



Executive Meeting

Meeting Summary | June 5, 2026 | 12:00 p.m. via Zoom

The first Regular Meeting of the 2026/27 AVICC Executive Term took place via Zoom. One of the items of feedback we heard from members is that there is a desire for more communication from the AVICC Executive. As a result, we will be sending out and publishing a summary of the AVICC Executive meetings this term.

Previous Meeting Minutes

The Minutes from the April 23 2026 meeting were adopted and are available [on our website](#).

Updates from President Vanessa Craig

I provided an update to the Executive on my activities since our last meeting. A couple of the more major highlights:

- ❖ Each Area Association appoints one representative to the UBCM Executive; I have been the AVICC appointee since February. I attended the UBCM Advocacy Days/ [UBCM Executive meeting](#) in Victoria in April. During advocacy days, subgroups formed from the Executive and staff met with Ministers and MLAs from different parties. The three main priorities for advocacy days this year were:
 1. **Strengthening engagement**, where we emphasized the importance of consulting local governments on issues that may affect them;
 2. **Emergency management**, including the importance of continuing Fire Smart funding and that for each \$1 invested in FireSmart there is approximately \$7-\$13 saved in disaster response and recovery; and
 3. Changes to the federal **“Build Communities Strong Fund”**. The federal government is asking that local governments reduce development cost charges (DCCs) by 50% to qualify for the fund – the request from UBCM to the Province was to recognize the importance of DCCs as one of only a few tools local government has to offset taxation, and a reduction in DCCs of that magnitude would result in some local governments receiving less revenue overall.
- ❖ I represented AVICC at the North Central Local Government Association (NCLGA) convention held in Prince George in May. It’s very interesting to attend other conventions and see what they do differently and hear them debate their resolutions. I came away with several ideas of things we can consider at our convention.

2026 AVICC AGM & Convention: Finances and Feedback

- ❖ **Registration and attendance** for the 2026 AVICC Convention in Victoria remained stable compared to recent years, with 348 registered participants and 420 total attendees.
- ❖ The 2026 Convention preliminary results show a **modest variance from budget**, with total revenues of \$261,305 compared to a budget of \$279,000 and total expenses of \$230,173 compared to a budget of \$245,587, resulting in a projected surplus of \$31,132, slightly below the budgeted \$33,413. As always, the convention helps to fund ongoing work of AVICC.
- ❖ **Feedback** provided for the 2026 AVICC AGM & Convention was positive with delegates highlighting networking, peer learning, and overall event quality as key strengths. The feedback on the new format for the banquet was generally positive, leading the Executive to look at a similar format for 2027.

2027 AVICC AGM & Convention: Preliminary Planning

- ❖ The **2027 convention** will be in **Nanaimo from April 16-18, 2027**. At the moment we are still alternating between Victoria and Nanaimo but we are open to a different community that can meet our convention and hotel space needs.
- ❖ We agreed to **maintain the convention overall format** similar to previous years. We are gathering ideas on keynote speakers/topics and specific suggestions of topics for workshops.
- ❖ If your community might be interested in **hosting a convention in the future**, or if you have any ideas to contribute to **future convention programming**, please reach out to Theresa!

AVICC Activities at 2026 UBCM Convention

- ❖ Each year AVICC hosts a **luncheon at UBCM** which includes wonderful food and networking, a provincial address, a presentation from next year's AVICC host community, and candidate speeches for those AVICC members running for a UBCM Executive position. Planning is well underway for the luncheon and I hope to see you there!
- ❖ NOTE: if you're considering running for a position on the **UBCM Executive**, we are organizing a **strategy meeting** for all of the interested candidates prior to the close of nominations. Please get in touch with Theresa ASAP if you're considering running.
- ❖ The AVICC Executive had a preliminary discussion about the results of the advocacy prioritization survey and the resolutions at the convention to identify advocacy options including the potential to **request Minister or staff meetings**. We identified several resolutions as priorities for consideration, focusing on issues that were not accepted by UBCM for debate. Additional discussion about actioning the items took place at a specific advocacy planning meeting on June 23, 2026.

AVICC Financials

- ❖ The Executive chose to budget for a deficit for 2026 by keeping dues stable (no increase) for 2026 and keeping convention costs low, while also expanding advocacy initiatives on behalf of our members.
- ❖ Overall **financial performance of AVICC remains stable** and closely aligned with the approved 2026 budget, with minimal variance in both revenues and expenditures and a forecasted deficit of approximately \$48,000 (budget was \$46,000).
- ❖ AVICC maintains a **strong financial position**, with accumulated surplus funds exceeding \$350,000 allowing us to budget for a deficit while recognizing that we need to retain sufficient funds to support AVICC work in years where an unexpected event leads to a significant reduction in income. We saw this happen the year we had to cancel our conference due to the COVID pandemic.
- ❖ We have been exceptionally fortunate in receiving financial services from Kathleen Spalek, CGA, CPA since our transition from UBCM in 2023. She has given notice of her retirement, and we are actively seeking a qualified replacement.

AVICC Executive Policies Update

- ❖ Following on the new Bylaws adopted at the convention which changed the size and composition of the Executive, the Executive approved revisions to our policies to ensure they are consistent with the new Bylaws, clarified wording, and to reflect current processes. The updated policies can be found on [the AVICC website](#).

AVICC Advocacy Planning

- ❖ The previous AVICC Executive undertook [strategic planning](#) in March 2026 and identified the need for more intentional and **strategic advocacy planning**.
- ❖ While staff capacity remains limited and significantly focused on core operations and convention delivery, AVICC is in a favourable financial position, allowing for increased investment in advocacy initiatives. The 2026 budget reflects this shift, including funding for tools such as a resolutions database and a facilitated strategic planning session held in March 2026, which informed the development of the new strategic priorities.
- ❖ Approximately **1/3 of our members completed the survey** to provide information to the Executive on what they see as the priority issues for advocacy for the next year, which is a good response rate.
- ❖ The strategic priorities identified will **guide the development of a four-year workplan** aligned with available staff capacity and organizational goals. The Executive will have a deeper dive into advocacy actions at the upcoming advocacy meeting later in June.