



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD FRIDAY, MARCH 10, 2017  
BY TELECONFERENCE**

**IN ATTENDANCE:** Councillor Barbara Price, Comox, President  
Director Mary Marcotte, Cowichan Valley RD, First Vice President  
Director Edwin Grieve, Comox Valley RD, Second Vice President  
Director Penny Cote, Alberni-Clayoquot RD, Director at Large  
Councillor Carl Jensen, Central Saanich, Director at Large  
Director Ian Morrison, Cowichan Valley RD, Director at Large  
Director Joe Stanhope, Nanaimo RD, Past President

**REGRETS:** Director Noba Anderson, Strathcona RD, EA Representative

**STAFF ATTENDANCE:** Liz Cookson, Executive Coordinator  
Gary MacIsaac, UBCM Executive Director

President Price called the meeting to order at 9:00 am.

**DELEGATION – 2016 Audit – Liette Bates-Eamer, Senior Auditor, KPMG**

Liette Bates-Eamer from KPMG joined the teleconference to review the 2016 Audited Financial Statements and present the Audit Findings Report. She advised that KPMG was again able to provide a clean, unqualified opinion. Ms. Bates-Eamer noted the pre-payment for a deposit at the Fairmont Empress for the 2018 convention, and the funds collected from regional districts for the Special Committee on Solid Waste's initiatives in 2017.

On motion by Past President Stanhope, seconded by Director Jensen,  
That the KPMG Audit Findings Report be received and the March 10, 2017 Draft Financial Statements of the Association of Vancouver Island and Coastal Communities, Year Ended December 31, 2016 as provided by KPMG be approved with President Price and Past President Stanhope signing on behalf of the Board, and that the financial statements be brought forward to the membership at the April 8th Annual General Meeting was CARRIED

Liette Bates-Eamer left the teleconference.

**MINUTES**

On motion by Past President Stanhope, seconded by 1<sup>st</sup> Vice President Marcotte,  
That the minutes of the January 12, 2017 meeting be adopted was CARRIED

**AMEND AGENDA**

On motion by 1<sup>st</sup> Vice President Marcotte, seconded by Past President Stanhope,  
That the agenda be amended to consider item 3(a) Resolutions next while UBCM Executive Director Gary MacIsaac is in attendance was CARRIED

## RESOLUTIONS

### 2016 Resolutions

Gary Maclsaac reviewed the 2017 Resolutions Report on the 33 resolutions received by the February 21, 2017 deadline. He advised he would like to review the history of a few of the resolutions further, with the Executive Committee to be advised of any change in recommendations or comments. He explained the categorization of resolutions where Part 2 – Section A included resolutions that feature new issues of interest to all members, and Part 2 – Section B included resolutions that support existing UBCM policy (previously considered and endorsed resolutions, or resolutions in keeping with the UBCM policy, including previously approved policy papers or documents). Resolutions in Section C refer to other, similar resolutions that will be considered for debate, so will have already been dealt with. They are provided for reference, and not intended for debate.

President Price asked the Executive Committee members to advise of any resolutions that they would like to specifically discuss. 1<sup>st</sup> Vice President Marcotte questioned what “bail-in” legislation referred to, and Gary Maclsaac replied that this is a new topic to UBCM. He noted that there was a question about the terminology of Resolutions R6 and R7 around funding grants, and that staff would follow up with the sponsor to clarify the name of the grants referred to in the resolutions. The Executive Committee discussed R18 on Open Government, and discussed alternatives to the resolution such as livestreaming. Gary Maclsaac noted that this was not the request of the resolution.

The Executive Committee discussed R20 on Social Procurement. Gary Maclsaac noted that the comments provided are from a UBCM perspective, and that the AVICC Executive may wish to provide additional comments. Liz Cookson briefly reviewed the history of this resolution, and that the working group had been requested to clarify what they were asking the AVICC to do, and what the financial implications of the requests were to the Association. This did not seem to be included in the resolution. Liz Cookson further advised that there would be costs to the AVICC of sending a representative to the working group, and that if the working group was to be appointed as an AVICC committee it would require significantly more support and involvement with attendant costs.

The proposed resolution R20 referenced information “to be circulated at the AVICC Convention” so it is not clear if this information will address these questions, and the background information sent with the resolution did not. Gary Maclsaac offered a suggestion that the Executive Committee could craft a resolution and refer this resolution to it. He noted that there appeared to be general support for the concept, but a lack of clarity on the what AVICC’s role is in this area. Executive Committee members noted that it is not AVICC’s role to take on social procurement, and that this would fit better under Provincial responsibility. Gary Maclsaac and Liz Cookson to draft a proposed resolution for review by the AVICC Executive.

Liz Cookson advised that Late Resolutions will be sent to the Executive for review at the April 6<sup>th</sup> meeting in order to make a recommendation. These will be included in a package for delegates to collect at registration on April 7<sup>th</sup>.

President Barbara Price thanked Gary Maclsaac for the assistance of the UBCM. Gary Maclsaac left the teleconference.

On motion by First Vice President Marcotte, seconded by Director Morrison,  
That the report on the 2017 Resolutions be approved for distribution within the Annual Report and Resolutions book and in the Supplementary Materials Package distributed to delegates during the onsite registration process was  
CARRIED

## **FINANCIAL AND ADMINISTRATION**

### **Member Dues**

Liz Cookson noted that a 5% increase in dues to present to the membership at the AGM was discussed at the January 12, 2017 Executive Meeting. A summary showing the dues for each member resulting from the proposed 5% increase was included in the meeting package.

On motion by Director Jensen, seconded by Past President Stanhope,  
That the proposed dues reflecting a 5% increase be approved for presentation to the membership at the AGM was CARRIED

### **Bylaws Amendments for AVICC Membership and Societies Act**

Liz Cookson outlined the need for amendments to the 2013 bylaws to allow membership by the NCRD if the membership supports this at the AGM. Further amendments are required to ensure compliance with the new Societies Act passed in November, 2016 and to clarify some of the definitions and intent. She noted that legal assistance would be required for the bylaw update, and that a quote had been received of \$1,000 to \$3,000. This amount is not currently in the AVICC budget, and the budget can be amended following the Convention based on input received on this and other requests from the members as well as adoption of the proposed dues increase.

On motion by Director Morrison, seconded by 1<sup>st</sup> Vice President Marcotte,  
That the Executive Committee put forward a special resolution advising the membership of the NCRD and the Village of Queen Charlotte's wish to join the AVICC for a vote;

That the Executive Committee give the Mayor of the Village of Queen Charlotte the right to address the membership for this resolution;

That the Executive Coordinator be authorized to retain a law firm to prepare amendments to the bylaws to reflect any membership changes, to remove existing issues and to bring the bylaws into compliance with the new Societies Act;

And that the Executive Coordinator position be named as the Secretary-Treasurer in accordance with the current bylaws.

### **Resolution from the AVICC Executive on the Special Committee on Solid Waste**

2<sup>nd</sup> Vice President Grieve provided a summary on the work of the Special Committee including the campaign being developed for illegal dumping and his presentation at the Electoral Area Forum earlier this year. He summarized the intent of the resolution proposed by the Special Committee on Solid Waste for presentation by the AVICC Executive at the Convention.

On motion by 2<sup>nd</sup> Vice President Grieve, seconded by Past President Stanhope,  
That the resolution from the AVICC Special Committee on Solid Waste be received, and presented as a resolution of the AVICC Executive Committee 2017 Convention was CARRIED

## **CONVENTION**

### **Convention Update**

Liz Cookson spoke to her report updating the Executive Committee on several aspects of the Convention.

She advised that the Forestry session was being developed with some input and assistance from Councillor Charlie Cornfield from the host community. The update was paused as the 10:00 am delegation joined the meeting.

#### **DELEGATION – Coast Forest Products Association**

Susan Gagnon and Rick Jeffery from Coast Forest Products Association joined the teleconference to answer questions regarding the proposed Memorandum of Understanding between the CFPA and AVICC. AVICC Executive Committee members introduced themselves, and President Price opened the floor for questions.

Past President Stanhope expressed his support for the MOU and left the meeting.

Rick Jeffery responded to questions about the membership of the CFPA, the membership criteria, work with first nations and community forests on specific committees. He advised that the Interior Logging Association had not put forward an MOU with area associations in their region. He advised that the impetus for the MOU had come from the results of the UBCM forest survey, and recognition that there was a need to do a better job of communication and understanding what municipal requirements are. He referred to the discussions held at the UBCM Forestry workshops at the 2016 Convention. President Price commented that improved communications is a win win for all parties. She requested a contact list for local governments and for the CFPA member companies would be a useful starting part, and could form an appendix to the MOU.

President Price thanked the CFPA representatives for calling in to the teleconference, and Susan Gagnon and Rick Jeffery left the meeting.

On motion by Director Morrison, seconded by Director Jensen,  
That the AVICC Executive Committee sign the proposed Memorandum of Understanding with Coast Forest Products, and that the MOU be announced at the 2017 Convention was CARRIED

#### **Convention Update - continued**

Liz Cookson continued the convention update. She noted that the City of Campbell River had been delayed in determining the Partner Tours, and was now handling the registration for the tour they have set up for Saturday afternoon directly. She also advised that BC Hydro would not be continuing their long-time sponsorship of delegate gifts and enquired whether there was a desire for AVICC to provide delegate gifts out of the overall convention budget.

On motion by Director Jensen, seconded by 1<sup>st</sup> Vice President Marcotte,  
That the Convention Update report be received, and that the Executive Coordinator be authorized to purchase travel mugs as a delegate gift for the 2017 Convention was CARRIED

Liz Cookson advised that Mr. John Horgan, leader of the NDP, would not be available to speak on Sunday morning, and that Dr. Andrew Weaver, leader of the BC Greens had advised that he was no longer available to speak. President Price noted that the issues with securing political representatives to speak at the convention had caused delays and additional work in developing the program. She proposed that given the timing of the AVICC Convention and the timing of the Political election that AVICC policies be updated to not invited political representatives in a Provincial Election Year. This matter was not put to a vote. Director Morrison asked to revisit this item at the June Executive Committee meeting as part of the Convention Debrief.

**2017 Additional Sponsorship Request**

The Executive Committee discussed the request from the BC Salmon Farmers Association to be a sponsor at the Convention, and to offer a tour to delegates on the Sunday afternoon following the convention.

On motion by Director Jensen, seconded by Director Cote,  
That the BC Salmon Farmers Association be approved as a sponsor for the 2017 Convention;

That delegates be informed by the AVICC office of the option for a tour to a salmon farm on the Sunday afternoon following the convention; and

That donated farmed salmon be served at the banquet and the pre-banquet reception was CARRIED

**CORRESPONDENCE**

On motion by Director Jensen, seconded by Director Morrison,  
That the correspondence be received was CARRIED

**ADJOURNMENT**

At approximately 10:40 am, on motion by Director Jensen, seconded by 2<sup>nd</sup> Vice President Grieve,  
That the meeting be adjourned was CARRIED

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Councillor Barbara Price  
President

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Liz Cookson  
Executive Coordinator