



Executive Meeting

Meeting Summary | October 2, 2026 | via Zoom

Your AVICC Executive met via Zoom on October 2, 2026. Below is a summary of the items discussed. Please feel free to reach out with any questions.

President's Activities

I provided an update to the Executive on my activities since our last meeting including UBCM activities, including meetings, sessions, and networking opportunities. Additional information about [AVICC's activities at the 2026 UBCM Convention](#) has been posted to our website.

I mentioned that I'd heard from some Ministers that they liked the revised UBCM format for staff meetings to occur virtually the week prior to convention because it gave additional information to Ministers and staff to inform their meetings at UBCM the following week. During the discussion, AVICC Executive members also indicated they found it useful, particularly the option to convene staff from multiple Ministries (as AVICC did) and the ability to have more local government staff join the meeting than would normally participate in UBCM meetings. **What did you think of this revised format?**

AVICC Activities Post-Election

The Executive is planning for activities to occur post-election. In addition to participating in the Local Government Leadership Academy Elected Officials Series that will be held in Nanaimo, January 13-15, 2027, the Executive is also planning a "Welcome to AVICC" letter and virtual information session. After discussion, we are considering a session to be held in mid-December and will record the session so that people can watch it on their own schedule – we know that the months immediately following an election are very busy with onboarding activities!

Of course, we are also considering sessions that might be of use to new and returning officials at our convention, April 16-18, 2027, in Nanaimo. Members can submit [full proposals](#) for consideration, or can [recommend sessions](#) they would like to see included in the program.

We know that there will be at least one Executive position left vacant after the election resulting from Will Cole-Hamilton's decision to run for provincial office. Will has been a wonderful and engaged member of the AVICC Executive as well as actively representing local governments at many levels, including FCM, and we thank him for his strong advocacy and work on behalf of us all. **After the election, the Executive will be putting out a call to fill vacancies** – please feel free to reach out to me or any of the Executive if you are interested in putting your name forward and would like additional information.

AVICC Financials & Investments

AVICC policy requires that we review our investments and investment policy on an annual basis. To ensure that our funds are secure we have adopted a purposefully conservative policy that focusses on low-risk investments that provide interest, such as a high-interest savings account, a fossil-fuel-free short-term bond fund, a Municipal Finance Authority of BC money market fund, and fixed-rate GICs. **AVICC continues to operate in a strong financial position.**

Business Continuity

The AVICC Executive continues to prioritize the development of a **business continuity plan**. As part of the process, we reviewed a critical tasks document provided by Executive Director Dennison, and have supported moving to the next phase of creating a comprehensive business continuity plan that incorporates two streams of information: a critical business access document and an annual business cycle document.

2027 AVICC Convention

Planning continues for the 2027 convention in [Nanaimo from April 16-18, 2027](#). Hope to see you there!

- We are still open to receiving ideas for workshop and study tour topics. If you have ideas or requests please reach out to Theresa! You don't need a full proposal – just hearing topic ideas at this point is helpful. Also – we're interested in hearing about tours that might be of interest! There are now [Session Proposal](#) and [Session Recommendation](#) forms on our website. Submissions will be reviewed in December and finalized in January.
- Theresa confirmed an exciting update for our planned Saturday Gala Event, which, as I previously reported, will be held at the Nanaimo Museum. **The Vancouver Island University culinary program will be catering our event!** It is a truly outstanding program and they create amazing food including through their restaurant and tasting events.
- The Executive confirmed **February 4, 2027**, as the deadline to submit resolutions and nominations for the 2027 AGM.
- The Executive committed to continuing the **student delegate program** whereby we waive the fee for successful applicants to attend the business component of the AVICC convention, including the lunches and welcome reception, and will subsidize travel expenses. Students must be sponsored by a local government who assume responsibility for their student delegate during convention and share the costs to support student attendance. The deadline for student applications will be January 5, 2027 – we will be sending out the [application information](#) shortly!