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|  | **AVICC 2019 Convention****April 12-14, 2019** **Powell River Recreation Complex****CALL FOR SUBMISSIONS** |
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Thank you for your interest in participating in the 2019 AVICC Convention. It will be held Friday through Sunday, April 12-14, 2019 at the Powell River Recreation Complex.

To submit a proposal fill in the blanks below and email this document back as a word document to avicc@ubcm.ca

The deadline for submissions is November 28, 2018.

There are limited spots on the program including 45 minute plenary presentations, one hour concurrent workshops on Saturday afternoon, and two or three hour pre-convention workshops and study tours on Friday morning.

Delegates prefer sessions that involve multi-party perspectives and ones that are interactive.

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| Title of Session: |  |
| Name of Organization:  |  |
| Contact Person Name:  |  |
| Phone: |  |
| Address: |  |
| Email:  |  |
| Session Description (for review of AVICC Executive Committee in choosing sessions. Information will also be used in program materials):  |  |
| Proposed Session Length:  |  |
| Preferred Time and Day: |  |
| Audio Visual Requirements:  |  |
| Travel or other expenses if any: |  |
| # of Proposed Presenters: |  |
| Name - Presenter #1: |  |
| Bio and Organization - Presenter #1: |  |
| Name - Presenter #2: |  |
| Bio and Organization - Presenter #2:  |  |
| Name - Presenter #3: |  |
| Bio and Organization - Presenter #3:  |  |
| Name - Presenter #4: |  |
| Bio and Organization - Presenter #4:  |  |
| Any other Information or requirements: |  |

**I agree to the following deadlines:**

Successful applicants must confirm their session description, session title, and list of presenters with AVICC by February 15 for inclusion in the program. Should proponents fail to meet this deadline, the AVICC may substitute with another proposal.

Presenters must agree to submit all PowerPoint presentations by April 2nd.