



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD FRIDAY, MAY 24, 2019
BY TELECONFERENCE**

IN ATTENDANCE: Councillor Carl Jensen, District of Central Saanich, President
Chair Ian Morrison, Cowichan Valley RD, 1st Vice President
Director Penny Cote, Alberni-Clayoquot RD, 2nd Vice President
Director Vanessa Craig, Nanaimo RD, Electoral Area Representative
Councillor Hazel Braithwaite, District of Oak Bay, Director at Large
Councillor Colleen Evans, City of Campbell River, Director at Large
Councillor Cindy Solda, City of Port Alberni, Director at Large
Director Edwin Grieve, Comox Valley RD, Past President

STAFF ATTENDANCE: Liz Cookson, Secretary-Treasurer

President Jensen called the meeting to order at 2:32 pm and welcomed Committee members and staff.

MINUTES

On motion by Director Braithwaite, seconded by Director Solda,
THAT the minutes of the April 11, 2019 Executive Committee meeting be adopted was **CARRIED**

PRESIDENT'S REPORT

President Jensen advised he had met with the AVICC Secretary-Treasurer to review initial feedback on the convention, and had sent hand-written thank you cards to the Premier, Minister Selina Robinson, Dr. Andrew Weaver, and the keynote speaker, Mark Collins, BC Ferries President and CEO. He had also participated in a FLNRORD forestry webinar and welcomed members on behalf of AVICC.

FINANCIAL AND ADMINISTRATION

Bank Signing Officers

Liz Cookson advised that signing authorities are approved each year by resolution of the Executive following the AGM. Documentation is then filed with AVICC's bank, Coast Capital Savings. Cheques written on the AVICC account require any two signatures from the approved signing authorities.

The signing authorities are specified by role, and have usually included the President, Past President, AVICC Secretary-Treasurer, and UBCM CFO. In 2016 the UBCM General Manager, Victoria Operations was also added to the signing authorities.

In the 2018-19 term, the President, Past President, 1st Vice President (Carl Jensen), the AVICC Secretary-Treasurer, the UBCM Chief Financial Officer and UBCM General Manager, Victoria Operations were designated as the signing officers. The 1st Vice President was added to provide a local Executive Committee signing authority as then 1st VP Jensen was based in Victoria near the AVICC office.

On motion by 1st Vice President Morrison, seconded by Director Solda,
That the President, Past President, AVICC Secretary-Treasurer, UBCM Chief Financial Officer and UBCM
General Manager, Victoria Operations be the designated signing officers for the 2019/20 term was

CARRIED

Revenue Canada Tax Forms

Liz Cookson noted that the tax forms required for 2019 T4s are included in the package, and requested that each Executive Committee member fill them out and return to her. UBCM will process the forms and generate T4s.

CONVENTION

Evaluations from 2019 Convention

The Executive Committee discussed the evaluation summaries (survey and written comments) that were received from convention delegates, and considered how this feedback could be incorporated into planning for future conventions.

The Executive members noted that overall the evaluations were good, and that delegates liked Powell River and appreciated the warm welcome from the host communities. There were some negative comments on the accommodation options and travel challenges. The facilities, AV and food in Powell River did not rate as favourably as in the last few conventions in Victoria, Campbell River and Nanaimo – although they did receive higher ratings than the last AVICC Convention held in Powell River in 2010.

The keynote speaker rated highly as did the Friday morning sessions. Workshops were overall rated a bit lower than the last few years. This may be a reflection of the high percentage of newly elected members having different expectations. There were several sessions in 2019 that had been covered in recent years – including the Island Corridor Foundation, the ALC and Social Procurement (CCSPI). Some delegates suggested having more interactive sessions, and less “talking heads”.

There were many comments that delegates really value time for networking, and that this is a very important aspect of the convention for many. 2nd Vice President Cote suggested that an Open Space session could be added back in to the program if there is time in order to provide an opportunity for delegates to discuss issues in small groups.

There were many comments around the resolutions process, particularly requests for more time. EA Representative Craig noted that she heard comments from the newly elected that they expected there would be more time to discuss and debate resolutions. There was a perception that members had to churn through the resolutions without as much time for consideration of the issues as they would have liked. President Jensen did note that the membership always seemed enthusiastic to call the question on the motion when there had been several speakers on a resolution.

Liz Cookson advised that consideration of the resolutions process was covered in the next report on the teleconference agenda.

On motion by Past President Grieve, seconded by EA Representative Craig,
That the report on the 2019 Convention evaluations be received, and that the feedback on interactive sessions, networking opportunities, resolutions time and workshop design be incorporated into planning for future conventions was

CARRIED

Identify Areas for Resolutions Procedures Review

Liz Cookson referred to the report in the package highlighting some possible items to be reviewed in the resolutions process for discussion at the in-person June Executive Committee meeting. She asked for direction from the Executive on which areas they would like her to research so that discussion at the June meeting could be well informed. Areas to be discussed could include:

- When could AVICC add more debate time?
- Should all the debate be held on Saturday or on Sunday?
- Should AVICC reduce or eliminate concurrent sessions? If reduce, which ones?
- Would AVICC consider restricting the number of resolutions from each member local government? And would it be the same maximum number for each?
- Should AVICC invest in electronic voting devices or consider an online app for voting?
- Should AVICC have a policy on how to handle any resolutions that are not covered if we run out of time at the convention?

Director Evans asked for consideration of the process for resolution background and vetting. She asked how the Executive should decide what constitutes a good backounder and how the Executive can ensure stronger resolutions. She noted that the delegates had self-monitored during resolutions debate, and did not repeat points if the person ahead of them had made the same point.

On motion by 2nd Vice President Cote, seconded by Director Solda,
That if time constraints at the Convention prevent resolutions being entered for debate, that those resolutions be referred to the AVICC Executive for review was DEFEATED

On further discussion, the Executive directed staff to ask UBCM resolutions staff what their preference would be for resolutions that are not admitted for debate at AVICC due to time restrictions. Would they prefer to see the resolutions submitted by the sponsor local government, or to come from the AVICC Executive?

1st Vice President Morrison asked for information on electronic voting, and to look at ways to improve member understanding of the process.

President Jensen requested that Executive Committee members send any further suggestions on the resolutions process review to him, and he would provide direction to the Secretary-Treasurer.

On motion by Director Solda, seconded by Director Evans,
THAT the report on a Resolutions Procedures Review be received and that the Executive Committee members will send comments through President Jensen for areas to be included in the review was CARRIED

Director Braithwaite left the teleconference.

2019/2020 Policy Priorities and Resolutions for AVICC Executive Review

Liz Cookson referred to the report in the package on resolutions endorsed by the AVICC membership that may require action by the AVICC Executive. There are four resolutions that are expected to be deemed regional in nature by UBCM, and that will be sent back to the AVICC Executive following the UBCM Convention.

On motion by Past President Grieve, seconded by Director Solda,
THAT the report on a 2019/2020 policy priorities be received and that this topic be brought back to the
June in-person meeting of the Executive for further consideration was CARRIED

DELEGATION – Southern Resident Killer Whale Indigenous and Multi-Stakeholder Advisory Group

Two representatives from the federal Department of Fisheries and Oceans joined the teleconference: Corey Jackson, Regional Manager of the Marine Mammal Group and Karen Leslie, Southern Resident Killer Whales Special Project Manager. Josie Osborne, Mayor of Tofino, also joined the teleconference as AVICC's appointed representative to the Southern Resident Killer Whale Indigenous and Multi-Stakeholder Advisory Group.

After introductions, the representatives thanked the AVICC Executive for the invitation to attend. They reviewed the key areas of the DFO's May 10th announcement of enhanced measures to support the recovery of the whales:

- Increasing prey availability through area-based recreational and commercial fisheries closures in several key foraging areas and the release of additional juvenile Chinook from hatcheries.
- Reducing noise from ships including commercial and general vessels by requiring them to increase their distance from the whales and reduce speeds if they are within 1,000 metres in certain areas. The minimum approach distance was also increased from 200 metres to 400 metres to enlarge the buffer zone.
- Creating interim sanctuary zones with the Ministry of Transport in three key foraging areas off Pender Island, Saturna Island and at Swiftsure Bank. These are areas known or thought to be particularly sensitive for SRKW, and no vessels will be allowed to enter except for safety or to access property or for indigenous food and ceremonial purposes.
- Increasing regulatory control of contaminants.

The DFO representatives noted it will take long-term concerted efforts to restore the SRKW population. Mayor Osborne commented that the key to success is when everyone feels like they are making sacrifices.

The DFO representatives answered questions from the Executive. They advised they would be monitoring for compliance in sanctuary zones with staff on the water who would be educating boaters and with aerial surveillance led by Transport Canada. They will also be working with the Coast Guard and Transport Canada to get the word out to commercial and recreational boaters and fishers.

President Jensen asked how AVICC could support their work and offered to help with communication and distribution of information. President Jensen thanked Mr. Jackson and Ms. Leslie for their presentation, and thanked Mayor Osborne for serving as AVICC's representative on the advisory group. He requested that any more questions or ideas for the DFO be sent to him, and that he would collate and pass them on to the DFO.

On motion by President Jensen, seconded by Past President Grieve,
That the DFO report on enhanced measures for protecting southern resident killer whales be received
was CARRIED

ADJOURNMENT

At 4:03 pm, on motion by Director Evans, seconded by 1st Vice President Morrison, that the meeting be adjourned was

CARRIED

Carl Jensen
President

Liz Cookson
Secretary-Treasurer