



**MINUTES OF A MEETING
OF THE ASSOCIATION OF VANCOUVER ISLAND
AND COASTAL COMMUNITIES EXECUTIVE
on FRIDAY, October 17, 2025, 10:00 a.m.
Held at the Regional District of Nanaimo- Arbutus (Committee) Room
at 6300 Hammond Bay Road, Nanaimo BC & electronically via Zoom**

IN ATTENDANCE: Councillor Ben Geselbracht, City of Nanaimo, President
Chair Vanessa Craig, RD of Nanaimo, 1st Vice President
Councillor Sarah Fowler, Village of Tahsis, 2nd Vice President
Councillor Will Cole-Hamilton, City of Courtenay, Director at Large
Councillor Alison MacKenzie, Town of View Royal, Director at Large
Director Penny Cote, Alberni-Clayoquot RD, Past President (virtual)
Councillor Trina Isakson, City of Powell River, Director at Large (virtual)
Director Donna McMahan, Sunshine Coast RD, Electoral Area Representative (virtual)

STAFF ATTENDANCE: Theresa Dennison, AVICC Executive Director

President Geselbracht called the meeting to order at 10:05 a.m.

1. ADOPTION OF AGENDA & MINUTES

- a. On motion by Director Cole-Hamilton, seconded by 1st Vice President Craig
THAT the agenda for the October 17, 2025 meeting be adopted was CARRIED
- b. On motion by 1st Vice President Craig, seconded by 2nd Vice President Fowler
THAT the minutes for the August 15, 2025 meeting be adopted was CARRIED

2. PRESIDENT'S REPORT & ROUND TABLE

President Geselbracht provided an update – the last time we saw each other was at UBCM. The Minister of Housing and Municipal Affairs responded that they received the Regional District Legislative Reform Roadmap from UBCM, and that they will take time to review it. The UBCM Elections took place and we have one additional member from AVICC on the UBCM Board. Local media reached out to President Geselbracht on a couple of the UBCM issues, including the UBCM Governance Review, and the Meeting with Minister Parmar relating to the *Private Managed Forest Lands Act*. The Province's focus is more on economic development than environmental protection at the moment, and it was confirmed that the *PMFL Act* Review is on hold and he recommended that we should work with the Forest companies on this – it will be important to highlight that there are multiple companies, some smaller, and that we require support for enforcement of the various pieces of legislation. A meeting has been scheduled with Cowichan Valley RD and other members to talk about next steps – to potentially invite Minister Parmar to a tour of the impacted watersheds.

President Geselbracht offered time for the AVICC Executive to participate in a Round Table. The following comments were made:

- Governance Review at UBCM is important – our AVICC representatives on the UBCM Executive need to ensure that this is advanced.
- Thank you to those who attended Minister Meetings at UBCM on behalf of AVICC. ACRD had a meeting with Minister of Transportation and Transit that ended in a commitment to continue the conversation about the Island Rail Corridor East-to-West section.

- Thank you to AVICC for sponsoring the students this year – the student from ACRD is a junior firefighter, and a Tseshaht First Nation member and he has expressed interest in participating at AVICC. He would also like to bring another student, who is in-line to be a hereditary chief at Huu-ay-aht First Nations to AVICC in 2026.
- There were many issues with UBCM this year – starting with the wi-fi and app, as well as the elections. It is recommended that we complete their convention survey.
- It is always great to be there to network with other Local Government colleagues. Thank you to AVICC staff for all that they did.
- One of the Executive members expressed that at a recent Board check-in, it was clear that morale is at an all-time low. Heading into budget season, there is a lot of apprehension. How can we do any more than we are doing without any funding – what is the consequence if we start saying ‘no’ to the Province...?
- The AVICC Chairs and Mayors and Chiefs would like to meet again for a check-in via Zoom and MLA Steve Morissette has indicated that he would be interested in participating – perhaps AVICC could facilitate.
- We should loop in the Island Corridor Foundation (ICF) in future conversations on ACRD’s advocacy – Thomas could attend the meeting with ACRD about the Island Rail Corridor – President Geselbracht will reach out to Thomas Bevan, Executive Director of ICF and AVICC Staff will help coordinate. There was an Island Rail Corridor meeting last week at ACRD, and ICF was asked to find out what the cost to replace the trestles would be, including stabilization of the mountainside.

3. POLICY AND ADVOCACY

a. 2025 UBCM Convention Follow Up

Staff provided an update on the actions taken in support of AVICC at the 2025 UBCM Convention, that took place in Victoria September 22-26, 2025. In addition to attending multiple sessions and networking events, the following activities took place by AVICC’s Executive Director:

- Organized the annual AVICC lunch at UBCM for our members, featuring Minister of Health, Hon. Josie Osborne;
- Coordinated a strategic approach to the 2025 UBCM Executive Elections;
- Facilitated and attended a Minister Meeting with the Minister of Transportation and Transit with Alberni-Clayoquot RD regarding the Island Rail Corridor to action a 2025 regional AVICC resolution;
- Facilitated and attended a meeting with the Minister of Forests with the Cowichan Valley RD regarding Privately Managed Forest Lands based on regional resolutions from AVICC;
- Attended another Minister Meeting with the Minister of Finance held by the North Coast regional District on issues relating resolutions endorsed at AVICC about the Speculation and Vacancy Tax and the Port Tax Cap;
- Supported two student delegates from our region; and
- Attended meetings with representatives from other Area Associations as well as colleagues from partner organizations, including Island Coastal Economic Trust and CivicInfo BC.

The AVICC Executive provided the following feedback:

- The role of the area associations are getting more and more important – especially with all the changes at UBCM with respect to the resolutions process, and the fact that UBCM will not consider regional resolutions.
- At the next meeting with Area Association staff, find out what the priorities are at each, and determine common ground. After that meeting we could have a meeting with Staff and

Presidents of the Area Associations – there is a lot of opportunity to collaborate.

- AVICC needs to ensure that we anticipate that because of the changes to the AVICC Resolutions rules as well as UBCM’s restrictions on resolutions, many members may submit resolutions off the floor to combat it.
- At AVICC we must be locked down on our own rules and processes – we should brainstorm changes to our own processes later in the meeting and at the December meeting.
- For AVICC, we could get someone in to do a facilitated session on resolutions for our Executive or for our members.

On motion by Director MacKenzie, seconded by Director Cole-Hamilton
THAT the report on the 2025 UBCM Convention Update be received was

CARRIED

b. AVICC 2025-26 Advocacy and Virtual Sessions

Staff presented a report that provided an update on the advocacy activities planned for the 2025/26 Term and shared information about the Advocacy conversation that took place on advocacy planning at the June and August 2025 meetings. [AVICC’s website](#) includes an updated summary of the advocacy activities taken on by AVICC over the recent years.

There were two communications sent by our members to AVICC for discussion:

1. **A letter sent from the Sunshine Coast Regional District to the Minister of Housing and Municipal Affairs**, relating to the legislative process for municipal boundary adjustments
 - We should forward the letter to Don Lidstone and ask if the roadmap addressed these issues. Then we could send a response to the SCR D including information on how this is being addressed in the roadmap.
 - President Geselbracht to send a letter to Gary at UBCM to see where the Legislative Reform file is at UBCM, and to confirm who will be taking on the file moving forward.
2. **A Resolution sent to AVICC from the ACRD that was not considered at UBCM** relating to the CC-130H Hercules Fleet being refitted and used in the battle against wildfires.
 - The Resolutions Committee determined incorrectly that this issue was known by the June 15 deadline – the recommendation came in August.
 - A formal communication will be sent by ACRD to the Federal Minister, Provincial Ministers, UBCM and AVICC on the matter.
 - Since our members have not voted on the resolution, we should encourage the member to advocate directly at this point and include the resolution in the AVICC process.
 - Staff to do research on resolutions in support of firefighting and emergency management capacity and report back at the next meeting to see if past policy is in place
 - We could report out on the Late Resolutions at UBCM, and include a small note in our next communication about any late resolutions not considered.

Past President Cote left at 11:03 a.m.

The AVICC Executive has confirmed that as part of our advocacy role for our members that we host two virtual education and discussion sessions. At the August AVICC Executive Meeting, it was confirmed that a session on the *Cowichan Tribes v Canada* Case will take place in November 2025. It was also recommended that a session on “*Housing Corporations and Housing Solutions*” be presented in January or early February. Both sessions would be held virtually using the Zoom platform and be recorded for our delegates to watch for 30 days following the

session if they have barriers to attend at the time the session is held.

Cowichan Tribes Case Commentary: A Focused Dialogue for Local Government has been confirmed to take place via Zoom on November 27, 11:30am-1:30pm. Staff shared the description of the session submitted by Reece Harding of young Anderson who will be leading the session.

Staff asked for feedback on the following:

- Who from the AVICC Executive would like to be involved in the planning and facilitation of the session?
- Should there be an Indigenous voice included in the session?
- What elements of interactivity should be included in the session?

The AVICC Executive had the following comments

- There were good reviews about the session but there have been comments about how there was a bit of a negative spin on the decision that may be off-putting for First Nations in attendance.
- Could we invite the lawyer for Cowichan Tribes to participate? Staff to check with Reece
- The session at UBCM was recorded – many of our members didn't attend the session – framing it a continuation of the UBCM Session, offering more elements of interactivity in the online session.
- Include link to the UBCM session recording in our registration communication to encourage members to submit their questions in advance – point them to the timing of the background at the start of the recording.
- Ensure that the intro is brief – could be done by Mr. Rosenberg? Or should Mr. Harding provide his version of this same intro?
- Staff to Contact Debra Toporowski to check on her potential involvement and/or to get advice on how to respectfully ensure First Nations feel safe participating in the conversation.
- Email Reece confirming that we want to make sure this isn't just a rehashing of UBCM. We don't want to run any risk on casting a negative bias on the outcome of the court case and would like to know if it would be possible to add a 15 minute segment from the Cowichan Tribes lawyer or Debra Toporowski followed by a facilitated conversation by Reece Harding.
- What elements of interactivity should be included in the session?
 - No breakout groups
 - Use Q & A with upvotes
 - Send questions in advance
- It was confirmed that President Geselbracht would Chair and read the questions and that Director Cole-Hamilton and 1st Vice President Craig would help moderate questions to ensure that they follow our code of conduct.

EA Representative McMahon left the meeting at 11:28 a.m.

On motion by 2nd Vice President Fowler, seconded by Director MacKenzie THAT Staff open registration for the November 27th Virtual Education and Discussion Session to be entitled "*Cowichan Tribes Case Commentary: A Focused Dialogue for Local Government*" using the description provided by Reece Harding with edits relating to the discussion by the Executive in the Oct 17th meeting and asking members for questions through the registration process; and

THAT Director Cole-Hamilton and 1st Vice President Craig be identified to assist staff with the facilitation and moderation of the session was CARRIED

Local Government Housing Corporations – January/February 2026

There are several housing corporations in the AVICC Region. Staff has reached out to the Capital Region Housing Corporation (CRHC), the Tofino Housing Corporation (THC), and the Comox Valley Regional District who is in the process of establishing their own housing corporation. Staff met with CRHC Staff, who has presented at the 2024 UBCM Housing Summit as well as representatives from the Comox Valley RD and the Tofino Housing Corporation, who are all onboard to participate. Staff proposed that we could include a panel conversation with representatives from these three very different examples in different stages of establishment, and with different levels of capacity requirements.

It was identified at the August meeting that Director at Large, Councillor Will-Cole Hamiton, Chair of the Comox Valley Regional District would be interested in Chairing the virtual session on this topic. It was also recommended that we could incorporate other small community housing initiatives, such as the Tiny-Home-On-Wheels movement coming out of Islands Trust and the Regional District of Nanaimo, or the Strathcona Regional District’s “Just like Home” project that is a patient and caregiver healthcare accommodation initiative.

The AVICC Executive had the following comments

- We should focus on housing corporations/ authorities/ societies and in consideration of that, if we want to expand the session we could look outside of the AVICC Region
- Do the other models of RD Housing programs incorporate Electoral Areas? How is this done?
- Ask the presenters about how rural needs are being addressed in their communities?
- CRD Rural Housing Project seems to address the need for the creation of rural housing – add this to the conversation
- Focus on challenges and opportunities, examples of unpredictable outcomes, how it was possible, and who helped to support the creation of your Housing Corporation?
- How did you finance the initial creation and how are you financing it now?
- The Rural Economic Diversification and Infrastructure Program (REDIP) could be promoted to our members
- Tiny Homes are another way to create housing, although maybe it would draw focus from the intent of the session

On motion by 1st Vice President Craig, seconded by Director Cole-Hamilton
THAT Staff work with Director Cole-Hamilton to confirm a session on Local Government Housing Corporations that includes the Capital Region Housing Corporation, the Tofino Housing Corporation and the Comox Valley Regional District and the CRD Rural Housing Project to take place in early February, incorporating the feedback from the October 17 2025 Executive meeting.

On motion by Director Cole-Hamilton, seconded by Director MacKenzie
THAT the report on 2025/26 Advocacy and Virtual Sessions be received for information was CARRIED

c. 2026 AVICC Bylaw & Policy Update – Subcommittee Recommendations

At the June 6, 2025 meeting, staff requested input from the AVICC Executive on potential updates to the AVICC Bylaws and Executive Policies. It was determined that the intent of the Bylaw update is to:

1. Increase the number of Board Members on the AVICC Executive Committee;
2. Improve participation from the South Island Members at AVICC; and
3. Update the Bylaws for administrative purposes and inclusive language

Per the direction from that meeting, President Geselbracht, Past President Cote, and Director Cole-Hamilton met in July to make recommendations to staff on edits to the Bylaws and Executive Policies for consideration by the AVICC Executive, and staff presented the meeting notes and recommendations of the sub-committee at the August 15th meeting.

Staff was asked to invite Mayor Alto to attend an Executive Meeting to discuss ways to increase participation from the South Island. Her staff responded that she was unavailable to attend this meeting, but that she may be able to attend in December.

AVICC's Bylaws provide the AVICC Executive with the ability to set out more detailed policies in the Association's Executive Policies. These Policies can be changed by the AVICC Executive without full member approval. AVICC's current Policies can be found on our website. Staff has updated the Policies based on the direction at the last meeting and posted them on the website.

It was identified that we have a current gap in First Nations representation at the AVICC table. If we are interested in including First Nations in our membership, and there is an incredible value in having that voice at the table, how could we do this in a respectful way? Given our governance structure – the path makes more sense to talk about First Nations as an AVICC member rather than as it relates to having representation on our Executive of a person with Indigenous ancestry and/or status. Staff should reach out to our First Nations members to talk about how to do this appropriately. We are considering how to make sure that First Nations as Governments that provide local services to their communities have a voice at our table. Look at other models across Canada. Perhaps invite our two Nation members to attend a meeting. We could also ensure that we encourage First Nations members to put their names forward at AVICC in the next election.

On motion by 2nd Vice President Fowler, seconded by Director Cole-Hamilton
THAT the AVICC Executive receive the report on Bylaw and Policy Update for information was
CARRIED

There was an additional discussion about participation from our members south of the Malahat to be continued at the December meeting. Because of their geographical proximity to each other, and to the legislature, CRD members already collaborate well with each other, and they can do their own advocacy without our support.

The Executive took a break from 12:18 – 12:35 p.m.

4. FINANCIAL AND ADMINISTRATION

a. Interim Financial Report to September 30, 2025

Staff shared the Association's interim financial statements, updated convention budget actuals, and an updated forecast to the end of the year with the Executive. The convention returned a slightly better profit than budget at \$91,820, and the forecasted surplus for the year is now \$32K, which is an improvement of \$22K as compared to budget. The Executive were reminded that this surplus could be used to go towards advocacy initiatives, and to help cover any budgeted deficits that occur as a result of the convention taking place in Victoria, which is a lot more expensive than in Nanaimo.

There was a conversation about how much of a reserve the Association should have – keeping in mind that past Executive Committees have been conservative with respect to budgeting.

Now that AVICC Staff understands their capacity it may be time to spend some of the money on further advocacy – it may make sense for us to budget for consultants to support staff, such as independent advocacy missions to the Legislature. We should be working more collaboratively with our AVICC representatives on the FCM and UBCM Boards to ensure our message is consistent – perhaps we should formalize these relationships. We should also include increased presence and awareness about the association with the other levels of government.

Staff should present a workplan that includes a budget for consultants to take on some of the advocacy work and report back on it at the December meeting when the initial draft budget is presented.

A strategic planning session should be included in the next budget with a goal of increasing our advocacy sophistication, and have an expert in advocacy (not necessarily an LG consultant) provide us with more direction on how we do advocacy. President Geselbracht and Staff will do some research and bring it back for consideration at the December meeting.

EA Representative McMahon returned to the meeting at 1:02 p.m.

On motion by 2nd Vice President Fowler, seconded by Director Cole-Hamilton
THAT the Interim Financial Update to September 30, 2025 be received was CARRIED

On motion by Director Cole-Hamilton, seconded by Director Isakson
THAT Staff prepare plans for an externally facilitated strategic planning session in 2026 to a maximum budget of \$20,000 was CARRIED

There was a conversation about whether there is urgency to hold this session before convention, or if it could happen after the convention. Alison Habkirk was identified as a potential suitable facilitator.

b. Investments and Investment Policy Review

At the October 11, 2024 Executive meeting, the AVICC Executive adopted a Statement of Investment Policy (SIP) for the Association. The Associations investments were diversified at that time, and the performance since then and historical rates of return were shared.

On motion by 1st Vice President Craig, seconded by 2nd Vice President Fowler
THAT the AVICC Executive confirm that they have been given an opportunity to review the AVICC Statement of Investment Policy was CARRIED

The Executive were presented with options for diversifying the Association’s investments within the scope of the Statement of Investment Policy. Consideration was given to cash-flow, our current investments, and options through MFABC and Coast Capital Savings.

On motion by 2nd Vice President Fowler, seconded by Director MacKenzie

THAT the AVICC Executive direct staff to update the Association’s Investment Portfolio as follows:

- Leave the funds held with the Municipal Finance Authority of BC in the Money Market Fund and the High Interest Savings Account in their current accounts;

- Move the funds held with the Municipal Finance Authority of BC in a Government-Focused Ultra-Short Bond Fund with a current balance of \$77,554.64 to a Fossil Fuel Free Short-Term Bond Fund; and
 - Transfer an additional \$40,000 from our Chequing Account into a 2-year Fixed-term GIC with Coast Capital Savings
- to be evaluated again in late-2026 per the Statement of Investment Policy; and

THAT President Geselbracht and Staff be authorized to withdraw the required funds from our current MFABC and Coast Capital Savings accounts to meet the direction of the AVICC Executive regarding investments at the October 17, 2025 meeting was CARRIED

5. CONVENTION

a. 2026 Resolutions and Nominations Deadline

The AVICC bylaws specify that procedures for convention resolutions, including the deadline for submission of resolutions, may be determined by the Executive. Consideration was given to the historical deadlines, and timing that has worked in the past to ensure that the deadline for Resolutions finds the balance between allowing time for members to submit, and to allow for the review before Convention. Staff shared the Resolutions Call-out document and the AVICC Executive Nominations document for consideration.

There was a conversation about creating a searchable Resolutions Database, similar to what UBCM offers on their website. Staff was asked to do some research on what it would cost for a third-party company to add this to our website, and report back when the draft budget is being considered.

On motion by Director Cole-Hamilton, seconded by 1st Vice President Craig
 THAT the AVICC Executive direct staff to set the Resolutions and Nominations deadline as February 12th, 2026 and to communicate the deadline to members including the updated documents attached to staff's report on "2026 Resolutions and Nominations Deadline" amended to include the following language:

- highlight the changes made to the UBCM Bylaws at the 2025 UBCM Convention within the document; and
- Note that the AVICC Executive is currently evaluating changes to our own Resolutions Process was CARRIED

On motion by President Geselbracht, seconded by 2nd Vice President Fowler
 THAT the meeting be extended to 2:30 p.m. was CARRIED

It was noted by one of our members that the meeting was scheduled to take place until 2:00 p.m. and that our meetings consistently run over time. The Chair acknowledged that we would work to improve on this moving forward.

b. 2026 AVICC AGM & Convention Planning

The City of Victoria will be the host community of the 2026 Convention, in partnership with other municipalities in the Greater Victoria area to take place April 24-26, 2025. The convention was last held in Victoria in 2024. To date, the venue, catering, election format, program format, sponsorship approvals and audio-visual have been confirmed, and hotel room blocks have been contracted and communicated to members

The City of Victoria Council committed to being our host community, and will provide the in-kind donation of the Victoria Conference Centre (a \$28K value) and a cash donation of \$1000. In Nanaimo, the City and Regional District share the costs for several of the expenses, including the trade show, décor, speaker gift donations, honoraria, and entertainment (other than the Banquet Band) totaling approximately \$10K. In 2024, the City of Victoria reached out to other municipalities in the Greater Victoria area to offset some of this cost, and we received donations of \$500 from five members in the CRD in addition to Victoria's contributions in addition to a hotel room contribution of \$15 per room night.

At the August 15th AVICC Executive Meeting, staff was directed to work with President Geselbracht to reach out to the CRD and the municipalities within the CRD to offer opportunities to participate as Co-Host members at the upcoming convention. The letter was sent to 12 municipalities and the CRD on September 12th with a request to be added to their Council/Board's meeting agenda. To date, we have confirmation of the following contributions:

- **City of Colwood** – confirmed as a Contributing Member Sponsor (\$500)
- **Township of Esquimalt** – confirmed they will make recommendations for a Study Tour and Entertainment
- **District of Metchosin** – offered 2 staff to volunteer at the registration desk
- **The District of Saanich** – has not yet formally responded, but one of their Counsellors has indicated that he will bring a portable library to the event, and has recommended a Saanich and Victoria "Placemaking & Mural Tour".

The remaining members have not responded as of the time this report was published.

Director Isakson left the meeting at 2:05 p.m.

The AVICC Executive confirmed that for the 2026 Convention, we would host a reception style event in The Rattenbury Ballroom at the Fairmont Empress. It has a lot of 'soft seating' options in the foyer, directly outside of the ballroom where we could have round tables for about 120-150 people. Rather than serving a sit-down plated dinner, we would offer a stationed reception event including Chef's action stations, passed hors d'oeuvres, and enough 'reception food' that it's sufficient for dinner. We will also save money by providing two drink tickets per person instead of offering wine on the tables, and the tone of the event would be slightly less 'formal'. Staff will review and update the entertainment offerings, utilizing a budget that is comparable to or lower than previous years. The proposed options include engaging a DJ or a more cost-effective band for attendees interested in dancing, as well as providing a photo booth, close-up magic, and possibly a comedian or alternative entertainment forms.

There was a conversation about keynote speakers based on the feedback provided at the last two meetings. Staff also shared a preliminary draft budget for 2026 Convention, that recommends an increase to our keynote speaker budget.

On motion by 1st Vice President Craig, seconded by Director Cole-Hamilton
THAT the AVICC Executive confirm:

- Shachi Kurl of Angus Reid Institute as the opening session Keynote Speaker; and
- Norm Van Eeden Petersman of Strong Towns as the closing Plenary Session speaker for the 2026 AVICC AGM & Convention was

CARRIED

A request for submissions on sessions for the 2026 convention will be sent to the membership and other interested parties in the end of October 2025 with a cut-off of early-December 2025 so that consideration can be given to the sessions at the December Executive meeting. The [2025 Program](#) can be found on the AVICC Website. In 2026, there will be a total of 10 sessions, including 1 pre-convention workshop, 3 plenary sessions, and 6 concurrent workshops

Staff also confirmed the process for the other workshops, study tours and sessions, including a quote from professional facilitators from [Lynk Creations](#). In addition, staff shared that they have received a proposal for a session in advance of our call-out on Mitigating Wildfire Risk.

The host community typically arranges study tours for the Convention. For 2026, AVICC has asked the host community, and the members within the CRD for recommendations, but the Executive could also make suggestions. In 2024, the last time we were in the Greater Victoria area, we hosted a tour of the Saanich Forestry Centre, and held an agricultural tour in Metchosin (with a farm-to-table lunch).

A member from the District of Saanich has been [working on road murals](#) in their District (and region) and has expressed interest on behalf of his colleagues in hosting a tour of these amazing placemaking and traffic calming installations. The Greater Victoria Placemaking Network, has helped install road murals around Victoria and Saanich. A cycling tour of Victoria road murals is also easily doable (the Falaise Crescent road mural is a little far for cycling from the convention centre). If the Executive is interested, he has offered to ask the group if they might be interested in collaborating on a tour, also incorporating [Little Free Libraries](#), along the route. Staff have asked for the host community recommendations to be provided in advance of the December meeting for approval.

The AVICC Executive was asked to make recommendations on sessions, workshops and study tours for further research in advance of the December Executive meeting.

As has been done in past years, staff is recommending that we continue our Student Delegate program again for 2026. Providing information to our members about the program now will allow more members to consider the students in their communities to participate in this program.

On motion by 2nd Vice President Fowler, seconded by Director Cole-Hamilton
THAT the AVICC Executive direct staff to communicate the opportunity for complimentary student business session registration at AVICC to all members, and offer to assist with a 50% travel and accommodation reimbursement for up to \$1000 per student participant to assist with the student's travel costs; and

THAT AVICC is not responsible for the student delegate at the convention was CARRIED

An initial draft of the proposed 2026 AVICC AGM & Convention Budget was presented. Staff asked for direction on the items included in this budget and will present an updated draft 2026 Convention Budget at the December 2025 Executive meeting for approval.

The draft budget as presented estimates a \$36K profit for the 2026 Convention, including an increase of \$50 to the convention registration and a decrease of \$25 to the Banquet. The intent is to spend more money on speakers, and less on the banquet offerings. As discussed earlier, the revenues from the convention are used to offset the operational costs of the Association,

and staff will incorporate the convention budget into the operational budget to be approved in January 2026.

The AVICC Executive had the following comments:

- Provide a few options for subsidizing the reception-style banquet including options for the cost to be included with the registration fees. We should consider the the banquet should not cost more than we donate for speakers to charity
- General support for spending more on facilitators and speakers
- Would like to tentatively confirm the proposal from LyNk – their session would be well-received as a Friday morning workshop (2 hours) or a 90-minute session on Saturday.

On motion by 2nd Vice President Fowler, seconded by Director MacKenzie
THAT the report on 2026 Convention Planning be received for information was CARRIED

6. IN-CAMERA

At 2:22 p.m., on motion by 2nd Vice President Fowler, seconded by Director Cole-Hamilton
THAT the meeting go In-Camera to discuss personnel issues was CARRIED

At 2:37 on motion by Director Cole-Hamilton, seconded by Director MacKenzie
THAT the meeting return out of Camera was CARRIED

7. Next Meeting

The next meeting of the AVICC Executive is set for Friday December 12, 2025 at 9:00 a.m. to be held via Zoom.

ADJOURNMENT

At 2:40p.m. on motion by Director Cole-Hamilton, seconded by 2nd Vice President Fowler
THAT the meeting be adjourned was CARRIED