



WELCOME FROM AVICC PRESIDENT MORRISON



The Association of Vancouver Island and Coastal Communities is excited to be back to meeting in-person for our 2022 AGM and Convention in Victoria. The convention’s business and social sessions will be held in the Victoria Conference Centre (VCC) in downtown Victoria. The VCC is a spacious and comfortable facility that suits our convention well.

The City of Victoria is hosting our convention, and as President of AVICC I would like to thank the Mayor, Council and City staff for all their support in welcoming our members to the Capital. We appreciate the City’s support in making the conference centre available to us, as well as the tours, sessions and entertainment they have worked hard to set up for the delegates.

This brochure focuses on the tours and sessions that will be offered on Friday morning before the official convention begins. During the convention delegates will be able to choose from the plenary and concurrent sessions on offer. We’ll be sending out information on the convention sessions in the next few weeks, and updates to the program will be posted on the website at www.avicc.ca. In the meantime the program highlights are listed on page 4 of this brochure.

Registration is now open online at <https://www.civicinfo.bc.ca/event/2022/AVICC>

KEYNOTE SPEAKER: RYAN WAINWRIGHT, EMERGENCY MANAGEMENT BC



Ryan Wainwright is EMBC’s Senior Regional Manager for the Vancouver Island Coastal region. Since graduating with an Applied Bachelors of Emergency Management from Brandon University, Ryan has had the opportunity to work at local, provincial, and federal levels developing his skills as an emergency management practitioner. Prior to joining EMBC in 2019, Ryan enjoyed almost 10 years at the Squamish-Lillooet Regional District as the Emergency Program Coordinator.

Ryan’s address will focus on the current state of emergency management in BC with a focus on how decisions are made, and on how information flows between the Province and local government elected officials and staff. What can elected officials do to support their organizations and communities to be more resilient? How do they let their communities know what is happening when an emergency happens and an EOC is set up? Ryan is perfectly positioned to speak to AVICC members as he was busy in the summer and fall of 2021 leading the EMBC response efforts to the heat, wildfires, and atmospheric river events on Vancouver Island and the Central Coast. There will be time for questions to Ryan from our members.

PROGRAM IN BRIEF

FRIDAY, APRIL 1, 2022

- 8:30 am Tours – Zero Waste in Action
- 9:00 am Tours - Lekwungen Walking; Placemaking Bike or Walk
- 9:00 am Workshop on Legislative Reform Initiative
- 11:30 am Mayors & Chairs Forum and Lunch
- 11:30 am Electoral Area Forum and Lunch
- 2:00 pm Official Opening
Keynote Address
- 4:00 pm Provincial Address
Plenary
- 5:30 pm Welcome Reception

SATURDAY, APRIL 2, 2022

- 7:30 am Breakfast Presentation
- 8:30 am AGM & Resolutions
UBCM President’s Address
UBCM Resolutions Process Review
- Noon Delegates Lunch
- 1:30 pm 1st Concurrent
Workshop Sessions
- 3:00 pm 2nd Concurrent
Workshop Sessions
- 6:30 pm Pre-Banquet Reception
- 7:30 pm Empress Banquet with
Timebenders Band

SUNDAY, APRIL 3, 2022

- 7:30 am Networking Breakfast
- 8:30 am Resolutions & Late
Resolutions
Address by Provincial
Reps
Installation of New
Executive
Grand Prize Award
- Noon Adjourn



FRIDAY MORNING PRE-CONVENTION PROGRAM

Study Tour: 'Placemaking - Downtown Walking Option or Bike Tour Option'

9:00-11:30, Friday, April 1, 2022

Cost: \$40



Let the Neighbourhood Team and friends either cycle you comfortably through the City's brand-new bike lanes or walk you through downtown on a placemaking tour that showcases projects completed by both residents, staff and artists collaboratively through the City's My Great Neighbourhood grant program and beyond. This 2.5 hour tour will include everything from parklets to innovative gathering spaces, emergency hubs, community gardens, community art, little free libraries, and interactive musical experiences. The tours will start at 9 am.

Please select either the Downtown Walking option or the Bike Tour option. Bicycles and helmets will be provided for the bike tour as well as light refreshments. Because there is limited space on the tour, we ask that no more than two people from a single local government register for each tour option.

Study Tour: 'Lekwungen Walking Tour with Mark Albany'

9:00-11:30, Friday, April 1, 2022

Cost: \$40



Image Courtesy of Greater Victoria Harbour Authority

Join Mark Albany, a member of the Songhees Nation, to understand downtown Victoria from a Lekwungen point of view. This is an opportunity to learn about important Lekwungen sites and cultural practices and of the history of displacement of Indigenous peoples that made space for the creation of the City of Victoria. The tour is 2.5 hours starting at 9 am. Because there is limited space on the tour, we ask that no more than two people from a single local government register for the tour.

Study Tour: 'Zero Waste in Action'

8:30-11:30, Friday, April 1, 2022

Cost: \$40



Join the City's zero waste team on a guided bus tour showcasing Victoria's momentum towards a circular economy. Learn how clever bin design, labelling and new sensor technology is helping to divert waste from the City's streets and parks. Visit a local deconstruction site, where experts in salvage and reuse are taking apart a building piece-by-piece to preserve old growth lumber. Finally, tour the Food Rescue Distribution Centre, to see how fresh food is being rescued and re-distributed throughout the region, feeding over 35,000 food insecure households. Because there is limited space on the tour, we ask that no more than two people from a single local government register for the tour.



FRIDAY PRE-CONVENTION PROGRAM CONT'D

Legislative Reform Initiative: Continuing the Discussion

Time Runs from 9 am to 11 am
Cost \$40

In June 2021 the Regional District of Nanaimo, with Don Lidstone, Q.C., hosted a session with regional district Chairs and CAOs to explore the possibility of mobilizing a collaborative effort to modernize the Local Government Act. Participants expressed an interest in proceeding with the initiative, pending approval of their respective Boards (the responses are positive!). The purpose of this workshop is to continue the conversation and confirm support for this important initiative, hear from local government partners about aspects of the legislation in need of reform, and focus forward momentum and interjurisdictional collaboration.

Regional districts face complex challenges within the current legislative framework. Changes in demographics and population growth have resulted in increasing demands on electoral areas. While some rural areas are experiencing higher population densities and increased development, others have unique challenges that require more adaptable legislation to assist with service provision in sparsely populated areas.

These changes highlight the limitations on the powers of regional districts in comparison with municipalities in several areas, such as business licensing authority, authority to approve subdivisions, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models for services. The extraordinary circumstances of the pandemic have underscored problematic areas in the legislative scheme as it relates to regional district authority, including revenue generation models. Social, political and economic values that regional districts operate within continue to evolve in key respects, such as a recognition of the importance of First Nations’ participation in local governance, and the growing emphasis on climate change and environmental stewardship. This session is also of interest to municipal officials (as many aspects of municipal operations are contained in the LGA) including to those who look to ‘level the playing field’ with their rural neighbours.

Mayors & Chairs Forum and Lunch

Time Lunch at 11:30 am | session 12:00 pm - 1:30 pm
Cost \$45

The focus of this year’s Mayors and Chairs Forum will be a discussion and sharing of pandemic survival stories. This forum is open to Mayors, Regional District Chairs and First Nations leaders. Lunch will be provided from 11:30 am.

Electoral Area Forum and Lunch

Time Lunch at 11:30 am | session 12:00 pm - 1:30 pm
Cost \$45

The EA Forum became a regular session at the AVICC Convention in 2016. The Forum provides an excellent opportunity to discuss issues that are common to many electoral areas. As an EA Director we may often feel that we are unique in the challenges we might have in our area, but by attending the Forum soon realize that there are many shared issues. What is most important from the Forum is that we can identify paths to advocate to senior governments to effect change and turn our collaboration into action. A louder voice is better heard. This forum is designed for EA Directors and RD staff. Lunch will be provided from 11:30 am.



CONVENTION PROGRAM

The Program Format

The 2022 program will integrate the regular business of the annual general meeting, debate on resolutions and holding of elections with a variety of presentations and workshops on topical issues, addresses by key political speakers and opportunities for networking.

Invitations have been extended to the following to address our delegates: BC Premier, John Horgan; Minister of Municipal Affairs, Josie Osborne; Leader of the Official Opposition, Kevin Falcon; Leader of the BC Green Party, Sonia Furstenau; and UBCM President, Laurey-Anne Roodenburg.

A draft of the detailed program will be posted on the AVICC website later in February. In order to accommodate emergent issues, the program does not become final until just prior to the AGM & Convention.

Highlights

Some program highlights that have been confirmed include:

- First Nations and Local Governments: the Future of Collaborative Governance
- It's Easy to Think Big When You're Small (small, rural or remote communities forming coalitions to get their voices heard)
- Saving Salmon One Metre of Shoreline at a Time, a community-based approach to shoreline habitat restoration (Cowichan Shoreline Stewardship Project, BC Conservation Foundation)
- Big Moves in the Decade of Climate Action - BC Municipal Climate Leadership Council and the Community Energy Association
- Vancouver Island and Coastal Communities – Climate Leadership Plan Update
- UBCM Resolutions Process Review
- Affordable Housing as Essential Community Infrastructure
- Procurement for Community Wellbeing – BC Social Procurement Initiative Update

More workshops are under development and will be detailed when the program is published.



RESOLUTIONS

DEADLINE

UBCM urges members to submit resolutions first to Area Associations for consideration. Resolutions received prior to the **January 28, 2022** deadline will be processed and included in the Annual Report and Resolutions Package that will be emailed to members in mid-March.

LATE RESOLUTIONS

Resolutions received after the deadline are considered "late" but will be accepted by the AVICC Executive up until noon on **Wednesday, March 30, 2022**.

Members are reminded that, to be admitted for debate, a late resolution should be deemed to be of an urgent or emergent nature and should address an issue that has arisen after the January 28th deadline date.

The Resolutions Committee will review all late resolutions and prepare a report to the delegates including a recommendation as to whether the resolution meets the criteria and should be admitted for debate.

Members can also propose a resolution from the floor of the Convention on Sunday, April 3rd and members will vote on whether to admit the resolution for debate. The convention rules for resolutions will be set out in the Annual Report and Resolutions Book. The rules include requirements for advising members of off-the-floor resolutions.

Reminder

Late Resolutions Deadline
March 30, 2022
Noon

See www.avicc.ca for details



NETWORKING & SOCIAL EVENTS

A key objective of the AVICC Convention is providing delegates with the opportunity to connect with colleagues and develop new relationships. Members can share experiences and learnings to take back to their communities. There will be several opportunities to break bread with each other at the breakfasts on Saturday and Sunday morning, the morning and afternoon refreshment breaks, Saturday’s Delegates Lunch, the Friday evening Welcome Reception and the Saturday evening Annual Banquet.

2022 Welcome Reception

The Welcome Reception will be held from 5:30-7:30 pm Friday evening in the Victoria Conference Centre just outside the main ballroom. The Trade Show will be open for delegates to peruse while enjoying refreshments. Admission for delegates is already included in the delegate registration fee. Additional tickets may be purchased for guests of members through the on-line registration form on CivicInfo.



Annual Banquet

The Banquet will be held in the Palm Court and Crystal Ballroom of the Fairmont Empress on Saturday, April 2nd. There will be a plated meal and entertainment from AVICC’s favourite band “The Timebenders”.

The Timebenders Experience is a musical romp through the ages featuring the best dance music and outrageous impersonations of the greatest stars over the last 60 years. A very fast-paced and high-energy presentation with amazing costume changes and up-beat choreography! Delegates will be able to get up and dance again under the latest provincial health orders so we’re all looking forward to seeing some dance floor moves.

Trade Show

As in past years, AVICC will host a Trade Show adjacent to the main meeting room. Many of our sponsors will be staffing information booths – please thank them for supporting our Convention and allowing us to keep our registration fees low.

The Trade Show will be open Friday afternoon and during the Welcome Reception, and then from breakfast on Saturday through to a 3:00 pm close after the Saturday afternoon networking break.





VACCINE

Please be advised that to protect the health and safety of staff and attendees, AVICC will adhere to the orders of the Provincial Health Officer that currently require all attendees to be fully vaccinated to attend this event. Delegates will be asked to show proof of vaccination (photo identification and vaccine card) at the registration desk on site. Masking requirements will be based on the Provincial Health Officer’s orders in place at the time of the convention.

ANNUAL REPORT AND RESOLUTIONS PACKAGE

The Annual Report and Resolutions Package will be available on the AVICC website as well as being emailed out to all delegates and all AVICC member local governments. AVICC will not be printing hard copies of the package to provide at registration.

REGISTRATION

Online registration is available through CivicInfo at:
<https://www.civicinfo.bc.ca/event/2022/AVICC>

Fees

Register early to take advantage of the early bird discounted rates. Please note the cancellation deadline of March 18th.

	Early Bird (by Mar 9 th)	Late (after Mar 9 th)
Member	\$ 350	\$ 420
Non-Member	\$ 420	\$ 480
Welcome Reception	\$ 40	\$ 48
Annual Banquet	\$ 75	\$ 90

The Welcome Reception is included with delegate registration. Tickets are available for guests and must be purchased ahead of time to ensure availability.

Cancellation Policy

Full Refund: cancellations by March 18th 4:30 pm
No Refunds: cancellations after March 18th 4:30 pm

Cancellations must be emailed to avicc@ubcm.ca.

Delegates who need to cancel due to illness (including experiencing symptoms consistent with COVID) immediately prior to the Convention (March 31st and April 1st) will receive a refund for registration fees less a \$75 administration fee to help cover catering and other costs to AVICC.

TOURISM

The Greater Victoria Tourism group will have a booth on-site to provide information to delegates. The booth will be staffed by locals who can make recommendations on places to visit, shop and eat in the region.

There is also a great deal of information on their website at [Destination Greater Victoria](#) if you’d like to do some planning before you arrive. Take a look and you may decide to extend your visit to Victoria to see all that the region has to offer.

LOGISTICS

Hotels

Several hotels have been identified as accommodation providers for Convention delegates including the Fairmont Empress. Visit [AVICC hotels](#) for rates and booking information.

Convention Venue

All business sessions will be held at the Victoria Conference Centre at 720 Douglas Street, Victoria.

Parking

Parking is available for a fee at the Victoria Conference Centre.

Internet

The Victoria Conference Centre has complimentary WiFi for delegates.

MORE INFORMATION

The most current information will be posted on the AVICC website. Please check back regularly for updates.

For specific questions, please contact:

Liz Cookson, Executive Director
Email: avicc@ubcm.ca
Telephone: 250-356-5122



CODE OF CONDUCT

In keeping with practice at the UBCM Convention, AVICC will again have a Code of Conduct for this year's AVICC Convention. The online registration form is linked to a form outlining the Code. By registering, delegates are acknowledging that they are aware that they are expected to adhere to the 2022 Code of Conduct.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES CONVENTION CODE OF CONDUCT

2022 Convention

The AVICC Executive has implemented a code of conduct for convention participants based on the following principles.

1. The AVICC Executive has implemented a code of conduct for convention participants based on the following principles.
2. The primary purpose of the annual AVICC Convention is to provide the membership with an opportunity to set the Association's policy direction for the year ahead.
3. The Convention also provides delegates with an opportunity to learn, share and meet with other local, provincial and federal government officials in addition to other associations that are interested in engaging with local governments.
4. All delegates and convention participants have the right to a safe, fun and enjoyable experience. AVICC will not tolerate any communication or behaviour that demeans, threatens, or harasses anyone at its events.
5. All participants at the Convention, regardless of their employer, their position, their perspectives or priorities will treat others, and be treated, in a respectful, understanding and cooperative manner and behave in a manner that is respectful to other participants and their guests, and will not do anything that threatens the health, safety, security, or dignity of other participants or their guests.
6. Only local elected officials who are AVICC members are entitled to speak and vote on matters put forward to the membership. However, the annual Convention is open to the public, and anyone may attend the Convention so long as they register.
7. All AVICC members are viewed as equal regardless of their population, location, or their ability to attend the annual convention.
8. Participants are expected to adhere to this Code of Conduct at AVICC and other non-AVICC organized events associated with the Convention; and will be required to sign a confirmation that they have read, understood, and agree to this Code of Conduct at time of registration.
9. Breaches of the code of conduct will be addressed by the AVICC Executive.