



**MINUTES OF A MEETING  
OF THE ASSOCIATION OF VANCOUVER ISLAND  
AND COASTAL COMMUNITIES EXECUTIVE  
on THURSDAY, April 23, 2026 12:00 p.m.  
Held at the Victoria Conference Centre,  
720 Douglas St., Victoria, BC**

**IN ATTENDANCE:** Councillor Ben Geselbracht, City of Nanaimo, President  
Director Vanessa Craig, RD of Nanaimo, 1<sup>st</sup> Vice President  
Councillor Sarah Fowler, Village of Tahsis, 2<sup>nd</sup> Vice President  
Director Penny Cote, Alberni-Clayoquot RD, Past President  
Director Donna McMahan, Sunshine Coast RD, Electoral Area Representative  
Councillor Will Cole-Hamilton, City of Courtenay, Director at Large  
Councillor Trina Isakson, City of Powell River, Director at Large  
Councillor Alison MacKenzie, Town of View Royal, Director at Large

**STAFF ATTENDANCE:** Theresa Dennison, AVICC Executive Director

**DELEGATION:** Parliamentarian Claire Moglove joined for item 2. Resolutions via FaceTime

President Geselbracht called the meeting to order at 12:09 p.m.

**1. ADOPTION OF AGENDA AND MINUTES**

**a. AGENDA**

On motion by Director Cole-Hamilton, seconded by Director MacKenzie  
THAT the agenda for the April 23, 2026 meeting be adopted was CARRIED

**b. MINUTES**

On motion by Past President Cote, seconded by 1<sup>st</sup> Vice President Craig  
THAT the minutes of the March 27, 2026 meeting be adopted was CARRIED

**2. RESOLUTIONS**

**DELEGATION:** Claire Moglove, Parliamentarian, joined the meeting to discuss Resolutions

**a. Resolutions Procedures & Resolutions Script**

The Committee reviewed the convention rules and the scripting for the resolutions process provided in the package. There was general discussion on procedures, and Executive Roles through the Resolutions Sessions, and the members were given the opportunity to ask the Parliamentarian for clarification on the rules. The Executive reviewed the process for the Resolutions Sessions, confirmed the Chairs and team members for each session.

There was a conversation about the concept of 'roaming mics' recommended by Staff as part of the accessibility plan so that member representatives who are unable to walk up to a microphone are still able to participate. A solution was recommended that we designate accessible seating near each of the microphones to encourage people to be prepared, and to avoid confusion when delegates line up.

**b. 2026 Resolutions Before the Deadline**

At the March 27th meeting, the Executive reviewed the resolutions received by the February 12th deadline. That review included discussion of comments provided by UBCM policy staff for each of the resolutions. The Executive made amendments to the recommendations and comments to ensure that it was consistent with what the AVICC Executive, acting as the AVICC Resolutions Committee, wanted to include in the commentary.

The resolutions, including comments and recommendations were included in the Annual Report and Resolutions Package that was emailed in advance to delegates and to each of the AVICC member local governments, and posted online. The Annual Report is also available on the event app for convenient reference.

On motion by 1<sup>st</sup> Vice President Craig, seconded by 2<sup>nd</sup> Vice President Fowler  
THAT the reports on “Resolutions Procedures & Resolution Script” and “2026 Resolutions Before the Deadline” be received, was CARRIED

**c. 2026 Late and Off the Floor Resolutions**

These guidelines come from the Executive Policies:

*16(f) Late resolutions are those resolutions received after the deadline established by the Executive. Late Resolutions will only be recommended for debate if they relate to issues that are emergency in nature or were unknown at the time of the resolutions deadline.*

The deadline to submit Late Resolutions was noon on April 22, 2026. There were two Late Resolutions submitted after the February 12th deadline, an advance of April 22nd:

- LR1) Changes to Provincial Property Tax Deferral Program Esquimalt; and
- LR2) Establishing Local Watershed Boards Across Canada, Sunshine Coast RD

The Executive reviewed each resolution, assessing whether they met the criteria for admission based on the Resolutions Rules, and determined eligibility for consideration.

On motion by EA Representative McMahon, seconded by 2<sup>nd</sup> Vice President Fowler  
THAT LR1 be given a recommendation of “admit for debate” was CARRIED

The budget speech and presentation that announced the changes to the Provincial Property Tax Deferral Program took place on February 17<sup>th</sup> and it wouldn’t be known before the Feb 12<sup>th</sup> deadline.

On motion by Director MacKenzie, seconded by Director Isakson  
THAT LR2 be given a recommendation of “not admit for debate” and comments be added CARRIED

Although Local Watershed Boards may be an issue on which to support our members in advocacy, the resolution does not meet the criteria of being emergent or emergency in nature. The sponsor could submit this directly to UBCM by their deadline.

On motion by 2<sup>nd</sup> Vice President Fowler, seconded by Director MacKenzie  
THAT the Report on Late Resolutions be distributed to delegates at the convention for consideration was CARRIED

President Geselbracht thanked Claire Moglove for her attendance and advice, and Ms. Moglove left the meeting at 1:02 p.m.

### 3. CONVENTION

#### a. 2026 Convention Update

Theresa Dennison presented a report that provided the details about the convention. She discussed the invited guests, First Nations participation, and provincial representatives who would be in attendance at the convention. The report included the updated program that provided the finalized details.

There was a conversation about the Treaty Advisory Committee reserve fund, and its use to advance AVICC's relationship with First Nations at AVICC. There were a total of 3 First Nations Chiefs or representatives registered on a complimentary basis, two First Nations speakers that we will support with accommodation and travel expenses, the Lekwungen Dancers and Singers and First Nations Blessing, and a Student Delegate representing the Huu-uy-aht First Nations who have been approved to be funded through the TAC Reserve Fund.

Today staff heard from a member who will invite the Chief of We-Wai-Kum Nation who may join us – this is still unconfirmed, and if the Chief could attend, their registration fees could still fit within the pre-approved budget for the TAC Reserve Fund. At the March 27 meeting up to \$7000 was approved and currently the anticipated cost is approximately \$5000.

Staff confirmed the Provincial speakers and their participation in the conference. Earlier this week ago the Conservative Caucus added a speaker for Sunday. In addition, the leader of the BC Greens will speak Sunday. The welcome is being provided by Ministers Hon. Brittany Anderson and Hon. Josie Osborne.

At the March 27th meeting Executive approved the Intercultural Association of Greater Victoria and the Victoria Youth Empowerment Society to receive donations being made in recognition of speakers at the sessions (\$700 each). The following speaker gift charity donation document has been prepared:

#### **Inter-Cultural Association of Greater Victoria**

*"Instead of speaker gifts, AVICC will donate to the Inter-Cultural Association of Greater Victoria, supporting newcomer immigrants and refugees in our community. ICA helps new residents access housing, healthcare, employment, and provides English language instruction and anti-racism programs. A link to donate is in the program."* ; and

#### **Victoria Youth Empowerment Society**

*"Instead of speaker gifts, AVICC will donate to the Victoria Youth Empowerment Society, which supports youth and families with counselling, outreach, crisis response, and practical programs like the Youth Food Pantry. Y.E.S. provides vital services and a welcoming space for vulnerable youth in our community. A link to donate is in the program.."*

On motion by Director Isakson, seconded by 1<sup>st</sup> Vice President Craig  
THAT the speaker gift charity donation script be approved was

CARRIED

Following the final resolutions session, time has been set aside for delegates to complete a survey to prioritize issues for advocacy and provide feedback on the convention. The survey was

shared with members of the Executive identified at the March 27<sup>th</sup> meeting for feedback. Following this, the Table Officers met to provide additional feedback on the script, which has been shared with the Executive for finalization and approval. Staff asked specifically for feedback on Q5, where it lists general and specific issues that have been identified in the past. The Executive worked together to revise and update the survey and staff will use the information to develop the survey to go live on Sunday.

On motion by Director MacKenzie, seconded by EA Representative McMahon  
THAT the 2026 AVICC Advocacy and Resolutions Prioritization & Convention Survey be approved  
as amended incorporating the feedback from the Executive included was CARRIED

On motion by EA Representative McMahon, seconded by Past President Cote  
THAT the report on the 2026 Convention Planning Update be received was CARRIED

**b. 2026 Executive Responsibilities and Script**

Theresa Dennison reviewed the script for the convention and outlined everyone's responsibilities and expectations, and answered any questions.

1<sup>st</sup> Vice President Craig left the meeting at 2:45 p.m. to attend a UBCM Executive function.  
EA Representative McMahon left the meeting at 3:01 p.m.

On motion by 2<sup>nd</sup> Vice President Fowler, seconded by Director Isakson  
THAT the report on Executive Responsibilities be received was CARRIED

**c. 2026 Nominating Committee Report**

Staff presented the Nominating Committee Report to the Executive. Elections would be held electronically using the Simply Voting app, and credentials had already been sent out to voting members. It was determined that speeches would be provided via video online should any be submitted, as well as in person and that any nominations from the floor would have the opportunity to connect with staff to provide and post a video that would be shared when the election went live, at the time confirmed in the schedule. No videos have been submitted as of the time of this meeting.

As a result of the Call for Nominations, the Nominating Committee has received one nomination for each of the Table Officer positions, one nomination for the EA Representative position and one for Director at Large. Nominations from the Floor will be required.

On motion by Director Isakson, seconded by Director MacKenzie  
THAT the Nominating Committee Report be received was CARRIED

**4. ADMINISTRATION**

**a. 2026/27 Executive Tentative Orientation & Meeting Dates**

Each year the AVICC Members elect their AVICC Executive Committee for the term following the convention. In May or June 2026, Staff and Past President Geselbracht and the incumbent President will arrange a short virtual orientation for new Executive Members to review the Bylaws, Policies, expectations, and processes, and to answer any questions. The first Regular meeting of the AVICC Executive will take place in June, in the first or second week. This timing allows staff to put together all of the post-convention information together, including information to help inform the Advocacy Plan for the Term. There would be an additional

designated "Advocacy Planning" meeting to take place in late-June. After the convention, the new Executive will meet briefly in the Metchosin Room to discuss possible date options.

**5. Next Meeting**

The 2026/27 AVICC Executive Committee will meet after the convention to briefly connect and share contact information. The next meeting date and time would be confirmed at that time and a full proposed meeting schedule will be presented at the first meeting of the Executive of the term.

The next meeting of the AVICC Executive has been proposed for early June via Zoom, to be confirmed after the convention, depending on the schedules of any potential new members.

**ADJOURNMENT**

At 3:12 pm on motion by Director Cole-Hamilton, seconded by Director MacKenzie  
THAT the meeting be adjourned was

CARRIED