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**Subject:** Welcome to the 2017 AVICC Convention in Campbell River April 7-9

**Date:** Friday, March 31, 2017 at 6:25:01 PM Pacific Daylight Time

**From:** AVICC

**To:** AVICC

*This information is being sent to you as your email address was provided with the delegate registration. If you are the staff support person, please ensure this email is forwarded to the delegate that will be attending the Convention.*

Dear Delegate:

AVICC Executive, staff and the host community are looking forward to your attendance at the 2017 AGM & Convention in Campbell River.

Attached is a Welcome Letter from Mayor Andy Adams as well as the Convention Newsletter with updated information. The Newsletter includes the bios of the candidates for AVICC Executive Committee members received prior to the February 21 deadline.

Also attached is the Supplementary Materials Package. This contains the program and all of the documents that are required for Convention other than the Late Resolutions Report. You will receive a hard copy of the Supplementary Materials Package and the Late Resolutions Report when you pick up your name tag at the registration desk.

If you have not received the Annual Report and Resolutions book, you can obtain it at this link: <http://avicc.ca/wp-content/uploads/2017/03/2017-Annual-Report-and-Resolutions.pdf> The draft minutes from the 2016 AGM & Convention are also located on the website at <http://avicc.ca/2016-agm-convention-minutes-draft/>

Name tags can be collected at the registration desk in the lobby of the Campbell River Community Centre at 401 11th Ave, Campbell River. All business sessions will be held at the Community Centre. Tours will also meet at the Community Centre before departing. Registration times are as follows:

**For Delegates Attending a Pre-Convention Session:**

If you are registered for the [Hospital Tour](#) please arrive between 8:30 - 8:50 am for a 9:00 am start. Coffee/tea and refreshments will be available from 8:30 am. There will be a presentation and orientation at the Community Centre before leaving by bus at 9:30 am. Safety gear will be provided but please wear long pants for this tour.

If you are registered for the [Tour of the John Hart Generating Station and the City's Water Supply](#) please arrive between 8:30 - 8:50 am. The bus will depart at 9:00 am. Outdoor clothing and good footwear are recommended. Refreshments will be supplied.

If you are registered for the [Mayors Caucus or the Electoral Area Forum](#) please arrive between 9:30 - 9:50 am for a 10:00 am start. Coffee/tea and refreshments will be provided.

**For Delegates Arriving for the 2:00 pm Official Opening**

For those arriving for the 2:00 pm Official Opening, we will look forward to seeing you at registration Friday afternoon between 11:00 am - 1:45 pm. Please note that there is no lunch on Friday in the Convention program.

Please let me know if you have any questions. Safe travels and I look forward to seeing you next week.

**Liz Cookson**

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