



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
HELD THURSDAY, MARCH 31, 2022  
LIBRARY ROOM, FAIRMONT EMPRESS**

**IN ATTENDANCE:** Director Ian Morrison, Cowichan Valley RD, President  
Director Penny Cote, Alberni-Clayoquot RD, 1<sup>st</sup> Vice President  
Councillor Ben Geselbracht, City of Nanaimo, 2<sup>nd</sup> Vice President  
Councillor Colleen Evans, City of Campbell River, Director at Large  
Director Mark Gisborne, qathet RD, Director at Large  
Director Travis Hall, Central Coast RD, Director at Large  
Director Vanessa Craig, Nanaimo RD, EA Representative  
Councillor Carl Jensen, District of Central Saanich, Past President

**STAFF ATTENDANCE:** Liz Cookson, Executive Director

**GUESTS IN ATTENDANCE:** Ian Izard, QC, Parliamentarian

President Morrison called the meeting to order at 12:20 pm and welcomed Committee members, staff and guest, Ian Izard, QC.

**AGENDA**

On motion by Past President Jensen, seconded by Director Evans,  
THAT the agenda be adopted as circulated was **CARRIED**

**MINUTES**

On motion by 1<sup>st</sup> Vice President Cote, seconded by Past President Jensen,  
THAT the minutes of the March 4, 2022 Executive Committee meeting be adopted was **CARRIED**

**RESOLUTIONS**

**Resolutions Procedures & Resolution Script**

The Committee reviewed the convention rules and the scripting for the resolutions process provided in the package. There was general discussion on procedures, and members took the opportunity to ask the Parliamentarian for clarification on the rules.

On motion by Past President Jensen, seconded by 2<sup>nd</sup> Vice President Geselbracht,  
That the report and accompanying convention rules and resolution script be received was **CARRIED**

**2022 Resolutions Before the Deadline**

At the March 4th meeting, the Executive had reviewed the resolutions received by the January 28th deadline. That review included discussion of comments provided by UBCM policy staff for each of the resolutions.

The resolutions with comments and recommendations were included in the Annual Report and Resolutions Package that was emailed in advance to delegates and to each of the AVICC member local governments.

The Executive reviewed the timing and procedure for resolution ER1 from the Executive Committee on Determining AVICC's Advocacy Role, and determined that President Morrison would speak from the floor as the sponsor of the resolution.

On motion by Past President Jensen, seconded by 2<sup>nd</sup> Vice President Geselbracht,  
That the report on the Resolutions Received by the Deadline be received, and that President Morrison would speak at the Pro microphone as the sponsor of the resolution was CARRIED

### **2022 Late and Off the Floor Resolutions**

Liz Cookson advised that no late resolutions had been received, but that she had been advised that there would be an off the floor resolution from Councillor Westbroek from the Town of Qualicum Beach. The resolution had not been endorsed by the Qualicum Beach Council. The Councillor had been advised of the procedures required for an off the floor resolution.

On motion by Past President Jensen, seconded by 2<sup>nd</sup> Vice President Geselbracht,  
That the report on Late and Off the Floor Resolutions be received CARRIED

President Morrison thanked Mr. Ian IZARD for his attendance and advice, and Mr. IZARD left the meeting.

## **CONVENTION**

### **Convention Update and Final Convention Program**

Liz Cookson reviewed the final 2022 AGM & Convention program. She advised that Premier Horgan would be joining the opening ceremony, and reviewed the processions and blanketing ceremonies that had been reviewed with the City of Victoria and the Songhees Nation. She also provided a script for the Executive members to thank speakers and announce that a donation had been made in their honour to either the Aboriginal Coalition to End Homelessness Society or to the Children's Health Foundation of Vancouver Island.

On motion by Past President Jensen, seconded by Director Gisborne,  
That the report on the 2022 AGM & Convention program be received, and that the charities for donations in recognition of presenters at the Convention be confirmed as the Aboriginal Coalition to End Homelessness and the Children's Health Foundation of Vancouver Island was CARRIED

### **Executive Responsibilities During the Convention**

Liz Cookson gave an overview of assigned responsibilities and speaking notes that were set out in detail in the script provided on March 28<sup>th</sup>. She reminded the Executive of the following AVICC rules for when they are facilitating sessions:

- Only elected officials are permitted to speak at the microphones and ask questions of speakers – this applies to all sessions, not only the resolutions sessions.
- Only delegates may attend the workshops, presentations and business sessions. A partner or guest

name badge does not give access to business sessions.

- AVICC is a member-based association, not a government, and the rules of open meetings for governments do not apply.

On motion by Past President Jensen, seconded by Director Hall,  
That the report on Executive Responsibilities during the Convention be received was CARRIED

**Nominating Committee Report**

Liz Cookson referred to the Nominating Committee report that was distributed in the Annual Report to the membership. She advised that no further nominations had been received subsequent to the report, and reminded the Executive of the rules they had previously adopted for nominations from the floor and candidate speeches.

On motion by Past President Jensen, seconded by 1<sup>st</sup> Vice President Cote,  
That the Nominating Committee report be received was CARRIED

**ADJOURNMENT**

At approximately 2:45 pm, on motion by President Morrison, seconded by Past President Jensen,  
That the meeting be adjourned was CARRIED



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Director Ian Morrison  
President



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Liz Cookson  
Executive Director