



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD FRIDAY, DECEMBER 8, 2017  
BY TELECONFERENCE**

**IN ATTENDANCE:** Director Mary Marcotte, Cowichan Valley RD, President  
Director Edwin Grieve, Comox Valley RD, First Vice President  
Councillor Carl Jensen, Central Saanich, Second Vice President  
Director Penny Cote, Alberni-Clayoquot RD, Director at Large  
Director Ian Morrison, Cowichan Valley RD, Director at Large  
Councillor Colin Plant, Saanich, Director at Large  
Director Ian Winn, Sunshine Coast RD, EA Representative  
Councillor Barbara Price, Comox, Past President

**STAFF ATTENDANCE:** Liz Cookson, Executive Coordinator

President Marcotte called the meeting to order at 9:05 am and welcomed Committee members and staff.

**MINUTES**

On motion by Past President Price, seconded by EA Representative Winn,  
THAT the minutes of the October 27, 2017 Executive Committee meeting be adopted was

NOT VOTED ON

Director Plant requested that the minutes be amended to include background on the \$50 fee per delegate for livestreaming plenary sessions at the 2018 convention. Liz Cookson advised that the \$50 fee was not adopted, but that the minutes could be expanded to identify the source of the \$50 proposal as a quote from the Victoria Conference Centre.

On motion by 1<sup>st</sup> Vice President Grieve, seconded by 2<sup>nd</sup> Vice President Jensen,  
THAT the minutes of the October 27, 2017 Executive Committee meeting as amended to include background on the proposed \$50 fee be adopted was

CARRIED

**2018 CONVENTION**

**Proposals for Convention Program**

Liz Cookson advised that the purpose of today's session was to review the session proposals received, and to see if any further clarification was required in order to make decisions. The Executive decided to go through each of the submissions and to have each member provide a rating. Liz Cookson will compile the ratings and use those to prepare a draft convention program to be reviewed at the face to face workshop on January 5<sup>th</sup>.

Liz Cookson also reviewed the available time slots for presentations at the 2018 Convention as set out in the report discussed at the October 27<sup>th</sup> meeting and also in the report provided for today's meeting. The latter report also set out the history of the speakers and topics that had been programmed into the different slots in recent years. The available slots are 2 to 3 Friday pre-convention tours or workshops, Saturday breakfast, up to 6 concurrent sessions on Saturday afternoon, and a time for a plenary session

on both Friday afternoon and Sunday morning. She referred to the programs for the 2016 and 2017 conventions that were included in the meeting package as a guide to the scheduling.

In response to questions she advised that there is some flexibility in the length of sessions chosen that would affect the total number of spots available. She further advised that in 2017 there were no Provincial representatives included in the programming due to the Provincial election so additional sessions were included. In 2018 there had been early interest from the Premier as well as from the Minister of Municipal Affairs and Housing to speak that could reduce the time available for other sessions. Finally she noted that it is difficult to predict how long the resolutions sessions will last, in particular the Sunday morning sessions that have finished early the last two years.

During the review, the Executive requested additional information on the session from Future iQ “The Future Game – an innovative tool for community engagement for regions facing transition”. There was discussion on combining some of the proposals received, in particular:

- (1) a proposal from West Coast Environmental Law on Emerging Fields of Municipal Climate Leadership with a proposal from the BC Municipal Climate Leadership Council, and
- (2) a proposal on Addressing Coastal Solutions focusing on eelgrass with the proposal on Shoreline Development Permit Areas.

Liz Cookson also noted that the Executive is not bound to only choose from the proposals received, and could develop its own or work with a proposal submitter to redesign a session. This will require more involvement from the Executive Committee members.

There was support for a session from Transport Canada on abandoned vessels, but if approved this session would need to be at an advanced level and reflect new information.

Director Cote referred to her email of December 3<sup>rd</sup> regarding a capital planning meeting with Island Health. She noted that Island Health had discussed sessions relevant to VIHA at the 2017 convention, as well as potential areas for Island Health to partner with local governments on physician retention and the opioid crisis. She will ask VIHA to consider reinstating its sponsorship of the AVICC convention, and to contact AVICC staff regarding sessions at the 2018 convention.

Following the review of the proposals submitted, the Executive also discussed other topics that could potentially be added. These sessions would need to be developed or speakers sought out as there were no proposals received for those topics. Additional topics considered were Marijuana Regulation, Water Sustainability/Drought, Polis session on Water Sustainability/Drought, Foreign Trade Zone, Implementing Marijuana Legislation, and Safer Cities.

Liz Cookson to use the ratings for the proposed submissions as well as for the additional topics to develop a draft program for review of the Executive Committee at the January 5<sup>th</sup> meeting.

On motion by 1<sup>st</sup> Vice President Grieve, seconded by Past President Price,  
THAT the report on session proposals for the 2018 Convention be received was CARRIED

The Executive then discussed the City of Victoria’s suggested topics for study tours. After initial discussion of two additional tours of the Capital Regional District’s watershed and landfill, the Executive Committee confirmed that the focus would be on the host community.

On motion by Director Plant, seconded by Past President Price,  
THAT the City of Victoria be requested to present four options in the areas of Sustainability, Innovation and Transportation/Cycling that reflect what the City would like to showcase for AVICC delegates was  
CARRIED

Director Plant left the teleconference.

## **POLICY**

### **Appointment to Municipal Insurance Association of BC**

President Marcotte referred to her email of December 1<sup>st</sup> asking if any of the Executive Committee members would be interested in filling the AVICC representative position on the MIABC Board. The Executive Committee members requested more information be distributed, and this item was deferred for consideration at the January 5<sup>th</sup> meeting.

### **Foreign Trade Zone Status – Letter of Support**

Liz Cookson referred to the email received on November 27<sup>th</sup> from George Hanson of the Vancouver Island Economic Alliance requesting a letter of support for VIEA's application to have Vancouver Island designated as a Foreign Trade Zone Point. This was a follow up to the presentation by VIEA on this topic at the October 27, 2017 AVICC Executive meeting.

On motion by Past President Price, seconded by 2<sup>nd</sup> Vice President Jensen,  
THAT a letter of support on behalf of the AVICC Executive for VIEA's application to have Vancouver Island designated as a Foreign Trade Zone Point was  
CARRIED

### **Coast Forest Products Association MOU**

Liz Cookson referred to the news release from Coast Forest Products Association advising that the BC Council of Forest Industries (COFI) and the Coast Forest Products Association (CFPA) will be coming together under the banner of COFI. CFPA will not be operating after March 31, 2018 so the Memorandum of Understanding signed with CFPA would no longer be in effect.

On motion by Director Morrison, seconded by 2<sup>nd</sup> Vice President Jensen,  
THAT a letter be sent to CFPA and COFI requesting more information on the change either through a teleconference or in-person delegation to the January 5<sup>th</sup> Executive Meeting, and that COFI be invited to attend the 2018 Convention as a sponsor was  
CARRIED

## **CORRESPONDENCE**

On motion by Past President Price, seconded by 1<sup>st</sup> Vice President Grieve,  
THAT the correspondence dated November 7, 2017 from Chair Bill Veenhof, Nanaimo Regional District re: AMAC Shellfish Meeting Notes of November 2 be received;

AND THAT the AVICC thank Chair Veenhof for the meeting notes and request that he continue to keep the AVICC Executive apprised of the AMAC's meetings was  
CARRIED

On motion by Past President Price, seconded by Director Cote,  
THAT the correspondence be received was  
CARRIED

**ADJOURNMENT**

At approximately 10:40 am, on motion by EA Representative Winn, seconded by Past President Price,  
That the meeting be adjourned was

CARRIED

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Director Mary Marcotte  
President

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Liz Cookson  
Executive Coordinator