



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
on THURSDAY, April 11th, 2024 12:00 p.m.
Held at the Vancouver Island Conference Centre,
101 Gordon St., Nanaimo, BC and via Zoom**

IN ATTENDANCE: Councillor Ben Geselbracht, City of Nanaimo, President
Director Vanessa Craig, RD of Nanaimo, 1st Vice President
Councillor Sarah Fowler, Village of Tahsis, 2nd Vice President
Director Penny Cote, Alberni-Clayoquot RD, Past President
Director Donna McMahon, Sunshine Coast RD, Electoral Area Representative
Director Travis Hall, Central Coast RD, Director at Large (via Zoom)
Councillor Will Cole-Hamilton, City of Courtenay, Director at Large (via Zoom)

STAFF ATTENDANCE: Theresa Dennison, AVICC Executive Director

LEAVE OF ABSENCE: Councillor Tanille Johnston, City of Campbell River, Director at Large

DELEGATION: Parliamentarian Claire Moglove joined for item 2. Resolutions

President Geselbracht called the meeting to order at 12:09 p.m. and thanked Parliamentarian Claire Moglove for joining us.

1. ADOPTION OF AGENDA AND MINUTES

a. AGENDA

On motion by EA Representative McMahon, seconded by 1st Vice President Craig
THAT the agenda for the April 10, 2025 meeting be adopted was CARRIED

b. MINUTES

On motion by Past President Cote, seconded by 2nd Vice President Fowler
THAT the minutes of the March 14, 2025 meeting be adopted was CARRIED

2. RESOLUTIONS

DELEGATION: Claire Moglove, Parliamentarian, joined the meeting to answer questions about the Resolutions process.

a. Resolutions Procedures & Resolution Script

The Committee reviewed the convention rules and the scripting for the resolutions process provided in the package. There was general discussion on procedures, and Executive Roles through the Resolutions Sessions, and the members were given the opportunity to ask the Parliamentarian for clarification on the rules. The Executive reviewed the process for the Resolutions Sessions, confirmed the Chairs and team members for each session.

b. 2025 Resolutions Before the Deadline

At the March 14th meeting, the Executive had reviewed the resolutions received by the February 6th deadline. That review included discussion of comments provided by UBCM policy staff for

each of the resolutions. The Executive made amendments to the recommendations and comments to ensure that it was consistent with what the AVICC Executive, acting as the AVICC Resolutions Committee, wanted to include in the commentary.

The resolutions, including comments and recommendations were included in the Annual Report and Resolutions Package that was emailed in advance to delegates and to each of the AVICC member local governments, and posted online. The Annual Report is also available on the event app for convenient reference.

On motion by EA Representative McMahon, seconded by 2nd Vice President Fowler THAT the reports on “Resolutions Procedures & Resolution Script” and “2025 Resolutions Before the Deadline” be received, was CARRIED

c. 2025 Late and Off the Floor Resolutions

These guidelines come from the Executive Policies:

16(f) Late resolutions are those resolutions received after the deadline established by the Executive. Late Resolutions will only be recommended for debate if they relate to issues that are emergency in nature or were unknown at the time of the resolutions deadline.

The deadline to submit Late Resolutions is noon on April 9, 2025. There were five Late Resolutions submitted after the February 6th deadline, an advance of April 9th:

- LR1) Funding for 911 Services, District of Sooke
- LR2) Taxation of Utility Companies, District of Sooke
- LR3) Two-Year Term for Regional District Chairs and Vice Chairs, Capital Regional District
- LR4) Request for Advocacy for the Establishment of a Framework for Intergovernmental Relations with First Nations, City of Port Alberni; and
- LR5) Dedicating Water Rental Fees to Watershed Security, Village of Cumberland

The Executive reviewed each resolution, assessing whether they met the criteria for admission based on the Resolutions Rules, and determined that none really fit the criteria of being emergency in nature, or of being an emergent issue.

On motion by EA Representative McMahon, seconded by 2nd Vice President Fowler THAT LR1, LR2, LR3, and LR4 be given a recommendation of “not admit for debate” was CARRIED

Further discussion took place around LR5, and whether the release of the Provincial budget would constitute “emergent” information. It was determined that since the budget is released annually, the ask in the enactment clause of LR5 could have been made in advance of the budget being released, by the deadline for resolution submissions.

On motion by 1st Vice President Craig, seconded by Past President Cote THAT LR5 be given a recommendation of “not admit for debate” was

CARRIED
OPPOSED : EA Representative McMahon

The Parliamentarian confirmed that the AVICC rules do not include mechanisms to amend the resolutions book in the same way they do at UBCM, and that it would be required that we get through all of the resolutions submitted by the deadline before even considering the report on late resolutions. It is important that this information is added to the resolutions chair's script for the Sunday session.

At 1:00pm – Director Cole-Hamilton left the meeting

At 1:06pm – Director Hall left the meeting

On Motion by EA Representative McMahon, seconded by 1st Vice President Craig
THAT the Report on Late Resolutions be distributed to delegates at the convention for consideration was

CARRIED

President Geselbracht thanked Claire Moglove for her attendance and advice, and Ms. Moglove left the meeting.

3. CONVENTION

a. 2025 Convention Update

Theresa Dennison presented a report that provided the details about the convention. She discussed the invited guests, First Nations participation, and provincial representatives who would be in attendance at the convention. The report included the updated program that provided the finalized details.

There was a conversation about removing the bagpipers from our convention and discussed the rationale behind this (based on the March 2025 motion) – it is perceived by some as being a colonial mechanism, and there was debate about whether this is accurate. Staff recommended that the Executive select a song to play as they walked onto the stage for the opening ceremonies.

On motion by President Geselbracht, seconded by 2nd Vice President Fowler
THAT the AVICC Executive enter the room for the opening ceremony to *Lovely Day* by Bill Withers was

CARRIED

There was a conversation about the Treaty Advisory Committee reserve fund, and its use to promote DRIPA at AVICC. There were a total of 8 First Nations Chiefs or representatives registered on a complimentary Basis, and one First Nations speaker who required a hotel room.

On motion by Past President Cote, seconded by EA Representative McMahon
THAT the AVICC Executive approve \$4,340 in registration fees and up to \$700 in travel and accommodation expenses for the Indigenomics Speaker to be transferred from the TAC Reserve Fund to support registrations for First Nations at the 2025 AVICC AGM & Convention was

CARRIED

Staff confirmed the Provincial speakers and their participation in the conference. The interim Leader of the Green Party was scheduled to speak, Sunday, and can no longer attend that day. Green Party MLA, Rob Botterill, Saanich – Gulf Islands has been invited in his place. Based on AVICC Policies, the Executive must confirm this invitation.

On motion by 2nd Vice President Fowler, seconded by 1st Vice president Craig
THAT the AVICC Executive invite Green Part MLA Rob Botterell to speak at the 2025 AVICC AGM
& Convention was CARRIED

On motion by President Geselbracht, seconded by 2nd Vice President Fowler
THAT the AVICC Executive Policies be amended to allow leaders of the opposition to delegate
their invitation to speak at the AVICC Convention with approval of the Executive was CARRIED

At the March 14th meeting Executive approved Loaves & Fishes and the Nanaimo Brain Injury
Society to receive donations being made in recognition of speakers at the sessions. The
following would be read out for each organization:

Loaves & Fishes Food Bank

"In appreciation of our speakers today and with thanks for your contribution, AVICC has made a donation to the Loaves & Fishes Community Food Bank. The society works to solve the crisis of food insecurity to benefit people in need across Vancouver Island, serving individuals from Nanaimo to Port Hardy and providing food to over 100 other charities, food banks, schools and Indigenous communities in our region. We encourage members to learn more and donate by going to their website." ; and

Nanaimo Brain Injury Society:

"In appreciation of our speakers today, and with thanks for your contribution, AVICC has made a donation to the Nanaimo Brain Injury Society, who provides support, education and connection for people living with brain injury and their families in Nanaimo and surrounding areas. We encourage members to learn more and donate by going to their website."

On motion by Past President Cote, seconded by EA Representative McMahon
THAT the report on the convention update be received and that speaker gift charity donation
script be approved was CARRIED

b. 2025 Executive Responsibilities and Script

Theresa Dennison reviewed the script for the convention and outlined everyone's responsibilities and expectations, and answered any questions.

On motion by 2nd Vice President Fowler, seconded by 1st Vice president Craig
THAT the report on Executive Responsibilities be received was CARRIED

c. 2025 Nominating Committee Report

Theresa Dennison presented the Nominating Committee Report to the Executive. Elections would be held electronically using the SimplyVoting app, and credentials had already been sent out to voting members. It was determined that speeches would be provided via video online, as well as in person and that any nominations from the floor would have the opportunity to connect with staff to provide and post a video that would be shared when the election went live, at the time confirmed in the schedule.

As a result of the Call for Nominations, the Nominating Committee has received one nomination for each of the Table Officer positions, one nomination for the EA Representative position and four for Director at Large.

On motion by Past President Cote, seconded by 2nd Vice President Fowler
THAT the Nominating Committee Report be received was

CARRIED

4. ADMINISTRATION

a. 2025/26 Executive Tentative Orientation & Meeting Dates

Each year the AVICC Members elect their AVICC Executive Committee for the term following the convention. In May 2024, Staff and Past President Cote will arrange a short virtual orientation for new Executive Members to review the Bylaws, Policies, expectations, and processes, and to answer any questions. The first Regular meeting of the AVICC Executive will take place in June, in the first or second week. This timing allows staff to put together all of the post-convention information together, including information to help inform the Advocacy Plan for the Term. After the convention, the new Executive will meet briefly in the View Royal Room to discuss possible date options.

On motion by 1st Vice President Craig, seconded by 2nd Vice President Fowler
THAT the first meeting of the next term be tentatively scheduled for June 6, 2025 was CARRIED

There was a conversation about AVICC representation and potentially amending our Bylaws for next year to include regional representatives. Perhaps we should do a survey to see if the members would be interested in making a change to our bylaws. It was identified that we should have this conversation in the beginning of the next term.

5. Next Meeting

The 2025/26 AVICC Executive Committee will meet after the convention to briefly connect and share contact information. The next meeting date and time would be confirmed at that time and a full proposed meeting schedule will be presented at the first meeting of the Executive of the term.

The next meeting of the AVICC Executive has been proposed for early June via Zoom, to be confirmed after the convention, depending on the schedules of any potential new members.

ADJOURNMENT

At 2:47 pm on motion by EA Representative McMahon, seconded by 2nd Vice President Fowler
THAT the meeting be adjourned was

CARRIED