



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD FRIDAY, DECEMBER 7, 2018  
BY TELECONFERENCE**

**IN ATTENDANCE:** Director Edwin Grieve, Comox Valley RD, President  
Councillor Carl Jensen, Central Saanich, 1<sup>st</sup> Vice President  
Director Ian Morrison, Cowichan Valley RD, 2<sup>nd</sup> Vice President  
Councillor Hazel Braithwaite, Oak Bay, Director at Large  
Director Penny Cote, Alberni-Clayoquot RD, Director at Large  
Councillor Colin Plant, Saanich, Director at Large  
Director Mary Marcotte, Cowichan Valley RD, Past President

**STAFF ATTENDANCE:** Liz Cookson, Executive Coordinator and Secretary-Treasurer

President Grieve called the meeting to order at 9:00 am and welcomed Committee members and staff.

**AGENDA**

President Grieve asked 2<sup>nd</sup> Vice President Morrison if he had an update as AVICC representative on the Social Procurement group. 2<sup>nd</sup> Vice President Morrison advised did not have an update for this meeting.

On motion by Director Plant, seconded by Director Braithwaite,  
THAT the agenda be adopted was

CARRIED

**MINUTES**

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Braithwaite,  
THAT the minutes of the October 26, 2018 Executive Committee meeting be adopted was

CARRIED

**FINANCIAL AND ADMINISTRATION**

**Executive Committee Vacancies**

Liz Cookson reviewed the requirements under the AVICC bylaws to fill vacancies on the Executive Committee. Following the 2018 local government election, all Executive Committee members that ran were returned to office and therefore able to continue on the Executive.

EA Representative Winn chose not to run in 2018. The bylaws require the position to be filled, and specify that it may only be held by an AVICC member who is an Electoral Area Director. The Executive has the authority to appoint replacements, but past practice has been to request nominations from the membership before making an appointment. Any AVICC member may nominate an Electoral Area Director for EA Representative, but only Electoral Area Directors may vote for the EA Representative at the AGM. This is consistent with UBCM policy. The Executive reviewed the applications received for the EA Representative position.

On motion by Director Cote, seconded by 1<sup>st</sup> Vice President Jensen,  
THAT Director Vanessa Craig from the Regional District of Nanaimo be appointed as interim Electoral Area Representative on the AVICC Executive was

CARRIED

### **Social Insurance Numbers**

Liz Cookson gave a verbal update on changes to the Canada Revenue regulations for payments to elected officials that are not related to reimbursement of travel and related expenses. In 2019 these non-expense related payments will be 100% taxable. AVICC will issue T-4s to any Executive Committee member who receives non-expense related payments of \$500 or more in the calendar year. The Executive requested Liz Cookson to send an email requesting the Executive members to send in their Social Insurance Numbers to allow the issuance of T-4s for 2019.

On motion by 2<sup>nd</sup> Vice President Morrison, seconded by Director Braithwaite,  
THAT the verbal report on Canada Revenue Agency policy be received was CARRIED

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Plant,  
THAT staff bring a brief report to the January meeting with comparisons to payments to Executive members in similar organizations was CARRIED

### **DELEGATION**

#### **Delegation on Southern Resident Killer Whales from Mayor Josie Osborne, District of Tofino**

Mayor Osborne joined the teleconference to report out on the meeting she attended on November 1<sup>st</sup> with the Southern Resident Killer Whale Indigenous and Multi-Stakeholder Advisory Group. She attended as a representative appointed by the AVICC Executive.

Mayor Osborne thanked the AVICC for the appointment as a representative on this group. She advised that there were a wide range of representatives on the Advisory Group including those from BC Parks, Parks Canada, commercial fishing operators, whale watching businesses and first nations. The group discussed recovery strategies and possible new protected areas.

Mayor Osborne advised the DFO that local governments want to be consulted more extensively, and requested they not make decisions without the input of local governments. Participants on the group asked the DFO to open up the decision making process so people can understand how the decisions are being made and see how other groups are impacted. They would like to see a more transparent process with meaningful consultation.

Mayor Osborne advised that the DFO has not said what their timeline is, and the next meeting of the Advisory Group has not been scheduled yet.

On motion by Director Plant, seconded by Director Cote,  
THAT the AVICC receive the verbal report from Mayor Osborne, and that the Executive expresses its appreciation to Mayor Osborne for representing AVICC members on this group was CARRIED

### **CONVENTION**

#### **Proposals for 2019 Convention**

Liz Cookson reviewed the report in the meeting package outlining the number and timing of sessions for the convention program. She advised that the purpose of the discussion today was to review the proposals, and to give indication of the level of support and whether the Executive required any further information on the proposals.

President Grieve noted that this would be the first convention for approximately 40% of the members who are newly elected to local government. He felt that the convention should focus on education and presenting factual information. There was discussion that some education would be happening at the newly elected officer seminars being organized by the LGLA, so AVICC shouldn't duplicate that information.

Prior to reviewing the proposals, Liz Cookson advised that the party leaders for the NDP, Liberals and Green Party had all been offered speaking opportunities. The existing Executive Policies include the policy passed earlier in 2018 that the invitation to each party leader does not extend to another party member. The Executive reaffirmed this policy.

On motion by Director Plant, seconded by 2<sup>nd</sup> Vice President Morrison,  
THAT the Executive reaffirms the policy for the 2019 Convention that only leaders of the political parties be given the opportunity to address the delegates, and that this invitation to give an address is not transferable to another party member was CARRIED

2<sup>nd</sup> Vice President Morrison left the teleconference for a conflicting meeting, and advised he would email his ratings. The Executive members reviewed and rated the proposals that had been submitted to the AVICC office. Liz Cookson will summarize the ratings and bring back a proposed program to the January in person meeting.

Some decisions made by the Executive at the teleconference included:

- have one session of the EA Forum in 2019, rather than two consecutive sessions as in 2018
- not offer an Open Space session in 2019
- President Grieve to follow up with Mayor Formosa regarding his willingness to host a Mayors Caucus at the 2019 Convention

On motion by Director Cote, seconded by Director Braithwaite,  
THAT the report on convention program planning be received, and that staff bring a proposed program to the January meeting was CARRIED

The Executive reviewed the request from Trans Mountain/Kinder Morgan to be a sponsor of the 2019 convention and to have a trade show booth. The organization was registered for a trade show booth in 2018 but did not go ahead with the booth, or advise AVICC that they would not be going ahead with a booth.

On motion by Director Plant, seconded by 1<sup>st</sup> Vice President Jensen,  
THAT Trans Mountain / Kinder Morgan not be approved as a convention sponsor or trade show exhibitor at the 2019 Convention was CARRIED

Director Plant left the teleconference.

Past President Marcotte joined the teleconference.

## **CORRESPONDENCE**

On motion by Director Braithwaite, seconded by Director Cote,  
That the October 22<sup>nd</sup> correspondence from UBCM President Singh on UBCM Resolution B161 requesting area associations to schedule their conventions with the Provincial legislative schedule in mind be received was CARRIED

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Braithwaite,  
That the November 15<sup>th</sup> correspondence from the Vancouver Island Recycling and Waste Industry  
Coalition (VIRWIC) for sponsorship of a Vancouver Island Recycling and Waste Management Summit in  
February 2019 be declined was CARRIED

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Braithwaite,  
That the October 30<sup>th</sup> correspondence from BP responding to President Grieve’s letter on Resolution R8  
on climate change be received was CARRIED

**ADJOURNMENT**

At 10:40 am, on motion by Director Braithwaite, seconded by 1<sup>st</sup> Vice President Jensen,  
that the meeting be adjourned was CARRIED

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Director Edwin Grieve  
President

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Liz Cookson  
Executive Coordinator and Secretary-Treasurer