



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD THURSDAY, APRIL 11, 2019  
POWELL RIVER RECREATION COMPLEX, POWELL RIVER**

- IN ATTENDANCE:** Director Edwin Grieve, Comox Valley RD, President  
Councillor Carl Jensen, District of Central Saanich, 1<sup>st</sup> Vice President  
Chair Ian Morrison, Cowichan Valley RD, 2<sup>nd</sup> Vice President  
Director Penny Cote, Alberni-Clayoquot RD, Director at Large  
Director Vanessa Craig, Nanaimo RD, EA Representative  
Director Mary Marcotte, Cowichan Valley RD, Past President
- ABSENT:** Councillor Hazel Braithwaite, District of Oak Bay, Director at Large  
Councillor Colin Plant, District of Saanich, Director at Large
- STAFF ATTENDANCE:** Liz Cookson, Secretary-Treasurer
- GUESTS IN ATTENDANCE:** Gary Maclsaac, UBCM Executive Director

President Grieve called the meeting to order at 12:40 pm and welcomed Committee members, staff and guest Gary Maclsaac, UBCM Executive Director. He noted that Directors Braithwaite and Plant were not able to attend the meeting as they were attending a memorial service for Nils Jensen, former Mayor of the District of Oak Bay.

**AGENDA**

On motion by Past President Marcotte, seconded by 2<sup>nd</sup> Vice President Morrison,  
THAT the agenda be adopted as circulated was CARRIED

**MINUTES**

On motion by 2<sup>nd</sup> Vice President Morrison, seconded by Director Cote,  
THAT the minutes of the March 8, 2019 Executive Committee meeting be adopted was CARRIED

**RESOLUTIONS**

**2019 Resolutions Before the Deadline**

The Executive at the March 8th teleconference, while acting as the AVICC Resolutions Committee, had reviewed the resolutions received by the February 7th deadline. The review included discussion of comments provided by UBCM staff for each of the resolutions.

The resolutions with comments and recommendations were included in the Annual Report and Resolutions Package that was emailed in advance to delegates and to each AVICC member local government. Delegates will also receive a hard copy of the Annual Report and Resolutions Package at on-site registration.

The Executive considered an amendment proposed by EA Representative Craig to Resolution ER1) Special Committee on Solid Waste Management to clarify the role of the AVICC as not directly regional district staff.

On motion by EA Representative Craig, seconded by President Grieve,  
That the wording of ER1 be amended from

AND FINALLY THAT regional district staff continue to discuss opportunities for collaboration and alignment related to those areas of work in the following areas:

to

AND FINALLY THAT **AVICC endorses and supports the committee's recommendation that** regional district staff continue to discuss opportunities for collaboration and alignment related to those areas of work in the following areas:

was

CARRIED

President Grieve advised he would speak to Executive Resolution ER1 on the Special Committee on Solid Waste Management in his role as Chair of the Special Committee.

Liz Cookson provided background on the five resolutions from the Township of Esquimalt that were referred back to AVICC from UBCM. These resolutions were submitted late to the UBCM Convention and were not admitted for debate. Esquimalt had been contacted by UBCM staff and AVICC staff, and had confirmed that they would like the resolutions to go forward.

Esquimalt staff also informed AVICC they had submitted the wrong version of resolution R14) Recreational Boating Access Infrastructure. The Township enquired whether the resolution could be replaced with the other certified resolution. Liz Cookson informed Esquimalt that the resolution submitted had been reviewed by the Executive and distributed to the members so could only be amended on the floor at the convention.

She also discussed this resolution change with Parliamentarian Ian Izard. Mr. Izard's advice was the resolution can be amended on the floor, but AVICC does not allow amendments to Whereas clauses and the amended Therefore clause would not make sense with the existing Whereas clauses. Esquimalt could withdraw R14 and bring the new resolution off the floor on Sunday after consideration of late resolutions. This would require a 60% yes vote to admit.

The Executive discussed timing for presenting the Gold Star Resolution Awards and determined that the awards should be presented prior to consideration of the Block.

Liz Cookson referred to the Executive Policies on resolutions and the 2019 Convention Rules that were included with the meeting package. The Executive discussed the process for off the floor resolutions. In the Executive Policies, off the floor resolutions may only be introduced following the consideration of late resolutions during the final resolutions session. AVICC (and UBCM) do not require that an off the floor resolution has been previously endorsed by the delegate's Council or Board. EA Representative Craig asked for clarification on how an individual elected official may bring forward a resolution that has not been endorsed by his or her Board or Council. Gary MacIsaac advised that at UBCM, if an off the floor resolution is endorsed, the resolution then becomes a resolution of the UBCM members.

The Executive also discussed what information must be provided with an off the floor resolution. The rules note:

*At the discretion of the Chair any such motion shall be submitted in writing and copies may be required to be provided to all delegates present before consideration thereof.*

President Grieve will be chairing the Sunday morning resolutions session, and this is the only session when off the floor resolutions may be considered. Based on discussion with the Executive, he will amend his speaking notes to say that the Chair **will** require any such motion to be submitted in writing and copies **must** be provided to all delegates. The Executive Policies will be amended to reflect this change.

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Cote,  
That the report on the Resolutions Received by the Deadline be received,

That the Executive Policies be amended to require off the floor resolutions to be submitted in writing with copies provided no later than Sunday morning to all delegates, and

That the Executive Policies be amended to show that off the floor resolutions passed by the members will be cited as being from the AVICC rather than from an individual member local government was

CARRIED

**2019 Late Resolutions**

Liz Cookson advised three late resolutions had been received, and reviewed the criteria in the Convention Rules for admitting late resolutions for debate: only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions. The Executive discussed whether to recommend admitting or not admitting each of the resolutions received after the deadline.

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Cote,  
That the staff report on Resolutions Received After the Deadline be received was

CARRIED

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Cote,  
That the Executive’s recommendation to not admit L1) Moratorium on Hornby and Denman Fishery from the Comox Valley Regional District for debate be endorsed was

CARRIED

On motion by 1<sup>st</sup> Vice President Jensen, seconded by 2<sup>nd</sup> Vice President Morrison,  
That the Executive’s recommendation to not admit L2) Eliminate GST and PST on Construction Materials from the Town of Ladysmith for debate be endorsed was

CARRIED

On motion by 2<sup>nd</sup> Vice President Morrison, seconded by Director Cote,  
That the Executive’s recommendation to admit L3) Increase Provincial RCMP Contribution from the City of Colwood for debate was

CARRIED

On motion by 1<sup>st</sup> Vice President Jensen, seconded by 2<sup>nd</sup> Vice President Morrison,  
That the report on Resolutions Received after the Deadline with the Executive’s recommendations be distributed with the Annual Report and Resolutions Package was

CARRIED

### **Resolutions Procedures & Resolution Script**

The Committee reviewed the convention rules and the scripting for the resolutions process provided in the package. The resolution chairs will meet with Parliamentarian Ian Izard on Friday April 12<sup>th</sup> to go through the procedures.

On motion by 1<sup>st</sup> Vice President Jensen, seconded by 2<sup>nd</sup> Vice President Morrison,  
That the report and accompanying convention rules and resolution script be received was CARRIED

### **CONVENTION**

#### **Convention Update and Final Convention Program**

Liz Cookson reviewed the final 2019 AGM & Convention program noting changes in some speakers and the entertainment schedule developed by Powell River Councillor CaroleAnn Leishman.

She advised that two of the speakers from the Department of Fisheries and Oceans had advised the previous day that they would not be able to attend, so there would only be one speaker for the one hour session. The Executive supported asking Josie Osborne, Mayor of the District of Tofino to join the presentation and give an update as AVICC's representative to the Southern Right Killer Whale advisory group. President Grieve will also ask Director Daniel Arbour from Comox Valley RD to give an update as AVICC's representative to the DFO's Aquaculture Management Advisory Committee on Shellfish.

On motion by Past President Marcotte, seconded by President Grieve,  
That the final 2019 AGM & Convention program be approved was CARRIED

#### **Executive Responsibilities During the Convention**

Liz Cookson gave an overview of responsibilities and speaking notes and responded to questions. She reminded the Executive of the following AVICC rules for when they are facilitating sessions:

- Only elected officials are permitted to speak at the microphones and ask questions of speakers – this applies to all sessions, not only the resolutions sessions.
- Only delegates may attend the workshops, presentations and business sessions. A partner or guest name badge does not give access to business sessions.
- AVICC is a member-based association, not a government, and the rules of open meetings for governments do not apply.

On motion by 1<sup>st</sup> Vice President Jensen, seconded by Director Cote,  
That the report on Executive Responsibilities during the Convention be received was CARRIED

#### **Nominating Committee Report**

Past President Marcotte reviewed the Nominating Committee report as distributed in the Annual Report to the membership. No further nominations have been received subsequent to the report.

On motion by President Grieve, seconded by 2<sup>nd</sup> Vice President Morrison,  
That the Nominating Committee report be received was CARRIED

**CORRESPONDENCE**

On motion by 1<sup>st</sup> Vice President Jensen, seconded by 2<sup>nd</sup> Vice President Morrison,  
That the correspondence from Rohan Mathai of the Ship Source Oil Pollution Fund regarding outreach to the AVICC Executive be received, and that the Fund be invited to present in future as an in person delegation, and

That the correspondence from the Honourable Catherine McKenna, federal Minister of Environment and Climate Change regarding 2018 Resolution R8 on Climate Accountability be received was CARRIED

**ADJOURNMENT**

At approximately 2:15 pm, on motion by President Grieve, seconded by Director Cote,  
That the meeting be adjourned was CARRIED

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Director Edwin Grieve  
President

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Liz Cookson  
Secretary-Treasurer