operations update that will assist delegates in responding to the initial working draft of the ICF Business Plan. Delegates will be able to review the working plan draft electronically through a direct process on the ICF Website at their leisure.

**Presenters:** Mary Ashley, ICF Founding Member; Frank Butzelaar, President Southern Rail; Derek Ollmann, President Seaspan; ICF Board members in attendance

## **Plenary Presentations**

### **Friday, 4:20 pm – Responsible Conduct of Local Government Elected Officials**

The issue of questionable conduct is an emerging policy area for local governments in BC and across the country. The issue is multi-faceted and includes elements of education, advice, investigation and enforcement. Due to the complex nature of this subject matter UBCM, the Ministry of Community, Sport and Cultural Development, and the Local Government Management Association of BC, have formed a working group to examine responsible conduct of local government elected officials. The working group will conduct an analysis and undertake policy work on this issue, and that work will inform UBCM Executive's policy paper for consideration of members at the 2017 UBCM Convention. This session will provide an update on the work of the committee to date.

**Presenter:** Gary MacIsaac, Executive Director, UBCM

### **Friday, 5:10 pm – Tribal Journeys**

We Wai Kai (Cape Mudge) and Wei Wai Kum (Campbell River) Nations will be hosting Standing Together – Tribal Journeys from August 5-10 in Campbell River. Tribal Journeys brings together Nations from all over; participants travel by canoe...some for more than five weeks. It is expected that between 75 and 100 canoes will participate with thousands more lining the shores to witness their arrival. Tribal Journeys provides an opportunity for participants to connect and learn from each other and the land, practice important cultural protocols and provides the opportunity for healing both individually and collectively.

**Presenter:** Jodi Simpkin, Director Tribal Journeys 2017 Nuyumbalees Cultural Centre

### **Saturday, 8:45 am – Special Committee on Solid Waste**

Edwin Grieve, Chair of the AVICC Special Committee on Solid Waste Management will update delegates on the work of the special committee in 2016-17 including the updated work plan for 2017-18.

### **Sunday, 8:35 am – Tools for Defending Your Community from Invasive Species**

Since 2006 the Broombusters Society has been reclaiming and transforming the landscape of the mid-Vancouver Island region for the sake of native plants' good health and safety for animals and forests. The Town of Qualicum Beach supports the society and Council has taken on the mission of transforming the Town into a broom-free community. Through volunteer activism, partnerships, and a high community spirit with events, the Town of Qualicum Beach is almost broom-bloom free. Find out how Qualicum Beach is combating invasive species and the importance of environmental activism in a community.

**Presenters:** Neil Horner, Councillor, Town of Qualicum Beach; Rachelle McElroy, Executive Director, Coastal Invasive Species Committee; and Joanne Sales, Broombusters Invasive Plant Society

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### **Sunday, 10:50 am – What is Physical Literacy and Why is it Important?**

Physical activity is a lot more fun when you are physically literate. Now more than ever, physical literacy is being recognized as an important component of best practices in the sport, recreation, health and education sectors within Canada. This session will provide an overview of how physical literacy can be a key component in getting a community more physically active and healthier!

**Presenter:** Drew Mitchell, Director of Physical Literacy, Canadian Sport for Life

### **Concurrent Workshops – Saturday Afternoon**

#### **1:30 pm – Forestry Management**

This session aims to improve understanding and knowledge on how forests are managed, with a particular focus on Crown land on Vancouver Island. The session will consist of one hour of presentations by panel members followed by a breakout into round table discussions with recommendations and Q&A. Participants will leave the session better educated on forest legislation, regulations and complexities, and with knowledge on how communities can engage with the Province, first nations and industry to gain an understanding of other viewpoints and values. The session will also report back to the members on advocacy work done on the resolution passed at the 2016 convention on protection of old-growth forests on Crown land.

**Presenters:** Keith Atkinson, Executive Director, First Nations Forestry Council; Brian Frenkel, UBCM Vice Chair Community Economic Development Committee; Mike Larock, Director of Professional Practice & Forest Stewardship, Association of BC Forest Professionals and Craig Robertson, ADM, FLNRO (TBC)

#### **1:30 pm – Abandoned Vessels: How will Federal legislation support local solutions?**

Ladysmith Harbour's long term high profile fight to remove abandoned vessels got a big win last fall with the \$1.2 million Coast Guard removal of the 100' trawler Viki Lyne 2. But, thousands of abandoned vessels remain across Canada. Member of Parliament and former AVICC member Sheila Malcolmson, Stz'uminus Chief John Elliot, Ladysmith Mayor Aaron Stone, and Ladysmith Maritime Society Managing Director Rod Smith will discuss how federal abandoned vessel legislation could have saved them a four year fight, and update AVICC members on how federal legislation could prevent further risks and support local communities.

**Presenters:** Sheila Malcolmson, MP, Nanaimo; John Elliot, Stz'uminus Chief; Aaron Stone, Mayor of Ladysmith; Rod Smith, Ladysmith Maritime Society

#### **1:30 pm – Open Space Workshop – Health Networks**

Open Space is an interactive opportunity for conference participants to seize control of the agenda and talk about the topics that matter to you - the intention is to stimulate conversations on General Community Health in a format that includes participation from Local Governments and attending Health Network Coordinators. Topics to be chosen by delegates.

**Facilitator:** AVICC Director and Alberni-Clayoquot Regional Director Penny Cote

#### **3:00 pm – Forestry Management - continued**

Round table discussion, reporting back, question and answer session.

#### **3:00 pm – Recent Developments in Marine Spill Response on the West Coast**

Oil spill preparedness has recently been the subject of significant scrutiny on the West Coast. This interest has been triggered by the announcements and subsequent review of projects that would result in increased shipping traffic along the BC coast. The federal government has recently undertaken a significant review of the national spill response regime that will ultimately result in an important shift in how spill preparedness and response occurs in Canada. Peter Ellis will discuss how Clear Seas Centre for Responsible Marine Shipping seeks to promote safe and sustainable marine shipping in Canada by providing impartial information to policy makers and the public. He will provide an overview of the organization and its programme. Michael Lowry will discuss how Western Canada Marine Response is preparing to meet the challenges of providing marine spill response within the changing risk and regulatory environment. He will discuss new initiatives in spill response mapping, planning and response capacity.

**Presenters:** Peter Ellis, Executive Director, Clear Seas Centre and Michael Lowry, Manager Communications, Western Canada Marine Response Corp

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## 2017 AVICC CONVENTION DELEGATES

| NAME                  | TITLE                        | ORGANIZATION  |
|-----------------------|------------------------------|---|
| SHIRLEY ACKLAND       | MAYOR                        | Port McNeill (Town)                                   |
| ANDY ADAMS            | MAYOR                        | Campbell River (City)                                 |
| CHRIS ALEMANY         | COUNCILLOR                   | Port Alberni (City)                                   |
| JAN ALLEN             | MAYOR                        | Port Alice (Village)                                  |
| ALLEN ANDERSON        | COUNCILLOR                   | Tofino (District)                                     |
| MERRICK ANDERSON      | ELECTORAL AREA DIRECTOR      | Powell River (Regional District)                      |
| STEVE ARNETT          | COUNCILLOR                   | Ladysmith (Town)                                      |
| MARY ASHLEY           | LIFE MEMBER                  | Campbell River (City)                                 |
| ANDRE AUDET           | MEMBER, VIX                  | Association for Mineral Exploration                   |
| CAROLYNE AUSTIN       | COUNCILLOR                   | Lake Cowichan (Town)                                  |
| BARRY AVIS            | COUNCILLOR                   | Qualicum Beach (Town)                                 |
| MICHELE BABCHUK       | COUNCILLOR                   | Campbell River (City)                                 |
| DOROTHY BAERT         | COUNCILLOR                   | Tofino (District)                                     |
| LESLIE BAIRD          | MAYOR                        | Cumberland (Village)                                  |
| LUCAS BANTON          | ELECTORAL AREA DIRECTOR      | Alberni-Clayoquot (Regional District)                 |
| KARI BARRETT          | COMMUNICATIONS COORDINATOR   | Coast Forest Products Association                     |
| TRACY BATE            | DEPUTY CITY CLERK            | Campbell River (City)                                 |
| SHERAN BATHURST       | PROJECT SPECIALIST           | Trans Mountain  |
| KIRSTY BEGON          | COUNCILLOR                   | Gold River (Village)                                  |
| JOYCE BEHNSEN         | COUNCILLOR                   | North Cowichan (District)                             |
| MARY BEIL             | COUNCILLOR                   | Parksville (City)                                     |
| MICHELLE BELL         | COUNCILLOR                   | Duncan (City)   |
| TONY BENNETT          | ELECTORAL AREA DIRECTOR      | Alberni-Clayoquot (Regional District)                 |
| MICHAEL BERRY         | MAYOR                        | Alert Bay (Village)                                   |
| DENISE BLACKWELL      | COUNCILLOR                   | Langford (City)                                       |
| ROSS BLACKWELL        | GENERAL MANAGER              | Cowichan Valley (Regional District)                   |
| GREG BLANCHETTE       | COUNCILLOR                   | Tofino (District)                                     |
| HANK BOOD             | MAYOR                        | Port Hardy (District)                                 |
| PATRICK BRABAZON      | CHAIR                        | Powell River (Regional District)                      |
| MEAGAN BRAME          | COUNCILLOR                   | Esquimalt (Township)                                  |
| ERIN BREMNER-MITCHELL | COUNCILLOR                   | Sidney (Town)   |
| DIANE BRENNAN         | COUNCILLOR                   | Nanaimo (City)  |
| RUSSELL BREWER        | COUNCILLOR                   | Powell River (City)                                   |
| ROB BUCHAN            | CHIEF ADMINISTRATIVE OFFICER | North Saanich (District)                              |
| DENNIS BUCHANAN       | COUNCILLOR                   | Alert Bay (Village)                                   |
| KIM BURDEN            | COUNCILLOR                   | Parksville (City)                                     |
| BETH BURTON-KRAHN     | COUNCILLOR                   | Esquimalt (Township)                                  |
| PHYLLIS CARLYLE       | CHIEF ADMINISTRATIVE OFFICER | Nanaimo (Regional District)                           |
| EMMA CARSWELL         | SENIOR PLANNING ANALYST      | Ministry of Community, Sport and Cultural Development |

## 2017 AVICC CONVENTION DELEGATES

| NAME                | TITLE                                    | ORGANIZATION                                      |
|---------------------|--|---|
| CHRISTOPHER CAUSTON | LIFE MEMBER                              | Oak Bay (District)                                |
| MARNIE CHASE        | COUNCILLOR                               | Port Alice (Village)                              |
| JULIE COLBORNE      | COUNCILLOR                               | Zeballos (Village)                                |
| BOB COLCLOUGH       | COUNCILLOR                               | Lantzville (District)                             |
| WILFRED COOTES      | ELECTORAL AREA DIRECTOR                  | Alberni-Clayoquot (Regional District)             |
| CHARLIE CORNFIELD   | COUNCILLOR                               | Campbell River (City)                             |
| PENNY COTE          | ELECTORAL AREA DIRECTOR                  | Alberni-Clayoquot (Regional District)             |
| DONN COX            | MAYOR                                    | Zeballos (Village)                                |
| TOM CROFT           | COUNCILLOR                               | Oak Bay (District)                                |
| KERRY DAVIS         | ELECTORAL AREA DIRECTOR                  | Cowichan Valley (Regional District)               |
| BOB K. DAY          | COUNCILLOR                               | Lake Cowichan (Town)                              |
| CYNTHIA DAY         | COUNCILLOR                               | Colwood (City)                                    |
| DIANA DILWORTH      | GOVERNMENT RELATIONS MANAGER             | BC Non-Profit Housing Association                 |
| MEL DOREY           | ELECTORAL AREA DIRECTOR                  | Cowichan Valley (Regional District)               |
| ROB DOUGLAS         | COUNCILLOR                               | North Cowichan (District)                         |
| CARMEN DRIEHEL      | COMMUNITY & ABORIGINAL RELATIONS MANAGER | FortisBC  |
| DENNIS DUGAS        | COUNCILLOR                               | Port Hardy (District)                             |
| TOM DUNCAN          | COUNCILLOR                               | Duncan (City)                                     |
| PETER ELLIS         | EXECUTIVE DIRECTOR                       | Clear Seas Centre for Responsible Marine Shipping |
| DAVID ELSTONE       | EXECUTIVE DIRECTOR                       | Truck Loggers Association                         |
| COLLEEN EVANS       | COUNCILLOR                               | Campbell River (City)                             |
| BARBARA FALLOT      | COUNCILLOR                               | Sidney (Town)                                     |
| CANDACE FAULKNER    | COUNCILLOR                               | Zeballos (Village)                                |
| JULIAN FELL         | ELECTORAL AREA DIRECTOR                  | Nanaimo (Regional District)                       |
| ALICE FINALL        | MAYOR                                    | North Saanich (District)                          |
| ROSS FORREST        | MAYOR                                    | Lake Cowichan (Town)                              |
| CAL FRADIN          | COUNCILLOR                               | Ladysmith (Town)                                  |
| JOHNSON FRANK       | ELECTORAL AREA DIRECTOR                  | Central Coast (Regional District)                 |
| MAC FRASER          | CHIEF ADMINISTRATIVE OFFICER             | Powell River (City)                               |
| SABRINA FRAZIER     | COUNCILLOR                               | Queen Charlotte (Village)                         |
| BRIAN FRENKEL       | COUNCILLOR                               | Vanderhoof (District)                             |
| JOE FRIESENHAN      | COUNCILLOR                               | Ladysmith (Town)                                  |
| SUSAN GAGNON        | VICE PRESIDENT                           | Coast Forest Products Association                 |
| HEATHER GARTSHORE   | COUNCILLOR                               | North Saanich (District)                          |
| LARA GERRITS        | SENIOR COMMUNICATIONS OFFICER            | BCLC  |
| MARG GRANT          | COUNCILLOR                               | Comox (Town)                                      |
| EDWIN GRIEVE        | ELECTORAL AREA DIRECTOR                  | Comox Valley (Regional District)                  |
| CAROL HAMILTON      | MAYOR                                    | Colwood (City)                                    |
| MAGGIE HATHAWAY     | COUNCILLOR                               | Powell River (City)                               |

## 2017 AVICC CONVENTION DELEGATES

| NAME                  | TITLE                        | ORGANIZATION                          |
|-----------------------|------------------------------|---------------------------------------|
| LISA HELPS            | MAYOR                        | Victoria (City)                       |
| DOUG HILLIAN          | COUNCILLOR                   | Courtenay (City)                      |
| JANETT HOARE          | COUNCILLOR                   | Sayward (Village)                     |
| NEIL HORNER           | COUNCILLOR                   | Qualicum Beach (Town)                 |
| RUSS HOTSENPILLER     | CHIEF ADMINISTRATIVE OFFICER | Islands Trust (Islands Trust)         |
| HOWARD HOULE          | ELECTORAL AREA DIRECTOR      | Nanaimo (Regional District)           |
| DARREN INKSTER        | COUNCILLOR                   | Sechelt (District)                    |
| BEN ISITT             | COUNCILLOR                   | Victoria (City)                       |
| PAUL IVES             | MAYOR                        | Comox (Town)                          |
| JOHN JACK             | CHAIR                        | Alberni-Clayoquot (Regional District) |
| SHARON JACKSON        | COUNCILLOR                   | Duncan (City)                         |
| LARRY JANGULA         | MAYOR                        | Courtenay (City)                      |
| BARRY JANYK           | LIFE MEMBER                  | Gibsons (Town)                        |
| RICK JEFFERY          | PRESIDENT & CEO              | Coast Forest Products Association     |
| CARL JENSEN           | COUNCILLOR                   | Central Saanich (District)            |
| NILS JENSEN           | MAYOR                        | Oak Bay (District)                    |
| KIRSTEN JOHNSEN       | ELECTORAL AREA DIRECTOR      | Alberni-Clayoquot Regional District   |
| BRUCE JOLLIFFE        | CHAIR                        | Comox Valley (Regional District)      |
| RICK KASPER           | COUNCILLOR                   | Sooke (District)                      |
| PHIL KENT             | MAYOR                        | Duncan (City)                         |
| RON KERR              | COUNCILLOR                   | Campbell River (City)                 |
| MICHELLE KIRBY        | COUNCILLOR                   | Oak Bay (District)                    |
| NORM KIRSCHNER        | COUNCILLOR                   | Sayward (Village)                     |
| MURRY KRAUSE          | PRESIDENT & COUNCILLOR       | UBCM / Prince George (City)           |
| KLAUS KUHN            | ELECTORAL AREA DIRECTOR      | Cowichan Valley (Regional District)   |
| MARK LEBBELL          | ELECTORAL AREA DIRECTOR      | Sunshine Coast (Regional District)    |
| JON LEFEBURE          | MAYOR                        | North Cowichan (District)             |
| MARC LEFEBVRE         | MAYOR                        | Parksville (City)                     |
| CAROLEANN LEISHMAN    | COUNCILLOR                   | Powell River (City)                   |
| DAVE LEITCH           | CHIEF ADMINISTRATIVE OFFICER | Strathcona (Regional District)        |
| FRANK LEONARD         | CHAIR, LIFE MEMBER           | Agricultural Land Commission          |
| BARB LEWIS            | COUNCILLOR                   | Zeballos (Village)                    |
| OLGA LIBERCHUK        | COUNCILLOR                   | Esquimalt (Township)                  |
| MERVYN LOUGHER-GOODEY | COUNCILLOR                   | Sidney (Town)                         |
| JEREMY LOVEDAY        | COUNCILLOR                   | Victoria (City)                       |
| JANETTE LOVEYS        | CHIEF ADMINISTRATIVE OFFICER | Sunshine Coast (Regional District)    |
| SUSAN LOW             | COUNCILLOR                   | Esquimalt (Township)                  |
| BILL LUCHTMEIJER      | COUNCILLOR                   | Qualicum Beach (Town)                 |
| PETER LUCKHAM         | CHAIR                        | Islands Trust (Islands Trust)         |

## 2017 AVICC CONVENTION DELEGATES

| <b>NAME</b>       | <b>TITLE</b>                      | <b>ORGANIZATION</b>                    |
|-------------------|-----------------------------------|--|
| STAFFORD LUMLEY   | COUNCILLOR                        | Gibsons (Town)                         |
| ALICE LUTES       | COUNCILLOR                        | Sechelt (District)                     |
| DAN MACBETH       | CHAIR                             | CUPE Vancouver island District Council |
| JOHN MACDONALD    | MAYOR                             | Sayward (Village)                      |
| HUGH MACKINNON    | COUNCILLOR                        | Comox (Town)                           |
| MAEVE MAGUIRE     | COUNCILLOR                        | North Cowichan (District)              |
| SHEILA MALCOLMSON | MP, NANAIMO                       | Federal Government                     |
| MARY MARCOTTE     | ELECTORAL AREA DIRECTOR           | Cowichan Valley (Regional District)    |
| KATE MARSH        | COUNCILLOR                        | North Cowichan (District)              |
| BRENDA MARTIN     | DIRECTOR OF COMMUNICATIONS        | Truck Loggers Association              |
| CHRISTINE MARTIN  | COUNCILLOR                        | Port Alice (Village)                   |
| GREG MARTIN       | MAYOR                             | Queen Charlotte (Village)              |
| DIANE MASON       | COUNCILLOR                        | Sayward (Village)                      |
| RON MATTSON       | COUNCILLOR                        | View Royal (Town)                      |
| FRANK MAURO       | ELECTORAL AREA DIRECTOR           | Sunshine Coast (Regional District)     |
| JACK MCCLINTOCK   | COUNCILLOR                        | North Saanich (District)               |
| MARILYN MCEWEN    | COUNCILLOR                        | Ucluelet (District)                    |
| TIM MCGONIGLE     | COUNCILLOR                        | Lake Cowichan (Town)                   |
| BILL MCKAY        | MAYOR                             | Nanaimo (City)                         |
| JACK MCLEMAN      | COUNCILLOR                        | Port Alberni (City)                    |
| DUNCAN MCMASTER   | COUNCILLOR                        | Tofino (District)                      |
| JOHN MCNABB       | ELECTORAL AREA DIRECTOR           | Alberni-Clayoquot (Regional District)  |
| ALEC MCPHERSON    | ELECTORAL AREA DIRECTOR           | Nanaimo (Regional District)            |
| KINDRY MERCER     | MANAGER, REGIONAL INITIATIVES     | Western Forest Products Inc.           |
| JACK MIDDLETON    | MANAGER, GOVERNMENT AFFAIRS       | Steelhead LNG                          |
| BRUCE MILNE       | MAYOR                             | Sechelt (District)                     |
| MORALEA MILNE     | COUNCILLOR                        | Metchosin (District)                   |
| SHARIE MINIONS    | COUNCILLOR                        | Port Alberni (City)                    |
| JORDAN MOE        | STAKEHOLDER ENGAGEMENT SPECIALIST | BCLC                                   |
| SALLY MOLE        | COUNCILLOR                        | Ucluelet (District)                    |
| MYRNA MOORE       | SENIOR REGIONAL TRANSIT MANAGER   | BC Transit                             |
| IAN MORRISON      | ELECTORAL AREA DIRECTOR           | Cowichan Valley (Regional District)    |
| NOEL MULLER       | COUNCILLOR                        | Sechelt (District)                     |
| ROLANDA MURRAY    | CANADA LEARNING BOND COORDINATOR  | Vancouver Island University            |
| ROD NICHOL        | ELECTORAL AREA DIRECTOR           | Comox Valley (Regional District)       |
| GARRY NOHR        | CHAIR                             | Sunshine Coast (Regional District)     |
| DEBRA OAKMAN      | CHIEF ADMINISTRATIVE OFFICER      | Comox Valley (Regional District)       |
| KIRK OATES        | COUNCILLOR                        | Parksville (City)                      |
| RANDY OLIWA       | COUNCILLOR                        | Ucluelet (District)                    |

## 2017 AVICC CONVENTION DELEGATES

| <b>NAME</b>          | <b>TITLE</b>                   | <b>ORGANIZATION</b>                                   |
|----------------------|--------------------------------|---|
| GEOFF ORR            | COUNCILLOR                     | North Saanich (District)                              |
| JOSIE OSBORNE        | MAYOR                          | Tofino (District)                                     |
| BRENDA OVERTON       | COUNCILLOR                     | Tahsis (Village)                                      |
| JIM PALM             | COUNCILLOR                     | Powell River (City)                                   |
| COLIN PALMER         | ELECTORAL AREA DIRECTOR        | Powell River (Regional District)                      |
| LIZETTE PARSONS BELL | PROJECT LEAD                   | Trans Mountain  |
| DUCK PATERSON        | COUNCILLOR                     | Ladysmith (Town)                                      |
| RON PAULSON          | COUNCILLOR                     | Port Alberni (City)                                   |
| W.J. (JACK) PEAKE    | LIFE MEMBER                    | Lake Cowichan (Town)                                  |
| KEVIN PEARSON        | COUNCILLOR                     | Sooke (District)                                      |
| COLIN PLANT          | COUNCILLOR                     | Saanich (District)                                    |
| DIANNA PORTER        | ADVISORY OFFICER               | Ministry of Community, Sport and Cultural Development |
| LORI PRATT           | VICE CHAIR                     | School District 46 (Sunshine Coast)                   |
| WENDY PRATT          | COUNCILLOR                     | Nanaimo (City)  |
| BARBARA PRICE        | COUNCILLOR                     | Comox (Town)  |
| AL RADKE             | CHIEF ADMINISTRATIVE OFFICER   | Powell River (Regional District)                      |
| JANICE ROBERTS       | OFFICE ADMINISTRATOR           | Island Corridor Foundation                            |
| FRED ROBERTSON       | COUNCILLOR                     | Port Hardy (District)                                 |
| KAREN ROBERTSON      | DIRECTOR OF CORPORATE SERVICES | Duncan (City)   |
| CAROLINE ROBINSON    | ROAD SAFETY COORDINATOR        | ICBC  |
| BOB ROGERS           | ELECTORAL AREA DIRECTOR        | Nanaimo (Regional District)                           |
| JOHN ROGERS          | COUNCILLOR                     | View Royal (Town)                                     |
| MIKE RUTTAN          | MAYOR                          | Port Alberni (City)                                   |
| LEANNE SALTER        | COUNCILLOR                     | Parksville (City)                                     |
| LARRY SAMSON         | COUNCILLOR                     | Campbell River (City)                                 |
| SABRINA SANTORO      | COMMUNICATIONS MANAGER         | BC Salmon Farmers Association                         |
| DEBORAH SARGENT      | CITY MANAGER                   | Campbell River (City)                                 |
| ALISON SAYERS        | CHAIR                          | Central Coast (Regional District)                     |
| DAVID SCREECH        | MAYOR                          | View Royal (Town)                                     |
| NORMA SEALEY         | LIFE MEMBER                    | Sidney (Town)   |
| AL SIEBRING          | COUNCILLOR                     | North Cowichan (District)                             |
| KAREN SKADSHEIM      | COUNCILLOR                     | Powell River (City)                                   |
| ANNE SKIPSEY         | COUNCILLOR                     | Qualicum Beach (Town)                                 |
| STEPHANIE SNIDER     | SENIOR SPECIALIST              | Trans Mountain  |
| ROB SOUTHCOTT        | COUNCILLOR                     | Powell River (City)                                   |
| AMY SPENCER          | DIRECTOR, GOVERNMENT RELATIONS | Western Forest Products                               |
| DIANNE ST. JACQUES   | MAYOR                          | Ucluelet (District)                                   |
| JOE STANHOPE         | ELECTORAL AREA DIRECTOR        | Nanaimo (Regional District)                           |
| MICHELLE STAPLES     | COUNCILLOR                     | Duncan (City)   |

## 2017 AVICC CONVENTION DELEGATES

| NAME             | TITLE                          | ORGANIZATION                                      |
|------------------|--------------------------------|---|
| CELIA STOCK      | COUNCILLOR                     | North Saanich (District)                          |
| AARON STONE      | MAYOR                          | Ladysmith (Town)                                  |
| SHIERA STUART    | DIRECTOR, GOVERNMENT RELATIONS | Gateway Casinos & Entertainment                   |
| MARK SWAIN       | COUNCILLOR                     | Lantzville (District)                             |
| MAUREEN SWIFT    | COUNCILLOR                     | Comox (Town)                                      |
| LILLIAN SZPAK    | COUNCILLOR                     | Langford (City)                                   |
| MAJA TAIT        | MAYOR                          | Sooke (District)                                  |
| STEPHANIE TAN    | POLICY DIRECTOR                | Clear Seas Centre for Responsible Marine Shipping |
| MANNO THEOS      | COUNCILLOR                     | Courtenay (City)                                  |
| CATHY THICKE     | COUNCILLOR                     | Tofino (District)                                 |
| PAUL THORKELSSON | CHIEF ADMINISTRATIVE OFFICER   | Saanich (District)                                |
| JACK THORNBURGH  | COUNCILLOR                     | North Saanich (District)                          |
| RAY THOROGOOD    | COUNCILLOR                     | Tofino (District)                                 |
| IAN THORPE       | COUNCILLOR                     | Nanaimo (City)                                    |
| JOHN TIDBURY     | COUNCILLOR                     | Port Hardy (District)                             |
| TERRY TRACE      | COUNCILLOR                     | Colwood (City)                                    |
| CLAIRE TREVENA   | MLA, NORTH ISLAND              | Provincial Government                             |
| BRAD UNGER       | MAYOR                          | Gold River (Village)                              |
| JEREMY VALERIOTE | COUNCILLOR                     | Gibsons (Town)                                    |
| LOUIS VANSOLKEMA | COUNCILLOR                     | Tahsis (Village)                                  |
| BILL VEENHOF     | CHAIR                          | Nanaimo (Regional District)                       |
| LORNA VOMACKA    | COUNCILLOR                     | Lake Cowichan (Town)                              |
| TOM WALKER       | COUNCILLOR                     | North Cowichan (District)                         |
| DAN WASHINGTON   | COUNCILLOR                     | Port Alberni (City)                               |
| GORDON WATERMAN  | COUNCILLOR                     | Gold River (Village)                              |
| AARON WEISGERBER | COUNCILLOR                     | View Royal (Town)                                 |
| BOB WELLS        | COUNCILLOR                     | Courtenay (City)                                  |
| TEUNIS WESTBROEK | MAYOR                          | Qualicum Beach (Town)                             |
| SILAS WHITE      | COUNCILLOR                     | Gibsons (Town)                                    |
| KEN WILLIAMS     | MAYOR                          | Highlands (District)                              |
| RYAN WINDSOR     | MAYOR                          | Central Saanich (District)                        |
| IAN WINN         | ELECTORAL AREA DIRECTOR        | Sunshine Coast (Regional District)                |
| LEIGHTAN WISHART | COUNCILLOR                     | Port Hardy (District)                             |
| DOUG WRIGHT      | COUNCILLOR                     | Sechelt (District)                                |
| JODY WRIGHT      | ENGAGEMENT MANAGER             | Clear Seas Centre for Responsible Marine Shipping |
| MARLENE WRIGHT   | COUNCILLOR                     | Campbell River (City)                             |
| MICHELLE YOUNG   | PROGRAM DIRECTOR               | Georgia Strait Alliance                           |
| ERIC ZHELKA      | COUNCILLOR                     | Oak Bay (District)                                |

## **NOMINATING COMMITTEE REPORT 2017-18 AVICC EXECUTIVE**

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2017 AGM and Convention:

### **President**

- Director Mary Marcotte, Cowichan Valley Regional District

### **First Vice-President**

- Director Edwin Grieve, Comox Valley Regional District

### **Second Vice-President**

- Councillor Carl Jensen, District of Central Saanich

### **Director at Large** (three to be elected\*)

- Director Penny Cote, Alberni-Clayoquot Regional District
- Director Ian Morrison, Cowichan Valley Regional District
- Councillor Colin Plant, District of Saanich

### **Electoral Area Representative**

- No nominations

Photos and biographical information on the candidates will be published in the *2017 Newsletter* to be distributed to all members prior to the Convention.

For further information on the nomination and election process contact:

Past President Joe Stanhope  
Chair of AVICC Nominating Committee  
c/o Local Government House  
525 Government St  
Victoria, BC V8V 0A8  
Phone: (250) 356-5122  
Fax: (250) 356-5119

# **2017 AVICC CONVENTION RULES AND PROCEDURES FOR HANDLING RESOLUTIONS**

## **GENERAL RULES**

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be delegates entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 23] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, fifty-one delegates shall constitute a quorum. [Bylaws s. 16 (3)]

## **VOTING RULES**

5. Only elected officials of members are entitled to vote. [Bylaws s. 22 and 23]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. No vote by proxy shall be recognized or allowed [Bylaws s. 22(3)].
10. When voting by show of hands all delegates shall hold their voting card. In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

## **RULES OF PROCEDURE**

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s.67]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.



13. A delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. The sponsor of a motion must confine their remarks to a maximum speaking period of three minutes; other delegates speaking to a resolution are permitted two minutes.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the Resolutions Committee, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should discussion continue on any resolution for an undue length of time without reasonable agreement being reached, the resolution may be cleared from the floor by a favourable vote to refer the resolution to the Resolutions Committee for further consideration and report.

(Note: Because the time factor does not allow the Resolutions Committee to properly reconsider resolutions, a motion to refer to the Committee will only be accepted in the event adjournment is imminent and there are regular resolutions which have not been dealt with.)

## **HANDLING OF RESOLUTIONS STEP-BY-STEP RULES**

### **PRECEDENCE OF RESOLUTIONS**

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into three sections:  
Part 1 – Those resolutions referred to AVICC by UBCM.  
Part 2 – Those resolutions received by the deadline.
  - Section “A” – Those that feature new issues of interest to all members.
  - Section “B” – Those that support existing UBCM policy including:
    - Previously considered and endorsed resolutions; or
    - Resolutions in keeping with UBCM policy, including previously approved policy papers or other documents.
  - Section “C” – Resolutions in this section refer to other similar resolutions in Sections “A” or “B” and are not intended for debate.  
Part 3 – Resolutions received after the deadline

### **PROCEDURES FOR RESOLUTIONS PRINTED IN PART 1 AND PART 2, SECTION “A” OF THE RESOLUTIONS BOOK**

20. The Chair will cause the title and the "enactment" clause of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will then give the views of the Resolutions Committee together with any suggestions and reasons therefore.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.

25. The Chair will then call for discussion from the floor.
26. If there are not speakers opposed to the motion the Chair may call the question. Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17) Delegates must confine their remarks to a maximum speaking period of two minutes. Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10). Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

## **PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B" OF THE RESOLUTIONS BOOK**

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
  - i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to remove the resolution from the block and have the resolution entered for discussion.
  - ii) If duly seconded, the Chair shall put the question – "Shall the resolution be removed from the block and admitted for discussion?" – and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Convention. [Bylaws s. 21 (6)].
  - iii) If the motion passes, then the Chair will remove the resolution from the block and it will be considered immediately following the Part 2, Section "B" resolutions.
  - iv) The Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a simple majority vote to pass.
  - v) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration and the procedures for handling resolutions will apply (Steps 20 to 26).

## **PROCEDURES FOR LATE RESOLUTIONS**

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC by the Wednesday noon preceding the date of the Annual Meeting.
30. Late Resolutions shall be available for discussion after resolutions printed in the resolutions book have been considered but not before the time printed in the Meeting Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
32. Resolutions received after the deadline shall be examined by the Resolutions Committee and shall be separated into the following categories:
  - i) Emergency Resolutions recommended to be placed before the Convention for Plenary discussion.
  - ii) Resolutions not recommended to be admitted for Plenary discussion.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering Resolutions Received after the Deadline for discussion which, if duly seconded, will be dealt with as follows: The Chair shall put the question – "Shall the Report of the Resolutions Committee and the recommendations therein be adopted? – and such question shall require a three-quarters majority vote [Bylaws s. 21 (6)].

34. Late Resolutions admitted for plenary discussion shall be dealt with in the order presented in the Late Resolutions Report.
35. In the event that a late resolution is recommended to be admitted for discussion, the sponsor may be asked to produce sufficient copies for distribution to the Convention.
36. The Chair will cause the title and "enactment" clause of the Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

#### **FOR RESOLUTIONS NOT PRINTED IN THE RESOLUTIONS BOOK**

38. Any delegate may, during a Meeting, put forward any motion which, if duly seconded, shall be dealt with as follows: The Chair shall put the question - "Shall the motion before the meeting be admitted for discussion?" - and such question shall require a three-quarters majority vote before the motion can be put forward for discussion by the Meeting [Bylaws s. 21 (6)].

At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring Special Resolution to any Meeting for consideration or action at any time.

#### **FOR SPECIAL RESOLUTIONS**

40. All resolutions originating at a Meeting workshop or seminar that is not held as a regular plenary session shall be referred to the Executive unless handled pursuant to Steps 38 or 39.
41. AMENDMENTS TO CONSTITUTION AND BYLAWS: Any amendments to the Constitution and Bylaws may only be made pursuant to Special Resolution duly adopted by the Association. [Bylaws s. 70].
42. SPECIAL RESOLUTIONS: Notice of Special Resolutions intended to be submitted for consideration shall be given in writing to the Secretary not later than forty-five (45) days prior to the date fixed for the Annual meeting, and shall be included in the printed material sent to members by the Secretary at least fourteen (14) days prior to the Meeting [Bylaws s. 21]. A three-quarters majority vote of the delegates then present shall be necessary to adopt a Special Resolution. [Bylaws s. 65].

Financial Statements of

**ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES**

Year ended December 31, 2016



KPMG LLP  
St. Andrew's Square II  
800-730 View Street  
Victoria BC V8W 3Y7  
Canada  
Tel (250) 480-3500  
Fax (250) 480-3539

## **INDEPENDENT AUDITORS' REPORT**

To the Members of Association of Vancouver Island and Coastal Communities

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Association of Vancouver Island and Coastal Communities, which comprise the statement of financial position as at December 31, 2016, the statements of operations and changes in net assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



*Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Association of Vancouver Island and Coastal Communities as at December 31, 2016, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

**Report on Other Legal and Regulatory Requirements**

As required by the Society Act (British Columbia), we report that, in our opinion, the accounting policies applied by Association of Vancouver Island and Coastal Communities in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

*KPMG LLP*

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Chartered Professional Accountants

March 10, 2017  
Victoria, Canada

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2016, with comparative information for 2015


|                                    | 2016              | 2015              |
|------------------------------------|-------------------|-------------------|
| <b>Assets</b>                      |                   |                   |
| Current assets:                    |                   |                   |
| Cash and cash equivalents (note 2) | \$ 219,346        | \$ 213,095        |
| Prepaid expenses                   | 5,000             | -                 |
| Accounts receivable                | 1,091             | 1,351             |
|                                    | <u>\$ 225,437</u> | <u>\$ 214,446</u> |

## Liabilities and Net Assets

|  |                   |                   |
|--|-------------------|-------------------|
| Current liabilities:                     |                   |                   |
| Accounts payable and accrued liabilities | \$ 7,036          | \$ 16,452         |
| Deferred contributions (note 3)          | 52,875            | 44,665            |
|  | <u>59,911</u>     | <u>61,117</u>     |
| Net assets:                              |                   |                   |
| Unrestricted                             | 165,526           | 153,329           |
| Contractual commitments (note 4)         |                   |                   |
|  | <u>\$ 225,437</u> | <u>\$ 214,446</u> |

See accompanying notes to financial statements.

On behalf of the Board:

 Director

 Director

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Operations and Changes in Net Assets

Year ended December 31, 2016, with comparative information for 2015

|  | 2016              | 2015              |
|--|-------------------|-------------------|
| Revenue:                                 |                   |                   |
| Annual meeting - sponsorships            | \$ 58,950         | \$ 44,850         |
| Annual meeting - registration            | 61,853            | 56,581            |
| Association dues                         | 79,144            | 77,104            |
| Interest                                 | 1,929             | 1,956             |
| Other                                    | 684               | 722               |
|  | <u>202,560</u>    | <u>181,213</u>    |
| Expenses:                                |                   |                   |
| Annual meeting                           | 87,705            | 64,696            |
| Communication and staff travel           | 1,258             | 1,845             |
| Executive meetings                       | 8,710             | 8,348             |
| Other meetings                           | 5,425             | 4,726             |
| Postage, office and miscellaneous        | 677               | 4,067             |
| Professional fees                        | 5,250             | 6,090             |
| Union of BC Municipalities contract fees | 72,180            | 76,545            |
| Consulting fees                          | 9,158             | 100               |
|  | <u>190,363</u>    | <u>166,417</u>    |
| Excess of revenue over expenses          | 12,197            | 14,796            |
| Net assets, beginning of year            | 153,329           | 138,533           |
| Net assets, end of year                  | <u>\$ 165,526</u> | <u>\$ 153,329</u> |

See accompanying notes to financial statements.



# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Cash Flows

Year ended December 31, 2016, with comparative information for 2015

|   | 2016              | 2015              |
|---|-------------------|-------------------|
| Cash provided by (used in):                                     |                   |                   |
| Operations:   |                   |                   |
| Excess of revenue over expenses                                 | \$ 12,197         | \$ 14,796         |
| Change in non-cash operating working capital:                   |                   |                   |
| Increase in prepaid expenses                                    | (5,000)           | -                 |
| Decrease (increase) in accounts receivable                      | 260               | (327)             |
| Increase (decrease) in accounts payable and accrued liabilities | (9,416)           | 8,443             |
| Increase (decrease) in deferred contributions                   | 8,210             | (5,750)           |
| Increase in cash and cash equivalents                           | 6,251             | 17,162            |
| Cash and cash equivalents, beginning of year                    | 213,095           | 195,934           |
| <b>Cash and cash equivalents, end of year</b>                   | <b>\$ 219,346</b> | <b>\$ 213,096</b> |

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2016

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## **Nature of operations:**

Association of Vancouver Island and Coastal Communities (the "Association") is incorporated under the Society Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

## **1. Significant accounting policies:**

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

### **(a) Basis of presentation:**

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

### **(b) Cash and cash equivalents:**

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

### **(c) Revenue recognition:**

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2016

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## 1. Significant accounting policies (continued):

(d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment.

(f) Capital assets:

In accordance with the ASNPO Handbook section 4431, *Tangible Capital Assets held by Not-for-profit Organizations*, the Association has met the criteria to be considered a small organization and as such has not capitalized any expenditures. Capital assets owned by the Association but which have not been capitalized under this accounting policy include computer hardware.

(g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

## 2. Cash and cash equivalents:

|                        | 2016 |         | 2015 |         |
|------------------------|------|---------|------|---------|
| Cash                   | \$   | 20,557  | \$   | 45,926  |
| MFA Money Market Funds |      | 198,789 |      | 167,169 |
|                        | \$   | 219,346 | \$   | 213,095 |

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2016

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### 3. Deferred contributions:

Deferred contributions include \$44,665 (2015 - \$44,665) of provincial grants restricted for the facilitation of the activities of the treaty advisory committee. During 2016 an additional \$8,210 in deferred contributions was collected and restricted for the activities of the Special Committee on Solid Waste Management.

### 4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for secretarial and office services and has committed to pay \$72,180 in 2017 in respect of this contract by way of quarterly payments. The amounts are subject to adjustment each January.

## 2017 AVICC BUDGET

2017

2016

Budget

Actuals

### GENERAL BUDGET

#### Revenues

|                                   |          |            |
|-----------------------------------|----------|------------|
| Dues <sup>1</sup>                 | 83,482   | 79,144     |
| Interest <sup>2</sup>             | 1,775    | 1,929      |
| Other                             | <u>0</u> | <u>684</u> |
| <i>Sub-Total General Revenues</i> | 85,257   | 81,757     |

#### Expenditures

|  |                |                |
|--|----------------|----------------|
| UBCM Contract <sup>4</sup>                     | 77,810         | 72,180         |
| Executive Meetings <sup>5</sup>                | 10,500         | 8,710          |
| Other Meetings <sup>6</sup>                    | 5,000          | 5,425          |
| Communication and Staff Travel <sup>7,8</sup>  | 1,600          | 1,258          |
| Postage, office and miscellaneous <sup>9</sup> | 1,000          | 677            |
| Audit <sup>10</sup>                            | 5,250          | 5,250          |
| Advocacy <sup>11</sup>                         | 2,375          | 0              |
| Other <sup>12</sup>                            | 4,000          | 9,158          |
| <i>Sub-Total General Expenditures</i>          | <u>107,535</u> | <u>102,658</u> |

#### **Revenues Less Expenses - General**

**(22,278)** **(20,901)**

### AGM & CONVENTION BUDGET

|  |               |               |
|--|---------------|---------------|
| AGM & Convention Revenue <sup>3</sup>      | 116,778       | 120,803       |
| AGM & Convention Expenses <sup>13</sup>    | <u>94,500</u> | <u>87,705</u> |
| <b>Revenues Less Expenses - Convention</b> | <b>22,278</b> | <b>33,098</b> |

### TOTAL PROFIT/LOSS

0

12,197

### SOLID WASTE FUNDING FROM RDs

11,790

8,210

#### REVENUES

1. **Dues** - The dues are based on the prior year's population figures on a sliding scale  
Source for population figures is BC Stats, a division of the Ministry of Citizens Services as received from UBCM
2. **Interest** - Funds are invested with the Municipal Finance Authority
3. **AGM & Convention** - Includes both sponsorship and registration income

#### EXPENDITURES

4. **UBCM Service Contract** - covers the cost of the service agreement with UBCM
5. **Executive Meetings** - covers expenses for the in-person and teleconference meetings
6. **Other Meetings** - includes costs for other meetings including Solid Waste Special Committee
7. **Staff Travel** - covers staff travel. Starting in 2016, convention travel is included under convention expenses
8. **Communications** - covers the costs of maintaining the AVICC Website
9. **Postage, Office, Miscellaneous** - covers the costs of office supplies and postage
10. **Audit** - annual expense
11. **Advocacy** - added in 2017
12. **Other** - covers miscellaneous expenses not budgetted in other lines. Includes consultant costs in 2016
13. **AGM & Convention** - covers all the costs of the AGM & Convention except staffing

# 2017 RESOLUTIONS

## PART SR - SPECIAL RESOLUTIONS

SR1 Amend AVICC's Constitution and Bylaws Regarding Membership – AVICC Executive Committee

## PART AE – AVICC EXECUTIVE RESOLUTIONS

AE1 Special Committee on Solid Waste Management – AVICC Executive Committee

AE2 Role of AVICC in Advancing Social Procurement Practices – AVICC Executive Committee

## PART 1 – REFERRED RESOLUTIONS

None in 2017

## PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE

**Part 2 - Section “A”** – This section contains resolutions that feature new issues of interest to all members.

- R1 Vancouver Island Transportation Master Plan – Nanaimo RD
- R2 Creating a Fair Market Approach to the Lease Rates for Marinas – City of Nanaimo
- R3 Extension of Taxation Authority for Vacant and Derelict Buildings to Local Government – City of Victoria
- R4 Bill C-15 Federal Banking “Bail-in” Legislation – Nanaimo RD
- R5 Funding for Fire Equipment – District of Port Hardy
- R6 Community Works Funding – Small Communities – Village of Sayward
- R7 E&N Transportation Corridor Development Cost Charge – Town of View Royal
- R8 Comprehensive Reporting of Community Energy & Emissions Inventory – District of Highlands
- R9 Preventing Polystyrene Foam Pollution in the Marine Environment – Islands Trust
- R10 Ending the Inhumane Use of Animal Traps – City of Nanaimo
- R11 Redirecting of Container Deposits to Municipalities to Enhance Recycling Initiatives – City of Nanaimo
- R12 ALC Policy on Breweries, Distilleries and Meaderies – Sunshine Coast RD
- R13 Hazardous Properties Remediation Costs – Nanaimo RD
- R14 Exam Requirements for Owner Builder Certification – Nanaimo RD
- R15 Open Government at Area Associations – Town of Port McNeill
- R16 BC Federation of Students’ Campaign Don’t Close the Doors on Adult Education – City of Nanaimo

**Part 2 - Section “B”** - This section contains resolutions that support existing UBCM policy, including:

- R17 Highway Maintenance – Comox Valley RD
- R18 Highway Lane Markings – Village of Sayward
- R19 Restoration of Land Value Tax – City of Victoria
- R20 Victim Services Program Funding – Nanaimo RD
- R21 Future Federal/Provincial/Local Government Infrastructure Funding Programs – Village of Sayward
- R22 Split Classification for Short Term Commercial Accommodation – District of Tofino
- R23 Canada Goose Population Management – City of Parksville
- R24 Removal of Scotch Broom – Town of Qualicum Beach
- R25 Development Permits for Private Institutional Developments – District of Sechelt
- R26 Non-Tenured Value-Added Wood Processors – Municipality of North Cowichan
- R27 Creation of a panel focused on management & preservation of Old Growth Forests – Town of Port McNeill
- R28 Aboriginal Day – District of Metchosin
- R29 Rental Housing – Township of Esquimalt

**Part 2 - Section “C”** – Resolutions in this section refer to other similar resolutions in Sections “A” or “B”.

- R30 Social Procurement Working Group – Town of Qualicum Beach
- R31 Social/Community Benefit Procurement – City of Victoria, District of Tofino, City of Campbell River

# 2017 RESOLUTIONS

Delegates will receive a Supplementary Information Package in Campbell River containing any Late Resolutions.

## **PART SR - SPECIAL RESOLUTIONS**

### **SR1) Special Resolution to Amend AVICC's Constitution and Bylaws Respecting Membership**

**AVICC Executive**

WHEREAS the North Coast Regional District (NCRD) and the Village of Queen Charlotte within the NCRD have applied to join the AVICC as local government members while also retaining membership within the NCLGA; and

WHEREAS the AVICC's Constitution and Bylaws define members in part by geographic area through a listing of regional districts eligible for membership;

THEREFORE BE IT RESOLVED that the Constitution and Bylaws of the Association of Vancouver Island and Coastal Communities be amended in general terms as follows, and in specific terms as set out in Schedule A attached to this resolution:

- The opening paragraph of section 2 Purposes in the Constitution be amended to add North Coast to the listing of regional districts;
- Section 3(2) be amended to add North Coast to the listing of regional districts.

#### **Schedule A**

#### **Original and Proposed Amendments to AVICC's Constitution and Bylaws Regarding Membership**

#### **PROPOSED AMENDMENTS TO THE CONSTITUTION:**

The section now reads:

#### **2. PURPOSES**

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on Vancouver Island, and within the Islands Trust, the Central Coast, Sunshine Coast and Powell River Regional Districts.

The amended section would read:

#### **2. PURPOSES**

The Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local

governments on Vancouver Island, and within the Islands Trust, the Central Coast, North Coast, Sunshine Coast and Powell River Regional Districts.

PROPOSED AMENDMENTS TO THE BYLAWS:

The section now reads:

Part 2 – Membership

3. The members of the Society are

(2) the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and

The amended section would read:

Part 2 – Membership

3. The members of the Society are

(2) the cities, districts, townships, towns, villages and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital Regional, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, North Coast, Powell River, Strathcona and Sunshine Coast, that have been accepted by the directors to join the Society as local government members; and

*AVICC Executive Committee recommendation: No Recommendation*

*AVICC Executive Committee comments:*

*If the NCRD is added as a member, all local governments within the NCRD are eligible for membership by paying dues and without further changes required to the bylaws.*

*The AVICC Executive Committee has extended an opportunity to the Mayor of the Village of Queen Charlotte to speak to the resolution.*

*UBCM has advised that there is no restriction in UBCM bylaws that would prevent a local government member from belonging to more than one area association. The Village of Valemount currently belongs to AKBLG and NCLGA. Dual membership would allow those members to bring resolutions forward to both Area Associations, and members could stand for the AVICC Executive Committee as well as the NCLGA Executive Committee.*

*Convention Decision:* \_\_\_\_\_



## **PART AE – AVICC EXECUTIVE RESOLUTIONS**

### **AE1) AVICC Special Committee on Solid Waste Management**

**AVICC Executive**

WHEREAS the Association of Vancouver Island and Coastal Communities' (AVICC) Special Committee on Solid Waste Management, with representatives from nine regional districts, was formed in 2015 to research, prepare and present the findings and recommendations to the 2016 convention on this mandated service;

AND WHEREAS the Special Committee reported out to the AVICC membership at the 2016 convention, the membership endorsed the 2016 action plan and further directed the Special Committee to report back to the 2017 convention with outcomes;

THEREFORE BE IT RESOLVED THAT the AVICC endorses and supports the continuation of the Special Committee on Solid Waste Management with areas of work being: Partnership; Advocacy; Long-term Disposal; Regulations and Enforcement, and the 2017 action plan being:

Partnership – Develop a shared communication campaign for participating members.

Advocacy – engage the British Columbia Ministry of Environment and industry groups to review and expand waste reduction and diversion policies.

Long-term Disposal – conduct an assessment to forecast future solid waste disposal demand of AVICC member populations in twenty, forty and sixty years time.

Regulations and Enforcement – ensure that, where practicable, disposal bans and bylaws are consistent across regions to reduce leakage across borders.

AND FINALLY THAT the AVICC Special Committee on Solid Waste Management report back to the 2018 convention with outcomes.

*AVICC Executive Committee recommendation: Endorse*

*AVICC Executive Committee comments:*

*The AVICC Executive Committee supports the work of the Special Committee on Solid Waste Management and the continuation of the Special Committee for another term.*

*Convention Decision:* \_\_\_\_\_

## **AE2) Role of AVICC in Advancing Social Procurement Practices**

**AVICC Executive**

WHEREAS in 2016 the AVICC and UBCM membership passed a resolution to "advance the use of social procurement practices"; and

WHEREAS the AVICC Executive has discussed the issue of Social Procurement at length on six occasions in the past year including receiving a delegation from a working group of volunteer elected officials requesting funding and support for establishing a "Community Benefit Procurement Hub" and establishing an AVICC Committee; and

WHEREAS the AVICC has received a 2017 resolution from four municipalities requesting AVICC appoint a liaison to the working group that is planning to undertake a feasibility assessment of a "Community Benefit Procurement Hub"; and

WHEREAS the AVICC Executive requested the working group to develop a resolution to present through the resolution process at the 2017 AVICC Convention for a decision on clear direction to the Executive;

THEREFORE BE IT RESOLVED that the membership clarify direction on the role of the AVICC and social procurement practices by endorsing the following:

- Advancing social procurement practices by implementing a Community Benefit Procurement Hub is beyond the current resources of the AVICC and is primarily a provincial issue;
- The AVICC support the advancement of social procurement practices by disseminating information about the resources available to those members interested in pursuing social procurement in their communities; and
- The AVICC appoint a liaison to the working group of volunteer elected officials.

*AVICC Executive Committee recommendation: No Recommendation*

*AVICC Executive Committee comments:*

*The AVICC Executive seeks clarity on the role of the association with regard to the new purchasing practice of social procurement. The Executive generally supports the concepts behind the practice of social procurement, but is not clear on what funding or resources the working group is requesting for a feasibility assessment or the set up and long-term operation of a Community Benefit Procurement Hub.*

*Without further consultation with the membership, it is not clear that this is a direction the membership wants the AVICC to move toward. The working group's Hub proposal is a long-term proposition, and a significant departure from how the Association has operated. The AVICC's role has not historically been to provide services or fund startups. This is a change in role that the members*

*need to clearly confirm and support with additional funding. The AVICC's current resource levels limit its ability to commit resources to participate or fund additional groups or committees.*

*Social procurement is not a mandated role for local governments. Members interested in pursuing these practices for their communities could continue to work together, and the AVICC could inform interested members of the group's work, and let members know how they could be involved.*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting appointment of a liaison from the association's Executive to a working group focused on implementing social procurement policies and practices.*

*The Resolutions Committee notes that the UBCM membership endorsed amended resolution 2016-B76, which asked UBCM to advance the use of social procurement practices by local governments.*

*See also resolutions R30 and R31*

*Convention Decision:* \_\_\_\_\_

## **PART 1 – REFERRED RESOLUTIONS**

The following are resolutions that were referred to the Association by UBCM.

No resolutions were referred for AVICC consideration in 2017.

## **PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE**

The following are the resolutions received by the February 21, 2017 resolutions deadline. Delegates will receive a *Supplementary Information Package* by email that will contain the Resolutions Committee's Comments and Recommendations.

**Part 2 – Section "A"** – This section contains resolutions that feature new issues of interest to all members.

## **TRANSPORTATION**

### **R1) Vancouver Island Transportation Master Plan**

**RD of Nanaimo**

WHEAREAS a Vancouver Island Transportation Master Plan would outline Inter-Regional necessary improvement to the Islands transportation network;

AND WHEREAS the Ministry of Transportation and Infrastructure has the ultimate responsibility for transportation planning on Vancouver Island;

THEREFORE BE IT RESOLVED that the Province of British Columbia prepare a Vancouver Island Transportation Master Plan.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the provincial government to prepare a transportation master plan for Vancouver Island.*

*The Committee notes that members endorsed resolution 2003-B59, which called on the provincial government to establish an integrated transportation management plan for the province as a whole. In response to the resolution, the provincial government referenced its 2003 publication “Opening Up BC – a Transportation Plan for British Columbia.”*

*The Committee understands that more recently, the provincial government has released “BC on the Move,” a 10-year transportation plan, which sets out the Province’s intent to undertake transportation upgrades in various regions of BC.*

*Convention Decision:* \_\_\_\_\_

**R2) Creating a Fair Market Approach to the Lease Rates for Marinas**

**City of Nanaimo**

WHEREAS under the Canada *Marine Act* the federally governed Port Authority is required to set the lease rate structure for water lots at market value and Nanaimo Marina Owners contest that the Nanaimo Port Authority lease rates structure does not represent a fair market approach;

WHEREAS the Nanaimo Marina Owners recommend a fair market model based on a business owners’ income;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities advocate for a lease fee model that is based on a fair market approach for all port authorities; and, work with the City of Nanaimo and the Nanaimo Port Authority to develop a lease fee model that is based on a fair market approach.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking that all federal port authorities use a lease fee model based on a fair market approach.*

*Convention Decision:* \_\_\_\_\_

## TAXATION

### **R3) Extension of Taxation Authority for Vacant and Derelict Buildings to Local Government**

**City of Victoria**

WHEREAS the Government of British Columbia and Legislative Assembly responded to a housing affordability crisis in July 2016 by proceeding with legislation that empowered the City of Vancouver to introduce a surtax on vacant residential properties;

AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades, noting that vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as livability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant and derelict residential properties to local governments across British Columbia, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the provincial government to grant all local governments the authority to levy a surtax on vacant and derelict residential properties.*

*However, the Committee notes that members endorsed resolution 2012-B130, which called for amendments to the Community Charter to grant local government authority to set higher property tax rates for derelict and vacant buildings as a deterrent against property owners allowing their premises to become unsightly.*

*See also resolution R19.*

*Convention Decision:* \_\_\_\_\_

## FINANCE

### **R4) Bill C-15 Federal Banking “Bail-in” Legislation**

**RD of Nanaimo**

WHEREAS the Canada Economic Plan (2014) and Bill C-15 (2016) enact legislation for a Bail-in regime for “domestic – systemically important” banks (DSIBs) providing power to the Canada Deposit Insurance Corporation to convert prescribed debt of a non-viable bank into common shares (Bail-in);

AND WHEREAS local governments in British Columbia accumulate large financial reserves through taxation to hold for future infrastructure development both directly with banks and through the Municipal Finance Authority investment program, the loss of which through a Bail-in program would widely harm all local governments;

THEREFORE BE IT RESOLVED that the Provincial Government take measures to reduce the risk of local government reserves being used for Bail-in conversion, either by promoting changes to federal legislation to specifically exclude local government reserves from Bail-in or by promoting legislation such as Glass-Steagall rules; or if unable to do this, by creation of a secure repository for reserve funds, and/or by providing advice to local governments to avoid Bail-in risk.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution regarding local government exposure to risk from reserve funds being used for bail-in conversion.*

*Convention Decision:* \_\_\_\_\_

## **R5) Funding for Fire Equipment**

**District of Port Hardy**

WHEREAS Communities are required to provide essential services including fire safety, and emergency vehicles and equipment for fire safety are costly;

AND WHEREAS grants for emergency equipment have all but disappeared since the early 2000's, with small communities required to fund 100% of emergency equipment through taxation;

THEREFORE BE IT RESOLVED THAT the Association for Vancouver Island and Coastal Communities and the Union of British Columbia Municipalities request the Province of British Columbia to create grants for emergency vehicles and equipment and make them available to Municipalities and Regional Districts with populations less than 100,000 at a cost share of no less than 50%.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to establish a grant funding program for local governments with population under 100,000, that would provide at least 50% provincial funding towards emergency vehicles and equipment.*

*The Committee notes, however, that members have consistently endorsed resolutions seeking sources of funding for first responder supplies and equipment (2014-B15, 2012-B10, 2010-B6, 2000-B15, 1993-A5, 1993-B40).*

*Convention Decision:* \_\_\_\_\_

## **R6) Community Works Funding – Small Communities**

## **Village of Sayward**

WHEREAS many communities are wrestling with increased infrastructure costs for essential services and in finding adequate sources of funding;

AND WHEREAS small communities have very limited funding options for providing basic infrastructure for their residents;

THEREFORE BE IT RESOLVED the UBCM work with the Province to change the base level of Community Works Funding to \$100,000 for communities under 5,000.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking for the provincial government to amend a federal funding program, specifically the Community Works Fund of the Renewed Gas Tax Agreement, to raise to \$100,000 the base level of funding for communities with a population of less than 5,000.*

*The Committee wonders whether the sponsor might wish to direct this request to the federal government rather than the provincial government, since the funding program is a federal one.*

*For the reference of the membership, the Resolutions Committee has compiled some background information about the Community Works Fund.*

- The \$50,000 baseline amount is established within the gas tax framework agreement, meaning that the only way to change the baseline amount is to amend the overall gas tax framework agreement. At this time, the agreement provides an opportunity for the three parties to review the agreement after 5 years (2019).*
- The \$50,000 base funding is indexed, so it does increase over the life of the program, in accordance with the indexing measures that the federal government prescribed in the agreement.*
- Consistent with other resolutions requesting UBCM to make amendments to the gas tax framework agreement and programs, UBCM approaches involvement in the federal gas tax program as having two distinct and never intersecting roles – one is as the administrator of the agreement. The other is UBCM’s role as advocate that only can occur during periods when the framework agreement is being reviewed (as established within the agreement) or during open*

*negotiations (during the drafting of a new agreement). A caution here would be that UBCM would not expect either the federal or provincial government to amend a signed agreement at their whim.*

- Local governments under 5000 in population represent 88 of the 189 local governments that receive Community Works Fund in BC. The total dollar implication of changing the baseline amount awarded to these smaller local governments would be \$4.4 million per year, being taken away from the other 111 local governments that receive Community Works Fund.*
- In BC, recognizing the unique challenges faced by smaller local governments, both the Province and UBCM supported pooling a portion of the per capita allocation into the Strategic Priorities Fund (SPF). The SPF has been established within the framework agreement. The SPF addresses the issues captured in this resolution, by providing a pooled fund, available through application, that provides smaller local governments the ability to apply and receive up to \$6 million, with 100% funded through the gas tax fund.*

*The Resolutions Committee understands that the \$50,000 baseline is not a standard across the country, and UBCM can follow up to get a sense of what is being done in different jurisdictions.*

*The Committee would observe that increasing the base, as proposed by this resolution, could have a particularly negative effect on the federal gas tax funding framework in BC. It could be argued that a larger base funding amount under the Community Works Fund would decrease communities' need for the SPF, to the point where the provincial and federal governments might question the overall point of the SPF. Losing the SPF would eliminate a key source of funding for local governments: as an example, Sayward, with a population of less than 350, received an SPF grant of \$2.9 million (100% program financed project). A \$50,000 bump to the baseline Community Works Fund received by Sayward would not cover the \$2.9 million opportunity loss to Sayward if the SPF program were to be eliminated.*

*Convention Decision: \_\_\_\_\_*

## **R7) E&N Transportation Corridor Development Cost Charge**

**Town of View Royal**

WHEREAS the Esquimalt & Nanaimo (E&N) Corridor is publicly owned; a critical transportation and utility corridor for Vancouver Island intended to help alleviate congestion on our major roads; and where 90% of the Island's population lives, works and recreates within a 5km distance from the Corridor;

AND WHEREAS Island municipalities would need to supplement the costs of a transportation service in this corridor given that it would not be fully sustained solely by taxes, grants, passenger fares and/or railway revenue;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities petition the Province of British Columbia to amend legislation enabling Vancouver Island municipalities and regional districts to collect Development Cost Charges for the purpose of constructing/altering transportation service on the E&N Corridor.

*Resolutions Committee recommendation: No Recommendation*



*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government grant selected local governments the ability to collect development cost charges in order to establish a transportation service on the E&N corridor.*

*The Committee notes, however, that the UBCM membership endorsed resolution 2005-B143, which asked the provincial and federal governments to support local government acquisition and maintenance of the Esquimalt and Nanaimo Railway Company right-of-way.*

*The Committee also notes that members endorsed resolution 2010-B107, which called on the federal and provincial governments to provide funding to support the economic viability of short-line railways as a means of maintaining transportation infrastructure and corridors for future use or expansion.*

*Convention Decision:* \_\_\_\_\_

## **ENVIRONMENT**

### **R8) Comprehensive Reporting of Community Energy & Emissions Inventory      District of Highlands**

WHEREAS the Province of BC provides Community Energy and Emissions Inventory (CEEI) numbers to BC municipalities, but the Province omits or has inconsistent reporting of emissions from:

- Manufactured goods (Embodies emissions in vehicles, building materials, and all consumer goods)
- Aviation for individuals and commercial transport
- Loss of soil carbon from agriculture
- Deforestation (loss of sequestered CO<sub>2</sub>);

AND WHEREAS these emissions account for a significant amount of total emissions;

THEREFORE BE IT RESOLVED that UBCM request the provincial government to improve the CEEI to account for these significant sources and where not possible, fully acknowledge these sources of emissions when reporting to local governments.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial government to improve the quality and specificity of data reported as part of the Community Energy and Emissions Inventory (CEEI).*

*However, the Committee notes that members endorsed resolution 2010-B84, which requested that the Province commit to funding a CEEI update for local governments every two years.*

*Convention Decision:* \_\_\_\_\_

**R9) Preventing Polystyrene Foam Pollution in the Marine Environment**

**Islands Trust**

WHEREAS foam from marine infrastructure is an increasing source of pollution on British Columbia's beaches;

AND WHEREAS there is concern that plastic-associated chemicals from polystyrene and other types of rigid foam are harming the marine environment and contaminating food webs;

THEREFORE BE IT RESOLVED that UBCM request the provincial and federal governments to implement measures that prevent rigid foam pollution in the marine environment.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial and federal governments to implement measures to prevent pollution of the marine environment with rigid foam and associated chemicals.*

*Convention Decision:* \_\_\_\_\_

**R10) Ending the Inhumane Use of Animal Traps**

**City of Nanaimo**

WHEREAS the Province has indicated a review of wildlife trapping regulations is underway and the use of body and leg hold traps within urban areas continues to pose an unacceptable risk of injuries to humans and pets, and the unrestricted sale of traps to unlicensed individuals continues;

AND WHEREAS since 2012, the Province has not provided the required ministerial approval for wildlife trapping bylaws submitted from the City of Vernon, City of Surrey, District of Sechelt and City of Nanaimo;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request the Province provide ministerial approval to local government bylaws in a timely manner, until such time that the Province completes a review of the trapping regulations.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the provincial government to provide timely ministerial approval for local government bylaws regarding wildlife trapping.*

*The Committee notes, however, that members have consistently endorsed resolutions seeking more stringent regulation of wildlife trapping, whether by the provincial government or by local governments (2013-B62, 2012-B124, 2011-B171). A common aim of these resolutions has been to prevent injury to humans or domesticated animals from wildlife traps.*

*In response to the 2013 resolution, the provincial government committed to continue working with local governments to reduce the risk to domestic animals posed by wildlife trapping. The Province referenced an in-process review of trapping regulations, as well as the development of educational programs to emphasize the importance of signage in active trapping areas.*

*Convention Decision:* \_\_\_\_\_

## **R11) Redirecting of Container Deposits to Municipalities to Enhance Recycling Initiatives**

**City of Nanaimo**

WHEREAS in the Province of British Columbia somewhere between 10 to 15 million dollars annually is collected on containers but is not redeemed;

WHEREAS communities and regional districts are implementing innovative and valuable recycling programs including social enterprise participation;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request the provincial government redirect unredeemed container deposits to communities and regional districts for the express purpose of funding recycling initiatives, including social enterprise participation.

*Resolutions Committee recommendation: Not Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership considered but did not endorse resolution 2016-B128, which asked the provincial government to redirect unredeemed container deposits annually into a fund for the acquisition and protection of privately owned natural spaces in BC.*

*The Committee acknowledges that while the 2017 resolution from the City of Nanaimo also raises the issue of revenue from unredeemed container deposits, it identifies a different purpose for those revenues: recycling initiatives, including social enterprise participation.*

*Convention Decision:* \_\_\_\_\_

## **LAND USE**

### **R12) ALC Policy on Breweries, Distilleries and Meaderies**

### **Sunshine Coast RD**

WHEREAS an inequity exists between Agricultural Land Commission rules that apply to breweries, distilleries and meaderies under Policy L-21 vs. wineries and cideries under Policy L-03 which impede the economic growth, agricultural production and agri-tourism opportunities in rural communities;

AND WHEREAS Agricultural Land Commission Policy L-21 requires that at least 50% of products for breweries, distilleries and meaderies be grown on site;

THEREFORE BE IT RESOLVED THAT the Ministry of Agriculture and the Agricultural Land Commission be requested to revise the Agricultural Land Reserve Use, Subdivision and Procedure Regulation to allow breweries, distilleries and meaderies to contract with another BC grower to meet the 50% farm product requirement.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting amendments to the Agricultural Land Reserve Use, Subdivision and Procedure Regulation to provide breweries, distilleries and meaderies with flexibility similar to that accorded to wineries and cideries when determining “activities designated as farm use.”*

*The Committee understands that in order for activities to be designated as farm use, breweries, distilleries, and meaderies operating on land in the Agricultural Land Reserve must demonstrate that at least 50 per cent of the farm products used to produce the alcohol have been grown on the farm. In the case of wineries and cideries, however, if the area of a winery or cidery within the Agricultural Land Reserve is greater than two hectares, they are permitted to supplement their own agricultural production by contracting with other BC farms to purchase agricultural product used to make the wine or cider. Agricultural products purchased under these conditions are counted towards the 50 per cent requirement.*

*Convention Decision:* \_\_\_\_\_

## REGIONAL DISTRICTS

### R13) Hazardous Properties Remediation Costs

RD of Nanaimo

WHEREAS regional districts exercise their legislated authority to remediate properties of hazardous conditions and/or environmental contamination, the cost of which may be recovered from the property owners or added to taxes in arrears if unpaid on December 31st in the year in which the work is done;

AND WHEREAS if the taxes and debts remain unpaid, pursuant to the Taxation (Rural Area) Act a property may be forfeited to the Province and the Province is under no obligation to reimburse a regional district for the cost of remediating properties of hazardous conditions and/or environmental contamination;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urges the Province to enact legislation or provisions that enable regional districts to be reimbursed for the costs of remediating properties of hazardous conditions and/or environmental contamination that are subsequently forfeited to the Province on default of payment of the costs by the property owner.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial government to reimburse regional districts the costs of remediating contaminated properties, in cases where the contaminated property has subsequently been forfeited to the provincial government due to unpaid taxes.*

*Convention Decision:* \_\_\_\_\_

## SELECTED ISSUES

### R14) Exam Requirements for Owner Builder Certification

RD of Nanaimo

WHEREAS the Province of BC through the *Homeowner Protection Act* establishes the requirements for property owners to be authorized as Owner Builders by BC Housing to build and occupy a new home for their personal use;

AND WHEREAS due to recent amendments to the *Act*, BC Housing requires that Owner Builders write and pass an Owner Builder Authorization Exam prior to authorization under the legislation and has not produced a study guide or hosted educational sessions to allow property owners to prepare for the required examination which has resulted in an extremely high failure rate for applicants;

THEREFORE BE IT RESOLVED that in support of the ability for property owners to reasonably receive authorization as Owner Builders, that the Union of British Columbia Municipalities urge the Province to prepare study materials and host education sessions designed to assist applicants through the required examination process.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution requesting that the provincial government provide study materials and educational opportunities for applicants who wish to undertake the Owner Builder Authorization Exam under the Homeowner Protection Act.*

*Convention Decision:* \_\_\_\_\_

## **R15) Open Government at Area Associations**

## **Town of Port McNeill**

Whereas the *Community Charter* mandates that meetings of councils “must be open to the public” and that councils “must not vote on the reading or adoption of a bylaw when its meeting is closed to the public,” except in narrow circumstances involving land, legal, labour and other confidential matters;

And whereas Area Associations are the central bodies of local governments in British Columbia, with annual meetings serving as the forum where non-confidential matters relating to the functioning of local government and its relation to other levels of government are considered, debated and decided upon;

Therefore be it resolved that AVICC calls on the executive and staff of AVICC to ensure that future AVICC Conventions are open to the public, by eliminating entrance fees for observers, and by making good-faith efforts to convene meetings in facilities that have adequate space to provide a reasonable level of access for members of the public;

And be it further resolved that this resolution be referred to the 2017 annual meeting of UBCM, requesting favourable consideration and the adoption of an Open Meetings policy for those meetings, to ensure free and reasonable access for members of the public.

*Resolutions Committee recommendation: Not Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the association to offer free registration to any members of the general public who wish to attend the annual convention, and to increase the venue size in order to accommodate larger crowds for all convention program sessions.*

*The Committee would observe that UBCM has a longstanding practice of accrediting recognized media to attend Convention without a registration fee. Media may attend any policy session, resolutions session, clinic, forum or workshop. At the 2016 UBCM Convention in Victoria, media generated over 1400 print and broadcast items on convention-related topics during the week of Convention. These media stories are published or broadcast in all regions of the Province. In addition, throughout Convention there is a lively discussion of convention resolutions, clinics and sessions through social media platforms.*

*With regard to the resolution's request to eliminate fees for observers, in 2016 UBCM charged a registration fee of \$675 for non-member observers who attend Convention. Attendees in this category include individuals representing businesses, labour unions and non-profit organizations and a variety of other convention attendees. Total registration fees from this category of delegates was \$185,065. These registration fees go towards offsetting the costs of the overall Convention, including the costs incurred by these observers partaking in refreshment breaks, breakfasts, etc.*

*This resolution would eliminate this revenue source, as all attendees from the non-member category could now declare themselves as observers and would no longer be subject to a registration fee. If the 2016 registration fees for non-member observers were no longer charged, this revenue source would need to be recouped elsewhere. If the costs were transferred to our member voting delegates (elected officials) and member non-voting delegates (local government staff) categories, this could result in registration fees for our members increasing by \$172 for each delegate.*

*Convention Decision:* \_\_\_\_\_

## **R16) BC Federation of Students' Campaign Don't Close the Doors on Adult Education**

**City of Nanaimo**

WHEREAS the Ministry has abolished funding for Adult Basic Education programs and instituted tuition fees;

THEREFORE BE IT RESOLVED that the BC Federation of Students' campaign Don't Close the Doors be endorsed by requesting the Ministry reinstate funding for Adult Basic Education programs and abolish tuition fees.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee notes that due to time constraints, resolution 2016-B131 regarding provincial funding for adult basic education, was referred automatically to the UBCM Executive for their consideration. In particular the resolution called on the provincial government to "reinstate long-term, dedicated funding for adult basic education." The Committee understands that the UBCM Executive has not yet made a decision on the 2016 resolution.*

*Convention Decision:* \_\_\_\_\_

Part 2 – Section “B” – This section contains resolutions that support existing UBCM policy, including:

- Previously considered and endorsed resolutions; or
- Resolutions in keeping with the UBCM policy, including previously approved policy papers or other documents.

## **TRANSPORTATION**

### **R17) Highway Maintenance**

**Comox Valley RD**

WHEREAS the Ministry of Transportation and Infrastructure is responsible for highway maintenance and provides service delivery performance requirements within their maintenance contracts and no independent process is provided to ensure the timely delivery of those services and communication of when those services will be delivered;

AND WHEREAS community and neighbourhood concerns in electoral areas suggests that the Ministry of Transportation and Infrastructure needs to fund its highways and road maintenance programs in a more effective manner;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities request that the Ministry of Transportation and Infrastructure

- a) review how it provides performance measures to its public and how it keeps its public informed as to when it can expect the remediation of a maintenance deficiency so that it can devise a process that will assure the public that it is delivering its highway maintenance obligations, and;
- b) ensure adequate resourcing is available to administer and monitor highways and road maintenance contracts such that public safety and traveling conditions are enhanced on rural roads.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the Province to communicate more transparently with the public about highway maintenance performance measures and increase the funding for road maintenance and safety improvements (2009-B16, 2009-B161, 2008-B113, 2007-B97, 2005-B80, 2001-B14).*

*Resolution 2008-B113 specifically requested that the Province:*

- *conduct more stringent monitoring and performance audits of road maintenance contractors; and*
- *communicate more transparently, frequently and regularly with stakeholders and the general public about the results of such performance assessments.*



*In response to resolution 2008-B113, the provincial government described:*

- *the quality control requirements it imposes upon highway maintenance contractors;*
- *different mechanisms used by provincial staff to assess the performance of highway maintenance contractors; and*
- *the frequency and nature of provincial communication with stakeholders including local governments, regarding highway maintenance.*

*Convention Decision:* \_\_\_\_\_

## **R18) Highway Lane Markings**

## **Village of Sayward**

WHEREAS in many driving areas, driving is made unsafe for the public due to faded line markings both on the shoulder and the centre of highways;

AND WHEREAS the Department of Transportation has contractor line painting guidelines which do not respond adequately to the adverse weather conditions faced by drivers;

THEREFORE BE IT RESOLVED, to increase public safety on roads the Department of Transportation be requested to change the guidelines to increase the frequency and visibility of shoulder and centre line painting on all Provincial roads.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership endorsed resolutions 2016-B10 and 2014-B53, both of which requested that the Province improve the line markings and the maintenance of those markings on all provincial roads.*

*In response to resolution 2016-B10, the provincial government indicated that it had been working for several years to improve the durability and effectiveness of highway markings, through product research and by implementing more stringent requirements in its contracts for pavement marking.*

*Convention Decision:* \_\_\_\_\_

## **TAXATION**

### **R19) Restoration of Land Value Tax**

### **City of Victoria**

WHEREAS, concern around housing affordability is widespread in British Columbia communities, and the Land Value Tax provides a fiscal mechanism to incentivize improvements to property for housing and other purposes, and creates a disincentive to holding vacant property for speculative purposes;

AND WHEREAS local governments in British Columbia previously had the authority to introduce Land Value Taxes—taxing land at a higher rate than improvements;

THEREFORE BE IT RESOLVED THAT the Government of British Columbia restore the authority of local governments to introduce a Land Value Tax, to incentivize improvements to property for housing and other purposes, and create a disincentive to holding vacant property for speculative purposes.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the Province to grant municipalities the option of setting differing property tax rates for land and improvements (2011-B24; 2008-B18; 2007-B72). The Committee would observe that these previous resolutions have focused more on the issue of vacant and derelict buildings, rather than housing affordability.*

*In response to resolution 2011-B24, the provincial government highlighted the utility of existing mechanisms in the Community Charter and related regulations, such as local service taxes that municipalities can impose on land, on improvements, or on both; and revitalization tax exemptions, which can be used to provide tax relief for property owners who make significant improvements to their properties.*

*The Committee also notes that members endorsed resolution 2016-B13, which called for an amendment to the Prescribed Classes of Property Regulation to include prescribed classes for vacant land and vacant contaminated land, making possible a higher tax rate or flat taxes for these classes of property.*

*See also resolution R3.*

*Convention Decision:* \_\_\_\_\_

## **FINANCE**

### **R20) Victim Services Program Funding**

**RD of Nanaimo**

WHEREAS Victim Services Programs provide support and assistance to victims of crime;

AND WHEREAS the Ministry of Public Safety has the ultimate responsibility for the Victim Services Programs and yet does not fully fund these programs;

THEREFORE BE IT RESOLVED that the Province of British Columbia fully fund all Victim Services Programs.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions requesting that the Province provide funding for victim services programs (2015-B4; 2014-B4; 2011-B14; 2010-B12; 2008-B4; 2006-B9; 2003-Victims Services Program; 1996-B43).*

*In response to resolution 2015-B4, the Province re-iterated its position that police-based victim service programs should be cost shared with local governments in communities that contribute to their policing costs.*

*Convention Decision:* \_\_\_\_\_

**R21) Future Federal/Provincial/Local Government Infrastructure Funding Programs**

**Village of Sayward**

WHEREAS many communities are wrestling with increased infrastructure costs for essential services and in finding adequate sources of funding;

AND WHEREAS small communities have very limited funding options for providing basic infrastructure for their residents;

THEREFORE BE IT RESOLVED the UBCM work with the Province and Federal Government to develop future infrastructure funding programs that provide for a lower cost-share threshold for communities under 5,000.

*Resolutions Committee recommendation: No Recommendation*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions seeking cost-shared infrastructure programs that are designed to ease the financial burden on small communities by reducing the share of eligible expenditures that small communities are expected to contribute (2015-B22, 2015-B87, 2014-B19, 2012-B13, 2009-B29, 2004-A7, 2000-B12).*

*Convention Decision:* \_\_\_\_\_

**ASSESSMENT**

**R22) Split Classification for Short Term Commercial Accommodation**

**District of Tofino**

WHEREAS B.C. Reg. 438/81 'Prescribed Classes of Property Regulation' enables BC Assessment to split-classify two specific Short Term Overnight Commercial Accommodation Properties (strata

accommodation properties and 'bed and breakfast' residential properties) between Class 1 and Class 6 to reflect the dual residential and commercial use of these properties; and

WHEREAS the regulation does not capture residential properties that are also used commercially for short-term overnight accommodation (known as "short term rentals" or "vacation rentals"), creating a tax fairness issue;

THEREFORE BE IT RESOLVED that the Province amend legislation so that all residential properties used for short-term overnight accommodation be eligible to be split-classified between Class 1 and Class 6, and that classification methodology for short-term rentals be developed in consultation with stakeholders.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership endorsed resolution 2016-A4, which called on the Province to work with UBCM to regulate short term accommodation in a manner that would address compliance, and taxation fairness between providers of short term accommodation.*

*In response to the resolution, the provincial government observed that concern with "levelling the playing field" between traditional accommodation providers and those providing accommodation through peer-to-peer networks, relates primarily to a "lack of regulatory requirements for the sharing economy, rather than actual differences in tax treatment." The Province highlighted income tax compliance efforts by the provincial and federal governments related to the sharing economy. The Province also pointed out that accommodation "subject to tax under the Provincial Sales Tax Act remains taxable regardless of how it is advertised or how providers and customers connect".*

*Convention Decision:* \_\_\_\_\_

## **ENVIRONMENT**

### **R23) Canada Goose Population Management**

**City of Parksville**

WHEREAS in the 1950s wildlife managers began relocating Canada Geese to the east coast of Vancouver Island, leading to the over abundant goose population which has devastated agricultural lands, estuaries, wildlife and critical fish habitat across Vancouver Island, bringing some of these vital ecosystems to the brink of extinction;

AND WHEREAS the City of Parksville, Regional District of Nanaimo and Guardians of the Mid Island Estuaries Society have employed sound science and a series of management actions designed to reduce resident geese numbers to levels consistent with estuary recovery in 2010;

NOW THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities fully supports a regional coordinated approach to resident Canada Goose management,

including population controls needed to protect natural assets and promote sustained recovery of vital estuary habitats.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership endorsed amended resolution 2016-B59 regarding the management of non-migratory resident Canada Geese. Specifically, the resolution called for:*

- *federal exemption of non-migratory resident Canada Geese from the Migratory Bird Treaty Act of 1918;*
- *local government to be offered the option of choosing to undertake management of non-migratory resident Canada Geese in their communities; and*
- *funding from other orders of government to assist local governments who choose to undertake management of non-migratory resident Canada Geese in their communities.*

*More generally, the Committee notes that members have sought solutions to control populations of geese, with some proposals seeking greater authority and involvement of local governments in managing the problem (2013-B107, 2011-B42, 2002-B53).*

*In response to resolution 2016-B59, the provincial government acknowledged the risks to transportation safety, health, property, and natural habitats posed by resident Canada Geese, and expressed general support for local government efforts to gain more control over the management of resident Canada Geese.*

*Convention Decision:* \_\_\_\_\_

## **R24) Removal of Scotch Broom**

## **Town of Qualicum Beach**

WHEREAS invasive Scotch broom has spread from an initial infestation in Sooke to become ubiquitous across Vancouver Island, creating a significant fire hazard and choking out native species;

AND WHEREAS cooperative effort by local government and a local volunteer community group—Broombusters Invasive Plant Society—in the Qualicum Beach area has shown that concerted action can prove effective against invasive Scotch broom;

AND WHEREAS increased resources are needed to expand this project Island-wide:

THEREFORE be it resolved that the AVICC call on the Province to work with Vancouver Island local governments and community groups to effectively clear Scotch broom from highways, rail lines and power line rights-of-way over the next three years.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has endorsed resolutions calling for the inclusion of specific plant species under the Weed Control Act (2004-B73 giant hogweed; 1992-B42 purple loosestrife). The Committee further notes that members have consistently endorsed resolutions proposing solutions and calling on the Province to work more aggressively to combat the spread of invasive plant species (2014-B22, 2010-B29, 2007-B30, 2007-B31, 2005-B25, 2004-B72, 2003-B81).*

*In response to resolution 2014-B22, the provincial government listed its ongoing efforts to manage invasive plant species, including the treatment of invasive plants; signage; an Inter-Ministry Invasive Species Working Group; and collaborative work with regional invasive plant committees, the Invasive Species Council of BC, and individual local governments.*

*Convention Decision:* \_\_\_\_\_

## **LAND USE**

### **R25) Development Permits for Private Institutional Developments**

**District of Sechelt**

WHEREAS, historically, institutional developments were funded and built by senior levels of government and so legislation that would allow local government development permit oversight for the form and character of these developments was not contemplated in the *Local Government Act*;

AND WHEREAS institutional developments are now being funded and built by private providers in the Province of BC;

THEREFORE BE IT RESOLVED that the Province of BC be requested to amend the appropriate sections of the *Local Government Act* regarding the designation of development permit areas for form and character to include privately owned institutional development in a manner consistent with that of commercial, industrial, or multi-family residential developments.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial government to amend the Local Government Act to grant local governments the authority of development permit oversight for institutional developments (2004-B19, 2001-B30, 1993-B13).*

*In response to resolution 2004-B19, the provincial government expressed willingness to consider such amendments “the next time there is a general review of Part 26 of the Local Government Act.” UBCM is not aware of any subsequent action by the provincial government on this issue.*

*Convention Decision:* \_\_\_\_\_

## COMMUNITY ECONOMIC DEVELOPMENT

### R26) Non-Tenured Value-Added Wood Processors

Municipality of North Cowichan

Whereas British Columbia's non-tenured value-added wood processors find it increasingly difficult to access a share of public wood resources for further processing in British Columbia due to the consolidation and control of the non-competitive harvest into very few hands;

And whereas British Columbia's non-tenured value-added wood processors have had their access to the U.S. market impeded by the dispute between the U.S. Lumber Coalition and the tenured companies that have exclusive access to B.C.'s non-competitive and administratively-priced wood resource;

Therefore be it resolved that the Province of British Columbia be requested to take whatever steps are necessary to ensure that B.C.'s non-tenured value-added wood processors have access to a share of the B.C.'s non-competitive wood resource for the purpose of processing it in B.C. and that B.C.'s non-tenured value-added wood processors have unimpeded access to the U.S. market for their products;

And be it further resolved that in the event of a quota based Softwood Lumber Agreement with the United States that the Province of British Columbia allocate quota in such a way that it does not impede the survival and growth of B.C.'s non-tenured value added wood processors.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions and policy in support of non-tenured value-added wood processors (2011-B167, 2006-B43, 2005-B32, 2003-B29, 2002 Forest Policy Paper, 2001-B85, 1998-B75, 1997-LR4).*

*Convention Decision:* \_\_\_\_\_

### R27) Creation of a Panel focused on Management and Preservation of Old Growth Forests

Town of Port McNeill

Whereas:

- The preservation and management of old growth forests is clearly an important issue;
- Currently, there are a number of plans to manage and preserve old growth forests that include parks, old growth management areas and areas identified as critical habitat;
- Industry continues to harvest old growth forests and many communities depend on the economy generated from forests—from harvesting and other forest uses;
- First Nations have many forestry interests and concerns in their traditional territories; and
- A balance between healthy forests and healthy communities is essential and achievable;

And whereas a broad-based advisory group could help formulate a coordinated strategy with respect to the management and preservation of old growth forests:

Therefore be it resolved that AVICC support the formation of an advisory committee focused on the management and preservation of old growth forests, and that this advisory group consist of First Nations groups, local government representatives from forest communities, industry, and environmental representation.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership endorsed amended resolution 2016-C27, which asked the provincial government to amend the Vancouver Island Land Use Plan and protect from logging all old-growth forest on provincial Crown land on Vancouver Island.*

*The Committee also notes that in 1992, members endorsed resolution LR5, which asked the Province to “take the necessary measures to ensure that the proposed protected areas are not compromised before the Protected Areas Strategy has been completed.” This resolution was brought forward in part, to protect the old growth in the area until the Protected Area Strategy had been finalized.*

*The Committee understands that over the past year, UBCM’s Community Economic Development Committee has been advocating for a greater role for local governments in forest policy decision-making. The Community Economic Development Committee surveyed local governments regarding this topic, and the responses indicated that communities wish to be engaged and consulted prior to decisions being made that will affect the forests in their area. In a follow up round table session at the 2016 UBCM Convention, UBCM released the report, “Forest Policy Decision-Making: The Case for Greater Community Consultation and Engagement.” In the report, UBCM made five recommendations, one of which was to seek support for the establishment of communication protocols or local forest advisory committees. This direction appears to be consistent with the request of the sponsor in regard to old growth.*

*Convention Decision:* \_\_\_\_\_

## **SELECTED ISSUES**

### **R28) Aboriginal Day**

### **District of Metchosin**

WHEREAS number 80 of the Calls to Action of the Truth and Reconciliation Commission of Canada calls for a national statutory holiday for Truth and Reconciliation,

And WHEREAS National Aboriginal Day recognizes and celebrates the cultures and contributions of the First Nations, Inuit and Métis peoples of Canada, but is not a national statutory holiday,



And WHEREAS a statutory holiday would allow all Canadians to be able to participate in the recognition and celebration of First Nations' cultures and histories,

THEREFORE be it resolved that the federal government, working with Aboriginal leaders, designate a national statutory holiday that celebrates the cultures and histories of the First Nations, Inuit and Metis peoples of Canada.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that due to time constraints, resolution 2016-B138 was referred to the UBCM Executive for their consideration. Resolution 2016-B138 asked the provincial and federal governments to declare June 21, National Aboriginal Day, a statutory holiday across Canada. Upon consideration, the UBCM Executive endorsed the resolution.*

*Convention Decision:* \_\_\_\_\_

## **R29) Rental Housing**

## **Township of Esquimalt**

WHEREAS: Lower investment in rental housing stock over the past 30 years have resulted in a low vacancy rate and steadily increasing rental costs in many communities;

AND WHEREAS: Market conditions have led to increased appetite for rental building owners to invest in upgrades to their buildings which provide improved unit quality, safety, and energy efficiency, but this creates the impetus for existing tenants to be evicted and subsequently experience challenges finding suitable and affordable replacement housing;

THEREFORE BE IT RESOLVED THAT: The Township of Esquimalt, and the member communities of the Association of Vancouver Island and Coastal Communities, call upon the Province to provide a funding model and regulatory framework to assist local governments in reducing the impact of "renovictions" on tenants while continuing to encourage investment in upgrading older rental housing; AND

FURTHER BE IT RESOLVED THAT: The Township of Esquimalt, and the member communities of the Association of Vancouver Island and Coastal Communities, call upon the Province to increase the housing allowance portion of Income Assistance and Disability Assistance, as well as housing subsidies through BC Housing, to mitigate the impact of rising rental costs on low-income and vulnerable British Columbians.

*Resolutions Committee recommendation: Endorse*

*Resolutions Committee comments:*

*The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions seeking ways to encourage investment in older and new rental housing stock (2016-OF1, 2015-B14, 2015-B47, 2015-B48, 2015-B49, 2014-B46, 2013-B54, 2012-B143, 2009-C28, 2008-A3, 2007-A7, 2007-B40, 2007-B108, 2007-B197, 2006-B118, 2005-B47, 2004-B30, 2000-B77, 1998-B15, 1991-A13, 1991-B56, 1990-A20, 1990-A21).*

*The Committee also notes that members have consistently endorsed resolutions calling on the provincial government to increase income assistance and disability assistance rates, as well as housing subsidies (2015-B45, 2014-B42, 2014-B44, 2013-B53, 2011-B175, 2000-B30, 2000-B31, 1999-A22).*

*Convention Decision:* \_\_\_\_\_

Part 2 – Section “C” – Resolutions in this section are referred to other, similar resolutions that will be considered for debate. The resolutions in this section are provided for reference, and are not intended for debate.

**R30) Social Procurement Working Group**

**Town of Qualicum Beach**

WHEREAS at the 2016 AVICC AGM & Convention in Nanaimo, membership gave direction to the AVICC to "advance the use of social procurement policies"; and

WHEREAS, the term ‘social procurement’ is generally used to describe the practice of using purchasing power to leverage community benefit and is also known as ‘community benefit procurement’; and

WHEREAS the AVICC Executive has received presentations and proposals from a Working Group of volunteer elected officials and subject matter experts about how to advance this membership direction so as to best assist interested local governments in implementing community benefit procurement policies and practices;

THEREFORE BE IT RESOLVED that the AVICC Executive appoint a liaison to the Working Group; and further that the Working Group undertake a feasibility assessment of a “Community Benefit Procurement Hub” as per the information circulated at the AVICC 2017 Convention for the AVICC membership and report back to the AVICC at the 2018 AGM.

*Resolutions Committee recommendation: Refer to Similar Resolution*

*Resolutions Committee comments:*

*See also resolution EA2 and R31.*

**R31) Social / Community Benefit Procurement**

**City of Victoria, District of Tofino, City of Campbell River**

WHEREAS at the 2016 AVICC AGM & Convention in Nanaimo, membership gave direction to the AVICC to "advance the use of social procurement policies";

AND WHEREAS the AVICC Executive has received presentations and proposals from an ad hoc Working Group of volunteer elected officials and subject matter experts about how to advance this membership direction to best assist interested local governments in implementing social procurement (community benefit procurement) policies and practices;

THEREFORE BE IT RESOLVED that the AVICC Executive appoint a liaison to the Working Group; AND that the Working Group undertake a feasibility assessment of a “Community Benefit Procurement Hub” as per the information circulated at the AVICC 2017 Convention for the AVICC membership and report back to the AVICC at the 2018 AGM.

*Resolutions Committee recommendation: Refer to Similar Resolution*

*Resolutions Committee comments:*

*Refer to resolution EA2 and R30.*

### PART 3 – LATE RESOLUTIONS

Delegates will receive a Report on Resolutions Received after the Deadline when they register onsite in Campbell River.