



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD FRIDAY, SEPTEMBER 15, 2017  
BY TELECONFERENCE**

**IN ATTENDANCE:** Director Mary Marcotte, Cowichan Valley RD, President  
Director Edwin Grieve, Comox Valley RD, First Vice President  
Councillor Carl Jensen, Central Saanich, Second Vice President  
Director Penny Cote, Alberni-Clayoquot RD, Director at Large  
Director Ian Morrison, Cowichan Valley RD, Director at Large  
Councillor Colin Plant, Saanich, Director at Large  
Director Ian Winn, Sunshine Coast RD, EA Representative  
Councillor Barbara Price, Comox, Past President

**STAFF ATTENDANCE:** Liz Cookson, Executive Coordinator

President Marcotte called the meeting to order at 9:00 am.

**MINUTES**

On motion by Past President Price, seconded by EA Representative Winn,  
That the minutes of the June 9, 2017 Executive Committee meeting be adopted was **CARRIED**

**CONVENTION**

**AVICC Lunch and Advocacy**

Liz Cookson reviewed the report on AVICC activities at UBCM. Regarding the AVICC lunch, she advised that in addition to the MLAs identified in the report, Premier John Horgan would also be able to attend. The Executive gave direction that staff invite those who will be speaking at the lunch to sit at the two head tables.

Notification of the meeting time with the Minister of Transportation and Infrastructure had not been received yet. Liz Cookson to advise Directors Morrison and Winn when notification received.

On motion by 1<sup>st</sup> Vice President Grieve, seconded by Past President Price,  
That the written report and verbal update on the AVICC lunch and Minister meeting at the UBCM Convention be received was **CARRIED**

**2018 and 2019 Convention Planning**

President Marcotte advised that she and Liz Cookson had met with Mayor Helps and City of Victoria senior staff on July 10<sup>th</sup> to discuss convention planning and host responsibilities. President Marcotte felt that the meeting had gone well, and there was strong support and interest from the City. Mayor Helps will invite delegates to the convention at the AVICC lunch at UBCM, and remind them we

The Executive discussed potential key note speakers for 2018, and will send any additional suggestions to the Executive Coordinator.

The Executive directed staff to research availability and costs of the following speakers for the October meeting:

- Charles Montgomery
- Avi Friedman
- Shawn Loney

Liz Cookson updated the Executive on her site visit to Powell River for the 2019 Convention. The original joint proposal from the City and the Regional District was based around holding the entire convention at Dwight Hall. When AVICC held its convention in Powell River in 2010 the banquet was held at Dwight Hall and the remainder of the convention was held at the Powell River Recreation Complex.

Following the site visit with staff from the City and the Regional District it was determined that Dwight Hall would not be large enough for the entire convention, and that the recreation complex would be used for the business sessions as in 2010. The City has agreed to provide these facilities, and this will be followed up with a letter to confirm. Without large hotels in the region, there will be a wide range of accommodation. Blocks will be set up with two hotels and delegates provided a list of other alternatives.

Liz Cookson confirmed that the AVICC Executive had previously approved holding the 2019 convention in Powell River, and that this was an update on planning so no further resolution was required.

On motion by 1<sup>st</sup> Vice President Grieve, seconded by Director Plant,  
That the report on planning for the 2018 and 2019 conventions be received was CARRIED

## **POLICY**

### **AVICC Policy Priorities**

Liz Cookson reviewed the report summarizing AVICC policy priorities based on feedback from the Executive which were:

1. Convention Operations – planning support; livestreaming; host involvement
2. Connectivity between conventions and AVICC’s advocacy role
3. Bylaws Review – required for compliance with New Societies Act, review of block process, timing for dues approval, process for approval of future host communities
4. Special Committee on Solid Waste Management – engaging senior administrative support from Comox Strathcona, new terms of reference
5. Implementing MOU with Coast Forest Products Association

With respect to convention operations, the Executive discussed additional support for the convention and webcasting/live streaming. Discussion included maintaining a professional level of service for the convention and the costs that go along with that. Having a volunteer livestreaming on a cell phone would not be in keeping with this professional approach. Direction was given to staff to include webcasting/live streaming on the October agenda.

Priorities 2 through 4 will be discussed at the face to face meeting in October. Representatives from Coast Forest Products Association to join the teleconference following this agenda item to discuss the MOU noted in priority 5.

In addition to these priority areas, the Executive identified specific policy issues the AVICC will be involved in or will wish to be kept up to date on. These include:

1. Highway Maintenance – input mechanism, possible committee depending on meeting with Minister of MOTI
2. Island Corridor Foundation – including advocacy requested by members on Development Cost Charges for the E&N Railway
3. Social Procurement – liaison to the ad hoc working group requested
4. Abandoned Vessels
5. Old Growth Protection and Forestry – possible advisory group depending on outcome of resolution at UBCM Convention

Issues 1, 2 and 5 will be revisited following the progress of the meetings and resolutions at the UBCM Convention.

Liz Cookson reviewed the background of issue 3, and the history of appointments by AVICC to working groups for a precedent. AVICC appointments to external working groups are normally staff from member municipalities and regional districts. President Marcotte advised she was reviewing support for this issue from the CAO of the Cowichan Valley Regional District. 1<sup>st</sup> Vice President Grieve noted he had thrown his hat in the ring at the June meeting to act as representative, but with his other commitments needed to withdraw his name.

On motion by Director Plant, seconded by Past President Price,  
That President Marcotte be authorized to appoint a liaison to the working group of volunteer elected officials discussing social procurement was CARRIED

On motion by 1<sup>st</sup> Vice President Grieve, seconded by Director Winn,  
That the report on 2017/18 AVICC policy priorities be received was CARRIED

**Coast Forest Products MOU - Delegation**

Rick Jeffery and Susan Gagnon from Coast Forest Products Association joined the teleconference at 9:40. Rick Jeffery reviewed the MOU, and noted they would like to brainstorm ways to communicate and collaborate, including specific events. He referred to the draft list of contacts that CFPA had prepared for review and distribution to members of both associations. He requested a spot on a future AVICC agenda to update the Executive about current issues in forestry, and ensure they are aware of what’s happening in forest policy. This could be by delegation, phoning in or by providing a report depending on the meeting schedule.

Director Morrison suggested the contact list be expanded to include the electoral area directors rather than defaulting to the mayor of the closest municipality. There was discussion on what other processes can be put in place to flesh out the MOU. In response to questions, Rick Jeffery advised that the CFPA does not represent private forests other than TimberWest and that first nations that are AVICC members are included under the MOU.

On motion by Director Morrison, seconded by Director Cote,  
That staff determine a suitable time for the representatives from CFPA to attend a future AVICC Executive Meeting as a delegation was CARRIED

Past President Price, Rick Jeffery and Susan Gagnon left the teleconference at 10:00 am.

**CORRESPONDENCE**

On motion by Director Morrison, seconded by 1<sup>st</sup> Vice President Grieve,  
That the correspondence be received was

CARRIED

**OTHER BUSINESS**

President Marcotte advised she had been contacted by a group promoting the establishment of a free trade zone on Vancouver Island. The group is looking for support and involvement from the AVICC. She will clarify the request and bring the issue back to the AVICC Executive.

**ADJOURNMENT**

A  
t approximately 10:10 am, on motion by 1<sup>st</sup> Vice President Grieve, seconded by Director Plant,  
That the meeting be adjourned was

CARRIED

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Director Mary Marcotte  
President

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Liz Cookson  
Executive Coordinator

