



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD MONDAY, MAY 17, 2021  
BY ZOOM**

**IN ATTENDANCE:** Director Ian Morrison, Cowichan Valley RD, President  
Director Penny Cote, Alberni-Clayoquot RD, 1<sup>st</sup> Vice President  
Councillor Hazel Braithwaite, District of Oak Bay, 2<sup>nd</sup> Vice President  
Councillor Carl Jensen, District of Central Saanich, Past President  
Director Vanessa Craig, RD of Nanaimo, Electoral Area Representative  
Councillor Colleen Evans, City of Campbell River, Director at Large  
Director Mark Gisborne, qathet RD, Director at Large  
Director Travis Hall, Central Coast RD, Director at Large

**STAFF ATTENDANCE:** Liz Cookson, Secretary-Treasurer

President Morrison called the meeting to order at 2:02 pm.

**AGENDA**

On motion by Past President Jensen, seconded by Director Gisborne,  
That the agenda for the May 17, 2021 meeting be adopted as presented was CARRIED

**MINUTES**

On motion by Past President Jensen, seconded by Director Gisborne,  
That the minutes of the April 16, 2021 meeting be adopted was CARRIED

**PRESIDENT'S REPORT**

President Morrison advised that he had attended the Lower Mainland LGA Convention that was held for 3 part days from May 12 to 14. The Lower Mainland LGA also used the same Vidflex convention platform that AVICC is using for May 28. He advised that there was live resolutions voting at their convention, however there was no debate and no members spoke against any of the resolutions.

On motion by President Morrison, seconded by Past President Jensen,  
That the President's Report be received was CARRIED

**RESOLUTIONS**

**Resolutions Updates**

Liz Cookson gave a verbal update to the Executive on the process that eligible members would follow to vote. She referred to a screen shot of a sample resolution in the voting system that was distributed with the meeting package. As there will be voting on 43 different resolutions, the vote will be set up in three ballots in addition to the election ballot. This is to help members manage their time, as once they start

voting on a set of resolutions their vote won't be recorded until they hit "continue" at the end to submit the ballot. The instructions will be included on the ballot, and in the Annual Report and Resolutions Package. There will also be contact details for support with the process.

Each resolution will show the full wording of the whereas and enactment clauses, the Resolution Committee's recommendation, and the comments on the resolution. Each one will also have a link to the page on the website where the sponsor speeches in support of the resolution will be available. After discussion, the Executive decided that each resolution should also have a link to the background information for that particular resolution. The Executive also felt that the phrasing that "this question is optional" could be confusing and should be removed. The options for each resolution will be Endorse, Not Endorse, or Abstain.

On motion by 2<sup>nd</sup> Vice President Braithwaite, seconded by EA Representative Craig,  
That the report on the resolutions voting process be received, and that links to the background information be added to the ballot, and the phrasing that this question is optional be removed from the ballot was CARRIED

### **Gold Star Resolutions**

The Executive reviewed the criteria for Gold Star Resolutions that was originally distributed with the April 16<sup>th</sup> meeting package, and discussed whether giving recognition for well-written resolutions had actually had the intended effect of improving the quality of resolutions submitted.

On motion by Director Evans, seconded by 2<sup>nd</sup> Vice President Braithwaite,  
That the Executive not award any Gold Star Resolution winners for 2021, and reconsider the process for 2022 was CARRIED

### **2021 Executive Resolution**

President Morrison referred to the background material distributed with the meeting package on CARIP – the Climate Action Revenue Incentive Program – advising that the provincial funding program was being terminated. This program funded initiatives in local governments in support of climate action.

President Morrison asked whether there was support to put forward a resolution from the AVICC Executive for vote at the 2021 Convention asking the Province to postpone the termination of the CARIP funding. The material in the meeting package included a draft resolution prepared by the CEO from Cowichan Valley Regional District. After some discussion, the Executive paused for a ten minute break to review the resolution. Past President Jensen left the meeting for another commitment.

When the Executive recommenced the meeting, Director Gisborne proposed amendments to the resolution wording distributed in the package. The Executive approved the proposed wording.

On motion by Director Gisborne, seconded by EA Representative Craig,  
That the AVICC Executive put forward an Executive Resolution on CARIP funding for the 2021 Convention as follows:

Whereas the Climate Action Revenue Incentive Program (CARIP) has provided 187 local governments with a valuable financial incentive to achieve the goals of the Climate Action Charter and significant progress has been made in reducing corporate emissions, measuring and reporting on community GHG profiles, and creating energy efficient rural and urban communities;

And whereas local governments have come to rely on CARIP funding, and the termination of this funding stream in the midst of the COVID-19 pandemic will exacerbate the financial challenges that local governments and their constituents are currently experiencing;

And Climate Change is an ongoing emergency requiring Climate Action from all levels of government:

Therefore be it resolved that the Minister of Municipal Affairs be requested to postpone the termination of Climate Action Revenue Incentive Program funding until such time as local governments have been adequately consulted on continued Provincial support for the provision of greener and more livable communities.

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CARRIED

## **CONVENTION**

### **2021 Convention Update**

Liz Cookson advised that a draft Annual Report and Resolutions Package had been distributed with the meeting materials, and that the draft program was included in the package. She noted that she was waiting for an updated description of the Climate session and climate panelists.

President Morrison advised that MP Jody Wilson-Raybould had been invited to join the panel on UNDRIP and Reconciliation to provide a federal lens on UNDRIP legislation and reconciliation initiatives from her unique perspective. Alternative speakers were discussed if she was unable to join.

After discussion, the Executive determined that it would be appropriate for the table officers to act as moderators for the convention sessions. Liz Cookson confirmed that four sponsors had been offered the opportunity to pre-record introductions to the four sessions.

With regard to the resolutions results, the Executive decided that President Morrison would announce the endorsed resolutions, with the results on separate screen. AVICC practice is to record whether the resolution has been endorsed or not endorsed, without recording the number of votes or the percentage for or against. The percentages will not be included with the results.

Staff was requested to implement the Executive's direction.

### **Request for Questions for Convention Sessions**

Liz Cookson asked that Executive members email any questions that they would like to see put forward to Minister Osborne, UBCM President Frenkel, or any other workshop sessions ahead of time. Members will be able to submit questions during the convention by typing them in the Q&A box, but it would be helpful to have a few questions prepared in advance.

## **POLICY**

### **Asset Management Workshop for Members**

Liz Cookson referred to her report on a request from Asset Management BC to provide a "Lunch and Learn" webinar for AVICC members at no cost. Asset Management BC has received funding from FCM for asset management training for local government staff and elected officials.

The Executive discussed the merits and relevancy of this topic for members, as well as other topics for webinars. There was general support for the concept of offering webinars or other learning sessions for members without charging a registration fee. Given that the meeting was running late, the Executive asked to bring this topic back to the next Executive meeting.

On motion by Director Gisborne, seconded by EA Representative Craig,  
That the request from Asset Management BC to present a webinar to AVICC members be referred to the next Executive Committee meeting to be scheduled after the Convention was CARRIED.

Director Evans left the meeting for another commitment.

## **CORRESPONDENCE**

The following correspondence was distributed in the meeting package:

- April 27, 2021; Old Growth Logging; Fred Haynes, Mayor, District of Saanich
- April 22, 2021; Moratorium on Wolf Hunting; Aaron Stone, Mayor, Town of Ladysmith
- May 6, 2021; Moratorium on Wolf Hunting; Al Siebring, Mayor, District of North Cowichan
- April 14, 2021; Advocacy for Changes to the Criminal Justice System; Aaron Stone, Mayor, Town of Ladysmith
- April 22, 2021; Laid off Workers – Tourism and Hospitality Industries; Aaron Stone, Mayor, Town of Ladysmith
- April 28, 2021; Laid off Workers – Tourism and Hospitality Industries; Gina MacKay, District, Town of Stewart

On motion by 2<sup>nd</sup> Vice President Braithwaite, seconded by 1<sup>st</sup> Vice President Cote,  
That the correspondence be received was CARRIED

## **NEXT MEETING**

Liz Cookson will set up a practice session in the convention platform for the table officers who will be acting as moderators, and a separate practice session in Zoom for the social committee members who will be hosting the sponsor rooms in the Thursday Welcome Reception.

## **ADJOURNMENT**

At 4:05 pm, on motion by 2<sup>nd</sup> Vice President Braithwaite, seconded by Director Hall,  
that the meeting be adjourned was CARRIED

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Ian Morrison  
President

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Liz Cookson  
Secretary-Treasurer