



ANNUAL REPORT AND RESOLUTIONS PACKAGE

TO BE CONSIDERED AT THE 77th ANNUAL MEETING

APRIL 24-26, 2026

Victoria Conference Centre, 720 Douglas St. Victoria, BC

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	Report on the 2026 Late Resolutions	to be distributed on-site at Convention
	2025 AGM Minutes (Draft)	emailed to members separately from this package

Association of Vancouver Island & Coastal Communities 77th Annual General Meeting & Convention

April 24-26, 2026 – Victoria Conference Centre, 720 Douglas Street, Victoria



PROGRAM Friday, April 24th, 2026

PRE-CONVENTION PROGRAM

- 7:30 am Registration Desk Opens ([Upstairs Lobby](#))
- 8:00 am – 11:30 am Tour: Victoria Placemaking & Marine Emergency Response ([meet at Registration Desk](#))
- 8:30 am – 11:30 am Tour: CFB Esquimalt Base ([meet at Registration Desk](#))
- 8:30 am – 11:30 am Tour: Saanich Rewilding Walking Tour ([meet at Registration Desk](#))
- 9:30 am – 11:30 am Workshop: Navigating the Big Divides ([Carson Hall C](#))
- 11:30 am – 1:30 pm Chiefs, Mayors and Chairs Forum and Lunch ([Sidney Room](#))
- 11:30 am – 1:30 pm Electoral Area Directors & Friends Forum and Lunch ([Colwood Room](#))
- 1:00 pm Trade Show Opens ([Upstairs Lobby and Carson Hall A](#))

TRADE SHOW HOURS: 1:00 pm – 7:30 pm

AGM & CONVENTION MAIN PROGRAM – Carson Hall B & C

- 2:00 pm Lekwungen Dancers & Territorial Welcome
Convention Welcome & Opening Remarks: President Ben Geselbracht
Welcome from Host: Mayor Marianne Alto
- 2:20 pm Provincial Address
- 2:30 pm Nominating Committee Report: Past President Penny Cote
- 2:35 pm Municipal Finance Authority Update
- 2:40 pm Keynote Address: Shachi Kurl: *Where are We Headed? And Where are We Now?*
- 3:40 pm – 4:05 pm Refreshment Break ([Trade Show – Carson Hall A](#))
- 4:05 pm BCLC Trivia!
- 4:15 pm Island Health Update: Leah Hollins, Chair, Island Health Board of Directors
- 4:20 pm Nominations from the Floor and Candidate Speeches for Table Officers
- 4:25 pm E-Comm 911 Update
- 4:30 pm Plenary Session: *Fostering Collaborative Governance – Modernizing ICET*
- 5:30 pm Final Comments and Wrap-Up, Door Prize Draw, Adjourn
- 5:30 pm – 7:30 pm Welcome Reception – CUPE BC ([Upstairs Lobby and Trade Show – Carson Hall A](#))
- 5:30 pm [Voting for Table Officers begins \(voting is on-line\)](#)

FINAL PROGRAM – April 22, 2026

PROGRAM

Saturday, April 25th, 2026

TRADE SHOW HOURS: 7:15 am – 3:00 pm

- 7:00 am – 8:30 am Breakfast Service (Upstairs Lobby)
- 7:30 am – 8:30 am Working Breakfast: *Partnering on Vancouver Island & Coastal BC Healthcare Recruitment* (Carson Hall, B & C)
- 8:30 am Convention Day 2 – Opening Remarks
Annual Meeting and President’s Address
- Convention Rules and Procedures
 - Minutes of 2025 Annual General Meeting
 - 2026 Annual Report
 - 2025 Audited Financial Statements
- 8:40 am MIABC Update
- 8:45 am UBCM President Address: President Cori Ramsay
- 9:00 am Consideration of Resolutions, Session 1
- 10:05 am – 10:30 am Refreshment Break (Trade Show – Carson Hall A)
- 10:30 am Voting for Table Officers closes (voting is on-line)
- 10:30 am UBCM Governance Review Update
- 11:00 am Consideration of Resolutions, Session 2
- 12:00 pm Nominating Committee Report
Nominations from the Floor and Candidate Speeches for Directors at Large
- 12:10 pm CREST Emergency Communications Address
- 12:15 pm – 1:25 pm Delegates Lunch (Upstairs Lobby, Desserts served in Trade Show – Carson Hall A)

CONCURRENT WORKSHOPS

- 1:30 pm – 2:30 pm #1 *Troubled Waters – Regulation of Activities In and Around Waterways* (Carson Hall C)
- 1:30 pm – 2:30 pm #2 *Permissive Tax Exemptions Grants and More: Exploring Good Practices* (Sidney Room)
- 1:30 pm – 2:30 pm #3 *What Councils Need to Know – AI in Local Government: Strategy, Governance, and Responsible Adoption* (Colwood Room)
- 2:30 pm – 3:00 pm Refreshment Break (Trade Show – Carson Hall A)
- 3:00 pm Voting for Directors at Large opens (voting is online if required)
- 3:00 pm Trade Show closes
- 3:00 pm – 4:30 pm #4 *How Do We Solve a Problem Like Engagement?* (Sidney Room)
- 3:00 pm – 4:30 pm #5 *Cowichan Tribes Case: Implications for Local Government* (Colwood Room)
- 3:00 pm – 4:30 pm #6 *The Future of Forestry on Vancouver Island & Coastal BC* (Carson Hall C)

GALA RECEPTION (BANQUET)

- 6:30 pm – 10:30 pm Gala Reception ('Banquet') (Fairmont Empress, Rattenbury Ballroom & Foyer)
Vancouver Island Sparkling Wine and beverages, Chef's Action Stations & Reception-Style Dinner Service, "Four Frames" Photobooth, DJ Jill Cooper, "Four Suits" Close-Up Magicians, Elena Antontevca – Cellist, and Sarah Murphy aka "Lil Jam Jam" as our host

PROGRAM

Sunday, April 26th, 2026

7:30 am – 8:30 am	Networking Breakfast (Carson Hall B & C, Upper Lobby)
7:30 am	Voting for Directors at Large closes (voting is online if required)
8:30 am	Convention Day 3 – Opening Remarks & Life Membership Award Nominating Committee Report Nominations from the Floor and Candidate Speeches for Electoral Area <and CRD> Representative (if required)
8:40 am	Insurance Corporation of BC Update
8:45 am	BC Conservative Caucus – MLA for Comox-Courtenay, Brennan Day
8:55 am	Federation of Canadian Municipalities Update, Councillor Will Cole-Hamilton
9:00 am	Voting for Electoral Area <and CRD> Representative opens (voting is online if required)
9:05 am	Island Coastal Economic Trust Update Plenary Session: <i>Strong Towns: Bottom-Up Revolution to Rebuild Canadian Prosperity</i>
10:05 am – 10:30 am	Refreshment Break (Upper Lobby)
10:30 am	Green Party Leader, Emily Lowen
10:40 am	Student Delegate Address
10:45 am – 11:40 am	Consideration of Resolutions (including Late & Off-The-Floor), Session 3
11:00 am	Voting for Electoral Area <and CRD> Representative closes (voting is online if required)
11:40 am	AVICC Advocacy Update / Resolutions Prioritization & Advocacy Survey
11:55 am	Nominating Committee Report (as required) Installation of New AVICC Executive Remarks by President-Elect 2027 Convention Announcement Grand Prize Draw – BC Ferries Prize Package – Must Be Present to Win
12:00 pm	Adjourn & Safe Travels

THANK YOU TO OUR HOSTS



Special thanks are extended to the City of Victoria for hosting AVICC's 77th AGM & Convention, and to the City of Colwood, the District of Saanich, the District of Metchosin, and the Township of Esquimalt for their in-kind and financial contributions. Our hosts helped with many aspects of the planning to make the 2026 Convention a success.

Thank you for making the Convention a great experience!

ACCESSIBILITY AT AVICC

This year, the AVICC Executive is thrilled to offer a more accessible and inclusive convention. We are offering the following accessibility features:

- A designated quiet space with a low-stimulus environment & viewing access to the plenary sessions;
- Access to [GoodMaps](#) indoor navigation at the Victoria Conference Centre (VCC)
- [KultureCity®](#) trained event staff at VCC to support those with invisible disabilities or sensory needs
- Sensory backpacks with white noise machines, headphones, and other supportive tools
- Wireless microphones and spotters for Q & A at sessions for those with mobility challenges;
- **Auracast™**, the next generation of Bluetooth® audio broadcasting for assistive listening brought to us by [Advanced Listening](#), based on Vancouver Island. Thank you to Tim and his team for making this possible!

AVICC actively seeks out this input to guide accessibility improvements. Please write to info@avicc.ca with questions or recommendations on accessibility at AVICC.

TIM ARCHER – ADVANCED LISTENING

With more than 40 years of experience in professional audio, Tim Archer, based in North Saanich, has designed immersive sound environments for IMAX films, museums, science centres, and themed attractions. In 2012, he founded Advanced Listening to apply this expertise to improving communication access for people who are hard of hearing, designing and installing assistive listening systems across Canada.



Founded in 2012, Advanced Listening works nationwide, researching and implementing technologies that make public spaces more accessible for the Deaf and Hard-of-Hearing communities. The team regularly presents at audiology conferences and contributes their expertise to the Rick Hansen Foundation's technical advisory work on accessibility. Advanced Listening also works with clinics across the country, showcasing the wide variety of assistive listening solutions available to support people with hearing loss.

At this conference, Advanced Listening is excited to introduce **Auracast™**, the next generation of Bluetooth® audio broadcasting for assistive listening and will be providing an Auracast transmission of the presentations for attendees to experience during the conference.

Advanced Listening has helped create accessible listening environments for transportation and health authorities, municipalities, houses of worship, and educational institutions, using technologies such as induction hearing loops, RF and I/R broadcast systems, and adaptive SoundField solutions.

Reach us at info@advancedlistening.ca, by phone at 778.426.4327 & at www.advancedlistening.ca or visit their kiosk at this year's event to connect!



TRADE SHOW

TRADE SHOW HOURS

Friday 1:00 pm – 7:30 pm
Saturday 7:15am – 3:00 pm

EXHIBITORS

- ◇ BC Assessment
- ◇ BC Ferries
- ◇ BC Hydro
- ◇ BC Nurses' Union
- ◇ BC Salmon Farmers
- ◇ BC Transit
- ◇ Children's Health Foundation of Van Island
- ◇ Council of Forest Industries
- ◇ CREST Emergency Communications
- ◇ CUPE BC – Canadian Union of Public Employees BC
- ◇ CUPE 8911 – Emergency Communications Professionals of BC
- ◇ CUPE Vancouver Island District Council
- ◇ Disability Alliance BC
- ◇ FortisBC Energy
- ◇ Green Roots Play Equipment
- ◇ Insurance Corporation of BC
- ◇ Interchange Recycling
- ◇ Island Coastal Economic Trust
- ◇ Island Health
- ◇ Managed Forest Council
- ◇ Mosaic Forest Management
- ◇ ParkMobile
- ◇ Strategic Natural Resource Group
- ◇ Private Forest Landowners Association
- ◇ Trans Mountain – **TRADESHOW SPONSOR**
- ◇ Urban Systems
- ◇ Vancouver Island Community Health Networks
- ◇ Western Canada Marine Response Corporation
- ◇ Western Forest Products

PROGRAM SPONSOR



BC ASSESSMENT

FINAL PROGRAM – April 22, 2026

SPONSORS

We wish to thank our sponsors for their contributions toward the 2026 AVICC Convention:

PLATINUM SPONSORS

Gala Reception Entertainment

BC Lottery Corporation

Friday Welcome Reception

CUPE BC

GOLD SPONSORS

Keynote Speaker

Municipal Finance
Authority of BC

Delegates Lunch

CREST Emergency
Communications

Saturday Morning Breakfast

Municipal Insurance
Association of BC

Gala Reception Dinner

Young Anderson

Sunday Closing Session

Insurance Corporation of BC

Friday Plenary Session

E-Comm 911

Friday Opening Session

Island Health

Sunday Plenary Session

Island Coastal Economic Trust

SILVER SPONSORS

Gala Reception Appetizers: Fortis BC

Chiefs, Mayors & Chairs Forum:

Lidstone & Company

Gala Reception Cocktails: Urban Systems

Friday Morning Session:

BC Council of Forest Industries (COFI)

Trade Show: Trans Mountain

BRONZE & CONTRIBUTING SPONSORS

Program: BC Assessment

Communications: Mosaic Forest Management

Registration Services: Western Forest Products

Friday Afternoon Refreshment Break: CUPE 8911 – Emergency Professionals BC

Saturday Morning Refreshment Break: Interchange Recycling

Saturday Afternoon Refreshment Break: BC Hydro

Sunday Morning Refreshment Break: CUPE VI District Council

Grand Prize: BC Ferry Services

Transportation: BC Transit

SPEAKER GIFT DONATION



Historically, AVICC has provided gifts to our speakers to thank them for their participation in our convention. Since 2022, the AVICC Executive determined that rather than purchase gifts, that we donate to a local charitable organization that benefits the residents in our region.

This practice is being continued for 2026, and a donation will be made to The Inter-Cultural Association of Greater Victoria, and to the Victoria Youth Empowerment Society in lieu of Speakers Gifts. Please visit their websites to learn more about how these organizations benefit our communities.



**Inter-Cultural
Association**
of Greater Victoria

For more than fifty years, the Inter-Cultural Association's (ICA) purpose has been to support the full integration of newcomer immigrants and refugees into the social, economic and civic life of the Capital Region of British Columbia. Founded in the 1970s as a response to racism in our community, today, we

continue that important work by offering wide ranging services that help newcomers access housing, healthcare and employment as well as English language instruction and mentorship. Alongside our direct services to newcomers, ICA helps Greater Victoria be a more welcoming place by providing anti-racism programming and community education. At ICA, we believe no one who joins our community should ever feel vulnerable or alone. When people have the support they need, they end up giving back far more to the community than they receive.

Visit <https://www.icavictoria.org/about-ica> to learn more or to make a donation.

Founded in 1992 through the merger of two Victoria youth organizations, the Victoria Youth Empowerment Society (YES) has grown from five staff and three programs into a leading youth-serving agency with 80 full- and part-time professionals and an annual budget of more than \$3 million. While rooted in supporting street-entrenched youth, YES now offers a continuum of prevention, intervention, treatment, and education services. Programs include youth and family counselling, outreach, crisis response (including after-hours support and emergency shelter), life-skills and independent-living supports, and advocacy related to mental health, addictions, housing, education, and employment. Responding to increasing mental health and economic pressures, YES continues to expand practical, holistic supports, including its Youth Food Pantry—providing groceries, cooking-skill building, employment workshops, and a safe, welcoming space to connect with supports.



**YOUTH
EMPOWERMENT
SOCIETY**

Visit <https://www.yyes.ca/agency> to learn more or to make a donation

KEYNOTE SPEAKER

KEYNOTE SPEAKER: SHACHI KURL

Where Are We Going? And Where Are We Now?

An informed look at today's most important issues

Friday, 2:40 pm

As a keynote speaker, Shachi Kurl takes a “kitchen table” approach to discussions of economic, cultural, and political exigency. That means she’s an expert at breaking big, complicated ideas down into everyday language, and showing groups and individuals why they matter. Jobs, health care, immigration, education, US/Canadian trade and political relations, all the way to the state of social media, entertainment, and access to technology – no topic is too large, or too broad. And she does this with humor, disarming charisma, and the timeless appeal of informed, insightful commentary.



As the Executive Director of the Angus Reid Institute, Kurl looks at the ripples, waves, and major tides of public opinion. And as a leading nonpartisan research organization, Angus Reid isn’t beholden to private or government interests; in fact, it isn’t beholden to profits, period. Which means Kurl can guide and frame the narrative around issues that pull us together, free of obligation to some third-party guiding her hand. It also means she can debunk harmful myths that could otherwise have serious consequences. Why? Because these issues matter; because they matter to ordinary people who are concerned about their future; and, sometimes, simply, because it’s good to know. So, pull up a chair to Shachi Kurl’s kitchen table talk and come away knowing so much more!

BIOGRAPHY

As the head of the Angus Reid Institute, Shachi Kurl uses data to consider today’s most critical questions. The non-partisan research she oversees reveals startling truths about how our values, beliefs, and priorities shape both the future of our country, and the current reality of our lives. In her frank and compelling talks, Kurl shares how to get to the heart of our major cultural, economic, and political shifts—and find common ground during times of upheaval.

When The Wall Street Journal, The Globe and Mail or The National Post want to understand everything from the public perception of Justin Trudeau to the meat consumption of millennials, they turn to Shachi Kurl. As the Executive Director of the Angus Reid Institute, Kurl has a remarkable grasp on what we’re collectively thinking about society’s most pressing issues. One of North America’s premier nonpartisan, nonprofit research and public polling organizations, the Institute helps debunk harmful myths and expand public knowledge in a meaningful way. Kurl, having spent the first half of her career as a political reporter, brings nearly two decades of public policy expertise to her role, and has even been sought by policymakers to testify before the House of Commons. Today, she is regularly called upon by the media for her unique insights, including on CBC’s At Issue, Canada’s most watched political panel.

Kurl is a recipient of the Jack Webster Award for Best TV Reporting. Along with former Australian and UK Prime Ministers Julia Gillard and Margaret Thatcher, she is an Alumnus of the US State Department’s International Visitor Leadership Program. She holds a degree in Journalism and Political Science from Carleton University.

FRIDAY PRE-CONVENTION WORKSHOP

Navigating the Big Divides:

An experience of self-reflection and exploration to more effectively navigate polarization

Friday, 9:30 am – 11:30 am

Feeling the strain of division in your council, board, or in your community? Finding it challenging to engage in dialogue with those who hold diverging views? Do you want to engage more constructively across differences without compromising your core values? Join us for an **interactive workshop** that offers a practical and reflective space for elected leaders who want to navigate divisiveness with greater intention and skill. We will apply the *Polarity Management Framework* to explore the challenge of holding steadfast convictions and staying open to other perspectives – essential skills for anyone in public service today. By the end of the workshop, you'll have a deeper understanding of this dynamic within yourself and identify new strategies to help cultivate relationships across divides while staying true to your values.

Through this workshop, you can expect to:

- ◇ Feel less alone by connecting with others facing similar leadership challenges
- ◇ Gain fresh insight into how you personally respond to conflict and difference
- ◇ Learn a practical framework for navigating polarities and complex tensions
- ◇ Identify actions you can take to lead with greater confidence, clarity, and empathy

This is not about changing others. It's about deepening your own awareness and capacity to show up with courage and connection in the face of disagreement. Whether you're navigating tension at the council table, in your constituency, or within your own leadership, this session will support you in strengthening your relational and leadership effectiveness.

PRESENTERS:

NikNaz Kahn moui (she/her) – With over twenty years of experience in strategic and operational planning across a variety of organizations, including public, private, and non-profit sectors, NikNaz has worked internationally with Fortune Global 500 companies as well as grassroots groups operating on limited budgets. Over the past ten years, her focus has been supporting non-profit and public sector organizations, helping them navigate complex decisions and drive transformational change. She is a certified Non-Profit Lifecycles Capacity Consultant (CLCC), holds an MA in interdisciplinary studies, possesses a Project Management Professional (PMP) certificate, and has also earned a certificate in Dialogue and Civic Engagement. She is a first-generation queer immigrant from Iran and settler on the unceded lands of the skwxwú7mesh (Squamish), selílwitulh (Tseil-Waututh), and xʷməθkʷəy̓əm (Musqueam) nations.



Lynda Gerty (she/her) – For more than ten years, Lynda has worked as a leadership coach and organizational consultant, supporting numerous executive directors and senior leaders through times of change. Her aim is to help them boost their impact and foster healthier, more effective teams. Her consulting draws on extensive experience in adult learning, group dynamics, and systems change. She carefully considers both strategic challenges and interpersonal relationships, guiding mission-driven leaders and organizations with inquiry and dialogue that opens doors to new possibilities and solutions. Lynda is a Certified Executive Coach (CEC) from Royal Roads University and holds the Professional Certified Coach (PCC) credential from the International Coach Federation. Additionally, she earned a Masters in Human Systems Intervention (HSI) from Concordia University and a Bachelor of Arts from Simon Fraser University. She is a fifth-generation settler of Irish, Scottish, and French descent, and member of the LGBTQIA+ community, residing on the unceded territories of the Ləkʷəŋən and WSÁNEĆ people.

FRIDAY PLENARY SESSION

Fostering Collaborative Governance:

Modernizing Island Coastal Economic Trust to Build Systems for Prosperity

Friday, 4:30 pm

Vancouver Island and the coastal region are entering a new era of regional economic development, where the Province of British Columbia, First Nations, and local governments are jointly co-governing the Island Coastal Economic Trust (ICET). This collaborative approach aims to foster innovation, trust, and shared prosperity by aligning power, vision, and resources among partners. New provincial legislation, shaped by years of partnership and consensus-building, is formalizing this model. It reflects modern governance principles that respect Indigenous rights and local input, marking a significant policy shift toward building resilient economies.

Recent AVICC conventions highlighted progress, with both First Nations and local government leaders supporting legislative recommendations. This session, including the Province as a full partner, offers delegates a chance to explore how co-governance can drive lasting community-led prosperity. These efforts position the coast as a leader in co-governance, potentially informing similar models across BC and Canada.

MODERATOR & PRESENTER

Brodie Guy is an executive leader focused on sustainable development, conservation, innovation, and ecological restoration in British Columbia. He is the **CEO of Island Coastal Economic Trust**, Chair of Comox Valley Project Watershed Society, Director with Community Energy Association, and advisor to the Watershed Security Fund. Previously, he led Coast Funds, partnering with First Nations and generating \$1.7 billion in economic output. Brodie holds a Chartered Director designation from McMaster University and a Bachelor of Commerce from the University of Victoria.

PANELISTS

Tim Lesiuk, ADM, Ministry of Jobs and Economic Growth leads efforts to promote inclusive economic growth in BC, supporting entrepreneurs, small businesses, regional economies, and provincial strategy. He previously oversaw international trade development, created CleanBC, and served as Senior Executive with the Climate Action Secretariat for BC's first Climate Action Plan in 2008. With experience in sustainable development and the energy sector, Tim has worked at BC Hydro and Westcoast Energy. He holds a B.Sc. in Biology from the University of Victoria and a Diploma in Environmental Science from Camosun College.

Bob Chamberlin is a Kwikwasut'inuxw Haxwa'mis First Nation citizen and a former multi-term Chief Councillor. He served as Vice-President of the Union of BC Indian Chiefs for ten years, advocating on democratic, environmental, and social issues through presentations to Senate Committees and other authorities. Bob now lives in qathet (Powell River), chairs the First Nation Wild Salmon Alliance, and is a director at the Royal BC Museum.

Ashley Wright is a member of the K'ómoks First Nation from Comox Valley, educated at Vancouver Island University and UBC Sauder School of Business. She works with several BC Nations on treaty processes, led ratifications for K'ómoks and Kitsumkalum, and supports Te'mexw Treaty Association and Metlakatla towards ratification. Ashley also serves as Indigenous Advisor to ICET, offering strategic guidance.

Mayor Michelle Staples, Chair was elected Mayor in 2018 after seven years on Duncan City Council. She is Executive Director of Social Planning Cowichan, with two decades of community development experience. Elected to the Trust's board in 2018, Mayor Staples chairs the Duncan Community Sustainability Advisory Team. She owns a small business and facilitates diversity education for Cultural Connections Cowichan. Michelle holds a BA in Applied Communications, Counselling, Diversity Training, and is pursuing a Masters in Integrated Studies for Community Development and Administration.

SATURDAY PLENARY SESSION

Partnering on Vancouver Island and Coastal BC Healthcare Recruitment **Saturday, 7:30 am**

As we work to expand our health care workforce, through focused US, national, and local recruitment campaigns, collaboration between health authorities and local governments has never been more important. This workshop will offer perspectives and opportunities for collaboration on all parts of the recruitment journey, from first interest to working and living in the community. The interactive session will ask participants to discuss how housing resources, transportation information, and community navigation can help shape a compelling and supportive experience for prospective recruits and their families. We will generate ideas regarding how we can all welcome healthcare workers to find their place at Island Health and Vancouver Coastal Health.

PRESENTERS:

Kent Flint is an accomplished HR executive with over 20 years of experience leading workforce strategies and cultural transformation across healthcare, technology, and professional services. As **Executive Director of Human Resources & Organizational Development at Island Health**, Kent provides Human Resources Leadership for the health authority, driving initiatives that strengthen leadership, engagement, and inclusive practices across the entire workforce. Kent's work emphasizes collaboration across sectors to build systems that care – for people, purpose, and performance. His experience in creating resilient organizations positions him as a strong advocate for partnerships between health authorities, municipal governments, and public service partners to attract and retain healthcare workers in our communities.

Kara Ronse, Director, Workforce Strategy, Island Health brings over six years of experience in health human resources, grounded in a long-standing career in human-centered design across diverse sectors. With a Master of Arts in Conflict Analysis and Management from Royal Roads University and a Bachelor of Arts in Psychology, she blends analytical insight with a deep commitment to understanding people and systems. Her work is fueled by a drive to innovate and empower others through collaborative, coach-centered approaches. Kara is known for creating environments where diverse voices can contribute to meaningful change and where solutions are shaped by the lived experiences of the communities they serve.

Damian Lange is the **Executive Director, Clinical Service Delivery at Nanaimo Regional General Hospital**. Damian brings 20 years of mixed clinical and administrative leadership to his daily activities and is dedicated to improving patient care to patients locally and across the region. In addition to his leadership role, Damian sits on the Nanaimo & District Hospital Foundation (NDHF) Board. A further opportunity for Damian and the teams to advocate for improved healthcare services for the local and broader region.

Pat Deakin, is a seasoned Community Economic Development Practitioner with an abiding belief in the power of partnerships and regional collaboration. With extensive experience in economic development and public sector partnerships, Pat has served as the **Economic Development Manager for the City of Port Alberni** since 2007. His previous roles include Manager of Public Sector Partnerships with the OneStop Business Registry at the BC Ministry of Finance, Economic Development Manager for the Town of Oliver, and Band Manager and Economic Development Manager for the Uchucklesaht Tribe. Throughout his career, Pat has been dedicated to fostering sustainable growth and collaboration across communities and sectors

Rudy Terpstra, Director of Education, SD69 has been a secondary teacher, vice-principal and principal before becoming Director of Instruction. He has been involved in Career Education throughout his career, and his current portfolio includes the district career education program lead. Currently, he is co-chair of the Vancouver Island Regional Collaborative. His district also has a Health & Human Services Explorations Program.

SUNDAY PLENARY SESSION



Strong Towns: *A Bottom-Up Revolution to Rebuild Canadian Prosperity* **Sunday, 9:05 am**

Why are so many cities and towns across North America going broke? Our roads are deteriorating. Our governments are in debt. No matter how much we increase them, our taxes aren't enough to fix it all. And no one seems to be able to agree on how we got here, much less how to change the course. This isn't just about numbers on a budget. This is about the fate of the communities we love most, and the real people that live there. This is about how to give our citizens a chance at the future they deserve. If we want Canadian cities to be strong and resilient, we need to change everything about the way we plan and build our places.

In this presentation, we explain, in plain language, how so many Canadian cities have found themselves in decline after decades of "growth." And then we show you a revolutionary way forward that could create enduring prosperity – if we just have the courage to change our minds.

In this session, Norm Van Eeden Petersman will discuss:

- ◇ Why our cities are on the cusp of a long, slow decline, and how to approach the necessary triage in a rational way;
- ◇ Why inducing growth and development has been the conventional response to urban financial struggles – and why it just doesn't work;
- ◇ Why old and blighted areas are often more financially productive than shiny new ones;
- ◇ The power of "little bets" to strengthen communities and improve the lives of citizens; and
- ◇ How humble public engagement can create amazing insights. The surprising ways that strong neighborhoods make us better people.

PRESENTER:

Norm Van Eeden Petersman is the Director of Membership at Strong Towns. He is a skilled communicator of the Strong Towns message and a community builder. He leads DelPOP, a land use reform and housing advocacy group in Delta, British Columbia, and is a leader of the [Strong Towns Toastmasters Club](#).

Norm has a Master of Divinity and a Bachelor's in Political Studies. He spent 10 years pastoring churches in Canada as a preacher, teacher, and leader. He worked in communications for the second-largest city in British Columbia and carried out infrastructure-related stakeholder outreach for Canada's Minister of Health and Federal Economic Development Initiative for Northern Ontario in Ottawa, ON.



Norm has published articles on housing, transportation, faith, and culture and his writing appears regularly on the Strong Towns site. You can connect with him on Twitter at [@normvep](#) or [on LinkedIn](#).

PLENARY UPDATE SESSIONS

UBCM Governance Review Update and Engagement

Saturday, 10:30 am

Update and engagement on the UBCM governance review process, which responds to recent requests from the membership through resolutions and direct correspondence. The governance review focuses on representation of the range of UBCM members as reflected in the composition of the UBCM Executive board and the name of the organization.

Immediately following the Session, UBCM Executive Director Gary MacIsaac, and UBCM Staff and their consultant will be available in the Metchosin Room for further questions, conversations and engagement.

PRESENTERS

Gary MacIsaac, Executive Director, Union of BC Municipalities

Allan Neilson, Principal, [Neilson Strategies](#)

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Federation of Canadian Municipalities Update

Sunday, 8:45 am

The Federation of Canadian Municipalities (FCM) is the national voice of local governments in Ottawa. This update will touch on new FCM programs secured in the past year and include a brief update on the future of federally supported local government programs.

PRESENTER

Will Cole-Hamilton, AVICC Director at Large; FCM BC Caucus Chair; Councillor, City of Courtenay; Chair, Comox Valley Regional District

.....

AVICC Advocacy Update, Resolutions & Advocacy Prioritization Survey

Sunday, 11:40 am

The primary role of AVICC is to advocate on behalf of its members. Following a strategic planning session in 2021, the Executive presented the outcomes at the 2022 Convention, where the membership formally endorsed an AVICC Advocacy Policy. In March, the AVICC Executive updated its Strategic Plan, establishing direction for the Association's forthcoming terms, following our transition to becoming an independent organization with a designated full-time employee.

The AVICC Executive has determined that input from members will enhance the prioritization of issues in the development of the Advocacy Plan for the upcoming term. To facilitate this, an inaugural advocacy planning meeting, distinct from the Regular Executive Meeting, will be convened to provide an opportunity for the Executive to review what we heard from our members to help inform our advocacy plans for the term.

Before the convention adjourns, members will have the opportunity to participate in an online survey designed to assist in prioritizing resolutions and guiding advocacy efforts that will shape the Association's work. This survey will also be sent to members who are not in attendance at the convention, for additional opportunities for feedback.

PRESENTERS

Ben Geselbracht, AVICC President; Councillor, City of Nanaimo; Director, Regional District of Nanaimo

SATURDAY CONCURRENT WORKSHOPS

Troubled Waters: *Select topics in local government regulation of activities in and around waterways* **Saturday, 1:30 pm – Carson Hall C**

Vancouver Island and Coastal BC's communities and their local governments face unique regulatory challenges due to their proximity to the ocean along with the reliance of some of these communities on watersheds that may be impacted by forestry operations in their vicinity. The legal complexities of regulating activities on water or impacting water are further compounded by the division of powers between the Federal and Provincial Government, which grant these levels of government authority over distinct matters affecting waterways. This presentation will discuss select topics on how local governments can effectively and lawfully regulate activities in and around bodies of water. Topics discussed will include the removal of abandoned and grounded vessels from the ocean, the regulation of construction in the foreshore, the regulation of liveaboards, maintaining watersheds on privately managed forest lands and the use of land title instruments to develop flood mitigation plans to address sea level rise and other hazards.

PRESENTERS

David Giroday is an **Associate Lawyer at Young, Anderson**, specialising in local government law. Since completing his Juris Doctor at the University of Windsor in 2018, he has worked with local governments and public authorities, focusing on economic development corporations. David assists with incorporation, real property transactions, capital alterations, FOI requests, and commercial agreements.

Sophie Marshall is an **Associate Lawyer with Young, Anderson**. She maintains a general municipal law practice, with a focus on real estate and development work. Prior to joining Young Anderson, Sophie worked in the real estate teams at a large Vancouver law firm and an international law firm in Sydney, Australia. She also worked as a Judicial Law Clerk at the Supreme Court of British Columbia. She obtained her Juris Doctor from the Peter A. Allard School of Law at UBC.

Permissive Tax Exemptions Grants & More: *Good practice in supporting community impact* **Saturday, 1:30 pm – Sidney Room**

Local governments use a variety of tools to support community impact, including permissive tax exemptions, grants-in-aid, grants-in-kind, service agreements, fee waivers, and more. Each tool varies in effectiveness, ease of administration, equity, fairness, scale of impact, cost to taxpayers, and more.

How are local governments reconsidering how they support community impact? How else might we imagine providing aid the groups that add to the health, vibrancy, and creativity of our communities? This interactive session will focus on the "hivemind" of local government attendees and activities designed to explore both what is, and what else is possible.

PRESENTER

Trina Isakson, Councillor with the **City of Powell River** and **Director at Large, AVICC** grew up in Secwépemc territory (Salmon Arm, BC) moved to Powell River and łaʔamin (Tla'amin) territory in 2018. Her professional work is as a facilitator with community groups that need help doing strategic planning, implementing changes, or dealing with conflict. Trina has also taught university courses on community development and non-profit leadership and management, and she holds an MBA in community economic development. She has been able to volunteer these areas of interest on several qathet region non-profit organizations.

SATURDAY CONCURRENT WORKSHOPS

What Councils Need to Know – AI in Local Government:

Strategy, Governance, and Responsible Adoption

Saturday, 1:30 pm – Colwood Room

Artificial Intelligence (AI) technology is advancing rapidly, and councils and boards increasingly need to understand what these tools can, and cannot, do in order to assess both opportunities and risks.

Artificial intelligence is already appearing in the tools local government staff use every day, often before formal policies or council direction are in place. For elected officials, this raises important questions: how can councils ask the right questions, ensure responsible adoption, and establish appropriate guardrails without needing to become AI experts?

Designed specifically for elected officials and board members, this session takes a governance-first approach and explores the role councils play in setting direction, establishing oversight, and ensuring that AI adoption adds value while remaining safe and aligned with community values.

Drawing on examples from municipalities across Canada that are beginning to explore AI, the session will examine what early decisions look like in practice and what councils can learn from communities that are a few steps ahead.

Delegates will work through a simple prioritization framework that councils and boards can use to evaluate which uses of AI may be worth exploring and which may carry risks that warrant caution. A brief, non-technical illustration will ground the discussion by showing how AI is being implemented in municipal processes and systems.

Delegates will leave with practical questions to bring back to their boards and councils and a clearer sense of how councils and boards can proactively build organizational capability for the future.

PRESENTERS:

Dj Levy is the Founder and President of ALPHA IT, a Vancouver Island–based technology firm supporting local governments, First Nations organizations, and businesses across the region. Dj works with leadership teams on technology strategy and helps organizations move from reactive IT management toward more confident, strategic use of technology. As AI capabilities rapidly appear in workplace software, he works with clients to explore how these technologies can be introduced safely, responsibly, and in ways that deliver meaningful operational value.

Geoff Linton is a digital technology executive, entrepreneur, and advisor with more than 30 years of experience helping organizations adopt emerging technologies in practical and responsible ways. A professional engineer with an MBA, Geoff has founded and led several technology and marketing firms, including Inbox Marketer, a North American digital messaging agency. Today he advises organizations across Canada on AI adoption, helping leadership teams move beyond hype to identify realistic, high-value use cases. Geoff also serves on the Canadian Marketing Association’s AI Committee, where he collaborates with industry leaders to advance responsible AI adoption across Canadian organizations.

Kim Arsenault is the Director of Sales & Marketing at ALPHA IT. She works with leadership teams across Vancouver Island to help organizations make informed decisions about technology, cybersecurity, and emerging tools such as artificial intelligence. Kim focuses on translating complex technology topics into practical conversations for organizational leaders and will moderate the session discussion, guiding participants through governance considerations and shared experiences from communities across the region.

SATURDAY CONCURRENT WORKSHOPS

The Future of Forestry on Vancouver Island & in Coastal BC **Saturday, 3:00 – 4:30 pm – Carson Hall C**

Join us as we look at the future of forestry on Vancouver Island and across Coastal BC through a collaborative conversation that brings together a range of lived and professional perspectives. The discussion will include voices connected to the resource sector, First Nations, representatives from the forestry and lumber work industry, and climate and environmental experts. Designed as an interactive workshop, the session will combine brief presentations with moderated discussion and audience Q&A, creating space to talk honestly about the economic, social, and environmental realities shaping forestry-dependent communities today.

A key part of the conversation will focus on collaboration around climate change mitigation and wildfire resilience, and how these priorities intersect with forestry practices, workforce impacts, and land stewardship. Panelists will be invited to reflect on shared challenges, areas of tension, and opportunities for working together across sectors and communities. The goal is not to reach simple answers, but to build understanding and highlight pathways for stronger collaboration as local governments, communities, industry, and Indigenous partners navigate the future of forestry in Coastal BC.

MODERATOR

Mayor Rob Douglas, Municipality of North Cowichan

PRESENTERS

Klay Tindall is the **General Manager of Forest Operations for Lil'wat Forestry Ventures (LFV)** and serves as a **First Nations Technical Forestry Advisor at the BC First Nations Forestry Council**. He earned a Bachelor of Forestry in Forest Resource Management and a Certificate in Advanced Leadership from UBC. At LFV, he oversees contract safety, environmental leadership, and leads the forestry planning team. He manages budgets and coordinates with Lil'wat Nation's Indigenous Affairs/Referrals to support Rights and Titles.

Geoff Dawe's tenure as National President of the **Public and Private Workers of Canada (PPWC)** is marked by a steadfast commitment to workers' rights and proactive engagement. Throughout his career at Crofton Mill, he contributed to positive business results through effective organization, prioritization, and follow-through of key organizational projects. Now Past-President of PPWC, Geoff understands first-hand the impacts that forestry policy has on community members throughout the region.

Chris McGourlick is a Registered Professional Forester and **Operations Manager with the Forest Enhancement Society of BC (FESBC)**, where he oversees diverse forestry projects across British Columbia. With extensive experience spanning from the Central Coast to the Interior, he focuses on collaborative wildfire risk reduction and innovative fibre utilization strategies. Chris works closely with local partners and project proponents to implement cost-effective solutions that protect communities and reduce GHG emissions.

Dr. Younes Alila is a **Professor of Forest Hydrology and Watershed Management** in the Department of Forest Resources Management at the **UBC Faculty of Forestry**. A leading expert in hydrology, flooding, and the impact of forestry practices on water resources, Dr. Alila's research has challenged traditional, century-old paradigms regarding the relationship between forest management, clear-cutting, and large-scale flooding, aiming to improve risk assessment for industry and government.

SATURDAY CONCURRENT WORKSHOPS

How do We Solve a Problem Like Engagement?

Saturday, 3:00 – 4:30 pm – Sidney Room

How can local governments deepen trust, reduce polarization, and make better decisions through more meaningful public engagement? This interactive session examines practical methods for local governments to enhance public trust, reduce polarization, and make better decisions through meaningful engagement. Participants will consider why traditional tools like public hearings fall short and will join a facilitated deliberation on democratic values and challenges in BC municipalities.

A panel of municipal leaders and experts will highlight ways to pilot community assemblies and other deliberative models, addressing costs, staffing, and process options suitable for in-house delivery. The session will introduce the **Community Assembly Network**, an initiative launching before the 2026 BC municipal election that aims to make community assemblies standard practice for significant local decisions. Attendees will receive actionable resources and guidance to help implement assembly-style engagement in their communities.

PRESENTERS & PANELISTS

Sonia Furstenau served ten years in public office, including four as Leader of the BC Green Party. Before politics, she worked as a teacher, researcher, and National Administrator for RESULTS Canada. She holds a BA and MA in History from the University of Victoria. Sonia helped lead a four-year community campaign in Shawnigan Lake to protect local drinking water, resulting in the province revoking a permit for a major contaminated landfill. Her decision to enter politics was driven by the systemic failures she witnessed in BC's decision-making and its lack of meaningful public engagement.

Maeve Maguire served for four years as an elected council member for the Municipality of North Cowichan. For six years, she served with Sonia Furstenau, first as constituency assistant then as chief of staff for the Green Caucus in the British Columbia Legislature. Maeve was instrumental in initiating the Citizens' Assembly on the Duncan–North Cowichan amalgamation study and served as a facilitator for the Victoria–Saanich Citizens' Assembly on amalgamation. Prior to politics, Maeve worked as a technical writer, columnist, and communications specialist. Maeve has extensive experience working with communities to shape decisions and is skilled in guiding discussions to ensure all participants feel informed, included, and supported.

Dr. Aftab Erfan (she/her) is Executive Director of SFU Centre for Dialogue and Associate Member at SFU School of Public Policy. She was Vancouver's first Chief Equity Officer and previously led Dialogue and Conflict Engagement at UBC. With a PhD in planning from UBC, an MSc from McGill, and a BSc from UBC, Dr. Erfan brings 15 years of global experience in designing and facilitating dialogues. Her honours include BC500 Most Influential Business Leaders, SSHRC's Storytellers Challenge, and the Best Published Paper Award Shortlist.

Susan Kim grew up on the traditional territory of the Mississaugas of the Credit, Anishnabeg, Chippewa, Haudenosaunee, and Wendat peoples, and moved to Lekwungen Traditional Territory in 2013. She is now a City Councillor for Victoria, with leadership experience in government, healthcare, and non-profits. Advocating equity-based decision making, Susan supports diverse communities. Her academic background is in biology and political science, and she has served on boards including Sierra Club of BC, Greater Victoria Harbour Authority, Coalition to End Homelessness, and Public Library.

Simon Pek is an associate professor of business and society at the Gustavson School of Business, University of Victoria, and associate director of the school's Centre for Regenerative Futures. He is particularly interested in exploring how organizations can achieve their social and environmental objectives using democratic innovations and was involved in the implementation of two student mini-publics at the University of Victoria.

SATURDAY CONCURRENT WORKSHOPS

Cowichan Tribes Case: Implications for Local Government

Saturday, 3:00 – 4:30 pm – Colwood Room

This decision of the BC Supreme Court has attracted significant public attention as it is the first case to address the interface between Aboriginal title and registered fee simple title, and other matters such as the validity of statutes affecting Aboriginal interests. The panel will discuss the impact of the case on municipal and regional district governance, taxation, and intergovernmental affairs.

The panel will present advice, recommendations and best practices arising from the case on several matters, including:

- ◇ Balanced and fair interpretation of the court decision
- ◇ Local government negotiations with First Nations (for example: MOUs, service agreements, partnerships)
- ◇ Land use decisions by boards and councils
- ◇ Implications for local government recognition and reconciliation efforts
- ◇ Impacts on fee simple title of local governments, including lands acquired by Crown grant or tax sales
- ◇ Identifying potentially relevant unceded lands in your municipality or region
- ◇ Canada and BC: appeals processes, and ongoing coexistence negotiations

PRESENTERS

John Allan Jack, Sayaačath, is **Chief-Councillor for the Huu-ay-aht First Nations.** He holds a BA in Global Studies with Distinction (2004) and contributed to HFN's Constitution Committee during treaty self-government. John advocates for economic growth, ethical resource development, partnerships with government and business, and gender equity. He also chairs the Alberni-Clayoquot RD, serves as Vice-Chair of the ICET, is a Director for the Gathering Voices Society and a Governor for North Island College.

Don Lidstone K.C. is licensed in BC, Alberta, and Yukon, specializing in local government law, including governance, finance, taxation, land use, environmental, aboriginal law, and bylaw drafting. He regularly speaks at conferences and universities and has chaired several panels such as the Sustainable Region Initiative and Municipal Law Section of the CBA. Don has published numerous papers, consulted on municipal statutes like the Community Charter, and was appointed King's Counsel in 2008.

Robert Janes is a seasoned litigator with over twenty years of experience advising First Nations, Aboriginal people, and others on complex legal issues. He is committed to finding practical solutions and effectively representing his clients in court when needed. Robert's practice centers on serving First Nations, Aboriginal organizations, and individuals facing constitutional or public law matters, supported by broad litigation experience in courts across Canada, including appearances before the Supreme Court of Canada.

Will Cole-Hamilton is a lawyer and legal researcher with expertise in law, governance, and policy development. He serves his second term as Councillor for the City of Courtenay and has held leadership roles regionally, provincially, and nationally, including chairing the Comox Valley Regional District and BC Caucus at the Federation of Canadian Municipalities. Will has led initiatives such as Property Assessed Clean Energy (PACE) advocacy and chaired bodies like the Comox Strathcona Waste Management Board. He also works in family law research and supports economic development and infrastructure through various board positions.

The AVICC acknowledges that we are grateful to live, work, and play on the traditional territories of the Coast Salish, Nuu-Chah-Nulth and Kwak-Waka'wakw Peoples



PRESIDENT'S REPORT

**Association of Vancouver Island
& Coastal Communities**

2025-2026

It is my great honour to welcome delegates to the 2026 AVICC AGM & Convention in Victoria, where we are grateful to be guests in the lands of the ləkʷəŋən People, known today as the Songhees Nation and the Xʷsepsum (Esquimalt) Nation.

The City of Colwood, Township of Esquimalt, District of Saanich, and District of Metchosin have contributed both financially and in-kind, offering recommendations and resources to help enrich our programming. On behalf of AVICC, I extend my sincere appreciation to these organizations for their generous support in welcoming our members to their community.

The City of Colwood, Township of Esquimalt, District of Saanich, and District of Metchosin have contributed financially and in-kind to support and enrich this year's convention. On behalf of AVICC, I sincerely thank them for helping welcome our members to their community.

This year marks AVICC's 77th year representing local government on Vancouver Island and in Coastal Communities. I encourage everyone to use this convention to connect with colleagues. Our strength as a region comes from sharing experience, understanding each other's challenges, and acting together on common goals.

It has been a privilege to serve as AVICC President this past year, and I want to thank the 2025–26 Executive for their skill, passion, and hard work:

- 1st Vice President: Vanessa Craig, Regional District of Nanaimo
- 2nd Vice President: Sarah Fowler, Village of Tahsis
- Director at Large: Will Cole-Hamilton, City of Courtenay
- Director at Large: Alison MacKenzie, Town of View Royal
- Director at Large: Trina Isakson, City of Powell River
- Electoral Area Representative: Donna McMahon, Sunshine Coast Regional District
- Past President: Penny Cote, Alberni-Clayoquot Regional District

A special thank you to Penny Cote, who has been a thoughtful and steady member of the Executive since 2016 and has served her community of Sproat Lake since 2005. I am deeply

grateful for her contributions to AVICC, local government, and her community. Penny will be made a Life Member at this year's AGM.

We recognize the importance of strong partnerships with First Nations. AVICC members are committed to fostering inclusivity and advancing the TRC Calls to Action. At our first Executive meeting in June 2024, we formally recognized that every First Nation in our region is eligible to apply for AVICC membership, regardless of treaty status. This year, we have proposed a bylaw amendment to make that recognition official. We have again invited all First Nations Chiefs in our region to attend the convention and strengthen these relationships.

The convention will include several sessions supporting reconciliation, including a presentation on new co-governance legislation involving the Province, First Nations, and local governments in jointly managing the Island Coastal Economic Trust, as well as an update on the Cowichan Tribes case.

Since UBCM ended staffing and operational support for AVICC in 2023, our executive director Theresa Dennison has played a key role in ensuring a smooth transition and strengthening the organization. With two full fiscal years operating independently, the Executive undertook strategic planning and developed AVICC's 2026–2030 Strategic Plan. It focuses on effective advocacy, meaningful engagement and learning, and maintaining a strong, responsive organization. It will guide our decisions, priorities, and resource allocation in the years ahead.

As the UBCM resolutions process has evolved, AVICC has refined its own resolutions and advocacy prioritization process. We recently launched a Resolutions Database on our website so members can access and review past policy decisions. Following the final resolutions session at this year's AGM, members will again be surveyed on advocacy and resolutions priorities, and the Executive will hold a dedicated Advocacy Planning meeting early in the new term.

This year, AVICC continued to expand member learning opportunities. In November, we hosted a virtual session on the Cowichan Tribes case with over 90 attendees. In February, we hosted another on housing corporations and rural housing solutions, attended by more than 60 members. We intend to continue offering virtual sessions next term, including opportunities to collaborate with other area associations.

Advocacy surveys in 2024 and 2025 identified watershed security as a leading regional priority. Executive members met with the Minister of Water, Land and Resource Stewardship in 2024 and the Minister of Forests in 2025 to highlight the importance of watershed security and land conservation, including the unique challenges created by the historic E&N land grant. Members also met several times to explore next steps.

AVICC also continued to support modernization of regional district legislation in the Local Government Act. To deepen understanding and broaden engagement, the Executive, alongside other area associations and Don Lidstone K.C., co-hosted a Joint Area Association Virtual Engagement Session, launched an online survey, and gave

presentations across the province. The feedback informed recommendations to UBCM and the Province. In June 2025, the UBCM Executive added this issue to its workplan, and progress is now underway.

UBCM remains an important partner in advocacy with senior governments. We look forward to an update from UBCM President Cori Ramsay at this year's convention. Last term, the AVICC Executive also raised concerns about unequal representation at the UBCM table and requested a governance review, which is now underway. Despite a strategic election approach this year, AVICC secured only one elected UBCM position in addition to the President's appointed role. We look forward to further updates on this matter.

During the term, the AVICC Executive also completed its own governance review and is proposing updated bylaws for members to consider at this AGM. We identified outdated provisions and explored ways to broaden Executive participation as AVICC's membership and advocacy role continue to grow.

AVICC is also represented at the Federation of Canadian Municipalities through Councillor Will Cole-Hamilton, FCM board member and BC caucus chair. We thank him for advocating for our region at the federal level, and we look forward to his update at this year's convention.

To improve access, six educational sessions will be professionally recorded and made available to all members after the convention. For the 2026/27 AVICC election, electronic voting will again be used, along with the return of in-person candidate speeches for contested positions. These speeches will also be available online, and the election process will be open to all members, not only convention delegates.

This year's convention will also feature several new accessibility measures, including a quiet space with sensory backpacks, GoodMaps indoor navigation, KultureCity®-trained staff, wireless microphones and spotters, and Auracast™ Bluetooth® audio broadcasting for assistive listening. AVICC welcomes feedback as we continue improving accessibility.

In your package, you will find the annual audited financial statements, the 2026 budget and member dues, the Nominating Committee report for the 2026/27 term, and the resolutions for this year's convention.

The Executive has carefully reviewed AVICC's finances to maintain both value and affordability. AVICC remains a cost-effective, high-value area association, with membership and convention fees still among the lowest of the area associations. While rising convention and operating costs reflect broader inflation, membership dues will remain unchanged for 2026. Registration fees have been adjusted modestly, with the business session increasing by \$50 and the banquet fee decreasing by \$25 under a new format. The Executive has also increased the budget for speakers and panelists in response to member feedback and approved a planned 2026 deficit, offset by previous years' revenues, while using some surplus funds to strengthen advocacy on behalf of members.

We are looking forward to a productive, educational, and engaging convention, including resolutions debate, political speakers, keynote sessions, elections, and, most importantly, opportunities to connect with colleagues.

It has been a great honour to serve AVICC as President for 2025–26, my second and final term in the role. I hope this weekend’s convention is valuable for all of you, and I look forward to connecting in the meeting rooms and hallways of the conference centre.

Sincerely,

A handwritten signature in black ink that reads "Ben Geselbracht". The signature is written in a cursive style with a large, stylized initial "B".

Ben Geselbracht, AVICC President
Councillor, City of Nanaimo
Director, Regional District of Nanaimo

2026 AVICC CONVENTION RULES & PROCEDURES FOR HANDLING RESOLUTIONS

GENERAL RULES

1. Sessions will begin and end promptly at the scheduled hours.
2. Delegates must use the floor microphones when speaking.
3. All elected officials of local governments and First Nation members of AVICC attending the Annual Meeting of the Association are entitled to participate in debates and to vote on any matter before the Meeting. [Bylaw 4.17] Other attendees are not entitled to the privilege of the floor (to address the convention) unless authorized by the Meeting by majority vote. [Bylaw 4.10] Electoral Area Director Alternates are not eligible to vote or speak as they are not elected officials. Guest speakers may be permitted at the discretion of the Executive.
4. The quorum for the transaction of business at a general meeting is 20 voting members, which shall be determined by at least 20 Member's Representatives, representing different Members, being present. [Bylaw s. 4.12]

VOTING RULES

5. Only elected officials of AVICC member local governments and member First Nations are entitled to vote. [Bylaw 4.17]. Electoral Area Director Alternates are not entitled to vote.
6. Voting on ordinary resolutions normally will be by a show of hands holding the voting card. The Chair's decision as to whether a motion is won or lost is final unless, immediately upon the decision of the Chair being declared, ten or more voting delegates present, by standing, demand a standing vote. If that occurs, the Chair will again put the question to the Meeting to be decided by a count of those standing in favour of and against the motion. The Chair may also decide to hold a standing vote if the show of hands does not, in their discretion, give a clear indication of the vote. Where voting is by standing vote, the scrutineers appointed by the Chair will count the standing votes in favour of and against the motion.
7. In the event that the result of the standing vote is questioned by twenty-five or more voting delegates, or at any time at the discretion of the Chair, the Chair shall order that the matter be referred to the AVICC Executive.
8. In all cases, where the votes of delegates present, including the vote of the Chair, are equal for and against a question, the question is defeated.
9. Voting by proxy is not permitted. [Bylaw 4.22]
10. When voting by show of hands, all delegates must hold up their voting card. [Bylaw 4.18]

RULES OF PROCEDURE

11. Robert's Rules of Order govern the proceedings of the Association, its Executive, and Committees, so far as they may be applicable without coming into conflict with the Constitution or rules adopted by the Association. [Bylaw 14.1]
12. The Presiding Officer enforces order and strict observance of the Constitution and Rules and Procedures. Subject to an appeal to the meeting sustained by a majority vote of delegates present, the Presiding Officer has the right to decide all questions of order. The Officer's rulings in this regard are final.
13. A voting delegate wishing to move or second a resolution must hold up their voting card to be seen by the Chair.
14. A voting delegate wishing to speak to a resolution must line up behind the appropriate microphone (the pro or con microphone depending on whether they wish to speak in favour of (pro) or against (con) the resolution. **All delegates, including the sponsor who introduces the resolution, are permitted two minutes to speak.** A delegate must wait until he or she is recognized by the Chair before speaking. Once recognized, a Delegate must announce their name and local government office, or, in the case that a non-member/guest is granted permission to speak, their name and other qualifications, each time they rise to speak. Electoral Area Director Alternates are not permitted to speak unless authorized by the Meeting by majority vote.
15. The sponsor of the resolution should be available at "pro" microphone 1 (at the front of the room) immediately upon the resolution title being read so they can introduce the resolution.
16. No delegate may speak more than once on any one question unless and until all other delegates desiring to speak have been heard.
17. Any motion affecting a resolution must be moved and seconded from the Meeting floor including: an amendment, except amendments proposed by the Resolutions Committee; a motion to withdraw a resolution from consideration of the meeting; or a motion to refer the resolution to the AVICC Executive except where made by the Chair.
18. Should debate continue on a resolution for an undue length of time, then at the absolute discretion of the Chair the resolution may be cleared from the floor by the Chair by calling the question, or by deciding to refer the resolution to the Executive for further consideration and subsequent report. There will be no debate on a motion to refer a resolution to the Executive. If a motion is made to refer a resolution to the Executive, it must immediately be put to a vote without debate and requires a simple majority to pass. If members do not support the referral, debate on the resolution will continue until the question on the resolution is called.
If a member wishes to continue debate, any voting member may move without seconder a motion questioning the Chair's decision to refer the resolution to the Executive or to call the question. A motion to question the Chair's decision must immediately be put to a vote without debate and requires a simple majority to pass.

HANDLING OF RESOLUTIONS: STEP-BY-STEP RULES

PRECEDENCE OF RESOLUTIONS

19. Resolutions submitted by the deadline will be considered in numerical order. A voting member may not put forward a motion to vary the order of resolutions.
20. **Resolutions will be grouped into six parts:**

Part 1 – Extraordinary Special and Special Executive Resolutions

Resolutions in Part 1 include any Extraordinary Special Resolutions or Special Executive Resolutions brought forward by the AVICC Executive. Part 1 will be presented in two sections:

ER – Extraordinary Special Resolutions

Extraordinary Special resolutions are resolutions sponsored by the AVICC Executive that are seeking membership approval to amend AVICC Bylaws. A 2/3 majority vote is required to endorse an Extraordinary Special Resolution to approve a change to AVICC's Bylaws.

SR – Special Executive Resolutions

Special Executive Resolutions address priority issues of the membership and are typically sponsored by the AVICC Executive.

Part 2 – AVICC Regional Resolutions

Resolutions in Part 2 include any resolution submitted by the deadline where the issue addressed is specific to the AVICC Region and the enactment clause affects only local governments in the AVICC region and/or directs only the AVICC area association (and not UBCM) to consider taking action. Endorsed AVICC Region-specific Resolutions will be forwarded to UBCM but will be excluded from consideration by the UBCM membership. Regional Resolutions will appear in an Appendix to the UBCM Resolutions Book with other resolutions included in Part 4 of the AVICC Resolutions Book. Endorsed Regional Resolutions will instead remain with AVICC where they may be actioned.

Section “A” – Resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment and will be considered all together as the “Endorse Block”; and

Section “B” – Resolutions that offer the recommendation of No Recommendation, Not Endorse, or No Action Required. Each resolution will be considered individually.

Part 3 – Resolutions

Resolutions in Part 3 include any resolution submitted by the deadline that addresses an issue broadly relevant to local governments across British Columbia and the enactment clause directs UBCM to consider taking action. Endorsed Resolutions from Part 3 will be forwarded to UBCM for consideration by UBCM membership where, if endorsed, they may be actioned.

Section “A” – Resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment and will be considered all together as the “Endorse Block”; and

Section “B” – Resolutions that offer the recommendation of No Recommendation, Not Endorse, or No Action Required. Each resolution will be considered individually.

Part 4 – Resolutions Captured by UBCM’s 2025-ER1 Resolution Criteria

Resolutions in Part 4 include any resolution submitted by the deadline that UBCM has deemed to be captured by one or more of the four criteria as outlined in the Extraordinary Resolution 2025-ER1. The four criteria are:

1. Resolution is existing UBCM policy in the past 5 years (policy for or policy against);
2. Resolution is outside of the scope of BC local governments and member First Nations;

3. Resolution is within the scope of BC local governments and member First Nations, but does not meet UBCM criteria for format or clarity; or
4. Resolution is regional in focus (**included in PART 2**)

Section “A” – Resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment and will be considered all together as the “Endorse Block”; and

Section “B” – Resolutions that offer the recommendation of No Recommendation, Not Endorse, or No Action Required. Each resolution will be considered individually.

Should any of these resolutions be endorsed, they will be forwarded to UBCM but they will not be considered at their annual convention. Instead, UBCM will include them in an Appendix to their Resolutions Book. Resolutions containing Current Policy that have been endorsed at UBCM are eligible for advocacy at UBCM – members are encouraged to reach out to the UBCM Executive for any issues they deem as a priority for advocacy.

Part 5 – Late Resolutions

Late Resolutions include any resolution submitted after the resolutions deadline, but before the deadline for late resolutions. Late Resolutions will be recommended for debate by the Executive only if the topic has arisen since, or was not known prior to, the regular deadline date for submission of resolutions. The Executive’s Report on Late Resolutions will be distributed onsite at convention and will be considered, time permitting, at the Sunday Resolutions Session. The Executive may, at its sole discretion, alter the order of Resolutions debate by moving any Late Resolution to the beginning of the Sunday Morning Resolutions Session.

The Late Resolutions Report will provide recommendations on whether or not to admit the resolution for debate as follows:

- **Recommend not admit for debate:** resolutions that are not emergency in nature or on issues known at the time of the regular deadline will not be recommended to be admitted for debate.
- **Recommend admit for debate:** emergency resolutions and resolutions on issues not known at the time of the resolutions deadline will be recommended to be placed before the Convention for debate.

Part 6 – Off-the-floor Resolutions

Off-the-floor Resolutions include any resolutions that were not submitted before the Late Resolutions deadline. Off-the-floor resolutions are deemed to be appropriate for discussion if the topic is such that it has arisen since or was not known prior to the earlier dates for submission of resolutions. Off-the-floor resolutions shall be considered during the Sunday Resolutions Session, time-permitting, after all other resolutions have been considered and if the sponsor distributes materials prior to the Sunday resolutions session as required. The Executive may, at its sole discretion, alter the order of Resolutions debate by moving any Off-the-Floor Resolution to the beginning of the Sunday Morning Resolutions Session.

Parts 1, 2, 3 and 4 will be considered in numerical order as they appear in the Resolutions Book. Part 5 and Part 6 resolutions will be considered, time permitting, on Sunday morning.

**PROCEDURES FOR RESOLUTIONS CONTAINED IN PART 2, SECTION “A” ; PART 3, SECTION “A”;
and PART 4, SECTION “A”**

21. The Chair will introduce a motion to adopt the recommendations for Section “A” resolutions and move the endorsement of the resolutions as a block, including any amendments proposed by the Resolutions Committee.
 - i. A voting delegate who wishes to have a resolution included in the Section “A” Endorse Block entered for individual discussion must, after being recognized by the Chair, put forward a motion to remove the resolution from the block and have the resolution entered for discussion.
 - ii. Note that members may only move to remove a resolution from the Endorse Block if they wish to speak in opposition to, or propose an amendment to, the resolution. Amendments must be submitted to the Chair and Secretary in writing prior to consideration.
 - iii. If the motion meets one of the criteria outlined in (ii) and is duly seconded, the Chair will call the vote on whether the voting members support the removal of the resolution from the Endorse Block, without debate. A simple majority vote will support the resolution being brought forward for discussion.
 - iv. If the motion passes, the Chair will remove the resolution from the Endorse Block and it will be considered immediately following the Section “A” resolutions.
 - v. Once all motions to remove resolutions from the Section “A” (Endorse Block) have been addressed, the Chair will ask the voting members for the endorsement of the Endorse Block as amended, which will require a simple majority vote to pass.
 - vi. After Section “A” has been considered, those resolutions removed for individual consideration will be entered for consideration and the procedures for handling resolutions will apply (Steps 22 to 28).

PROCEDURES FOR RESOLUTIONS THAT ARE CONSIDERED INDIVIDUALLY

All resolutions in Part 1; those removed for individual debate from Parts 2, 3 and 4 Section “A”; those contained in Parts 2, 3 and 4 Section “B”; and resolutions in Parts 5 and 6.

22. The Chair will read the title of the resolution and cause the "enactment" clause(s) of each Resolution to be read.
23. Once read the resolution will properly be before the Meeting and will not require a Mover or a Secunder.
24. A spokesperson for the Resolutions Committee will read the Resolutions Committee’s recommendation.
25. The Chair will call on a delegate from the sponsoring local government to introduce the resolution, who will be permitted **two** minutes to do so.
27. The Chair will then call for discussion from the floor. Delegates who wish to speak to a resolution should line up at the “pro” microphone if in favour of the resolution, and the “con” microphone if opposed to the resolution.
28. If there are no speakers opposed to the resolution the Chair may choose to immediately call the question.
 - i. Discussion shall proceed in accordance with the "Rules of Procedure" (steps 11 to 18)
 - ii. Delegates have a maximum speaking period of two minutes.
 - iii. Voting on the resolution will proceed in accordance with the "Voting Rules" (steps 5 to 10).
 - iv. Voting is on the enactment clause of the resolution **NOT** on the recommendation of the Resolutions Committee.

PROCEDURES FOR LATE RESOLUTIONS

29. Resolutions submitted following the expiry of the regular deadline will be considered "Late Resolutions". Late Resolutions must comply with all other submission requirements for formatting and background and be provided to the AVICC Secretary by noon Wednesday of the week preceding the Annual Meeting. After that deadline, any resolutions may be introduced as Off-the-Floor Resolutions, if time permits during the convention.
30. Late Resolutions may be debated after the resolutions printed in the resolutions book have been considered, but not before the time printed in the Convention Program for consideration of Late Resolutions.
31. The Executive may, at its absolute discretion, alter the order of Resolutions debate by moving any Late Resolution to the beginning of the Sunday Morning Resolutions Session
32. The Chair will ask whether the voting members support the recommendations in the Late Resolutions Report. If the Resolutions Committee has recommended against a late resolution being admitted for debate, the sponsor may come forward to the microphone, identify which late resolution they wish to have admitted, and make a motion to have it considered for debate. The motion requires a seconder and a 60% majority vote to pass. If the resolution is accepted for debate, the resolution will then require a simple majority to pass.
33. The Chair will determine if the voting members present support the Resolutions Committee recommendations (except for those that have been removed for individual debate) by putting forward a motion that the Report of the Resolutions Committee and its associated recommendations (potentially as amended) be adopted. If seconded, the question will require a simple majority to pass.
34. Late Resolutions admitted for debate will be considered in the order presented in the Late Resolutions Report and will follow the process outlined for handling resolutions (Steps 22 to 28). The resolution will require a simple majority to pass.

PROCEDURES FOR OFF-THE-FLOOR RESOLUTIONS

35. Off-the-Floor Resolutions will only be considered for debate if there is time in the convention schedule Sunday morning following the debate on Late Resolutions.
36. The Executive may, at its absolute discretion, alter the order of Resolutions debate by moving any Off-the-Floor Resolution to the beginning of the Sunday Morning Resolutions Session
37. Off-the-Floor Resolutions must be submitted in writing to the Chair of the Resolutions Session, and printed copies must be made available to all delegates no later than 9 am on Sunday morning.
38. A voting member may put forward a motion to accept an Off-the-Floor Resolution that has met the above requirements, for debate. If seconded, the motion will require a 60% majority vote to pass. Off-the-floor resolutions accepted for debate will follow the process outlined for handling resolutions (Steps 22 to 28). The resolution will require a simple majority to pass.

RESOLUTIONS NOT ADMITTED

39. The sponsors of resolutions that are not admitted for debate at the AVICC Convention due to time considerations, or of Late or Off-the-floor Resolutions where the resolution was not admitted for debate may submit those resolutions directly to UBCM by their June 15 deadline.

DIRECT SUBMISSIONS TO UBCM

40. Should any member local government or First Nation who is also a member of UBCM wish to submit a resolution directly to UBCM, the new deadline for submissions is June 15 (no longer June 30). Any resolution submitted after June 15 will be considered a Late Resolution by UBCM.

2026 AVICC RESOLUTIONS

PART 1 – EXTRAORDINARY SPECIAL and SPECIAL EXECUTIVE RESOLUTIONS

EXTRAORDINARY SPECIAL RESOLUTIONS

- ER1 Extraordinary Special Resolution to Repeal and Replace AVICC Bylaws (Schedule A)
- ER2 Extraordinary Special Resolution to Repeal and Replace AVICC Bylaws should ER1 not be Endorsed (Schedule B)

SPECIAL EXECUTIVE RESOLUTIONS

There are no Special Executive Resolutions sponsored by the AVICC Executive in 2025

PART 2 – REGIONAL RESOLUTIONS

The following are the resolutions received by the February 12, 2026 resolutions deadline, and are resolutions that are considered regional in nature. Should any of these regionally focused resolutions be endorsed, they will not be forwarded to UBCM for consideration at their Annual Convention. Rather these resolutions will remain with AVICC where they may be actioned.

Part 2 - Section “A” – This section would contain **AVICC Region-specific** resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment.

There are no Regional Resolutions with a recommendation of Endorse or Endorse with Proposed Amendment.

Part 2 - Section “B” – This section contains **AVICC Region-specific** resolutions that offer the recommendation of No Recommendation or Not Endorse.

COMMUNITY ECONOMIC DEVELOPMENT

- R1 Energy Certainty to Support Long-term Economic Development and Resource Sector Modernization City of Campbell River

PART 3 – RESOLUTIONS

The following are the resolutions received by the February 12, 2026 resolutions deadline. Should any of these resolutions be endorsed, they will be forwarded to UBCM for consideration at their Annual Convention.

Part 3 - Section “A” – This section contains resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment (to be considered as a block).

HOUSING

- R2 Supportive Housing Residential Tenancy Act Amendments City of Duncan

COMMUNITY SAFETY

- R3 Property and Public Disorder Intervention Initiative City of Duncan
- R4 Provincial Volunteer Firefighter Training Fund City of Parksville

LAND USE

- R5 Strengthening the Administration of BC’s Private Managed Forest Land Program Cowichan Valley RD

R6	Ministry of Forests Binding Materials	Village of Zeballos
R7	Raw Log Exports	City of Nanaimo

Part 3 - Section “B” – This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse (to be considered individually)

HOUSING

R8	Scaling Building Code Requirements	Nanaimo RD
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COMMUNITY SAFETY

R9	Provincial Standards, Funding, and Regional Solutions for Police Detention Services	District of Central Saanich
R10	Policing Costs for Communities under 5,000 Population	District of Lantzville

ENVIRONMENT

R11	Soil Relocation Regulations	District of Oak Bay
R12	Advocacy to Create Enabling Authorities Allowing Local Governments to Regulate Carbon Pollution from Existing Buildings	City of Victoria

FINANCE

R13	Streamlining the Municipal and Regional District Tax Program Renewal Process	City of Nanaimo
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LAND USE

R14	Improvement District Governance: Policy Statement 2006	qathet RD
R15	Agricultural Land Reserve Residential Flexibility	qathet RD
R16	Community Supported Agriculture Incentive Program	District of Metchosin

TRANSPORTATION

R17	Prince Rupert–Alaska Ferry Terminal Reinstatement	North Coast RD
R18	Updates to the BC Motor Vehicle Act	City of Nanaimo
R19	Wheelchairs and Mobility Scooters in Bike-and-Roll Mobility Lanes and Routes	City of Victoria

ASSESSMENT

R20	Split Tax Classification for Short-Term Rentals Based on Floor Area	District of Tofino
R21	Fair Property Taxation through Accurate BC Assessment Classifications	District of Ucluelet

COMMUNITY ECONOMIC DEVELOPMENT

R22	Immediate Action Required to Prevent Irreversible Economic Harm	City of Campbell River
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SELECTED ISSUES

R23	Rescinding the UBCM 2025-ER1 (Extraordinary Resolution on the Resolutions Process)	North Coast RD
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PART 4 – RESOLUTIONS CAPTURED BY FOUR CRITERIA PER UBCM EXTRAORDINARY RESOLUTION 2025-ER1

The following are the resolutions that UBCM has deemed to be captured by one or more of the four criteria as outlined in the Extraordinary Resolution 2025-ER1 Extraordinary Resolution to Amend the UBCM Bylaws to Streamline the Resolutions Process.

Part 4 - Section “A” – This section contains resolutions that support existing policy and are recommended Endorse (Considered as a Block)

HEALTH AND SOCIAL DEVELOPMENT

R24	Access to Affordable Epinephrine Auto-Injectors (EpiPens)	City of Port Hardy
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FINANCE

- R25 Public Library Funding City of Powell River
R26 Exemptions, Income Thresholds and Compliance Support – ALR Town of Qualicum Beach

TAXATION

- R27 Modernization of Section 644 of the Local Government Act District of Ucluelet

TRANSPORTATION

- R28 Active Transportation as a Core Ministry Priority Comox Valley RD
R29 Interregional Transit Comox Valley RD
R30 Small Craft Harbour Management and Divestiture North Coast RD
R31 Cease Divestment Efforts of Remote Port Facilities Strathcona RD / Islands Trust / qathet RD
R32 Expansion of Fare Free Youth Transit Capital Regional District

LEGISLATIVE

- R33 Legislative Changes Consultation Process Village of Zeballos

ASSESSMENT

- R34 Expansion of Strata Accommodation Property Definition District of Tofino
Comox Valley RD

Part 4 - Section “B” – This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse (Considered Individually)

INDIGENOUS RELATIONS AND RECONCILIATION

- R35 Framework for Intergovernmental Relations with First Nations City of Port Alberni

LAND USE

- R36 Short Term Rentals on ALR Land Alberni-Clayoquot RD

HEALTH AND SOCIAL DEVELOPMENT

- R37 Student Food Security Grant District of Oak Bay
R38 Post-Secondary Affordability City of Victoria

COMMUNITY SAFETY

- R39 CC-130H Hercules Fleet Alberni-Clayoquot RD

TRANSPORTATION

- R40 Student Ferry Fares District of Oak Bay

PART 1 – EXTRAORDINARY SPECIAL AND SPECIAL EXECUTIVE RESOLUTIONS

This section includes any Extraordinary Special Resolutions or Special Executive Resolutions brought forward by the AVICC Executive. Part 1 will be presented in two sections.

ER – Extraordinary Special Resolutions

Extraordinary Special Resolutions are resolutions sponsored by the AVICC Executive that are seeking membership approval to amend AVICC Bylaws. A 2/3 majority vote is required to endorse an Extraordinary Special Resolution to approve a change to AVICC's Bylaws.

AVICC Resolutions Committee Comments:

This year the AVICC Executive is putting forward two Extraordinary Special Resolutions (ER) seeking to repeal and replace AVICC's Bylaws and has offered members two options on how to increase the number of Board Members on the Executive. In addition to ER1 and ER2, there is an accompanying [backgrounder](#) that provides further explanation of the Extraordinary Special Resolution options. The backgrounder, Schedule A and Schedule B can be found in the Appendix at the back of this Resolutions Book. Members are encouraged to read both ER1 (with Schedule A), ER2 (with Schedule B) and the backgrounder. This information was sent to members via email on April 7, 2026, in advance of the distribution of the Annual Report and Resolutions Package.

Why this is being brought forward?

- *AVICC has fewer Executive/Board positions than the other BC area associations, despite having the largest number of members and the second-largest population among the area associations.*
- *Executive workload and advocacy/convention responsibilities have increased; the 2025 AGM & Convention highlighted capacity challenges when Executive attendance was reduced due to leave/illness.*
- *The bylaws also need updates for clearer First Nations membership definitions, technology/modern governance practices, and inclusive language.*

What members are being asked to decide? (two options)

The proposed changes in Schedule A and Schedule B are identical except for the changes to "PART 5 – Directors" where the recommended changes differ:

1. ***[ER1 \(preferred by the Executive\)](#): Repeal and replace the bylaws as set out in **Schedule A**, including **adding a Capital Regional District (CRD) Representative to the AVICC Executive**.***
 - *Rationale includes that the CRD represents nearly half of the AVICC region's population and contributed 44% of AVICC dues in 2025 yet is not consistently represented on the Executive.*
2. ***[ER2 \(alternative if ER1 is not endorsed\)](#): Repeal and replace the bylaws as set out in **Schedule B**, including **adding an additional Director at Large** (instead of a CRD-specific seat).***

How voting works:

- If ER1 is endorsed, ER2 will be withdrawn.
- If ER1 is not endorsed, ER2 will be considered.

Key bylaw updates highlighted (Schedules A & B)

- Updated **definitions** (including adding a definition of “First Nation” aligned with the Community Charter).
- Clarified **membership eligibility** to explicitly include First Nations and remove ambiguity.
- Clarified who may **speak/vote at the AGM** (including rules for Electoral Area Alternates).
- Updated Part 5 to better define **Executive size/composition**, including the new position (CRD Rep under ER1 or additional Director at Large under ER2) and related election/voting provisions.

**ER1 Extraordinary Special Resolution to Repeal and Replace
AVICC’s Bylaws**

AVICC Executive

Whereas the Association of Vancouver Island and Coastal Communities currently has the fewest number of Board members as compared to the other Area Associations and would benefit from having an additional member on the Executive to better reflect the increasing activity of the AVICC Executive and the size, composition, and diversity of our membership;

And whereas the Capital Regional District represents almost 50% of the population of residents in the AVICC region, and contributed 44% of the Association’s dues in 2025;

And whereas the AVICC Bylaws, last updated in 2018, contain several provisions that would benefit from enhanced clarity and administrative revision including improved definitions regarding First Nations membership, technological advancements, and the adoption of inclusive language:

Therefore be it resolved that the Bylaws of the Association of Vancouver Island and Coastal Communities be repealed and replaced as set out in **Schedule A, which includes adding a Capital Regional District Representative to the AVICC Executive.**

AVICC Resolutions Committee recommendation: No Recommendation

**ER2 Extraordinary Special Resolution to Repeal and Replace
AVICC’s Bylaws if ER1 is not endorsed**

AVICC Executive

Whereas the Association of Vancouver Island and Coastal Communities currently has the fewest number of Board members as compared to the other Area Associations and would benefit from having an additional member on the Executive to better reflect the increasing activity of the AVICC Executive and the size, composition, and diversity of our membership;

And whereas the AVICC Bylaws, last updated in 2018, contain several provisions that would benefit from enhanced clarity and administrative revision including improved definitions regarding First Nations membership, technological advancements, and the adoption of inclusive language:

Therefore be it resolved that the Bylaws of the Association of Vancouver Island and Coastal Communities be repealed and replaced as set out in **Schedule B, which includes adding an additional Director at Large to the AVICC Executive.**

SR – Special Executive Resolutions

Special Executive Resolutions address priority issues of the membership and are typically sponsored by the AVICC Executive.

There are no Special Executive Resolutions included.

PART 2 – REGIONAL RESOLUTIONS

The following are the resolutions received by the February 12, 2026 resolutions deadline, and are resolutions that are considered regional in nature. Should any of these regionally focused resolutions be endorsed, they will not be forwarded to UBCM for consideration at their Annual Convention. Rather these resolutions will remain with AVICC where they may be actioned.

Part 2 - Section “A” – This section contains **regionally focused** resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment.

There are no resolutions submitted to include in Part 2 Section A

Part 2 - Section “B” – This section contains **regionally focused** resolutions that offer the recommendation of No Recommendation or Not Endorse – **CONSIDERED INDIVIDUALLY.**

COMMUNITY ECONOMIC DEVELOPMENT

R1) Energy Certainty to Support Long-term Economic Development and Campbell River Resource Sector Modernization

Whereas homes, businesses, and industries in Vancouver Island and coastal communities rely heavily on energy generated outside the region and delivered through long-distance transmission systems, subsea infrastructure, and marine transport, resulting in a high degree of dependence on external energy supply and limited opportunities for local generation;

And whereas resource, transportation, and building sectors are seeking to modernize, improve efficiency, and reduce emissions while remaining competitive and affordable, and communities across Vancouver Island and the coast are working to attract investment and sustain local jobs, yet constrained energy availability—combined with accelerating provincial electrification policy and the pending expiry of BC Hydro’s electricity purchase agreement with Capital Power’s Island Generation facility—is already resulting in lost investment and development opportunities:

Therefore be it resolved that AVICC urge the Province of British Columbia, BC Hydro, FortisBC, and the British Columbia Utilities Commission to collaborate with local governments, First Nations, and industry to ensure long-term energy certainty for Vancouver Island by:

- immediately convening and resourcing formal energy roundtables with the Province of British Columbia, BC Hydro, FortisBC, the British Columbia Utilities Commission, local governments, First Nations, and industry to address urgent energy supply constraints, assess interim and long-term solutions, and prevent further loss of investment and economic activity in Vancouver Island and coastal communities;
- recognizing the importance of local, dispatchable, and redundant energy generation—and the critical role of existing facilities such as Island Generation—in supporting economic development, grid reliability, and industrial modernization;
- ensuring that long-term energy planning and contracting decisions consider the economic development needs of AVICC communities alongside the timelines for new renewable energy projects to come online; and
- supporting interim energy solutions that allow resource industries and new investments to remain, modernize, and grow in coastal and island communities while Indigenous-led renewable projects advance to completion

AVICC Resolutions Committee recommendation: *No Recommendation*

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that AVICC Regional Resolution 2025-R3 was endorsed calling for the Province to commit to upgrading the power supply infrastructure on the North Island, and notes that the proposed solutions have not been previously considered by AVICC.

UBCM Resolutions Committee recommendation: *None Provided*

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be too regional in focus for the UBCM membership.

PART 3 – RESOLUTIONS

The following are the resolutions received by the February 12, 2026 resolutions deadline. Should any of these resolutions be endorsed, they will be forwarded to UBCM for consideration at their Annual Convention.

Part 3 - Section “A” – This section contains resolutions that support existing policy and are recommended Endorse or Endorse with Proposed Amendment – **CONSIDERED AS A BLOCK.**

HOUSING

R2) Supportive Housing Residential Tenancy Act Amendments

Duncan

Whereas supportive housing plays a critical role in providing safe and stable housing and supports for vulnerable people;

And whereas supportive housing currently falls under the *Residential Tenancy Act*, amendments are required for clarity on the role and enforceability of Good Neighbour Agreements to ensure

supportive housing providers have the appropriate tools to address urgent safety concerns while continuing to uphold tenant rights, procedural fairness, and human-rights obligations:

Therefore be it resolved that AVICC and/or UBCM urge the Province of British Columbia to amend the *Residential Tenancy Act* to ensure supportive housing operators have clear, proportionate, and transparent authority to enforce Good Neighbour Agreements in a manner focused on safety of residents and staff, early intervention, housing stability, and positive relationships with neighbouring communities.

UBCM and AVICC Resolutions Committee recommendation: Endorse

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to amend the Residential Tenancy Act to ensure supportive housing operators have clear, proportionate, and transparent authority to enforce Good Neighbour Agreements in a manner focused on safety of residents and staff, early intervention, housing stability, and positive relationships with neighbouring communities.

However, the Committee notes that the UBCM membership endorsed resolution 2025-NR19 asking the Province and BC Housing to require that all supportive housing and shelter operators enter into a Good Neighbour Agreement (GNA) with the local governments in which these facilities operate, to ensure clear expectations regarding community impact mitigation, security measures, and ongoing engagement with local government and residents.

The Committee also notes that the membership endorsed resolution 2019-B185 which asked that BC Housing seek local government's approval before land is purchased for supportive housing initiatives.

More generally, the membership has endorsed several resolutions emphasizing the importance of communication and consultation with local government (2025-EB77, 2025-EB86, 2025-EB88, 2025-NR98, 2024-EB87, 2019-SR1, 2019-B3, 2014-B37, 2013-B34, 2012-B119, 2009-B54, 2009-B141).

COMMUNITY SAFETY

R3) Property and Public Disorder Intervention Initiative

Duncan

Whereas existing bail, sentencing, and justice system responses have not deterred repeat property crime and public disorder offences, leading to ongoing negative impacts to residents, businesses, and perceptions of safety and business stability;

And whereas cross-sector intervention programs that combine accountability with timely access to health, housing, and social supports that address the underlying drivers including mental health, substance use, trauma, and housing insecurity, may be more effective in reducing recidivism and improving community safety:

Therefore be it resolved that AVICC and/or UBCM call on the Province of British Columbia to implement the Chronic Property and Public Disorder Intervention Initiative province-wide.

UBCM and AVICC Resolutions Committee recommendation: Endorse

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to implement the Chronic Property and Public Disorder Intervention Initiative province-wide.

However, the Committee notes that the membership has endorsed several resolutions seeking provincial and/or federal action, including stricter enforcement measures, to address repeat/prolific offenders:

- stronger sentencing guidelines and bail reforms for repeat offenders (2025-EB32);*
- using GPS monitoring of repeat offenders, guidance for local governments, and exempting local governments from full public safety costs associated with repeat offenders released on bail (2025-NR56);*
- consideration for public safety and fairness when dealing with prolific offenders, and that guidelines be developed as to what constitutes “the public interest” with respect to pursuing charges for criminal offences (2022-NR36);*
- weightier consequences and greater accountability for repeat offenders (2022-NR37);*
- legislative and regulatory changes to the criminal justice system to apply stricter penalties and ensure adequate incarceration of prolific criminals, as well as the consistent use of electronic monitoring when individuals are released on conditions (2021-NR3); and*
- ensuring that prolific offenders are “sentenced effectively,” and supported by credible programs to address underlying challenges such as substance abuse or mental illness (2015-B54).*

The Chronic Property and Public Disorder Offending Intervention Initiative (C-POII) was announced by the provincial government in December 2025, operating in Kelowna, Nanaimo and Nelson. It is similar to the Province's Repeat Violent Offending Intervention Initiative, which provides a coordinate intervention in cases involving repeat violent offenders. The C-POII will concentrate on repeat offenders of property crime and public disorder, with a focus on five individuals in each of the three identified communities.

R4) Provincial Volunteer Firefighter Training Fund

Parksville

Whereas volunteer and composite fire departments across British Columbia provide essential emergency services to local, often rural and remote communities and often rely on local government budgets to meet provincially required training standards;

And whereas members of volunteer departments frequently pursue paid full time firefighting positions elsewhere in the province, creating a mobility dynamic that benefits the provincial emergency system but places training costs on local taxpayers:

Therefore be it resolved that AVICC and UBCM respectfully request that the Government of British Columbia:

- (i) Establish a Provincial Volunteer Firefighter Training Fund to cover the cost of provincially mandated training for volunteer and composite fire departments across the Province; and
- (ii) Encourage sustainable cost sharing options whereby the Province covers a baseline percentage of training costs and local governments contribute a predictable matching share.

UBCM and AVICC Resolutions Committee recommendation: Endorse

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to establish a Provincial Volunteer Firefighter Training Fund to cover the cost of provincially mandated training for volunteer and composite fire departments across the Province; not to establish a sustainable cost sharing options whereby the Province covers a baseline percentage of training costs and local governments contribute a predictable matching share.

However, the Committee notes that the membership endorsed several resolutions seeking additional funding for firefighting, most recently including:

- *2019-B26 which asked the Province to develop an efficient and effective program to provide capital funding for rural and municipal fire departments;*
- *2019-B27 which asked for provincial funding support to help fund staffing, compliance with standards, and capital costs of British Columbia fire departments;*
- *2019-B95 which asked that independent fire, fire brigade or fire cache societies be allowed to apply directly for provincially administered emergency preparedness funding programs for training and capital requirements;*
- *2019-B126 and 2018-B64 which asked to utilize gas tax funding for volunteer or paid on-call fire departments to assist with annual operating costs associated with purchase and maintenance of capital infrastructure and equipment, training, and the administration of the emergency firefighting response services;*
- *2018-B22 which asked the Province to fund rural and First Nations fire brigades and fire departments for emergency training, equipment and response capacity to address urban interface wildfires; and*
- *2018-B20 which asked the Province to set up a program to provide ongoing funding to all volunteer fire departments to assist in the annual operating costs associated with purchase and maintenance of capital infrastructure and equipment, training, and administration of the fire service.*

The Committee also advises that, since 2019, the Province of BC has provided funding for training and equipment for volunteer and composite fire departments through the Community Emergency Preparedness Fund. However, the last intake for this program was in 2025 and there are currently no additional funds available to continue the program.

LAND USE

R5) Strengthening the Administration of BC's Private Managed Forest Land Program to Protect Water, Fish Habitat, and Community Confidence

Cowichan Valley RD

Whereas British Columbia's Private Managed Forest Land (PMFL) Program is intended to balance long-term forest production with the protection of water quality, fish habitat, streamside vegetation, and critical habitat; however, experience in the Cowichan Valley indicates that these environmental protections are not being realized in practice, accountability and transparency are limited, and jurisdictional gaps impede timely enforcement and remediation, undermining public confidence in the program;

And whereas local governments have documented activities on PMFL parcels—including stream and wetland alterations, culvert and pipe installations, deposit of gravel/fill, extensive land clearing of sensitive ecosystems, and delays in reforestation—while provincial enforcement has been limited, investigation records have not been shared, and the Managed Forest Council (MFC) has interpreted a wide range of activities as “Schedule A” forest management activities that are exempt from local regulation, effectively restricting local governments from addressing impacts to water and habitat:

Therefore be it resolved that AVICC **and UBCM** urge the Province of British Columbia to implement legislative, regulatory, and administrative reforms to the Private Managed Forest Lands (PMFL) Program that:

1. Strengthen protection of water, fish habitat, and streamside vegetation, including clearer standards and timely reforestation requirements;
2. Clarify jurisdiction and improve coordination among provincial agencies and the Managed Forest Council (MFC) for compliance, enforcement, and restoration under the *Water Sustainability Act* and related statutes; and
3. Enhance accountability and transparency, including requirements for the MFC and relevant ministries to share inspection reports and compliance outcomes with affected local governments and the public, subject to FOIPPA;

And be it further resolved that AVICC **and UBCM** request the Province to close regulatory loopholes that allow non-forestry land uses to proceed under the guise of “Schedule A” forest management activities, to require the MFC to promptly report suspected *Water Sustainability Act* contraventions to the appropriate ministry, and to enable appropriate local government input where PMFL activities materially affect community water security, habitat, and infrastructure.

UBCM and AVICC Resolutions Committee recommendation: Endorse

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to implement this specific combination of legislative, regulatory, and administrative reforms to the Private Managed Forest Lands Program.

However, the Committee notes that members have endorsed a number of resolutions asking that the Province enact legislation requiring private managed forest lands to be regulated and managed to the same standards as crown managed forest lands; referencing the current challenges with water quality and safety of drinking water in community watersheds (2023-NR67, 2021-EB29, 2020-EB48, 2019-B48, 2019-B49, 2018-B41, 2011-B50, 2008-B34).

AVICC Resolutions Committee comments:

The Resolutions Committee reports that AVICC has endorsed several regional resolutions requesting provincial action to safeguard watersheds and biodiversity (2023-R3, 2023-R4, 2024-R2). Additional resolutions have called for the completion of the PMFL Act Review and the enforcement of recommendations, so that PMFL is held to the same standards and forestry practices as Crown Land, thereby promoting watershed security and land conservation (2025-R1). The AVICC Executive has recognized this as a regional advocacy priority and is actively working with members to encourage the Province to take steps ensuring transparency regarding data associated with watersheds within PMFL.

The AVICC Resolutions Committee has proposed an amendment to include UBCM in the enactment clauses. Although this issue impacts different regions in the Province differently, it is not exclusively a regional issue, and advocacy could be undertaken by either organization.

TRANSPORTATION

R6) Ministry of Forests Binding Materials

Zeballos

Whereas many rural and remote communities rely on Forest Service Roads (FSRs) as their primary or only access routes for residents, emergency services, commercial deliveries, and essential travel;

And whereas current Ministry of Forests major maintenance programs typically exclude funding for topping materials, binding fines, and full surface stabilization necessary to maintain safe, all-weather passenger-vehicle conditions, while industrial users are not uniformly required to reinstate surfaces to that standard following haul activity:

Therefore be it resolved that AVICC and UBCM request that the Ministry of Forests include funding for topping materials, binding fines, and full surface stabilization as required components of all Forest Service Road major maintenance projects and industrial user maintenance requirements.

UBCM and AVICC Resolutions Committee recommendation: Endorse

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Ministry of Forests to include funding for topping materials, binding fines, and full surface stabilization as required components of all Forest Service Road major maintenance projects and industrial user maintenance requirements.

However, the Committee notes that members have endorsed resolutions asking the Province to identify and commit to maintaining resource roads that are essential for community access or egress, particularly during emergencies (2025-EB68, 2024-EB79, 2024-EB80, 2020-EB19, 2020-EB20, 2020-EB22).

COMMUNITY ECONOMIC DEVELOPMENT

R7) Raw Log Exports

Nanaimo City

Whereas the lack of adequate and affordable fiber supply has been identified as a key factor in the continued curtailment or permanent closure of BC's sawmills and pulp mills, causing loss of employment and tax income for resource-based and resource-dependent communities;

And whereas from 2.8 to 3.5 million cubic meters of raw logs have been exported from BC annually over the last five years, in addition to lumber cant exports not included in those statistics:

Therefore be it resolved that AVICC and UBCM call on the provincial government and federal governments to ban the export of raw logs and lumber cants from BC to ensure that forests harvested in BC from crown land and private managed forest lands are processed in BC, encouraging value-added manufacturing in BC and supporting employment in BC's forest industry, and that BC mills are supported in a transition to utilize a full spectrum of marketable tree species.

UBCM and AVICC Resolutions Committee recommendation: Endorse

UBCM Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2018-B46, which called on the Province to prohibit raw log export from British Columbia without provincial wood processing needs and capacity being evaluated and met.

The Committee further notes that members have consistently endorsed resolutions calling on the provincial government to improve the community benefits of forest resources through the establishment of community forests, incentives for value-added/build with wood initiatives and strengthening provisions to provide for local processing (2024-EB95, 2024-EB96, 2024-NR94, 2023-NR88, 2021-SR2, 2020-EB66, 2019-B156, 2018-B43, 2017-B36, 2018-B46, 2016-B32, 2016-B42).

The Committee also notes that the UBCM membership has consistently endorsed resolutions calling on the provincial government to combat the decline in the supply of fibre available to mills (2025-EB83, 2025-EB84, 2025-NR110, 2024-EB97, 2024-NR94, 2021-EB51, 2020-EB66, 2015-LR2).

Part 3 - Section “B” – This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse – **CONSIDERED INDIVIDUALLY**

HOUSING

R8) Scaling Building Code Requirements

Nanaimo RD

Whereas small residential homes (under 1000 ft²/93 m²) are an important part of British Columbia’s affordable housing supply and provide entry-level, workforce, and downsizing options for residents in communities of all sizes, and are relied on in rural and remote areas of BC as a primary form of affordable housing;

And whereas energy performance and seismic requirements in the BC Building Code are similar across residential building sizes and do not reflect relative risk or provide the same benefits to small homes compared to larger and multi-storey homes, and result in disproportionately increased construction costs for small homes:

Therefore be it resolved that UBCM request that the Province of British Columbia and the Government of Canada engage a qualified, independent third party to undertake a cost-benefit review of the Building Code’s impacts on affordability, safety, and energy efficiency for single-storey residential homes and accessory buildings under 1000 ft²/93 m² and investigate the potential for a simplified rural building standard/alternative compliance pathway for small homes under 1000 ft²/93 m² that meets safety, climate, and seismic resilience requirements in a less complex and therefore more affordable way, while still ensuring safety.

UBCM & AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the provincial and federal governments to engage a qualified, independent third party to undertake a cost-benefit review of the Building Code’s impacts on affordability, safety, and energy efficiency for single-storey residential homes and accessory buildings under 1000 ft²/93 m² and investigate the potential for a simplified rural building standard/alternative compliance pathway for small homes under 1000 ft²/93 m² that meets safety, climate, and seismic resilience requirements in a less complex and therefore more affordable way, while still ensuring safety.

However, the Committee notes that the membership has supported resolutions addressing smaller residential homes, including:

- 2025-NR40 which sought, in part, to revisit industry standards such as CSA (Canadian Standards Association), and create a new category specific to moveable tiny homes certified for permanent occupancy that separates tiny homes from motorized vehicles, towable RVs and temporary small trailers; and to create a new category specific to RV’s certified for permanent occupancy;*
- 2022-NR64 which sought, in part, the creation of emergency or ad-hoc housing or shelter with on site supports as a short-term use, and including tiny homes, navigation centres, portables, and/or modular housing; and*

- *2022-NR21 which sought to recognize, allow and provide building requirements for tiny homes, and that the Province should incorporate these changes into Part 9 of the BC Building Code that would define tiny houses as allowable permanent dwellings, and thus permit them to be constructed where local government official community plans and zoning bylaws deem them appropriate.*

COMMUNITY SAFETY

R9) Provincial Standards, Funding, and Regional Solutions for Police Detention Services **Central Saanich**

Whereas local police and RCMP services are increasingly being required to detain individuals for extended periods due to limited court transport availability, expanded use of virtual bail, and restricted intake at correctional facilities, resulting in the downloading of court- and correction-related custodial responsibilities onto local police and RCMP services, causing operational strain, staffing pressures, costs, and legal risk;

And whereas local police and RCMP detention facilities are not designed, resourced, or governed to meet correctional standards, and there is currently no provincially legislated framework for police detention facilities or jail guard functions, despite growing Charter, safety, and liability risks and the Province’s increasing reliance on police detention as part of the justice system continuum:

Therefore be it resolved that AVICC and UBCM request the Province of British Columbia to:

1. Support timely transfer of detained individuals to the BC Sheriff Service or BC Corrections, consistent with their statutory mandates;
2. Establish clear provincial standards for police detention facilities and jail guard functions, including infrastructure, staffing, training, health, safety, and oversight requirements;
3. Provide sustainable provincial funding to municipalities and police boards for any downloaded and/or formally expanded detention and court-related responsibilities; and
4. In collaboration with local governments, police boards, RCMP, and police services, explore and evaluate the feasibility of a regional or centralized police detention facility model for communities in BC to improve detainee safety, operational efficiency, staffing stability, legal compliance, and system resilience.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to support a timely transfer of detained individuals to the BC Sheriff Service or BC Corrections; establish clear provincial standards for police detention facilities and jail guard functions; and, provide sustainable funding to municipalities and police boards for downloaded and/or expanded detention and court-related responsibilities.

However, the membership did endorse resolution 2024-NR45, which sought for the Province to identify and address current gaps in service in the Provincial Courts; and to release an updated

Courthouse Capital Asset Management Plan reflecting new growth projections and future service level needs. Members also endorsed resolution 2011-B9, which sought for the Province to increase the judicial complement, court registry staffing, and sheriff services.

The Committee also notes that the membership endorsed several resolutions requesting an increase to the Keep of Prisoners program reimbursement rate for local governments (2020-EB4, 2013-B23, 2011-B8, 2008-B24). Through this program, local governments are provided minimal funding for holding provincial and federal prisoners in local government jails.

R10) Policing Costs for Communities under 5,000 Population

Lantzville

Whereas in 2007, the Province of British Columbia established a threshold of 5,000 municipal residents for a municipality's increased financial responsibility for policing costs, and this threshold has not been adjusted since its adoption;

And whereas British Columbia's population has grown from an estimated 4,290,987 in 2007 to an estimated 5,698,430 in 2024, thereby making the fixed 5,000-person policing threshold an increasingly smaller proportion of the provincial population which has caused small municipalities to reach this threshold more quickly and with less financial preparation time:

Therefore be it resolved that AVICC and UBCM advocate to the Province of British Columbia to retroactively adjust the 5,000 person policing cost threshold to reflect the same percentage growth as the provincial population since 2007;

And be it further resolved that the Province of British Columbia establish a policy ensuring that the policing cost threshold is thereafter maintained as a consistent ratio of the provincial population to be updated following each official census.

UBCM & AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership has endorsed many resolutions seeking changes to how policing in BC is funded (2025-EB28, 2024-NR40, 2024-NR41, 2024-NR42, 2023-NR34, 2022-NR33, 2020-EB5, 2020-NR7, 2016-B75), but has not considered a request that would require the Province to retroactively increase the 5,000-person population threshold for policing at a similar rate as provincial population growth since 2007; and, to maintain this formula as part of a provincial policy.

The proposed resolution would require amending the BC Police Act, and for communities policed by the RCMP, the Police Service Agreements that include the federal government. Furthermore, it is unclear as to how this proposed formula would be applied -- whether this is meant to necessitate annual policing costs to be re-calculated for all impacted jurisdictions in BC for each year since 2007, or something different. It is also unclear how other existing thresholds, such as the 15,000-person population threshold for RCMP policing, would be impacted under this proposed framework.

Last year, the UBCM membership endorsed resolution 2025-SR2, which requests that the Province of BC and federal government directly involve UBCM and BC local governments, and consider local government priorities, as part of the process to negotiate new RCMP police services agreements. The UBCM Executive brought this resolution forward in anticipation of the start of negotiations for new Police Service Agreements, which are set to expire in 2032. It is understood that the process to renew these agreements could take several years to complete.

In 2020, the Province announced its intent to review the Police Act, subsequently creating the all-party Special Committee on Reforming the Police Act (SCRPA). In its final report, the SCRPA recommended that the Province create a fair and equitable funding model for local governments that includes "exploring options to phase in or incrementally increase the municipal share of policing costs." UBCM continues to seek for the Province to address this and other local government policing priorities.

ENVIRONMENT

R11) Soil Relocation Regulations

Oak Bay

Whereas the regulatory framework governing soil relocation under the *Environmental Management Act* and Contaminated Sites Regulation is designed and implemented to ensure protection of both human and environmental health, the required soil testing, storing, and relocation results in significant increased costs of soil management for local governments;

And whereas the Ministry of Environment requires soil relocation to meet provincial remediation standards at a receiving site location that includes a threshold for chloride ion of 100 ppm to qualify as "Residential Low Density" which does not account for the natural presence of chlorides in soils, from the deposition of salt spray:

Therefore be it resolved that UBCM ask the provincial government to review the thresholds for chloride ions in soil to qualify as "Residential Low Density" with consideration of the naturally occurring chloride elements that are higher in municipalities areas close to the Pacific Ocean.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to review the thresholds for chloride ions in soil to qualify as "Residential Low Density" with consideration of the naturally occurring chloride elements that are higher in municipalities close to the Pacific Ocean.

However, the Committee notes that the membership has supported a number of resolutions that address soil and fill, including:

- *Contaminated soil authorized fill location (2024-NR57);*
- *Contaminated soil permitting process (2016-B34);*
- *Contaminated soil relocation (2013-B37, 2012-B120);*
- *Placement of fill on ALR land and its impact on surrounding lands (2012-B82); and*
- *Soil removal fee (2011-B32, 2008-B135).*

AVICC Resolutions Committee comments:

The Resolutions Committee has recommended an amendment to change the word “municipalities” to “areas” as this issue affect all areas in close proximity of the Pacific Ocean, regardless of incorporation.

R12) Advocacy to Create Enabling Authorities Allowing Local Governments to Regulate Carbon Pollution from Existing Buildings **Victoria**

Whereas climate change is a leading driver of increased costs and disruptions at the local government level that requires action from all levels of government, and that GHG emissions from the built environment often constitute a high percentage of the total emissions in local government jurisdictions;

And whereas local governments (except Vancouver, under its Charter) currently lack authority to regulate the emissions from existing buildings, and in many cases have struggled to reduce emissions from the built environment and meet their own emissions reduction targets:

Therefore be it resolved that AVICC and UBCM request that the Province create enabling authorities that would allow local governments to regulate GHG emissions from existing buildings.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to create enabling authorities that would allow local governments to regulate GHG emissions from existing buildings.

However, the Committee notes that the membership has endorsed several resolutions calling for provincial assistance and programs to support and incent energy retrofits of buildings to, in-part, help lower GHG emissions (2023-EB20, 2023-EB21, 2022-EB31, 2022-NR43, 2019-B152, 2018-B31, 2014-B28, 2014-B64, 2012-B25) and calling for federal and provincial programs to provide incentives for residential energy efficiency (2020-NR52, 2014-B28, 2014-B93, 2012-B25, 2010-B86, 2009-B166, 2007-B33, 2007-B177, 2006-B111).

FINANCE

R13) Streamlining the Municipal and Regional District Tax Program Renewal Process **Nanaimo City**

Whereas the Municipal and Regional District Tax (MRDT) Program was created to assist municipalities, regional districts and eligible entities in funding local tourism marketing, programs and projects to grow visitation and provide economic benefits for communities;

And whereas in order for an application to be renewed under the current MRDT Program, demonstrated support from the accommodation sector is required, despite the fact that the

program is already established in the community and the funding collected benefits many sectors of the tourism industry:

Therefore be it resolved that AVICC and UBCM advocate for the Province to amend the Municipal and Regional District Tax Program requirements to remove the requirement for an Accommodation Sector in Support of MRDT Form when applications are being renewed, given the impact that MRDT funding has across numerous sectors in a community and the increased risk to established programs and projects should accommodation sector support not be obtained during the renewal process.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to amend the Municipal and Regional District Tax Program requirements to remove the requirement for an Accommodation Sector in Support of MRDT Form when applications are being renewed.

The Municipal and Regional District Tax (MRDT) is an up-to three percent tax applied to sales of short-term accommodation provided in participating areas of British Columbia on behalf of municipalities, regional districts and other eligible entities. The tax is intended to help grow BC revenues, visitation, and jobs, and amplify BC's tourism marketing efforts in an increasingly competitive marketplace.

R14) Improvement District Governance: Policy Statement 2006

qathet RD

Whereas the Province of British Columbia's Improvement District Governance: Policy Statement (2006) establishes a framework that encourages the eventual conversion of improvement districts to municipal or regional district jurisdiction with the main tool being prohibiting improvement districts' access to provincial sewer and water infrastructure grants and long-term borrowing through the Municipal Finance Authority;

And whereas these policy constraints limit improvement districts' ability to finance required infrastructure renewal and regulatory compliance, creating significant financial barriers to both continued independent operation and orderly conversion, and increasing the likelihood that deteriorating systems and unfunded liabilities will ultimately be transferred to regional districts without adequate transition support, provincial guidance, or in any shape worthy of conversion:

Therefore be it resolved that UBCM request the Province of British Columbia to modernize the Improvement District Governance: Policy Statement (2006) to remove structural financial barriers to the sustainability and orderly transition of improvement districts, including by enhancing provincial oversight capacity, enabling improvement districts to access long-term borrowing through the Municipal Finance Authority of British Columbia, and removing barriers to enable improvement districts to access provincial sewer and water infrastructure grant programs.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

AVICC Resolutions Committee comments:

The Resolutions Committee advises that AVICC Resolution 2025-R39 was endorsed at AVICC, submitted to UBCM for consideration, but was not considered at UBCM due to time constraints.

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to modernize the Improvement District Governance: Policy Statement (2006) to remove structural financial barriers to the sustainability and orderly transition of improvement districts, including by enhancing provincial oversight capacity, enabling improvement districts to access long-term borrowing through the Municipal Finance Authority of British Columbia, and removing barrier to enable improvement districts to access provincial sewer and water infrastructure grant programs.

However, the Committee notes that the membership has endorsed resolutions seeking grant funding for improvement districts, including:

- *2022-NR49 which asked the Province for a one-time, new fund to bring all rural water systems operated by improvement districts into compliance with health regulations;*
- *2020-EB39 which asked the Province to establish a process for Improvement Districts to have access to Provincial and Federal Infrastructure Grant funds, and still maintain their autonomy;*
- *2019-B130 which asked the provincial government to change the Improvement District Governance Policy to allow citizens residing in improvement districts equal access to provincial and federal infrastructure grant monies; and*
- *2017-B74 which asked the provincial government to provide access to grant funding for water improvement districts similar to the access provided to regional districts.*

LAND USE

R15) Agricultural Land Reserve Residential Flexibility

qathet RD

Whereas the purpose of British Columbia's Agricultural Land Reserve (ALR) is to preserve valuable agricultural land for present and future food production, and thus residential development needs to be limited in size on the ALR;

And whereas the current *Agricultural Land Commission Act (ALCA)* and ALR Use Regulations limit residential development to:

- “• a principal residence up to 500 m² total floor area,
 - a secondary suite within that principal residence, and
 - an additional residence up to 90 m² total floor area for parcels 40 ha or less, or up to 186 m² for parcels larger than 40 ha”,

and this can result in development that is inconsistent with the purpose of ALR when considering alterations to existing structures:

Therefore be it resolved that the AVICC and UBCM request the provincial government to amend the ALCA and ALR Use Regulation, to limit residential development to:

“• the residential floor area of all dwellings shall not exceed 590 m² total floor area for parcels 40 ha or less, or 686 m² for parcels larger than 40 ha.”

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to amend the Agricultural Land Commission Act and ALR Use Regulation to limit residential development of all dwellings to: the residential floor area of all dwellings shall not exceed 590 m² total floor area for parcels 40 ha or less, or 686 m² for parcels larger than 40 ha.

However, the Committee notes that the membership has considered and supported numerous resolutions addressing secondary, ancillary or accessory dwellings on ALR land, including:

- *2024-NR31 which asked the ALC to adopt the definition of floor area within the BC Building Code Regulations for buildings in the Agriculture Land Reserve;*
- *2020-EB64 which asked the ALC to keep amendments that allow for additional dwellings on ALR land, to remain permanent and not expire;*
- *2019-B168 which asked the Province to reinstate the previous provisions of the legislation which facilitated the construction of additional dwellings for farm help, manufactured homes for immediate family members, accommodation above an existing farm building, or a second single family dwelling;*
- *2017-B139 which asked, in part, that the ALC allow the siting of other moveable dwellings on ALR land; and*
- *2014-B115 which asked the ALC to allow permanent secondary residences to be built on ALR land.*

The Committee also advises that two resolutions addressing additional dwellings on ALR, were not endorsed:

- *2025-NR86, referred to the UBCM Executive who did not endorse the request to amend the Agricultural Land Reserve Act and associated regulations to permit the construction of either a 90 sq. m. accessory dwelling unit or a standard-sized manufactured home up to a maximum 148 sq. m. total floor area on parcels under 40 ha within the ALR; and*
- *2022-NR50 which asked the Province to increase the allowable maximum size for additional dwellings on ALR land.*

R16) Community Supported Agriculture Incentive Program

Metchosin

Whereas the Province of Nova Scotia has introduced the Nova Scotia Loyal Community Supported Agriculture (CSA) Incentive Pilot Program, which provides a consumer incentive for purchasing CSA shares directly from local farmers while reimbursing participating producers, strengthening local food systems and farm viability;

And whereas many communities depend on small and mid-scale agriculture for food security, rural employment, environmental stewardship, and economic resilience, particularly in the face of climate change, natural disasters, supply chain disruptions, and global trade uncertainty;

Therefore be it resolved that AVICC and UBCM request that the Province of British Columbia, in collaboration with local governments, First Nations, and agricultural stakeholders, develop and implement a provincial Community Supported Agricultural (CSA) incentive program modeled on the Nova Scotia Loyal CSA initiative.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province, in collaboration with local governments, First Nations, and agricultural stakeholders, to develop and implement a provincial Community Supported Agricultural (CSA) incentive program modeled on the Nova Scotia Loyal CSA initiative.

TRANSPORTATION

R17) Prince Rupert-Alaska Ferry Terminal Reinstatement

North Coast RD

Whereas the closure of the Prince Rupert-Alaska Ferry Terminal in 2019 significantly reduced economic activity and cross-border connectivity for the community and region;

And whereas reinstatement of the Prince Rupert-Alaska Ferry Terminal has been delayed due to unresolved intergovernmental and administrative processes between Canada and the United States, contributing to the ongoing deterioration of the facility:

Therefore be it resolved that AVICC and UBCM advocate to the Province of BC to collaborate with the Government of Canada to support the reinstatement of the Prince Rupert-Alaska Ferry Terminal.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to collaborate with the Government of Canada to support the reinstatement of the Prince Rupert-Alaska Ferry Terminal.

R18) Updates to the BC Motor Vehicle Act

Nanaimo City

Whereas communities across the Province are tasked with designing and implementing transportation options which support more affordable, accessible and sustainable forms of transportation;

And whereas the BC Active Transportation Design Guidelines issued by the Province, as well as other emerging industry best practices, establish new expectations and recommendations, some of which are not supported by the *BC Motor Vehicle Act*:

Therefore be it resolved that AVICC and UBCM advocate for the provincial government to update the *BC Motor Vehicle Act* and associated regulations and design guidelines to include design

standards and regulation which align with the BC Active Transportation Design Guide and best practices;

And be it further resolved that the provincial government consult with municipalities as part of the update process, providing the opportunity to bring forward suggestions for additional improvements based on current challenges, community needs and public input.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to update the BC Motor Vehicle Act and associated regulations and design guidelines to include design standards and regulation which align with the BC Active Transportation Design Guide and best practices. Nor has the membership considered the second request that the provincial government consult with municipalities as part of the update process, providing the opportunity to bring forward suggestions for additional improvements based on current challenges, community needs and public input.

However, the Committee notes that the membership has consistently endorsed resolutions that support the increased use of active transportation:

- *build active transportation options alongside provincial roads (2025-EB73, 2024-EB75, 2024-NR82, 2020-EB24, 2020-NR24, 2019-B16);*
- *more funding for active transportation (2024-NR81, 2024-NR82);*
- *development of active transportation infrastructure (2020-EB24, 2020-NR24, 2019-B16, 2018-B15, 2013-B99); and*
- *improvements to cycling infrastructure (2016-B9, 2016-B57).*

R19) Wheelchairs and Mobility Scooters in Bike-and-Roll Mobility Lanes and Routes

Victoria

Whereas BC's *Motor Vehicle Act* and associated regulations currently inhibit the ability of seniors and people with disabilities to be active, independent, and engaged by prohibiting the use of wheelchairs and 3 and 4 wheel mobility scooters on municipal bike and roll lanes and routes;

And whereas many groups including the Council of Senior Citizens Organizations of BC and the BC Cycling Coalition are calling for an update to the provincial legislation to clearly allow the use of wheelchairs and 3 and 4 wheel mobility scooters on bike and roll routes:

Therefore be it resolved that AVICC and the UBCM advocate to the Province that the provincial *Motor Vehicle Act* and regulations be updated to allow the use of wheelchairs and 3 and 4 wheel mobility scooters on bike lanes and traffic calmed bike routes across BC.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to amend the Motor Vehicle Act and regulations be updated to allow the use of wheelchairs and 3 and 4 wheel mobility scooters on bike lanes and traffic calmed bike routes across BC.

ASSESSMENT

R20) Split Tax Classification for Short-Term Rentals Based on Floor Area

Tofino

Whereas communities across the Province of British Columbia face severe housing shortages and challenges in providing affordable, attainable, and long-term housing, which is essential to community livability and well-being;

And whereas short-term rental residential properties have reduced housing supply for long-term residents, which is supported by the current tax classification rules restricting split classification of residential properties even when operating a commercial business, creating a need for fair and practical taxation based on actual use:

Therefore be it resolved that AVICC and UBCM call upon the Province of British Columbia to amend legislation to allow split tax classification of residential properties operating a short-term rental based on the actual floor area contributing to the short-term rental operations.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership endorsed resolution 2017-B20, also submitted by Tofino, which sought more flexibility on property taxation to address split classification for short-term rentals. The membership has also endorsed resolutions asking the Province to assign a dwelling unit (or additional dwelling units located on the same property), offered and used as a whole for short term rentals, to the appropriate tax class and be redefined as “Class 6: Business and Other” (2024-EB91, 2020-EB45, 2019-B34, 2014-B110). However, this resolution is addressing actual floor area which differs from current policy.

R21) Fair Property Taxation through Accurate BC Assessment Classifications

Ucluelet

Whereas BC Assessment property classifications do not always reflect actual property use, creating unequal tax burdens on other property owners; and this misalignment undermines municipalities’ ability to ensure fair and sustainable funding for local services;

And whereas current tools available to municipalities to address these inconsistencies are limited and reactive, leaving taxpayers and councils without meaningful recourse:

Therefore be it resolved that UBCM urge the Province of British Columbia to provide local governments with stronger authority and practical tools to review, challenge, and correct property classifications, ensuring equitable taxation and a fair distribution of local fiscal responsibility.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee notes that the UBCM membership has endorsed resolutions seeking legislative amendments to authorize municipalities to set different property tax rates and classifications for land and improvements and vacant and rental properties, in order to encourage the development and improved maintenance of derelict buildings and vacant land and improve housing affordability. Relevant resolutions endorsed by the membership include:

- 2025-NR96 (Executive endorsed) 1) adjust assessment value of rental properties to reflect existing building (not highest and best use), 2) explore variable tax rates for land and improvement including a land value tax to help control land price escalation and speculation, 3) amend property taxation regulations to allow for variable property taxation rates with sub-classifications within each property class and a new classification for affordable housing, and 4) allow for progressive property taxation based on the assessed value and current use including rates for vacant lands;
- 2024-EB90 new assessment classification for vacant residential lands;
- 2021-EB19 vacant land property tax;
- 2020-EB44 option to set different property tax rates for land and improvements;
- 2019-B19 extension of vacancy taxation to local government;
- 2017-B14 restoration of Land Value Tax;
- 2011-B24 and 2008-B18 levying separate tax rates for each of land and improvements for each property;
- 2008-B18 levying separate tax rates for each of land and improvements for each property; and
- 2007-B72 option of setting differing property tax rates for Land and Improvements, thus encouraging development and improved maintenance of derelict buildings and vacant land.

The sponsor provided the following context for this resolution:

“The rationale for modernization would provide municipalities with stronger authority to: 1. Ensure property taxation reflects actual property use. 2. Promote equitable distribution of the tax burden. 3. Improve predictability and fairness of municipal revenue. 4. Support municipalities in budgeting and funding essential local services sustainably. 5. Reduce administrative delays and increase transparency for taxpayers.

Stronger tools could include:

- Authority to request accelerated reviews of potentially misclassified properties.
- Ability to challenge classifications with municipal-submitted evidence.
- Greater municipal input into BC Assessment appeals processes.”

COMMUNITY ECONOMIC DEVELOPMENT

R22) Immediate Action Required to Prevent Irreversible Economic Harm Campbell River

Whereas many BC communities rely on resource industries—including forestry, aquaculture, mining, energy, and related sectors—as foundational drivers of employment, municipal

revenues, essential services, and extensive downstream economic activity such as contractors, ports and transportation, suppliers, processing, Indigenous-owned businesses, and small and medium-sized enterprises;

And whereas prolonged regulatory delays, inconsistent provincial and federal policy direction, and poor intergovernmental coordination are undermining investment and accelerating closures—particularly in forestry and aquaculture—triggering cascading downstream impacts including widespread job losses, business failures, reduced port and transportation activity, housing instability, population out-migration, weakened supply chains, increased cost-of-living pressures, and declining municipal revenues, placing many communities at or near a point of no return:

Therefore be it resolved that AVICC and UBCM urgently call upon the Province of British Columbia and the Government of Canada to take immediate, coordinated action to restore certainty and predictability to the regulatory environment affecting resource industries by:

- establishing clear, transparent, time bound decision-making processes for consultation/regulatory requirements and permitting approvals;
- reducing duplication and misalignment between provincial and federal regulatory requirements;
- assessing cumulative and downstream economic impacts on employment, supply chains, Indigenous economic participation, and municipal finances before decisions are finalized; and
- engaging local governments early when proposed changes may materially affect community stability, infrastructure, or long-term economic sustainability.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee advises that the UBCM membership has not previously considered a resolution that asks the provincial and federal governments to take action to restore certainty and predictability to the regulatory environment affecting resource industries by:

- *establishing clear, transparent, time bound decision-making processes for consultation/regulatory requirements and permitting approvals;*
- *reducing duplication and misalignment between provincial and federal regulatory requirements;*
- *assessing cumulative and downstream economic impacts on employment, supply chains, Indigenous economic participation, and municipal finances before decisions are finalized; and*
- *engaging local governments early when proposed changes may materially affect community stability, infrastructure, or long-term economic sustainability.*

However, the Committee notes that the membership has endorsed resolutions supporting resource sector economies, including:

- recognize the critical economic contributions of rural and resource-based communities and to ensure their meaningful inclusion in the development of legislation, regulations, and economic strategies that impact resource industries (2025-EB87);
- seeking cost-effective use of shallow exploratory drilling for geothermal energy development in BC (2020-B72);
- adopt policies and implement regulations that will facilitate and stimulate value-added resource development (2017-B35);
- develop a “Northern Resource Corridor Plan” to enhance and coordinate railway, road, pipeline and power infrastructure across northern BC with the goal of faster, safer and more cost effective resource transportation (2018-B137);
- fund Geoscience BC to help local governments make informed decisions about natural resource development (2018-B166);
- resource extraction revenue sharing plan (2014-B59);
- expedite the approval of mine development in BC (2009-B138); and
- improve community benefits of forest resources through the establishment of community forests, incentives for value-added/build with wood initiatives and strengthening provisions to provide for local processing (including 2024-EB99, 2024-NR94, 2023-NR88, 2021-SR2, 2020-EB66, 2019-B156, 2018-B43, 2017-B36, 2016-B32, 2016-B42, 2015-B37, 2015-B38, 2015-LR2).

SELECTED ISSUES

R23) Rescinding the UBCM 2025-ER1 (Extraordinary Resolution on the North Coast RD Resolutions Process)

Whereas at the 2025 Union of BC Municipalities (UBCM) Convention, the membership endorsed Extraordinary Resolution ER1, which introduced significant changes to the resolution submission process;

And whereas the changes implemented through ER1 represent a fundamental shift in the resolutions framework that may impede the ability of local governments to collectively advance advocacy priorities and respond to evolving concerns:

Therefore be it resolved that UBCM reconsider Extraordinary Resolution 2025-ER1 to restore the prior resolutions submission process.

UBCM and AVICC Resolutions Committee recommendation: No Recommendation

UBCM Resolutions Committee comments:

The Resolutions Committee notes that UBCM does not rescind resolutions as that would overturn the direction set by the membership.

In the case of 2025-ER1 Extraordinary Resolution to Amend the UBCM Bylaws to Streamline the Resolutions Process, this was debated at length at Convention 2025 and it was endorsed by a three-fifths super majority of the membership. Subsequently, the UBCM Bylaws were updated to reflect the changes approved in 2025-ER1.

AVICC Resolutions Committee comments:

The Resolutions Committee notes that the enactment clause as initially submitted was amended by the sponsor at the recommendation of the AVICC Resolutions Committee as follows:

*“Therefore be it resolved that ~~AVICC and UBCM consider rescinding~~ **reconsider** Extraordinary Resolution 2025-ER1 ~~and restoring~~ **to restore** the prior resolutions submission process.”*

It was identified that AVICC is unable to provide the action outlined in the enactment clause, and that UBCM alone could consider actions to restore the prior resolutions process. Upon conversation with the sponsor, an amendment was approved.

PART 4 – RESOLUTIONS CAPTURED BY FOUR CRITERIA PER UBCM EXTRAORDINARY RESOLUTION 2025-ER1

The following are the resolutions that UBCM has deemed to be captured by one or more of the four criteria as outlined in the Extraordinary Resolution 2025-ER1 Extraordinary Resolution to Amend the UBCM Bylaws to Streamline the Resolutions Process.

The four criteria are:

1. Resolution is existing UBCM policy (policy for or policy against);
2. Resolution is outside of the scope of BC local governments and member First Nations;
3. Resolution is within the scope of BC local governments and member First Nations, but does not meet UBCM criteria for format or clarity; or
4. Resolution is regional in focus (**included in PART 2**)

Current policy is set for the last five years which is: 2021, 2022, 2023, 2024 and 2025.

*The following are the resolutions received by the February 12, 2026 AVICC resolutions deadline that were deemed by UBCM to be captured by at least one of the four outlined criteria. Should any of these resolutions be endorsed, they **will be forwarded to UBCM** but they will not be considered at their annual convention and instead, they will be **included in an Appendix** to their Resolutions Book.*

Resolutions containing Current Policy that have been endorsed at UBCM are eligible for advocacy at UBCM – members are encouraged to reach out to the UBCM Executive for any issues they deem as a priority for advocacy.

Part 4 - Section "A" – This section contains resolutions that support existing policy and are recommended Endorse – **CONSIDERED AS A BLOCK**

CURRENT POLICY (per UBCM)

HEALTH AND SOCIAL DEVELOPMENT

R24) Access to Affordable Epinephrine Auto-Injectors (EpiPens)

Port Hardy

Whereas anaphylaxis is a severe, potentially life-threatening allergic reaction that requires immediate treatment with epinephrine, and timely access to epinephrine auto-injectors (commonly known as EpiPens) is critical for saving lives;

And whereas the current cost of EpiPens in British Columbia ranges between \$100 and \$150, creating a significant financial barrier for individuals and families who require this essential medication, particularly those without comprehensive drug coverage:

Therefore be it resolved that AVICC urge the Province of British Columbia to implement a program to provide epinephrine auto-injectors at a nominal cost to residents, thereby eliminating financial barriers and ensuring equitable access to this life-saving medication.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2025-EB4. Since UBCM has also identified that this resolution is outside of local government scope, it is unclear as to whether UBCM will advance advocacy on this issue.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction. The Resolutions Committee also advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-EB4.

FINANCE

R25) Public Library Funding

Powell River

Whereas Public Libraries in British Columbia are primarily funded by local governments, the Provincial Government's financial contribution is also critical to ongoing library operations and the Province's \$14 Million in core funding for BC's 71 library systems has not increased since 2021, even as the population has grown by nearly 30 percent and inflation by more than 35 percent and libraries continue to shoulder growing expectations without the necessary provincial support;

And whereas libraries have taken on an ever-expanding role in advancing provincial objectives for community well-being: helping job seekers and small businesses, providing safe spaces during emergencies and extreme weather, supporting residents facing mental health, substance use, and housing challenges, and advancing reconciliation with Indigenous peoples:

Therefore be it resolved that UBCM call on the provincial government to:

- a. immediately increase the annual core funding for public libraries to \$30 million, and
- b. index that amount to cost-of-living and inflationary pressures in future years, both recommended by the Select Standing Committee on Finance and Government Services and repeatedly requested by the BC Public Library Partners, and
- c. establish both:
 - i. a dedicated capital funding program to assist local governments in upgrading expanding, and constructing library facilities, and
 - ii. an advisory body under Section 52(1) of the *Library Act* to review the provincial library funding model in consultation with local governments and First Nations.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that since this resolution is deemed to be existing policy based on UBCM endorsed resolution 2025-SR3 sponsored by the UBCM Executive and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-SR3.

R26) Exemptions, Income Thresholds and Compliance Support – Agricultural Land Reserve

Qualicum Beach

Whereas only 5% (approximately 4.6 million hectares) of the Province’s land base is dedicated to agriculture through the Agricultural Land Reserve (ALR), and the Farming Income Thresholds (the minimum gross income a farm must generate from qualifying agricultural products to be eligible for Farm Class status) are low and outdated, and further, property within the ALR is partially exempt from school tax, hospital, regional district, Transit Authority, BC Assessment and municipal financial authority fees, regardless of Farm Class status;

And whereas the Agricultural Land Commission (ALC) employs only six Compliance and Enforcement Officers for the entire province for the purpose of investigating complaints and enforcing land use regulations to protect agricultural land:

Therefore be it resolved that UBCM ask the Province that properties within the ALR that are not actively farmed should not benefit from exemptions from taxes and fees such as school tax,

hospital, regional district, Transit Authority, BC Assessment and municipal financial authority fees;

And be it further resolved that the Farming Income Thresholds be reviewed and revised to require higher levels of productive farming to achieve Farm Class status;

And be it further resolved that the ALC receive adequate funding from the provincial government to support the resources required to support hiring of additional Compliance and Enforcement Officers to protect agricultural land.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that since this resolution is deemed to be existing policy based on UBCM endorsed resolution 2025-EB59, 2024-NR76, 2024-NR92 and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolutions 2025-EB59, 2024-NR76, 2024-NR92.

TAXATION

R27) Modernization of Section 644 of the *Local Government Act*

Ucluelet

Whereas Section 644 of the *Local Government Act* is outdated and fails to include modern communications services—such as cellular, broadband, fiber-optic, and satellite—that increasingly rely on municipal rights-of-way;

And whereas municipal infrastructure costs are soaring while revenues under Section 644 have stagnated, failing to keep pace with inflation or the technological growth of the utilities industry:

Therefore be it resolved that UBCM urge the Province of British Columbia to modernize Section 644 of the *Local Government Act* by including all modern communications services and adjusting the 1% revenue cap to ensure fair, sustainable, and predictable funding that reflects true municipal infrastructure costs.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that since this resolution is deemed to be existing policy based on UBCM endorsed resolution 2025-EB61 and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-EB61.

TRANSPORTATION

R28) Active Transportation as a Core Ministry Priority

Comox Valley RD

Whereas active transportation has not been included as a priority in the most recent Mandate Letter for the Minister of Transportation and Transit;

And whereas the Ministry is falling behind BC municipalities in creating safe pedestrian and cycling supportive policies and amenities on Ministry-owned roads in electoral areas across BC, often leaving critical gaps and connections to and between nearby municipalities:

Therefore be it resolved that the AVICC and/or UBCM advocate to the Premier and Minister of Transportation and Transit to:

- Explicitly include active transportation as a core Ministry priority in the Ministry of Transportation and Transit mandate letter, with direction that this priority applies to rural and semi-rural contexts outside of and between municipalities as well as urban areas;
- Review and amend provincial active transportation policies, guidelines, and standards to explicitly address rural and semi-rural road conditions outside of municipalities, including constrained rights-of-way and safety considerations, and to amend the BC Supplement to Transportation Association of Canada (TAC) Geometric Design Guide where it does not adequately support active transportation infrastructure in rural and semi-rural areas outside of municipalities, in order to address the current disconnect between road operations and active transportation objectives;
- Develop and implement a formalized, cross-departmental/organizational framework for collaboration between the Ministry of Transportation and Transit and Regional Districts to align Ministry capital projects with Regional District active transportation priorities, leverage funding and delivery opportunities, and ensure accountability and consistency in advancing shared rural active transportation, safety, and community connectivity objectives.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2025-EB73 and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-EB73.

R29) Interregional Transit**Comox Valley RD**

Whereas BC Transit operates regional bus services in partnership with municipal and regional districts across BC;

And whereas affordable private interregional bus services have been greatly reduced since the withdrawal of Greyhound and similar private bus lines:

Therefore be it resolved that UBCM ask BC Transit and the Ministry of Transportation and Transit prioritize to their efforts to bring forward actionable policies and programs, based on the commitment by the provincial government to support interregional transit, and that includes equitable funding provisions for interregional connections that provide reasonable, affordable travel for the general public in both municipal and electoral areas of the province.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2025-EB76, and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-EB76.

R30) Small Craft Harbour Management and Divestiture**North Coast RD**

Whereas the Department of Fisheries and Oceans is mandated to divest non-core small craft harbours to local governments or other interested parties, or alternatively to decommission them;

And whereas the Department of Fisheries and Oceans retains responsibility for ensuring public safety at all federal harbours, including non-core small craft harbours:

Therefore be it resolved that AVICC and UBCM urge the Province of BC to oppose the divestiture of non-core small craft harbours without adequate funding and to call upon the Government of Canada to commit sufficient, long-term funding for the maintenance and public safety of non-core small craft harbours.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2024-NR87, and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2024-NR87.

R31) Cease Divestment Efforts of Remote Port Facilities **Strathcona RD, Islands Trust
qathet RD**

Whereas “remote port facilities” are essential services, defined by Transport Canada as serving isolated communities where marine transportation is the primary mode of transportation;

And whereas Transport Canada has ongoing efforts to divest remote port facilities simultaneous with commitments to maintain remote ports despite the remaining remote port facilities in BC not being conducive to transfer according to Transport Canada’s 2020 evaluation of its Port Asset Transfer Program:

Therefore be it resolved that AVICC, UBCM and FCM request Transport Canada and the federal government to cease further efforts to divest remote port facilities, to continue the National Marine Strategy commitment to ongoing maintenance of remote port facilities, and to provide transition funding for divested facilities that provide critical access to remote communities without the capacity to maintain the infrastructure.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2024-NR87, and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2024-NR87.

R32) Expansion of Fare Free Youth Transit **Capital RD**

Whereas the Province of British Columbia’s Get on Board! program provides fare-free transit for children aged 12 and under, and youth older than 12 face cost barriers that limit access to education, employment, and community services and to establish lifelong, sustainable travel habits;

And whereas the immediate expansion of fare-free transit to all youth aged 13 to 18 may present fiscal challenges for the Province:

Therefore be it resolved that AVICC and UBCM request that the Province of British Columbia implement a phased expansion of the fare-free youth transit program by increasing eligibility by one year at a time until fare-free transit is available to youth aged 13 through 18.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2024-NEB10 and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2024-NEB10.

LEGISLATIVE

R33) Legislative Changes Consultation Process

Zeballos

Whereas the Province of British Columbia implements changes to legislation in anticipation of providing benefit to all British Columbians;

And whereas not all rural, remote communities are provided with capacity to fulfill new legislative requirements:

Therefore be it resolved that AVICC and UBCM request that the Province provide a more fulsome consultation process with local governments of all sizes prior to making sweeping legislative changes.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2025-EB77, and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2025-EB77.

ASSESSMENT

R34) Expansion of Strata Accommodation Property Definition

Tofino

Whereas communities across the Province of British Columbia face housing affordability challenges and require fair taxation policies to ensure municipalities can collect appropriate revenue from properties used for commercial accommodation purposes;

And whereas the current definition of Strata Accommodation Property limits business classification to strata plans with twenty or more units, resulting in smaller strata plans used for overnight commercial accommodation being assessed and taxed as residential properties:

Therefore be it resolved that AVICC and UBCM call upon the Province of British Columbia to amend legislation to expand the definition of Strata Accommodation Property to include strata plans with fewer than twenty units.

AVICC Resolutions Committee recommendation: Endorse

AVICC Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on UBCM endorsed resolution 2024-EB91, and that advocacy may be advanced by UBCM.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on endorsed resolution 2024-EB91.

Part 4 - Section “B” – This section contains resolutions that offer the recommendation of No Recommendation or Not Endorse – **CONSIDERED INDIVIDUALLY**

CURRENT POLICY (per UBCM)

INDIGENOUS RELATIONS AND RECONCILIATION

R35) Framework for Intergovernmental Relations with First Nations Port Alberni

Whereas the Province of British Columbia recognizes the inherent rights of Indigenous Peoples, as outlined in the *Constitution Act* of 1982, and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP);

And whereas meaningful collaboration and engagement between municipal governments and First Nations are essential for fostering mutual respect, understanding, and shared decision-making in matters affecting local communities;

And whereas the lack of a consistent and formalized framework for intergovernmental relations has led to challenges in communication, resource sharing, and coordinated service delivery between First Nations and local governments:

Therefore be it resolved that AVICC and UBCM advocate to the provincial and federal governments for the establishment of a comprehensive framework for intergovernmental relations with First Nations;

And be it further resolved that this framework should include:

1. Guidelines for Engagement: Clear protocols for consultation and collaboration between municipalities and First Nations, ensuring that all parties are involved in decision-making processes that affect their communities.

2. Resource Sharing Models: Mechanisms to facilitate the equitable distribution of resources, funding, and support to First Nations and municipal governments to advance shared goals and objectives.
3. Capacity Building Initiatives: Programs to enhance the capacity of both First Nations and local governments to engage in effective intergovernmental relations, including training and development opportunities.
4. Conflict Resolution Processes: Established pathways for addressing disputes or challenges that arise in intergovernmental engagements, fostering a culture of cooperation and mutual respect.
5. Monitoring and Evaluation: A system for assessing the effectiveness of the framework and its implementation, allowing for continuous improvement and adaptation based on the needs of the communities involved.

AVICC Resolutions Committee recommendation: No Recommendation

AVICC Resolutions Committee comments:

The member sponsor submitted this directly to UBCM in 2025 (NR83). Due to time constraints, it was referred to UBCM Executive who decided to Not Endorse; therefore UBCM will not undertake advocacy on this issue. Because this resolution was not previously considered at AVICC it does not form part of AVICC policy, resulting in a recommendation of No Recommendation. Should it be endorsed by the membership AVICC Executive may undertake advocacy.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on Executive not endorsed referred resolution 2025-NR83.

LAND USE

R36) Short Term Rentals on ALR Land

Alberni-Clayoquot RD

Whereas many farmers are diversifying their operations into agri-tourism accommodation in order to remain financially solvent and there are financial and temporal costs associated with registering with the province’s Short Term Rental Accommodation Registry that further stress agricultural producers with agri-tourism accommodations;

And whereas short-term rentals on Agricultural Land Reserve (ALR) land are already regulated by the Agricultural Land Commission through the *Agricultural Land Commission Act* and Regulations, as well as local government bylaws and planning processes:

Therefore be it resolved that AVICC and UBCM request an exemption to the *Short Term Rental Accommodations Act* for ALR properties that are in compliance with the *Agricultural Land Commission Act* and Regulations and local government bylaws for agri-tourism accommodation.

AVICC Resolutions Committee recommendation: No Recommendation

AVICC Resolutions Committee Comments:

This resolution was similar to 2025-NR87 submitted to UBCM by Okanagan-Similkameen RD. Due to time constraints it was referred to UBCM Executive who decided to Not Endorse; therefore UBCM will not undertake advocacy on this issue. Because this issue has not previously considered at AVICC it does not form part of AVICC policy, resulting in No Recommendation. Should it be endorsed by the membership AVICC Executive may undertake advocacy.

Note that the AVICC membership did not endorse 2023-R17 from City of Nanaimo which requested that the ALC be requested to seek ways to permit more housing on Agriculture Land Reserve land linked to increased farm activity and food production, subject to control by regulations to guarantee that any new housing could only be occupied by farmers working on the land.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be existing policy based on Executive not endorsed referred resolution 2025-NR87.

OUTSIDE OF LOCAL GOVERNMENT SCOPE (per UBCM)

HEALTH AND SOCIAL DEVELOPMENT

R37) Student Food Security Grant

Oak Bay

Whereas since 2020 an approximately 20 percent inflation rate has contributed to a cost-of-living crisis that has particularly impacted students, and post-secondary food banks are seeing dramatically increased use, including a tenfold increase in visits to the University of Victoria Students' Society (UVSS) food bank from Spring 2020 to Spring 2024;

And whereas local businesses and the broader community regularly support campus food banks with donations, but student societies require stable funding for student part-time staff positions in order to operate and expand food bank programs to meet the increased needs on their campuses:

Therefore be it resolved AVICC and UBCM advocate to the Honourable Minister Sheila Malcolmson, Minister of Social Development and Poverty Reduction, to provide funding support to BC post-secondary student unions, by establishing a food security grant, equivalent to \$1.50 per student, to address student food insecurity as evidenced by the increased use of post-secondary campus food banks.

AVICC Resolutions Committee recommendation: No recommendation

AVICC Resolutions Committee Comments:

The Resolutions Committee notes that according to UBCM, this resolution falls outside the jurisdiction of local government. Consequently, UBCM members will not have the opportunity to consider this resolution, and thus, UBCM will not advance advocacy on this issue. Additionally, this resolution has not previously been brought before AVICC members. Because this issue has not previously considered at AVICC it does not form part of AVICC policy, resulting in No Recommendation. Should it be endorsed by the membership AVICC Executive may undertake advocacy.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.

R38) Post-Secondary Affordability

Victoria

Whereas post-secondary students are facing greater cost-of-living challenges, due to a variety of factors including a lack of affordable housing options, longer and more expensive commutes, a lack of food security and underfunded food banks, and a range of other cost increases, resulting from a university funding model that's over reliant on international students;

And whereas student advocacy organizations have put forward a Student Issues Backgrounder 2025 with policy solutions that can help make life more affordable for students on campus, help bring down housing and transportation costs, and help ensure students have access to affordable food and services that they need to thrive while pursuing higher education:

Therefore be it resolved that AVICC and UBCM request that the Province implement all 15 policy solutions identified in the Student Issues Backgrounder 2025.

AVICC Resolutions Committee recommendation: No recommendation

AVICC Resolutions Committee Comments:

The Resolutions Committee notes that according to UBCM, this resolution falls outside the jurisdiction of local government. Consequently, UBCM members will not have the opportunity to consider this resolution, and thus, UBCM will not advance advocacy on this issue. Additionally, this resolution has not previously been brought before AVICC members. Because this issue has not previously considered at AVICC it does not form part of AVICC policy, resulting in No Recommendation. Should it be endorsed by the membership AVICC Executive may undertake advocacy.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.

COMMUNITY SAFETY

R39) CC-130H Hercules Fleet

Alberni-Clayoquot RD

Whereas escalating wildfires and climate change are increasing in intensity and cost across British Columbia and Canada threatening the unceded territories of many First Nations and impairing the ability of Indigenous peoples across Canada to exercise their rights protected under Section 35 of the *Constitution Act*, 1982, including rights related to land, culture, and traditional practices and resulting in mounting economic costs and greater risk to life and critical infrastructure, demanding bold and timely action;

And whereas larger fires emit greenhouse gases and black carbon smoke that intensify warning and harm air quality and converting Canada's retired CC-130H Hercules fleet into modern air tankers would protect communities, critical infrastructure, and help reduce catastrophic carbon emissions from wildfires:

Therefore be it resolved that AVICC and UBCM request that the Province of British Columbia collaborate with the Government of Canada to:

1. Partner with First Nations and the private sector to retrofit a portion of Canada's retired CC-130H Hercules fleet into large air tankers for wildfire suppression in Canada.
2. Deploy these aircraft as part of a strengthened national wildfire response capacity, to be shared with provinces and territories and, where appropriate, used for international humanitarian and emergency missions. Consider that the Canadian Interagency Forest Fire Centre assist in managing deployment under a transparent cost-sharing framework, with initial operating capability by the 2027 wildfire season.
3. Prioritize this made-in-Canada solution that leverages Canadian engineering, protects lives and communities, upholds Indigenous rights, and contributes to environmental sustainability.

AVICC Resolutions Committee recommendation: No recommendation

AVICC Resolutions Committee Comments:

The Resolutions Committee notes that according to UBCM, this resolution falls outside the jurisdiction of local government. Consequently, UBCM members will not have the opportunity to consider this resolution, and thus, UBCM will not advance advocacy on this issue. Additionally, this resolution has not previously been brought before AVICC members. Because this issue has not previously been considered at AVICC it does not form part of AVICC policy, resulting in No Recommendation. Should it be endorsed by the membership AVICC Executive may undertake advocacy.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.

TRANSPORTATION

R40) Student Ferry Fares

Oak Bay

Whereas post-secondary students currently pay full adult BC Ferries fares, despite facing significant cost-of-living pressures and limited incomes, and this creates affordability barriers to travel to co-op employment, internships, conferences, networking opportunities, and travelling home to visit family, particularly for students who must regularly travel between Vancouver Island and the mainland;

And whereas Indigenous students and students from rural communities are more likely to rely on ferry services, post-secondary students paying a full adult fare reinforces barriers to being able to travel home with ease, increasing inequities in mobility:

Therefore be it resolved that AVICC and UBCM advocate to the Honourable Minister Mike Farnworth, Minister of Transportation and Transit, for a \$10/day flat rate ferry fare pilot program, during non-peak hours, for post-secondary students.

AVICC Resolutions Committee recommendation: No recommendation

AVICC Resolutions Committee Comments:

The Resolutions Committee notes that according to UBCM, this resolution falls outside the jurisdiction of local government. Consequently, UBCM members will not have the opportunity to consider this resolution, and thus, UBCM will not advance advocacy on this issue. Additionally, this resolution has not previously been brought before AVICC members. Because this issue has not previously been considered at AVICC it does not form part of AVICC policy, resulting in No Recommendation. Should it be endorsed by the membership AVICC Executive may undertake advocacy.

UBCM Resolutions Committee recommendation: None Provided

UBCM Resolutions Committee Comments:

The Resolutions Committee advises that this resolution is deemed to be outside of local government jurisdiction.

RESOLUTIONS APPENDIX: ER1 & ER2 BACKGROUNDER

BACKGROUND INFORMATION

The Association of Vancouver Island and Coastal Communities (AVICC) is a registered Society comprised of member local governments and First Nations. As a Society AVICC is not legislated by the *Community Charter or Local Government Act* but rather by the *Societies Act* (hereafter “the Act”). The Act ([Section 11](#)) requires that we have bylaws that contain provisions respecting the internal affairs of the society. As outlined in the Act, changes to the bylaws must be approved by membership. The AVICC Bylaws (hereafter “the Bylaws”), which were last updated in 2018, are available on our [website](#).

The issue of the AVICC Executive Board size and composition has been discussed regularly by the Executive to ensure that it meets the needs of the Society. As the size of our population grows, the number of members increases, and the role of AVICC in advocacy expands, the benefit of increasing the size of the Executive to allow additional opportunities for participation is becoming more apparent. The need for additional Executive Board members was underscored at the 2025 AVICC AGM & Convention, where one Executive member was on leave and another was unable to attend due to illness resulting in only six members supporting the event. Executive members are assigned numerous responsibilities during the convention each year including facilitating introductions, moderating sessions, assisting with resolutions, and fulfilling other duties as required. Increasing the size of the Executive would distribute the workload at convention and for advocacy more evenly, enabling members to participate both as elected representatives of their communities and as Executive members.

AVICC currently has fewer positions on its Executive than the other area associations, while having the largest number of members (local governments and First Nations) and the second largest population of all the area associations in the province, as outlined in the following table:

	AVICC	LMLGA	AKBLG	NCLGA	SILGA
# Board Members	8	11	9	14	11
Population	1 million	6 million	250K	500K	650K
# Members	54	34	32	42	37
Positions	President 1st VP 2nd VP Past President Dir at Large (3) EA Rep	President 1st VP 2nd VP 3rd VP Past President Dir at Large (3) Regional Reps (3): SLRD, FVRD, Metro Vancouver	President VP Past President Dir at Large (6)	President 1st VP 2nd VP Past President Dir at Large (3) Regional Reps (7): One per RD	President 1st VP 2nd VP Past President Dir. at Large (7): one must be an EA Director

At the June 6, 2025 Executive meeting the AVICC Executive discussed possible revisions to the AVICC Bylaws. In addition to noting several outdated aspects of the Bylaws which needed to be updated, the Executive discussed opportunities to expand Board composition. In considering options for expansion the Executive noted:

- The population within the AVICC region continues to grow, along with the number of members;
- The AVICC Executive Board and our staff is increasingly active in advocacy and outreach, and our convention continues to increase in popularity, resulting in increased responsibilities;
- That, given the increased number of members and expanding role of AVICC, the current Executive would benefit from an additional Director;
- Collaboration among representatives from all AVICC communities, including small rural electoral areas, large urban centers, and those in between, was emphasized as essential;
- Since before 1990, the AVICC Executive has included an Electoral Area Representative on the Board to ensure there was representation from this smaller, often-overlooked group of AVICC members, which has been successful in ensuring the EA voice is heard;
- Victoria is an important hub for both convention and advocacy activities;
- We will often have periods without representation from the Capital Regional District (CRD) on the Executive even though they account for 47% of the population within the AVICC region and contributed 44% of AVICC’s annual dues in 2025;
- There are various options to address the issue of Executive capacity such as adding a specific CRD representative, adding another Director at Large, or some other approach; and,
- Because our Bylaws require that all Executive members register and pay to attend our annual Convention and the majority of our Executive meetings are held online, the budget implications of adding an additional member to the Executive is anticipated to be less than \$3000 per year.

Based on these discussions, the Executive decided to recommend to the membership that an additional Director be added to the Executive, and that the preferred solution was to add a Capital Regional District representative; however, the Executive recognized that the membership might prefer an alternative solution. The Bylaw amendment therefore is to:

1. Update the Bylaw for administrative purposes and inclusive language and clarity; and
2. Offer the AVICC members options to add one Director to the AVICC Executive. Based on the desire to increase participation from AVICC’s South Island Members the Executive recommends adding a CRD representative as outlined in ER1. Alternatively, the AVICC members may choose to add an additional Director at Large as outlined in ER2.

Included as Schedule A is a red-line version of the proposed updates for ER1 which includes the addition of a Capital Regional District Representative on the Executive. The following changes are proposed (excluding any formatting or grammatical edits):

- **Definitions** have been updated as follows:
 - the addition of a definition of “First Nation” – This matches the definition in Section 90 of the Community Charter that was recently updated.

- the definition of “Executive” has been updated to allow for modifications to the composition of the Executive as required – the previous definition was very specific, whereas the proposed change broadens the definition through cross-referencing.
- **Part 3.1 – Eligibility for Membership:**
 - 3.1(a) has been updated to include all municipalities broadly rather than listing the specific types of municipalities.
 - 3.1(b) has been updated to include both the Islands Trust **and** the municipalities in the Islands Trust – this update was required because of the update to 3.1(c).
 - 3.1(c) has been updated to replace ‘other local governments’ with ‘First Nations’. By doing this, it more clearly confirms that First Nations are eligible to be members and removes the ambiguity of “other local governments”. This change also clarifies that Improvement Districts are not eligible to be members.
- **Part 4.10 – Persons entitled to be present:**
 - This was updated to clarify that only voting members may speak at the microphone during the AGM, and that Electoral Area Alternates may attend the AGM but may not vote or have the privilege of the floor even in the absence of the elected Electoral Area Director– this was confirmed and updated for clarity when the Executive updated the convention rules for 2025.
- **Part 5.1 – Number of Directors on the Executive:**
 - Based on the feedback of the Executive this edit restricts the number of the Executive to 8-11 members (not less or more). If, for example, one of the members of the Executive ceases to be a Board member, this would allow the Executive to decide whether that vacancy should be immediately filled while maintaining the minimum number of positions of 8. It also allows for future changes to the composition of the Executive to be made by simply amending Part 5.2 upon approval of members at a General Meeting.
- **Part 5.2 – Composition of the Executive:**
 - This was updated to add an elected Capital Regional District (CRD) representative, which would increase our composition to 9 members.
- **Part 5.5 - Election of Electoral Area Representative and Capital Regional District Representative**
 - The CRD Representative was added to this section clarifying that only member representatives from the CRD are eligible to vote for this position.

Should the membership endorse ER1 as outlined in Schedule A, ER2 will not be considered. Should ER1 not be endorsed, ER2, which is outlined in Schedule B, will be considered. All recommended changes for Schedule B remain the same as Schedule A except for the relevant sections in Part 5 of the current Bylaws to reflect the addition of 4 Directors at Large instead of the addition of a CRD Representative.



RESOLUTIONS APPENDIX: ER1 & SCHEDULE A

ER1 Extraordinary Resolution to Repeal and Replace AVICC's Bylaws

AVICC Executive

WHEREAS the Association of Vancouver Island and Coastal Communities currently has the fewest number of Board members as compared to the other Area Associations and would benefit from having an additional member on the Executive to better reflect the increasing activity of the AVICC Executive and the size, composition, and diversity of our membership;

AND WHEREAS the Capital Regional District represents almost 50% of the population of residents in the AVICC region, and contributed 44% of the Association's dues in 2025;

AND WHEREAS the AVICC Bylaws, last updated in 2018, contain several provisions that would benefit from enhanced clarity and administrative revision including improved definitions regarding First Nations membership, technological advancements, and the adoption of inclusive language:

THEREFORE BE IT RESOLVED THAT the Bylaws of the Association of Vancouver Island and Coastal Communities be repealed and replaced as set out in **Schedule A, which includes adding a Capital Regional District Representative to the AVICC Executive.**

SCHEDULE A : Proposed Red-lined Bylaws to follow on next pages

SCHEDULE A:

Bylaws of

The Association of Vancouver Island and Coastal Communities (the "Society")

Part 1 – DEFINITIONS AND INTERPRETATION

Definitions

1.1 In these Bylaws:

"Act" means the *Societies Act* of British Columbia as amended from time to time;

"AGM" means the Annual General Meeting of the Society;

"Bylaws" means these Bylaws as amended from time to time;

"First Nation" means an Indigenous entity that exercises governmental functions in B.C., regardless of treaty status;

"Member's Administrator" means the Chief Administrative Officer of the Member, or their appointed subordinate, who has authority to act on that Member's behalf, including with respect to receiving notice and communications by the Society, but who carries no voting rights;

"Director" or "Directors" means the person(s) elected or appointed to the Executive in accordance with these Bylaws;

"Electoral Areas" has the meaning set out in the *Local Government Act*, RSBC 2015 c 1, as amended from time to time;

"Executive" means the board of directors of the Society, including the immediate Past President, and other positions, elected by the Members at the AGM as set forth in section 5.2 of these Bylaws;

"Executive Policies" means the policies pertaining to the Society as approved by a majority of the Executive from time to time, which shall be made available to the Members;

"Member" means a Member admitted under section 3.2 of these Bylaws who has not ceased to be a Member;

"Member's Representative" means persons who are officials of Members by virtue of having been elected in accordance with the laws of British Columbia or Canada, for as long as they hold office;

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“Officer” or “Officers” means the President, First Vice-President, Second Vice-President, Past President, Secretary and Treasurer;

“Table Officers” means the President, First Vice-President, Second Vice-President, and the Past President.

Definitions in Act apply

1.2 The definitions in the Act apply to these Bylaws.

Conflict with Act or regulations

1.3 If there is a conflict between these Bylaws and the Act or the regulations under the Act, the Act or the regulations, as the case may be, prevail.

Interpretation

1.4 In these Bylaws, unless the context otherwise requires, words imparting the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be, and vice versa. The division of these Bylaw into articles and sections and the insertion of headings are for convenience of reference only and shall not affect the construction or interpretation hereof. Unless otherwise provided, each reference to an article or a section is to the corresponding article or section hereof. Whenever the words "include", "includes" or "including" are used in this Bylaw, unless the context otherwise requires, such words shall be deemed in each instance to be followed by the words "without limitation."

Part 2 – GENERAL

Registered Office

2.1 The registered office of the Society shall be in the Province of British Columbia.

Financial Year

2.2 Unless otherwise approved by the Executive, the financial year of the Society shall end on the 31st day of December in each year.

Maintenance of Records

2.3 The Executive shall see that all necessary books and records of the Society required by these Bylaws or by any applicable statute or law are regularly and properly kept.

Part 3 – MEMBERS

Eligibility for Membership

3.1 The following entities shall be eligible for membership in the Society:

- (a) The municipalities, and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, North Coast, qathet, Strathcona and Sunshine Coast;
- (b) the Islands Trust and any municipalities located within the Islands Trust; and
- (c) First Nations located within or partly within the regional districts listed in section 3.1(a) or located within the Islands Trust.

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Application for membership

- 3.2 An entity set out in section 3 may apply to the Executive for membership in the Society, and becomes a Member on the Executive's acceptance of the application. In considering an application for membership, the Executive will have regard to the criteria for membership set out in the Executive Policies.

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 (a) elected representation;
 (b) ability to tax;
 (c) ability to exercise regulatory power or provide local services.
 (June 2013)

Life Members

- 3.3 The Executive may grant Life Memberships to persons who meet the criteria set out in the Executive Policies. Life Members shall have the rights set out in the Executive Policies, but shall not be entitled to vote unless also serving as a Member's Representative.
- 3.4 All Past-Presidents of the Society shall be admitted as Life Members.

Duties of members

- 3.5 Every Member must uphold the constitution of the Society and must comply with these Bylaws.

Appointment of Member's Administrator

- 3.6 Each Member must confirm the contact information and provide an email address for the Member's Administrator on being accepted as a Member of the Society.

Amount of membership dues

- 3.7 The amount of the annual membership dues and payment dates will be set out in the Executive Policies.

Member not in good standing

- 3.8 A Member is not in good standing if the Member fails to pay the Member's annual membership dues, if any, and the Member is not in good standing for so long as those dues remain unpaid.

Member not in good standing may not vote

- 3.9 Where a member is not in good standing:

- (a) its Member's Representatives may not vote at a general meeting, and
- (b) it is deemed not to be a voting Member for the purpose of its Member's Representatives consenting to a resolution of the voting Members.

Termination of membership

3.10 A Member shall cease to be a Member:

- (a) if the Member is not in good standing for 6 consecutive months;
- (b) by delivering the Member's resignation in writing to the Secretary of the Society or by mailing it or delivering it to address of the Society, such resignation to be effective upon delivery or at the time specified in the written resignation, whichever is earlier;
- (c) on being expelled in accordance with these bylaws; or
- (d) on the Member's dissolution.

Expulsion of Member

3.11 A Member may be expelled by a special resolution of the Members passed at a general meeting provided that:

- (a) a notice of special resolution for expulsion, along with a brief statement of the reason(s) for the proposed expulsion is provided 14 days in advance of the general meeting; and
- (b) the Member who is the subject of the proposed resolution for expulsion shall be given an opportunity to be heard at a general meeting before the special resolution is put to a vote.

Transferability

3.12 Membership is not transferable.

Part 4 – GENERAL MEETINGS OF MEMBERS

Time and place of general meeting

4.1 A general meeting must be called at least once in each calendar year. General meetings shall be held in British Columbia at the time and place determined by the Executive.

Calling of Meetings

4.2 The Executive shall have power to call, at any time, a general meeting. In addition, the Executive shall call a general meeting on written requisition of Member's Representatives

holding at least ten percent of the votes that may be cast at a general meeting of the Members.

Notice of Meeting

- 4.3 Written notice of the date, time and location of a general meeting shall be sent to every Member whose name is entered in the register of Members at the close of business on the record date for notice at least 14 days, and not more than 60 days, before the meeting.
- 4.4 Notice of general meetings shall be given by e-mail, mail, courier or personal delivery to each Member entitled to attend such meeting, or to a Member's Administrator, as applicable.
- 4.5 Notice of a general meeting must state the nature of the business to be transacted at the meeting and shall include the text of any special resolution proposed, together with sufficient detail of any special business to permit a Member receiving the notice to form a reasoned judgment concerning that business.

Accidental Omission

- 4.6 The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the Members entitled to receive notice does not invalidate proceedings at that meeting.

Ordinary business at general meeting

- 4.7 At a general meeting, special business is all business conducted at a general meeting, except the following:
 - (a) adoption of rules of order;
 - (b) consideration of any financial statements of the Society presented to the meeting;
 - (c) consideration of the reports, if any, of the Executive or auditor;
 - (d) election or appointment of directors;
 - (e) appointment of an auditor, if any;
 - (f) business arising out of a report of the Executive not requiring the passing of a special resolution.

Chair of general meeting

- 4.8 The following individual is entitled to preside as the chair of a general meeting:
 - (a) the President;
 - (b) the First Vice-President, if the President is unable to preside as the chair;

- (c) the Second Vice-President, if the President and First Vice-President are unable to preside as the chair; or
- (d) In the absence of the President, First Vice-President and Second Vice-President, one of the other Directors present.

Alternate chair of general meeting

4.9 If there is no individual entitled under these Bylaws who is able to preside as the chair of a general meeting within 15 minutes from the time set for holding the meeting, the Member Representatives who are present must elect an individual present at the meeting to preside as the chair.

Persons entitled to be present

4.10 The only persons entitled to attend a general meeting shall be the Members, the Life Members, the Members' Representatives, the Directors and the auditor, if any. Any other persons may be admitted only on the invitation of the Executive. For greater certainty, only Member's Representatives will have the right to speak at the microphone and vote at such meetings although others present at such meetings in accordance with these bylaws shall be allowed to speak with the consent of the meeting. Electoral Area Alternates may register to attend the general meeting but may not speak at the microphone or vote.

Quorum required

4.11 Business, other than the election of the chair of the meeting and the adjournment or termination of the meeting, must not be transacted at a general meeting unless a quorum of voting Members is present.

Quorum for general meetings

4.12 The quorum for the transaction of business at a general meeting is 20 voting members, which shall be determined by at least 20 Member's Representatives, representing different Members, being present. No business shall be transacted at a general meeting unless a quorum of Members is present.

Lack of quorum at commencement of meeting

4.13 If, within 30 minutes from the time set for holding a general meeting, a quorum of voting Members is not present, the meeting stands adjourned to a time and place determined by the AVICC Executive, and if, at the continuation of the adjourned meeting, a quorum is not present within 30 minutes from the time set for holding the continuation of the adjourned meeting, the Member's Representatives who are present constitute a quorum for that meeting.

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If quorum ceases to be present

- 4.14 If, at any time during a general meeting, there ceases to be a quorum of voting Members present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Adjournments by chair

- 4.15 The chair of a general meeting may, or, if so directed by the Member's Representatives at the meeting, must, adjourn the meeting from time to time and from place to place, but no business may be transacted at the continuation of the adjourned meeting other than business left unfinished at the adjourned meeting.

Notice of continuation of adjourned general meeting

- 4.16 It is not necessary to give notice of a continuation of an adjourned general meeting or of the business to be transacted at a continuation of an adjourned general meeting except that, when a general meeting is adjourned for 30 days or more, notice of the continuation of the adjourned meeting must be given.

Voting

- 4.17 The Member Representatives of each Member having the right to vote on a matter shall each be entitled to one vote on such matter. No Member Representative shall have more than one vote, regardless of whether they represent more than one Member.

Methods of voting

- 4.18 Every question at a general meeting shall be decided on by a show of hands, except for the election of directors which shall occur by ballot.
- 4.19 Notwithstanding the voting procedures set out above, voting may occur at a general meeting by electronic means approved by the Executive. The Executive may establish rules for voting by electronic means, provided such rules allow Member Representatives reasonable access to voting and ensure confidentiality, security and integrity of the voting process.

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Announcement of result

- 4.20 Whenever a vote has occurred, a declaration by the chair that the vote has been carried, carried by a particular majority, or not carried, and an entry to that effect in the minutes of the meeting, shall be prima facie evidence of the fact without proof of the number or proportion of votes recorded in favour of or against any resolution or other proceeding in respect of the said question, and the results of the vote so taken shall be the decision of Members upon the said question.

Attendance by electronic means

4.21 General meetings may be held by teleconference, videoconference or other electronic means as determined by the Executive.

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Proxy voting not permitted

4.22 Voting by proxy is not permitted.

Casting Vote

4.23 In the case of an equality of votes, the chair shall not have a casting or second vote.

Matters decided at general meeting by ordinary resolution

4.24 A matter to be decided at a general meeting must be decided by ordinary resolution unless the matter is required by the Act or these Bylaws to be decided by special resolution or by another resolution having a higher voting threshold than the threshold for an ordinary resolution.

Member’s Resolutions at AGM

4.25 Voting Members, either via its Member’s Administrator or its Member Representatives, may submit resolutions to be considered at the AGM in accordance with the policies and procedures set out in the Executive Policies, which may include, but are not limited to submission deadlines, late submission deadlines, mechanisms for block voting and delivery requirements.

Executive Resolutions

4.26 Notwithstanding anything in these Bylaws to the contrary, the Executive may submit any matter not requiring a special resolution to the Members at a general meeting at any time.

Part 5 – DIRECTORS

Number of Directors on the Executive

5.1 The number of Directors must be 8 or greater, up to a maximum of 11, to be determined from time to time by the Members at a general meeting.

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Composition of the Executive

5.2 The Executive shall consist of the following positions:

- (a) President;
- (b) immediate Past-President;
- (c) First Vice-President;

- (d) Second Vice-President;
- (e) Electoral Area Representative;
- (f) Capital Regional District Representative; and
- (g) Directors at Large (3 positions).

Authority and Responsibility

5.3 Subject to the provisions of the Act and these Bylaws, the Executive shall manage or supervise the management of the Society.

Election of Directors

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5.4 At each AGM, the voting Members entitled to vote for the election of directors must elect the Executive. Each Director will be elected to a specific position on the Executive, excepting the outgoing president who will be appointed to hold his or her position of the Executive.

Election of Electoral Area Representative and Capital Regional District Representative

5.5 Only Member's Representatives of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative. Only Member's Representatives of the Society representing municipalities, electoral areas and First Nations located in the Capital Regional District are entitled to vote for the position of Capital Regional District Representative.

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Acclamation

5.6 An election may be by acclamation, otherwise it must be conducted by ballot.

Nominations

5.7 The Executive may establish nomination procedures for the election of directors, which procedures shall be set out in the Executive Policies.

Qualifications of Directors

5.8 In addition to the qualifications of Directors set out in the Act, all Directors must be a Member's Representative.

Executive may fill casual vacancy on Executive

5.9 The Executive may, at any time, appoint a Member's Representative as a director to fill a vacancy that arises on the Executive as a result of the resignation, death or incapacity of a director during the director's term of office.

Term of appointment of director filling casual vacancy

5.10 A director appointed by the Executive to fill a vacancy ceases to be a director at the end of the next AGM.

Termination of Directorship

5.11 A person shall immediately cease to be a Director of the Society:

- (a) upon delivering his or her resignation in writing to the secretary of the Society or upon delivering it to the address of the Society;
- (b) ceasing to be a Member's Representative by reason of ceasing to be an elected official of that Member;
- (c) on being elected to a provincial or federal office;
- (d) on ceasing to be qualified as a Director under the Act or these Bylaws;
- (e) upon his or her death; or
- (f) by special resolution of the Members removing a director.

Director seeking provincial or federal office

5.12 A director may remain on the Executive while seeking a nomination for provincial or federal office. If the director is successful in securing the nomination, he/she will take a leave of absence from the Executive until the election is over. If successful in the election, the director will resign from the Executive; if not successful the director may return to the Executive.

Part 6 – DIRECTORS' MEETINGS

Calling Executive meeting

6.1 The Secretary, on the request of any two Directors, shall call a meeting of the Executive.

Number of meetings

6.2 There shall be a minimum of one meeting of the Executive per year or such greater number of meetings as is determined, from time to time, by the Executive.

Notice of Executive meeting

6.3 Notice of an Executive meeting may be given by mail, telephone, fax, email or other means of recorded electronic communication to each director not less than seven days prior to the Executive meeting, unless all directors agree otherwise.

Content of Notice

- 6.4 A notice of the meeting of the Executive need not specify the purpose of or the business to be transacted at the meeting, except that a notice of a meeting of directors shall provide notice of any of the following matters to be dealt with at the meeting:
 - (a) submit to the Members any question or matter requiring the approval of Members;
 - (b) fill a vacancy among the directors or to appoint additional directors between AGMs; or
 - (c) approve the Annual Financial Statements.

Waiver of Notice

- 6.5 The attendance of a director at a meeting of the Executive is a waiver of notice of the meeting, except if the director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.

Regular meetings

- 6.6 The Executive may, by resolution of the Executive, establish the date, time and place of regular meetings of the Executive. A copy of such resolution or a list of such dates, time, and places shall be sent to each director immediately following the passage of such resolution and no further notice of these scheduled meetings will be required to be sent notwithstanding section 6.4.

Conduct of Executive meetings

- 6.7 The Executive may regulate their meetings and proceedings as they think fit, provided that in the event of a conflict these bylaws shall prevail.

Attending by Teleconference, Videoconference and other electronic means

- 6.8 Any director may attend a meeting of the Executive by teleconference, videoconference and other electronic means ~~that permits~~ all persons participating in the meeting to communicate adequately with each other during the meeting, and a director participating in the meeting by those means is deemed to be present at the meeting. Any such consent shall be effective whether given before or after the meeting to which it relates and may be given with respect to all meetings of the Executive while a director holds office.

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Voting while participating electronically

- 6.9 A director participating in the meeting by any of the means set out in section 6.8 may vote, and that vote may be held by teleconference, videoconference or any other electronic means that the Society has made available for that purpose.

Seconding motions

6.10 A resolution proposed at a meeting of the Executive must be seconded prior to being voted on.

Proceedings valid despite omission to give notice

6.11 The accidental omission to give notice of an Executive meeting to a director, or the non-receipt of a notice by a director, does not invalidate proceedings at the meeting.

Quorum of directors

6.12 The quorum for the transaction of business at an Executive meeting is 51% or more of Executive Members.

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Voting

6.13 Subject to these Bylaws, any question arising at any meeting of the Executive shall be decided by a majority of votes. Each director (including for greater certainty, the chair) is entitled to exercise one vote. All votes at any such meeting shall be taken by show of hands in the usual manner of assent or dissent. Whenever a vote by show of hands shall be taken upon a question, a declaration by the chair that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution, and the result of the vote so taken shall be the decision of the Executive upon the said question.

Chair of Executive meetings

6.14 The following individual is entitled to preside as the chair of an Executive meeting:

- (a) the President;
- (b) the First Vice-President, if the President is unable to preside as the chair; or
- (c) the Second Vice-President, if the President and the First Vice-President is unable to preside as the chair.

6.15 If none of the President, First Vice-President or Second Vice-President is present within 15 minutes of the time fixed for the holding of the meeting, the directors present and entitled to vote shall choose one of the directors to chair the meeting.

Casting Vote

6.16 In the case of an equality of votes at any Executive meeting, the chair shall not have a second or casting vote and the question shall be deemed to be decided in the negative.

Persons entitled to be present

6.17 The only persons entitled to attend meetings of the Executive shall be the directors and the Secretary. Any other person may be admitted only on the invitation of the chair of the meeting or with the consent of the meeting. Only the directors and the Secretary will have the right to speak at such meetings although others duly present at such meetings shall be allowed to speak with the consent of the meeting.

Resolution in Writing

6.18 A resolution consented to in writing by all the directors shall be as valid and effectual as if it had been passed at a meeting of the Executive duly convened and held. Such resolution may be in one or more counterparts, each signed by one or more directors, which together shall be deemed to constitute one instrument.

Part 7 – EXECUTIVE POSITIONS

Role of President

7.1 The President is the chair of the Executive and is responsible for supervising the other directors in the execution of their duties. The President shall also perform such other duties as determined by the Executive from time to time.

Role of First Vice-President

7.2 The First Vice-President is the vice-chair of the Executive and is responsible for carrying out the duties of the president if the President is unable to act. The First Vice-President shall also perform such other duties as determined by the Executive from time to time.

Role of Second Vice-President

7.3 The Second Vice-President is responsible for carrying out the duties of the First Vice-President if the First Vice-President is unable to act. The Second Vice-President shall also perform such other duties as determined by the Executive from time to time.

Role of secretary

7.4 The secretary is responsible for doing, or making the necessary arrangements for, the following:

- (a) issuing notices of general meetings and Executive meetings;
- (b) taking minutes of general meetings and Executive meetings;
- (c) keeping the records of the Society in accordance with the Act;
- (d) conducting the correspondence of the Executive;

- (e) filing the annual report of the Society and making any other filings with the registrar under the Act.

The secretary shall also perform such other duties as determined by the Executive from time to time.

Absence of secretary from meeting

- 7.5** In the absence of the secretary from a meeting, the Executive must appoint another individual to act as secretary at the meeting.

Role of treasurer

- 7.6** The treasurer is responsible for doing, or making the necessary arrangements for, the following:
- (a) receiving and banking monies collected from the Members or other sources;
 - (b) keeping accounting records in respect of the Society's financial transactions;
 - (c) preparing the Society's financial statements;
 - (d) making the Society's filings respecting taxes.

The treasurer shall also perform such other duties as determined by the Executive from time to time.

Secretary/Treasurer may be an employee

- 7.7** The Society may hire an employee or contractor to act as Secretary and/or Treasurer and such employee may be hired on terms and conditions as the Executive deems fit.

Part 8 – REMUNERATION OF DIRECTORS

Remuneration of directors

- 8.1** The directors shall receive no remuneration for acting as directors or officers, but shall be entitled to receive a reasonable per diem in accordance with the Executive Policies and to be paid their reasonable expenses properly incurred in the performance of their duties, including their travel and other expenses properly incurred by them, for their attending meetings of the Executive or of any committee of the Society which they serve on, or any other meeting which has been approved in advance by the Executive as being properly incurred by them in connection with carrying out the activities of the Society. No director shall receive compensation for attendance at the AGM.

Part 9 – COMMITTEES

Constitute Committees

- 9.1** The Executive may delegate any, but not all, of their powers to committees consisting of such persons as they think fit, provided each committee shall have at least one Director serving on it.

Committee Rules and Procedures

- 9.2** A committee so formed shall conform to any rules that from time to time may be imposed on it by the Executive and shall report any act or thing done in exercise of the delegated powers to the next meeting of the Executive held after the act or thing has been done. Any member of any such committee may be removed from a committee at any time at the discretion of the Executive.
- 9.3** Membership in each committee shall not be restricted to persons who are directors unless directed by the Executive.
- 9.4** The members of a committee may meet and adjourn as they think proper.

Disbanding of Committees

- 9.5** The Executive shall have the power to disband any committee which it creates.

Committee Chair

- 9.6** A committee shall elect a Chair of its meeting but if no Chair is elected or at any meeting the Chair is not present within thirty (30) minutes after the time appointed for holding the meeting, the directors present who are members of the committee shall choose one of their number to be Chair of the meeting.

Part 10 – PROTECTION OF DIRECTORS AND OFFICERS

Limitation of Liability

- 10.1** Every director and officer in exercising his or her powers and discharging his or her duties shall act honestly and in good faith with a view to the best interests of the Society and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. Subject thereto, no director or officer shall be liable for the acts, receipts, neglects or defaults of any other director or officer or other individual acting in a similar capacity, or for joining in any receipt or other act for conformity, or for any loss, damage or expense to the Society arising from the insufficiency or deficiency of title to any property acquired by or on behalf of the Society, or for the insufficiency or deficiency of any security in or upon which any of the moneys of the Society are invested, or for any loss, damage or expense arising from the bankruptcy, insolvency, act or omission of any person, firm or corporation with whom or which any monies, securities or other property of the Society are lodged or deposited, or for any loss, damage or expense occasioned by any error

of judgment or oversight on such director's, officer's or other individual's part, or for any other loss, damage or expense related to the performance or non-performance of the duties of his or her respective office or in relation thereto unless the same shall happen by or through his or her own wrongful and wilful act or through his or her own wrongful or wilful neglect or default.

Indemnity

10.2 Subject to the limitations contained in the Act, but without limiting the right of the Society to indemnify any individual under the Act or otherwise to the full extent permitted by law, the Society shall, from time to time and at all times, indemnify each director or officer or former director or officer (and each such director's, officer's or other individual's respective heirs, executors, administrators, or other legal personal representatives and his or her estate and effects), or another individual who acts or acted at the Society's request as a director or an officer or in a similar capacity of another entity), against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by the individual in respect of any civil, criminal, administrative, investigative or other proceeding in which the individual is involved because of that association with the Society or other entity provided that the individual to be indemnified:

- (a) acted honestly and in good faith with a view to the best interests of the Society or, as the case may be, to the best interests of the other entity for which the individual acted as director or officer or in a similar capacity at the Society's request; and
- (b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, had reasonable grounds for believing that the individual's conduct was lawful.

Advance of costs

10.3 The Society may advance money to a director, an officer or other individual for the costs, charges and expenses relating to a proceeding referred to in Section 10.2. The individual shall repay the money if the individual does not fulfil the conditions of Sections 10.2(a) and (b).

Insurance

10.4 The Society may purchase and maintain insurance for the benefit of an individual referred to in Section 10.2 against any liability incurred by the individual in the individual's capacity as a director or an officer, or in the individual's capacity as a director or an officer, or in a similar capacity, of another entity, if the individual acts or acted in that capacity at the Society's request.

Indemnities not limiting

10.5 The provisions of this article 10 shall be in addition to and not in substitution for or limitation of any rights, immunities and protections to which an individual is otherwise entitled.

Part 11 – DISCLOSURE OF INTEREST

Disclosure of Interest

11.1 Without limiting the disclosure of interest provisions in the Act, a director or an officer shall fully and promptly disclose to the Executive, in writing or by requesting to have it entered into the minutes of meetings of the Executive or of committees, the nature and extent of any direct or indirect material interest in:

- (a) a contract or transaction, whether made or proposed, of the Society; or
- (b) a matter that is or is to be the subject of consideration by the Executive, if that interest could result in the creation of a duty or interest that materially conflicts with that director's duty or interest as a director of the Society.

Time of Disclosure for Director

11.2 The disclosure required by a director pursuant to section 11.1 shall be made promptly, but in any event shall be no later than:

- (a) at the meeting at which the proposed contract or transaction is first considered;
- (b) if the director was not, at the time of the meeting referred to in Section 11.2(a), interested in the proposed contract or transaction, at the first meeting after the director becomes so interested;
- (c) if the director becomes interested after the contract or transaction is made, at the first meeting after the director becomes so interested; or
- (d) if an individual who is interested in the contract or transaction later becomes a director, at the first meeting after the individual becomes a director.

Time of Disclosure for Officer

11.3 The disclosure required by an officer who is not a director pursuant to section 11.1 shall be made promptly, but in any event shall be no later than:

- (a) immediately after the officer becomes aware that the contract, transaction, proposed contract or proposed transaction is to be considered or has been considered at a meeting;
- (b) if the officer becomes interested after the contract or transaction is made, immediately after the officer becomes so interested; or
- (c) if an individual who is interested in the contract or transaction later becomes an officer, immediately after the individual becomes an officer.

Voting

11.4 A director or officer who is required to make a disclosure under Section 11.1 shall:

- (a) leave the Executive meeting:
 - (i) when the contract, transaction or matter is being discussed, unless requested to remain to provide information; and
 - (ii) in the case of a director, when the remaining directors vote on the contract, transaction or matter; and
- (b) refrain from any action intended to influence the discussion or vote.

11.5 Section 11.4 shall not apply where the contract, transaction or matter:

- (a) is for indemnity or insurance pursuant to section 10.4; or
- (b) related to the purchase or maintenance of directors and officers liability insurance;

Continuing disclosure

11.6 For the purposes of this Section, a general notice to the Executive declaring that a director or an officer is to be regarded as interested, for any of the following reasons, in a contract or transaction made with a party, is a sufficient declaration of interest in relation to the contract or transaction:

- (a) the director or officer is a director or an officer, or acting in a similar capacity, of a party referred to in subsection (b) or (c);
- (b) the director or officer has a material interest in the party; or
- (c) there has been a material change in the nature of the director's or the officer's interest in the party.

Access to Disclosures

11.7 The Members may examine the portions of any minutes of meetings of Executive or any minutes of meetings of committees that contain disclosures contemplated by Section 11.1, and of any other documents that contain those disclosures, during the Society's usual business hours.

Avoidance Standards

11.8 A contract or transaction for which disclosure is required under section 11.1 is not invalid, and a director or officer is not accountable to the Society or its Members for any profit realized from the contract or transaction, because of the director's or officer's interest in the contract or transaction or because the director was present or was counted to determine whether a quorum existed at the meeting of the Executive or that considered the contract or transaction, if:

- (a) disclosure of the interest was made in accordance with section 11.1;
- (b) the Executive approved the contract or transaction; and
- (c) the contract or transaction was reasonable and fair to the Society when it was approved.

Part 12 – EXECUTION OF DOCUMENTS, BANKING AND BORROWING

Signatories

- 12.1** Except for documents executed in the usual and ordinary course of the Society's business, which may be signed by the Secretary or President, any contract or other record on behalf of the Society may be signed by any individual(s) appointed by the Executive to sign a specific document or specific type of document or generally on behalf of the Society. Any document so signed may, but need not, have the Society's seal applied, if there is one.

Facsimile Signatures

- 12.2** The signatures of any person authorized to sign on behalf of the Society, may, if specifically authorized by resolution of the Executive, be written, printed, stamped, engraved, lithographed or otherwise mechanically reproduced. Anything so signed shall be as valid as if it had been signed manually, even if that person has ceased to hold office when anything so signed is issued or delivered, until revoked by resolution of the Executive.

Banking

- 12.3** The banking business of the Society shall be transacted with such banks, trust companies or other firms or corporations carrying on a banking business in Canada, or elsewhere as may from time to time be designated by or under the authority of the Executive. Such banking business or any part thereof shall be transacted under such agreements, instructions and delegations of power as the Executive may, from time to time, prescribe or authorize.

Borrowing

- 12.4** The Executive may not do any of the following unless approved by special resolution of the Members:
- (a) borrow money on the credit of the Society;
 - (b) issue, reissue, sell, pledge or hypothecate debt obligations of the Society;
 - (c) give a guarantee on behalf of the Society to secure performance of an obligation of any person; or
 - (d) mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the Society, owned or subsequently acquired, to secure any obligation of the Society.

Standard of Care

- 12.5** In investing the funds of the Society, the Executive may make any investments in which a prudent investor might invest. Subject to the provisions of the Act, the Executive shall not be liable for any loss that may result in connection with any such investments made by the Executive.

Executive Delegation

- 12.6** From time to time the Executive may authorize any director, officer or committee, to make arrangements with reference to the monies borrowed or to be borrowed as aforesaid and as to the terms and conditions of the loan thereof, and as to the security to be given therefor, with power to vary or modify such arrangements, terms and conditions and to give such additional security for any monies borrowed or remaining due by the Society as the Executive may authorize, and generally to manage, transact and settle the borrowing of money by the Society.

Part 13 – NOTICE

Procedure for Sending Notices

- 13.1** Any notice (which term includes any communication or document) to be given sent, delivered or served pursuant to the Act, these Bylaws or otherwise, to a Member or director shall be sufficiently given if sent to the principal address of the applicable person as last shown in the Society's records. A notice so delivered shall be deemed to have been received when it is delivered. A notice so mailed shall be deemed to have been received on the fifth day after mailing (excluding each day during which there exists any general interruption of postal services due to strike, lockout or other cause). A notice sent by means of electronic, transmitted or recorded communication shall be deemed to have been received when so sent. The president may change or cause to be changed the recorded address of any Member or director in accordance with the information believed by him or her to be reliable.

Undelivered Notices

- 13.2** If any notice given to a Member pursuant to Section 13.1 is returned on two consecutive occasions because such Member cannot be found, the Society shall not be required to give any further notice to such Member until such Member informs the Society in writing of such member's new address.

Computation of Time

- 13.3** In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the day of the meeting or other event shall be included.

Certification re: Delivery

- 13.4** The statutory declaration of the Secretary or the President or of any other person authorized to give notice of a meeting that notice has been given pursuant to these Bylaws shall be sufficient and conclusive evidence of the giving of such notice.

Part 14 – RULES AND PROCEDURES

- 14.1** The proceedings of the annual general meeting must be governed by the Society's Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.



RESOLUTIONS APPENDIX: ER2 & SCHEDULE B

ER2 Extraordinary Resolution to Repeal and Replace AVICC's Bylaws if ER1 is not endorsed

AVICC Executive

WHEREAS the Association of Vancouver Island and Coastal Communities currently has the fewest number of Board members as compared to the other Area Associations and could benefit from having an additional member on the Executive to better reflect the increasing activity of the AVICC Executive and the size, composition, and diversity of our membership;

AND WHEREAS the AVICC Bylaws, last updated in 2018, contain several provisions that would benefit from enhanced clarity and administrative revision, including improved definitions regarding First Nations membership, technological advancements, and the adoption of inclusive language:

THEREFORE BE IT RESOLVED THAT that the Bylaws of the Association of Vancouver Island and Coastal Communities be repealed and replaced as set out in **Schedule B, which includes adding an additional Director at Large to the AVICC Executive.**

SCHEDULE B : Proposed Red-lined Bylaws to follow on next pages

SCHEDULE B:

Bylaws of

The Association of Vancouver Island and Coastal Communities (the "Society")

Part 1 – DEFINITIONS AND INTERPRETATION

Definitions

1.1 In these Bylaws:

"Act" means the *Societies Act* of British Columbia as amended from time to time;

"AGM" means the Annual General Meeting of the Society;

"Bylaws" means these Bylaws as amended from time to time;

"First Nation" means an Indigenous entity that exercises governmental functions in B.C., regardless of treaty status;

"Member's Administrator" means the Chief Administrative Officer of the Member, or their appointed subordinate, who has authority to act on that Member's behalf, including with respect to receiving notice and communications by the Society, but who carries no voting rights;

"Director" or "Directors" means the person(s) elected or appointed to the Executive in accordance with these Bylaws;

"Electoral Areas" has the meaning set out in the *Local Government Act*, RSBC 2015 c 1, as amended from time to time;

"Executive" means the board of directors of the Society, including the immediate Past President, and other positions, elected by the Members at the AGM as set forth in section 5.2 of these Bylaws;

"Executive Policies" means the policies pertaining to the Society as approved by a majority of the Executive from time to time, which shall be made available to the Members;

"Member" means a Member admitted under section 3.2 of these Bylaws who has not ceased to be a Member;

"Member's Representative" means persons who are officials of Members by virtue of having been elected in accordance with the laws of British Columbia or Canada, for as long as they hold office;

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Deleted: comprised of the President, First Vice-President, Second Vice-President, Electoral Area Representative, the immediate Past President and the Directors at Large

“Officer” or “Officers” means the President, First Vice-President, Second Vice-President, Past President, Secretary and Treasurer;

“Table Officers” means the President, First Vice-President, Second Vice-President, and the Past President.

Definitions in Act apply

1.2 The definitions in the Act apply to these Bylaws.

Conflict with Act or regulations

1.3 If there is a conflict between these Bylaws and the Act or the regulations under the Act, the Act or the regulations, as the case may be, prevail.

Interpretation

1.4 In these Bylaws, unless the context otherwise requires, words imparting the singular number or the masculine gender shall include the plural number or the feminine gender, as the case may be, and vice versa. The division of these Bylaw into articles and sections and the insertion of headings are for convenience of reference only and shall not affect the construction or interpretation hereof. Unless otherwise provided, each reference to an article or a section is to the corresponding article or section hereof. Whenever the words "include", "includes" or "including" are used in this Bylaw, unless the context otherwise requires, such words shall be deemed in each instance to be followed by the words "without limitation."

Part 2 – GENERAL

Registered Office

2.1 The registered office of the Society shall be in the Province of British Columbia.

Financial Year

2.2 Unless otherwise approved by the Executive, the financial year of the Society shall end on the 31st day of December in each year.

Maintenance of Records

2.3 The Executive shall see that all necessary books and records of the Society required by these Bylaws or by any applicable statute or law are regularly and properly kept.

Part 3 – MEMBERS

Eligibility for Membership

3.1 The following entities shall be eligible for membership in the Society:

- (a) The municipalities, and regional districts located within or partly within the following Regional Districts: Alberni-Clayoquot, Capital, Central Coast, Comox Valley, Cowichan Valley, Mount Waddington, Nanaimo, North Coast, qathet, Strathcona and Sunshine Coast;
- (b) the Islands Trust and any municipalities located within the Islands Trust; and
- (c) First Nations located within or partly within the regional districts listed in section 3.1(a) or located within the Islands Trust.

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Application for membership

- 3.2 An entity set out in section 3 may apply to the Executive for membership in the Society, and becomes a Member on the Executive's acceptance of the application. In considering an application for membership, the Executive will have regard to the criteria for membership set out in the Executive Policies.

Commented [A11]: As referenced in Part 3 of the AVICC Bylaws, the criteria established by the Executive for applications for AVICC membership are:
 (a) elected representation;
 (b) ability to tax;
 (c) ability to exercise regulatory power or provide local services.
 (June 2013)

Life Members

- 3.3 The Executive may grant Life Memberships to persons who meet the criteria set out in the Executive Policies. Life Members shall have the rights set out in the Executive Policies, but shall not be entitled to vote unless also serving as a Member's Representative.
- 3.4 All Past-Presidents of the Society shall be admitted as Life Members.

Duties of members

- 3.5 Every Member must uphold the constitution of the Society and must comply with these Bylaws.

Appointment of Member's Administrator

- 3.6 Each Member must confirm the contact information and provide an email address for the Member's Administrator on being accepted as a Member of the Society.

Amount of membership dues

- 3.7 The amount of the annual membership dues and payment dates will be set out in the Executive Policies.

Member not in good standing

- 3.8 A Member is not in good standing if the Member fails to pay the Member's annual membership dues, if any, and the Member is not in good standing for so long as those dues remain unpaid.

Member not in good standing may not vote

- 3.9 Where a member is not in good standing:

- (a) its Member's Representatives may not vote at a general meeting, and
- (b) it is deemed not to be a voting Member for the purpose of its Member's Representatives consenting to a resolution of the voting Members.

Termination of membership

3.10 A Member shall cease to be a Member:

- (a) if the Member is not in good standing for 6 consecutive months;
- (b) by delivering the Member's resignation in writing to the Secretary of the Society or by mailing it or delivering it to address of the Society, such resignation to be effective upon delivery or at the time specified in the written resignation, whichever is earlier;
- (c) on being expelled in accordance with these bylaws; or
- (d) on the Member's dissolution.

Expulsion of Member

3.11 A Member may be expelled by a special resolution of the Members passed at a general meeting provided that:

- (a) a notice of special resolution for expulsion, along with a brief statement of the reason(s) for the proposed expulsion is provided 14 days in advance of the general meeting; and
- (b) the Member who is the subject of the proposed resolution for expulsion shall be given an opportunity to be heard at a general meeting before the special resolution is put to a vote.

Transferability

3.12 Membership is not transferable.

Part 4 – GENERAL MEETINGS OF MEMBERS

Time and place of general meeting

4.1 A general meeting must be called at least once in each calendar year. General meetings shall be held in British Columbia at the time and place determined by the Executive.

Calling of Meetings

4.2 The Executive shall have power to call, at any time, a general meeting. In addition, the Executive shall call a general meeting on written requisition of Member's Representatives

holding at least ten percent of the votes that may be cast at a general meeting of the Members.

Notice of Meeting

- 4.3 Written notice of the date, time and location of a general meeting shall be sent to every Member whose name is entered in the register of Members at the close of business on the record date for notice at least 14 days, and not more than 60 days, before the meeting.
- 4.4 Notice of general meetings shall be given by e-mail, mail, courier or personal delivery to each Member entitled to attend such meeting, or to a Member's Administrator, as applicable.
- 4.5 Notice of a general meeting must state the nature of the business to be transacted at the meeting and shall include the text of any special resolution proposed, together with sufficient detail of any special business to permit a Member receiving the notice to form a reasoned judgment concerning that business.

Accidental Omission

- 4.6 The accidental omission to give notice of a meeting to, or the non-receipt of a notice by, any of the Members entitled to receive notice does not invalidate proceedings at that meeting.

Ordinary business at general meeting

- 4.7 At a general meeting, special business is all business conducted at a general meeting, except the following:
 - (a) adoption of rules of order;
 - (b) consideration of any financial statements of the Society presented to the meeting;
 - (c) consideration of the reports, if any, of the Executive or auditor;
 - (d) election or appointment of directors;
 - (e) appointment of an auditor, if any;
 - (f) business arising out of a report of the Executive not requiring the passing of a special resolution.

Chair of general meeting

- 4.8 The following individual is entitled to preside as the chair of a general meeting:
 - (a) the President;
 - (b) the First Vice-President, if the President is unable to preside as the chair;

- (c) the Second Vice-President, if the President and First Vice-President are unable to preside as the chair; or
- (d) In the absence of the President, First Vice-President and Second Vice-President, one of the other Directors present.

Alternate chair of general meeting

4.9 If there is no individual entitled under these Bylaws who is able to preside as the chair of a general meeting within 15 minutes from the time set for holding the meeting, the Member Representatives who are present must elect an individual present at the meeting to preside as the chair.

Persons entitled to be present

4.10 The only persons entitled to attend a general meeting shall be the Members, the Life Members, the Members' Representatives, the Directors and the auditor, if any. Any other persons may be admitted only on the invitation of the Executive. For greater certainty, only Member's Representatives will have the right to speak at the microphone and vote at such meetings although others present at such meetings in accordance with these bylaws shall be allowed to speak with the consent of the meeting. Electoral Area Alternates may register to attend the general meeting but may not speak at the microphone or vote.

Quorum required

4.11 Business, other than the election of the chair of the meeting and the adjournment or termination of the meeting, must not be transacted at a general meeting unless a quorum of voting Members is present.

Quorum for general meetings

4.12 The quorum for the transaction of business at a general meeting is 20 voting members, which shall be determined by at least 20 Member's Representatives, representing different Members, being present. No business shall be transacted at a general meeting unless a quorum of Members is present.

Lack of quorum at commencement of meeting

4.13 If, within 30 minutes from the time set for holding a general meeting, a quorum of voting Members is not present, the meeting stands adjourned to a time and place determined by the AVICC Executive, and if, at the continuation of the adjourned meeting, a quorum is not present within 30 minutes from the time set for holding the continuation of the adjourned meeting, the Member's Representatives who are present constitute a quorum for that meeting.

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If quorum ceases to be present

4.14 If, at any time during a general meeting, there ceases to be a quorum of voting Members present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

Adjournments by chair

4.15 The chair of a general meeting may, or, if so directed by the Member’s Representatives at the meeting, must, adjourn the meeting from time to time and from place to place, but no business may be transacted at the continuation of the adjourned meeting other than business left unfinished at the adjourned meeting.

Notice of continuation of adjourned general meeting

4.16 It is not necessary to give notice of a continuation of an adjourned general meeting or of the business to be transacted at a continuation of an adjourned general meeting except that, when a general meeting is adjourned for 30 days or more, notice of the continuation of the adjourned meeting must be given.

Voting

4.17 The Member Representatives of each Member having the right to vote on a matter shall each be entitled to one vote on such matter. No Member Representative shall have more than one vote, regardless of whether they represent more than one Member.

Methods of voting

4.18 Every question at a general meeting shall be decided on by a show of hands, except for the election of directors which shall occur by ballot.

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4.19 Notwithstanding the voting procedures set out above, voting may occur at a general meeting by electronic means approved by the Executive. The Executive may establish rules for voting by electronic means, provided such rules allow Member Representatives reasonable access to voting and ensure confidentiality, security and integrity of the voting process.

Announcement of result

4.20 Whenever a vote has occurred, a declaration by the chair that the vote has been carried, carried by a particular majority, or not carried, and an entry to that effect in the minutes of the meeting, shall be prima facie evidence of the fact without proof of the number or proportion of votes recorded in favour of or against any resolution or other proceeding in respect of the said question, and the results of the vote so taken shall be the decision of Members upon the said question.

Attendance by electronic means

4.21 General meetings may be held by teleconference, videoconference or other electronic means as determined by the Executive.

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Proxy voting not permitted

4.22 Voting by proxy is not permitted.

Casting Vote

4.23 In the case of an equality of votes, the chair shall not have a casting or second vote.

Matters decided at general meeting by ordinary resolution

4.24 A matter to be decided at a general meeting must be decided by ordinary resolution unless the matter is required by the Act or these Bylaws to be decided by special resolution or by another resolution having a higher voting threshold than the threshold for an ordinary resolution.

Member’s Resolutions at AGM

4.25 Voting Members, either via its Member’s Administrator or its Member Representatives, may submit resolutions to be considered at the AGM in accordance with the policies and procedures set out in the Executive Policies, which may include, but are not limited to submission deadlines, late submission deadlines, mechanisms for block voting and delivery requirements.

Executive Resolutions

4.26 Notwithstanding anything in these Bylaws to the contrary, the Executive may submit any matter not requiring a special resolution to the Members at a general meeting at any time.

Part 5 – DIRECTORS

Number of Directors on the Executive

5.1 The number of Directors must be 8 or greater, up to a maximum of 11, to be determined from time to time by the Members at a general meeting.

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Composition of the Executive

5.2 The Executive shall consist of the following positions:

- (a) President;
- (b) immediate Past-President;
- (c) First Vice-President;

- (d) Second Vice-President;
- (e) Electoral Area Representative; and
- (f) Directors at Large (4 positions).

Authority and Responsibility

- 5.3** Subject to the provisions of the Act and these Bylaws, the Executive shall manage or supervise the management of the Society.

Election of Directors

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- 5.4** At each AGM, the voting Members entitled to vote for the election of directors must elect the Executive. Each Director will be elected to a specific position on the Executive, excepting the outgoing president who will be appointed to hold his or her position of the Executive.

Election of Electoral Area Representative

Only Member's Representatives of the Society representing Electoral Areas are entitled to vote for the position of Electoral Area Representative.

Acclamation

- 5.5** An election may be by acclamation, otherwise it must be conducted by ballot.

Nominations

- 5.6** The Executive may establish nomination procedures for the election of directors, which procedures shall be set out in the Executive Policies.

Qualifications of Directors

- 5.7** In addition to the qualifications of Directors set out in the Act, all Directors must be a Member's Representative.

Executive may fill casual vacancy on Executive

- 5.8** The Executive may, at any time, appoint a Member's Representative as a director to fill a vacancy that arises on the Executive as a result of the resignation, death or incapacity of a director during the director's term of office.

Term of appointment of director filling casual vacancy

- 5.9** A director appointed by the Executive to fill a vacancy ceases to be a director at the end of the next AGM.

Termination of Directorship

- 5.10** A person shall immediately cease to be a Director of the Society:

- (a) upon delivering his or her resignation in writing to the secretary of the Society or upon delivering it to the address of the Society;
- (b) ceasing to be a Member's Representative by reason of ceasing to be an elected official of that Member;
- (c) on being elected to a provincial or federal office;
- (d) on ceasing to be qualified as a Director under the Act or these Bylaws;
- (e) upon his or her death; or
- (f) by special resolution of the Members removing a director.

Director seeking provincial or federal office

- 5.11** A director may remain on the Executive while seeking a nomination for provincial or federal office. If the director is successful in securing the nomination, he/she will take a leave of absence from the Executive until the election is over. If successful in the election, the director will resign from the Executive; if not successful the director may return to the Executive.

Part 6 – DIRECTORS' MEETINGS

Calling Executive meeting

- 6.1** The Secretary, on the request of any two Directors, shall call a meeting of the Executive.

Number of meetings

- 6.2** There shall be a minimum of one meeting of the Executive per year or such greater number of meetings as is determined, from time to time, by the Executive.

Notice of Executive meeting

- 6.3** Notice of an Executive meeting may be given by mail, telephone, fax, email or other means of recorded electronic communication to each director not less than seven days prior to the Executive meeting, unless all directors agree otherwise.

Content of Notice

- 6.4** A notice of the meeting of the Executive need not specify the purpose of or the business to be transacted at the meeting, except that a notice of a meeting of directors shall provide notice of any of the following matters to be dealt with at the meeting:
- (a) submit to the Members any question or matter requiring the approval of Members;
 - (b) fill a vacancy among the directors or to appoint additional directors between AGMs;
or

- (c) approve the Annual Financial Statements.

Waiver of Notice

- 6.5 The attendance of a director at a meeting of the Executive is a waiver of notice of the meeting, except if the director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.

Regular meetings

- 6.6 The Executive may, by resolution of the Executive, establish the date, time and place of regular meetings of the Executive. A copy of such resolution or a list of such dates, time, and places shall be sent to each director immediately following the passage of such resolution and no further notice of these scheduled meetings will be required to be sent notwithstanding section 6.4.

Conduct of Executive meetings

- 6.7 The Executive may regulate their meetings and proceedings as they think fit, provided that in the event of a conflict these bylaws shall prevail.

Attending by Teleconference, Videoconference and other electronic means

- 6.8 Any director may attend a meeting of the Executive by teleconference, videoconference and other electronic means that permits all persons participating in the meeting to communicate adequately with each other during the meeting, and a director participating in the meeting by those means is deemed to be present at the meeting. Any such consent shall be effective whether given before or after the meeting to which it relates and may be given with respect to all meetings of the Executive while a director holds office.

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Voting while participating electronically

- 6.9 A director participating in the meeting by any of the means set out in section 6.8 may vote, and that vote may be held by teleconference, videoconference or any other electronic means that the Society has made available for that purpose.

Seconding motions

- 6.10 A resolution proposed at a meeting of the Executive must be seconded prior to being voted on.

Proceedings valid despite omission to give notice

- 6.11 The accidental omission to give notice of an Executive meeting to a director, or the non-receipt of a notice by a director, does not invalidate proceedings at the meeting.

Quorum of directors

6.12 The quorum for the transaction of business at an Executive meeting is 51% or more of Executive Members.

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Voting

6.13 Subject to these Bylaws, any question arising at any meeting of the Executive shall be decided by a majority of votes. Each director (including for greater certainty, the chair) is entitled to exercise one vote. All votes at any such meeting shall be taken by show of hands in the usual manner of assent or dissent. Whenever a vote by show of hands shall be taken upon a question, a declaration by the chair that a resolution has been carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution, and the result of the vote so taken shall be the decision of the Executive upon the said question.

Chair of Executive meetings

6.14 The following individual is entitled to preside as the chair of an Executive meeting:

- (a) the President;
- (b) the First Vice-President, if the President is unable to preside as the chair; or
- (c) the Second Vice-President, if the President and the First Vice-President is unable to preside as the chair.

6.15 If none of the President, First Vice-President or Second Vice-President is present within 15 minutes of the time fixed for the holding of the meeting, the directors present and entitled to vote shall choose one of the directors to chair the meeting.

Casting Vote

6.16 In the case of an equality of votes at any Executive meeting, the chair shall not have a second or casting vote and the question shall be deemed to be decided in the negative.

Persons entitled to be present

6.17 The only persons entitled to attend meetings of the Executive shall be the directors and the Secretary. Any other person may be admitted only on the invitation of the chair of the meeting or with the consent of the meeting. Only the directors and the Secretary will have the right to speak at such meetings although others duly present at such meetings shall be allowed to speak with the consent of the meeting.

Resolution in Writing

6.18 A resolution consented to in writing by all the directors shall be as valid and effectual as if it had been passed at a meeting of the Executive duly convened and held. Such resolution

may be in one or more counterparts, each signed by one or more directors, which together shall be deemed to constitute one instrument.

Part 7 – EXECUTIVE POSITIONS

Role of President

- 7.1** The President is the chair of the Executive and is responsible for supervising the other directors in the execution of their duties. The President shall also perform such other duties as determined by the Executive from time to time.

Role of First Vice-President

- 7.2** The First Vice-President is the vice-chair of the Executive and is responsible for carrying out the duties of the president if the President is unable to act. The First Vice-President shall also perform such other duties as determined by the Executive from time to time.

Role of Second Vice-President

- 7.3** The Second Vice-President is responsible for carrying out the duties of the First Vice-President if the First Vice-President is unable to act. The Second Vice-President shall also perform such other duties as determined by the Executive from time to time.

Role of secretary

- 7.4** The secretary is responsible for doing, or making the necessary arrangements for, the following:
- (a) issuing notices of general meetings and Executive meetings;
 - (b) taking minutes of general meetings and Executive meetings;
 - (c) keeping the records of the Society in accordance with the Act;
 - (d) conducting the correspondence of the Executive;
 - (e) filing the annual report of the Society and making any other filings with the registrar under the Act.

The secretary shall also perform such other duties as determined by the Executive from time to time.

Absence of secretary from meeting

- 7.5** In the absence of the secretary from a meeting, the Executive must appoint another individual to act as secretary at the meeting.

Role of treasurer

7.6 The treasurer is responsible for doing, or making the necessary arrangements for, the following:

- (a) receiving and banking monies collected from the Members or other sources;
- (b) keeping accounting records in respect of the Society's financial transactions;
- (c) preparing the Society's financial statements;
- (d) making the Society's filings respecting taxes.

The treasurer shall also perform such other duties as determined by the Executive from time to time.

Secretary/Treasurer may be an employee

7.7 The Society may hire an employee or contractor to act as Secretary and/or Treasurer and such employee may be hired on terms and conditions as the Executive deems fit.

Part 8 – REMUNERATION OF DIRECTORS

Remuneration of directors

8.1 The directors shall receive no remuneration for acting as directors or officers, but shall be entitled to receive a reasonable per diem in accordance with the Executive Policies and to be paid their reasonable expenses properly incurred in the performance of their duties, including their travel and other expenses properly incurred by them, for their attending meetings of the Executive or of any committee of the Society which they serve on, or any other meeting which has been approved in advance by the Executive as being properly incurred by them in connection with carrying out the activities of the Society. No director shall receive compensation for attendance at the AGM.

Part 9 – COMMITTEES

Constitute Committees

9.1 The Executive may delegate any, but not all, of their powers to committees consisting of such persons as they think fit, provided each committee shall have at least one Director serving on it.

Committee Rules and Procedures

9.2 A committee so formed shall conform to any rules that from time to time may be imposed on it by the Executive and shall report any act or thing done in exercise of the delegated powers to the next meeting of the Executive held after the act or thing has

been done. Any member of any such committee may be removed from a committee at any time at the discretion of the Executive.

9.3 Membership in each committee shall not be restricted to persons who are directors unless directed by the Executive.

9.4 The members of a committee may meet and adjourn as they think proper.

Disbanding of Committees

9.5 The Executive shall have the power to disband any committee which it creates.

Committee Chair

9.6 A committee shall elect a Chair of its meeting but if no Chair is elected or at any meeting the Chair is not present within thirty (30) minutes after the time appointed for holding the meeting, the directors present who are members of the committee shall choose one of their number to be Chair of the meeting.

Part 10 – PROTECTION OF DIRECTORS AND OFFICERS

Limitation of Liability

10.1 Every director and officer in exercising his or her powers and discharging his or her duties shall act honestly and in good faith with a view to the best interests of the Society and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. Subject thereto, no director or officer shall be liable for the acts, receipts, neglects or defaults of any other director or officer or other individual acting in a similar capacity, or for joining in any receipt or other act for conformity, or for any loss, damage or expense to the Society arising from the insufficiency or deficiency of title to any property acquired by or on behalf of the Society, or for the insufficiency or deficiency of any security in or upon which any of the moneys of the Society are invested, or for any loss, damage or expense arising from the bankruptcy, insolvency, act or omission of any person, firm or corporation with whom or which any monies, securities or other property of the Society are lodged or deposited, or for any loss, damage or expense occasioned by any error of judgment or oversight on such director's, officer's or other individual's part, or for any other loss, damage or expense related to the performance or non-performance of the duties of his or her respective office or in relation thereto unless the same shall happen by or through his or her own wrongful and wilful act or through his or her own wrongful or wilful neglect or default.

Indemnity

10.2 Subject to the limitations contained in the Act, but without limiting the right of the Society to indemnify any individual under the Act or otherwise to the full extent permitted by law, the Society shall, from time to time and at all times, indemnify each director or officer or former director or officer (and each such director's, officer's or other individual's respective heirs, executors, administrators, or other legal personal representatives and his or her

estate and effects), or another individual who acts or acted at the Society's request as a director or an officer or in a similar capacity of another entity), against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by the individual in respect of any civil, criminal, administrative, investigative or other proceeding in which the individual is involved because of that association with the Society or other entity provided that the individual to be indemnified:

- (a) acted honestly and in good faith with a view to the best interests of the Society or, as the case may be, to the best interests of the other entity for which the individual acted as director or officer or in a similar capacity at the Society's request; and
- (b) in the case of a criminal or administrative action or proceeding that is enforced by a monetary penalty, had reasonable grounds for believing that the individual's conduct was lawful.

Advance of costs

- 10.3** The Society may advance money to a director, an officer or other individual for the costs, charges and expenses relating to a proceeding referred to in Section 10.2. The individual shall repay the money if the individual does not fulfil the conditions of Sections 10.2(a) and (b).

Insurance

- 10.4** The Society may purchase and maintain insurance for the benefit of an individual referred to in Section 10.2 against any liability incurred by the individual in the individual's capacity as a director or an officer, or in the individual's capacity as a director or an officer, or in a similar capacity, of another entity, if the individual acts or acted in that capacity at the Society's request.

Indemnities not limiting

- 10.5** The provisions of this article 10 shall be in addition to and not in substitution for or limitation of any rights, immunities and protections to which an individual is otherwise entitled.

Part 11 – DISCLOSURE OF INTEREST

Disclosure of Interest

- 11.1** Without limiting the disclosure of interest provisions in the Act, a director or an officer shall fully and promptly disclose to the Executive, in writing or by requesting to have it entered into the minutes of meetings of the Executive or of committees, the nature and extent of any direct or indirect material interest in:

- (a) a contract or transaction, whether made or proposed, of the Society; or

- (b) a matter that is or is to be the subject of consideration by the Executive, if that interest could result in the creation of a duty or interest that materially conflicts with that director's duty or interest as a director of the Society.

Time of Disclosure for Director

11.2 The disclosure required by a director pursuant to section 11.1 shall be made promptly, but in any event shall be no later than:

- (a) at the meeting at which the proposed contract or transaction is first considered;
- (b) if the director was not, at the time of the meeting referred to in Section 11.2(a), interested in the proposed contract or transaction, at the first meeting after the director becomes so interested;
- (c) if the director becomes interested after the contract or transaction is made, at the first meeting after the director becomes so interested; or
- (d) if an individual who is interested in the contract or transaction later becomes a director, at the first meeting after the individual becomes a director.

Time of Disclosure for Officer

11.3 The disclosure required by an officer who is not a director pursuant to section 11.1 shall be made promptly, but in any event shall be no later than:

- (a) immediately after the officer becomes aware that the contract, transaction, proposed contract or proposed transaction is to be considered or has been considered at a meeting;
- (b) if the officer becomes interested after the contract or transaction is made, immediately after the officer becomes so interested; or
- (c) if an individual who is interested in the contract or transaction later becomes an officer, immediately after the individual becomes an officer.

Voting

11.4 A director or officer who is required to make a disclosure under Section 11.1 shall:

- (a) leave the Executive meeting:
 - (i) when the contract, transaction or matter is being discussed, unless requested to remain to provide information; and
 - (ii) in the case of a director, when the remaining directors vote on the contract, transaction or matter; and
- (b) refrain from any action intended to influence the discussion or vote.

11.5 Section 11.4 shall not apply where the contract, transaction or matter:

- (a) is for indemnity or insurance pursuant to section 10.4; or
- (b) related to the purchase or maintenance of directors and officers liability insurance;

Continuing disclosure

11.6 For the purposes of this Section, a general notice to the Executive declaring that a director or an officer is to be regarded as interested, for any of the following reasons, in a contract or transaction made with a party, is a sufficient declaration of interest in relation to the contract or transaction:

- (a) the director or officer is a director or an officer, or acting in a similar capacity, of a party referred to in subsection (b) or (c);
- (b) the director or officer has a material interest in the party; or
- (c) there has been a material change in the nature of the director's or the officer's interest in the party.

Access to Disclosures

11.7 The Members may examine the portions of any minutes of meetings of Executive or any minutes of meetings of committees that contain disclosures contemplated by Section 11.1, and of any other documents that contain those disclosures, during the Society's usual business hours.

Avoidance Standards

11.8 A contract or transaction for which disclosure is required under section 11.1 is not invalid, and a director or officer is not accountable to the Society or its Members for any profit realized from the contract or transaction, because of the director's or officer's interest in the contract or transaction or because the director was present or was counted to determine whether a quorum existed at the meeting of the Executive or that considered the contract or transaction, if:

- (a) disclosure of the interest was made in accordance with section 11.1;
- (b) the Executive approved the contract or transaction; and
- (c) the contract or transaction was reasonable and fair to the Society when it was approved.

Part 12 – EXECUTION OF DOCUMENTS, BANKING AND BORROWING

Signatories

- 12.1** Except for documents executed in the usual and ordinary course of the Society's business, which may be signed by the Secretary or President, any contract or other record on behalf of the Society may be signed by any individual(s) appointed by the Executive to sign a specific document or specific type of document or generally on behalf of the Society. Any document so signed may, but need not, have the Society's seal applied, if there is one.

Facsimile Signatures

- 12.2** The signatures of any person authorized to sign on behalf of the Society, may, if specifically authorized by resolution of the Executive, be written, printed, stamped, engraved, lithographed or otherwise mechanically reproduced. Anything so signed shall be as valid as if it had been signed manually, even if that person has ceased to hold office when anything so signed is issued or delivered, until revoked by resolution of the Executive.

Banking

- 12.3** The banking business of the Society shall be transacted with such banks, trust companies or other firms or corporations carrying on a banking business in Canada, or elsewhere as may from time to time be designated by or under the authority of the Executive. Such banking business or any part thereof shall be transacted under such agreements, instructions and delegations of power as the Executive may, from time to time, prescribe or authorize.

Borrowing

- 12.4** The Executive may not do any of the following unless approved by special resolution of the Members:
- (a) borrow money on the credit of the Society;
 - (b) issue, reissue, sell, pledge or hypothecate debt obligations of the Society;
 - (c) give a guarantee on behalf of the Society to secure performance of an obligation of any person; or
 - (d) mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the Society, owned or subsequently acquired, to secure any obligation of the Society.

Standard of Care

- 12.5** In investing the funds of the Society, the Executive may make any investments in which a prudent investor might invest. Subject to the provisions of the Act, the Executive shall not be liable for any loss that may result in connection with any such investments made by the Executive.

Executive Delegation

- 12.6** From time to time the Executive may authorize any director, officer or committee, to make arrangements with reference to the monies borrowed or to be borrowed as aforesaid and as to the terms and conditions of the loan thereof, and as to the security to be given therefor, with power to vary or modify such arrangements, terms and conditions and to give such additional security for any monies borrowed or remaining due by the Society as the Executive may authorize, and generally to manage, transact and settle the borrowing of money by the Society.

Part 13 – NOTICE

Procedure for Sending Notices

- 13.1** Any notice (which term includes any communication or document) to be given sent, delivered or served pursuant to the Act, these Bylaws or otherwise, to a Member or director shall be sufficiently given if sent to the principal address of the applicable person as last shown in the Society's records. A notice so delivered shall be deemed to have been received when it is delivered. A notice so mailed shall be deemed to have been received on the fifth day after mailing (excluding each day during which there exists any general interruption of postal services due to strike, lockout or other cause). A notice sent by means of electronic, transmitted or recorded communication shall be deemed to have been received when so sent. The president may change or cause to be changed the recorded address of any Member or director in accordance with the information believed by him or her to be reliable.

Undelivered Notices

- 13.2** If any notice given to a Member pursuant to Section 13.1 is returned on two consecutive occasions because such Member cannot be found, the Society shall not be required to give any further notice to such Member until such Member informs the Society in writing of such member's new address.

Computation of Time

- 13.3** In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the day of the meeting or other event shall be included.

Certification re: Delivery

- 13.4** The statutory declaration of the Secretary or the President or of any other person authorized to give notice of a meeting that notice has been given pursuant to these Bylaws shall be sufficient and conclusive evidence of the giving of such notice.

Part 14 – RULES AND PROCEDURES

- 14.1** The proceedings of the annual general meeting must be governed by the Society’s Rules and Procedures for Handling Resolutions and, where not in conflict with these, the last edition of Roberts Rules of Order applies.

NOMINATIONS AND ELECTIONS

An 8 person¹ Executive Board is elected and appointed at the Annual General Meeting & Convention to provide the ongoing administration and policy determination for the Association.

THERE ARE SEVEN (OR EIGHT) ELECTED POSITIONS:

- President
- First Vice-President
- Second Vice-President
- Director at Large (3 or 4 positions)²
- Electoral Area Representative
- Capital Regional District Representative (if ER1 is endorsed)³

THERE IS ONE APPOINTED POSITION:

- Immediate Past President

NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The Executive has identified a process whereby a notice of the AVICC Executive positions open for nomination and the process and the procedures for nomination was circulated to all members. The notice states that the nominee must be an elected official of an AVICC member and must be nominated by two elected officials of an AVICC member local government. A nomination and consent form was distributed by email and posted on the AVICC website. The form is to be used for all nominations in advance of the AGM & Convention. Background information that sets out the main responsibilities and commitments of an AVICC Executive member was included with the notice and nomination and consent form.

NOMINATIONS FROM THE FLOOR

A candidate may also be nominated from the floor at the AGM & Convention for a position on the Executive Committee. This requires a motion moved and seconded by two elected officials of an AVICC member local government. The nominee must be present and accept the nomination.

The **NOMINATING COMMITTEE** is responsible for overseeing the nomination and election process, and is composed of two people. This year's Committee is composed of:

- Chair, Past President Penny Cote, (Director, Alberni-Clayoquot Regional District)
- AVICC Secretary-Treasurer, Theresa Dennison (AVICC Executive Director)

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including a photo and biography is prepared under the direction of the Nominating Committee, and is distributed to the members in the Annual Report and Resolutions Package.

NOMINATING COMMITTEE REPORT

The Nominating Committee is responsible for reporting to the full Annual Meeting. The Nominating Committee does not make recommendations. The Nominating Committee will report on **Friday, April 24** at approximately **2:35 pm** on nominations received by the deadline for positions of President, First Vice-President, Second Vice-President, Directors at Large and Electoral Area Representative. Following the report, nominations from the floor will be requested as follows:

¹ An Extraordinary Special Resolution will be considered in the first Resolutions session, and if endorsed, will increase membership to 8 elected positions and 1 appointed position.

² If ER2 is endorsed, there will be 4 Director at Large Positions elected. If ER2 is withdrawn or defeated there will be 3 Director at Large Positions elected.

³ If ER1 is endorsed, there will be a CRD Representative elected by member representatives from the Capital Regional District. If ER1 is defeated, there will be no election for CRD Representative.

ELECTIONS PROCESS:

The Nominations and Elections Process will then proceed in three steps:

.....

STEP 1 - ELECTION OF TABLE OFFICERS ***(President, 1st Vice President, and 2nd Vice President)***

FRIDAY, APRIL 24, 4:20 pm

- Nominating Chair announces nominations for Table Officer positions (President, First Vice-President, Second Vice-President);
 - Nominations from the floor for Table Officer positions may be received;
 - If there are nominations from the floor for any Table Officer Position(s), in-person candidate speeches will take place for each position, and the Nominating Chair will declare that an election will be held for that position; or
 - If all Table Officer positions are acclaimed, the Nominating Chair will present the results.
 - If an election for Table Officers is declared, on-line voting for Table Officers will open April 24 at 5:30 pm and close April 25 at 10:30 am;
 - The results will be announced by the Nominating Chair on April 25 at 12:00 pm.
-

STEP 2 - ELECTION OF DIRECTORS AT LARGE ***(3 or 4 positions⁴)***

SATURDAY, APRIL 25, 12:00 pm

- Nominating Chair announces nomination for the Director at Large positions;
 - Nominations from the floor for Director at Large positions will be received;
 - If there are more nominees than the number of positions, in-person candidate speeches will take place for Directors at Large, and the Nominating Chair will declare that an election will be held; or
 - If all Director at Large positions are acclaimed, the Nominating Committee Chair will present the results.
 - On-line voting for Director at Large positions will open April 25 at 3:00 pm and close April 26 at 7:30 am;
 - The results will be announced by the Nominating Chair on April 13 at 8:30 am.
-

⁴ If ER2 is endorsed, there will be 4 Director at Large Positions elected

STEP 3 - ELECTION OF ELECTORAL AREA REPRESENTATIVE
(and CRD REPRESENTATIVE IF ER1 IS ENDORSED)
(1 position each position)

SUNDAY, APRIL 26, 8:30 am

The election for Electoral Area Representative will take place as follows:

- Nominating Chair announces nomination for Electoral Area (EA) Representative
- Nominations from the floor for EA Representative may be received;
- If there are nominations from the floor, the Nominating Chair will declare that an election will be held for EA Representative, and in-person candidate speeches will take place;
- If the EA Representative position is acclaimed, the Nominating Chair will declare the result.
- If an election for EA Representative is declared, on-line voting will open April 26 at 9:00 am and close April 26 at 11:00 am – **only EA Directors are eligible to vote.**
- The results will be announced by the Nominating Chair on April 26 at 11:50 am.

If ER1 is endorsed, there will also be an election of a CRD Representative:

- Nominating Chair calls for nominations from the floor for Capital Regional District (CRD) Representative;
- Nominations from the floor for CRD Representative may be received;
- If there are multiple nominations from the floor, the Nominating Chair will declare that an election will be held for CRD Representative, and in-person candidate speeches will take place;
- If the CRD Representative position is acclaimed, the Nominating Chair will declare the result.
- If an election for CRD Representative is declared, on-line voting will open April 26 at 9:00 am and close April 26 at 11:00 am – **only CRD Member Representatives are eligible to vote.**
- The results will be announced by the Nominating Chair on April 26 at 11:50 am.



NOMINATING COMMITTEE REPORT

2026-27 AVICC EXECUTIVE

As a result of the Call for Nominations, the Nominating Committee has received and will be placing the following names forward for consideration during the 2026 AGM and Convention:

President *(one to be elected/ acclaimed)*

- Director Vanessa Craig, Regional District of Nanaimo (incumbent, new position)

First Vice-President *(one to be elected/ acclaimed)*

- Councillor Sarah Fowler, Village of Tahsis (incumbent, new position)

Second Vice-President *(one to be elected/ acclaimed)*

- Councillor Will Cole-Hamilton, City of Courtenay (incumbent, new position)

Director at Large *(three or four to be elected¹)*

- Director Travis Hall, Central Coast Regional District

Electoral Area Representative *(one to be elected/ acclaimed)*

- Director Donna McMahon, Sunshine Coast Regional District (incumbent)

For further information on the nomination and election process contact:

Past President Penny Cote
Chair, AVICC Nominating Committee
c/o the Association of Vancouver Island & Coastal Communities
P.O. Box 28058
Victoria, BC V9B 6K8
Phone: (236) 237-1202
Email: info@avicc.ca

The Nominating Committee will be requesting nominations from the floor for all positions. This will include the CRD Representative position should the Extraordinary Special Resolution ER1 be endorsed.

If any member representatives know in advance that they will be nominated from the floor, it is recommended that they email info@avicc.ca to provide advance notice.

¹ If the Extraordinary Special Resolution ER2 is endorsed, there will be four Director at Large positions. If ER2 is withdrawn or defeated, there will be three Director at Large positions.

VANESSA CRAIG

Electoral Area Director, Gabriola, Mudge, & DeCourcy Islands (Area B)
Regional District of Nanaimo

Nomination for President (incumbent, new position)



I am in my second term as an Electoral Area Director on the Regional District of Nanaimo (RDN) Board, where I am privileged to represent Gabriola, Mudge, and DeCourcy Islands, which are within the traditional territory of the Snuneymuxw First Nation. I recently completed 3 years as Chair of the RDN Board and stepped back this year to create more space for other activities, including my work on AVICC. I have served on the AVICC Executive since December 2018; I was the Electoral Area representative for three years, 2nd Vice President for two years, and 1st Vice President for two years. I am currently the AVICC representative on the Union of BC Municipalities and the Southern Resident Killer Whale Indigenous and Multi-Stakeholder Advisory Group. This year I am seeking your support to serve as President of AVICC.

I am a long-term resident of coastal communities, having lived and worked in different areas along the coast. For 25 years my husband Steve and I have called Gabriola Island home, and we raised our two daughters here. I hold a PhD in biology, am a Registered Professional Biologist, and continue to work (very) occasionally as a small mammal and bat biologist with a focus on species at risk recovery and environmental assessment. In 2021 I completed 12 years of volunteer service on the Council of the College of Applied Biology, the regulator of professional biologists in the province, most recently serving as Past President after 4 years as President.

Of particular interest to me as an EA Director are the issues of emergency preparedness, housing accessibility, meaningful engagement with First Nations communities, environmental and drinking water, positive working relationships with other elected officials including the Islands Trust, and the ecological health of our coastal communities. AVICC offers important opportunities for us to connect to discuss our common concerns, and I've benefited from speaking with the many knowledgeable people in the coastal communities.

This year is full of possibilities as we build on last year where we were successful in getting UBCM to take on Legislative Reform as a special project and we have developed our relationship with the other area associations in the province. In addition, there's an opportunity to further examine the role of AVICC as UBCM makes changes in the types of resolutions (and therefore advocacy) it considers. I would appreciate your support to continue serving on the AVICC Executive as your President, so that I can continue bringing my collaborative, engaged approach to these essential conversations.

SARAH FOWLER

Councillor, Village of Tahsis

Nomination for 1st Vice President (incumbent, new position)



Sarah Fowler is an elected citizen in the village of Tahsis. She has served her community in the deputy mayor role since 2018. Over the course of her tenure as an elected council member she has received a level 1 and 2, certificates from the Local Government Leadership Academy (LGLA).

Being involved in both the Municipal Climate Innovation program and Compassionate Integrity Training has informed her goals for multi-solving and silo-bridging. In addition to currently being the 2nd Vice President on the AVICC Executive, she also participated on the UBCM Board from 2020-2024, as small community rep.

As a mother and a micro-homestead operator, access to affordable healthy foods has been a focus even prior to moving to a remote place. Locally, in addition to sitting on the Nootka Sound Watershed Society, which largely focuses on salmon fishing tourism.

Together with the other Tahsis Buyers and Gold River volunteers, we reduced 20 501 kg of carbon by offering to distribute 355 fruit and vegetable boxes, 68 of which were sponsored. The Village of Tahsis made food security a strategic priority in 2023 making it possible to facilitate 490 volunteer hours and helped freight cost of perishables for a biweekly pilot.

WILL COLE-HAMILTON

Councillor, City of Courtenay
Chair, Comox Valley Regional District

Nomination for 2nd Vice President (incumbent, new position)



Will Cole-Hamilton is a natural collaborator and advocate with a background in law, who brings a valuable skill set to the AVICC board. “Whether it’s meeting complex challenges, advocating for the needs of local governments, or creating new opportunities, I believe that we are stronger, smarter, and more inclusive when we work together.”

Will and his family live in Courtenay, on the unceded territories of the K’ómoks First Nation. First elected in 2018, Will is in his second term as a Councillor for the City of Courtenay.

Since being elected Will has consistently sought out opportunities to work with other local elected officials to advocate for change on shared goals. These policy-driven leadership roles have included:

- ◇ Chair, Comox Valley Regional District
- ◇ Director, FCM
- ◇ Chair of BC Caucus, FCM
- ◇ Director, UBCM
- ◇ Director, AVICC
- ◇ Co-Chair, [Comox Strathcona Waste Management](#), a 23-member board spanning two regional districts
- ◇ Director, Island Corridor Foundation
- ◇ Trustee, Vancouver Island Regional Library Board
- ◇ Chair, Courtenay Drug Strategy Committee (As past Chair, Will successfully led its expansion from a small municipal committee to a region-wide body with broader scope, expanded membership, and regional funding)
- ◇ Co-Chair, Vancouver Island and Coastal Communities Climate Leadership Steering Committee

Outside of his local government roles, Will works as a legal researcher at a family law firm in downtown Courtenay. He has a long history of contributing to his community: soccer coach; “chess club guy” at Puntledge Elementary School; Director of the Downtown Business Improvement Association; and Director of the Comox Valley International Film Festival.

TRAVIS HALL

Electoral Area Director, Bella Bella
Director, Central Coast Regional District



Nomination for Director at Large

I was born and raised in Heiltsuk territory, in the village of Waglisa (known as Bella Bella) and maintain an active cultural role in my community. Bella Bella is located on the outer central coast of BC. We are Heiltsuk people located in unceded Heiltsuk territory, and I am the director of Area B of the Central Coast Regional District.

My Heiltsuk name, Gundaynuvxv, was given to me in a potlatch; the name was passed down from my grandfather. The name carries many responsibilities, including advisor to a high-ranking Chief, Yimas Qai'ait and cultural leader. I remain active in these duties now. I am passionate about Heiltsuk culture, language, harvesting and processing traditional foods. Spending time with our cultural leaders and advising on cultural traditions and practices remains a high priority of mine.

I strongly believe that developing and maintaining relationships between the Nations and local governments is key to building strong communities; this is my motivation for joining the CCRD and continues to drive my interest on the Board and on the AVICC Executive.

I seek your support once again to vote for me as I campaign for Director at Large here at AVICC 2026. I greatly enjoy working for my people and also support working for a better life and livelihood for people.

I bring a very unique voice to many of these tables I have come across on this journey I have been on stemming from our own Heiltsuk Tribal Council to the CCRD, AVICC and UBCM.

I have made many contacts who become colleagues and friends through this area association. Although life has and will bring many challenges we all learn and become stronger from them together.

Walas Giaxsixa
Many thanks
Travis Hall

DONNA McMAHON

Electoral Area Director, Elphinstone (Area E)
Director, Sunshine Coast Regional District

Nomination for Electoral Area Representative (incumbent)



It's been a privilege to sit on the executive of AVICC since 2022. I think we have a good team and I feel that this year, particularly, we made significant progress in reviewing the organization's mandate and strategic focus. Part of this was driven by UBCM's decision to change their resolutions process, but it was also time for us to take a good look at what our members expect and what we have capacity to deliver.

I'm especially happy that we've made some progress in our push for reform of the *Local Government Act*. Updating the legislation that enables/disables regional districts is a critical step in helping us to meet current challenges, and it's essential that electoral area directors' voices be heard in the process. Keeping this issue on the radar of the provincial government is going to require constant advocacy and continued collaboration with the other area associations.

As the largest of the five area associations in BC, AVICC also has the largest number of EA directors (55), so I feel that the EA representative role is important. I have worked closely with UBCM's EA representative, Jerrilyn Kirk, to see that our issues get attention, and participated in the EA Forum in March.

I have lived on the Sunshine Coast since 1996 and have been involved in many community organizations, including the Gibsons Public Library, Transportation Choices, Community Futures, the Self Employed Women's Network, the Coast Car Co-op, the Sunshine Coast Trails Society, and Streamkeepers.

I was elected to the Sunshine Coast Regional District in 2018, and acclaimed in 2022, as Director for Elphinstone (Area E), in the territory of the Skwxwú7mesh (Squamish) Nation. I maintain a constituency website (EverythingElphinstone.ca), publish a monthly newsletter, and support the advocacy efforts of numerous community/neighbourhood associations and grassroots groups in my area.

My full bio is on my website: everythingelphinstone.ca

Financial Statements of

**ASSOCIATION OF VANCOUVER
ISLAND AND COASTAL COMMUNITIES**

And Independent Auditor's Report thereon

Year ended December 31, 2025



KPMG LLP

St. Andrew's Square II
800-730 View Street
Victoria, BC V8W 3Y7
Canada
Telephone (250) 480 3500
Fax (250) 480 3539

INDEPENDENT AUDITOR'S REPORT

To the Members of Association of Vancouver Island and Coastal Communities

Opinion

We have audited the financial statements of Association of Vancouver Island and Coastal Communities (the Entity), which comprise:

- the statement of financial position as at December 31, 2025
- the statement of operations and changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2025 and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditor's Responsibilities for the Audit of the Financial Statements***" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with Governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.



Association of Vancouver Island and Coastal Communities

Page 3

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting policies applied in preparing and presenting financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding period.

A handwritten signature in black ink that reads 'KPMG LLP' with a long horizontal line underneath.

Chartered Professional Accountants

Victoria, Canada

March 27, 2026

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Financial Position

December 31, 2025, with comparative information for 2024

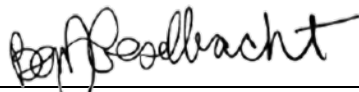
	2025	2024
Assets		
Current assets:		
Cash and cash equivalents (note 2)	\$ 303,264	\$ 317,546
Prepaid expenses	18,183	15,592
	<u>321,447</u>	<u>333,138</u>
Investments (note 3)	92,367	50,000
	<u>\$ 413,814</u>	<u>\$ 383,138</u>

Liabilities and Net Assets

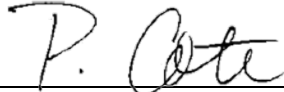
Current liabilities:		
Accounts payable and accrued liabilities (note 4)	\$ 25,033	\$ 23,530
Deferred revenue	-	4,500
Deferred contributions (note 5)	25,776	30,468
	<u>50,809</u>	<u>58,498</u>
Net assets:		
Unrestricted	363,005	324,640
	<u>\$ 413,814</u>	<u>\$ 383,138</u>

See accompanying notes to financial statements.

On behalf of the Elected Executive:



 Ben Geselbracht, President



 Penny Cote, Past-President

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Operations and Changes in Net Assets

Year ended December 31, 2025, with comparative information for 2024

	2025	2024
Revenue:		
Association dues	\$ 125,321	\$ 121,036
Annual meeting - registration	125,605	150,045
Annual meeting - sponsorships	104,000	92,500
Annual meeting - exhibits	16,000	18,000
Interest	13,415	18,823
Other (note 5)	4,750	7,799
	<u>389,091</u>	<u>408,203</u>
Expenses:		
Annual meeting	154,095	223,863
Salaries and benefits	127,703	122,188
Executive meetings	19,725	21,828
Consulting fees	17,673	15,434
Professional fees	12,840	12,505
Postage, office and miscellaneous	11,752	9,664
Communication and staff travel	3,843	3,992
Insurance	3,095	3,014
	<u>350,726</u>	<u>412,488</u>
Excess (deficiency) of revenue over expenses	38,365	(4,285)
Net assets, beginning of year	324,640	328,925
Net assets, end of year	<u>\$ 363,005</u>	<u>\$ 324,640</u>

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Statement of Cash Flows

Year ended December 31, 2025, with comparative information for 2024

	2025	2024
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenue over expenses	\$ 38,365	\$ (4,285)
Changes in non-cash operating working capital:		
Increase in prepaid expenses	(2,591)	(9,347)
Decrease in accounts receivable	-	700
Increase (decrease) in accounts payable and accrued liabilities	1,503	(463)
Increase (decrease) in deferred revenue	(4,500)	4,500
Decrease in deferred contributions	(4,692)	(7,099)
	<u>28,085</u>	<u>(15,994)</u>
Financing:		
Investment in guaranteed investment certificates	(42,367)	(50,000)
	<u>(14,282)</u>	<u>(65,994)</u>
Decrease in cash and cash equivalents	(14,282)	(65,994)
Cash and cash equivalents, beginning of year	317,546	383,540
Cash and cash equivalents, end of year	<u>\$ 303,264</u>	<u>\$ 317,546</u>

See accompanying notes to financial statements.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements

Year ended December 31, 2025

Nature of operations:

Association of Vancouver Island and Coastal Communities (the "Association") is registered under the Societies Act (British Columbia) and is exempt from the requirement to pay income taxes. Its purpose is to promote autonomy within local government and to advance the principles of local government. The Association represents the various municipalities and regional districts of Vancouver Island, Powell River and the Sunshine and Central Coasts.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations ("ASNPO") in Part III of the CPA Canada Handbook. The Association's significant accounting policies are as follows:

(a) Basis of presentation:

These financial statements present the financial position, results of operations and changes in net assets of the Association and, as such, do not include all the assets, liabilities, revenue and expenses of the members of the Association.

There is no provision in the accounts for income taxes as the activities of the Association are conducted on a not-for-profit basis.

(b) Cash and cash equivalents:

Cash and cash equivalents are defined as cash and highly liquid investments consisting of term deposits with original maturities at the date of purchase of three months or less.

(c) Revenue recognition:

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount received can be reasonably estimated and collection is reasonably assured.

Annual meeting sponsorships, registration and exhibit revenues are recognized as revenue when the conference takes place.

Association dues are recognized as revenue in the year they are earned and collection is reasonably assured.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2025

1. Significant accounting policies (continued):

(d) Contributed materials and services:

Due to the difficulty in determining fair value, contributed materials and services are not recognized in the financial statements.

(e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition and are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment.

(f) Capital assets:

In accordance with the ASNPO Handbook section 4433, *Tangible Capital Assets held by Not-for-profit Organizations*, and section 4434, *Intangible Assets held by Not-for-profit Organizations*, the Association has met the criteria to be considered a small organization and as such has not capitalized any expenditures. Capital assets and intangible assets owned by the Association but which have not been capitalized under this accounting policy include computer hardware and website costs. During the year, a laptop was acquired for \$2,000 and recorded in postage, office and miscellaneous expenses (2024 - no acquisitions of capital assets or intangible assets).

(g) Use of estimates:

The preparation of financial statements in conformity with ASNPO requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2025

2. Cash and cash equivalents:

	2025	2024
Cash	\$ 44,171	\$ 66,162
MFA Money Market Fund	77,972	76,048
MFA Government Focused Ultra-short Bond Fund	77,750	75,336
MFA high interest savings account	103,371	100,000
	\$ 303,264	\$ 317,546

3. Investments:

Investments consist of a two year guaranteed investment certificate, bearing interest at 3.6% per annum, maturing on October 29, 2026 and a two year guaranteed investment certificate, bearing interest at 3.0% per annum, maturing on October 20, 2027.

4. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$9,130 (2024 - \$7,224) related to payroll taxes and goods and services tax payable (GST).

5. Deferred contributions:

Deferred contributions include \$25,776 (2024 - \$30,468) of provincial grants restricted for the facilitation of the activities of the Treaty Advisory Committee. During the year, \$4,692 (2024 - \$7,099) was spent on initiatives to increase relations and reconciliation between the Association members and our local First Nations. The remaining balance will be used for the purposes of continuing and offsetting costs of future reconciliation initiatives.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2025

6. Municipal pension plan:

The Association and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2024, the plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2024, indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2027.

The Association paid \$9,649 (2024 - \$9,323) for employer contributions while employees contributed \$8,923 (2024 - \$8,622) to the plan in fiscal 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

Notes to Financial Statements (continued)

Year ended December 31, 2025

7. Financial risks and concentration of risk:

The Association's financial instruments consist of cash and cash equivalents, investments, accounts receivable, accounts payable and accrued liabilities. The Association believes that it is not exposed to significant interest rate or cash flow risk arising from its financial instruments.

Liquidity risk is the risk that the Association will be unable to fulfil its obligations on a timely basis or at a reasonable cost. The Association manages its liquidity risk by monitoring its operating requirements. It prepares budget and cash forecasts to ensure it has sufficient funds to fulfil its obligations.

There has been no change to the risk exposures from 2024.

8. Employee and director remuneration:

The BC Societies Act has a requirement for the disclosure in the financial statements of the remuneration of directors, employees and contractors. For the period ended December 31, 2025, nine directors received remuneration totaling \$18,300, with amounts ranging from \$225 to \$7,800 per director (2024 - nine directors received remuneration totaling \$18,750, with amounts ranging from \$675 to \$5,725 per director). For the period ended December 31, 2025, one employee received remuneration of \$104,035 (2024 - one employee received remuneration of \$100,358).

AVICC 2026 DUES REPORT

Member	Pop 2025	Pop 2026	Ind. Pop % Δ	Dues 2025	Dues 2026	Overall change	Ind. \$\$ % Δ
1. Alberni-Clayoquot	9,105	9,156	0.56%	\$1,364.65	\$1,371.68	\$7.03	0.52%
2. Alert Bay	499	465	(6.81%)	\$400.00	\$400.00	\$0.00	0.00%
3. Bowen Island	4,677	4,501	(3.76%)	\$747.27	\$719.15	(\$28.12)	(3.76%)
4. Campbell River	38,028	38,300	0.72%	\$4,734.43	\$4,762.07	\$27.64	0.58%
5. Capital	25,599	25,603	0.02%	\$3,407.78	\$3,408.24	\$0.46	0.01%
6. Central Coast	1,815	1,755	(3.31%)	\$400.00	\$400.00	\$0.00	0.00%
7. Central Saanich	18,150	18,184	0.19%	\$2,542.87	\$2,546.82	\$3.95	0.16%
8. Colwood	22,151	22,794	2.90%	\$3,007.43	\$3,082.09	\$74.66	2.48%
9. Comox	15,962	15,884	(0.49%)	\$2,288.82	\$2,279.76	(\$9.06)	(0.40%)
10. Comox Valley	26,007	26,082	0.29%	\$3,455.15	\$3,463.86	\$8.71	0.25%
11. Courtenay	32,049	32,869	2.56%	\$4,126.97	\$4,210.28	\$83.31	2.02%
12. Cowichan Valley	36,863	37,252	1.06%	\$4,616.07	\$4,655.59	\$39.52	0.86%
13. Cumberland	4,962	4,974	0.24%	\$792.80	\$794.72	\$1.92	0.24%
14. Daajing Giids	992	999	0.71%	\$400.00	\$400.00	\$0.00	0.00%
15. Duncan	5,669	5,745	1.34%	\$891.08	\$901.56	\$10.48	1.18%
16. Esquimalt	19,302	19,512	1.09%	\$2,676.63	\$2,701.01	\$24.38	0.91%
17. Gold River	1,318	1,339	1.59%	\$400.00	\$400.00	\$0.00	0.00%
18. Highlands	2,618	2,753	5.16%	\$418.29	\$439.86	\$21.57	5.16%
19. Islands Trust	1,815	1,755	(3.31%)	\$400.00	\$400.00	\$0.00	0.00%
20. Ladysmith	9,903	9,926	0.23%	\$1,474.63	\$1,477.80	\$3.17	0.21%
21. Lake Cowichan	3,717	3,757	1.08%	\$593.88	\$600.27	\$6.39	1.08%
22. Langford	58,320	59,664	2.30%	\$6,796.10	\$6,932.65	\$136.55	2.01%
23. Lantzville	4,210	4,276	1.57%	\$672.65	\$683.20	\$10.55	1.57%
24. Metchosin	5,331	5,207	(2.33%)	\$844.50	\$827.41	(\$17.09)	(2.02%)
25. Mount Waddington	2,042	1,964	(3.82%)	\$400.00	\$400.00	\$0.00	0.00%
26. Nanaimo City	110,707	111,845	1.03%	\$12,118.62	\$12,234.24	\$115.62	0.95%
27. Nanaimo RD	45,810	45,494	(0.69%)	\$5,525.09	\$5,492.98	(\$32.11)	(0.58%)
28. North Coast	1,162	1,235	6.28%	\$400.00	\$400.00	\$0.00	0.00%
29. North Cowichan	34,495	34,525	0.09%	\$4,375.48	\$4,378.53	\$3.05	0.07%
30. North Saanich	13,340	12,986	(2.65%)	\$1,948.33	\$1,899.54	(\$48.79)	(2.50%)
31. Oak Bay	18,813	18,626	(0.99%)	\$2,619.85	\$2,598.14	(\$21.71)	(0.83%)
32. Parksville	14,995	15,371	2.51%	\$2,176.43	\$2,220.20	\$43.77	2.01%
33. Port Alberni	19,685	19,671	(0.07%)	\$2,721.10	\$2,719.47	(\$1.63)	(0.06%)
34. Port Alice	810	789	(2.59%)	\$400.00	\$400.00	\$0.00	0.00%
35. Port Hardy	4,148	4,201	1.28%	\$662.75	\$671.21	\$8.46	1.28%
36. Port McNeill	2,384	2,402	0.76%	\$400.00	\$400.00	\$0.00	0.00%
37. Powell River	14,937	14,947	0.07%	\$2,168.44	\$2,169.82	\$1.38	0.06%
38. qathet	6,855	6,823	(0.47%)	\$1,054.54	\$1,050.13	(\$4.41)	(0.42%)
39. Qualicum Beach	9,363	9,640	2.96%	\$1,400.21	\$1,438.38	\$38.17	2.73%

AVICC 2026 DUES REPORT – % CHANGE (Apr 8, 2026)

Member	Pop 2025	Pop 2026	Ind. Pop % Δ	Dues 2025	Dues 2026	Overall change	Ind. \$\$ % Δ
40. Saanich	125,436	126,011	0.46%	\$13,615.09	\$13,673.51	\$58.42	0.43%
41. Sayward	363	329	(9.37%)	\$400.00	\$400.00	\$0.00	0.00%
42. Sechelt	11,492	11,558	0.57%	\$1,693.63	\$1,702.73	\$9.10	0.54%
43. shíshálh Nation	817	827	1.22%	\$400.00	\$400.00	\$0.00	0.00%
44. Sidney	13,288	13,445	1.18%	\$1,941.17	\$1,962.80	\$21.63	1.11%
45. Sooke	17,128	17,248	0.70%	\$2,424.20	\$2,438.14	\$13.94	0.58%
46. Strathcona	9,524	9,612	0.92%	\$1,422.40	\$1,434.52	\$12.12	0.85%
47. Sunshine Coast	16,827	17,135	1.83%	\$2,389.25	\$2,425.02	\$35.77	1.50%
48. Tahsis	378	418	10.58%	\$400.00	\$400.00	\$0.00	0.00%
49. Tofino	2,767	2,772	0.18%	\$442.10	\$442.90	\$0.80	0.18%
50. Toquaht Nation	157	158	0.64%	\$400.00	\$400.00	\$0.00	0.00%
51. Ucluelet	2,413	2,452	1.62%	\$400.00	\$400.00	\$0.00	0.00%
52. Victoria	102,856	103,888	1.00%	\$11,320.96	\$11,425.81	\$104.85	0.93%
53. View Royal	12,619	12,795	1.39%	\$1,848.96	\$1,873.22	\$24.26	1.31%
54. Zeballos	135	136	0.74%	\$400.00	\$400.00	\$0.00	0.00%
	969,901	972,055	0.2221%	\$126,132.30	\$126,509.31	\$788.71	0.2989%
	Average Pop % Δ		0.3878%	Average \$\$ % Δ		0.4293%	

2026 AVICC BUDGET APPROVED JANUARY 23 2026		2026 APPROVED BUDGET	2025 ACTUALS	2024 ACTUALS	2023 ACTUALS	2022 ACTUALS	2021 ACTUALS
GENERAL BUDGET							
Revenues							
Dues ¹	\$ 126,087	\$ 125,321	\$ 121,036	\$ 111,663	\$ 104,857	\$ 97,597	
Interest ²	\$ 12,000	\$ 13,415	\$ 18,823	\$ 22,076	\$ 8,940	\$ 947	
Advocacy/ Grants ¹⁶		\$ 4,750	\$ 700				
Sub-Total General Revenues	\$ 138,087	\$ 143,486	\$ 140,559	\$ 133,739	\$ 113,797	\$ 98,544	
Expenses							
Payroll and Benefits ⁴	\$ 130,030	\$ 125,880	\$ 121,312	\$ 119,280	\$ 83,582	\$ 90,124	
Executive Meetings ⁵	\$ 21,000	\$ 19,725	\$ 21,882	\$ 20,376	\$ 23,413	\$ 14,297	
Other Meetings ⁶	\$ 3,100	\$ 3,011	\$ 3,100	\$ 5,662	\$ -	\$ -	
External Rep Participation ¹⁶			\$ 548				
Staff Travel ⁷	\$ 3,500	\$ 2,643	\$ 2,909	\$ 4,834	\$ 1,601	\$ 1,223	
Communication ⁸	\$ 2,500	\$ 2,415	\$ 2,415				
Consulting Fees (Accounting) ¹⁵	\$ 9,000	\$ 4,512	\$ 5,198	\$ 4,600			
IT Support (Technical and Software)	\$ 4,500	\$ 4,060	\$ 3,449	\$ 3,395			
Postage, office and miscellaneous ⁹	\$ 1,000	\$ 2,128	\$ 981	\$ 866		\$ 395	
Audit ¹⁰	\$ 13,400	\$ 12,840	\$ 12,505	\$ 11,200	\$ 10,000	\$ 6,955	
Advocacy ¹¹	\$ 22,000	\$ 13,161	\$ 4,419	\$ -		\$ 6,667	
INSURANCE	\$ 3,100	\$ 3,095	\$ 3,014	\$ 748			
Other ¹²	\$ 1,870	\$ 1,338	\$ 804	\$ 2,454	\$ 3,785	\$ -	
Staff PD (previously included in 'other') ¹⁷	\$ 2,500	\$ 1,823	\$ 875				
Sub-Total General Expenditures	\$ 217,500	\$ 196,631	\$ 183,409	\$ 173,415	\$ 122,381	\$ 119,661	
Revenues Less Expenses - General	\$ (79,413)	\$ (53,145)	\$ (42,850)	\$ (39,676)	\$ (8,584)	\$ (21,117)	
AGM & CONVENTION BUDGET (APPROVED)							
AGM & Convention Revenue ³	\$ 279,000	\$ 245,605	\$ 267,644	\$ 195,421	\$ 199,517	\$ 74,959	
AGM & Convention Expenses ¹³	\$ 245,587	\$ 154,095	\$ 229,132	\$ 138,422	\$ 146,935	\$ 11,700	
Revenues Less Expenses - Convention	\$ 33,413	\$ 91,510	\$ 38,512	\$ 56,999	\$ 52,582	\$ 63,259	
TOTAL PROFIT/ (LOSS)	\$ (46,000)	\$ 38,365	\$ (4,338)	\$ 17,323	\$ 43,998	\$ 42,142	

REVENUES

1. **Dues** - based on prior year's population on a sliding scale - **NO INCREASE for 2026** - there was a 3% increase for 2025 & 5% for 2024

Source for population figures is BC Stats, a division of the Ministry of Citizens' Services as received from UBCM

2. **Interest** - MFA Investments/ Bank Interest

3. **AGM & Convention** - Includes both sponsorship and registration income

EXPENSES

4. **Payroll and Benefits**- includes all payroll and benefits. Previous to August 1, 2023, -UBCM contract (for 82% contracted staff, and office rental)

5. **Executive Meetings** - Included **INSURANCE 2022 and PRIOR** - 2025 budget- 7 meetings, food, travel & President stipend & extra meetings

6. **Other Meetings** - expenses for meetings and events- reg fee for staff to attend UBCM & A/V costs for UBCM Luncheon

7. **Staff Travel** - covers staff travel not related to convention- 2026:UBCM Convention in YVR - 2025: UBCM in YYJ, & staff went to SILGA

8. **Communications** - expenses for AVICC Website and cellphone - included staff travel until 2025

9. **Postage, Office, Miscellaneous** -PO Box, stamps, and Office supplies (unrelated to convention) ie. printer toner etc. - NEW LAPTOP 2025

10. **Audit** - annual expense- estimate only for 2026

11. **Advocacy** - consultant or meeting costs for advocacy initiatives- 2026 incl RESOLUTIONS DATABASE, STRAT PLANNING & 2 Virtual Sessions

12. **Other** - covers miscellaneous expenses not budgetted in other lines- includes misc. fees - STAFF PD included here previous to 2025

13. **AGM & Convention** - covers all the costs of the AGM & Convention except AVICC regular staffing

15. **Consulting Fees**- financial/ bookkeeping - current accountant departing in 2026 - budgetted for transition costs

16. **Advocacy/Grants & External Rep Participation**- 2024: Transport Canada Grant for SS Symposium, 2025 LEG REFORM AA CONTRIBUTIONS

17. **Staff Professional Development** - staff contract includes \$2500/year - included as 'other' until 2025

AVICC MEMBERS

CITIES

Campbell River
Colwood
Courtenay
Duncan
Langford
Nanaimo
Parksville
Port Alberni
Powell River
Victoria

DISTRICTS

Bowen Island
Central Saanich
Esquimalt
Highlands
Lantzville
Metchosin
North Cowichan
North Saanich
Oak Bay
Port Hardy
Saanich
Sechelt
Sooke
Tofino
Ucluelet

TOWNS

Comox
Lake Cowichan
Ladysmith
Port McNeil
Qualicum Beach
Sidney
View Royal

VILLAGES

Alert Bay
Cumberland
Daajing Giids
Gold River
Port Alice
Sayward
Tahsis
Zeballos

FIRST NATIONS

shíshálh Nation
Toquaht Nation

REGIONAL DISTRICTS

Alberni-Clayoquot
Capital
Central Coast
Comox Valley
Cowichan Valley
Mount Waddington
Nanaimo
North Coast
qathet
Strathcona
Sunshine Coast

TRUST AREA

Islands Trust

AVICC LIFE MEMBERS

1949-1950	Lorne Jordan	Port Alberni
1951-1952	Earl Westwood	Nanaimo
1953	Bert Beasley	North Cowichan
1954	Bill Henderson	Cumberland
1955-1956	C.A.P. Murson	North Cowichan
1957	Alf Wurtele	Esquimalt
1958	Jack Dobson	Duncan
1959	Bill Moore	Courtenay
1960	George Chatterton	Saanich
1962	John Cook	Nanaimo
1963	Don Morton	North Cowichan
1964	Reeve Lee	Central Saanich
1965	Fred Bishop	Port Alberni
1966	Doug Watts	Oak Bay
1967	Les Hammer	Port Alberni
1968	Rob Baird	Victoria
1969	Kay Grouhel	Ladysmith
1970	S.A.D. Pike	Powell River
1971-1972	Archie Galbraith	Central Saanich
1973-1974	G.H.A. MacKay	Nanaimo
1974-1975	William (Bronco) Moncrief	Cumberland
1975-1976	Ed Lum	Victoria
1976-1977	George McKnight	Port Alberni
1977-1978	K. Paskin	Duncan
1978-1979	Ken Hill	Esquimalt
1979-1980	George Piercy	Comox
1980-1981	Mel Couvelier	Saanich
1981-1982	Anne Fiddick	Gold River
1982-1983	Dick Winkleman	Nanaimo
1983-1984	Norma Sealey	Sidney
1984-1985	Robert Ostler	Campbell River
1985-1986	Gillian Trumper	Port Alberni
1986-1987	William (Bill) Kinley	Port McNeill
1987-1988	Tom McCrae	Tahsis
1989-1990	Frank Ney	Nanaimo
	George Borza	Nanaimo RD
	George Cochrane	Courtenay
	Walter Behn	Port Alberni
	Eric Simmons	Victoria
1990-1991	Bill Cox	Ladysmith

1992-1993	Ron Webber	Courtenay
1993-1994	Al Huddleston	Port Hardy
1994-1995	Martin Segger	Victoria
1995-1996	Maxine Williams Jim	Alert Bay
1996-1997	Gurney	Sunshine Coast RD
1998-1999	James Lornie	Campbell River
1999-2000	John Crook	Langford
2000-2001	Frank Leonard Pearl	Saanich
2001-2003	Myhres	Zeballos
2003-2005	Mary Ashley	Campbell River
2005-2007	W. J. (Jack) Peake	Lake Cowichan
2007-2008	Bea Holland	Victoria
2008	Gerry Furney	40 Years Service
2008-2009	Rod Sherrell	Mt. Waddington RD
2009	Eydie Fraser	AVICC Executive Coordinator
2009-2011	Barry Janyk	Gibsons
2011	Christopher Causton	Oak Bay
2014	Larry Cross	Sidney
2017	Joe Stanhope	Nanaimo RD
2018	Barbara Price	Comox
2019	Mary Marcotte	Cowichan Valley RD
2020	Edwin Grieve	Comox Valley RD
2022	Carl Jensen	Central Saanich
2024	Ian Morrison	Cowichan Valley RD

2025-26 AVICC EXECUTIVE

PRESIDENT

Councillor Ben Geselbracht
City of Nanaimo

FIRST VICE PRESIDENT

Director Vanessa Craig
Regional District of Nanaimo

SECOND VICE PRESIDENT

Councillor Sarah Fowler
Village of Tahsis

ELECTORAL AREA REPRESENTATIVE

Director Donna McMahon
Sunshine Coast Regional District

DIRECTORS-AT-LARGE

Councillor Will Cole-Hamilton
City of Courtenay

Councillor Trina Isakson
City of Powell River

Councillor Alison MacKenzie
Town of View Royal

PAST PRESIDENT

Director Penny Cote
Alberni-Clayoquot Regional District