



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD FRIDAY, MARCH 8, 2019
BY TELECONFERENCE**

IN ATTENDANCE: Director Edwin Grieve, Comox Valley RD, President
Councillor Carl Jensen, Central Saanich, 1st Vice President
Director Ian Morrison, Cowichan Valley RD, 2nd Vice President
Councillor Hazel Braithwaite, Oak Bay, Director at Large
Director Penny Cote, Alberni-Clayoquot RD, Director at Large
Councillor Colin Plant, Saanich, Director at Large
Director Vanessa Craig, Nanaimo RD, Electoral Area Representative
Director Mary Marcotte, Cowichan Valley RD, Past President

STAFF ATTENDANCE: Liz Cookson, Secretary-Treasurer
Gary Maclsaac, Executive Director, UBCM

President Grieve called the meeting to order at 9:05 am and welcomed Committee members and staff.

MINUTES

On motion by 1st Vice President Jensen, seconded by Director Cote,
THAT the minutes of the January 12, 2019 Executive Committee meeting be adopted was CARRIED

FINANCIAL AND ADMINISTRATION

DELEGATION – 2018 Audit – Liette Bates-Eamer, Partner, KPMG

Ms. Liette Bates-Eamer, Partner from KPMG joined the teleconference to review the 2018 Audited Financial Statements and present the Audit Findings Report. She advised that the financial statements present fairly in all respects, and that KPMG was again able to provide a clean, unqualified opinion. There were no questions raised on the Audit Report. President Grieve thanked Ms. Bates-Eamer for her presentation, and Ms. Bates-Eamer left the teleconference.

On motion by 1st Vice President Jensen, seconded by Past President Marcotte,
That the KPMG Audit Findings Report be received and the Draft Financial Statements of the Association of Vancouver Island and Coastal Communities, Year Ended December 31, 2018 as provided by KPMG be approved;

That President Grieve and Past President Marcotte sign on behalf of the Board, and

That the financial statements be brought forward to the membership at the Annual General Meeting was CARRIED

RESOLUTIONS

2019 Resolutions, 2018 Resolutions Disposition and Updated 2019 Convention Rules

Gary MacIsaac reviewed the 2019 Resolutions Report on the 49 resolutions received by the February 17, 2019 deadline. He noted that the resolutions recommendations and comments are written from the perspective of the AVICC Resolutions Committee, and presented for review and approval of the AVICC Executive. The recommendations on whether to endorse or not endorse are based on existing UBCM policy.

Mr. MacIsaac explained the categorization of resolutions. Part 2 – Section A includes resolutions that feature new issues, and Part 2 – Section B includes resolutions that support existing UBCM policy (previously considered and endorsed resolutions, or resolutions in keeping with the UBCM policy, including previously approved policy papers or documents). Resolutions in Section C are only provided for reference, as they are similar to other resolutions that will be considered for debate. He advised that Part 1 – Referred Resolutions includes resolutions from the Township of Esquimalt and the District of Ucluelet that were submitted as late resolutions to the UBCM Convention in 2018. Those resolutions were not admitted for debate, and are treated as new resolutions.

Mr. MacIsaac asked the Executive Committee members if there were any queries, and asked them to advise of any resolutions that they would like to specifically discuss. Director Cote suggested changing the wording from “municipalities” to “local governments” in resolution R38 from the Alberni-Clayoquot Regional District. Liz Cookson advised she would contact ACRD staff to confirm the change was acceptable.

On motion by Director Plant, seconded by 2nd Vice President Morrison,
That the report on the 2019 Resolutions be received, and that the resolutions with comments and recommendations from the Resolutions Committee be approved for distribution within the Annual Report and Resolutions book provided to delegates was CARRIED

Liz Cookson referred to the 2018 Resolutions Disposition Report and the 2019 Convention Rules that were included in the package following the resolutions report. She advised that both would be included in the Annual Report and Resolutions Package. The 2019 Convention Rules reflect the policy changes endorsed by the Executive in 2018 following last year’s Convention and the adoption of new bylaws.

She advised that Late Resolutions will be sent to the Executive for review at the April 11th meeting, and will be available for members to collect as they register for the Convention.

Executive Judging Gold Star Resolutions

Liz Cookson referred to the UBCM criteria for determining gold star resolutions included in the Executive package. She reminded the Executive that, as discussed at the January meeting, UBCM had stopped awarding Gold Star Resolutions in 2013. The AVICC Executive decided to start awarding awards for Gold Star Resolutions this year, but had not yet determined the criteria.

On motion by Director Plant, seconded by 1st Vice President Jensen,
That AVICC adopt criteria for awarding Gold Star Resolutions based on the criteria used by UBCM up until 2013, and that this policy be included in the Executive Policies was CARRIED

The Executive members discussed the merits of possible resolutions for the awards. EA Representative Craig expressed concern that members had not been advised in advance that there would be awards

given out for the best-crafted resolutions. President Grieve noted that the intent was not to be divisive, but to encourage better resolutions.

On motion by Director Plant, seconded by Director Cote,
That the Sunshine Coast Regional District be awarded as *Gold Star Resolution - Winner* for Resolution R16: Climate Emergency Declaration;

That the Islands Trust be awarded a *Gold Star Resolution - Honourable Mention* for Resolution R13: Key Marine Cumulative Effects Values;

That the Village of Tahsis be awarded a *Gold Star Resolution - Honourable Mention* for Resolution R18: Cave Protection Act;

And that the Gold Star Resolution Awards remain confidential until announced by the AVICC President at the 2019 Convention was CARRIED

Possible AVICC Executive Resolution – Solid Waste

Liz Cookson advised that the AVICC Special Committee on Solid Waste would be meeting on March 25th with several new members. The Special Committee would be considering the next steps for the Special Committee, and may have a resolution on the continuance of the Special Committee outlining its goals and work plan for consideration of the AVICC Executive. She would distribute the Special Committee's resolution to the AVICC Executive for an email vote to determine whether the Executive supported bringing forward the resolution at the Convention.

President Grieve thanked Gary MacIsaac for the assistance of the UBCM. Mr. MacIsaac left the teleconference.

CONVENTION

Executive Meeting April 11th Start Time, Executive Dinner

Liz Cookson provided a verbal report updating the Executive Committee on the convention planning. She advised that the Minister of Municipal Affairs and Housing would attend on Friday afternoon and would introduce the Premier.

The Leader of the Opposition and the Leader of the Green Party had not yet confirmed whether they would be able to attend to address delegates. Their offices were contacted by letter, email and phone call beginning early December. She reminded the Executive of the AVICC policy that the invitation to address the delegates was for the party leader and not transferable. Director Braithwaite and 1st Vice President Jensen confirmed they would follow up with the party leaders and advise.

The federal Minister of Fisheries and Oceans, Jonathan Wilkinson had accepted the invitation to address delegates on Sunday morning of the convention, but on reviewing travel options found he could not get to Powell River from Vancouver before the convention ended. The Executive gave direction to staff to develop a presentation for Sunday morning with staff from the Department of Fisheries and Oceans.

The Executive decided on a 12:30 pm start time for the Executive meeting on Thursday, April 11th. Liz Cookson advised she would be sending out a request for RSVPs for the Executive Dinner that evening.

On motion by Director Cote, seconded by 2nd Vice President Morrison,
THAT the verbal report on Convention Planning be received was

CARRIED

Convention Update: Trade Show Booth for Tla'amin Nation, Executive Responsibilities Requests, and Orientation Session for New Members

Liz Cookson requested the Executive to email any preferences for sessions to introduce or attend at the convention, and advised she would be sending out a script for the convention for review at the April 11th Executive meeting.

1st Vice President Jensen and Past President Marcotte advised that they would run the Orientation Session for new members from noon until 1 pm on Friday, April 12th.

Director Plant left the teleconference.

Liz Cookson referred to two requests for display areas in the trade show that were included in the meeting package. One was from City of Powell River Councillor Rob Southcott for a booth for his canoe family that is part of the Tla'amin Nation and involved in Tribal Journeys, and the second was from AVICC AMAC Shellfish representative Director Daniel Arbour.

On motion by Director Cote, seconded by 2nd Vice President Morrison,
THAT the requests for display space in the trade show area from Councillor Southcott and Director Arbour be approved was

CARRIED

ADJOURNMENT

At 10:30 am, on motion by Director Braithwaite, seconded by 1st Vice President Jensen,
that the meeting be adjourned was

CARRIED

Director Edwin Grieve
President

Liz Cookson
Secretary-Treasurer