



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD SUNDAY, APRIL 15, 2018
VICTORIA CONFERENCE CENTRE, VICTORIA**

IN ATTENDANCE: Director Edwin Grieve, Comox Valley RD, President
Councillor Carl Jensen, Central Saanich, First Vice President
Director Ian Morrison, Cowichan Valley RD, Second Vice President
Councillor Hazel Braithwaite, Oak Bay, Director at Large
Director Penny Cote, Alberni-Clayoquot RD, Director at Large
Councillor Colin Plant, Saanich, Director at Large
Director Ian Winn, Sunshine Coast RD, EA Representative
Director Mary Marcotte, Cowichan Valley RD, Past President

STAFF ATTENDANCE: Liz Cookson, Executive Coordinator

President Grieve called the meeting to order at 12:20 pm. He welcomed the returning members of the 2018/19 Executive Committee and new member, Director Hazel Braithwaite.

BANK SIGNING OFFICERS

Liz Cookson referred to her report on establishing signing authorities for 2018/19, with a recommended resolution to update the signing authorities that were in place in 2017/18 by replacing the 2nd Vice President with the 1st Vice President.

On motion by Past President Marcotte, seconded by 1st Vice President Jensen,
That the President, the Past President, the 1st Vice President, the AVICC Executive Coordinator, the UBCM Chief Financial Officer and the UBCM General Manager, Victoria Operations be appointed as the designated signing officers for the year 2018/19 was CARRIED

MEETING SCHEDULE

Liz Cookson referred to her report on the 2018/19 Executive meeting schedule that set out proposed dates based on past practice, but also suggested a review of the meeting schedule be included at the first meeting of the new Executive. This included consideration of additional in person meetings to review convention proposals, as well as setting up a Convention Sub-Committee. There was general discussion on whether in person meetings could be held on the week-end to avoid Executive members who work Monday to Friday from having to take a day off work.

On motion by Director Plant, seconded by 1st Vice President Jensen,
That the first meeting of the 2018/19 Executive be set for Saturday, June 9th from 10 am to 3 pm at a location to be determined in the Nanaimo area;

And that the meeting schedule for 2018/19 be considered at the June 9th meeting was CARRIED

ADJOURNMENT

At approximately 12:35 pm, on motion by Director Plant, seconded by 1st Vice President Jensen,
That the meeting be adjourned was

CARRIED

Director Edwin Grieve
President

Liz Cookson
Executive Coordinator