



# ANNUAL REPORT AND RESOLUTIONS PACKAGE

TO BE CONSIDERED AT THE 73<sup>rd</sup> ANNUAL MEETING

**APRIL 1 – 3, 2022**

**Victoria Conference Centre, 720 Douglas Street, Victoria, BC**

1.	2022 AGM & Convention Program .....	2
2.	President’s Report .....	13
3.	Convention Rules & Procedures for Handling Resolutions .....	16
4.	Report on the 2022 Resolutions .....	20
5.	AVICC Advocacy Report .....	56
6.	Nomination Procedures .....	67
7.	Nominating Committee Report .....	69
8.	Nominated Candidate Biographies .....	70
9.	Financial Statements for Year Ending December 31, 2021 .....	79
10.	2022 Member Dues .....	90
11.	2022 Budget .....	92
12.	Appendix A – AVICC Members .....	93
13.	Appendix B – Life Members .....	94
14.	2021/22 AVICC Executive .....	96
	Report on the 2022 Late Resolutions .....	to be distributed on-site at Convention
	<a href="#">2021 AGM Minutes (Draft)</a> .....	emailed to members separately to this package



## PROGRAM

### Friday, April 1<sup>st</sup>

### 73<sup>rd</sup> Annual General Meeting & Convention Victoria Conference Centre, 720 Douglas Street, Victoria

#### PRE-CONVENTION PROGRAM

8:00 am	Registration Desk Opens ( <a href="#">Upstairs Lobby</a> )
8:30 am – 11:30 am	Tour: Zero Waste in Action ( <a href="#">meet at Registration Desk</a> )
9:00 am – 11:00 am	Workshop: Legislative Reform Initiative: Continuing the Discussion ( <a href="#">Carson Hall C</a> )
9:00 am – 11:30 am	Tour: Lekwungen Walking Tour with Mark Albany ( <a href="#">meet at Registration Desk</a> )
9:00 am – 11:30 am	Tour: Placemaking - Downtown Walking Option ( <a href="#">meet at Registration Desk</a> )
9:00 am – 11:30 am	Tour: Placemaking - Downtown Bike Tour Option ( <a href="#">meet at Registration Desk</a> )
11:30 am – 1:30 pm	Mayors, RD Chairs and First Nations Leaders Forum and Lunch ( <a href="#">Sidney Room</a> )
11:30 am – 1:30 pm	Electoral Area Forum and Lunch ( <a href="#">Colwood Room</a> )
1:00 pm	Trade Show Opens ( <a href="#">Upstairs Lobby and Carson Hall A</a> )

#### AGM & CONVENTION MAIN PROGRAM – Carson Hall B & C

2:00 pm	Convention Welcome & Opening Remarks: President Ian Morrison Welcome from Esquimalt Nation and Songhees Nation Lekwungen Dancers Greetings from Premier John Horgan Welcome from Host: Mayor Lisa Helps
2:25 pm	Nominating Committee Report: Past President Carl Jensen
2:30 pm	Keynote Address: Working with Emergency Management BC, Ryan Wainwright
3:30 pm	Refreshment Break
4:00 pm	Nominations from the Floor for Table Officers
4:05 pm	Plenary Session: Saving Salmon One Metre of Shoreline at a Time
5:00 pm	Island Health Update: Leah Hollins
5:05 pm	Address: Hon. Josie Osborne, Minister of Land, Water and Resource Stewardship
5:20 pm	Final Comments and Wrap-Up, Door Prize Draw from TELUS
5:20 pm	Voting for Table Officers begins ( <a href="#">voting is on-line</a> )
5:30 pm	Adjourn
5:30 pm – 7:30 pm	Welcome Reception ( <a href="#">Upstairs Lobby and Carson Hall A</a> )

# PROGRAM

## Saturday, April 2<sup>nd</sup>

*The Trade Show is Open from 8:00 – 3:00 pm today*

7:15 am	Breakfast Service Starts (Carson Hall A and Lobby)
7:30 am – 8:25 am	Working Breakfast: Procurement for Community Wellbeing – BCSPi (Carson Hall)
8:30 am	Convention Day 2 – Opening Remarks (Carson Hall)
8:35 am	Address: UBCM President Laurey-Anne Roodenburg, Councillor, City of Quesnel
8:45 am	Voting for Table Officers closes (voting is on-line)
8:55 am	Annual Meeting and President's Address <ul style="list-style-type: none"><li>○ Convention Rules and Procedures</li><li>○ Minutes of 2021 Annual General Meeting</li><li>○ Annual Report</li><li>○ 2021 Audited Financial Statements</li></ul>
9:05 am	Consideration of Resolutions, Session 1
9:55 am	Nominating Committee Report
	Nominations from the Floor for Directors at Large
10:00 am	Refreshment Break
10:20 am	Plenary Session: UBCM Resolutions Process Review
11:05 am	Consideration of Resolutions, Session 2
11:55 am	FortisBC
12:00 pm	Delegates Lunch
12:00 pm – 3:00 pm	Elections for Directors at Large begins (if an election is necessary) (voting is on-line)

### CONCURRENT WORKSHOPS

1:30 pm – 2:30 pm	#1 Climate Leadership Plan & Big Moves in the Decade of Climate Action (Carson C) #2 First Nations & Local Governments: the Future of Collaborative Governance (Sidney Room) #3 Affordable Housing – An Essential Community Infrastructure (Colwood Room)
2:30 pm – 3:00 pm	Refreshment Break
3:00 pm	Election for Directors at Large closes (if an election is necessary) (voting is on-line)
3:00 pm – 4:00 pm	#1 Big Moves in the Decade of Climate Action – continued from 1:30 pm
3:00 pm – 4:00 pm	#2 Leaders in Resilience (Carson C)
3:00 pm – 4:00 pm	#3 It's Easy to Think Big When You're Small (Sidney Room)

### BANQUET

6:30 pm – 11:30 pm	Reception and Banquet (Fairmont Empress, Palm Court and Crystal Ballroom)
9:00 pm	Timebenders Band

# PROGRAM

## Sunday, April 3<sup>rd</sup>

7:30 am – 8:30 am	Networking Breakfast (Carson Hall)
8:30 am	Convention Day 3 – Opening Remarks Nominating Committee Report Nominations from the Floor for Electoral Area Representative
8:35 am	Municipal Insurance Association of BC Update
8:40 am	Sonia Furstenaus, MLA, Leader of the BC Green Party
8:55 am	Plenary Session: Advocacy Plan for AVICC, Member Discussion
9:00 am – 10:30 am	Elections for Electoral Area Representative (voting is on-line)
9:55 am	Municipal Finance Authority of BC Update
10:00 am – 10:30 am	Refreshment Break
10:30 am	Consideration of Resolutions and Late Resolutions, Session 3
11:45 am	Nominating Committee Report (as required) Installation of New Executive Remarks by President Elect 2023 Convention Announcement Prizes and Grand Prize Draw – <i>Must Be Present to Win</i> BC Ferries prize package
12:00 pm	Adjourn & Safe Travels

### THANK YOU TO OUR HOSTS

Special thanks are extended to the City of Victoria for hosting the 2022 AGM & Convention. Our hosts helped in so many areas including supplying the facilities, decorating for the banquet, and organizing the Friday morning tours.

Thank you for making the Convention a great experience!



# TRADE SHOW

## HOURS

Friday 1:00 pm – 7:30 pm

Saturday 8:00 am – 3:00 pm

## EXHIBITORS

BC Assessment

BC Hydro

BC Lottery Corporation

BC Council of Forest Industries & Wood WORKS! BC

British Columbia Social Procurement Initiative (BCSPI)

Canada Post

Children's Health Foundation of Vancouver Island

Destination Greater Victoria

E-Comm 9-1-1

Emergency Communications Professionals of BC - CUPE Local 8911

FortisBC Energy

Good Food Network & Capital Region Food and Agriculture Initiatives Roundtable

ICBC

Island Health & Health Networks

Managed Forest Council

Private Forest Landowners Association

Ship Source Oil Pollution Fund

Synergy Foundation

Trans Mountain

Transport Canada

TELUS

Union of BC Municipalities (UBCM)

Vancouver Island Transportation Corridor Coalition

West Coast Marine Response

Western Forest Products

Program at March 28, 2022

# SPONSORS

We wish to thank our sponsors for their contributions toward the 2022 AVICC Convention:

## **Saturday Delegates Lunch**

FortisBC

## **Banquet Entertainment**

BC Lottery Corporation

## **Municipal Finance Authority**

Keynote Speaker

## **Banquet Dinner**

Young Anderson

## **Banquet Reception**

Vancouver Island University

## **Mayors & Chairs Forum**

Lidstone & Company Law Corporation

## **Sunday Morning Breakfast**

ICBC

## **Program**

BC Assessment

## **Speaker Gifts**

Ship Source Oil Pollution Fund

## **Friday Afternoon Refreshment Break**

Private Forest Landowners Association

## **Saturday Morning Refreshment Break**

KPMG

## **Grand Prize**

BC Ferry Services

## **Friday Welcome Reception**

CUPE BC

## **Audio Visual**

TELUS

## **Friday Opening Session**

Island Health

## **Saturday Morning Breakfast**

Municipal Insurance Association of BC

## **Saturday Afternoon Sessions**

BC Hydro

## **Trade Show**

Trans Mountain

## **Friday Morning Session**

BC Council of Forest Industries (COFI)

## **Registration Services**

Western Forest Products

## **Communications**

Shaw Communications

## **Saturday Afternoon Refreshment Break**

Wood *WORKS!* BC

## **Sunday Morning Refreshment Break**

CUPE VI

## **Transportation**

BC Transit

# SESSIONS & SPEAKERS

## KEYNOTE SPEAKER: RYAN WAINWRIGHT, EMBC

### **When Disaster Strikes: Working with Emergency Management BC**

Friday, 2:30 pm

Ryan Wainwright is EMBC's Senior Regional Manager for the Vancouver Island Coastal region. Since graduating with an Applied Bachelors of Emergency Management from Brandon University, Ryan has had the opportunity to work at local, provincial, and federal levels developing his skills as an emergency management practitioner. Prior to joining EMBC in 2019, Ryan enjoyed almost 10 years at the Squamish-Lillooet Regional District as the Emergency Program Coordinator.

Ryan's address will focus on the current state of emergency management in BC with a focus on how decisions are made, and on how information flows between the Province and local government elected officials and staff. What can elected officials do to support their organizations and communities to be more resilient? How do they let their communities know what is happening when an emergency happens and an EOC is set up? Ryan is perfectly positioned to speak to AVICC members as he was busy in the summer and fall of 2021 leading the EMBC response efforts to the heat, wildfires, and atmospheric river events on Vancouver Island and the Central Coast. There will be time for questions to Ryan from our members.

## FRIDAY PLENARY SESSION

### **Saving Salmon One Metre of Shoreline at a Time**

#### ***a community-based approach to shoreline habitat restoration***

Friday, 4:05 pm

The Cowichan Shoreline Stewardship Project (CSSP) has recently completed a successful seven-year investment to increase productive riparian (river and lakeshore) habitat for Pacific salmon and a host of other fish, wildlife and invertebrate species. The session will outline how a group of community volunteers harnessed innovative leadership, dedication and energy to design and deliver a large-scale (>\$100K/year) shoreline habitat restoration project that is unprecedented on Vancouver Island, and one of only a few such examples from across BC.

To-date, the project has annually combined widespread shoreline restoration (i.e., native plant species re-introductions; invasive species control) on private and public lands, with an ambitious public education campaign. The latter continues to emphasize the collective benefits of maintaining healthy natural shorelines, both for biodiversity and property value appreciation (i.e., flood and erosion resistance; water quality protection; extreme temperature moderation).

CSSP has creatively combined multiple funding sources (mostly from annual grant awards), a local Secondary School labour pool, and expanding community partnerships with First Nations, senior and local governments, and private landowners to make a significant difference in the Cowichan Lake region. This multi-year project is a prime example of how individual and neighboring communities can respond proactively to the threat of climate change.

Presenters: Elodie Roger, MSc, Environmental Consultant, Origins Environmental Services  
Danny Swainson, Biologist, British Columbia Conservation Foundation



# SESSIONS & SPEAKERS

## SATURDAY PLENARY SESSIONS

### **Procurement for Community Wellbeing**

Saturday, 7:30 am

Social procurement maximizes the value of every public dollar spent and supports the goals of local governments. Since 2019 AVICC members have been using these new best practices to help mitigate economic, social and environmental challenges to support the creation of healthy, resilient local communities. This plenary session features a panel discussion with members of the British Columbia Social Procurement Initiative (BCSPI), an innovative, AVICC region-grown collaborative resource and learning hub for local governments.

Elected officials and practitioners will join City of Campbell River Councillor and BCSPI Co-Chair, Colleen Evans to discuss the real impact these new practices are having in their communities, and why more governments should consider adopting this new approach to public spending.

Moderator: Colleen Evans, Councillor, City of Campbell River and AVICC Director at Large

Presenters: Lisa Helps, Mayor, City of Victoria  
Leslie Baird, Mayor, Village of Cumberland  
Rob Southcott, Councillor, City of Powell River  
Daniel Sailland, CAO, Alberni-Clayoquot Regional District

### **UBCM Resolutions Process Review**

Saturday, 10:20 am

UBCM is conducting a review of our resolutions process. An important part of the review is engaging with our members to hear what you have to say.

We invite you to bring your ideas and join us for a discussion on how the resolutions process can be improved.

Presenters: Councillor Laurey-Anne Roodenburg, President, UBCM  
Gary MacIsaac, Executive Director, UBCM



# SESSIONS & SPEAKERS

## SATURDAY CONCURRENT WORKSHOPS 1:30 pm – 2:30 pm

### **VICC-Climate Leadership Plan Update & Big Moves in the Decade of Climate Action**

Saturday, 1:30 pm

The heat dome, wildfires, floods and washouts: all have been happening in BC and are evidence of the “code red for humanity” that was issued by the UN earlier this year in relation to climate change. But it’s easy to say “it’s time for change” and another thing entirely to make it happen locally at the speed and scale necessary. This session is a collaboration between the Vancouver Island and Coastal Communities Climate Leadership Plan (VICC-CLP) steering committee, BC Municipal Climate Leadership Council (BCMCLC), and Community Energy Association (CEA), and will focus on scaling up collaborative climate action in the region.

Coming out of a workshop at AVICC in 2019, the VICC-CLP steering committee was formed with representatives nominated from each Regional District in the AVICC region to develop a 2030 Climate Action Plan for the AVICC Region. Co-Chairs Mayor Lisa Helps and Mayor Michelle Staples will give an update on the VICC-CLP focusing on what the initiative has achieved to date and what lies next.

Following the update from the two Mayors, staff from Community Energy Association (CEA) will present on Big Moves in the Decade of Climate Action and how they align with the VICC-CLP. The presenters will also provide a brief exploration of the Province of BC’s CleanBC Roadmap to 2030 and the recent provincial budget with an analysis of implications for local government climate action.

BCMCLC members from the region and VICC-CLP steering committee members will facilitate small group reflections on specific opportunities within the region with a focus on addressing regional challenges and getting to implementation through collaboration.

Presenters: Lisa Helps, Mayor, City of Victoria  
Michelle Staples, Mayor, City of Duncan  
Maya Chorobik, Director of Climate Leadership, Community Energy Association  
Robyn Webb, Climate Solutions Lead, Community Energy Association

Discussion Facilitators: VICC members of BC Municipal Climate Leadership Council (BCMCLC) and VICC CLP steering committee members

# SESSIONS & SPEAKERS

## SATURDAY CONCURRENT WORKSHOPS 1:30 pm – 2:30 pm

### **First Nations & Local Governments: the Future of Collaborative Governance**

Saturday, 1:30 pm

BC is the first jurisdiction in Canada to adopt Declaration on the Rights of Indigenous Peoples (“DRIPA”), legislation that aims to adopt the United Nations Declaration of the Rights of Indigenous Peoples (“UNDRIP”) into law. Now that BC has prepared a draft action plan to achieve the objectives of DRIPA, new possibilities are on the horizon for local governments to collaborate with Indigenous groups. As the impact of the DRIPA legislation continues to evolve, this session will discuss the current and future role of local governments in Indigenous relations and the impact of DRIPA on new opportunities for reconciliation.

This session will provide an overview of the legal framework of Aboriginal rights and the role of local governments in relation to the Crown’s duty to consult with Indigenous peoples; examine recent developments to BC’s DRIPA legislation and its potential impacts on local governments; outline the Truth and Reconciliation (“TRC”) calls to action that refer specifically to local governments; and discuss recent collaborative initiatives between local governments and First Nations in BC that embrace the aims of DRIPA and the TRC calls to action.

We hope this session encourages local governments to continue being proactive in finding opportunities for reconciliation and meaningful collaboration with First Nations groups.

Presenters:           Reece Harding, Partner, Young Anderson  
                              Julia Tikhonova, Associate, Young Anderson

### **Affordable Housing – An Essential Community Infrastructure**

Saturday, 1:30 pm

Local governments have learned about their communities’ housing needs through the Housing Needs Reports completed over the past four years. What can local governments – especially in smaller communities – do to respond to those needs?

This workshop will present some approaches to housing challenges. There will also be a discussion period about priorities and concerns about housing supply.

Presenter:           Susan Low, Senior Policy Analyst, Housing Policy Branch, Ministry of Attorney  
                              General and Minister responsible for Housing

# SESSIONS & SPEAKERS

## SATURDAY CONCURRENT WORKSHOPS 3:00 pm – 4:00 pm

### **Leaders in Resilience**

Saturday, 3:00 – 4:00 pm

Nearly every system we draw upon to help us build healthy communities is under significant, if not critical, strain. As we navigate the confluence of the climate crisis, housing unaffordability, the toxic drug supply and COVID to name just a few, this session will be an intimate conversation with four leaders in the AVICC region, reflecting on the role resiliency plays in their lives, at their Council tables and in their communities.

Moderator: Erin Hemmens, Councillor, City of Nanaimo  
Presenters: John Jack, Chair, Alberni-Clayoquot Regional District  
Leonard Krog, Mayor, City of Nanaimo  
Michelle Staples, Mayor, City of Duncan  
Gaby Wickstrom, Mayor, City of Port McNeill

### **It's Easy to Think Big When You're Small**

Saturday, 3:00 – 4:00 pm

As small, rural or remote communities, we have to form coalitions to get our voices heard. For example, grant funding for fire emergency equipment and infrastructure. Also, each region needs to build strong relationships with local indigenous nations to get support for common interests like wild salmon, health, education and transportation.

Moderator: Sarah Fowler, Councillor, Village of Tahsis  
Presenters: Dennis Buchanan, Mayor, Village of Alert Bay  
Julie Colborne, Mayor, Village of Zeballos  
Dennis Dugas, Mayor, District of Port Hardy  
Mayco Noel, Mayor, District of Ucluelet

### **Big Moves in the Decade of Climate Action – continued from 1:30 session**

Saturday, 3:00 – 4:00 pm

This is a continuation of the 1:30 to 2:30 session being presented by the BC Municipal Climate Leadership Council and the Community Energy Association.

# SESSIONS & SPEAKERS

## SUNDAY PLENARY

### Advocacy Planning for AVICC

Sunday, 8:55 am

President Morrison's message for members in the 2021 Annual Report was that:

*It is very important to your Executive that if AVICC wants to go down the road of taking on additional advocacy work, a clearly defined policy needs to be put before the membership at a future in-person convention for a thorough and rigorous discussion and debate.*

After holding a strategic planning session in 2021, your Executive is now ready to present the outcome of that session, and to hear back from our members on what you'd like to see for the future direction of AVICC.

As elected officials we know there are lots of projects we'd like to take on. But we also know that there is a cost to doing this work. Increasing our level of advocacy will require additional financial resources. Current and previous AVICC Executives have been very respectful and careful with member dues, fees, convention costs and charges. If an expanded role is approved, the membership will need to support the costs associated with that work.

Following this session, members will have the opportunity to vote on Resolution ER1 *Determining AVICC's Advocacy Role*. The report on the strategic planning session is available at:

["Advocacy Workshop Report and Recommendations"](#)

Presenters:

- Ian Morrison, President, AVICC
- Penny Cote, 1<sup>st</sup> Vice President, AVICC
- Ben Geselbracht, 2<sup>nd</sup> Vice President, AVICC
- Carl Jensen, Past President, AVICC
- Vanessa Craig, EA Representative, AVICC
- Colleen Evans, Director at Large, AVICC
- Mark Gisborne, Director at Large, AVICC
- Travis Hall, Director at Large, AVICC



**BC ASSESSMENT**

Program at March 28, 2022



## PRESIDENT'S REPORT

Association of Vancouver Island and Coastal Communities

2021-2022

Welcome to Victoria and the 2022 AVICC Annual Convention and AGM.

Your Executive invites each and every one of you, to join us in celebrating our coming together IN PERSON this weekend, after the arduous and challenging two years of Covid-19 pandemic restrictions.

One unwritten theme of service in the years I've served the membership as a member of your Executive, has been to leave the organization in better shape than how we found it. Given the depth of talent who've served previously, I'm proud to say I believe we've done just that.

In your package you will find the annual audited financial statements, the 2022 budget and member dues, and a report on the promised "advocacy" review with an Executive Resolution recommending a path forward on advocacy for AVICC in the near term.

This year has been focused on that major exercise, in addition to the normal business of reviewing the very successful one day virtual 2021 convention, the day-to-day work capably handled by our Executive Director, Liz Cookson, and the huge task of putting on this 2022 convention in Victoria, for which the "in person" status wasn't confirmed until our regular executive meeting on January 14, 2022.

I will let the report on advocacy speak for itself. We will have the opportunity to present the report and our recommendations in a panel session, with a full discussion and Q & A. The Executive encourages everyone to speak to any of us throughout the convention leading up to the consideration of the topic on Sunday morning.

I should mention my representation of AVICC on the UBCM Executive. As President, I have served on the Environment Committee as Vice Chair, where we recently had a presentation on the Watershed Security Strategy. I also serve on the Indigenous Relations Committee with fellow AVICC member Gaby Wickstrom who serves as Vice Chair. We have been pushing the Province to provide local governments greater clarity about the expectations surrounding U.N.D.R.I.P.(Can) and D.R.I.P.P.A (B.C.).

Your Executive has reviewed the revenues and expenses of AVICC during this incredibly uncertain and changeable times. Below are the tables showing both our 2021 member dues and historic convention registration fees. AVICC continues to be a low cost and high value area association. We feel that should members approve the Executive’s resolution for enhanced advocacy, we have the necessary resources already incorporated in our modest budget.

2021 member dues for a representative member in each dues population band:

Population Bands:	Member	AVICC	AKBLG	LMLGA	NCLGA	SILGA
Less than 5,000	Lake Cowichan	\$489	\$695	\$510	\$1,945	\$585
5,001 to 15,000	Ladysmith	\$1,137	\$4,080	\$1,019	\$4,968	\$997
15,001 to 30,000	Port Alberni	\$2,221	\$6,365	\$1,695	\$9,944	\$1,764
30,001 and above	Langford	\$4,485	\$10,946	\$1,996	\$14,950	\$3,678
Minimum Dues	Gold River	\$245	\$316	\$510	\$929	\$403
<b>Total Dues</b>		\$97,597	\$58,929	\$78,878	\$157,957	\$51,855
<b>Dues per member government</b>		\$1,841	\$1,964	\$2,390	\$4,050	\$1,401
<b>Dues per elected official</b>		\$282	\$326	\$365	\$640	\$220

Historic convention registration including banquet ticket:

CONFERENCE - EARLY BIRD	2014	2015	2016	2017	2018	2019	2022
AKBLG	\$425.00	\$425.00	\$425.00	\$450.00	\$480.00	\$495.00	\$495.00
AVICC	\$203.00	\$226.00	\$251.00	\$300.00	\$345.00	\$360.00	\$425.00
LMLGA	\$400.00	\$405.00	\$405.00	\$415.00	\$440.00	\$440.00	\$595.00
NCLGA	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00
SILGA	\$375.00	\$375.00	\$395.00	\$395.00	\$395.00	\$425.00	\$460.00

Your Executive is a skilled, passionate, and hard-working group. I want to make special mention of your Past President, Carl Jensen. Carl has been a steady and insightful member of the Executive, and has been most valuable as counsel to me as President. I can only hope I can fill his shoes and be as reliable a resource to our new president, as he was for me.

We return to as “normal” an in-person convention as possible, given the ever-changing public health orders. Resolutions debate, political speakers, keynotes, elections, and maybe most important, networking with colleagues.

Technology has given us all the basic ability to perform our roles as elected officials. Some prefer the convenience technology provides us. Some can’t wait to get back to the way we did business before the Covid-19 pandemic restrictions.

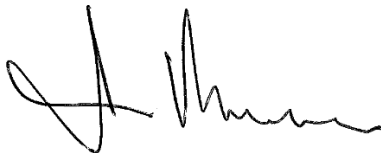
Your Executive did seriously consider the possibility of a hybrid convention. When all factors were considered, we decided on the in-person format we have today. Your new executive will review the 2022 convention afterward, and begin anew the business of planning the 2023 convention in Nanaimo.

On Sunday, you will be asked to complete an annual survey, giving feedback on the various aspects of this convention. I want to strongly encourage you to complete the survey in full. The new executive reviews your responses carefully to improve next year's convention, and the forms are used to draw for the grand prize from BC Ferries.

Given this will be the last gathering of AVICC before the local general elections this fall, should you decide not to run again, I want to thank all of you, for your years of service for your communities. If you choose to throw your hat in the ring for a chance at another term, then I wish you the best of luck.

It has been my great honour to serve you and AVICC as President for 2021-22. I trust you will derive great benefit from the convention lineup for the weekend ahead. I am most looking forward to speaking with you in the meeting rooms and corridors of the conference centre, in person.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ian Morrison', written in a cursive style.

Ian Morrison, President



# **2022 AVICC CONVENTION RULES AND PROCEDURES FOR HANDLING RESOLUTIONS**

## **GENERAL RULES**

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates will use the floor microphones when speaking.
3. All elected officials of members attending the Annual Meeting of the Association shall be entitled to participate in debates and to vote on any matter before the Meeting. [Bylaws s. 4.17] Other delegates shall not be entitled to the privilege of the floor unless authorized by the Meeting. [Bylaws s. 4.10] Guest speakers may be permitted at the direction of the Executive.
4. At all business sessions of the Meeting, twenty voting members (elected officials) shall constitute a quorum. [Bylaws s. 4.2]

## **VOTING RULES**

5. Only elected officials of members are entitled to vote. [Bylaws s. 4.17]
6. Voting on ordinary resolutions normally shall be by a show of hands (holding the voting card) and the Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates then present, by standing, demand a standing vote, whereupon the Chair shall again put the same question to the Meeting to be decided by a count of those standing in favour of and against the motion. The Chair may decide to hold a standing vote if the show of hands does not, in his or her discretion, give a clear indication of the vote. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates then present, or at any time in the discretion of the Chair, the Chair shall order that the matter before the Meeting be determined by ballot, and the result of such ballot shall be final.
7. Where voting is by ballot, scrutineers shall be appointed by the Chair to distribute the ballot, collect the same, and to count and report the vote.
8. In all cases, where the votes of delegates then present, including the vote of the Chair, are equal for and against a question, the question shall be negatived, and it shall be the duty of the Chair to so declare.
9. Voting by proxy is not permitted. [Bylaws s. 4.22]
10. When voting by show of hands all delegates shall hold their voting card. [Bylaws 4.18] In the case of a ballot, the voting card must be presented and initialed by the scrutineers before a ballot is issued.

## **RULES OF PROCEDURE**

11. Robert's Rules of Order shall govern the proceedings of the Association, its Executive and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaws s. 14.1]
12. The Presiding Officer shall enforce order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer shall have the right to decide all questions of order and the Officer's rulings in this regard shall be final.

13. A voting delegate wishing to move, second or speak to a motion shall arise and address the Chair and shall wait until he or she is recognized before speaking. Delegates must announce their name, local government office and membership or other qualifications each time they rise to speak.
14. The sponsor of a motion must confine their remarks to a maximum speaking period of three minutes; other delegates speaking to a resolution are permitted two minutes.
15. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
16. Any amendment and any motion to withdraw any resolution from consideration of the meeting or to refer the same to the AVICC Executive, or to any other committee, and any motion affecting the resolution must be moved and seconded from the Meeting Floor.
17. Should debate continue on a resolution for an undue length of time, then in the absolute discretion of the Chair, the resolution may be cleared from the floor by the Chair deciding to refer the resolution to the Executive Committee for further consideration and subsequent report. Any voting member may move without seconder a motion "do members support the Chair's decision to refer the resolution to the Executive Committee?" which motion must be forthwith put to the vote without debate. If members do not support the referral, debate on the resolution shall continue until the question on the resolution is called. There will be no debate on a motion to refer a resolution to the Executive Committee.

## **HANDLING OF RESOLUTIONS STEP-BY-STEP RULES**

### **PRECEDENCE OF RESOLUTIONS**

18. Resolutions shall be dealt with in numerical order. However, two or more similar resolutions, addressing the same subject matter may be dealt with by a single resolution. [i.e. Resolution #14 covers resolution #15 and #16 then only resolution #14 will be considered by the Meeting.]
19. Resolutions will be grouped into five sections:  
 Part SR – Special Resolutions as defined under the Societies Act  
 Part 1 – Resolutions referred to AVICC by UBCM.  
 Part 2 – Resolutions received by the deadline.
  - Section "A" – Resolutions that offer the recommendation of No Recommendation or Not Endorse.
  - Section "B" – Resolutions that support existing policy and are recommended Endorse, and are grouped into "the Block" and
  - Section "C" – Resolutions in this section refer to other similar resolutions in Sections "A" or "B" and are not intended for debate.
 Part ER – Executive Resolutions from the AVICC Executive  
 Part 3 – Resolutions received after the deadline

### **PROCEDURES FOR RESOLUTIONS PRINTED IN PART ER, PART 1 AND PART 2, SECTION "A"**

20. The Chair will cause the title and the "enactment" clause(s) of the resolution to be read.
21. The resolution will after reading be properly before the Meeting and will not require a mover or a seconder.
22. A spokesperson for the Resolutions Committee will give the Resolutions Committee's recommendation.
23. The Chair shall then call on a delegate from the sponsoring member to introduce the resolution.
24. The sponsor is permitted three minutes to introduce the resolution.

25. The Chair will then call for discussion from the floor.
26. If there are no speakers opposed to the motion the Chair may call the question. Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 17) Delegates must confine their remarks to a maximum speaking period of two minutes. Voting on the resolution shall proceed in accordance with the "Voting Rules" (steps 5 to 10). Voting is on the resolution, **NOT** on the recommendation of the Resolutions Committee.

#### **PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION "B"**

27. After Part 2, Section "A" resolutions have been considered, Part 2, Section "B" resolutions will be entered for discussion with the approval of the Convention.
28. The Chair will introduce a motion to adopt the recommendations for Section "B" resolutions and move the endorsement of the resolutions as a block.
  - i) A voting delegate who wishes to have a Part 2, Section "B" resolution entered for individual discussion shall, after being recognized by the Chair, put forward a motion to remove the resolution from the block and have the resolution entered for discussion.
  - ii) Members may only move to remove a resolution from the block if they wish to speak in opposition or propose an amendment to the resolution.
  - iii) If the motion meets criteria (ii) and is duly seconded, the Chair shall put the question – "Shall the resolution be removed from the block and admitted for discussion?" – and such question shall require a simple majority vote before the motion can be put forward for discussion.
  - iv) If the motion passes, then the Chair will remove the resolution from the block and it will be considered immediately following the Part 2, Section "B" resolutions.
  - v) The Chair will ask for the endorsement of the Part 2, Section "B" block as amended – and such question shall require a simple majority vote to pass.
  - vi) After the Part 2, Section "B" block has been considered, those resolutions removed for individual consideration will be entered for consideration and the procedures for handling resolutions will apply (Steps 20 to 26).

#### **PROCEDURES FOR LATE RESOLUTIONS**

29. Resolutions submitted following the expiry of the regular deadline shall be considered "Late Resolutions" and shall comply with all other submission requirements, except that a copy of the resolution shall be provided to the AVICC Secretary-Treasurer by the Wednesday noon preceding the date of the Annual Meeting. Beyond that deadline, additional resolutions may be introduced as off the floor resolutions.
30. Late Resolutions may be debated after the resolutions printed in the resolutions book have been considered but not before the time printed in the Convention Program for consideration of Late Resolutions. Late Resolutions shall be dealt with only if the Meeting so decides.
31. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions. Late Resolutions will only be recommended for debate if they relate to issues that are emergency in nature or were unknown at the time of the resolutions deadline.
32. Late resolutions will be reviewed by the Resolutions Committee and separated into the following categories in a Late Resolutions Report:
  - i) Emergency resolutions and resolutions on issues not known at the time of the resolutions deadline that are recommended to be placed before the Convention for debate.
  - ii) Resolutions not recommended to be admitted for debate.
33. The Chair shall put forward a motion that contains the recommendations of the Resolutions Committee on entering late resolutions for discussion which, if duly seconded, will be dealt with as follows: The Chair shall

put the question – “Shall the Report of the Resolutions Committee and the recommendations therein be adopted?” – and such question shall require a simple majority vote to pass.

34. If the Resolutions Committee has recommended against a late resolution being admitted for debate, the sponsor may come forward to the microphone prior to the vote on the Late Resolutions Report, identify which late resolution they wish to have admitted, and make a motion to have it considered for debate. The motion shall require a seconder, and a 60% majority vote to pass. If the resolution is accepted for debate, the resolution will then require a simple majority to pass.
35. Late Resolutions admitted for debate shall be dealt with in the order presented in the Late Resolutions Report.
36. The Chair will cause the title and "enactment" clause(s) of each Late Resolution to be read by a spokesperson for the Resolutions Committee.
37. The Late Resolution will after reading be properly before the Meeting and the procedures for handling resolutions will apply (Steps 20 to 26).

#### **FOR OFF THE FLOOR RESOLUTIONS**

38. A voting member may put forward a motion to accept an off the floor resolution for debate, and if seconded, such motion will require a 60% majority vote to pass. Off the floor resolutions will only be accepted for debate following the debate on Late Resolutions. If accepted for debate, the resolution will require a simple majority to pass.

Off the Floor resolutions must be submitted in writing to the Chair of the Resolutions Session, and printed copies must have been made available to all delegates no later than 9 am on Sunday morning.

39. Notwithstanding the foregoing the Executive may submit any matters not requiring a Special Resolution to any Meeting for consideration or action at any time.

#### **FOR SPECIAL RESOLUTIONS**

40. Any amendments to the Constitution or the Bylaws may only be made through a Special Resolution with notice and voting requirements as set out in the Societies Act.

#### **RESOLUTIONS NOT ADMITTED**

41. The sponsors of resolutions that are not admitted for debate at the AVICC Convention due to time considerations, and the sponsors of late resolutions that are not deemed eligible and admitted by the members should submit those resolutions directly to UBCM.

# 2022 RESOLUTIONS

## **PART 1 – REFERRED RESOLUTIONS**

No resolutions submitted directly to the 2021UBCM Convention were referred back to the AVICC Executive.

## **PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE**

### **Part 2 - Section “A”**

This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse

#### COMMUNITY SAFETY

- R1 Cannabis Controls and Communications with Local Government – District of Sechelt
- R2 Emergency Equipment Provincial Procurement – District of Port Hardy

#### TRANSPORTATION

- R3 Interregional Transit – RD of Nanaimo
- R4 Prioritizing Provincial Funding for Large Transit Expansions – RD of Nanaimo
- R5 Expanding the Fare-Free Transit Program – District of Central Saanich
- R6 Partnerships for Fare-free Public Transit – City of Victoria

#### ASSESSMENT

- R7 Managed Forest Land Valuation – Cowichan Valley RD

#### ENVIRONMENT

- R8 Climate Risk and Vulnerability Assessment – Islands Trust
- R9 World Class Shipbreaking Regulations for BC and Canada – Comox Valley RD
- R10 Pesticide Use within Community Drinking Water Supply Areas – Village of Cumberland
- R11 Accelerating Zero Emissions Buildings – City of Powell River
- R12 Clothesline Act – City of Powell River

#### HOUSING

- R13 Tiny Home Building Standard – RD of Nanaimo
- R14 Safe and Clean Affordable Housing – City of Port Alberni
- R15 Speculation and Vacancy Tax Review – Cowichan Valley RD
- R16 Explore Vacancy Control – City of Victoria
- R17 Enforcement Tools for Short-Term Rentals – Sunshine Coast RD
- R18 Non-Profit Housing Acquisition Strategy – City of Victoria
- R19 Community Housing Development Supports – District of Port Hardy
- R20 Increase to the BC Home Owners Grant – City of Powell River
- R21 Amend the Homeowner Protection Act – District of Port Hardy

### **Part 2 - Section “B”**

This section contains resolutions that support existing policy and are recommended Endorse.

#### COMMUNITY SAFETY

- R22 Health Canada Increased Cannabis Regulation Resources – City of Port Alberni
- R23 Cannabis Taxation Revenue Sharing with Local Governments – Village of Queen Charlotte

#### TRANSPORTATION

- R24 Highway Rest Stop Amenities – Comox Valley RD, Strathcona RD
- R25 BC Ferries Advisory Council – Village of Queen Charlotte
- R26 BC Ferries Commissioner’s Relationship with Advisory Committees – Village of Queen Charlotte
- R27 BC Ferries Provincial Statutory Guidance – Village of Queen Charlotte

#### TAXATION

- R28 Emergency Equipment Provincial Sales Tax Rebate – District of Port Hardy

## FINANCE

R29 Funding for Water Improvement Districts – qathet RD

## ENVIRONMENT

R30 Prohibit Use of Expanded Polystyrene in the Marine Environment – qathet RD

R31 Construction and Demolition Waste – Comox Valley RD

R32 Local Government Incentives for Climate Change Resiliency – Town of Gibsons

## LAND USE

R33 Stormwater Management – Sunshine Coast RD

## COMMUNITY ECONOMIC DEVELOPMENT

R34 Stumpage Fee Revenue to Support Local Governments – Village of Gold River

## REGIONAL DISTRICTS

R35 Legislative Reform Initiative – RD of Nanaimo

## HEALTH AND SOCIAL DEVELOPMENT

R36 Advocacy for Liveable Income Support Programs – City of Victoria

R37 Guaranteed Livable Basic Income (GLBI) – City of Victoria

R38 British Columbia Changes to Paramedic Service Delivery – Village of Queen Charlotte

## HOUSING

R39 Affordable Housing Support for Rural Areas – Islands Trust

R40 Legal Aid Funding for Tenancy Issues – City of Victoria

## **PART ER – AVICC EXECUTIVE RESOLUTIONS**

ER1 Determining AVICC's Advocacy Role – AVICC Executive Committee

**PART SR - SPECIAL RESOLUTIONS**

There were no special resolutions submitted for the 2022 AGM & Convention.

**PART 1 – REFERRED RESOLUTIONS**

There were no resolutions submitted directly to the 2021 UBCM Convention that were referred back to the AVICC Executive.

**PART 2 – RESOLUTIONS RECEIVED BY THE DEADLINE**

The following are the resolutions received by the January 28, 2022 resolutions deadline. Delegates will receive an *Annual Report and Resolutions Book* that will contain the Resolutions Committee’s Comments and Recommendations.

**Part 2 - Section “A”** – This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse.

**COMMUNITY SAFETY**

**1) Cannabis Controls and Communications with Local Government** **District of Sechelt**

Whereas medical cannabis production is prevalent across BC, but local governments and police agencies have limited tools and capacity available to monitor and enforce federal regulations;

And whereas many local governments do not have the capacity to enforce local bylaws that are needed to ensure community safety:

Therefore be it resolved that AVICC and UBCM advocate to the federal government to:

1. Reduce the maximum number of cannabis plants that any individual may produce for medical purposes;
2. Provide local government the necessary resources and legislative authority to effectively monitor and regulate the production of medical cannabis; and
3. Share a portion of all cannabis taxation revenue with local governments and police agencies to build enforcement capacity to address illegal medical and non-medical cannabis activity;

And be it further resolved that UBCM be considered for the role as administrator of cannabis taxation revenue sharing with local governments.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the federal government to 1) reduce the maximum number of cannabis plants that any individual may produce for medical purposes; 2) provide local government the necessary resources to effectively monitor and regulate the production of medical cannabis; 3) share a portion



of cannabis taxation revenue with police agencies to build enforcement capacity; and 4) that UBCM be considered for the role of administrator of cannabis taxation revenue sharing with local governments.

However, the Committee notes that the membership did endorse resolution 2020-EB16, which called for an expanded legislative framework for local authorities to oversee building and fire safety requirements for cannabis production facilities, and for local governments to be notified of locations to ensure enforcement of local bylaws to mitigate safety risks.

Members have endorsed other resolutions, which in part sought more local government involvement over medical cannabis production (either personal or commercial), to ensure respect for local bylaws and zoning, and to ensure community safety. These include:

- 2021-EB13 - called for the establishment of a framework for sharing information and coordinating services in relation to medical cannabis production sites to foster the economic, social and environmental well-being of communities.
- 2018-B7 - called for local governments to be notified of locations with medical cannabis personal production licenses to ensure the safety of first responders who may attend these locations.
- 2018-B93 - called for mandatory ventilation systems in all commercial and personal production sites, the ability for Health Canada inspectors to enter these sites to ensure compliance, and the federal government to provide adequate resources to support Health Canada in conducting regular inspections.
- 2012-B111 - called for medical cannabis producers (personal and commercial) to be required to obtain a municipal license or permit to ensure compliance with local bylaws and all electrical, fire, health, building and safety regulations.

The Committee further notes that the membership has consistently endorsed resolutions seeking an equitable share of cannabis taxation revenue for local governments to address costs and responsibilities resulting from the legalization of non-medical cannabis (2020-SR2, 2019-A2, 2018-SR1, 2017-SR1, 2016-A3).

*Convention Decision:* \_\_\_\_\_

## **2) Emergency Equipment Provincial Procurement**

**District of Port Hardy**

Whereas local governments support local fire services with equipment and apparatus to support fire, road rescue and first responder services, and there are limited opportunities for grants to support these large capital expenditures;

And whereas the provincial government as representatives for local government could leverage savings in purchasing emergency equipment in bulk to supply at a reduced cost to communities:

Therefore be it resolved that AVICC and UBCM lobby the provincial government to provide opportunities for local governments to purchase emergency equipment through the Provincial Procurement Services Branch in order to reduce the cost of this equipment for local governments.

*Resolutions Committee recommendation: **No Recommendation***

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to purchasing emergency equipment in bulk to supply at a reduced cost to local governments.

However, the Committee notes that the membership has consistently endorsed resolutions seeking more provincial funding, training and resources to support fire departments, including 2019-B27, 2018-B20, 2018-B22, 2016-B4, 2015-B3, 2012-B10, 2011-B6, 2009-B63.

*Convention Decision:* \_\_\_\_\_

## **TRANSPORTATION**

### **3) Interregional Transit**

**Regional District of Nanaimo**

Whereas there is a high demand for transit expansion hours within regional and municipal boundaries and local governments must use their region's transit expansion hours to address transportation needs within their regional boundaries;

And whereas there is a demand for interregional transit that has a geographic scope extending beyond regional boundaries that would be best managed as a provincial transportation matter to support the viability of interregional connections:

Therefore be it resolved that AVICC and UBCM advocate to the Minister of Transportation and Infrastructure and BC Transit for interregional transit in BC to be considered a provincial transportation matter, using a different service model whereby interregional hours are managed as cost-sharing contracts by BC Transit, allowing private sector enterprise or local governments the opportunity to bid on interregional segments of transit.

*Resolutions Committee recommendation: **No Recommendation***

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial government to change inter-regional public transportation in BC, by implementing a public transit service model with inter-regional hours managed as cost-sharing contracts by BC Transit. Under the proposed service model, private sector enterprise or local governments would then be able to bid on inter-regional transportation contracts.

The Committee understands that at present in BC, this inter-regional type of transportation is regulated in two different ways. When referred to as an inter-city bus (ICB), it is regulated by the Passenger Transportation Board. ICB services are private, commercial bus services, not public transit buses operated by a transit authority. Alternatively, selected regional transit systems provide public

transit by bus between communities from different regions—for example, BC Bus North, and the South Okanagan-Similkameen Transit System.

In general, the Committee notes that UBCM members have consistently endorsed resolutions seeking to preserve, and where possible expand, sustainable inter-city transportation—not limited to bus service (2020-EB17, 2018-SR2, 2018-B14, 2018-B16, 2018-B63, 2017-B8, 2017-LR3, 2015-B9, 2013-B15, 2012-B115, 2012-C37).

However, the Committee is concerned that the proposed new cost-sharing model for inter-regional public transit could have unforeseen impacts on existing inter-regional transportation services. The Committee would suggest that the technical nature of the issue warrants deeper consideration, and for that reason would recommend that the resolution be referred to the UBCM Executive for further study.

*Convention Decision:* \_\_\_\_\_

#### **4) Prioritizing Provincial Funding for Large Transit Expansions**

**Regional District of Nanaimo**

Whereas transit systems across BC would benefit from expanded service hours to better serve residents and enable them to travel efficiently;

And whereas to remain in line with regional and provincial strategic goals for sustainable transportation, larger expansions of transit systems are necessary as they move regions and municipalities towards common goals and improve transit for a greater portion of the population:

Therefore be it resolved that AVICC and UBCM urge the Ministry of Transportation and Infrastructure and BC Transit to prioritize large transit expansions when determining allocation of transit funding, in line with regional and provincial strategic goals for sustainable transportation.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province and BC Transit to prioritize large transit expansions when determining allocation of transit funding, in line with regional and provincial strategic goals for sustainable transportation.

The Committee notes that the membership has consistently endorsed resolutions seeking provision of and funding for public transit throughout BC (2020-EB17, 2018-SR2, 2018-B63, 2017-B8, 2017-LR3, 2015-B9, 2013-B15, 2012-B115, 2012-C37).

However, the Committee would express concern about unforeseen consequences of prioritizing large transit expansions when determining allocation of transit funding. Would such prioritization end up diverting funding away from smaller transit expansions, in smaller communities or service areas? This

is not addressed in the resolution or the background information provided by the sponsor, and for this reason, the Committee offers no recommendation.

*Convention Decision:* \_\_\_\_\_

### **5) Expanding the Fare-Free Transit Program**

**District of Central Saanich**

Whereas the BC Government’s fare-free transit program for youth aged 12 and under (grade 6) saves families money while offering youth low-carbon transportation that helps the province and municipalities reach carbon neutrality targets;

And whereas expanding eligibility to those aged 13 and under (grade 7) would reduce the current disparity between the “have fare-free” and those who “have not” within middle schools:

Therefore be it resolved that the AVICC and UBCM endorse a request that the Province of BC expands the fare-free transit program for youth aged 13 and under (grade 7).

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling for expansion of fare-free public transit from youth aged twelve and under to include youth aged 13 and under.

The Committee would note that members considered, but did not endorse, resolution 2020-NEB4 which called, in part, for fare-free transit for youth aged 19 and under. Further, two resolutions seeking fare-free transit for everyone in BC have been considered but not endorsed (2021-NR17, 2020-NR26).

*Convention Decision:* \_\_\_\_\_

### **6) Partnerships for Fare-free Public Transit**

**City of Victoria**

Whereas equitable access to mobility is fundamental to full and meaningful participation in local communities, including access to education, employment, services, recreation, culture and community life;

And whereas the Province of British Columbia has shown leadership by eliminating user-fee barriers to public transit ridership for people 12 years of age and under;

And whereas emissions from transportation generate a majority of community-based emissions in many communities, meaning that changes in transportation options have the potential to have a substantial impact in reducing green-house gas emissions;

And whereas forward-looking jurisdictions around the world from Kingston, Ontario to Kansas City, Missouri, to Luxembourg and Estonia are eliminating user-fee barriers to public transit ridership, with residents paying for transit services through the tax system rather than at the fare box:

Therefore be it resolved that UBCM request that the Province of British Columbia work with local governments to introduce bold investments in sustainable transportation networks, including fare-free public transit services in communities that support the elimination of user-fee barriers to public transit ridership.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership considered but did not endorse resolution 2021-NR17—which was worded very similarly—asking the Province to work with local governments on fare-free public transit services where supported by communities.

The Committee further notes that 2022 is the third year running in which the sponsor has submitted such a resolution. Due to the online format of the 2020 UBCM Annual Convention, resolution 2020-NR26 was not debated at Convention and was referred automatically to the UBCM Executive. Upon consideration, the UBCM Executive did not endorse resolution 2020-NR26. A similar resolution was submitted to AVICC in 2020 but due to the pandemic AVICC resolutions were submitted directly to UBCM and were not voted on separately by AVICC members. AVICC did not receive a resolution on fare-free public transit in 2021.

*Convention Decision:* \_\_\_\_\_

## **ASSESSMENT**

### **7) Managed Forest Land Valuation**

### **Cowichan Valley Regional District**

Whereas the 2022 Assessment Roll marks the third year that the land value component of the formula for valuation of Managed Forest Land has been frozen;

And whereas the valuation formula for Managed Forest Land remains under review by BC Assessment, the Province and Industry:

Therefore be it resolved that UBCM ask BC Assessment and the Province to conclude the Class 7 Valuation Formula review and implement an understandable, fair and transparent formula for Managed Forest Land valuation.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking BC Assessment and the Province to conclude the Class 7 Valuation Formula review and implement an understandable, fair and transparent formula for Managed Forest Land valuation.

However, the Committee notes that the membership did endorse resolution 2013-B112 which called on the provincial government to review the method of land valuation of private managed forest land intended for development and to impose a duty on owners of private managed forest land to consult with the local government in which the land is located.

*Convention Decision:* \_\_\_\_\_

## **ENVIRONMENT**

### **8) Climate Risk and Vulnerability Assessment**

**Islands Trust**

Whereas the increasing impacts of climate change are requiring local governments to develop robust climate adaptation plans and policies;

And whereas these adaptation plans and policies must be grounded in a detailed analysis of the unique climate risks and vulnerabilities of each local area:

Therefore be it resolved that AVICC and UBCM call upon the Province of British Columbia to fund and support the development and integration of climate risk and vulnerability assessments into Official Community Plan review processes.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to fund and support the development and integration of climate risk and vulnerability assessments into Official Community Plan review processes.

The Committee further notes that the membership has consistently endorsed resolutions proposing policy and actions to mitigate the effects of climate change, as well as requesting funding for local government to continue undertaking climate action plans and projects. These resolutions most recently include (2021-EB39, 2019-B135, 2019-B138, 2019-B139, 2019-B141, 2016-B58, 2015-A5, 2015-B38, 2015-B75, 2014-B26, 2014-B27, 2014-B95, 2014-B96, 2013-B75, 2012-B25, 2012-B35, 2012-B63, 2012-B79, 2012-B121, 2011-B22, 2011-B79, 2011-B91, 2011-B98, 2010-B15, 2010-B18, 2010-B31, 2010-B32, 2010-B40, 2010-B47, 2010-B83, 2010-B101, 2010-B140).

The Committee also notes that the UBCM Special Committee on Climate Action also recommended working with the Province to create a framework under which all local governments adopt adaptation plans by 2030, in order to increase community resilience. These local plans would address risks identified in the Province's regional risk assessment.

Convention Decision: \_\_\_\_\_

## 9) World Class Shipbreaking Regulations for BC and Canada

Comox Valley Regional District

Whereas shipbreaking and recycling is a necessary, yet hazardous activity that bears high environmental and labour risks;

And whereas established and emerging international standards such as the Hong Kong International Convention for the safe and environmentally sound recycling of ships; the Basel Convention (including the BAN Amendment); and the EU Ship Recycling Regulation point at gaps in British Columbian and Canadian government shipbreaking policies and regulations:

Therefore be it resolved that AVICC and UBCM:

- 1) Request the BC Government Cabinet to:
  - Establish, maintain, and enforce a registry of approved shipbreaking facilities in British Columbia;
  - Work with the federal government to ensure Canada ratifies the Hong Kong International Convention for the safe and environmentally sound recycling of ships; the Basel Convention BAN amendment; and considers adopting something comparable to the EU Ship Recycling Regulation or better (such as planning to transition away from beaching practices);
  - Provide public investment dollars to qualified shipbreaking facilities to help them meet new standards and regulations.
- 2) Forward this resolution to the Federation of Canadian Municipalities for consideration by its Environment and Sustainability Committee, with a view to expand this resolution to all of Canada with associated advocacy to other provinces and the federal government.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to 1) establish a registry of approved shipbreaking facilities in BC; 2) work with federal government to ratify an international convention for the safe and environmentally sound recycling of ships; 3) provide funding to qualified shipbreaking facilities to help them meet new standards and regulations; and 4) send this request to FCM.

However, the Committee notes that the membership has consistently endorsed resolutions calling on the provincial and federal governments to develop a solution to the issue of abandoned and derelict vessels (2017-B26, 2016-B22, 2014-B23, 2014-B62, 2013-B30, 2012-B23, 2012-B78, 2010-B30, 2005-B112).

Convention Decision: \_\_\_\_\_



## 10) Pesticide Use within Community Drinking Water Supply Areas

Village of Cumberland

Whereas the *Integrated Pest Management Act* regulates the use of pesticides and herbicides on private land that is managed by forestry;

And whereas the provision of safe drinking water is a priority for local governments:

Therefore be it resolved that AVICC and UBCM request that the Province of British Columbia enhance the tools set out in the *Integrated Pest Management Act* regulation on the use of pesticides within a community drinking water supply area to require Pest Management Plans, referrals and reporting to local governments, and monitoring of residual chemicals at water intakes and points of diversion.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution that requests that the Province enhance the tools set out in the *Integrated Pest Management Act* regulation on the use of pesticides within a community drinking water supply area to require Pest Management Plans, referrals and reporting to local governments, and monitoring of residual chemicals at water intakes and points of diversion.

However, the Committee notes that the membership endorsed two resolutions calling for the limiting of pesticide spraying in and around community watersheds (1990-A17, 1988-A26). The Committee acknowledges that these are dated resolutions.

*Convention Decision:* \_\_\_\_\_

## 11) Accelerating Zero Emissions Buildings

City of Powell River

Whereas the need to take urgent action to address climate change in BC has never been clearer in the face of fires, floods and extreme weather, and buildings are a major source of GHG emissions in BC;

And whereas the technologies, products and construction methods exist today to construct zero emissions homes and buildings at little additional cost, and the building industry is ready to tackle this challenge:

Therefore be it resolved that the AVICC and UBCM request the Province of British Columbia to accelerate its timelines for requiring zero emissions new construction of buildings and mandating the sale of greater than 100% efficient space heating equipment to 2025 for coastal regions of British Columbia;

And be it further resolved that a GHG emissions intensity limit for buildings, representing a 50% decrease from current levels, be introduced for new construction by 2025 for other regions of the Province of BC.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to accelerate its timelines for requiring zero emissions new construction of buildings and mandating the sale of greater than 100% efficient space heating equipment to 2025 for coastal regions of BC. Nor has the membership considered the request for a 50% decrease in GHG emissions from current levels, be introduced for new construction by 2025 for other regions of the Province of BC.

However, the Resolutions Committee notes that the UBCM membership has endorsed resolutions that address GHG emissions and buildings, including:

- Legislation to support measures identified in Help Cities Lead campaign to drive GHG reductions in BC's building sector (2021-EB35);
- Home energy labelling (2020-NR52, 2014-B93);
- Property assessed clean energy (PACE) enabling legislation (2019-B140);
- Regulating GHG emissions for existing buildings (2019-B152, 2018-B31, 2014-B28, 2014-B64, 2012-B25); and
- Building energy benchmarking and reporting (2020-EB58, 2019-B142, 2018-B31, 2018-B32, 2017-B62, 2014-B94).

The Committee advises that the membership has rejected resolutions that sought to regulate GHG emissions for new buildings, including 2020-NEB8 and 2019-B152.

*Convention Decision:* \_\_\_\_\_

## **12) Clothesline Act**

**City of Powell River**

Whereas the *British Columbia Clean Energy Act* set provincial objectives to reduce BC Hydro's expected increase in demand by 66% through demand-side measures by 2020;

And whereas clothes dryers are one of the highest energy consuming household appliances:

Therefore be it resolved that the AVICC and UBCM request the Province of British Columbia enact a Clothesline Act to ensure that no law, by-law, covenant or agreement prevents, prohibits or unreasonably restricts the installation or use of a clothesline outdoors at a single-family dwelling; or on the ground floor of a multi-unit residential building; or clothes drying racks on any outdoor balconies.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to enact a Clothesline Act to ensure that no law, by-law, covenant

or agreement prevents, prohibits or unreasonably restricts the installation or use of a clothesline outdoors at a single-family dwelling; or on the ground floor of a multi-unit residential building; or clothes drying racks on any outdoor balconies.

*Convention Decision:* \_\_\_\_\_

## HOUSING

### 13) Tiny Home Building Standard

### Regional District of Nanaimo

Whereas part of the solution to the critical lack of affordable and available housing in the province is increasing the diversity of housing available, and tiny homes, which are a compact, potentially moveable, home with all the amenities of a dwelling unit is one way to expand the variety of housing available, but which currently do not have a specific building code or descriptive building code standards which creates a variety of barriers to their adoption;

And whereas establishing minimum standards to address health and safety is essential to recognizing tiny homes as dwelling units and will provide opportunities to address other barriers such as zoning regulations, financing, and insurance:

Therefore be it resolved that UBCM advocate to the Province for the creation of a specific tiny house building code or descriptive building standard that is distinct from the current BC Building Code or CSA/CMHC standard;

And be it further resolved that UBCM advocate to the Province to incorporate the changes into Part 9 of the BC Building Code thereby establishing separate standards for tiny houses as allowable permanent dwellings, and thus permitting them to be constructed where local government official community plans and zoning bylaws deem them appropriate.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that on referral, the UBCM Executive considered, but did not endorse, resolution 2020-NR71 Tiny Home Legitimization, which called on the Province to amend Part 9 of the BC Building Code to define tiny houses as allowable permanent dwellings, and thus permit them to be constructed where local government official community plans and zoning bylaws deem them appropriate.

However, the Committee notes that the membership has broadly supported resolutions in support of a diverse range of types of affordable housing (2019-B30, 2018-B55, 2018-B56). Furthermore 2020-NR71 incorporated very specific requests for changes to the building code that the UBCM lacks policy on. The present resolution is more generally worded and would be enabling for local governments.

*Convention Decision:* \_\_\_\_\_

#### 14) Safe and Clean Affordable Housing

City of Port Alberni

Whereas the Ministry of Social Development and Poverty Reduction funds housing for low income clients;

And whereas the clients often arrange for monthly payments of rent directly to the landlord;

And whereas these forms of housing often do not meet minimum safety and cleanliness standards:

Therefore be it resolved that the AVICC and UBCM urge the provincial government to ensure they are funding clients to live in safe and clean affordable housing.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling for action on the part of the provincial and federal governments to fund, provide and facilitate affordable and adequate housing in communities, to in part, address homelessness (2020-SR10, 2020-NR70, 2019-B68, 2019-B183, 2015-B46, 2013-B54, 2012-B94, 2009-C28, 2008-A3, 2007-B24, 2006-B81, 2004-B2, 2004-B30, 2003-LR21, 2002-A21, 2002-B64, 2000-B31).

However, the Committee advises that the membership did not endorse resolution 2020-NEB14 which called on the Province to amend the *Residential Tenancy Act* to strengthen standards of property maintenance that set out a breadth of health, safety, and security standards, and establishes enforcement mechanisms that ensure adherence to these standards. In contrast to the present resolution, NEB14 did not however address provincial funding supports for appropriate maintenance, and could have constrained local choice with regards to standards of maintenance.

The Committee further notes that the membership endorsed resolution 2019-B189 that called for the creation of a policy and an inspection process to ensure the integrity of the rooming houses.

*Convention Decision:* \_\_\_\_\_

#### 15) Speculation and Vacancy Tax Review

Cowichan Valley Regional District

Whereas housing availability and affordability impacts the health, social and economic well-being of communities;

And whereas the provincial speculation and vacancy tax generates revenues to support affordable housing initiatives in the areas where the tax is collected, but is currently only applicable in large urban centres:

Therefore be it resolved that UBCM ask the Province to consult with local governments on an evaluation of the *Speculation and Vacancy Tax Act* including a review of the specified areas and the impact on areas adjacent to the designated taxable regions.

*Resolutions Committee recommendation: **No Recommendation***

*Resolutions Committee comments:*

The Resolutions committee advises that the UBCM membership has not previously considered a resolution calling on the Province to evaluate the *Speculation and Vacancy Tax Act* including a review of the specified areas and the impact on areas adjacent to the designated taxable regions.

However, the Committee notes that the membership has endorsed a number of resolutions which asks the Province to empower local governments to collect a levy on vacant residential properties (2020-EB33, 2020-NR69, 2019-B19, 2019-B181, 2018-A3, 2017-B91).

*Convention Decision:* \_\_\_\_\_

## **16) Explore Vacancy Control**

**City of Victoria**

Whereas vacancy control does not apply to new construction and developers will still have incentive to build new units;

And whereas in BC there are mechanisms through which a landlord may apply to the Residential Tenancy Branch for an additional rent increase if they have incurred eligible capital expenditures or expenses to the residential property in which the rental unit is located;

And whereas rents continue to rise faster than inflation and the provincially allowable rent increases and the loss of stable rental housing stock and displaced renters adversely affects local economy, community, and ability to maintain health and essential services:

Therefore be it resolved that for the health of our local economies, AVICC and UBCM advocate that the provincial government explore a vacancy control policy that would limit rent increases between tenancies.

*Resolutions Committee recommendation: **No Recommendation***

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to explore a vacancy control policy that would limit rent increases between tenancies.

However, the Committee notes that the members have supported resolutions looking to protect tenants' rights and limit rent increases (2020-EB85, 2017-B53, 2017-B126, 2016-B137).

The Committee also notes that members have endorsed resolutions seeking review and standardization of the *Residential Tenancy Act* to provide clarity and certainty to both landlords and tenants (2017-B120, 2016-B121, 2014-B51). Resolution 2014-B51 in particular urged the Province to “address gaps within the legislation which adversely impact both landlords and tenants.” Overall, UBCM’s existing policy thus favors an approach that seeks to protect both tenant and landlord interests, which is further reflected in UBCM’s housing strategy that allows a slightly higher allowable rate of rent increase to landlords under rent controls to provide the basis for continued maintenance and/or more substantial rehabilitation.

The present resolution, Explore Vacancy Control, which seeks to limit rent increases may adversely impact landlords and therefore contradict the intention of existing policy.

*Convention Decision:* \_\_\_\_\_

## **17) Enforcement Tools for Short-Term Rentals**

## **Sunshine Coast Regional District**

Whereas according to the June 2021 Report of the Joint UBCM-Province Advisory Group on Short-Term Rentals, the short-term rental industry has seen significant growth since the arrival of online accommodation platforms such that effective regulation of short-term rental activity is necessary to ensure community economic benefits of the industry are balanced with reducing impacts of concern such as long-term rental housing availability, affordability and neighbourhood livability;

And whereas many popular vacation areas lie outside of municipal boundaries in electoral areas;

And whereas enforcement tools to regulate short-term rentals (STRs) are more limited for regional districts than they are for municipalities;

And whereas the recommendations in the June 2021 report do not adequately consider the urgency of the matter nor the practical barriers to the implementation of business licensing in electoral areas:

Therefore be it resolved that AVICC and UBCM urge the provincial government to develop and implement short-term rental enforcement solutions for all local governments, such as broadening authority to enforce compliance through simplified ticketing procedures, collection of evidence and the establishment of proof based on online investigation of accommodation listings, and expanding options to compel payment of unpaid fines through alternative mechanisms such as applying uncollected ticket fines to property taxes.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution that asked the provincial government to develop and implement short-term rental enforcement solutions for all local governments, such as broadening authority to enforce compliance through simplified ticketing procedures, collection of evidence and the establishment of proof based on online investigation of accommodation listings, and expanding options to compel payment of

unpaid fines through alternative mechanisms such as applying uncollected ticket fines to property taxes.

However, the Committee notes that the membership endorsed 2018-A4 which requested that the requesting the Province enter into a province-wide agreement with Airbnb and other short-term rental platforms to require hosts to provide proof of a valid municipal business license.

UBCM's housing strategy included a recommendation that the Province should investigate, in consultation with local governments, options for regulating short term rentals with the goals of:

- enforceability,
- retaining local government choice, and
- providing local governments with more clarity, and regulatory power where needed.

UBCM's housing strategy also put forward the model of 'platform accountability' as one option for the Province to consider, because it places the onus on short-term rental platforms such as Airbnb for enforcement, alleviating the burden on local governments. The 2021 Report of the Joint UBCM-Province Advisory Group on Short-Term Rentals makes a range of recommendations consistent with past UBCM policy that are intended to give local governments greater flexibility and supports towards effective regulation of short-term rentals. The specific recommendations in the present resolution vary from those made in the 2021 Report, but are not inconsistent with those recommendations or broader UBCM policy.

*Convention Decision:* \_\_\_\_\_

## **18) Non-Profit Housing Acquisition Strategy**

**City of Victoria**

Whereas to expand the supply of community and affordable housing, experts tasked with delivering the final report of the Canada-British Columbia Expert Panel on the Future of Housing Supply and Affordability recommend that:

The federal and provincial governments independently or jointly create an acquisition fund to enable non-profit housing organizations to acquire currently affordable housing properties at risk of being repriced or redeveloped into more expensive units. Conditions should be attached to this funding that will prevent forced displacement of existing tenants when a building is acquired. The BC government should exempt non-profit organizations from the property transfer tax for building acquisitions that will be used to provide affordable housing:

Therefore be it resolved that AVICC and UBCM advocate that the provincial government support the recommendation of the Canada-British Columbia Expert Panel on the Future of Housing Supply and Affordability, to develop a provincial acquisition strategy and grant program that would allow non-profit housing providers to purchase and repair aging rental stock for the purposes of maintaining existing affordable housing.

*Resolutions Committee recommendation:* **No Recommendation**



*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to support the recommendation of the Canada-British Columbia Expert Panel on the Future of Housing Supply and Affordability, to develop a provincial acquisition strategy and grant program that would allow non-profit housing providers to purchase and repair aging rental stock for the purposes of maintaining existing affordable housing.

However, the Committee notes that the membership has consistently endorsed resolutions seeking ways to encourage investment in older and new rental housing stock (2018-B56, 2017-B53, 2016-OF1, 2015-B14, 2015-B47, 2015-B48, 2015-B49, 2014-B46, 2013-B54, 2012-B143, 2009-C28, 2008-A3, 2007-A7, 2007-B40, 2007-B108, 2007-B197, 2006-B118, 2005-B47, 2004-B30, 2000-B77).

UBCM Executive also endorsed resolution 2021-NR54, as amended, that would see the Province of British Columbia work with interested local communities, the not-for-profit sector and other partners on a program of land banking purpose built rental apartment buildings.

*Convention Decision:* \_\_\_\_\_

**19) Community Housing Development Supports**

**District of Port Hardy**

Whereas many rural local governments in British Columbia are experiencing elevated demand for supply across the housing spectrum and have an interest in commissioning residential construction to meet the housing deficit but lack the technical resources to procure it;

And whereas Infrastructure BC supports the public sector by providing leadership in the procurement of complex capital projects:

Therefore be it resolved that AVICC and UBCM to lobby the provincial government to broaden the mandate of Infrastructure BC to facilitate the delivery of strategic housing projects on behalf of petitioning local governments.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to broaden the mandate of Infrastructure BC to facilitate the delivery of strategic housing projects on behalf of petitioning local governments.

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial and federal governments to work to provide housing for all Canadians (2019-B30, 2018-B55, 2018-B56, 2017-B17, 2015-B47, 2013-B53, 2011-B67, 2011-B175, 2008-B158, 2006-A2, 2006-B162, 2005-B48, 2005-B50, 2004-B128, 2003-B40).

The Committee also notes that the membership most recently endorsed resolution 2021-EB75 with its focus on funding housing in rural BC, as well as other resolutions addressing unique needs of rural communities with regards to housing (e.g. 2021-EB65, 2019-B183).

*Convention Decision:* \_\_\_\_\_

## **20) Increase to the BC Home Owners Grant**

**City of Powell River**

Whereas exponential increases in home ownership costs have resulted in financial hardship and contributed to unprecedented levels of homelessness;

And whereas the *BC Home Owner Grant Act* supports home ownership by offsetting a modest amount of annual property taxes for BC residents:

Therefore be it resolved that AVICC and UBCM request the Province of British Columbia to increase eligible home owner grants by \$300, and establish a method in which eligible home owner grant amounts are annually adjusted to account for inflation.

*Resolutions Committee recommendation:* **No Recommendation**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to increase eligible home owner grants by \$300, and establish a method in which eligible home owner grant amounts are annually adjusted to account for inflation.

However, the Committee notes that the membership has supported other resolutions seeking amendments to the HOG including:

- 2008-B98 amend the *Home Owner Grant Act* to allow all senior property owners to claim the full additional Home Owner Grant.
- 2008-B99 amend the HOG program to include criteria for the next two years (up from one year) following a fire or natural disaster.
- 2007-B111 and 2004-A9 to adjust or remove the upper limit assessed value ceiling for HOG.

The Resolutions Committee also notes that the homeowner grant has been subject of some critique as regressive because it benefits homeowners while excluding renters. As such, both the Expert Panel on the Future of Housing Supply and Affordability, and the MSP Task Force recently recommended its elimination.

*Convention Decision:* \_\_\_\_\_

## **21) Amend the Homeowner Protection Act**

**District of Port Hardy**

Whereas the *Homeowner Protection Act* requires licensing of residential builders both in communities providing building inspection and in areas not providing building inspection;

And whereas many small rural BC communities are undersupplied or otherwise constrained in residential construction starts due to a limited number of licensed residential builders:

Therefore be it resolved that AVICC and UBCM lobby the Province of British Columbia to amend the *Homeowner Protection Act* to eliminate or suspend the residential builder licensing requirement in rural communities providing municipal building inspection.

*Resolutions Committee recommendation:* **Not Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to amend the *Homeowner Protection Act* to eliminate or suspend the residential builder licensing requirement in rural communities providing municipal building inspection.

Membership has however endorsed resolution 2010-B117, that urged the Province to introduce mandatory training requirements for building contractors involved in the construction of buildings. The present resolution thus runs counter to existing UBCM policy, and might also create other unintended consequences relating to liability and safety of residential construction.

More recently, membership also endorsed 2017-B128, which sought to support the ability for property owners to reasonably receive authorization as owner builders, by encouraging the Province to prepare study materials and host education sessions designed to assist applicants through the required examination process.

*Convention Decision:* \_\_\_\_\_

**Part 2 - Section “B”** – This section contains resolutions that support existing policy and are recommended Endorse.

## **COMMUNITY SAFETY**

### **22) Health Canada Increased Cannabis Regulation Resources**

**City of Port Alberni**

Whereas medical cannabis and commercial cannabis production are regulated by the federal government under the federal *Cannabis Act* and regulations;

And whereas Health Canada is responsible for managing risks posed to public health and safety in connection with cannabis through a variety of compliance and enforcement activities;

And whereas cannabis production operations may cause disturbing odours that impact the surrounding community:

Therefore be it resolved that AVICC and UBCM request that Health Canada be required to increase the resources adequate to manage compliance and enforcement of regulatory cannabis requirements, including regulations related to preventing the escape of cannabis odours associated with cannabis plant material to the outdoors.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has endorsed resolution 2018-B93, which sought for the federal government to make odour-mitigating ventilation systems mandatory for medical cannabis production; and to provide Health Canada with additional resources to manage compliance and enforcement of cannabis regulations through regular inspections.

Members also endorsed resolution 2019-B87, which requested that new provincial legislation be created to help enforce federal legislation, which requires cannabis producers to install filtration systems to prevent the escape of odours from indoor facilities.

*Convention Decision:* \_\_\_\_\_

### **23) Cannabis Taxation Revenue Sharing with Local Governments**

### **Village of Queen Charlotte**

Whereas BC local governments have yet to receive a share of provincial cannabis taxation revenue, despite the federal government's decision to increase the provincial share of cannabis excise tax revenue by 25 per cent in recognition of the costs and responsibilities assumed by local governments;

And whereas the provincial government continues to enjoy growing taxation revenue from cannabis sales in local communities without sharing any of that revenue with local governments in spite of evidence of substantial one-time and incremental costs incurred by local governments associated with the legalization of non-medical cannabis detailed in findings from UBCM's 2019 cannabis cost survey:

Therefore be it resolved that UBCM urge the provincial government to commit to negotiating a cannabis taxation revenue sharing agreement with local governments that honours the intent of the federal excise tax revenue sharing scheme and addresses local government short- and long-term costs associated with the legalization of non-medical cannabis.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the membership has consistently endorsed resolutions seeking an equitable share of cannabis taxation revenue for local governments to address costs and responsibilities resulting from the legalization of non-medical cannabis (2020-SR2, 2019-A2, 2018-SR1, 2017-SR1, 2016-A3).

In August 2021, the UBCM Select Committee on Local Government Finance released its report, Ensuring Local Government Financial Resiliency, which focussed on attainable housing, community

safety and climate change. One of the community safety related recommendations in the report is to “seek a targeted consumption tax that provides local governments a share of provincial cannabis taxation revenue.”

The Committee understands that several taxes are applied to cannabis sold in BC: the federal excise tax, GST, PST, and a further 15 percent provincial mark-up on the landed cost of cannabis.

The Province has not yet shared any portion of its cannabis taxation revenue with local governments.

*Convention Decision:* \_\_\_\_\_

## **TRANSPORTATION**

### **24) Highway Rest Stop Amenities                      Comox Valley Regional District, Strathcona Regional District**

Whereas the Ministry of Transportation and Infrastructure is responsible for maintaining a network of rest areas and roadside stops along highways that include public amenities such as washrooms and waste receptacles;

And whereas increased travel and tourism throughout the Province of BC has led to those rest areas and roadside stops, many without such services and facilities, being inundated with litter and general waste that pollutes adjacent forests, beaches and waters;

And whereas the current maintenance program of the Ministry is insufficient to adequately deal with the level of use being experienced at these facilities:

Therefore be it resolved that AVICC and UBCM request the Ministry of Transportation and Infrastructure to expand its maintenance program for highway rest areas and roadside stops to ensure that such facilities are kept clean, tidy and sanitary for the travelling public.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has endorsed resolution 2004-B23 that asked the Province to provide appropriate budgets for the continued funding and sustained operations of day use parks and rest stops.

The Committee also notes that membership has made a parallel request calling for improved maintenance and staffing of provincial parks and recreation assets (2018-B45).

*Convention Decision:* \_\_\_\_\_

Whereas BC Ferries Services Inc., created by provincial legislation, is committed to support the economy, community sustainability and to partnering with labour to promote and support innovation through ferry service delivery, with changes in ferry service delivery having the potential for dire impacts on coastal and island community sustainability and the provincial economy;

And whereas an equitable, transparent, accessible and consistent consultation process for adjusting sailing service levels with system users, stakeholders and tax payers is non-existent:

Therefore be it resolved that UBCM urge the Province to commit to establish an independent Coastal Ferry Advisory Council to complement the existing regional Ferry Advisory Committees, with representation from coastal business, labour, local governments and First Nations.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to establish an independent coastal ferry advisory council to complement the existing regional ferry advisory committees, with representation from coastal business, labour, and local and Indigenous governments.

However, the Committee notes that members have consistently endorsed resolutions seeking effective mechanisms for communities to provide feedback on coastal ferry service; and for the provincial government and BC Ferries to consider and act on this feedback (including 2019-B18, 2019-B119, 2016-B12, 2013-B12, 2012-B6, 2011-A3, 2010-B20, 2009-B156, 2008-B112, 2008-B151, 2007-B18).

The Committee acknowledges background information from the sponsor, clarifying that Special Advisor Blair Redlin, in his own 2018 report to the provincial government, "Connecting Coastal Communities: Review of Coastal Ferry Services," proposed an independent coastal ferry advisory committee as a mechanism for ongoing and deliberate public consultation about the ferry system as a whole. Such a committee would play a role separate and apart from the existing regional ferry advisory committees, which focus on local ferry issues.

*Convention Decision:* \_\_\_\_\_

**26) BC Ferries Commissioner’s Relationship with Advisory Committees Village of Queen Charlotte**

Whereas the Province of British Columbia is responsible to provide for appropriate oversight of BC Ferries Services Inc. and has selected to provide that oversight through the statutory establishment of a BC Ferries Commissioner;

And whereas the BC Ferries Commissioner’s statutory mandate does not include direct interaction with the 13 Ferry Advisory Committees, representing all the communities and stakeholders in BC

Ferries' service area, whose issues and concerns are frequently not resolved, acknowledged or answered by BC Ferries:

Therefore be it resolved that UBCM urge the provincial government to commit to amend the BC Ferry Commissioner's statutory mandate to require a BC Ferry Commissioner representative to sit on the Ferry Advisory Committees to hear service concerns directly from the 13 committees.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a request that the BC Ferry Commissioner's statutory mandate be amended to require a BC Ferry Commissioner representative to sit on the Ferry Advisory Committees to hear service concerns directly from the 13 committees.

However, the Committee notes that members have consistently endorsed resolutions seeking effective mechanisms for communities to provide feedback on coastal ferry service; and for the provincial government and BC Ferries to consider and act on this feedback (including 2019-B18, 2019-B119, 2016-B12, 2013-B12, 2012-B6, 2011-A3, 2010-B20, 2009-B156, 2008-B112, 2008-B151, 2007-B18).

*Convention Decision:* \_\_\_\_\_

## **27) BC Ferries Provincial Statutory Guidance**

## **Village of Queen Charlotte**

Whereas BC Ferries Services Inc., created by provincial legislation, is committed to support the economy, community sustainability and to partnering with labour to promote and support innovation through ferry service delivery, with changes in ferry service delivery having the potential for dire impacts on coastal and island community sustainability and the provincial economy;

And whereas an equitable, transparent, accessible and consistent consultation process for adjusting sailing service levels with system users, stakeholders and tax payers is non-existent:

Therefore be it resolved that UBCM urge the provincial government to commit to develop a provincial vision and plan as recommended in the Redlin 2018 report, reviewing coastal ferry services, that has a broad scope, examines big ideas for change, considers challenges for improved service to the north coast and other underserved communities, and that said new vision and plan is to be enshrined in the *Coastal Ferry Act* and to the extent possible in the Coastal Ferry Services Contract.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to develop a vision and plan for coastal ferry services, as recommended by Special Advisor Blair Redlin in the 2018 report, "Connecting Coastal Communities:

Review of Coastal Ferry Services,” with the plan enshrined in the *Coastal Ferry Act* and Coastal Ferry Services Contract.

However, the Committee notes that the membership has endorsed a number of resolutions related to recognizing coastal ferry service as an essential extension of the highway system, and requesting that the Province maintain core service levels without raising ferry fares (including 2019-B18, 2019-B119, 2016-B12, 2013-B12, 2012-B6, 2011-A3, 2010-B20, 2009-B156, 2008-B112, 2008-B151, 2007-B18, 2004-B59).

*Convention Decision:* \_\_\_\_\_

## **TAXATION**

### **28) Emergency Equipment Provincial Sales Tax Rebate**

**District of Port Hardy**

Whereas local governments support local fire services with equipment and apparatus to provide fire, road rescue and first responder services to communities, and there are limited opportunities for grants to support these large capital expenditures;

And whereas the costs for this type of equipment is costly, Goods and Services Tax (GST) is 100% returned to local governments; however, Provincial Sales Tax (PST) is an expense added to the cost of equipment:

Therefore be it resolved that AVICC and UBCM lobby the provincial government to provide Provincial Sales Tax rebates for purchasing emergency equipment for local governments.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has previously endorsed related resolutions seeking a PST exemption for the purchase of fire trucks and other life-saving equipment (2005-B14, 2003-B14) and for the purchase of fire protection equipment and supplies for fire departments (2019-B20, 2007-B22, 2001-B23).

*Convention Decision:* \_\_\_\_\_

## **FINANCE**

### **29) Funding for Water Improvement Districts**

**qathet Regional District**

Whereas competition for limited Community Works Funds allocated to regional districts is very strong;



And whereas water improvement districts have minimal options for grant funding to upgrade aging water systems and costs to upgrade aging water systems would be borne by regional districts if water improvement districts dissolve:

Therefore be it resolved that UBCM ask the Province for a one-time, new fund to bring all rural water systems operated by improvement districts into compliance with health regulations.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to provide a one-time fund to bring all rural water systems operated by improvement districts into compliance with health regulations.

However, the Committee notes that the membership has endorsed some resolutions seeking grant funding for improvement districts, including:

- 2020-EB39 which asked the Province to establish a process for Improvement Districts to have access to Provincial and Federal Infrastructure Grant funds, and still maintain their autonomy;
- 2019-B130 that called on the provincial government to change the Improvement District Governance Policy to allow citizens residing in improvement districts equal access to provincial and federal infrastructure grant monies; and
- 2017-B74 which asked the provincial government to provide access to grant funding for water improvement districts similar to the access provided to regional districts.

UBCM staff would also note that for any given year, there is a finite amount of infrastructure funding available to local governments. Any time eligible applicants/recipients is expanded, that potentially results in less infrastructure funding being received by local governments.

The amendment addresses the risk of restructuring existing funding sources by asking for new, or incremental funding.

*Convention Decision:* \_\_\_\_\_

## **ENVIRONMENT**

### **30) Prohibit Use of Expanded Polystyrene in the Marine Environment      qathet Regional District**

Whereas expanded polystyrene (EPS), commonly known as Styrofoam™, in the marine environment can cause significant harm to marine life, seafood resources and ecosystems;

And whereas EPS is difficult to impossible to clean up from shorelines after it breaks down and has a high likelihood of entering the marine environment from damaged marine infrastructure, whether encased or not:

Therefore be it resolved that AVICC and UBCM request the provincial and federal governments to prohibit the use of expanded polystyrene (EPS) in the marine environment.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has endorsed resolution 2020-NR46 which called on the Province to resource and develop a program to assist with marine debris shoreline clean-up efforts and increase regulation and enforcement for sectors responsible for the majority of marine debris. Resolution 2020-NR46 specifically noted styrofoam as a problem in the marine environment.

The Committee notes that the membership also endorsed resolution 2017-B110 which asked the provincial and federal governments to implement measures that prevent rigid polystyrene foam pollution in the marine environment.

*Convention Decision:* \_\_\_\_\_

### **31) Construction and Demolition Waste**

### **Comox Valley Regional District**

Whereas the landfilling of construction and demolition materials comprises a considerable share of solid waste within the province leading to increased costs for solid waste management and lost opportunities for such materials to be resold, reused or recycled;

And whereas the Ministry of Environment and Climate Change Strategy's Extended Producer Responsibility Five-Year Action Plan (2021-2026) does not include construction and demolition materials as a priority for their Extended Producer Responsibility (EPR) program:

Therefore be it resolved that UBCM request the Ministry of Environment and Climate Change Strategy to add construction and demolition materials to their EPR Five-Year Action Plan to establish a producer responsibility framework that significantly reduces such waste.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has considered similar resolutions calling for an EPR program for construction and demolition waste. The membership has endorsed resolution 2021-NR35 which asked the Province to develop a plan, including changes to regulations, provincial procurement policy, and economic and industrial policy, to significantly reduce construction and demolition waste.

The Committee also notes that the membership endorsed resolution 2010-B90 which called for the creation of an extended producer responsibility program for construction waste.

The Committee further notes that the membership has supported a number of resolutions addressing the safe handling and disposal of drywall and gypsum, and the asbestos that can be found in construction and demolition waste (2018-B26, 2017-B25, 2017-B45, 2017-B97, 2016-B143, 2012-B81).

*Convention Decision:* \_\_\_\_\_

### **32) Local Government Incentives for Climate Change Resiliency**

**Town of Gibsons**

Whereas local governments are well positioned and well suited to take the lead on addressing climate change arising particularly from their influence over municipal operations, buildings and vehicle fleets as well as through decision on land use, transportation and infrastructure;

And whereas the Province of BC recognizes the vital role of local governments in climate action and the importance of supporting local government climate and resiliency goals with predictable funding, legislation, and actively engaging in partnerships with local governments to advance climate action in our communities:

Therefore be it resolved that UBCM ask the Province of BC, in consultation with local government leaders, to implement and make available to local governments tangible and concrete tools that will encourage and incentivize local governments to adopt measures that will mitigate the impacts of climate change within our communities.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has consistently endorsed numerous resolutions proposing policies and actions to mitigate the effects of climate change, as well as requesting funding for local governments to continue undertaking climate action plans and projects. These resolutions include: 2021-SR1, 2021-EB39, 2019-B135, 2019-B138, 2019-B139, 2019-B141, 2016-B58, 2015-A5, 2015-B38, 2015-B75, 2014-B26, 2014-B27, 2014-B95, 2014-B96, 2013-B75, 2012-B25, 2012-B35, 2012-B63, 2012-B79, 2012-B121, 2011-B22, 2011-B79, 2011-B91, 2011-B98, 2010-B15, 2010-B18, 2010-B31, 2010-B32, 2010-B40, 2010-B47, 2010-B83, 2010-B101 and 2010-B140.

The Committee also notes that the UBCM Special Committee on Climate Action called for a wide range of local government funding and capacity supports in the areas of land-use planning, resiliency, transportation, buildings, solid waste, governance and social mobilization. UBCM has been advocating for the implementation of those recommendations.

*Convention Decision:* \_\_\_\_\_

## LAND USE

### 33) Stormwater Management

### Sunshine Coast Regional District

Whereas property, infrastructure and the natural environment are vulnerable to extreme weather events and other impacts of climate change, particularly in relation to stormwater run-off;

And whereas increasingly extreme weather events are intensifying the frequency and severity of stormwater issues causing overland flooding which is damaging critical infrastructure such as roads, bridges, culverts, and active transportation systems, as well as impacting the natural environment, such as salmon-bearing streams, and further compounding challenges with respect to the management of stormwater run-off:

Therefore be it resolved that AVICC and UBCM urge the provincial government to bring together the Ministry of Transportation and Infrastructure, the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, the federal Department of Fisheries and Oceans, and local governments to collaborate on the development of an action plan that implements best practices for stormwater management, assigns clearly defined jurisdictional responsibilities and includes strategies to address risks to property, critical infrastructure and the natural environment.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to bring together the Ministry of Transportation and Infrastructure, the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, the federal Department of Fisheries and Oceans, and local governments to collaborate on the development of an action plan that implements best practices for stormwater management, assigns clearly defined jurisdictional responsibilities and includes strategies to address risks to property, critical infrastructure and the natural environment.

However, the Committee notes that the membership endorsed resolution 2020-EB62, also from the same sponsor, which called for the development of management strategies for stormwater management, responsiveness to the pressures of climate change, oversight of the implementation of stormwater components of subdivision approvals, address concerns about property damage from stormwater and drainage problems, and incorporate impacts of upstream forestry on drainage.

The Committee also notes that the membership endorsed resolution 2012-B90 that called on the Province to improve their approach for the effective management of stormwater and drainage in electoral areas of the province.

*Convention Decision:* \_\_\_\_\_

## COMMUNITY ECONOMIC DEVELOPMENT

### 34) Stumpage Fee Revenue to Support Local Governments

Village of Gold River

Whereas the provincial government receives stumpage fees from all forest companies within the Province and the provincial government keeps all the stumpage fees received and local governments do not directly receive any of these fees;

And whereas in northeast British Columbia, local governments directly receive fees from the Natural Gas industry:

Therefore be it resolved that AVICC and UBCM request the provincial government to establish a mechanism to share a portion of all stumpage fees collected or add on a collection of an additional increase to stumpage fees from the forest companies to the local governments within the said region of the tree farm licences.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has endorsed several resolutions asking the Province to share resource revenues with local governments (2019-B23, 2014-B59, 2012-B20, 2011-B30, 2009-B30, 2009-B42, 2005-B39, 2005-B40, 2004-B21, 2003-B30).

As well, in 1998 members endorsed a policy paper asking that "a portion of the stumpage revenue must remain in the harvesting area (revenue should start flowing back to the producing communities)."

As well, in 2004 members endorsed a policy paper, entitled Proposal For Sharing Resource Revenues with Local Governments. The paper's concluding remarks stated: "UBCM has consistently supported financial certainty for local governments - revenue that would ensure a predictable and secure financial stream to allow communities to provide adequate infrastructure and services to the residents, businesses and resource industry located within their jurisdiction."

*Convention Decision:* \_\_\_\_\_

## REGIONAL DISTRICTS

### 35) Legislative Reform Initiative

Regional District of Nanaimo

Whereas regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority, subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models;

And whereas the social, political and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship and a recognition of

the importance of First Nations' participation in regional governance, and these realities should be reflected in updated legislation:

Therefore be it resolved that UBCM be urged to work with the Ministry of Municipal Affairs and regional districts to further a legislative reform initiative for the purpose of comprehensively reviewing and modernizing the *Local Government Act*.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has endorsed similar resolutions seeking a review of the *Local Government Act* as it relates to the legislative authority of regional districts (2018-B4, 2015-B1).

The Committee further notes that the membership has endorsed resolutions seeking more specific powers be granted to regional districts, including:

- Business licensing authority (2020-EB73, 2018-B139);
- Enact tree management/protection bylaws (2021-EB52, 2019-B58, 2015-B39, 2003-B41); and
- Enforce parking regulations (2019-B56, 2019-B57, 2014-B102).

*Convention Decision:* \_\_\_\_\_

## HEALTH AND SOCIAL DEVELOPMENT

### 36) Advocacy for Liveable Income Support Programs

City of Victoria

Whereas adequate incomes are essential for the wellbeing of community members and families;

And whereas the current level of Income Assistance is not sufficient to cover the cost of the necessities of life, a problem made worse by sharp increases in the cost of housing, food, transportation and other human needs:

Therefore be it resolved that the Province of British Columbia revise provincial Income Assistance programs to provide a liveable income for seniors, people with disabilities, and community members living in poverty.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership have endorsed numerous resolutions in support of increased income assistance (2018-B163, 2016-B120, 2015-B45, 2014-B12, 2013-B55, 2013-B130, 2011-B175, 2006-B171, 2005-B51, 2004-B134).

The Committee also notes that the membership has called upon the Province to adopt a comprehensive and accountable provincial poverty reduction strategy to reduce the number of people living in poverty (2021-EB37, 2016-B47, 2015-B44, 2014-B41).

*Convention Decision:* \_\_\_\_\_

### **37) Guaranteed Livable Basic Income (GLBI)**

**City of Victoria**

Whereas poverty has a downstream effect on local governments, putting unsustainable pressure on their limited resources to deliver necessary public services and social supports as they struggle to keep up with downloaded responsibilities;

And whereas basic income addresses key social determinants of health, such as income and housing, it can alleviate pressures on local governments to address poverty and fill gaps in social supports, such as shelter, housing, food security and mental health:

Therefore be it resolved that AVICC and UBCM call on the Government of Canada to implement a Guaranteed Livable Basic Income, ensuring everyone has sufficient income to meet their needs, which would go a long way towards eradicating poverty and homelessness, alleviating the pressure on municipalities to use their limited resources to fill gaps in our failing social safe net;

And be it further resolved that AVICC endorse this Resolution, and forward the same to UBCM for consideration at its annual convention in September 2022.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the federal government to implement a Guaranteed Livable Basic Income, ensuring everyone has sufficient income to meet their needs.

However, the Committee notes that the membership have endorsed numerous resolutions in support of increased income assistance (2018-B163, 2016-B120, 2015-B45, 2014-B12, 2013-B55, 2013-B130, 2011-B175, 2006-B171, 2005-B51, 2004-B134).

*Convention Decision:* \_\_\_\_\_

### **38) British Columbia Changes to Paramedic Service Delivery**

**Village of Queen Charlotte**

Whereas sweeping changes have recently been instituted by the British Columbia Emergency Health Services in the manner of staffing and compensating paramedic service providers;

And whereas the impact of those changes has led to a dramatic drop in coverage for many rural and remote communities:

Therefore be it resolved that UBCM urge the provincial government to intervene and ensure that British Columbia Emergency Health Services institutes an adequate interim framework to restore paramedic service levels in rural and remote communities and encourage 100% coverage for British Columbians no matter where their communities are situated in the province.

*Resolutions Committee recommendation: **Endorse***

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to intervene and ensure that British Columbia Emergency Health Services institutes an adequate interim framework to restore paramedic service levels in rural and remote communities and encourage 100% coverage for British Columbians no matter where their communities are situated in the province.

However, the Committee notes that the membership has endorsed numerous resolutions seeking to improve and increase ambulance service in BC, including in small, rural and remote communities.

- more resources and a commitment to find a long-term solution for staff shortages for small rural community ambulance services (2021-EB61, 2021-EB62, 2020-EB74);
- better and more equitable standby pay for paramedics (2017-B134, 2006-B48);
- better coordination for pre-hospital health care (2019-SR3);
- more solutions to ensure medical specialists and services are available in rural BC (2019-B63); and
- more advanced care and critical care paramedics in rural ambulance stations (2017-B133).

The Committee would note that the Province has provided \$8 million to the Emergency Medical Assistants Education Fund which provides bursaries to advanced care and primary care paramedic students in BC, with a focus on educating paramedics who live and work in rural areas. UBCM chairs the Advisory Committee for this Fund.

*Convention Decision:* \_\_\_\_\_

## **HOUSING**

### **39) Affordable Housing Support for Rural Areas**

**Islands Trust**

Whereas the Province of British Columbia has implemented the “Homes for BC: A 30-Point Plan for Housing Affordability in British Columbia”;

And whereas the Plan largely benefits urban areas that have better access to both resources and support services than rural areas:

Therefore be it resolved that AVICC and UBCM call upon the Province of British Columbia to provide funding and support to local governments to facilitate affordable housing projects in rural areas in British Columbia.



*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial and federal governments to work to provide affordable housing for all Canadians (2019-B30, 2018-B55, 2018-B56, 2017-B17, 2015-B47, 2013-B53, 2011-B67, 2011-B175, 2008-B158, 2006-A2, 2006-B162, 2005-B48, 2005-B50, 2004-B128, 2003-B40).

The Committee also notes that the membership most recently endorsed resolution 2021-EB75 with its focus on funding housing in rural BC, as well as other resolutions addressing unique needs of rural communities with regards to housing (e.g. 2021-EB65, 2019-B183).

*Convention Decision:* \_\_\_\_\_

#### **40) Legal Aid Funding for Tenancy Issues**

**City of Victoria**

Whereas the provincial government has pledged to alleviate the rental housing crisis, strengthen tenant protections, and expand the efficacy of the Residential Tenancy Branch;

And whereas BC is in the midst of a housing crisis which has pushed many tenants into vulnerable living situations and legal aid funding for tenancy issues would provide tenants with a fair opportunity to participate in the adjudication of their tenancy issues:

Therefore be it resolved that AVICC and UBCM advocate that the provincial government reinstate the funding of poverty law legal aid for tenancy issues.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to reinstate the funding of poverty law legal aid for tenancy issues.

However, the Committee notes that the membership has consistently endorsed resolutions calling on the provincial government to restore and increase funding for legal aid services in BC (2019-B67, 2013-B60, 2010-B57, 2002-B73).

The Committee also notes that the sponsor provided the following information on Provincial legal aid funding: "Provincial funding cuts in the early 2000's resulted in the loss of 85% of legal aid offices across British Columbia and the poverty law legal aid funding that assisted low-income people with issues such as disability benefits and tenancy issues."

*Convention Decision:* \_\_\_\_\_

## **PART ER - EXECUTIVE RESOLUTIONS**

### **ER 1 Determining AVICC's Advocacy Role**

### **AVICC Executive**

Whereas the Association of Vancouver Island and Coastal Communities is a body formed for the purpose of representing in one organization the various municipalities, regional districts and other local governments on Vancouver Island, and within the Islands Trust, the Central Coast, North Coast, Sunshine Coast and qathet Regional Districts;

And whereas the purposes of AVICC as set out in the Constitution include securing united action among its members to promote greater autonomy within local government in co-operation with the Union of BC Municipalities and other associations of municipalities and regional districts in British Columbia for the advancement of the principles of local government;

And whereas the AVICC Executive has considered through a facilitated Advocacy Workshop and extensive discussion at Executive meetings how to fulfill these purposes given current resources and considering the financial impact on members of expanding its role, and developed a hierarchy of possible advocacy services ranging from Core Member Advocacy initiatives to Managing Programs:

Therefore be it resolved that the AVICC membership endorse the Executive's recommendations as set out in the December 10, 2021 "[Advocacy Workshop Report and Recommendations](#)" that AVICC will:

1. continue with its current Core Member Advocacy initiatives such as holding an annual convention, providing resolution assistance, letter writing on policy issues on behalf of members, and meeting with ministers and ministry staff on behalf of the membership;
2. continue to provide and expand its role in acting as a 'facilitator' or 'advocacy incubator' for initiatives that would benefit from more dialogue and education in consultation with the membership's requests; and
3. not take on the roles of: lead/organizer for committee work and initiatives; developing policy papers; or acting as a manager of programs.

*Resolutions Committee recommendation:* **Endorse**

*Resolutions Committee comments:*

The Resolutions Committee advises that the AVICC membership has not previously considered a resolution to endorse the "Advocacy Workshop Report and Recommendations". The report and its recommendations were confirmed and endorsed by the AVICC Executive at its January 14, 2022 Executive Meeting, and will be discussed with members on Sunday, April 3, 2022 during the AVICC Convention.

Members are encouraged to ask questions and provide input on the proposed advocacy levels. If a further expanded advocacy role is requested by members, there will be additional costs that will need to be passed on to the membership through dues, levies or other means to be determined.

In reviewing AVICC’s role in advocacy, the Executive considered whether other organizations were better suited to some of the tasks. For example, policy work is a very important aspect of what UBCM already provides. AVICC could provide this service but it would result in increased costs and is not an area of core AVICC competency. Without strong support from a Member local government that would take the lead, or a Member-led committee, this could result in significant AVICC resource impacts.

Risks identified with expanding AVICC’s role were:

- Challenges with funding new initiatives, and ensuring a fair model of funding
- Potential conflict between the advocacy goals of Members
- Creating overlap and confusion between Member priorities and those the UBCM might be advancing.
- Inability to extricate AVICC out of initiatives if others aren't willing to participate or assume responsibility

AVICC’s advocacy role can be revisited and adjusted in future years based on direction from the membership.





# Advocacy Workshop Report and Recommendations

Association of Vancouver Island and Coastal Communities (AVICC) | December 10, 2021

Prepared for: **Liz Cookson | Association of Vancouver Island and Coastal Communities (AVICC)**

Prepared by: **CivicExcellence**

## Introduction

The AVICC Executive identified the value of considering the role the Association should play regarding advocacy. The Executive is taking its recommendations to the Membership at convention.

## Approach

Executive members completed a pre-workshop survey to identify key principles and areas of opportunity and risk around different options. These survey results were considered and discussed in detail by the Executive.

In addition to advocacy, the Executive was asked about options for funding new initiatives (if supported), the roles and expectations of Executive members, their view of what Members expect and the relationship between AVICC and UBCM.

## Recommendation to the Membership

The Executive is recommending to the Membership that in addition to continuing with Core Member Advocacy initiatives (convention, resolution assistance, letter writing on behalf of Members, and meetings with ministers and ministry staff) that AVICC be more proactive in acting as a 'facilitator' or 'advocacy incubator' for initiatives that would benefit from more dialogue and education.

The Executive did not feel AVICC should be leading ongoing initiatives or running programs.

The Executive spent significant time exploring the pros and cons of a higher degree of involvement in advocacy.

While there is a desire by certain Members to have AVICC play a more significant role in advocacy, the risks to AVICC (and its Members) were fully explored.

The key risks identified were:

- Challenges with funding new initiatives, and ensuring a fair model of funding
- Potential conflict between the advocacy goals of Members
- Creating overlap and confusion between Member priorities and those the UBCM might be advancing.
- Inability to extricate AVICC out of initiatives if others aren't willing to participate or assume responsibility

These options are discussed in more detail below.

## Core Advocacy Support to Members

AVICC plays a key role in supporting its members (both large and small) through a range of advocacy initiatives.

The following are examples of some of the ongoing advocacy work that AVICC undertakes on behalf of Members. These are separate to the project work and committee work that are carried out as longer-term advocacy initiatives.

### Advocacy Letters

The President sends letters to provincial and federal ministers and to other agencies to advise of relevant resolutions that have been passed by AVICC members. The letters explain the changes in legislation, funding, etc. that are being requested by the membership through the resolutions, and sets out specific requests for action.

## Minister Meetings

AVICC sets up and coordinates meetings with various provincial ministers on topics that have the support of the membership. These meetings have been held both during the UBCM Convention and at other times of the year. AVICC staff have assisted with preparing the materials and briefing notes for these meetings.

## Ministry Meetings and Input

AVICC Executive and staff attend meetings and webinars with provincial and federal ministry staff to provide input on new government programs and policy, and to ensure this information is communicated to AVICC member local governments. AVICC strives to ensure that local government interests are represented.

## Representation on External Committees

AVICC Executive Committee members are appointed to sit on external committees to represent the memberships' interests and act as an information link back to the Executive and members. AVICC also appoints non-Executive members to represent AVICC on government committees.

## Member Resolutions and Executive Resolutions

AVICC reviews the resolutions sent in by local government members, and works with the resolution sponsors to ensure the “ask” in the resolutions can be clearly understood with specific policy requests for action. AVICC collects and distributes background information on the resolutions to the membership. The AVICC Executive also proposes resolutions for member vote at the Convention that go forward as Executive Resolutions.

## Delegations

The AVICC Executive Committee regularly receives delegations at its meetings from both government and non-government groups. Sometimes the delegations have been invited by the

Executive in order to provide information on policy issues that were identified by the membership. In other instances, the delegations appear with requests for AVICC to take action on an issue, or to provide letters of support for an initiative.

## Media Enquiries

The President is the recognized spokesperson for the AVICC, and media enquiries seeking the official position or reaction of AVICC are referred to the President.

## Convention

The value of networking and education that occurs at Convention is core to Association (and Member) success with advocacy. The opportunity to both formally and informally learn from experts and other Members as well as educating on issues of importance allows for some momentum and support to be obtained on more complex issues.

***The Executive is not recommending any change to these services, as they are recognized by Members as being valued, and are provided within the current Dues structure.***



## Should the AVICC act as a 'facilitator' of regional initiatives?

*An example of this 'Facilitator' role would be when AVICC had workshops and meeting space at previous conventions for the climate and social procurement initiatives. AVICC was acting in the role of a regional connector of members and ideas, and could do more throughout the year on this using virtual platforms.*

The Executive felt this was a role that provided a sort of an 'incubator' of advocacy ideas through education and connection. It allows Members (both small and large) to create momentum around matters of importance.

It could take the form of virtual educational options (recognizing the disparity in costs associated with travel to live events) or arranging 'lunch and learns' or meetings between parties with a shared interest in the issue.

Staff anticipates that this could be done at a modest cost as much can be done virtually and we recommend that a costing model be attached to this recommendation.

***The Executive is recommending to the Members that the AVICC continue to provide (and expand) this facilitative role, and formalize what that role would look like.***

## Should there be AVICC led committees?

*These would be AVICC led committees that connect members and help them develop legislation like new bylaws, fees, public communication (e.g Solid Waste Committee).*

In weighing this option the Executive discussed the challenges in getting full engagement and support from Member Boards and Councils as well as the Provincial Government. There is also a significant demand on scarce AVICC resources with risks around communication and direction to and from AVICC staff.

This option could not be provided without new resourcing. Even if Contractors were engaged, there is AVICC staff time that would be required and properly allocating the funding impacts is a challenge.

***The Executive is NOT recommending that AVICC expand its services to provide this role. If an initiative has been supported through the "facilitator" role above, it would need a Member sponsor to take the lead at this stage.***

## Should AVICC be an organization that develops policy papers?

*An example would be the financial review of the Island Corridor Foundation, or the BC Ferries Fare review.*

Policy work is a very important aspect of what the UBCM provides. AVICC could provide this service but it would result in increased costs and is not an area of core AVICC competency. Without strong support from a Member local government that would take the lead, or a Member-led committee, this could result in significant AVICC resource impacts.

***The Executive is NOT recommending that AVICC expand its services to provide this role. Policy work would be best served by being undertaken by a formal Member led committee, a Member directly or by UBCM.***

## Should AVICC be an organization that operates programs?

*An example of that would be what AVICC was initially asked to take to run the social procurement initiative such as providing office space, collecting fees, hiring consultants, maintaining a web page, etc.*

There are other groups (ad hoc committees, Regional Districts or individual Members) who are more suited to host and administer ongoing programs.

***Of all of the options, this is the one with the most risk and was not supported by the Executive, particularly as the requirement of ongoing funding and expanded staffing that would have to be funded by Members.***

## Funding Options

The Executive discussed different models to fund an expansion of advocacy services, and the following represents the input of the Executive in the pre-session survey. It was recognized that in terms of grant funding, the AVICC would potentially be competing against Members. The challenges of sponsorships were also discussed, as these could mean contributions from private sector entities that are impacted (positively or negatively) by advocacy initiatives.

Dues funding is the current model for advocacy funding and upon a review of the dues in other regions of the province, the current member dues are low with AVICC for the services provided.

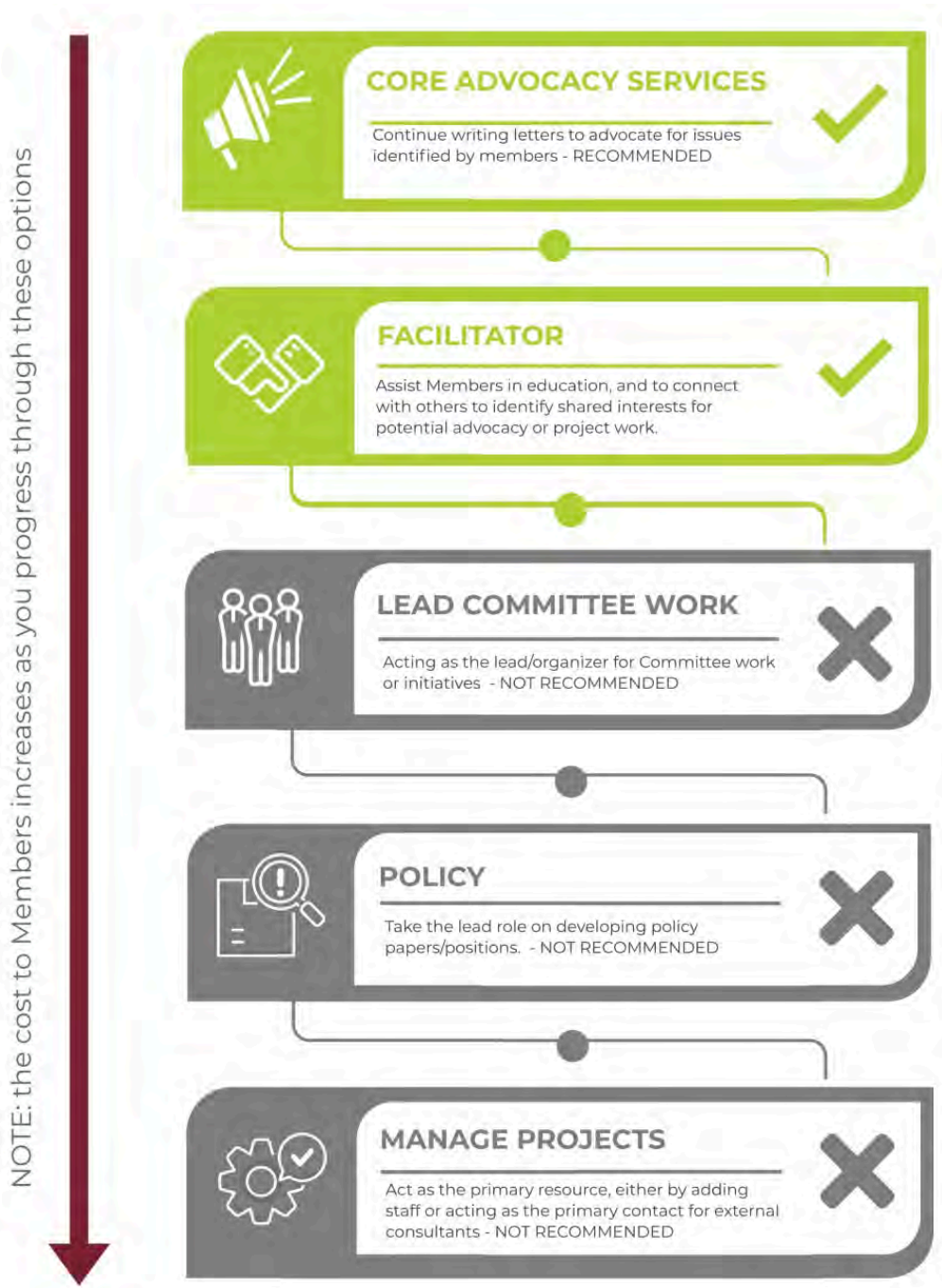


## Relationship with UBCM

The Executive recognized that AVICC has had a productive and collaborative relationship with UBCM and that this relationship (and the unique shared staffing structure) has benefitted AVICC Members. Particular recognition was given to the extraordinary staff support the AVICC has received from Ms. Cookson.

## SUMMARY

The following summarizes the Executive's recommendation to the Membership:



## NOMINATIONS AND ELECTIONS

An 8 person Executive Board is elected and appointed at the Annual General Meeting & Convention to provide the ongoing administration and policy determination for the Association.

### THERE ARE SEVEN ELECTED POSITIONS:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 positions)
- Electoral Area Representative

### THERE IS ONE APPOINTED POSITION:

- Immediate Past President

### NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The Executive has identified a process whereby a notice of the AVICC Executive positions open for nomination and the process and the procedures for nomination was circulated to all members.

The notice states that the nominee must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC member local government. A nomination and consent form was distributed by email and posted on the AVICC website. The form is to be used for all nominations in advance of the AGM & Convention.

Background information that sets out the main responsibilities and commitments of an AVICC Executive member was included with the notice and nomination and consent form.

### NOMINATIONS FROM THE FLOOR

A candidate may also be nominated from the floor at the AGM & Convention for a position on the Executive Committee. This requires a motion moved and seconded by two elected officials of an AVICC member local government. The nominee must be present and accept the nomination.

The **NOMINATING COMMITTEE** is responsible for overseeing the nomination and election process, and is composed of two people.

This year's Committee is composed of:

- Chair, Past President Carl Jensen, (Councillor, District of Central Saanich)
- Executive Director, AVICC, Liz Cookson

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including a photo and biography is prepared under the direction of the Nominating Committee, and is distributed to the members in the Annual Report and Resolutions Package.

### NOMINATING COMMITTEE REPORT

The Nominating Committee is responsible for reporting to the full Annual Meeting. The Nominating Committee does not make recommendations.

The Nominating Committee will report on Friday, April 1<sup>st</sup>, at approximately 2:25 pm on nominations received by the deadline for positions of President, First Vice-President, Second Vice-President, three Directors at Large and Electoral Area Representative. Following the report, nominations from the floor will be requested as follows.

## **ELECTIONS PROCESS**

The Nominations and Elections Process will then proceed in three steps:

### **STEP 1 - ELECTION OF TABLE OFFICERS**

FRIDAY, APRIL 1<sup>st</sup>, 4:00 PM

- Nominations from the floor for Table Officer positions may be received (President, First Vice-President, Second Vice-President)
- On-line voting for Table Officer positions will open at 5:20 pm

SATURDAY, APRIL 2<sup>nd</sup>, 8:45 AM

- On-line voting for Table Officer positions will close at 8:45 am

### **STEP 2 - ELECTION OF DIRECTORS AT LARGE**

SATURDAY, APRIL 2<sup>nd</sup>, 9:55 AM

- Nominating Chair presents results of Table Officer elections and announces nominations for three Directors at Large
- Nominations from the floor may be received for the positions of Director at Large

SATURDAY, APRIL 2<sup>nd</sup>, 12:00-3:00 PM

- On-line voting for Directors at Large opens at noon and closes at 3:00 pm (as necessary)

### **STEP 3 - ELECTION OF ELECTORAL AREA REPRESENTATIVE**

SUNDAY, APRIL 3<sup>rd</sup>, 8:30 AM

- Nominating Chair presents results of Director at Large elections and announces nominations for Electoral Area Representative
- Nominations from the floor may be received for the position of Electoral Area Representative

SUNDAY, APRIL 3<sup>rd</sup>, 9:00-10:30 AM

- On-line voting for EA Representative opens at 9:00 am and closes at 10:30 am (as necessary)

SUNDAY, APRIL 3<sup>rd</sup>, 11:45 AM

- Nominating Chair presents results of EA Representative (as necessary)

The new Executive will be introduced and installed at 11:45 am, Sunday, April 3<sup>rd</sup>.



# NOMINATING COMMITTEE REPORT

## 2022-23 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2022 AGM and Convention:

### **President**

- Director Penny Cote, Alberni-Clayoquot Regional District

### **First Vice-President**

- Councillor Ben Geselbracht, City of Nanaimo

### **Second Vice-President** *(one to be elected)*

- Director Vanessa Craig, Regional District of Nanaimo
- Councillor Colleen Evans, City of Campbell River

### **Director at Large** *(three to be elected)*

- Councillor Sarah Fowler, Village of Tahsis
- Director Mark Gisborne, qathet Regional District
- Councillor Helen Poon, City of Port Alberni

### **Electoral Area Representative** *(one to be elected)*

- Director Donna McMahon, Sunshine Coast Regional District
- Director Kelvin Roberts, Alberni-Clayoquot Regional District

For further information on the nomination and election process contact:

Past President Carl Jensen  
Chair, AVICC Nominating Committee  
c/o Local Government House  
525 Government St  
Victoria, BC V8V 0A8  
Phone: (250) 356-5122

## Penny Cote

## President



Penny Cote has had the privilege and support of members to be elected to the Association of Vancouver Island and Coastal Communities (AVICC) over the last 5 years as a Director-At-Large, 2<sup>nd</sup> Vice-President and 1<sup>st</sup> Vice-President in 2019 to today.

Ms. Cote has represented the electoral area of Sproat Lake on the Alberni-Clayoquot Regional District consecutively for the past 16 years. Historically in that time the ACRD Board of Directors welcomed the addition of four treaty First Nations to the Board. In this role, she has gained considerable knowledge on local government operations and the challenges facing rural and remote communities. Her learned perspective and attributes have supported community partnerships to address her communities' unique needs. Serving as co-chair on the Alberni-Clayoquot Health Network, Ms. Cote is committed to the health and wellbeing of her community and continually advocates for improved health services with senior levels of government. Ms. Cote also owns a heritage commercial, residential property in Port Alberni and partners with her husband in their construction company.

“Participating on the AVICC Board of Directors over the past 6 years has given me an opportunity to work with our diverse membership to engage and share learned experiences at our AVICC conventions and resolutely bring forward our collective values and issues to UBCM and the Province as we stand strong together through these challenging COVID times. I would be honoured if you would support me as your AVICC President.”

## Ben Geselbracht

## 1<sup>st</sup> Vice President



After serving last term as your 2nd Vice President, I am running for 1<sup>st</sup> Vice President to continue to support Island and Coastal local governments build strong communities with resilient local economies that are environmentally sustainable and able to meet the needs of all residents.

I am a proud resident of the City of Nanaimo and privileged to live in Snuneymuxw First Nation territory. I work hard as an elected official, both at the municipal and regional level, and demonstrate leadership on responsible governance, climate action, circular economy, social equity and effective advocacy. A sample of my formal advocacy effort and collaborative spirit are reflected in my participation on the following bodies:

- 2021-2022 AVICC Executive 2<sup>nd</sup> Vice President
- 2019-2020 UBCM Executive Director at Large; on both the environment and community economic development committees
- The Vancouver Island and Coastal Community Climate Leadership Plan Steering Committee
- Co-chair of the Climate Caucus Working group on Zero-Waste and the Circular Economy

AVICC is a connecting force that can help Local governments come together to discuss important issues, share resources and bring a unified voice to the issues that are of significance to our unique Island and Coastal region. This year the executive worked to increase AVICC's ability to act as an advocate for regional issues and facilitator for regional information sharing and initiatives. Elected as 1<sup>st</sup> Vice President I hope to continue this work of enhancing AVICC's ability to support regional collaboration and advance the needs of our residents. Thank you.

## Vanessa Craig

## 2<sup>nd</sup> Vice President



I am in my first term as an Electoral Area Director on the Regional District of Nanaimo (RDN) Board, where I am privileged to represent Gabriola, Mudge, and DeCourcy Islands, which are within the traditional territory of the Snuneymuxw First Nation. I have served on the AVICC Executive as the Electoral Area Representative since December 2018 and I am currently the AVICC representative on the Southern Resident Killer Whale Indigenous and Multi-Stakeholder Advisory Group. This year I am seeking your support to become the 2<sup>nd</sup> Vice President on the AVICC Executive.

I am a long-term resident of coastal communities, having lived and worked in different areas along the coast. For 21 years my husband Steve and I have called Gabriola Island home, and we are raising our two daughters here. I hold a PhD in biology, am a Registered Professional Biologist, and continue to work (very) occasionally as a small mammal and bat biologist with a focus on species at risk recovery and environmental assessment. I also serve as Past President on the Council of the College of Applied Biology, which is the regulator of professional biologists in the province.

Of particular interest to me as an EA Director are the issues of emergency preparedness, housing accessibility, meaningful engagement with First Nations communities, potable water, positive working relationships with other elected officials including the Islands Trust, and the ecological health of our coastal communities. I serve as Vice Chair of the RDN Board, and I Chair the Executive Committee, Regional Parks and Trails Select Committee, Fire Services Committee, and sit on the Regional Hospital District Select Committee. I also serve on the Vancouver Island Regional Library Board and its Executive.

As an elected representative in my first term, I've found that AVICC offers important opportunities for us to connect to discuss our common concerns, and I've benefited from speaking with the many knowledgeable people in the coastal communities. As we cautiously emerge from this pandemic, I look forward to meeting in person once again for this year's convention! The Executive's recent discussions about the future role of AVICC, and in particular the potential to enhance its role as a connector or incubator of initiatives, is exciting. I would appreciate your support to serve as your 2<sup>nd</sup> Vice President so that I can continue bringing my collaborative, engaged approach to these essential conversations.

## Colleen Evans

## 2<sup>nd</sup> Vice President



Colleen Evans is standing for election to the position of 2<sup>nd</sup> Vice-President AVICC, after serving two consecutive terms as AVICC Executive Director-at-Large.

She believes strongly in the value of effective advocacy and the role that AVICC undertakes to build connections across the Island and Coastal region to support the important and emerging issues and needs of members.

Colleen was first elected to Campbell River City Council in 2014 and re-elected in 2018. She is recognized for her positive leadership and collaborative decision-making.

Her municipal and regional district roles include serving on the Boards of Regional Solid Waste; Regional Hospital District; Strathcona Regional District; Strathcona Gardens Commission and Executive of the Vancouver Island Regional Library.

As Co-chair of the BC Social Procurement Initiative (BCSPI), her commitment to support resilient communities is further demonstrated through her efforts to advance sustainable procurement that leads to positive social and environmental outcomes for communities.

A long-standing community volunteer, Colleen brings extensive governance and not for profit experience having served on multiple local, regional, provincial and national boards. She is currently a Director of the Children's Health Foundation of Vancouver Island and the Co-Founder of "100 Women Who Care Campbell River".

She has achieved national recognition in her career role as a senior executive in the education, arts and health sectors and is an international award-winning recipient in her marketing and communications roles. Her career also included a ten-year tenure as CEO of the Campbell River Chamber of Commerce.

Colleen welcomes the opportunity to continue to bring her skills and expertise in service to the AVICC membership and is standing for 2<sup>nd</sup> Vice President.

## Sarah Fowler

## Director at Large



Sarah Fowler is a politician parent who has lived in the island communities of Courtenay, Parksville and finally made her home in Tahsis. Over the course of her first term as an elected council member she has received a level 1 certificate from the Local Government Leadership Academy. Being involved in both the Municipal Climate Innovation program and Compassionate Integrity Training has really informed her goals for multi solving and silo bridging. Locally, she chairs the Tahsis Age-friendly accessibility committee, advocates for ride sharing and delivers for food security programs. Plus, she does an impression of a school bus, twice a day, on weekdays, otherwise enjoys gardening, hikes and birdwatching.

During this AVICC in Victoria she is very pleased to present a panel on Saturday at 3 pm with Mayors from North and West small communities. This is her fourth nomination for the director at large position and you can contact her [sfowler@villageoftahsis.com](mailto:sfowler@villageoftahsis.com) if you're curious about the funding fire coalitions, the book of poems, her #waterfowl podcast or other Green Antler Productions that are created at her family's Discovery crescent homestead nursery.

## Mark Gisborne

## Director at Large



Mark Gisborne is serving his first term representing Electoral Area B, and is the youngest member of the qathet Regional District. He was born and raised on a farm just outside of Powell River.

Mark developed an interest and understanding of the workings of government as the son of a 10-term elected official and of a Federal Customs Officer.

Growing up, Mark was fortunate to have visited every single community on the B.C. West Coast.

He has lived in multiple coastal communities and has worked in various industries, including construction, tourism, and commercial fisheries. He studied Math and Physics at VIU and UVIC. In 2015 he moved home to help his parents on the farm.

Six months later, his father suffered a brain stem stroke during routine surgery. Mark, with support, built an addition onto their home to accommodate his fathers' physical needs. Mark now runs the family farm and is a full-time caregiver for his father who remains wheelchair bound. Mark and his wife were blessed with the arrival of a baby girl in the winter of 2019 and a baby boy in the summer of 2021. He is rural at heart and loves a big table.

Mark Gisborne firmly believes that being an elected official is about service above self. Ideas need to be shared from all sides. True inclusiveness includes those who you may disagree with. Open, transparent discussions and decision making are essential to the democratic process.

These past two years have inflicted many changes and challenges. This year, change is here. The social and political landscape has shifted. Demographics and community priorities are transitioning. 2022 is the year to act using the lessons learned.

Mark wishes to serve the AVICC membership with new ideas and a perspective that will help us all move forward and transition to our new normal.

## Helen Poon

## Director at Large



Helen is one of the most fascinating people you will ever meet. She challenges the status quo and always pursues a vision of “what could be” with absolute conviction and the grit and skills to back that up.

Born and raised in Vancouver, Helen has long been seeking a diversity of perspectives and unique ways to contribute through her legal training in England and entrepreneurial ventures from a young age. Helen’s determination and sense of community made her a natural – founding and passionately managing three affordable housing projects for the province’s most vulnerable population.

During a 2017 visit to Port Alberni - moved by both its beauty and an economic vision of what the town could be - Helen became the owner-operator of a local hotel-pub, continuing with her record of regional economic revival by breathing life into a historic establishment that had seen better days.

Elected for a first term in 2018, she has greatly contributed to the success of City Council. She is appointed to and actively participates in a number of committees. Her past experience on non-profit boards has proven to be an asset.

Elected for 2019/20 to the UBCM executive, as director-at-large, she brought a very different lens to the table. Having lived in communities small and large, she has a better understanding of how to balance issues relevant to both rural and urban municipalities.

Helen is a strong networker; connecting like-minded people for successful cooperations. She believes the success of her peers is of equal importance as to her own. In her spare time, she enjoys exploring the province on the open road and connecting with municipal leaders to learn about issues that matter to all British Columbians.



## Donna McMahon

## Electoral Area Representative



A native of North Vancouver, Donna McMahon moved to the Sunshine Coast in 1996, settling near the Town of Gibsons. Like many coast residents, she started by commuting into Metro Vancouver, and then assembled a mix of employment and self employment that allowed her to forswear the 6:20 am ferry.

McMahon holds a BA from Simon Fraser University. She is a writer whose experience includes working in Communications for Capilano College, writing business plans for Business Plans Canada, and reporting for the Medical Post and The Local Weekly. From 2012 to 2015 she was Executive Director of the Gibsons and District Chamber of Commerce.

Her lengthy volunteer portfolio includes the Gibsons Public Library (past Chair), Transportation Choices Sunshine Coast, Community Futures Sunshine Coast, and the Self Employed Women's Network. She is currently on the boards of the Coast Car Co-op and the Coast Community Investment Co-op. Frequently to be found on mountain trails, she's a member of the Sunshine Coast Trails Society and a volunteer with Streamkeepers.

McMahon was elected in 2018 as Area E Director for the Sunshine Coast Regional District. She is currently Vice Chair, Chair of the Infrastructure Services Committee, and the SCR D representative to ICET and the VICC Climate Leadership Plan Steering Committee. She maintains a constituency website ([EverythingElphinstone.ca](http://EverythingElphinstone.ca)), publishes a monthly newsletter, and supports the advocacy efforts of four community/neighbourhood associations in her area, plus many other grassroots groups.

In 2021 she taught an Eldercollege course: A Highly Opinionated Introduction to Regional Districts (with Divers Digressions into the Nature of Grassroots Democracy, Rural Idiosyncrasies, and the Property Tax Apocalypse).

## Kelvin Roberts

## Electoral Area Representative



I am a retired Fire Chief who served 33 years in the B.C. Fire Service. As a young man, I was a logger, and fishing guide, and I attended UBC in Secondary Education, and am an honours graduate of BCIT in Human Resources Management. I am married, and have two successful and married sons, and 3 grandchildren.

I have been coming to the West Coast of Vancouver Island since the early 70's and purchased property here in 1993. We have built a home on Barkley Sound (Salmon Beach), where my family and I enjoy the jewel that is the West Coast.

We have resided on Vancouver Island since 2006 and I have been active in the local communities here, as a Director on the Errington Fire/Rescue Department, and an elected director of the ACRD.

My experience with local governments, have been in Coquitlam as a fire chief, and more recently through the lens of the community of Salmon Beach, and also the ACRD as an elected Director. My motivation to run for an Electoral Area Representative is at the request from another ACRD area director, and I will represent the interests of the residents of the Alberni Clayoquot Regional District.

I am a critical thinker and an action oriented person. I have a desire to provide strong leadership in the ACRD, and an open, collaborative and community based approach to the issues of my constituents and those of the regional district. I offer effective and pro-active proven leadership skills and am very keen to listen to, and pursue, the needs of tax payers and residents, both full time and seasonal.

Financial Statements of

**ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES**

And Independent Auditors' Report thereon

Year ended December 31, 2021



KPMG LLP  
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Victoria BC V8W 3Y7  
Canada  
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## INDEPENDENT AUDITORS' REPORT

To the Members of Association of Vancouver Island and Coastal Communities

### **Opinion**

We have audited the financial statements of Association of Vancouver Island and Coastal Communities (the Entity), which comprise:

- the statement of financial position as at December 31, 2021
- the statement of operations and changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged With Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Report on Other Legal and Regulatory Requirements**

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting policies applied in preparing and presenting financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding period.

*KPMG LLP*

Chartered Professional Accountants

Victoria, Canada

March 4, 2022

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2021, with comparative information for 2020

	2021	2020
<b>Assets</b>		
Current assets:		
Cash and cash equivalents (note 2)	\$ 361,666	\$ 308,704
Prepaid expenses	2,000	4,625
Accounts receivable	69	911
	<u>\$ 363,735</u>	<u>\$ 314,240</u>

## Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 36,239	\$ 10,086
Deferred revenue	1,680	20,480
Deferred contributions (note 3)	57,039	57,039
	<u>94,958</u>	<u>87,605</u>
Net assets:		
Unrestricted	268,777	226,635
Contractual commitments (note 4)		
COVID-19 (note 7)		
	<u>\$ 363,735</u>	<u>\$ 314,240</u>

See accompanying notes to financial statements.

On behalf of the Board:



Director



Director

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Operations and Changes in Net Assets

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
<b>Revenue:</b>		
Annual meeting - registration	\$ 16,159	\$ -
Association dues	97,597	96,544
Annual meeting - sponsorships	58,800	5,500
Interest	947	2,584
	<u>173,503</u>	<u>104,628</u>
<b>Expenses:</b>		
Union of BC Municipalities contract fees	90,124	89,474
Communication and staff travel (note 1(f))	1,223	10,690
Executive meetings	14,297	9,270
Professional fees	6,955	5,500
Annual meeting	11,700	5,192
Postage, office and miscellaneous	395	2,751
Consulting fees	6,667	-
	<u>131,361</u>	<u>122,877</u>
Excess (deficiency) of revenue over expenses before the undernoted items	42,142	(18,249)
<b>Other expenses (income):</b>		
Contributions - Solid Waste Committee	-	(2,032)
Expenses - Solid Waste Committee	-	2,032
	<u>-</u>	<u>-</u>
Excess (deficiency) of revenue over expenses	42,142	(18,249)
Net assets, beginning of year	226,635	244,884
<b>Net assets, end of year</b>	<b>\$ 268,777</b>	<b>\$ 226,635</b>

See accompanying notes to financial statements.



# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

## Statement of Cash Flows

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenue over expenses	\$ 42,142	\$ (18,249)
Changes in non-cash operating working capital:		
Decrease in prepaid expenses	2,625	3,000
Decrease (increase) in accounts receivable	842	(911)
Increase (decrease) in accounts payable and accrued liabilities	26,153	(9,215)
Increase (decrease) in deferred revenue	(18,800)	20,480
Decrease in deferred contributions	-	(1,290)
Increase (decrease) in cash and cash equivalents	52,962	(6,185)
Cash and cash equivalents, beginning of year	308,704	314,889
Cash and cash equivalents, end of year	\$ 361,666	\$ 308,704

See accompanying notes to financial statements.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2021

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## Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is registered under the Societies Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

## 1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

### (a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

### (b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

### (c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 1. Significant accounting policies (continued):

### (d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

### (e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment.

### (f) Capital assets:

In accordance with the ASNPO Handbook section 4433, *Tangible Capital Assets held by Not-for-profit Organizations*, and section 4434, *Intangible Assets held by Not-for-profit Organizations*, the Association has met the criteria to be considered a small organization and as such has not capitalized any expenditures. Capital assets and intangible assets owned by the Association but which have not been capitalized under this accounting policy include computer hardware and website costs. There were no acquisitions of capital assets during the year (2020 - the Association incurred \$7,700 of costs related to the redevelopment of the Association's website).

### (g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 2. Cash and cash equivalents:

	2021	2020
Cash	\$ 151,902	\$ 99,260
MFA Money Market Funds	209,764	209,444
	<u>\$ 361,666</u>	<u>\$ 308,704</u>

## 3. Deferred contributions:

Deferred contributions include \$44,665 (2020 - \$44,665) of provincial grants restricted for the facilitation of the activities of the Treaty Advisory Committee. The remaining balance will be used for the purposes of continuing and offsetting costs of future reconciliation initiatives.

Also included in deferred contributions is \$12,374 (2020 - \$12,374) in contributions restricted for the activities of the Special Committee on Solid Waste Management.

## 4. Contractual commitments:

The Association has a contract with the Union of British Columbia Municipalities for administrative, office and various support services and has committed to pay a minimum of \$90,124 in 2022 in respect of this contract by way of quarterly payments. The contract term ends on December 31, 2026. The amounts are subject to adjustments each year based on changes in costs or the Consumer Price Index (CPI).

## 5. Financial risks and concentration of risk:

The Association's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. The Association believes that it is not exposed to significant interest rate or cash flow risk arising from its financial instruments.

Liquidity risk is the risk that the Association will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Association manages its liquidity risk by monitoring its operating requirements. It prepares budget and cash forecasts to ensure it has sufficient funds to fulfil its obligations.

There has been no change to the risk exposures from 2020.

# ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 6. Employee and director remuneration:

The BC Societies Act has a requirement for the disclosure in the financial statements of the remuneration of directors, employees and contractors. For the period ending December 31, 2021, nine directors received remuneration totaling \$11,475, with amounts ranging from \$675 to \$1,725 per director (2020 - ten directors received remuneration totaling \$8,025, with amounts ranging from \$300 to \$1,275 per director).

## 7. COVID-19:

In March 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization. The Association's 2020 annual meeting was cancelled as a result of provincial health recommendations. In 2021, the Association held a virtual one day conference event instead of the typical annual in-person multi-day conference. As a result, revenues from registration and sponsorship and conference expenses were lower than in a typical year. The Association is planning for the typical annual in-person multi-day conference to be held in April 2022. The situation remains dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the Association is not known at this time.

# AVICC 2022 DUES REPORT – % CHANGE (Mar 3, 2022)

Member	Pop 2021	Pop 2022	Ind. Pop % Δ	Dues 2021	Dues 2022	Overall change	Ind. \$\$ % Δ
1. Alberni-Clayoquot	8,376	8,484	1.29%	\$1,060.23	\$1,126.35	\$66.12	6.24%
2. Alert Bay	441	434	(1.59%)	\$245.00	\$350.00	\$105.00	42.86%
3. Campbell River	36,167	36,623	1.26%	\$3,812.09	\$4,043.51	\$231.42	6.07%
4. Capital	22,320	23,947	7.29%	\$2,538.72	\$2,832.02	\$293.30	11.55%
5. Central Coast	1,649	1,708	3.58%	\$245.00	\$350.00	\$105.00	42.86%
6. Central Saanich	18,353	18,522	0.92%	\$2,152.42	\$2,277.32	\$124.90	5.80%
7. Colwood	19,373	19,693	1.65%	\$2,251.74	\$2,397.05	\$145.31	6.45%
8. Comox	15,182	15,211	0.19%	\$1,843.62	\$1,938.77	\$95.15	5.16%
9. Comox Valley	24,840	25,704	3.48%	\$2,784.12	\$3,011.67	\$227.55	8.17%
10. Courtenay	28,862	28,902	0.14%	\$3,175.78	\$3,338.67	\$162.89	5.13%
11. Cowichan Valley	36,414	37,053	1.75%	\$3,833.14	\$4,081.98	\$248.84	6.49%
12. Cumberland	4,558	4,688	2.85%	\$610.77	\$659.60	\$48.83	7.99%
13. Duncan	5,124	5,121	(0.06%)	\$684.33	\$718.19	\$33.86	4.95%
14. Esquimalt	19,015	18,764	(1.32%)	\$2,216.88	\$2,302.07	\$85.19	3.84%
15. Gibsons	4,816	4,968	3.16%	\$645.34	\$699.00	\$53.66	8.31%
16. Gold River	1,272	1,257	(1.18%)	\$245.00	\$350.00	\$105.00	42.86%
17. Highlands	2,451	2,582	5.34%	\$328.43	\$363.29	\$34.86	10.61%
18. Islands Trust	1,649	1,708	3.58%	\$245.00	\$350.00	\$105.00	42.86%
19. Ladysmith	9,036	9,213	1.96%	\$1,136.52	\$1,214.83	\$78.31	6.89%
20. Lake Cowichan	3,651	3,600	(1.40%)	\$489.23	\$506.52	\$17.29	3.53%
21. Langford	44,069	47,313	7.36%	\$4,485.42	\$4,999.95	\$514.53	11.47%
22. Lantzville	3,816	3,874	1.52%	\$511.34	\$545.07	\$33.73	6.60%
23. Metchosin	5,049	5,186	2.71%	\$675.66	\$726.07	\$50.41	7.46%
24. Mount Waddington	2,351	2,261	(3.83%)	\$315.03	\$350.00	\$34.97	11.10%
25. Nanaimo City	101,336	101,987	0.64%	\$9,365.14	\$9,891.69	\$526.55	5.62%
26. Nanaimo RD	42,885	43,567	1.59%	\$4,384.53	\$4,664.79	\$280.26	6.39%
27. North Coast	1,404	1,397	(0.50%)	\$245.00	\$350.00	\$105.00	42.86%
28. North Cowichan	32,475	32,850	1.15%	\$3,497.49	\$3,705.93	\$208.44	5.96%
29. North Saanich	11,965	12,500	4.47%	\$1,475.08	\$1,613.78	\$138.70	9.40%
30. Oak Bay	18,918	18,930	0.06%	\$2,207.43	\$2,319.04	\$111.61	5.06%
31. Parksville	13,685	13,871	1.36%	\$1,673.90	\$1,780.17	\$106.27	6.35%
32. Port Alberni	19,060	19,101	0.22%	\$2,221.26	\$2,336.52	\$115.26	5.19%
33. Port Alice	651	707	8.60%	\$245.00	\$350.00	\$105.00	42.86%
34. Port Hardy	4,421	4,351	(1.58%)	\$592.41	\$612.19	\$19.78	3.34%
35. Port McNeill	2,416	2,441	1.03%	\$323.74	\$350.00	\$26.26	8.11%
36. Powell River	13,865	14,024	1.15%	\$1,694.71	\$1,798.74	\$104.03	6.14%
37. qathet	6,631	6,668	0.56%	\$858.53	\$905.95	\$47.42	5.52%
38. Qualicum Beach	9,233	9,387	1.67%	\$1,159.29	\$1,235.95	\$76.66	6.61%
39. Queen Charlotte	943	931	(1.27%)	\$245.00	\$350.00	\$105.00	42.86%

# AVICC 2022 DUES REPORT – % CHANGE (Mar 3, 2022)

Member	Pop 2021	Pop 2022	Ind. Pop % Δ	Dues 2021	Dues 2022	Overall change	Ind. \$\$ % Δ
40. Saanich	125,107	124,639	(0.37%)	\$11,390.67	\$11,918.39	\$527.72	4.63%
41. Sayward	318	326	2.52%	\$245.00	\$350.00	\$105.00	42.86%
42. Sechelt	10,872	10,971	0.91%	\$1,348.74	\$1,428.20	\$79.46	5.89%
43. Sechelt Indian Govt.	710	709	(0.14%)	\$245.00	\$350.00	\$105.00	42.86%
44. Sidney	12,312	12,279	(0.27%)	\$1,515.19	\$1,586.95	\$71.76	4.74%
45. Sooke	15,083	15,539	3.02%	\$1,833.98	\$1,972.31	\$138.33	7.54%
46. Strathcona	9,506	9,965	4.83%	\$1,190.85	\$1,306.10	\$115.25	9.68%
47. Sunshine Coast	14,654	14,988	2.28%	\$1,785.91	\$1,915.74	\$129.83	7.27%
48. Tahsis	348	296	(14.94%)	\$245.00	\$350.00	\$105.00	42.86%
49. Tofino	2,522	2,618	3.81%	\$337.95	\$368.35	\$30.40	9.00%
50. Ucluelet	1,941	2,055	5.87%	\$260.09	\$350.00	\$89.91	34.57%
51. Victoria	94,415	94,890	0.50%	\$8,775.40	\$9,256.71	\$481.31	5.48%
52. View Royal	11,829	12,034	1.73%	\$1,459.36	\$1,557.22	\$97.86	6.71%
53. Zeballos	118	120	1.69%	\$245.00	\$350.00	\$105.00	42.86%
	<u>898,457</u>	<u>910,957</u>	<u>1.3913%</u>	<u>\$97,597.46</u>	<u>\$104,856.65</u>	<u>\$7,259.19</u>	<u>7.4379%</u>

## 2022 AVICC BUDGET

	2022 BUDGET	2021 ACTUALS	2021 BUDGET	2020 ACTUALS	2019 ACTUALS	2018 ACTUALS
<b>GENERAL BUDGET</b>						
<b>Revenues</b>						
Dues <sup>1</sup>	104,860	97,597	97,000	96,544	93,823	86,254
Interest <sup>2</sup>	1,200	947	2,400	2,584	5,993	4,693
Other	0	0	0	0	0	0
<i>Sub-Total General Revenues</i>	106,060	98,544	99,400	99,128	99,816	90,947
<b>Expenditures</b>						
UBCM Contract <sup>4</sup>	94,500	90,124	90,350	89,474	83,542	85,168
Executive Meetings <sup>5</sup>	15,000	14,297	12,000	9,270	14,530	12,126
Other Meetings <sup>6</sup>	1,000	-	1,000	62	1,458	1,567
Communication and Staff Travel <sup>7, 8</sup>	1,500	1,223	1,000	10,690	2,391	2,397
Postage, office and miscellaneous <sup>9</sup>	1,500	395	1,000	2,689	260	320
Audit <sup>10</sup>	7,000	6,955	5,500	5,500	5,450	5,618
Advocacy <sup>11</sup>	5,000	6,667	2,500	-	-	2,460
Other <sup>12</sup>	5,000	-	2,000	-	75	-
<i>Sub-Total General Expenditures</i>	<u>130,500</u>	<u>119,661</u>	<u>115,350</u>	<u>117,685</u>	<u>107,706</u>	<u>109,656</u>
<b>Revenues Less Expenses - General</b>	<b>(24,440)</b>	<b>(21,117)</b>	<b>(15,950)</b>	<b>(18,557)</b>	<b>(7,890)</b>	<b>(18,709)</b>
<b>AGM &amp; CONVENTION BUDGET</b>						
AGM & Convention Revenue <sup>3</sup>	170,000	74,959	49,850	5,500	167,100	161,216
AGM & Convention Expenses <sup>13</sup>	<u>145,560</u>	<u>11,700</u>	<u>33,900</u>	<u>5,192</u>	<u>100,473</u>	<u>130,680</u>
<b>Revenues Less Expenses - Convention</b>	<b>24,440</b>	<b>63,259</b>	<b>15,950</b>	<b>308</b>	<b>66,627</b>	<b>30,536</b>
<b>TOTAL PROFIT/LOSS</b>	<b>0</b>	<b>42,142</b>	<b>0</b>	<b>(18,249)</b>	<b>58,737</b>	<b>11,827</b>

### REVENUES

- Dues** - The dues are based on the prior year's population figures on a sliding scale  
Source for population figures is BC Stats, a division of the Ministry of Citizens' Services as received from UBCM
- Interest** - Funds are invested with the Municipal Finance Authority
- AGM & Convention** - Includes both sponsorship and registration income

### EXPENDITURES

- UBCM Service Contract** - covers the cost of the service agreement with UBCM
- Executive Meetings** - covers expenses for the in-person and teleconference meetings
- Other Meetings** - includes costs for meetings of AVICC representatives to external groups, UBCM reimbursement in 2020
- Staff Travel** - covers staff travel, convention travel is included under convention expenses
- Communications** - covers the costs of maintaining the AVICC Website, 2020 cost reflects new website and new Zoom licence
- Postage, Office, Miscellaneous** - covers the costs of office supplies, postage and other miscellaneous
- Audit** - annual expense
- Advocacy**
- Other** - covers miscellaneous expenses not budgetted in other lines
- AGM & Convention** - covers all the costs of the AGM & Convention except AVICC regular staffing



# APPENDIX A

## AVICC MEMBERS

### CITIES

Campbell River  
Colwood  
Courtenay  
Duncan  
Langford  
Nanaimo  
Parksville  
Port Alberni  
Powell River  
Victoria

### VILLAGES

Alert Bay  
Cumberland  
Gold River  
Port Alice  
Queen Charlotte  
Sayward  
Tahsis  
Zeballos

### DISTRICTS

Central Saanich  
Esquimalt  
Highlands  
Lantzville  
Metchosin  
North Cowichan  
North Saanich  
Oak Bay  
Port Hardy  
Saanich  
Sechelt  
Sechelt Indian Government  
District  
Sooke  
Tofino  
Ucluelet

### REGIONAL DISTRICTS

Alberni-Clayoquot  
Capital  
Central Coast  
Comox Valley  
Cowichan Valley  
Mount Waddington  
Nanaimo  
North Coast  
qathet  
Strathcona  
Sunshine Coast  
Islands Trust

### TOWNS

Comox  
Gibsons  
Lake Cowichan  
Ladysmith  
Port McNeil  
Qualicum Beach  
Sidney  
View Royal

## APPENDIX B

### AVICC LIFE MEMBERS

1949-1950	Lorne Jordan	Port Alberni
1951-1952	Earl Westwood	Nanaimo
1953	Bert Beasley	North Cowichan
1954	Bill Henderson	Cumberland
1955-1956	C.A.P. Murson	North Cowichan
1957	Alf Wurtele	Esquimalt
1958	Jack Dobson	Duncan
1959	Bill Moore	Courtenay
1960	George Chatterton	Saanich
1962	John Cook	Nanaimo
1963	Don Morton	North Cowichan
1964	Reeve Lee	Central Saanich
1965	Fred Bishop	Port Alberni
1966	Doug Watts	Oak Bay
1967	Les Hammer	Port Alberni
1968	Rob Baird	Victoria
1969	Kay Grouhel	Ladysmith
1970	S.A.D. Pike	Powell River
1971-1972	Archie Galbraith	Central Saanich
1973-1974	G.H.A. MacKay	Nanaimo
1974-1975	William (Bronco) Moncrief	Cumberland
1975-1976	Ed Lum	Victoria
1976-1977	George McKnight	Port Alberni
1977-1978	K. Paskin	Duncan
1978-1979	Ken Hill	Esquimalt
1979-1980	George Piercy	Comox
1980-1981	Mel Couvelier	Saanich
1981-1982	Anne Fiddick	Gold River
1982-1983	Dick Winkleman	Nanaimo
1983-1984	Norma Sealey	Sidney
1984-1985	Robert Ostler	Campbell River
1985-1986	Gillian Trumper	Port Alberni
1986-1987	William (Bill) Kinley	Port McNeill
1987-1988	Tom McCrae	Tahsis
1989-1990	Frank Ney	Nanaimo
	George Borza	Nanaimo RD
	George Cochrane	Courtenay
	Walter Behn	Port Alberni
	Eric Simmons	Victoria
1990-1991	Bill Cox	Ladysmith

1992-1993	Ron Webber	Courtenay
1993-1994	Al Huddleston	Port Hardy
1994-1995	Martin Segger	Victoria
1995-1996	Maxine Williams	Alert Bay
1996-1997	Jim Gurney	Sunshine Coast RD
1998-1999	James Lornie	Campbell River
1999-2000	John Crook	Langford
2000-2001	Frank Leonard	Saanich
2001-2003	Pearl Myhres	Zeballos
2003-2005	Mary Ashley	Campbell River
2005-2007	W. J. (Jack) Peake	Lake Cowichan
2007-2008	Bea Holland	Victoria
2008	Gerry Furney	40 Years Service
2008-2009	Rod Sherrell	Mt. Waddington RD
2009	Eydie Fraser	AVICC Executive Coordinator
2009-2011	Barry Janyk	Gibsons
2011	Christopher Causton	Oak Bay
2014	Larry Cross	Sidney
2017	Joe Stanhope	Nanaimo RD
2018	Barbara Price	Comox
2019	Mary Marcotte	Cowichan Valley RD
2020	Edwin Grieve	Comox Valley RD

## 2021-22 AVICC EXECUTIVE

PRESIDENT	Director Ian Morrison Cowichan Valley Regional District
FIRST VICE PRESIDENT	Director Penny Cote Alberni-Clayoquot Regional District
SECOND VICE PRESIDENT	Councillor Ben Geselbracht City of Nanaimo
ELECTORAL AREA REPRESENTATIVE	Director Vanessa Craig Regional District of Nanaimo
DIRECTORS-AT-LARGE	Councillor Colleen Evans City of Campbell River
	Director Mark Gisborne qathet Regional District
	Director Travis Hall Central Coast Regional District
PAST PRESIDENT	Councillor Carl Jensen District of Central Saanich