



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
HELD FRIDAY, SEPTEMBER 13, 2019
BY TELECONFERENCE**

IN ATTENDANCE: Councillor Carl Jensen, District of Central Saanich, President
Chair Ian Morrison, Cowichan Valley RD, 1st Vice President
Director Penny Cote, Alberni-Clayoquot RD, 2nd Vice President
Director Vanessa Craig, RD Nanaimo, Electoral Area Representative
Councillor Hazel Braithwaite, District of Oak Bay, Director at Large
Councillor Colleen Evans, City of Campbell River, Director at Large
Councillor Cindy Solda, City of Port Alberni, Director at Large

REGRETS: Director Edwin Grieve, Comox Valley RD, Past President

STAFF ATTENDANCE: Liz Cookson, Secretary-Treasurer

President Jensen called the meeting to order at 2:30 pm and welcomed Committee members and staff.

MINUTES

On motion by Councillor Braithwaite, seconded by Councillor Solda,
THAT the minutes of the June 22, 2019 Executive Committee meeting be adopted was CARRIED

PRESIDENT'S REPORT

President Jensen referred to his update on the Province's Marine Debris Protection initiative at the June 22nd meeting of the Executive. He advised that he has since contacted the Ministry of Environment and confirmed that MLA Malcolmson's group met with the Surfriders and the Ocean Legacy Foundation as part of its review. He asked that any further feedback for the Marine Debris Protection initiative be emailed to him. President Jensen also advised that he would be attending the UBCM Executive meeting on Sunday, September 22 as an observer since Past President Grieve would not be able to attend. President Jensen becomes the AVICC representative on the UBCM Executive at the close of the UBCM Convention.

On motion by Councillor Braithwaite, seconded by 2nd Vice President Cote,
THAT the President's Report be received was CARRIED

FINANCIAL AND ADMINISTRATION

AVICC Website Review

Liz Cookson provided a verbal report on issues with the current AVICC website. She advised that earlier in the summer she had discussed updating the website with President Jensen who was supportive. Since then, a new version of the WordPress platform and PHP were released that are not compatible with the theme that was adopted in 2014. Now she can only edit limited areas of the website and there are security concerns.

Further the website needs to be updated to add the ability for users to navigate it when accessing the site using tablets and smart phones. The website was not set up with a mobile view feature. It also does not have a search capability.

Liz Cookson advised that this is an item that was not anticipated in the 2019 budget, but with the larger than anticipated profit from the 2019 convention this could be accommodated within the overall budget. She advised that she had received a quote for \$7,500 from the designers of the original 2011 website Honeycomb Webworks. It is a local company that designs its own website themes and recently redesigned the LGLA (Local Government Leadership Academy) website.

In general discussion, the Executive members expressed support for a refresh of the website and noted the importance of security and the opportunity for a modern look. Director Evans, Director Solda and EA Representative Craig expressed interest in providing input on the new website.

On motion by 1st Vice President Morrison, seconded by Director Solda, That staff be directed to proceed with work on a refresh of the AVICC website with input from Director Evans, Director Solda and EA Representative Craig, and that President Jensen include a request for feedback from AVICC members during the AVICC lunch at the UBCM Convention was CARRIED

TAC Funds and First Nations Membership

Liz Cookson reviewed her report on the funds remaining from the Treaty Advisory Committee work in 2000/2001. The Ministry of Aboriginal Affairs (2000 name) provided a contribution of \$85,000 to AVIM (2000 name) for treaty advisory committee operations in the AVICC region. The intention was for the interests of local governments to be “identified and taken into account by the province in the negotiation process”. The 5 regions were West Island, South Island, Mid Island, Desolation Sound/Comox Valley and North Island. The original letter from the Province setting out the terms for AVIM to use the \$85,000, the original budget, and the terms of reference for each of the 5 regions were included with the report.

The agreement specified that any leftover funds will be repaid to the Province within 30 days of receipt by AVIM of a written request from the Province. At the end of the project \$44,665 remained, and AVICC has been recording it on the financial statements as a liability under deferred contributions. The auditors include a note in the statements that the funds are restricted for the facilitation of the activities of the TAC. No request has been received from the Ministry for these funds, and no formal request has been made to use the funds for other purposes.

Liz Cookson also reviewed the portion of the report regarding membership of first nations in AVICC. The AVICC Bylaws grant the Executive the authority to establish eligibility criteria for membership in AVICC. The current criteria mirror UBCM’s criteria that members must have:

- (a) elected representation;
- (b) ability to tax;
- (c) ability to exercise regulatory power or provide local services. (June 2013)

Prior to 2016 UBCM interpreted this criteria as applying specifically to treaty first nations. Following a 2016 resolution from Port Hardy that was referred to UBCM Executive, UBCM recognizes that both treaty and non-treaty first nation governments may meet the criteria. UBCM sent a letter to the First Nations Summit in May 2017 to make the Summit aware of this interpretation, and asking that this information be shared

with their member first nations. In 2017 the Splitsin First Nation joined UBCM as the first non-treaty First Nation member of UBCM.

Liz Cookson noted that the Sechelt Indian Government District is currently an AVICC member, that an invitation was extended to the Uchucklesaht Tribe in 2015, and that there are first nations representatives that attend AVICC as voting members representing electoral areas (e.g Central Coast RD) or as first nation directors on the Alberni-Clayoquot Regional District.

On motion by 1st Vice President Morrison, seconded by Director Evans,
That the report on the treaty advisory committee (TAC) funds and first nations membership in AVICC be received, and that a further report be brought back to the Executive for the October meeting on an approach to using the TAC funds was CARRIED

CONVENTION

UBCM Convention Update

The Executive reviewed the report on the arrangements for the AVICC lunch at UBCM, including guests, assigned seating at the head tables, and potentially a table for delegates running for UBCM office if required by the numbers. Liz Cookson advised that since the report life member Frank Leonard had registered for the lunch, and should be seated at the head tables following AVICC practice.

The Executive confirmed the policy of not having additional presentations at the lunch (in response to a request from MIABC) and granting time to delegates running for UBCM office to give a 2 minute speech. A list of delegates registered for the lunch was included with the report

On motion by 1st Vice President Morrison, seconded by Director Solda,
That the update report on AVICC activities at the 2019 UBCM Convention be received, and that the assigned seating at the head tables be limited to special guests and the Executive, and that there be no additional speakers or presentations at the lunch was CARRIED

Resolutions Procedures

Liz Cookson noted that changes to the resolutions procedures were discussed at the June 22nd Executive meeting. Based on direction from that meeting, the Executive Policies on resolutions and the documents to be distributed to members on submission requirements for 2020 resolutions were updated. These updated documents were included with the report material.

EA Representative Craig suggested a change to Executive Policy 16(s) that read:

- (s) Resolutions must be relevant to all areas of AVICC rather than specific to a region
to
- (s) Resolutions must be relevant to other local governments within AVICC

On motion by 2nd Vice President Cote, seconded by Director Solda,
THAT the report on Resolutions Procedures be received, and that the revised Executive Policies for resolutions be confirmed as amended, and that the cal for resolutions documents be approved subject to a deadline being set at the October meeting was CARRIED

2020 Convention Planning Update

Liz Cookson reviewed the report on planning for the 2020 AGM and Convention in Nanaimo. She noted that the Regional District of Nanaimo would now be a joint host for the convention, similar to the arrangement in Powell River.

She further advised that UBCM staff will be available to assist with the convention planning similar to 2019 which worked well and was cost-effective compared to the external event planners hired by other area associations.

The Executive discussed potential keynote speakers and sessions including Hunter Lovins, Natural Capitalism Solutions; Jason Boyd, base commander for CFB Esquimalt; and Kathy MacNeil, CEO from Island Health. 1st Vice President Morrison questioned whether it would be appropriate to have another quasi provincial crown corporation in 2020 after Mark Collins from BC Ferries in 2019. He will speak to Island Health during the UBCM Convention about their involvement at the AVICC Convention.

EA Representative Craig suggested Joe Roberts, Skidrow CEO as a potential keynote. President Jensen thanked the Executive for suggestions received so far, and requested any further suggestions be sent through to him with links to bios and videos of the speaker presenting. President Jensen will also be reminding AVICC delegates to send in their suggestions for sessions at the lunch at UBCM.

On motion by 1ST Vice President Morrison, seconded by Director Solda,
THAT the report on 2020 Convention Planning be received,

CARRIED

DELEGATION – DFO’s Indigenous and Multi-Stakeholder Advisory Group

Josie Osborne, Mayor of Tofino, was unable to call in to the teleconference.

NEXT MEETING

After discussion, the Executive agreed to extend the time of the next meeting on Friday, October 25th to finish at 3:00 pm rather than the original 2:00 pm.

ADJOURNMENT

At 3:40 pm, on motion by 1st Vice President Morrison, seconded by Director Evans,
that the meeting be adjourned was

CARRIED

Councillor Carl Jensen
President

Liz Cookson
Secretary-Treasurer